

CITY OF GRANTS PASS  
MEETING AGENDA  
February 3, 2016  
6 p.m. City Council Meeting  
Council Chambers - 101 N.W. "A" Street

MAYOR: Darin Fowler

CITY COUNCIL MEMBERS:

<b><i>Ward 1</i></b> <b><i>Northwest Area</i></b>	<b><i>Ward 2</i></b> <b><i>Northeast Area</i></b>	<b><i>Ward 3</i></b> <b><i>Southeast Area</i></b>	<b><i>Ward 4</i></b> <b><i>Southwest Area</i></b>
Dan DeYoung Roy Lindsay	Valerie Lovelace Rick Riker	Ken Hannum Dennis Roler	Shonna Bouteller Jim Goodwin

Invocation

Flag Salute

Roll Call

1. **PUBLIC COMMENT:** This is a courtesy the Chair provides for citizens to address the Council regarding any item or issue that is not on tonight's agenda. The intent is to provide information that is pertinent to the City's jurisdiction. Each speaker will be given three minutes to address the Council as one body, not to individuals. Council may consider items brought up during this time later in our agenda during Matters from Mayor, Council and Staff.

This meeting will proceed in an effective and courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free from slander, threats, or other personal attacks. Signs or placards, outbursts of applause, campaigning for public office, or other disruptive behavior will not be tolerated.

If you have a question regarding any government provided service or a current City policy, please contact the City Manager's office in an attempt to resolve the matter.

2. **PUBLIC HEARING**

**Legislative**

- a. Ordinance annexing territory including approximately 8 tax lots, totaling approximately 57 acres, plus right-of-way, to the City of Grants Pass, Oregon. **Pgs. 1-40**
3. **CONSENT AGENDA** (Items included are of such routine nature or without controversy so that they may be approved with a single action).  
***\*Indicates short Staff presentation and Council comment.***
  - a. Resolution authorizing the City Manager to enter into a contract for the "J" and "K" Street Alley (east and west of Pine) Sanitary Sewer Replacement Project; Project No. SE6064. **Pgs. 41-44**

- b. Motion acknowledging the receipt of the monthly and quarterly financial reports for quarter ended September 2015. **Pgs. 45-112**
- c. Motion approving the minutes of the City Council meeting of January 20, 2016. **Pgs. 113-116**
- d. Motion acknowledging the minutes of the Allen Creek Sports Park Task Force meeting of November 19, 2015. **Pgs. 117-118**
- e. Motion acknowledging the minutes of the Tourism Advisory Committee meeting of December 8, 2015. **Pgs. 119-122**
- f. Motion acknowledging the minutes of the Committee on Public Art meeting of December 8, 2015. **Pgs. 123-126**
- g. Motion acknowledging the minutes of the Urban Area Planning Commission meeting of December 9, 2015. **Pgs. 127-132**

4. COUNCIL ACTION

- a. Resolution calling for a measure to be placed on the ballot for the general election on May 17, 2016 in the City of Grants Pass, Oregon, for the purpose of submitting to the voters of the City a proposed annexation of properties. **Pgs. 133-136**

5. MATTERS FROM MAYOR, COUNCIL AND STAFF

- a. Appoint Council Liaisons to various committees. **Pgs. 137-141**
- b. Committee Liaison reports.

6. EXECUTIVE SESSION 192.660 (2) (Executive session is held to discuss one of the following subjects: (a) Employment of Public Officers, (b) Dismissal or discipline of Public Officers/Employees, (c) Public Medical Staff, (d) Labor negotiations (news media not allowed without specific permission), (e) Real property transactions-negotiations, (f) To consider information or records that are exempt by law from public inspection, (h) With city attorney re: rights/duties, current-likely litigation, (i) Performance Evaluations of Public Officers, (j) Public Investments...)

None anticipated

7. ADJOURN

*ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate person with physical impairments, please notify the City Recorder's Office of any special physical or language accommodations at least 48 business hours prior to the meeting. To request these arrangements, please contact Karen Frerk, City Recorder at (541) 450.6000.*

Ordinance annexing territory including approximately 8 tax lots, totaling approximately 57 acres, plus right-of-way, to the City of Grants Pass, Oregon.

Date: February 3, 2016

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**SUBJECT AND SUMMARY:**

The proposed ordinance would annex land within the UGB to the City of Grants Pass, contingent on ratification by City voters on the May 17, 2016 ballot, and it would place the annexation on the ballot. The proposed annexation includes approximately eight tax lots in two areas, totaling approximately 57 acres.

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**RELATIONSHIP TO COUNCIL GOALS:**

This supports the Council's goals to encourage **ECONOMIC OPPORTUNITIES**, facilitate **SUSTAINABLE, MANAGEABLE GROWTH**, and maintain, operate, and expand our **INFRASTRUCTURE** to meet community needs.

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**CALL TO ACTION SCHEDULE:**

Call to action schedule: February 3, 2016.

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**BACKGROUND:**

The City Council has established a Task Force to provide recommendations regarding formation of an Urban Renewal District. The Task Force has recommended a draft District boundary which includes some industrial properties, including some not currently in City limits. These properties are being considered for inclusion in an Urban Renewal District to potentially help fund some of the infrastructure improvements needed in these areas.

At the December 7, 2015 workshop, City Council discussed inclusion of these properties in an annexation on the May 17, 2016 ballot, with the intent that only properties in City limits would be candidates for inclusion in an Urban Renewal District.

Based on direction at the December 7 workshop, staff conducted outreach to these property owners regarding possible consent to annexation, to determine feasibility of placing an annexation measure on the May 2016 ballot for these industrial areas.

At the January 19, 2016 workshop, staff provided an update to Council. Based on the feedback at that time:

- Area 1 (Spalding) had provided consent for inclusion of all properties and was recommended for annexation.

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ITEM: 1.a. ORDINANCE ANNEXING TERRITORY INCLUDING APPROXIMATELY 8 TAX LOTS, TOTALING APPROXIMATELY 57 ACRES, PLUS RIGHT-OF-WAY, TO THE CITY OF GRANTS PASS, OREGON.

### Staff Report (continued):

- Area 2 (Vine Street) was pending feedback from two owners, which would mean a recommendation for either inclusion of a revised smaller Area 2, or removal of Area 2 from the annexation proposal.
- Areas 3 and 4 were recommended for removal from the annexation proposal due to lack of consents.

After the January 19 workshop, staff received consents from two property owners in Areas 2, providing sufficient consents for a 'triple-majority' annexation. The other owner in Area 2 indicated they did not want to provide consent. Staff recommends inclusion of all three properties (or exclusion of all three properties) from the annexation proposal, rather than inclusion of only two of three properties, which would mean one property would be nearly encircled by City limits indefinitely.

For the land use procedures, notices were mailed to affected properties and surrounding properties, published in the newspaper, and posted in public places. An additional public hearing was held with the Urban Area Planning Commission on January 13, 2016 to provide an additional opportunity for public testimony in advance of the City Council hearing, and no testimony was received at that hearing. The Planning Commission does not make a recommendation on annexations.

As revised, the annexation proposal includes approximately eight tax lots in two areas, totaling approximately 57 acres. Staff has reviewed the applicable criteria and finds the criteria to be satisfied as described in the staff report. Both areas meet majority consent requirements for a triple-majority annexation. Any additional written testimony and/or written consents have been attached to the staff report as received. The staff report includes additional background information, and informational materials about annexation are attached to the staff report as Exhibit 3. Written consents received to date are attached as Exhibit 4, and written testimony received to date is attached as Exhibit 5.

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### COST IMPLICATION:

City revenues increase in the following ways through annexation: City property tax (dedicated to public safety services), additional state revenue funds (allocated to cities on a per capita basis), franchise fees paid by utility providers, business tax for businesses that conduct business within the City, and street utility.

The major costs generated by annexations are those associated with the provision of police and fire protection and street sweeping. The costs for public safety services are paid through property tax revenue, including the revenues generated by the newly annexed properties. Street sweeping is primarily supported through the state gas tax, which the state distributes to cities on a per capita basis. The City will receive additional allocation of state gas tax receipts as a result of the annexation. (This will be very minimal since these are industrial properties with very few homes or residents).

Estimated property tax revenue from annexation is approximately \$18,829 based on current assessed value. Approximately \$17,666 of that goes to general public safety

Staff Report (continued):

and approximately \$1,163 of that goes to paying off the public safety stations. As tax revenue allows, additional police and fire personnel are added to the City Public Safety system to protect areas and residents.

Additional street utility revenue helps fund street maintenance, overlays, and sidewalks.

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ALTERNATIVES:

1. Adopt the ordinance as proposed;
  2. Adopt the ordinance with revisions to the proposed annexation; or
  3. Do not adopt the ordinance.
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RECOMMENDED ACTION:

It is recommended the City Council adopt the ordinance as proposed.

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POTENTIAL MOTION:

I move to adopt the ordinance as presented.

CITY OF GRANTS PASS  
PARKS & COMMUNITY DEVELOPMENT DEPARTMENT

ANNEXATION-MAY 2016  
STAFF REPORT

**Project Number:** 15-40300001  
**Project Type:** Annexation  
**Project Description:** Annexation – May 2016  
**Planner Assigned:** Tom Schauer / Lora Glover  
**Date of Staff Report:** January 7, 2016  
**Planning Commission Hearing Date\*:** January 13, 2016  
**City Council Hearing Date:** February 3, 2016

*\*See note in Section II.*

**I. PROPOSAL:**

Annexation of approximately 18 tax lots in four areas, totaling approximately 79.8 acres. **See Exhibit 1.** This proposal may be revised before final action is taken. **See Exhibit 2** for a recommendation for a revised proposal.

**NOTE:** *Some tax lots are split by city limits. If tax lots are currently split by city limits, the calculations include only those portions of the tax lots outside city limits.*

*Properties within the proposed annexation areas may continue to develop and be subdivided, so the number of tax lots and acreage may change during annexation proceedings, but the proposed boundaries have not changed.*

**II. AUTHORITY AND CRITERIA:**

Oregon Revised Statutes Chapter 222, Articles 2 and 5 of the City of Grants Pass Development Code, and the Grants Pass City Charter provide the authority and procedures for annexing property to the City of Grants Pass, and they authorize the City Council to annex properties subject to a vote of City electors. The decision must be based on the Criteria in Sections 5.052 and 5.053 of the Development Code.

Section 2.020, Schedule 2-1, and Section 5.054 of the Development Code specify that annexation is a Type IV-A procedure, in accordance with the procedures of Section 2.060. A Type IV-A procedure is a City Council decision without a Planning Commission recommendation. Section 5.054 specifies the hearing is conducted according to the legislative hearing procedures of Article 9.

**\*NOTE:** *The Planning Commission hearing provided for this proceeding is in addition to the City Council hearing required by the development code and statute. The purpose of the Planning Commission hearing is to provide an additional opportunity to enter written and oral testimony into the record in advance of the City Council hearing. The Planning Commission will not make a recommendation. Written testimony and the minutes of the Planning Commission hearing will be included in the record for the City Council hearing and provided to the City Council in advance of their public hearing.*

**III. APPEAL PROCEDURE:**

The City Council's final decision may be appealed to the State Land Use Board of Appeals (LUBA) as provided in state statutes. A notice of intent to appeal must be filed with LUBA within 21 days of the Council's written action.

#### IV. BACKGROUND:

##### **General**

The City Council created an Urban Renewal Task Force to consider and provide recommendations on formation of an urban renewal district. Staff recommended that the district only include properties within city limits. Some industrial properties are being considered for inclusion in the potential urban renewal district. This could allow for 'tax increment financing' generated in the district to be used for infrastructure investments to serve industrial properties. In some areas, this could help fund public facilities that serve a larger area, such as a pump station, which typically exceed the 'rough proportionality' share of improvements that would be required for development of a single property, requiring financial collaboration, other funding sources, and/or upfront funding such as a reimbursement district, provided funds are available. Without another means of initially funding these facilities, development of some individual properties may not move forward past initial financial barriers to development unless other adjoining properties develop first with incremental infrastructure extensions and investments. Some intervening properties are already developed and wouldn't require extension of public facilities unless expanded or redeveloped.

This proposal is for annexation into city limits of industrial properties which are candidates for inclusion in the urban renewal district.

Typically, an annexation proposal is formed in areas with existing Service and Annexation Agreements. However, as of December 2015, none of the candidate industrial properties have Service and Annexation Agreements in place. The intent is to place a 'triple-majority' annexation on the ballot, where each proposed annexation area meets the triple-majority requirements. A triple-majority annexation is one in which a majority of property owners in an area have consented to annexation, and those properties comprise more than half of the area and more than half of the assessed value of properties within the area. Under state law, a triple-majority annexation can be approved by ordinance without a separate vote on the ballot of the territory or city voters, due to the existing majority consents in the territory. However, based on a ballot initiative approved in 2000/2001, the City Charter requires that City voters must still vote to approve any annexation, including triple-majority annexations, which is a more stringent requirement than state law. Therefore, City Council will be voting on an ordinance that would place the annexation on the May 17, 2016 ballot for ratification by city electors.

Due to timelines associated with the urban renewal evaluation and the dates to include an annexation measure on the May 2016 ballot, the proposal was initiated concurrent with outreach to property owners and in advance of having annexation agreements in place for these properties for a 'triple-majority' annexation. Some areas may be removed from the final proposal, or some areas may be modified to reduce the properties included. Agreements for each area must be in place by the February 3, 2016 City Council meeting in order to place 'triple-majority' annexations on the ballot. Updated information will be provided regarding the status of any annexation agreements from property owners. Staff has recommended that any properties which are not annexed would not be candidates for inclusion in the urban renewal district.

At a December 7, 2015 work session, Council provided direction to staff to contact property owners to inquire about consents for annexation and share information about the possible urban renewal district, and to provide an update to Council in advance of the February 3, 2016 City Council meeting.

### Initial Annexation Proposal

Due to the above-referenced timelines, the initial annexation proposal included the maximum extent of potential areas that would be placed on the ballot, prior to responses from all of the property owners in these areas. **See Table 1 and Exhibit 1.** If majority consents for annexation agreements were provided, the proposed annexation could include 18 tax lots in four areas. Otherwise, some areas may be removed or reduced from the proposal. As of December 2015, none of the properties had annexation consents. Triple-majority calculations will be reviewed once property owners indicate whether they will provide consents for annexation. As of January 6, 2016, written consents have not yet been submitted for properties.

**Table 1. Initial Annexation Proposal**

Area	Reference	Zoning	Tax Lots	Acres
1	Spalding	I	5	44.3
2	NW Vine	IP	6	20.6
3	NW Highland	BP	4	8.4
4	Shannon Ln	BP	3	6.5
SUM			18	79.8

\*Some tax lots are split by city limits. If tax lots are currently split by city limits, these calculations include those portions of the tax lots outside city limits

### Revised Annexation Proposal

Based on initial responses from property owners, there won't be enough property owner consents for some of the areas as originally proposed. Therefore, it is recommended that the proposal be revised to exclude some areas and modify others as follows. This recommendation is contingent on written consents for annexation from some of the property owners that haven't yet provided consents or indicated whether they will provide written consents. **See Tables 2 & 3 and Exhibit 2.**

**Table 2. Revised Annexation Proposal**

Area	Reference	Zoning	Orig. Tax Lots	Orig. Acres	Recommendation	Rev. Tax Lots	Rev. Acres
1	Spalding	I	5	44.3	No Change	5	44.3
2	NW Vine	IP	6	20.6	Revise (or Exclude)	3 (or 0)	12.3 (or 0)
3	NW Highland	BP	4	8.4	Exclude	0	0
4	Shannon Ln	BP	3	6.5	Exclude	0	0
SUM			18	79.8		8	56.6

\*Some tax lots are split by city limits. If tax lots are currently split by city limits, these calculations include those portions of the tax lots outside city limits

**Table 3. Triple Majority Calculations**

Area	Tax Lots		Acreage		Assessed Value	
	Number	Percent	Number	Percent	Number	Percent
1	5/5	100%	44.3/44.3	100%	\$2.08M/\$2.08M	100%
2	2/3	66.7%	9.7/12.3	78.8%	\$456,280/\$769,160	59.3%

Assessed value percentages are based on actual values rather than rounded values shown in this table.

No tax exempt properties were identified in these areas, so no properties were excluded from calculations under ORS 222.170(4).

### Relationship to Urban Renewal District Considerations

Excluding Areas 3 and 4 and part of Area 2 from the annexation proposal would mean these industrially zoned properties and some adjacent properties already in city limits would not be further considered for inclusion in the urban renewal district. Therefore,

public improvements along the property frontages and associated facilities such as any pump stations would not be eligible for funding through use of tax increment funds.

### **Development and Service Issues**

**Exhibit 3** to this report includes informational materials about annexation. The Comprehensive Plan already applies throughout the UGB. The Development Code land use regulations and development standards also already apply to properties throughout the UGB, with the modifications of the 1998 Intergovernmental Agreements for Category 1 developments. Therefore, except for the limited exemptions for Category 1 developments, standards do not change upon annexation. Further, any legally existing nonconforming (“grandfathered”) land uses will continue to be nonconforming land uses upon annexation. Annexation doesn’t change the applicable zoning, land use laws, or development standards.

There are provisions of the Municipal Code that do not apply throughout the UGB that only apply upon annexation. These include issues such as nuisance abatement and enforcement; open burning; sale of fireworks; keeping of exotic animals, and allowing livestock and poultry to run at large. As of 2015, this also includes Municipal Code provisions governing marijuana.

The infrastructure master plans, including transportation, sewer, water, and stormwater plans already apply throughout the UGB as a whole. Planned projects, prioritization, and financing methods do not change upon annexation. Further, annexation doesn’t change when or whether facilities are extended to an area or whether properties are required to connect to services. Development of property, not annexation, determines whether properties are required to connect to services. (In some situations, a property on a failing septic system may be required to connect to sewer). For example, annexation does not change how or whether a local improvement district may be formed.

The most substantial change in public services pertains to public safety. Upon annexation, properties will receive public safety services, both police and fire. Properties with annexation agreements signed after June 2001 are already receiving these services and paying fee equivalent to the City tax rate for public safety. (Not currently applicable in the proposed annexation areas in the current proposal). Other properties will begin to receive these services and pay city property tax.

In addition, there are some services and rates that are only available to city residents, such as spring and fall yard waste pickup, and “in-city” rates for use of parks and recreation programs and reservation of facilities.

### **Revenues**

City revenues increase in the following ways through annexation.

- The City collects additional property tax revenue which funds public safety services. **Exhibit 3** contains additional information about property tax.

The assessed value of the taxable value in the original proposed annexation areas in **Exhibit 1** is estimated at \$5,275,305. The combined city tax rate (permanent rate, voter-approved public safety operations levy, and voter-approved bonds for public safety stations) is \$6.3135/\$1,000 of assessed value. Gross city property tax revenues are estimated at \$33,306

The assessed value of the taxable value in the revised proposal in **Exhibit 2** is estimated at \$2,982,404. The combined city tax rate (permanent rate, voter-

approved public safety operations levy, and voter-approved bonds for public safety stations) is \$6.3135/\$1,000 of assessed value. Gross city property tax revenues are estimated at \$18,829.

All property tax revenues are dedicated to Public Safety services. \$5.9235/\$1,000 of the tax rate goes to general public safety. As tax revenue allows, additional police and fire personnel are added to the City Public Safety system to protect area residents. The additional amount \$0.39/\$1,000 is dedicated to paying off the public safety stations, which will be paid off by 2019. The city's bond rating has allowed the tax rate for the stations to be lower than originally estimated.

- The population inside City limits is higher if there are residents in annexation areas, and the City's allocation of state revenues increases accordingly. Since this proposal is only industrial properties, there would be very little change in population. A higher percentage of the state funds comes to Grants Pass rather than being allocated to other cities. This helps fund local services with less demand on other local resources
- Utility providers pay a franchise fee to the city for use of the public right-of-way.
- The City collects a business tax for businesses that conduct business inside the City (whether or not the business location itself is within the City limits).
- The City collects a street utility for properties inside City limits. (Developed properties with "fee agreements" are already paying this).

## V. CHARACTERISTICS OF ANNEXATION AREAS:

### General

#### **Development**

Of approximately 18 tax lots in the proposed annexation areas, approximately 12 have some extent of development or improvements, and there are approximately six undeveloped tax lots.

#### **Zoning and Land Use**

The properties within the proposed annexation areas have Business Park (BP), Industrial Park (IP), or Industrial (I) zoning. Some lots are vacant, while others have existing businesses, and there are also a couple existing dwellings.

#### **Service & Annexation Agreements**

At the time of the application submittal for the annexation, none of the properties had existing Service & Annexation Agreements. The property owner of the five tax lots in Area 1 has indicated they will either provide a Service & Annexation Agreement or written consent to annexation.

Properties with Service & Annexation Agreements signed after June 15, 2001 already pay a fee equivalent to the City tax rate and receive City Public Safety services. City Public Safety is already serving these properties, which are dispersed throughout the annexation areas. Properties with 'no fee' agreements signed before June 15, 2001 and properties without annexation agreements do not pay this fee and do not currently receive City Public Safety services.

**Area 1**

Upon receiving consent, the annexation area will be a “consent” annexation, with consent for annexation of all of the properties.

The area includes five tax lots (or portions) totaling approximately 44.3 acres, where parts of some tax lots are already within the city.

The properties are located in the eastern part of the Urban Growth Boundary, in the Spalding Industrial Park area, east of Ament Road and north of the railroad. It includes portions of NE Spalding Avenue and Favill Road. These properties are to the east of the first two phases of Spalding Industrial Park.

**Agreements**

Upon receipt of written consent, all five properties will have consents, either as a written consent or a Service and Annexation Agreement.

**Zoning**

These properties are zoned Industrial (I).

**Land Use**

The properties in this area contain structure formerly in use for the mill near the railroad, and some storage. Some properties are vacant, and there is one residence. A building foundation remains on one property.

**Street Improvements**

Ament Road and Favill Road are built to rural standards without curb, gutter and sidewalk. Part of NE Spalding Avenue is also built to rural standards, and the eastern portion of that right-of-way contains a bike/pedestrian path which leads to Tom Pearce Park.

**City Utility Services**

Street Name	Water Main	Sewer Main	Storm Drain Line
NE Spalding Av.	None	None	None (Surface)
Favill Rd.	None	None	None (Surface)
Ament Rd.	None	None	None (Surface)

A canal runs along the east side of the property.

**Area 2**

Based on feedback from property owners, there will not be sufficient consents from owners to include the original Area 2 as a triple-majority annexation as shown in **Exhibit 1**. The revised Area 2 shown in **Exhibit 2** could be included as a triple-majority annexation if two of the three property owners provide consent. One owner has already responded that they do not wish to provide consent. For the other two properties, one has received a land use approval and will be required to sign a Service & Annexation Agreement as a condition of approval. That agreement or a written consent might be provided in advance of the deadline for a May 17 annexation. The other property doesn't have an annexation agreement, but may be eligible for tax exempt status for the property as a religious institution. Therefore, it might be advantageous for them to provide consent to annexation, which would result in provision of public safety services upon annexation.

If those two agreements are not provided, this area could not be included as a triple-majority annexation.

The revised Area includes 3 tax lots totaling approximately 12.3 acres.

The properties are located in the northwest area of the Urban Growth Boundary, along NW Vine Street south of I-5.

The remaining information below pertains to the revised area.

### **Agreements**

Currently, there are no agreements. Two of three properties would have written consent if the two described above provide consents.

### **Zoning**

The properties within this area are zoned Industrial Park (IP).

### **Land Use**

One property is predominantly vacant, the location of the former golf driving range, and has received land use approval for development of storage units. The other parcels include industrial buildings and businesses including S&P Fabricators.

### **Street Improvements**

NW Vine Street is a 2-lane road built to rural standards.

### **City Utility Services**

Sewer, water, and storm drain are not present along the frontage. Drainage along NW Vine is open drain. Some open drainage from the north side of I-5 is piped under I-5 and NW Vine and portions of the properties and also runs in open ditches across the portions of properties. Any existing utility connections are presently provided through easements to sewer mains on properties to the south. The nearest water mains to the frontage are at Highland/Vine to the west and Hawthorne/Vine to the east.

### **Area 3**

This area is along NW Highland in the northwest part of the UGB. There are insufficient consents to include this area as a triple-majority annexation. This area is excluded from the revised proposal in **Exhibit 2**. No further information is provided regarding the characteristics of this area.

### **Area 4**

This area is along Shannon Lane south off the railroad and north of the Rogue River in the east part of the UGB. At this time, there has been no response from property owners regarding consents. Without at least two consents, this area can't be included as a triple-majority annexation. This area is excluded from the revised proposal in **Exhibit 2**. No further information is provided regarding the characteristics of this area.

## **VI. CONFORMANCE WITH APPLICABLE CRITERIA:**

**5.052. Criteria for Property Subject to a Service and Annexation Agreement.** If the proposed property is subject to an annexation agreement, all of the following must be satisfied.

**Criterion 1:** All of the conditions and requirements of the annexation agreement have been met.

**STAFF RESPONSE: Satisfied/Not Applicable.**

No properties have Service and Annexation Agreements. If properties in Area 1 and Area 2 sign Service and Annexation Agreements, there are no new requirements to be met.

**Criterion 2:** Any additional conditions or requirements made necessary by subsequent judicial or state or federal or legislative acts have been met.

**STAFF RESPONSE: Satisfied Upon Referral to City Electors.** The City Charter requires that annexations must be approved by the electors of the City. This will be achieved by referring proposed annexation to the May 17, 2016 ballot.

#### **5.053. Criteria for All Other Property.**

**Criterion 1:** The proposed property is located within the Grants Pass Urban Growth Boundary Area and the area is contiguous with the existing City Boundary.

**STAFF RESPONSE: Satisfied.** All of the property proposed for annexation is within the Urban Growth Boundary. The proposed annexation areas are contiguous with the existing City boundary.

**Criterion 2:** The proposed property is developed or will be developed consistent with City standards.

**STAFF RESPONSE: Satisfied.** The 1998 Intergovernmental Agreement specifies that development within the UGB shall be in accordance with the City's land use and development standards, with some provisions specific to Category 1 development. The properties proposed for annexation are currently subject to City standards and the Intergovernmental Agreement. These properties are developed to City standards, will develop to City standards at the time of development or redevelopment, or have existing development which is legally nonconforming in relation to City standards, as permitted by the Development Code.

**Criterion 3:** The proposal is consistent with the City's Comprehensive Plan at such time as the State has acknowledged that plan, or the proposal is consistent with LCDC Goals, prior to acknowledgment of the City's Comprehensive Plan.

**STAFF RESPONSE: Satisfied.** The Comprehensive Plan is acknowledged, and the proposal is consistent with the Comprehensive Plan and the implementing provisions of the Development Code. The Comprehensive Plan goals and policies do not specifically address annexation. Goals and policies pertaining to land use, development, and public services are addressed through the 1998 Intergovernmental Agreement, the Development Code, and public facility plans. The proposal is consistent with the annexation provisions and criteria of the Development Code, which is part of the acknowledged Comprehensive Plan.

**Criterion 4:** The proposal is consistent with this Code.

**STAFF RESPONSE: Satisfied.** The proposal is consistent with the provisions of Article 5, which governs annexations.

**Criterion 5:** The proposal is consistent with the provisions of the Oregon Revised Statutes.

**STAFF RESPONSE: Satisfied.** The proposal includes consent and/or triple-majority annexations. The proposal is consistent with Oregon Revised Statutes Chapter 222.

**Criterion 6:** The City of Grants Pass has sufficient capacity to provide the property with basic urban services, such as municipal water, sanitary sewer, fire protection, and police protection.

**STAFF'S RESPONSE: Satisfied.** The City has sufficient capacity to provide the property with basic urban services as described below.

The Comprehensive Plan and Development Code, public facility plans and capital project planning and prioritization, development standards, and urban zoning already apply throughout the UGB, and properties within the UGB already have urban zoning. Annexation doesn't change this.

### **Water**

Properties within the UGB can develop and/or connect to water, subject to an administrative Service & Annexation Agreement. Annexation does not determine whether properties can or cannot connect to water; therefore, annexation itself doesn't place any additional demand on the water system.

If an urban renewal district is formed, it could help fund improvements to the distribution system.

Planning for the Water Treatment Plant is based on development of the Urban Growth Boundary and the additional portion of the water service area outside the UGB, which predominantly in the Merlin/North Valley area.

Some areas developed prior to standards that require municipal water, and they are served by private wells or community water systems using groundwater. Properties served by private wells are not required to connect to municipal water, and they can continue to use the existing wells for existing development.

**There is sufficient capacity to serve properties in the proposed annexation areas.**

Further, the City Council adopted a Water Treatment Plant Facility Plan Update in February 2014 (Resolution 14-6173). This Water Treatment Plant Facility Plan, and the Water Distribution Master Plan adopted in January 2001, plan for projected water demand based on forecast population and build-out of the Urban Growth Boundary and the rest of the water service area, including properties in Merlin/North Valley which are connected to the system or authorized to connect to the system.

The water facility plan update also identifies capital projects to meet modern seismic requirements and water treatment requirements for the future. The water

distribution master plan will also be updated in conjunction with the city's UGB amendment work to serve the current service areas and expansion areas.

### **Sewer**

Properties within the UGB can develop and/or connect to sewer, subject to signing an administrative Service & Annexation Agreement. Annexation does not determine whether properties can or cannot connect to sewer; therefore, annexation itself doesn't place any additional demand on the sewer system.

If an urban renewal district is formed, it could help fund improvements to the collection system.

Planning for the Wastewater Treatment Plant is based on development of the Urban Growth Boundary and the additional portion of the sewer service area outside the UGB in the Redwood area.

Properties served by septic systems can continue to use those systems for existing development. Properties with functioning septic systems are not required to connect to municipal sewer.

Capacity of the water restoration plant is dependent on water quality standards and pollutant limits associated with the DEQ operating permit for the plant. The plant is operating under the permit issued in 2010, and it has capacity to operate in accordance with the permit requirements.

### **There is sufficient capacity to serve properties in the proposed annexation areas.**

Further, the City Council adopted a new Water Restoration Plant Facility Plan in June 2014 (Resolution 14-6205). This Water Restoration Plant Facility Plan, and the Collection System Master Plan, plan for projected sewer demand based on forecast population and build-out of the Urban Growth Boundary and the rest of the sewer service area, including those properties in the Redwood area outside the UGB which are connected to the system or authorized to connect to the system.

The updated water restoration plant facility plan update identifies capital projects to meet modern seismic requirements and add capacity and improvements to optimally meet current and future treatment requirements and anticipated regulatory standards. The collection system master plan will also be updated in conjunction with the city's UGB amendment work to serve the current service areas and expansion areas.

### **Public Safety Services, Police Protection and Fire Protection**

The Development Code does not identify "capacity" standards for public safety services. The Comprehensive Plan recognizes the need to provide urban levels of police and fire protection to urban levels of development.

Any properties with Service and Annexation Agreements signed after June 15, 2001 will pay the equivalent of the City tax rate and receive public safety services.

Property taxes are dedicated to Public Safety. Additional property tax revenues generated by annexation will be used to fund public safety services. City police rather than the Sheriff's Office will serve annexed properties. The City has a first

response agreement with Rural/Metro for fire protection, providing fire protection services for annexed properties.

With the station locations and current staffing, it is expected that all areas within the City receive public safety response times of approximately five (5) minutes or less, for both police and fire emergency calls.

**There is sufficient capacity to serve properties in the proposed annexation areas.**

**VII. RECOMMENDATION TO CITY COUNCIL:**

Approve the annexation and adopt an ordinance annexing the properties proposed for annexation, with a provision that the ordinance would not be effective until or unless approved by the electors of the City on the May 17, 2016 ballot. It will also be necessary to approve the ballot title.

**VIII. CITY COUNCIL ACTION:**

A. For Consideration and Approval:

1. Motion that the Ordinance be read by title only - 1st reading.
2. Motion that the Ordinance be read by title only - 2nd reading.
3. Roll call vote.

B. For Postponement (With Future Reconsideration): Motion to Postpone to a Date Certain **OR** to Postpone.

C. For Postponement (With**OUT** Future Reconsideration): Motion to Table.

D. For Denial: Motion to Deny the Ordinance.

E. For Amendment:

1. Motion to amend the Ordinance/Second.
2. Followed by an additional Motion to: Adopt, Deny, Postpone, Table, or Amend the amended ordinance.

**NOTE:** City Council action must be taken at the February 3, 2015 meeting to meet the deadlines for the May 17, 2016 ballot.

**IX. INDEX TO EXHIBITS:**

1. Map of Proposed Annexation Areas
2. Maps of Proposed Annexation Areas as Revised (Recommended)
3. Informational Materials About Annexation
4. Written Consents and Service and Annexation Agreements (attached as received)
5. Written Comments (will be attached as received)
6. Minutes of January 13, 2016 Planning Commission Hearing (to be attached)

t:\cd\planning\reports\2015\15-40300002 annexation 2015\annexation 2015 staff report.docx

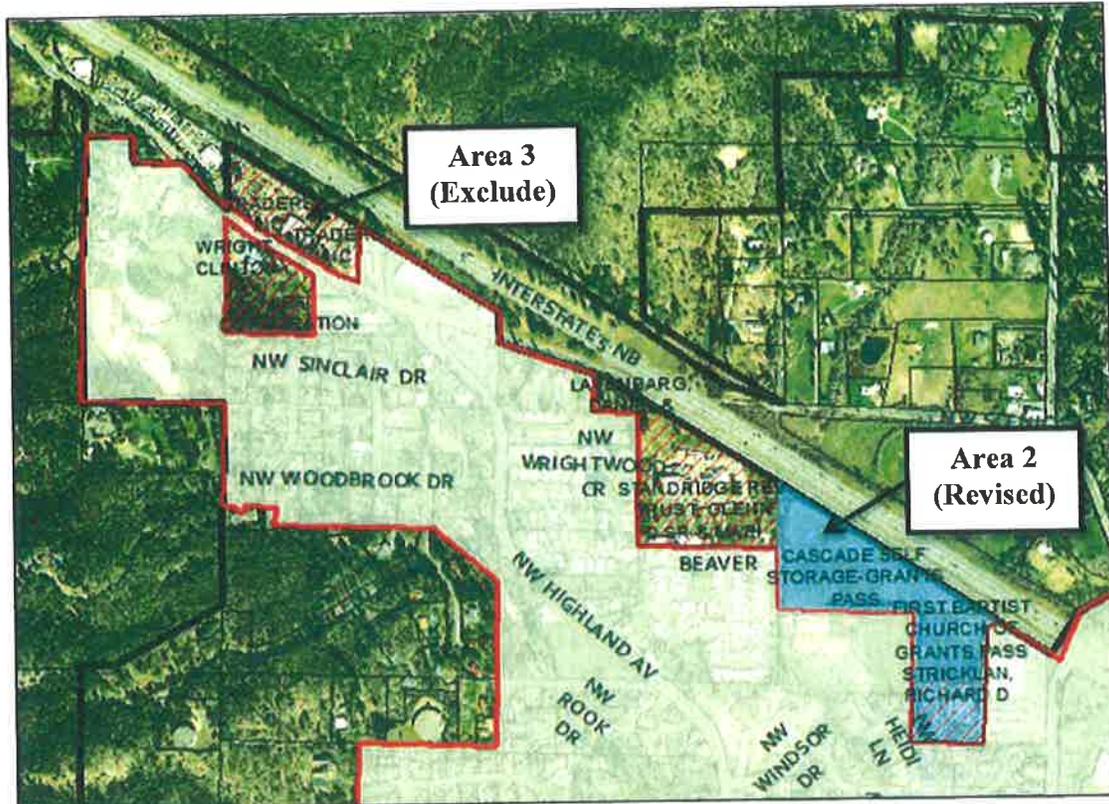


# Proposed Annexation Areas – Revised Recommendation 1/6/2016

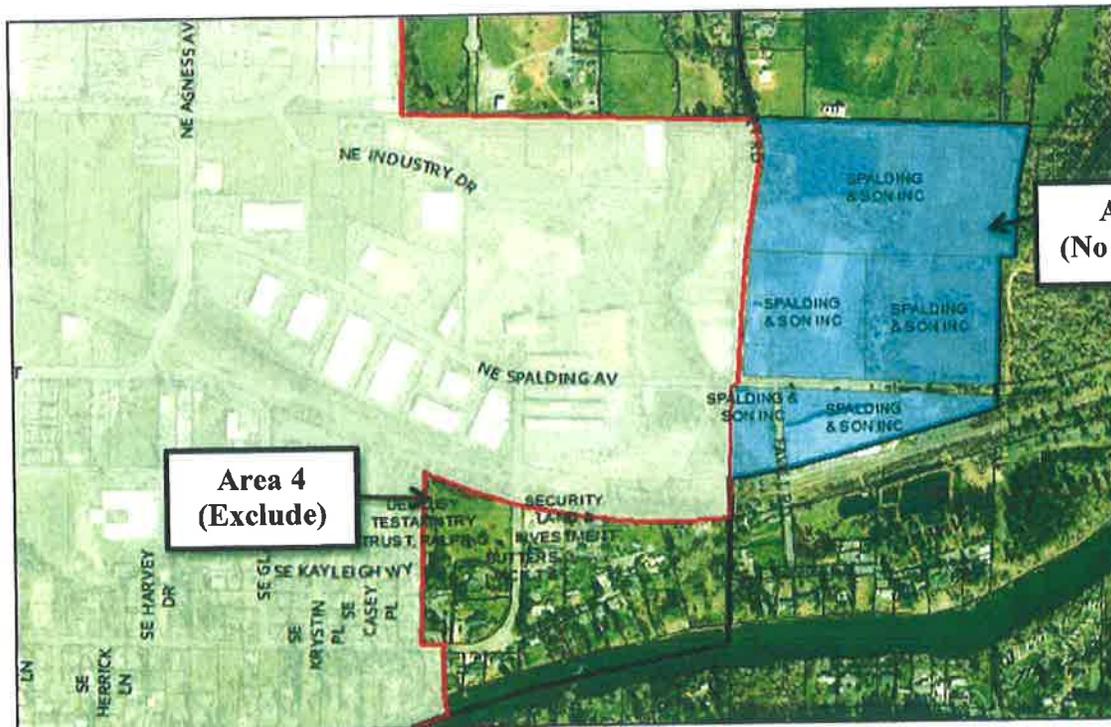
Blue = Proposed Annexation Area

Red Hatching = Responded, Not Providing Consent

No Hatching = No Formal Response Yet (1/6/2016)



Area 2 (Revised), Area 3 (Excluded)



Area 1 (No Change), Area 4 (Excluded)

# ANNEXATION

## QUICK FACTS

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### ***What Does Annexation Mean To Me?***

Annexation is when lands in the Urban Growth Boundary (UGB) are included within City limits. We want to be sure you have the facts to know what annexation means to you.

#### **Most people want to know three things about annexation:**

- Are there associated benefits?
- Are there associated costs and/or savings?
- Are there other associated changes or requirements?

This information sheet and the attached materials answer these questions, provide facts, and answer some common **'why'** and **'how'** questions about annexation and the annexation process.

---

### ***Major Changes***

Below are some of the most significant changes you can expect with annexation. Different properties have some different circumstances.

#### **For properties with Post-June 15, 2001 Service & Annexation Agreements:**

- These already pay a fee equal to the city property tax and receive city public safety services and response, both police and fire. After annexation, they pay city property taxes rather than a fee, so there is no change in the amount paid or the public safety provider.

#### **For other properties:**

- These will pay city property taxes and receive city public safety services, both police and fire. Response time is approximately five minutes for emergency calls. City police provide patrols.
- They no longer need to pay for a separate rural fire protection contract.

#### **For all properties:**

- Most homeowners can write off their property taxes on their federal income tax return, whereas they may not be able to write off their current fire protection contracts or service fees. (The first property tax statement with city property taxes would be in the fall of 2015).
  - Electors will be able to vote in city elections, for city officials and on city issues.
- 

### ***Common Myths***

There are some changes that come with annexation, but many things won't change. There are some common misconceptions about annexation. The reality is most laws and policies governing property and improvements already apply throughout the urban growth boundary (UGB), and inclusion in the city doesn't change how they apply.

**Myth:** "Annexation means I'm going to be required to connect to city water and sewer."

**Truth:** Annexation doesn't change whether property is required to connect to city water or sewer.

**Myth:** "Annexation means I'm going to be assessed for a local improvement district."

**Truth:** Annexation doesn't change whether property can be part of a local improvement district.

**Myth:** "Annexation means I'm going to be in a different school district."

**Truth:** Annexation doesn't change school districts or their taxes.

**Myth:** "Annexation means my property taxes will no longer support county services."

**Truth:** Properties in the city are still part of the county. They still support the county-wide criminal justice system (jail, courts, etc.) and services, and electors still vote in county elections.

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***Read on for more information about issues above and answers to frequently asked questions.***

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## Benefits

The attached information sheet, [Summary of Major Changes Resulting from Annexation](#), provides a quick reference with a side-by-side comparison of major issues before and after annexation. Below are a few of the most popular benefits:

- **City Elections.** Electors vote in city elections, for city officials and on city issues.
- **Public Safety & Emergency Response.** City police and fire provide typical five-minute response times for emergency calls. City police provide patrols.
- **Code Enforcement.** City community service officers respond to citizen calls about code violations including trash accumulation, fire hazards and overgrown weeds, and other nuisances.
- **Spring & Fall Yard Waste Collection.** City residents receive this curbside collection service twice a year at no additional cost.
- **More State Funds Returned to the Community.** Certain 'state revenue-sharing' funds collected by the state are distributed to communities based on the population within city limits. A greater share of those funds would come back to Grants Pass rather than going to other parts of the state. This helps fund local services with less demand on other local resources.

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## Costs and Savings

The attached information sheet, [Example of Costs and Savings Associated with Annexation](#), provides a quick reference with a side-by-side comparison of major costs and savings before and after annexation. Below are a few of the most significant costs and savings:

- **City Property Tax.** All city property taxes go to public safety. Properties with post-June 15, 2001 service and annexation agreements already pay a fee equal to the city property tax rate and receive city public safety services. After annexation, they pay the same amount, but as a property tax rather than a fee; therefore, there is **no change** in the amount paid.

For other properties, the most significant **cost** associated with annexation is city property taxes. However, these properties will no longer need to pay for a separate rural fire protection contract and will also experience that **savings**.

Most homeowners can **write-off** their property taxes on their federal income tax return, resulting in additional **savings**, whereas they may not be able to write off their current fire protection contracts or service fees.

- **Business License/Tax.** If you operate a business on the property and don't already conduct any business within the City, there is also a business license/tax and associated **cost**. Many businesses already conduct business in the City and will experience **no change**.
- **Franchise Fees.** Utility providers pay a franchise fee for use of the public right-of-way and often pass this on to their customers as a **cost**.
- **Street Utility.** If your property has a post-June 15, 2001 service and annexation agreement, you are already paying a street utility which helps maintain existing streets, so there is **no change**. This will be a new **cost** for other properties.
- **Flood Insurance Discount.** If you have flood insurance, the City's participation in the Community Rating System (CRS) means you qualify for a flood insurance discount **savings**.

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## Other Changes or Requirements

Below are other issues people often ask about. Please let us know if you would like more information.

- **Open Burning.** Open burning of yard debris requires a permit and is limited to burn windows in the spring and fall. This helps to reduce particulate matter in the air, maintain our air quality, and reduce respiratory problems like asthma.
- **Animals.** Most regulations about keeping animals already apply throughout the UGB, but there are a few additional limitations within the city. These mainly apply to keeping of exotic animals and keeping animals from running at large. There isn't a difference for most people.

### STATEMENT OF CONSENT TO ANNEXATION

I hereby provide consent to annexation to the City of Grants Pass for the following property:

**Owner:** Spalding & Son Inc  
**Map and Tax Lots:** 36-05-22-00-200, 300 & 400, and 36-05-22-23-100 & 600  
**Street Address:** 450 Ament Rd, 2280 Spalding Ave, 2300 Spalding Ave, NE Spalding Ave, 2283 NE Spalding Ave

As specified in ORS 222.173<sup>2</sup>, only statements of consent to annexation which are filed within any one-year period shall be effective, unless a separate written agreement waiving the one-year period or prescribing some other period of time has been entered into between an owner of land or an elector and the city.

This statement of consent is provided for the purpose of placing an annexation measure which includes the subject property on the May 2016 ballot, and it is valid for one year. This statement of consent will not be recorded and is not binding on successors in interest in the property.

This is not an annexation contract described in ORS 222.115<sup>1</sup>. This consent will not result in the provision of extraterritorial services. I understand I have the opportunity to enter into a signed and recorded Service & Annexation Agreement at any time by separate action, which would have the effect described in ORS 222.115.

I understand that upon request, the City shall provide the information described in ORS 222.175<sup>3</sup>, and I have either received that information or chosen not to request that information before signing this Statement of Consent to Annexation.

I am the property owner or authorized agent with authority to execute this Statement of Consent to Annexation.

MARVIN L. SPALDING  
Owner or Authorized Agent (print)

Marvin L Spalding 12/8/16  
Owner or Authorized Agent (signature) Date

<sup>1</sup>222.115 Annexation contracts; recording; effect. A contract between a city and a landowner containing the landowner's consent to eventual annexation of the landowner's property in return for extraterritorial services:

- (1) Must be recorded; and
- (2) When recorded, is binding on successors in interest in that property. [1991 c.637 §4; 2012 c.46 §§1,2]

<sup>2</sup>222.173 Time limit for filing statements of consent; public records.

- (1) For the purpose of authorizing an annexation under ORS 222.170 or under a proceeding initiated as provided by ORS 199.490 (2), only statements of consent to annexation which are filed within any one-year period shall be effective, unless a separate written agreement waiving the one-year period or prescribing some other period of time has been entered into between an owner of land or an elector and the city.
- (2) Statements of consent to annexation filed with the legislative body of the city by electors and owners of land under ORS 222.170 are public records under ORS 192.410 to 192.505. [1983 c.702 §20; 1987 c.737 §5; 1987 c.818 §8]

Notes 222.173 to 222.177 were added to and made a part of ORS chapter 222 by legislative action, but were not added to any smaller series therein. See Preface to Oregon Revised Statutes for further explanation.

<sup>3</sup>222.175 City to provide information when soliciting statements of consent. If a city solicits statements of consent under ORS 222.170 from electors and owners of land in order to facilitate annexation of unincorporated territory to the city, the city shall, upon request, provide to those electors and owners information on that city's ad valorem tax levied for its current fiscal year expressed as the rate per thousand dollars of assessed valuation, a description of services the city generally provides its residents and owners of property within the city and such other information as the city considers relevant to the impact of annexation on land within the unincorporated territory within which statements of consent are being solicited. [1983 c.702 §21; 1987 c.737 §6; 1987 c.818 §9]

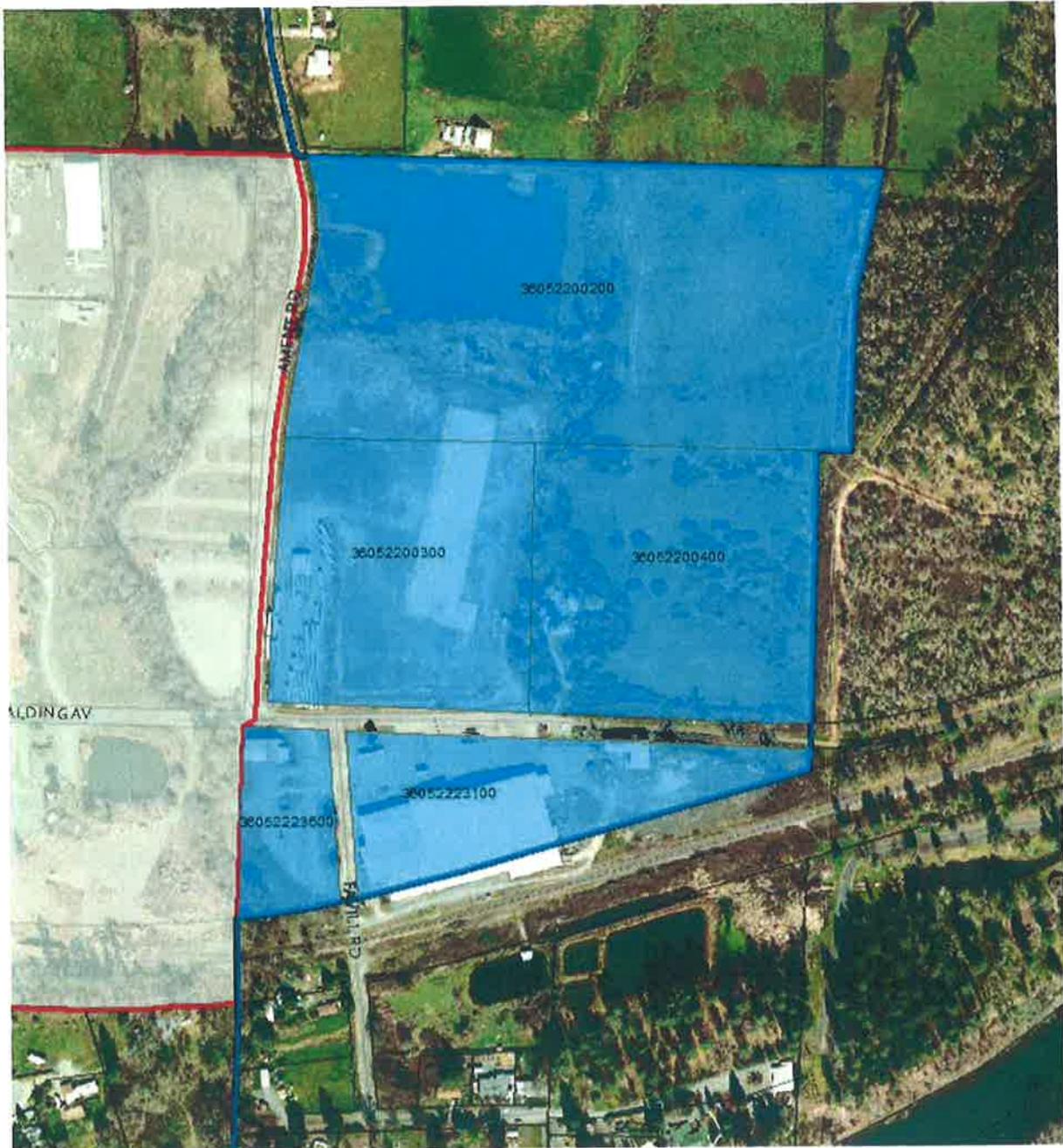
Note: See note under 222.173.

RECEIVED 4.1

**Owner:** Spalding & Son Inc

**Map and Tax Lots:** 36-05-22-00-200, 300 & 400, and 36-05-22-23-100 & 600

**Street Address:** 450 Ament Rd, 2280 Spalding Ave, 2300 Spalding Ave, NE Spalding Ave, 2285 NE Spalding Ave



STATEMENT OF CONSENT TO ANNEXATION

I hereby provide consent to annexation to the City of Grants Pass for the following property:

Owner: Cascade Self Storage - Grants Pass  
Map and Tax Lot: 36-05-06-00-4300  
Street Address: 2450 NW Vine Street, Grants Pass, OR 97526

As specified in ORS 222.173<sup>2</sup>, only statements of consent to annexation which are filed within any one-year period shall be effective, unless a separate written agreement waiving the one-year period or prescribing some other period of time has been entered into between an owner of land or an elector and the city.

This statement of consent is provided for the purpose of placing an annexation measure which includes the subject property on the May 2016 ballot, and it is valid for one year. This statement of consent will not be recorded and is not binding on successors in interest in the property.

This is not an annexation contract described in ORS 222.115<sup>1</sup>. This consent will not result in the provision of extraterritorial services. I understand I have the opportunity to enter into a signed and recorded Service & Annexation Agreement at any time by separate action, which would have the effect described in ORS 222.115.

I understand that upon request, the City shall provide the information described in ORS 222.175<sup>3</sup>, and I have either received that information or chosen not to request that information before signing this Statement of Consent to Annexation.

I am the property owner or authorized agent with authority to execute this Statement of Consent to Annexation.

CASCADE SELF STORAGE - GRANTS PASS By:  
DEAN J. MOSER GP Owner or Authorized Agent (print) [Signature] Owner or Authorized Agent (signature) 1/22/16 Date

<sup>1</sup>222.115 Annexation contracts; recording; effect. A contract between a city and a landowner containing the landowner's consent to eventual annexation of the landowner's property in return for extraterritorial services:

- (1) Must be recorded; and
- (2) When recorded, is binding on successors in interest in that property. [1991 c.637 §4; 2012 c.46 §§1,2]

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Note: 222.173 to 222.177 were added to and made a part of ORS chapter 222 by legislative action but were not added to any smaller series therein. See Preface to Oregon Revised Statutes for further explanation.

<sup>3</sup>222.175 City to provide information when soliciting statements of consent. If a city solicits statements of consent under ORS 222.170 from electors and owners of land in order to facilitate annexation of unincorporated territory to the city, the city shall, upon request, provide to those electors and owners information on that city's ad valorem tax levied for its current fiscal year expressed as the rate per thousand dollars of assessed valuation, a description of services the city generally provides its residents and owners of property within the city and such other information as the city considers relevant to the impact of annexation on land within the unincorporated territory within which statements of consent are being solicited. [1985 c.702 §21; 1987 c.737 §6; 1987 c.818 §9]

Note: See note under 222.173.

EXHIBIT 4.2

**Owner:** Cascade Self Storage - Grants Pass

**Map and Tax Lot:** 36-05-06-00-4300

**Street Address:** 2450 NW Vine Street, Grants Pass, OR 97526



## STATEMENT OF CONSENT TO ANNEXATION

I hereby provide consent to annexation to the City of Grants Pass for the following property:

**Owner:** First Baptist Church of Grants Pass dba River Valley Community Church

**Map and Tax Lots:** 36-05-06-00-4000

**Street Address:** 2354 NW Vine Street, Grants Pass, OR 97526

As specified in ORS 222.173<sup>2</sup>, only statements of consent to annexation which are filed within any one-year period shall be effective, unless a separate written agreement waiving the one-year period or prescribing some other period of time has been entered into between an owner of land or an elector and the city.

This statement of consent is provided for the purpose of placing an annexation measure which includes the subject property on the May 2016 ballot, and it is valid for one year. This statement of consent will not be recorded and is not binding on successors in interest in the property.

This is not an annexation contract described in ORS 222.115<sup>1</sup>. This consent will not result in the provision of extraterritorial services. I understand I have the opportunity to enter into a signed and recorded Service & Annexation Agreement at any time by separate action, which would have the effect described in ORS 222.115.

I understand that upon request, the City shall provide the information described in ORS 222.175<sup>3</sup>, and I have either received that information or chosen not to request that information before signing this Statement of Consent to Annexation.

I am the property owner or authorized agent with authority to execute this Statement of Consent to Annexation.

THOMAS G. CRISWELL  
Owner or Authorized Agent (print)

Thomas G. Criswell 1-21-16  
Owner or Authorized Agent (signature) Date

<sup>1</sup>**222.115 Annexation contracts; recording; effect.** A contract between a city and a landowner containing the landowner's consent to eventual annexation of the landowner's property in return for extraterritorial services:

- (1) Must be recorded; and
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**Note:** See note under 222.173.

**Owner:** First Baptist Church of Grants Pass dba River Valley Community Church  
**Map and Tax Lot:** 36-05-06-00-4000  
**Street Address:** 2354 NW Vine Street, Grants Pass, OR 97526



## Tom Schauer

---

**From:** David Roberts <dutch2191@yahoo.com>  
**Sent:** Thursday, January 07, 2016 1:22 PM  
**To:** Susan Seereiter; Tom Schauer  
**Subject:** annexation

Dear Tom:

Per our last conversation of approximately a week ago, I am writing a letter to both you and Ms. Seereiter that I would NOT like to be involved with the annexation of my property located in area 3 of your plat that was provided to me. I DO NOT support the annexation and would like to stay OUT of city limits in all areas. If you have further questions, please do not hesitate to contact me. Thank you.

Sincerely,  
Traders, Inc.

David Roberts  
Manager

David Roberts  
541-291-0523

**Exhibit 6. Minutes of January 13, 2016 Planning Commission Hearing**

**Note:** Detailed transcription minutes are no longer taken for Planning Commission hearings. A recording is available. No public testimony was provided at the Planning Commission hearing.

A copy of the PowerPoint Presentation from the January 13, 2016 Planning Commission hearing is attached.



# Annexation 2016

(15-40300001)

## Urban Area Planning Commission Public Hearing

January 13, 2015

Tom Schauer, Senior Planner

Parks & Community Development Department





# Purpose of Meeting

- **Additional hearing to take testimony before Feb 3 CC hearing**
  - Written comments will be provided to CC
  - Minutes with verbal comments will be provided to CC
  - Additional time for CC to consider testimony
- **No Planning Commission recommendation or decision**
  - Development Code does not require a Planning Commission hearing or recommendation on annexation.
  - This is in addition to the required hearing.
- **Format: Opportunity for testimony (not Q&A)**
  - If, after public testimony, time for questions and answers
  - Please contact staff if you have additional questions





# Background

## December 7, 2015 City Council Workshop: Annexation & Urban Renewal Discussion

### Urban Renewal

- Task Force & Recommendations
- Potential industrial properties in urban renewal district
- Potential funding for infrastructure improvements
- Draft Urban Renewal District boundary
- Only properties in City limits as candidates for Urban Renewal District
- Some industrial properties outside City limits
- Potential annexation of properties on May 2016 ballot

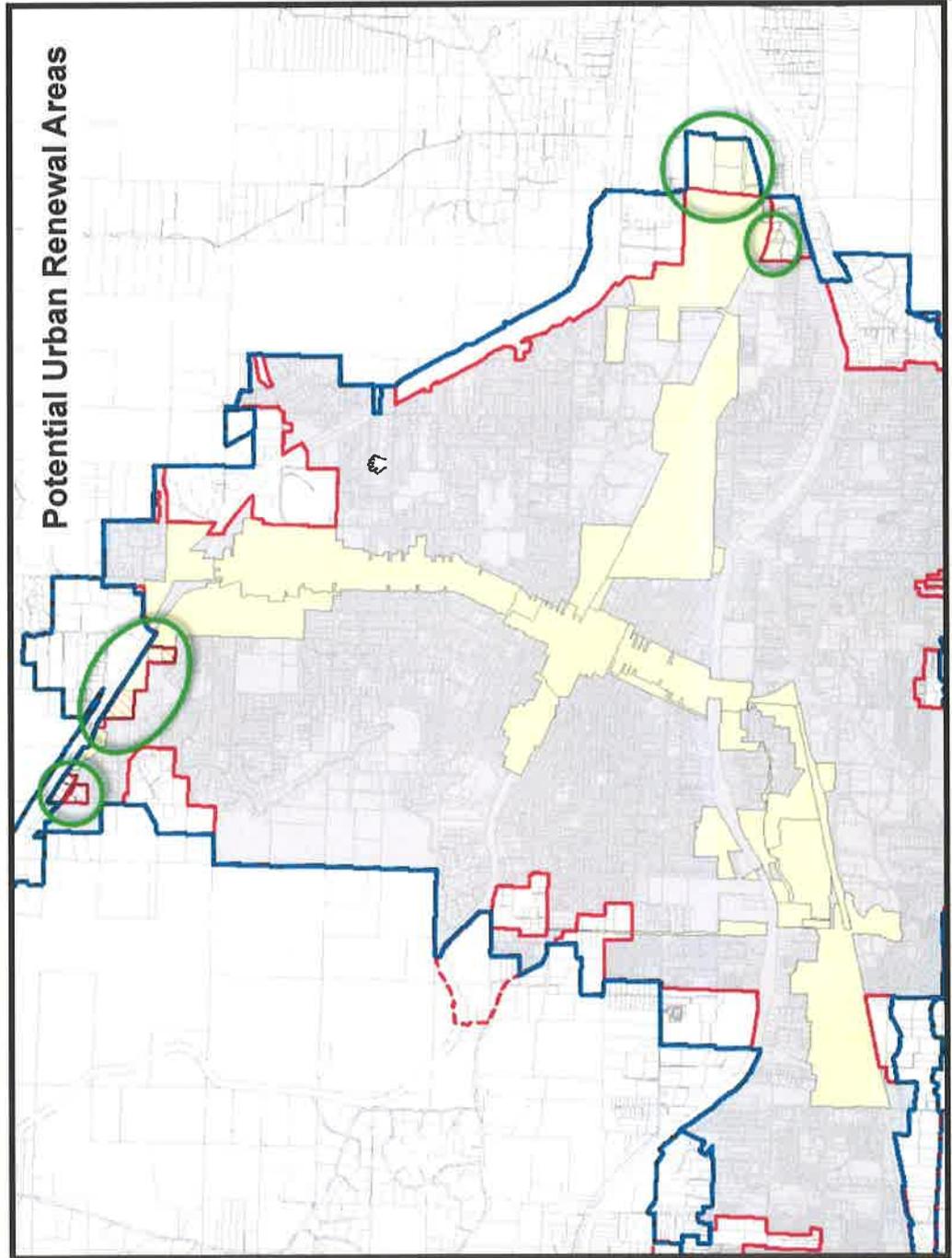
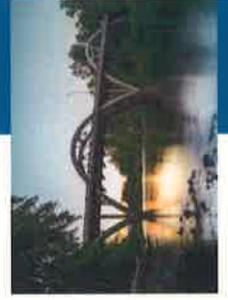
### Annexation

- City voters must approve annexations: May 2016 ballot
- None of the properties currently have Service & Annexation Agreements / consents
- Direction to staff to approach these property owners to share information and ascertain interest in providing annexation consent
- Deadline for Council action for May 2016 ballot is February 3
- Consents required by February 3 for triple-majority annexation on May 2016 ballot
- Urban Renewal proposal will be revised based on annexation (including some contiguous properties already in City limits)





# Background

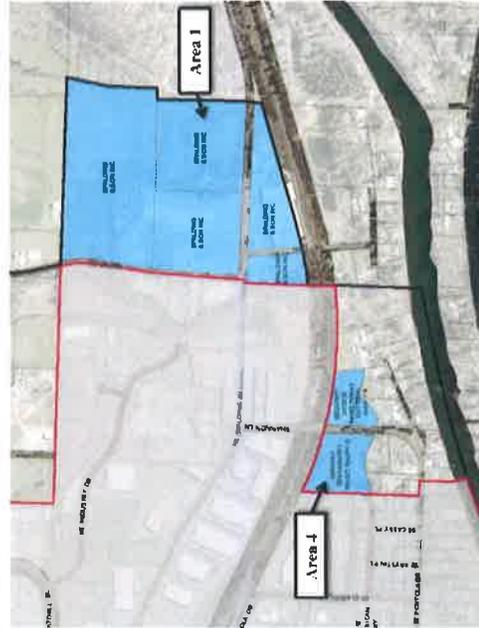
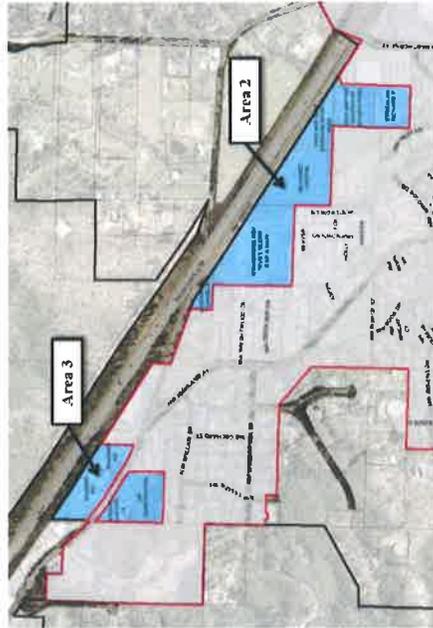




# Annexation Proposal

## Original Draft

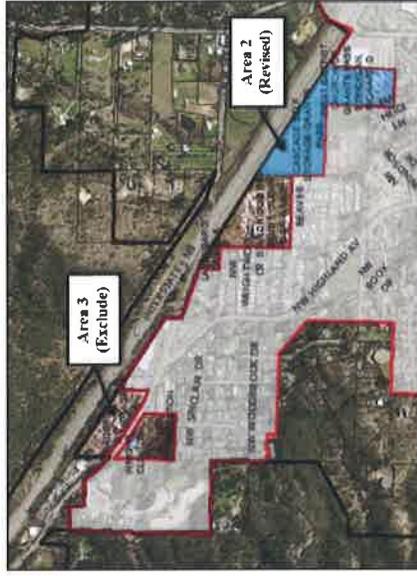
Proposed Annexation Areas – Subject to Majority Consent



## Revised Draft

Proposed Annexation Areas – Revised Recommendation 1/6/2016

Blue = Proposed Annexation Area  
 Red Hatching = Responded, Not Providing Consent  
 No Hatching = No Formal Response Yet (1/6/2016)



Area 2 (Revised), Area 3 (Excluded)



Area 1 (No Change), Area 4 (Excluded)

**\*Have received consent for Area 1 properties**





# Criteria

- City Council decision based on public policy considerations and applicable criteria
- Proposal must meet criteria in Sections 5.052 and 5.053 of the Development Code
- (See Section VI of Staff Report for Findings)



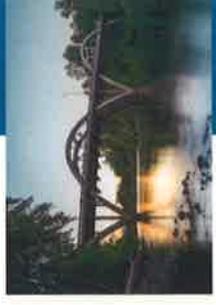


# Criteria

## 5.052. Criteria for Property Subject to a Service and Annexation Agreement.

If the proposed property is subject to an annexation agreement, all of the following must be satisfied.

- **Criterion 1:** All of the conditions and requirements of the annexation agreement have been met.
- **Criterion 2:** Any additional conditions or requirements made necessary by subsequent judicial or state or federal or legislative acts have been met.

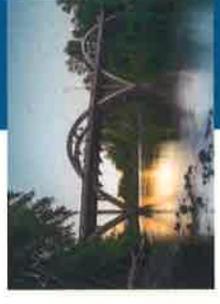




# Criteria (cont.)

## 5.053. Criteria for All Other Property.

- **Criterion 1:** The proposed property is located within the Grants Pass Urban Growth Boundary Area and the area is contiguous with the existing City Boundary.
- **Criterion 2:** The proposed property is developed or will be developed consistent with City standards.
- **Criterion 3:** The proposal is consistent with the City's Comprehensive Plan at such time as the State has acknowledged that plan, or the proposal is consistent with LCDC Goals, prior to acknowledgment of the City's Comprehensive Plan.
- **Criterion 4:** The proposal is consistent with this Code.
- **Criterion 5:** The proposal is consistent with the provisions of the Oregon Revised Statutes. *(Based on revised proposal, contingent on additional consents for Area 2 or removal of Area 2).*
- **Criterion 6:** The City of Grants Pass has sufficient capacity to provide the property with basic urban services, such as municipal water, sanitary sewer, fire protection, and police protection.





# Staff Recommendation

- Staff recommends City Council place an annexation measure on the May 17, 2016 ballot, based on the revised proposal:
  - Include Area 1 (Spalding)
  - Include revised Area 2 (Vine) if majority consents, or exclude
  - Exclude Area 3 (Highland)
  - Exclude Area 4 (Shannon Ln)
- Findings in staff report. Criteria are satisfied, 5.053(5) contingent on additional consents in Area 2, or excluding Area 2.





# Next Steps

- Testimony will be provided to City Council for consideration in advance of their hearing. Testimony can also be provided at or before the February 3 City Council hearing.
- **February 3 City Council Hearing.** City Council will consider testimony and vote on ordinance to place annexation on the November ballot for vote by city electors, consistent with City Charter provision.
- **May 17 Ballot.** If voters approve the annexation in May, it will be effective within about 30 days upon filing with Secretary of State.
- **May/June 2016.** Properties and agencies will be notified, and Public Safety Services will start right away.
- **Fall 2017.** City property taxes won't be included until tax statement mailed in fall of 2017





# Thank You!

- Public testimony
- Q&A if needed following public testimony



## ORDINANCE NO.

### AN ORDINANCE OF THE COUNCIL OF THE CITY OF GRANTS PASS ANNEXING TERRITORY INCLUDING APPROXIMATELY 8 TAX LOTS, TOTALING APPROXIMATELY 57 ACRES, PLUS RIGHT-OF-WAY, TO THE CITY OF GRANTS PASS, OREGON.

#### WHEREAS:

1. The annexation is consistent with the applicable Oregon Revised Statutes, the Comprehensive Plan, the applicable criteria of the Development Code, and the goals adopted by the Council; and
2. A majority of properties in each area is subject to written consents to annexation to the City of Grants Pass, and all areas are 'consent' or 'triple-majority' annexations in accordance with Oregon Revised Statutes and the Development Code; and
3. The properties to be annexed are within the Urban Growth Boundary; and
4. After considering the facts and reasons for and against annexation, the Council of the City of Grants Pass finds the annexation to be in the public interest.

#### NOW, THEREFORE, THE CITY OF GRANTS PASS HEREBY ORDAINS:

**Section 1. AREA 1:** The territory in Area 1 described in Exhibit 1, which is attached to be incorporated in and made a part of this Ordinance as though it was set forth in this section, is hereby proclaimed to be annexed to the City of Grants Pass.

**Section 2. AREA 2:** The territory in Area 2 described in Exhibit 1, which is attached to be incorporated in and made a part of this Ordinance as though it was set forth in this section, is hereby proclaimed to be annexed to the City of Grants Pass.

**Section 3. APPROVAL BY CITY ELECTORS:** The annexation of the above areas shall be placed on the May 17, 2016 ballot in a form approved by the City Council for a vote by the electors of the City of Grants Pass.

**Section 4. EFFECTIVE DATE OF ANNEXATION:** These annexations shall take effect following approval of the May 17, 2016 ballot measure by the electors of the City of Grants Pass and proclamation of the annexation by the City Council upon acceptance of the election results. In accordance with ORS 222.180, the annexation shall be complete from the date of filing with the Secretary of State of the annexation records as provided in ORS 222.177. The date of such filing shall be the effective date of annexation.

**Section 5. SEVERABILITY:** If annexation of one or more of the areas described above is found to be invalid, it shall not have an effect upon annexation of other areas.

**Section 6. RECORD:** In accordance with ORS 222.177, the City shall submit to the Oregon Secretary of State: (1) a copy of this Ordinance, (2) an abstract of the vote, and (3) a copy of the statements of consent of the landowners in the territory annexed. The City also shall send a description by metes and bounds, or legal subdivision, and a map depicting the new boundaries of the City within 10 days of the effective date of annexation to the Josephine County Assessor, the Josephine County Clerk, and the State Department of Revenue.

**ADOPTED** by the Council of the City of Grants Pass, Oregon, in regular session this 3<sup>rd</sup> day of February, 2016.

**AYES:**

**NAYS:            ABSTAIN:            ABSENT:**

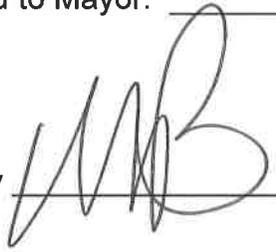
**SUBMITTED** to and \_\_\_\_\_ by the Mayor of the City of Grants Pass, Oregon, this \_\_\_\_ day of February, 2016.

\_\_\_\_\_  
Darin Fowler, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen Frerk, City Recorder

Date submitted to Mayor: \_\_\_\_\_

Approved as to Form, Mark Bartholomew, City Attorney 

AN ORDINANCE OF THE COUNCIL OF THE CITY OF GRANTS PASS ANNEXING TERRITORY INCLUDING APPROXIMATELY 8 TAX LOTS, TOTALING APPROXIMATELY 57 ACRES, PLUS RIGHT-OF-WAY, TO THE CITY OF GRANTS PASS, OREGON.

# EXHIBIT 1

## AREA 1: SPALDING

Tax Lots: 36-05-22-00-200, 300 & 400, and 36-05-22-23-100 & 600, plus right-of-way



## AREA 2: NW VINE

Tax Lots: 36-05-06-00-4000, 4002 & 4300, plus right-of-way



Resolution authorizing the City Manager to enter into a contract for the "J" and "K" Street Alley (east and west of Pine) Sanitary Sewer Replacement Project; Project No. SE6064. Date: February 3, 2016

---

**SUBJECT AND SUMMARY:**

This project will install approximately 1060 LF of new 8" sewer main and associated appurtenances in the alley between "J" and "K" Streets (east and west of Pine Street) and abandon the old main lines.

---

**RELATIONSHIP TO COUNCIL GOALS:**

This action implements Council's goals to maintain, operate and expand our **INFRASTRUCTURE** to meet community needs and promote **FACILITATE SUSTAINABLE, MANAGEABLE GROWTH** by protecting the environment and providing for a working wastewater system which is constructed and operated in a fiscally sound manner.

---

**CALL TO ACTION SCHEDULE:**

A notice of intent to award letter was issued by the Engineering Division on January 22, 2016. City Council has 30 days to award the bid. Call to action schedule: February 18, 2016.

---

**BACKGROUND:**

This project will replace very old, structurally deficient sewer pipe. The structural defects include cracks, holes, broken pipe and extensive root encroachment. This project will install approximately 1060 LF of 8" sewer main and associated appurtenances in the alley between "J" and "K" Streets (east and west of Pine) and abandon old main lines. The project also includes existing sanitary sewer lateral reconnections, sidewalk replacement where removed and asphalt paving if applicable.

Bids for the work were advertised on the City's Website, the Grants Pass Daily Courier, and the Daily Journal of Commerce. The bid opening for this project was January 21, 2016. Three bids were received ranging from \$114,850 to \$176,325.

The lowest responsible bidder is KOGAP Enterprises, Inc. This bid is below the Engineers Estimate of \$164,840 and Staff recommends awarding the bid to KOGAP Enterprises, Inc.

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ITEM: 3.a. RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE "J" AND "K" STREET ALLEY (EAST AND WEST OF PINE) SANITARY SEWER REPLACEMENT; PROJECT NO. SE6064.

Staff Report (continued):

COST IMPLICATION:

Revenue Source: This project is budgeted and funded as part of Project No. SE6064 Sewer Main Structural Repairs in the Wastewater Capital Fund.

---

ALTERNATIVES:

The preferred alternative is to install the sewer main lines as proposed. A second alternative is to delay the sewer improvements until the lines fail or to continue making repairs indefinitely, both of which do not resolve the frequent and difficult cleaning and maintenance.

---

RECOMMENDED ACTION:

It is recommended the contract for the "J" and "K" Streets (east and west of Pine) Sanitary Sewer Replacement Project be awarded to the lowest responsible bidder, KOGAP Enterprises, Inc.

---

POTENTIAL MOTION:

I move to authorize the City Manager to enter into a contract with KOGAP Enterprises, Inc.

**RESOLUTION NO.**

**RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS  
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR  
THE "J" AND "K" STREET ALLEY (EAST AND WEST OF PINE) SANITARY  
SEWER REPLACEMENT; PROJECT NO. SE6064.**

**WHEREAS:**

1. The City of Grants Pass advertised and received three bids for construction for the "J" and "K" Street Alley (east and west of Pine) Sanitary Sewer Replacement Project; and
2. The bid from KOGAP Enterprises, Inc. has been determined to be the lowest responsible bid, its bid is complete and responsive; and
3. The City of Grants Pass has sufficient funds for the project within the Wastewater Fund.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Grants Pass that the City Manager is authorized to contract with KOGAP Enterprises, Inc. for the work as described in the contract documents entitled the "J" and "K" Streets (east and west of Pine) Sanitary Sewer Replacement Project; Project No. SE6064 in the amount of \$114,850. The bid tab is attached to and incorporated herein as Exhibit 'A'.

**EFFECTIVE DATE** of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

**ADOPTED** by the Council of the City of Grants Pass, Oregon, in regular session this 3<sup>rd</sup> day of February, 2016.

**SUBMITTED** to and \_\_\_\_\_ by the Mayor of the City of Grants Pass, Oregon, this \_\_\_\_\_ day February, 2016 to be effective on the date indicated as adopted by the City Council.

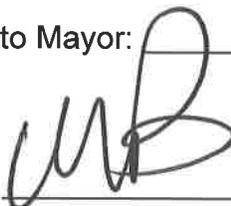
\_\_\_\_\_  
Darin Fowler, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen Frerk, City Recorder

Date submitted to Mayor: \_\_\_\_\_

Approved as to Form, Mark Bartholomew, City Attorney



City of Grants Pass

"J" and "K" Street Alley (East and West of Pine Street) Sanitary Sewer Replacement

Project No. SE6064



Item No.	Description of Item	Quantity	Unit	Addenda Acknowledged N/A Bid Security		City of Grants Pass (Engineers Estimate)		KOGAP Enterprises, Inc.		Timber Mountain Construction, Inc.		Pat-A-Dice Contracting, LLC	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
1	Mobilization, move in of equipment and materials per APWA/ODOT Sec. 00210, complete.	1	LS	\$10,000.00	\$10,000.00	\$16,500.00	\$16,500.00	\$16,500.00	\$16,500.00	\$16,500.00	\$16,500.00	\$16,500.00	\$16,500.00
2	Work Zone Traffic Control, includes TCD, TCM and TCP per approved plans, M.U.T.C.D., and APWA/ODOT Sec. 00225 and 00225.90 (b), complete.	1	LS	\$1,200.00	\$1,200.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00
3	Erosion & Sediment Control, per approved plans and APWA/ODOT Sec. 00280.00 Initial protection, Dust Control, Sediment Fence, Biofilter Bags etc., installed complete. Removal of Structures and Obstructions, includes removal and proper disposal of existing AC, concrete, curb & gutter and sidewalk and saw cutting or other methods of cutting pavement, per approved plans and APWA/ODOT Sec. 00310 and 00291.20(c), (1-hazardous Waste), complete.	1	LS	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$4,200.00	\$4,200.00	\$4,200.00	\$4,200.00
4	48" Eccentric Sanitary Sewer Manhole, per approved plans and, GFS# #301 and APWA/ODOT Sec. 00470. Includes manhole, excavation, bedding and compacted backfill per APWA/ODOT Sec. 00405, adjustment to finish grade, concrete collars and pipe connections, installed, complete.	1	EA	\$3,000.00	\$3,000.00	\$2,400.00	\$2,400.00	\$3,600.00	\$3,600.00	\$3,450.00	\$3,450.00	\$3,450.00	\$3,450.00
5	Flat Top Sanitary Sewer Manhole, per approved plans and, GFS# #309 and APWA/ODOT Sec. 00470. Includes manhole, excavation, bedding and compacted backfill per APWA/ODOT Sec. 00405, adjustment to finish grade, concrete collars and pipe connections, installed, complete.	1	EA	\$3,000.00	\$3,000.00	\$2,300.00	\$2,300.00	\$3,300.00	\$3,300.00	\$2,750.00	\$2,750.00	\$2,750.00	\$2,750.00
6	Connect to existing Sanitary Sewer, per approved plans, APWA/ODOT Sec. 00470. Includes excavation, bedding and compacted backfill, per APWA/ODOT Sec. 00405, pipe connections installed, complete.	5	EA	\$750.00	\$3,750.00	\$350.00	\$1,750.00	\$100.00	\$500.00	\$325.00	\$1,625.00	\$325.00	\$1,625.00
7	8" Sanitary Sewer Main, PVC 3034, per approved plans and, GFS# #304 and APWA/ODOT Sec. 00445. Includes pipe, trench excavation, bedding and backfill per GFS# #107 and APWA/ODOT Sec. 00405, installed, complete.	1060	LF	\$80.00	\$84,800.00	\$48.00	\$50,880.00	\$72.00	\$76,320.00	\$90.00	\$95,400.00	\$90.00	\$95,400.00
8	4" Sanitary Sewer Lateral, per approved plans and APWA/ODOT Sec. 00445. Includes, pipe, trench excavation, bedding, backfill and cleanouts, per GFS# #107 and APWA/ODOT Sec. 00405, installed, complete to ROW.	34	EA	\$1,000.00	\$34,000.00	\$800.00	\$27,200.00	\$1450.00	\$49,300.00	\$1,250.00	\$42,500.00	\$1,250.00	\$42,500.00
9	Concrete Commercial Driveway Apron (Match Existing), per approved plans, GFS# #105-A and APWA/ODOT Section 00759, installed, complete.	60	SF	\$10.00	\$600.00	\$1.00	\$60.00	\$0.01	\$0.60	\$10.00	\$600.00	\$10.00	\$600.00
10	Single Application Emulsified Asphalt Surface Treatment (Chip Seal), per APWA/ODOT Section 00710, installed, complete.	12000	SF	\$1.50	\$18,000.00	\$0.75	\$9,000.00	\$0.70	\$8,400.00	\$0.50	\$6,000.00	\$0.50	\$6,000.00
11	Aggregate Base Course, 3/4"-0 aggregate, compacted in place, per approved plans and APWA/ODOT Section 00640, 00641 and 02630, installed, complete.	45	TN	\$22.00	\$990.00	\$48.00	\$2,160.00	\$68.00	\$3,060.00	\$40.00	\$1,800.00	\$40.00	\$1,800.00
12					\$164,840.00		\$174,850.00		\$163,980.60		\$176,325.00		\$176,325.00

Bids were opened 01/21/2016 at 3:05 p.m. in the City Manager's Conference Room.

Item: Motion acknowledging the receipt of the monthly and quarterly financial reports for quarter ended September 2015.

Date: February 3, 2016

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**SUBJECT AND SUMMARY:**

Monthly and quarterly financial reports are prepared and acknowledged by Council to convey information about the City's budget and current financial condition.

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**RELATIONSHIP TO COUNCIL GOALS:**

This supports Council's goal of **LEADERSHIP** by ensuring financial records and system are effective and that Council has the opportunity to access the City's financial information.

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**CALL TO ACTION SCHEDULE:**

N/A

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**BACKGROUND:**

A summary monthly report and a more detailed quarterly report are prepared to convey information about the City's budget, the current financial condition, and seasonal or unique financial transactions throughout the year for the various funds of the City.

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**COST IMPLICATION:**

None.

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**RECOMMENDED ACTION:**

It is recommended the Council acknowledge the receipt of the monthly and quarterly financial reports for September 2015.

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**POTENTIAL MOTION:**

I move to acknowledge the monthly and quarterly financial reports.

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ITEM: 3.b. MOTION ACKNOWLEDGING RECEIPT OF THE MONTHLY AND QUARTERLY FINANCIAL REPORTS FOR THE QUARTER ENDED SEPTEMBER 2015.

**CITY OF GRANTS PASS**  
**MONTHLY & QUARTERLY FINANCIAL REPORT**  
**July through September 2015**  
**Discussion & Analysis**



As September marks the end of a quarter, attached in this month's financial report package are the City's monthly and quarterly reports as follows:

**Quarterly Reports:**

- Monthly Financial Reports for July, August, and September 2015 (by % of prorated budget) – also shows beginning and ending budgetary fund balances
- Expanded Year-To-Date Revenue Summary by Program/Activity (by % of annual budget)
- Expanded Year-To-Date Expenditure Summary by Program/Activity (by % of annual budget)
- Quarterly Capital Fund and Capital Project Report
- Investment Summary
- Budget Variances – Revenue and Expenditure Reports: For both expenditures and revenues, these reports list all major categories that varied from the prorated budget by more than \$15,000 and 15% as of the end of the quarter.

In reviewing the monthly reports, since this is a prorated budget variance report any variances significantly different from 100% would imply either seasonality or true variances. The quarterly reports are budget variance reports by the percentage of the annual budget. Therefore in reviewing the quarterly reports any budget variances significantly different from 25% would imply seasonal considerations or true variances.

Changes to the format of the monthly financial reports: This quarter, the monthly financial report summaries were changed slightly to break out “transfers” from the main revenue and expenditure summary lines. This allows a more clear view of actual operational revenues and expenditures compared to budget. Transfers between operating funds and capital project funds need to be legally recorded as budgetary revenues and expenditures for each fund, but are only processed once or twice throughout the fiscal year. This year most budgeted capital project transfers were processed right away in July so that capital project managers have the most accurate and up to date project balance reports.

**Revenues**

The majority of the general fund revenues are either seasonal or come in on a quarterly basis right after the end of each quarter. Many types of franchise taxes and revenue sharing amounts are typically posted a month or a quarter in arrears except at fiscal year-end, and most of the property tax revenue comes in during November and December.

Property taxes are by far the largest revenue source for the General Fund, and provide the bulk of the funding dedicated to the Public Safety divisions. The City recently received

the 2015 assessment report from Josephine County which showed a change to assessed values for the Fiscal Year ending June 30, 2016 very close to the amount budgeted for this fiscal year. The total assessed value increase for the current fiscal year was 6.6% versus the budgeted increase of 6.2%, which means the main revenue source for Public Safety divisions is on track this year. Approximately 1.0% of the increase was due to new construction, about 3.7% of the increase was due to the annexation approved by voters in November of 2014, while the remainder of the increase (or about 1.9%) was due to an increase in assessed values on existing properties.

The timing of the annexation approval helped balance the City's need to budget for 3 additional police officers and three dispatch related positions in Public Safety Support. The annexation also eliminated many service and annexation fee agreements for Public Safety and other City services, so the net increase to Public Safety revenues is less than the 3.7% increase to assessed values as a result of the annexation. Overall, the budget for Public Safety Divisions is still well balanced similar to previous years with the need to use a modest amount of other discretionary General Fund revenues to keep the current level of service in Public Safety operations.

Revenues in the Building Division are a key indicator of the level of property development happening in the City. And the first quarter of fiscal 2016 showed an extremely strong amount of activity in building compared to budget. As of September, the Building Division had already achieved 93.8% of its total revenue budget for the full fiscal year. This pace won't keep up for the rest of the year, but there is a significant amount of work still in the pipeline for this year. Activity in the quarter was also partially spurred on by a temporary rollback in transportation and parks system development charges which ended on June 30, 2015. Planning revenues and many utility SDC revenues are also trending well above budget so far this fiscal year.

The Water Fund revenue is running high (compared to prorated budget) due to just ending the peak season billing and the season of higher water use. Utility user charges for services revenues are all meeting or exceeding prorated budgets for the first quarter of the year.

For many internal service funds, revenue for month/year for many funds will be close to the prorated budget amounts or 25% of annual amounts for this quarter due to charging out for services at even increments throughout the year. Standard monthly charges happen throughout the year for the Administrative Services Fund, the Garage and Equipment Replacement Funds, the Information Technology Fund, the Community Development Management Fund, and the Property Management Fund. The Engineering Fund has a mix of fixed charges and variable charges based on capital project activity and development activity; the Workers Compensation Insurance Fund and Health Insurance Fund assess charges regularly throughout the year based on the payroll cycle, while the General Insurance Fund charges out annual premiums once per year.

## **Expenditures**

The expanded quarterly expenditure report is organized in a manner very similar to the way the budget is legally adopted and appropriated (by department or division in most cases). Certain divisions such as Water Treatment just ended one of its busier seasons of the year and spending will slow down slightly for the next 6 months. Extra part-time and/or seasonal help is used in Parks, Water, and other departments during the summer

months each year. While a few divisions look like they might be trending slightly above the prorated budgeted expenditures, these are largely seasonal trends that will slow down or not be reoccurring for the rest of the fiscal year. It's also important to remember when looking at the expanded quarterly expenditure report that capital project funds only budget for "capital outlay" line item expenditures, but as projects move forward the expenditures are posted in a variety of expenditure categories such as supplies or contractual services. Looking at the total expenditures versus budget in the capital project funds is a better way of reviewing expenditure activities for this type of fund. Additional budget exception comments can be found at the very end of this financial statement package on the exception report.

### **Budget Adjustments and Other Fiscal Activity for FY'16**

There were no budget adjustments made during the first quarter of FY'16.

Annual Financial Audit: The City's annual financial audit was completed during November and December, and the City issued the Comprehensive Annual Financial Report (CAFR) shortly after completion of the audit in December.

We hope this discussion and analysis provided some insight into the City financial activities. Should you have additional comments or questions please feel free to contact the Finance Department.

Jay Meredith, CPA  
Finance/Fleet Director  
Phone: 541-450-6021  
<http://www.grantspassoregon.gov>



City of Grants Pass  
101 NW A Street  
Grants Pass, OR 97526

*Where the Rogue River Runs*

CITY OF GRANTS PASS  
**MONTHLY FINANCIAL REPORT**  
 July 31, 2015

*unaudited Budget to Actuals*

	ANNUAL BUDGET	JULY BUDGET	JULY ACTUAL ***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL ***	% OF YEAR- TO-DATE BUDGET
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**General Fund:**

<b>Revenues</b>							
Beginning Balance	\$ 10,899,226				\$ 10,899,226	\$ 12,620,673	
Property Tax	\$ 16,494,350	\$ 1,374,529.17	\$ -	0%	\$ 1,374,529	\$ -	0%
Franchise & Other Taxes	\$ 3,350,944	\$ 279,245	\$ 124,107	44%	\$ 279,245	\$ 124,107	44%
Licenses & Permits	\$ 290,960	\$ 24,247	\$ 181,621	749%	\$ 24,247	\$ 181,621	749%
Inter-Governmental & Grants	\$ 1,660,303	\$ 138,359	\$ 42,595	31%	\$ 138,359	\$ 42,595	31%
Fees & Charges for Service	\$ 1,723,514	\$ 143,626	\$ 209,492	146%	\$ 143,626	\$ 209,492	146%
Interest Income (misc)	\$ 72,750	\$ 6,063	\$ 3,398	56%	\$ 6,063	\$ 3,398	56%
Other Revenue	\$ 174,225	\$ 14,519	\$ 597	4%	\$ 14,519	\$ 597	4%
Transfers	\$ 1,041,900	\$ 86,825	\$ 175,329	202%	\$ 86,825	\$ 175,329	202%
<b>TOTAL RESOURCES</b>	<b>\$ 35,708,172</b>	<b>\$ 2,067,412</b>	<b>\$ 737,139</b>	<b>36%</b>	<b>\$ 12,966,638</b>	<b>\$ 13,357,812</b>	<b>103%</b>

**Expenditures**

Council and General Operations	\$ 1,684,568	\$ 140,381	\$ 48,482	35%	\$ 140,381	\$ 48,482	35%
Public Safety	\$ 19,139,953	\$ 1,594,996	\$ 1,217,401	76%	\$ 1,594,996	\$ 1,217,401	76%
Parks & Recreation	\$ 2,101,657	\$ 175,138	\$ 113,130	65%	\$ 175,138	\$ 113,130	65%
Community Development	\$ 1,359,473	\$ 113,289	\$ 88,709	78%	\$ 113,289	\$ 88,709	78%
Economic Dev/Tourism/Downtown Dev.	\$ 985,518	\$ 82,127	\$ 106,594	130%	\$ 82,127	\$ 106,594	130%
Transfers out	\$ 2,185,500	\$ 182,125	\$ 1,795,000	986%	\$ 182,125	\$ 1,795,000	986%
Contingency & Ending Balance (Budgetary)	\$ 7,884,388				\$ 7,884,388	\$ 9,054,182	
Ending Balance Building (Budgetary Basis)	\$ 367,115				\$ 367,115	\$ 934,314	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 35,708,172</b>	<b>\$ 2,288,056</b>	<b>\$ 3,369,316</b>	<b>147%</b>	<b>\$ 10,539,559</b>	<b>\$ 13,357,812</b>	

Fund Balance End of Period GAAP Basis (Includes Interfund Loans Out \$1,460,000) \$ 11,448,496

**Transient Room Tax:**

Beginning Balance	\$ -				\$ -	\$ -	
Revenues	\$ 1,254,500	\$ 104,542	\$ 319,190	305%	\$ 104,542	\$ 319,190	305%
Expenditures	\$ 10,900	\$ 908	\$ 625	69%	\$ 908	\$ 625	69%
Transfers out	\$ 1,193,600	\$ 99,467	\$ 207,627	209%	\$ 99,467	\$ 207,627	209%
Ending Balance/Contingency (Budgetary)	\$ 50,000				\$ 50,000	\$ 110,938	Budgetary Balance**

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

July 31, 2015

*unaudited Budget to Actuals*

	ANNUAL BUDGET		JULY ACTUAL ***		% OF MONTH BUDGET		YEAR-TO-DATE ACTUAL ***		% OF YEAR-TO-DATE BUDGET	
	BUDGET	BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET

<b>Street Utility:</b>												
Beginning Balance	\$	662,426						\$	662,426	\$	1,360,714	
Revenues	\$	3,048,500	\$	254,042	\$	78,896	31%	\$	254,042	\$	78,896	31%
Transfers in	\$	385,500	\$	32,125	\$	-	0%	\$	32,125	\$	-	0%
Expenditures	\$	2,337,793	\$	194,816	\$	115,374	59%	\$	194,816	\$	115,374	59%
Transfers out	\$	1,310,000	\$	109,167	\$	910,000	834%	\$	109,167	\$	910,000	834%
Ending Balance/Contingency (Budgetary)	\$	448,633						\$	448,633	\$	414,236	Budgetary Balance**

<b>CD Block Grant / HUD:</b>												
Beginning Balance	\$	1,137,317						\$	1,137,317	\$	1,142,715	
Revenues	\$	373,415	\$	31,118	\$	1,290	4%	\$	31,118	\$	1,290	4%
Expenditures	\$	660,000	\$	55,000	\$	3,699	7%	\$	55,000	\$	3,699	7%
Transfers out	\$	211,000	\$	17,583	\$	-	0%	\$	17,583	\$	-	0%
Ending Balance/Contingency (Budgetary)	\$	639,732						\$	639,732	\$	1,140,306	Budgetary Balance**

<b>Debt Service, Gen Obligation and Bancroft:</b>												
Beginning Balance	\$	152,880						\$	152,880	\$	171,245	
Revenues	\$	1,758,200	\$	146,517	\$	57	0%	\$	146,517	\$	57	0%
Expenditures	\$	1,269,600	\$	105,800	\$	833	1%	\$	105,800	\$	833	1%
Transfers out	\$	500,000	\$	41,667	\$	-	0%	\$	41,667	\$	-	0%
Ending Balance/Contingency (Budgetary)	\$	141,480						\$	141,480	\$	170,469	Budgetary Balance**

<b>Transportation Capital Projects:</b>												
Beginning Balance	\$	6,409,451						\$	6,409,451	\$	5,545,798	
Revenues	\$	3,956,750	\$	1,978,375	\$	81,899	4%	\$	1,978,375	\$	81,899	4%
Transfers in	\$	2,109,000	\$	175,750	\$	1,670,000	950%	\$	175,750	\$	1,670,000	950%
Expenditures	\$	12,385,201	\$	1,032,100	\$	100,017	10%	\$	1,032,100	\$	100,017	10%
Transfers out	\$	90,000	\$	7,500	\$	90,000	1200%	\$	7,500	\$	90,000	1200%
Ending Balance/Contingency (Budgetary)	\$	-						\$	-	\$	7,107,680	Budgetary Balance**

CITY OF GRANTS PASS  
**MONTHLY FINANCIAL REPORT**  
 July 31, 2015

*unaudited Budget to Actuals*

	ANNUAL BUDGET	JULY BUDGET	JULY ACTUAL ***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL ***	% OF YEAR- TO-DATE BUDGET
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<b>Solid Waste and Capital Projects:</b>							
Beginning Balance	\$ 1,513,671				\$ 1,513,671	\$ 1,528,777	
Revenues	\$ 645,240	\$ 53,770	\$ 26,336	49%	\$ 53,770	\$ 26,336	49%
Transfers in	\$ 5,000	\$ 417	\$ -	0%	\$ 417	\$ -	0%
Expenditures	\$ 1,916,858	\$ 159,738	\$ 8,208	5%	\$ 159,738	\$ 8,208	5%
Transfers out	\$ 29,000	\$ 2,417	\$ -	0%	\$ 2,417	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 218,053				\$ 218,053	\$ 1,546,905	Budgetary Balance**

<b>Storm Drain and Capital Projects:</b>							
Beginning Balance	\$ 261,810				\$ 261,810	\$ 311,393	
Revenues	\$ 25,500	\$ 2,125	\$ 12,059	567%	\$ 2,125	\$ 12,059	567%
Transfers in	\$ 120,000	\$ 10,000	\$ 120,000	1200%	\$ 10,000	\$ 120,000	1200%
Expenditures	\$ 407,310	\$ 33,943	\$ 1,680	5%	\$ 33,943	\$ 1,680	5%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 441,772	Budgetary Balance**

<b>Lands and Buildings Capital Projects:</b>							
Beginning Balance	\$ 3,537,696				\$ 3,537,696	\$ 4,155,599	
Revenues	\$ 5,011,036	\$ 2,505,518	\$ 1,122	0%	\$ 2,505,518	\$ 1,122	0%
Transfers in	\$ 2,492,700	\$ 207,725	\$ 1,072,298	516%	\$ 207,725	\$ 1,072,298	516%
Expenditures	\$ 11,041,432	\$ 920,119	\$ 50,460	5%	\$ 920,119	\$ 50,460	5%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 5,178,559	Budgetary Balance**

<b>Wastewater Fund:</b>							
Beginning Balance	\$ 1,738,431				\$ 1,738,431	\$ 2,639,000	
Revenues	\$ 6,093,000	\$ 507,750	\$ 494,674	97%	\$ 507,750	\$ 494,674	97%
Expenditures	\$ 4,857,085	\$ 404,757	\$ 224,361	55%	\$ 404,757	\$ 224,361	55%
Transfers out	\$ 1,719,000	\$ 143,250	\$ 1,719,000	1200%	\$ 143,250	\$ 1,719,000	1200%
Ending Balance/Contingency (Budgetary)	\$ 1,255,346				\$ 1,255,346	\$ 1,190,313	Budgetary Balance**

<b>Wastewater Capital Projects:</b>							
Beginning Balance	\$ 4,024,896				\$ 4,024,896	\$ 5,578,009	
Revenues	\$ 200,000	\$ 16,667	\$ 262,176	1573%	\$ 16,667	\$ 262,176	1573%
Transfers in	\$ 1,874,000	\$ 156,167	\$ 1,874,000	1200%	\$ 156,167	\$ 1,874,000	1200%
Expenditures	\$ 6,098,896	\$ 508,241	\$ 85,054	17%	\$ 508,241	\$ 85,054	17%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 7,629,131	Budgetary Balance**

**CITY OF GRANTS PASS**  
**MONTHLY FINANCIAL REPORT**  
 July 31, 2015

*unaudited Budget to Actuals*

	ANNUAL BUDGET	JULY BUDGET	JULY ACTUAL ***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL ***	% OF YEAR- TO-DATE BUDGET
<b>Water Fund:</b>							
Beginning Balance	\$ 2,136,390				\$ 2,136,390	\$ 3,426,315	
Revenues	\$ 6,734,650	\$ 561,221	\$ 722,562	129%	\$ 561,221	\$ 722,562	129%
Expenditures	\$ 4,307,537	\$ 358,961	\$ 270,578	75%	\$ 358,961	\$ 270,578	75%
Transfers out	\$ 3,413,000	\$ 284,417	\$ 2,913,000	1024%	\$ 284,417	\$ 2,913,000	1024%
Ending Balance/Contingency (Budgetary)	\$ 1,150,503				\$ 1,150,503	\$ 965,299	Budgetary Balance**

<b>Water Capital Projects:</b>							
Beginning Balance	\$ 3,473,468				\$ 3,473,468	\$ 4,587,394	
Revenues	\$ 167,000	\$ 13,917	\$ 146,840	1055%	\$ 13,917	\$ 146,840	1055%
Transfers in	\$ 3,413,000	\$ 284,417	\$ 2,913,000	1024%	\$ 284,417	\$ 2,913,000	1024%
Expenditures	\$ 7,053,468	\$ 587,789	\$ 10,486	2%	\$ 587,789	\$ 10,486	2%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 7,636,748	Budgetary Balance**

<b>Vehicle Maintenance</b>							
Beginning Balance	\$ 368,691				\$ 368,691	\$ 531,926	
Revenues	\$ 1,332,022	\$ 111,002	\$ 59,773	54%	\$ 111,002	\$ 59,773	54%
Expenditures	\$ 1,011,073	\$ 84,256	\$ 48,154	57%	\$ 84,256	\$ 48,154	57%
Transfers out	\$ 600,000	\$ 50,000	\$ -	0%	\$ 50,000	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 89,640				\$ 89,640	\$ 543,545	Budgetary Balance**

<b>Vehicle &amp; Equipment Replacement</b>							
Beginning Balance	\$ 3,248,463				\$ 3,248,463	\$ 3,783,170	
Revenues	\$ 591,820	\$ 49,318	\$ 48,246	98%	\$ 49,318	\$ 48,246	98%
Expenditures	\$ 1,454,200	\$ 121,183	\$ 3,075	3%	\$ 121,183	\$ 3,075	3%
Ending Balance/Contingency (Budgetary)	\$ 2,386,083				\$ 2,386,083	\$ 3,828,341	Budgetary Balance**

<b>Information Technology:</b>							
Beginning Balance	\$ 132,564				\$ 132,564	\$ 201,152	
Revenues	\$ 718,028	\$ 59,836	\$ 59,794	100%	\$ 59,836	\$ 59,794	100%
Expenditures	\$ 828,835	\$ 69,070	\$ 83,803	121%	\$ 69,070	\$ 83,803	121%
Ending Balance/Contingency (Budgetary)	\$ 21,757				\$ 21,757	\$ 177,143	Budgetary Balance**

CITY OF GRANTS PASS  
**MONTHLY FINANCIAL REPORT**

July 31, 2015

*unaudited Budget to Actuals*

	ANNUAL BUDGET	JULY BUDGET	JULY ACTUAL ***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL ***	% OF YEAR-TO-DATE BUDGET
<b>Property Management:</b>							
Beginning Balance	\$ 248,164				\$ 248,164	\$ 354,755	
Revenues	\$ 704,080	\$ 58,673	\$ 57,277	98%	\$ 58,673	\$ 57,277	98%
Expenditures	\$ 729,670	\$ 60,806	\$ 38,959	64%	\$ 60,806	\$ 38,959	64%
Transfers out	\$ 40,000	\$ 3,333	\$ 40,000	1200%	\$ 3,333	\$ 40,000	1200%
Ending Balance/Contingency (Budgetary)	\$ 182,574				\$ 182,574	\$ 333,073	Budgetary Balance**
<b>Engineering:</b>							
Beginning Balance	\$ 286,558				\$ 286,558	\$ 539,389	
Revenues	\$ 838,750	\$ 69,896	\$ 108,141	155%	\$ 69,896	\$ 108,141	155%
Expenditures	\$ 944,039	\$ 78,670	\$ 59,558	76%	\$ 78,670	\$ 59,558	76%
Ending Balance/Contingency (Budgetary)	\$ 181,269				\$ 181,269	\$ 587,972	Budgetary Balance**
<b>Community Dev. Management:</b>							
Beginning Balance	\$ 141,325				\$ 141,325	\$ 270,158	
Revenues	\$ 1,024,124	\$ 85,344	\$ 83,610	98%	\$ 85,344	\$ 83,610	98%
Expenditures	\$ 1,041,786	\$ 86,816	\$ 105,864	122%	\$ 86,816	\$ 105,864	122%
Ending Balance/Contingency (Budgetary)	\$ 123,663				\$ 123,663	\$ 247,904	Budgetary Balance**
<b>Insurance:</b>							
Beginning Balance	\$ 4,191,418				\$ 4,191,418	\$ 3,897,230	
Revenues	\$ 1,088,955	\$ 90,746	\$ 152,014	168%	\$ 90,746	\$ 152,014	168%
Expenditures	\$ 1,121,379	\$ 93,448	\$ 529,247	566%	\$ 93,448	\$ 529,247	566%
Ending Balance/Contingency (Budgetary)	\$ 4,158,994				\$ 4,158,994	\$ 3,519,997	Budgetary Balance**
<b>Administrative Services Fund:</b>							
Beginning Balance	\$ 770,508				\$ 770,508	\$ 1,395,712	
Revenues	\$ 3,535,417	\$ 294,618	\$ 285,822	97%	\$ 294,618	\$ 285,822	97%
Expenditures	\$ 3,638,466	\$ 303,206	\$ 253,971	84%	\$ 303,206	\$ 253,971	84%
Transfers out	\$ 150,000	\$ 12,500	\$ 150,000	1200%	\$ 12,500	\$ 150,000	1200%
Ending Balance/Contingency (Budgetary)	\$ 517,459				\$ 517,459	\$ 1,277,563	Budgetary Balance**

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

July 31, 2015

*unaudited Budget to Actuals*

	ANNUAL BUDGET		JULY BUDGET		JULY ACTUAL***		% OF MONTH BUDGET		YEAR-TO-DATE BUDGET		YEAR-TO-DATE ACTUAL***		% OF YEAR-TO-DATE BUDGET	
<b>Jos. County/City of GP Solid Waste Agency:</b>														
Beginning Balance	\$	2,049,312							\$	2,049,312	\$	2,132,854		
Revenues	\$	293,000	\$	24,417	\$	589	2%		\$	24,417	\$	589	2%	
Expenditures	\$	458,700	\$	38,225	\$	13,305	35%		\$	38,225	\$	13,305	35%	
Ending Balance/Contingency (Budgetary)	\$	1,883,612							\$	1,883,612	\$	2,120,138		Budgetary Balance**

\* Budget revenues exclude beginning balances. Budget expenditures exclude contingencies and ending balances.

\*\* Budgetary Balance refers to total fund balance excluding capital assets, long-term debt, and interfund loans.

\*\*\* Actual columns represents the expenditures and revenues received in the month for the current fiscal year. Depending on the program these results may run approximately 1/2 month behind given the fiscal year-end accruals that will be recorded at the end of each fiscal year. For the months of August-May month-to-date results are fairly representative of a typical month (barring seasonality issues and a handful of revenue items received in August). At fiscal year-end, any revenues due at June 30th received by August 31st in Governmental Funds will be recognized as revenue in the prior fiscal year. In this same manner, all expenditures due at June 30th (which are generally paid by July 31st) are also recorded to the prior fiscal year. Thus the July and August report may not reflect a typical month and the June report will have higher than average revenues and expenditures.

Investments:		Average Yield		Overall Average
Oregon State LGIP	\$ 38,626,786	0.54%		
Bank Savings & Money Market	\$ 216,260	0.10%		
Federal Government Bonds	\$ 7,982,642	1.22%		
Bank Time Deposits	\$ 8,191,746	1.09%		
<b>TOTAL</b>	<b>\$ 55,017,434</b>	<b>0.72%</b>		<b>Overall Average</b>

Debt Outstanding:		
Public Safety General Obl. Bonds	\$ 3,805,000	
City Wastewater Utility and RSSSD - 2009 Refunding Bonds	\$ 3,700,000	
City Water General Obl. Bonds	\$ 3,875,000	
Total Non-Bonded Debt	\$ -	
<b>TOTAL</b>	<b>\$ 11,380,000</b>	
Bonded Debt % of Legal Limit (est.)		4.11%

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

August 31, 2015

*unaudited Budget to Actuals*

ANNUAL BUDGET	AUGUST BUDGET	AUGUST ACTUAL ***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL ***	% OF YEAR-TO-DATE BUDGET
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<b>General Fund:</b>						
<b>Revenues</b>						
Beginning Balance	\$ 10,899,226				\$ 10,899,226	\$ 12,620,673
Property Tax	\$ 16,494,350	\$ 1,374,529.17	\$ -	0%	\$ 2,749,058	\$ -
Franchise & Other Taxes	\$ 3,350,944	\$ 279,245	\$ 143,866	52%	\$ 558,491	\$ 267,973
Licenses & Permits	\$ 290,960	\$ 24,247	\$ 34,543	142%	\$ 48,493	\$ 216,164
Inter-Governmental & Grants	\$ 1,660,303	\$ 138,359	\$ 46,956	34%	\$ 276,717	\$ 89,551
Fees & Charges for Service	\$ 1,723,514	\$ 143,626	\$ 181,141	126%	\$ 287,252	\$ 390,633
Interest Income (misc)	\$ 72,750	\$ 6,063	\$ 5,160	85%	\$ 12,125	\$ 8,558
Other Revenue	\$ 174,225	\$ 14,519	\$ 670	5%	\$ 29,038	\$ 1,267
Transfers	\$ 1,041,900	\$ 86,825	\$ -	0%	\$ 173,650	\$ 175,329
<b>TOTAL RESOURCES</b>	<b>\$ 35,708,172</b>	<b>\$ 2,067,412</b>	<b>\$ 412,336</b>	<b>20%</b>	<b>\$ 15,034,050</b>	<b>\$ 13,770,148</b>
<b>Expenditures</b>						
Council and General Operations	\$ 1,684,568	\$ 140,381	\$ 54,395	39%	\$ 280,761	\$ 102,877
Public Safety	\$ 19,139,953	\$ 1,594,996	\$ 1,447,911	91%	\$ 3,189,992	\$ 2,665,312
Parks & Recreation	\$ 2,101,657	\$ 175,138	\$ 162,543	93%	\$ 350,276	\$ 275,673
Community Development	\$ 1,359,473	\$ 113,289	\$ 105,013	93%	\$ 226,579	\$ 193,722
Economic Dev/Tourism/Downtown Dev.	\$ 985,518	\$ 82,127	\$ 82,835	101%	\$ 164,253	\$ 189,429
Transfers out	\$ 2,185,500	\$ 182,125	\$ -	0%	\$ 364,250	\$ 1,795,000
Contingency & Ending Balance (Budgetary)	\$ 7,884,388				\$ 7,884,388	\$ 7,616,405
Ending Balance Building (Budgetary Basis)	\$ 367,115				\$ 367,115	\$ 931,730
<b>TOTAL REQUIREMENTS</b>	<b>\$ 35,708,172</b>	<b>\$ 2,288,056</b>	<b>\$ 1,852,697</b>	<b>81%</b>	<b>\$ 12,827,615</b>	<b>\$ 13,770,148</b>
Fund Balance End of Period GAAP Basis (Includes Interfund Loans Out \$1,460,000) \$ 10,008,135						

<b>Transient Room Tax:</b>						
Beginning Balance	\$ -				\$ -	\$ -
Revenues	\$ 1,254,500	\$ 104,542	\$ 49,786	48%	\$ 209,083	\$ 368,976
Expenditures	\$ 10,900	\$ 908	\$ 625	69%	\$ 1,817	\$ 1,250
Transfers out	\$ 1,193,600	\$ 99,467	\$ -	0%	\$ 207,627	\$ 207,627
Ending Balance/Contingency (Budgetary)	\$ 50,000				\$ 50,000	\$ 160,099
Budgetary Balance**						

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

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*unaudited Budget to Actuals*

	<b>ANNUAL BUDGET</b>	<b>AUGUST BUDGET</b>	<b>AUGUST ACTUAL***</b>	<b>% OF MONTH BUDGET</b>	<b>YEAR- TO-DATE BUDGET</b>	<b>YEAR- TO-DATE ACTUAL***</b>	<b>% OF YEAR- TO-DATE BUDGET</b>
<b>Street Utility:</b>							
Beginning Balance	\$ 662,426				\$ 662,426	\$ 1,360,714	
Revenues	\$ 3,048,500	\$ 254,042	\$ 236,734	93%	\$ 508,083	\$ 315,630	62%
Transfers in	\$ 385,500	\$ 32,125	\$ -	0%	\$ 64,250	\$ -	0%
Expenditures	\$ 2,337,793	\$ 194,816	\$ 204,180	105%	\$ 389,632	\$ 319,554	82%
Transfers out	\$ 1,310,000	\$ 109,167	\$ 7,893	7%	\$ 218,333	\$ 917,893	420%
Ending Balance/Contingency (Budgetary)	\$ 448,633				\$ 448,633	\$ 438,897	Budgetary Balance**
<b>CD Block Grant / HUD:</b>							
Beginning Balance	\$ 1,137,317				\$ 1,137,317	\$ 1,142,715	
Revenues	\$ 373,415	\$ 31,118	\$ 1,111	4%	\$ 62,236	\$ 2,401	4%
Expenditures	\$ 660,000	\$ 55,000	\$ 4,730	9%	\$ 110,000	\$ 8,429	8%
Transfers out	\$ 211,000	\$ 17,583	\$ -	0%	\$ 35,167	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 639,732				\$ 639,732	\$ 1,136,687	Budgetary Balance**
<b>Debt Service, Gen Obligation and Bancroft:</b>							
Beginning Balance	\$ 152,880				\$ 152,880	\$ 171,245	
Revenues	\$ 1,758,200	\$ 146,517	\$ 699	0%	\$ 293,033	\$ 756	0%
Expenditures	\$ 1,269,600	\$ 105,800	\$ 833	1%	\$ 211,600	\$ 1,666	1%
Transfers out	\$ 500,000	\$ 41,667	\$ -	0%	\$ 83,333	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 141,480				\$ 141,480	\$ 170,335	Budgetary Balance**
<b>Transportation Capital Projects:</b>							
Beginning Balance	\$ 6,409,451				\$ 6,409,451	\$ 5,545,798	
Revenues	\$ 3,956,750	\$ 1,978,375	\$ 10,742	1%	\$ 3,956,750	\$ 92,641	2%
Transfers in	\$ 2,109,000	\$ 175,750	\$ 7,893	4%	\$ 351,500	\$ 1,677,893	477%
Expenditures	\$ 12,385,201	\$ 1,032,100	\$ 33,554	3%	\$ 2,064,200	\$ 133,571	6%
Transfers out	\$ 90,000	\$ 7,500	\$ -	0%	\$ 15,000	\$ 90,000	600%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 7,092,761	Budgetary Balance**

CITY OF GRANTS PASS  
**MONTHLY FINANCIAL REPORT**  
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*unaudited Budget to Actuals*

	ANNUAL BUDGET	AUGUST BUDGET	AUGUST ACTUAL***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL***	% OF YEAR- TO-DATE BUDGET
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<b>Solid Waste and Capital Projects:</b>							
Beginning Balance	\$ 1,513,671				\$ 1,513,671	\$ 1,528,777	
Revenues	\$ 645,240	\$ 53,770	\$ 31,456	59%	\$ 107,540	\$ 57,792	54%
Transfers in	\$ 5,000	\$ 417	\$ -	0%	\$ 833	\$ -	0%
Expenditures	\$ 1,916,858	\$ 159,738	\$ 73,088	46%	\$ 319,476	\$ 81,296	25%
Transfers out	\$ 29,000	\$ 2,417	\$ -	0%	\$ 4,833	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 218,053				\$ 218,053	\$ 1,505,273	Budgetary Balance**

<b>Storm Drain and Capital Projects:</b>							
Beginning Balance	\$ 261,810				\$ 261,810	\$ 311,393	
Revenues	\$ 25,500	\$ 2,125	\$ 17,671	832%	\$ 4,250	\$ 29,730	700%
Transfers in	\$ 120,000	\$ 10,000	\$ -	0%	\$ 20,000	\$ 120,000	600%
Expenditures	\$ 407,310	\$ 33,943	\$ 6,965	21%	\$ 67,885	\$ 8,645	13%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 452,478	Budgetary Balance**

<b>Lands and Buildings Capital Projects:</b>							
Beginning Balance	\$ 3,537,696				\$ 3,537,696	\$ 4,155,599	
Revenues	\$ 5,011,036	\$ 2,505,518	\$ 9,518	0%	\$ 5,011,036	\$ 10,640	0%
Transfers in	\$ 2,492,700	\$ 207,725	\$ -	0%	\$ 415,450	\$ 1,072,298	258%
Expenditures	\$ 11,041,432	\$ 920,119	\$ 80,336	9%	\$ 1,840,239	\$ 130,796	7%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 5,107,741	Budgetary Balance**

<b>Wastewater Fund:</b>							
Beginning Balance	\$ 1,738,431				\$ 1,738,431	\$ 2,639,000	
Revenues	\$ 6,093,000	\$ 507,750	\$ 579,425	114%	\$ 1,015,500	\$ 1,074,099	106%
Expenditures	\$ 4,857,085	\$ 404,757	\$ 253,946	63%	\$ 809,514	\$ 478,307	59%
Transfers out	\$ 1,719,000	\$ 143,250	\$ -	0%	\$ 286,500	\$ 1,719,000	600%
Ending Balance/Contingency (Budgetary)	\$ 1,255,346				\$ 1,255,346	\$ 1,515,792	Budgetary Balance**

<b>Wastewater Capital Projects:</b>							
Beginning Balance	\$ 4,024,896				\$ 4,024,896	\$ 5,578,009	
Revenues	\$ 200,000	\$ 16,667	\$ 41,555	249%	\$ 33,333	\$ 303,731	911%
Transfers in	\$ 1,874,000	\$ 156,167	\$ -	0%	\$ 312,333	\$ 1,874,000	600%
Expenditures	\$ 6,098,896	\$ 508,241	\$ 449,023	88%	\$ 1,016,483	\$ 534,077	53%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 7,221,663	Budgetary Balance**

**CITY OF GRANTS PASS**  
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*unaudited Budget to Actuals*

	<b>ANNUAL BUDGET</b>	<b>AUGUST BUDGET</b>	<b>AUGUST ACTUAL ***</b>	<b>% OF MONTH BUDGET</b>	<b>YEAR-TO-DATE BUDGET</b>	<b>YEAR-TO-DATE ACTUAL ***</b>	<b>% OF YEAR-TO-DATE BUDGET</b>
<b>Water Fund:</b>							
Beginning Balance	\$ 2,136,390				\$ 2,136,390	\$ 3,426,315	
Revenues	\$ 6,734,650	\$ 561,221	\$ 767,812	137%	\$ 1,122,442	\$ 1,490,374	133%
Expenditures	\$ 4,307,537	\$ 358,961	\$ 309,224	86%	\$ 717,923	\$ 579,802	81%
Transfers out	\$ 3,413,000	\$ 284,417		0%	\$ 568,833	\$ 2,913,000	512%
Ending Balance/Contingency (Budgetary)	\$ 1,150,503				\$ 1,150,503	\$ 1,423,887	Budgetary Balance**

<b>Water Capital Projects:</b>							
Beginning Balance	\$ 3,473,468				\$ 3,473,468	\$ 4,587,394	
Revenues	\$ 167,000	\$ 13,917	\$ 35,756	257%	\$ 27,833	\$ 182,596	656%
Transfers in	\$ 3,413,000	\$ 284,417		0%	\$ 568,833	\$ 2,913,000	512%
Expenditures	\$ 7,053,468	\$ 587,789	\$ 72,728	12%	\$ 1,175,578	\$ 83,214	7%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 7,599,776	Budgetary Balance**

<b>Vehicle Maintenance</b>							
Beginning Balance	\$ 368,691				\$ 368,691	\$ 531,926	
Revenues	\$ 1,332,022	\$ 111,002	\$ 60,553	55%	\$ 222,004	\$ 120,326	54%
Expenditures	\$ 1,011,073	\$ 84,256	\$ 66,884	79%	\$ 168,512.17	\$ 115,038	68%
Transfers out	\$ 600,000	\$ 50,000	\$ -	0%	\$ 100,000	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 89,640				\$ 89,640	\$ 537,214	Budgetary Balance**

<b>Vehicle &amp; Equipment Replacement</b>							
Beginning Balance	\$ 3,248,463				\$ 3,248,463	\$ 3,783,170	
Revenues	\$ 591,820	\$ 49,318	\$ 49,345	100%	\$ 98,637	\$ 97,591	99%
Expenditures	\$ 1,454,200	\$ 121,183	\$ 4,267	4%	\$ 242,367	\$ 7,342	3%
Ending Balance/Contingency (Budgetary)	\$ 2,386,083				\$ 2,386,083	\$ 3,873,419	Budgetary Balance**

<b>Information Technology:</b>							
Beginning Balance	\$ 132,564				\$ 132,564	\$ 201,152	
Revenues	\$ 718,028	\$ 59,836	\$ 59,848	100%	\$ 119,671	\$ 119,642	100%
Expenditures	\$ 828,835	\$ 69,070	\$ 70,864	103%	\$ 138,139	\$ 154,667	112%
Ending Balance/Contingency (Budgetary)	\$ 21,757				\$ 21,757	\$ 166,127	Budgetary Balance**

CITY OF GRANTS PASS  
**MONTHLY FINANCIAL REPORT**

August 31, 2015

unaudited Budget to Actuals

	ANNUAL BUDGET	AUGUST BUDGET	AUGUST ACTUAL***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL***	% OF YEAR-TO-DATE BUDGET
<b>Property Management:</b>							
Beginning Balance	\$ 248,164				\$ 248,164	\$ 354,755	
Revenues	\$ 704,080	\$ 58,673	\$ 57,091	97%	\$ 117,347	\$ 114,368	97%
Expenditures	\$ 729,670	\$ 60,806	\$ 43,333	71%	\$ 121,612	\$ 82,292	68%
Transfers out	\$ 40,000	\$ 3,333		0%	\$ 6,667	\$ 40,000	600%
Ending Balance/Contingency (Budgetary)	\$ 182,574				\$ 182,574	\$ 346,831	Budgetary Balance**
<b>Engineering:</b>							
Beginning Balance	\$ 286,558				\$ 286,558	\$ 539,389	
Revenues	\$ 838,750	\$ 69,896	\$ 84,330	121%	\$ 139,792	\$ 192,471	138%
Expenditures	\$ 944,039	\$ 78,670	\$ 70,192	89%	\$ 157,340	\$ 129,750	82%
Ending Balance/Contingency (Budgetary)	\$ 181,269				\$ 181,269	\$ 602,110	Budgetary Balance**
<b>Community Dev. Management:</b>							
Beginning Balance	\$ 141,325				\$ 141,325	\$ 270,158	
Revenues	\$ 1,024,124	\$ 85,344	\$ 85,551	100%	\$ 170,687	\$ 169,161	99%
Expenditures	\$ 1,041,786	\$ 86,816	\$ 63,085	73%	\$ 173,631	\$ 168,949	97%
Ending Balance/Contingency (Budgetary)	\$ 123,663				\$ 123,663	\$ 270,370	Budgetary Balance**
<b>Insurance:</b>							
Beginning Balance	\$ 4,191,418				\$ 4,191,418	\$ 3,897,230	
Revenues	\$ 1,088,955	\$ 90,746	\$ 55,114	61%	\$ 181,493	\$ 207,128	114%
Expenditures	\$ 1,121,379	\$ 93,448	\$ 8,477	9%	\$ 186,897	\$ 537,724	288%
Ending Balance/Contingency (Budgetary)	\$ 4,158,994				\$ 4,158,994	\$ 3,566,634	Budgetary Balance**
<b>Administrative Services Fund:</b>							
Beginning Balance	\$ 770,508				\$ 770,508	\$ 1,395,712	
Revenues	\$ 3,535,417	\$ 294,618	\$ 295,914	100%	\$ 589,236	\$ 581,736	99%
Expenditures	\$ 3,638,466	\$ 303,206	\$ 249,721	82%	\$ 606,411	\$ 503,692	83%
Transfers out	\$ 150,000	\$ 12,500		0%	\$ 25,000	\$ 150,000	600%
Ending Balance/Contingency (Budgetary)	\$ 517,459				\$ 517,459	\$ 1,323,756	Budgetary Balance**

**CITY OF GRANTS PASS**  
**MONTHLY FINANCIAL REPORT**

August 31, 2015

*unaudited Budget to Actuals*

	ANNUAL BUDGET	AUGUST BUDGET	AUGUST ACTUAL***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL***	% OF YEAR- TO-DATE BUDGET
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**Jos. County/City of GP Solid Waste Agency:**

Beginning Balance	\$ 2,049,312				\$ 2,049,312	\$ 2,132,854	
Revenues	\$ 293,000	\$ 24,417	\$ 30,045	123%	\$ 48,833	\$ 30,634	63%
Expenditures	\$ 458,700	\$ 38,225	\$ 5,548	15%	\$ 76,450	\$ 18,853	25%
Ending Balance/Contingency (Budgetary)	\$ 1,883,612				\$ 1,883,612	\$ 2,144,635	Budgetary Balance**

\* Budget revenues exclude beginning balances. Budget expenditures exclude contingencies and ending balances.

\*\* Budgetary Balance refers to total fund balance excluding capital assets, long-term debt, and interfund loans.

\*\*\* Actual columns represents the expenditures and revenues received in the month for the current fiscal year. Depending on the program these results may run approximately 1/2 month behind given the fiscal year-end accruals that will be recorded at the end of each fiscal year. For the months of August-May month-to-date results are fairly representative of a typical month (barring seasonality issues and a handful of revenue items received in August). At fiscal year-end, any revenues due at June 30th received by August 31st in Governmental Funds will be recognized as revenue in the prior fiscal year. In this same manner, all expenditures due at June 30th (which are generally paid by July 31st) are also recorded to the prior fiscal year. Thus the July and August report may not reflect a typical month and the June report will have higher than average revenues and expenditures.

**Investments:**

		Average Yield	
Oregon State LGIP	\$ 39,024,819	0.54%	
Bank Savings & Money Market	\$ 216,268	0.10%	
Federal Government Bonds	\$ 7,989,707	1.22%	
Bank Time Deposits	\$ 8,199,950	1.09%	
<b>TOTAL</b>	<b>\$ 55,430,744</b>	<b>0.72%</b>	<b>Overall Average</b>

**Debt Outstanding:**

Public Safety General Obl. Bonds	\$ 3,805,000	
City Wastewater Utility and RSSDD - 2009 Refunding Bonds	\$ 3,700,000	
City Water General Obl. Bonds	\$ 3,875,000	
Total Non-Bonded Debt	\$ -	
<b>TOTAL</b>	<b>\$11,380,000</b>	
Bonded Debt % of Legal Limit (est.)		4.11%

**CITY OF GRANTS PASS**  
**MONTHLY FINANCIAL REPORT**

September 30, 2015

*unaudited Budget to Actuals*

ANNUAL BUDGET	SEPTEMBER BUDGET	SEPTEMBER ACTUAL ***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL ***	% OF YEAR-TO-DATE BUDGET
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<b>General Fund:</b>							
<b>Revenues</b>							
Beginning Balance	\$ 10,899,226			\$ 10,899,226	\$ 12,620,673		
Property Tax	\$ 16,494,350	\$ 1,374,529.17	\$ 76,621	6%	\$ 4,123,588	\$ 76,621	2%
Franchise & Other Taxes	\$ 3,350,944	\$ 279,245	\$ 44,034	16%	\$ 837,736	\$ 312,007	37%
Licenses & Permits	\$ 290,960	\$ 24,247	\$ 72,123	297%	\$ 72,740	\$ 288,287	396%
Inter-Governmental & Grants	\$ 1,660,303	\$ 138,359	\$ 54,372	39%	\$ 415,076	\$ 143,923	35%
Fees & Charges for Service	\$ 1,723,514	\$ 143,626	\$ 198,591	138%	\$ 430,879	\$ 589,224	137%
Interest Income (misc)	\$ 72,750	\$ 6,063	\$ 6,497	107%	\$ 18,188	\$ 15,055	83%
Other Revenue	\$ 174,225	\$ 14,519	\$ 6,908	48%	\$ 43,556	\$ 8,175	19%
Transfers	\$ 1,041,900	\$ 86,825	\$ -	0%	\$ 260,475	\$ 175,329	67%
<b>TOTAL RESOURCES</b>	<b>\$ 35,708,172</b>	<b>\$ 2,067,412</b>	<b>\$ 459,146</b>	<b>22%</b>	<b>\$ 17,101,463</b>	<b>\$ 14,229,294</b>	<b>83%</b>
<b>Expenditures</b>							
Council and General Operations	\$ 1,684,568	\$ 140,381	\$ 92,692	66%	\$ 421,142	\$ 195,569	46%
Public Safety	\$ 19,139,953	\$ 1,594,996	\$ 1,299,644	81%	\$ 4,784,988	\$ 3,964,956	83%
Parks & Recreation	\$ 2,101,657	\$ 175,138	\$ 155,699	89%	\$ 525,414	\$ 431,372	82%
Community Development	\$ 1,359,473	\$ 113,289	\$ 102,875	91%	\$ 339,868	\$ 296,597	87%
Economic Dev/Tourism/Downtown Dev.	\$ 985,518	\$ 82,127	\$ 70,838	86%	\$ 246,380	\$ 260,267	106%
Transfers out	\$ 2,185,500	\$ 182,125	\$ -	0%	\$ 546,375	\$ 1,795,000	329%
Contingency & Ending Balance (Budgetary)	\$ 7,884,388				\$ 7,884,388	\$ 6,292,922	
Ending Balance Building (Budgetary Basis)	\$ 367,115				\$ 367,115	\$ 992,611	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 35,708,172</b>	<b>\$ 2,288,056</b>	<b>\$ 1,721,748</b>	<b>75%</b>	<b>\$ 15,115,670</b>	<b>\$ 14,229,294</b>	

Fund Balance End of Period GAAP Basis (Includes Interfund Loans Out \$1,460,000) \$ 8,745,533

<b>Transient Room Tax:</b>							
Beginning Balance	\$ -				\$ -		
Revenues	\$ 1,254,500	\$ 104,542	\$ (27)	0%	\$ 313,625	\$ 368,949	118%
Expenditures	\$ 10,900	\$ 908	\$ 625	69%	\$ 2,725	\$ 1,875	69%
Transfers out	\$ 1,193,600	\$ 99,467		0%	\$ 207,627	\$ 207,627	100%
Ending Balance/Contingency (Budgetary)	\$ 50,000				\$ 50,000	\$ 159,447	Budgetary Balance**

**CITY OF GRANTS PASS**  
**MONTHLY FINANCIAL REPORT**

September 30, 2015

*unaudited Budget to Actuals*

ANNUAL BUDGET	SEPTEMBER BUDGET	SEPTEMBER ACTUAL ***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL ***	% OF YEAR-TO-DATE BUDGET
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<b>Street Utility:</b>							
Beginning Balance	\$ 662,426			\$ 662,426	\$ 1,360,714		
Revenues	\$ 3,048,500	\$ 254,042	\$ 280,929	111%	\$ 762,125	\$ 596,559	78%
Transfers in	\$ 385,500	\$ 32,125	\$ -	0%	\$ 96,375	\$ -	0%
Expenditures	\$ 2,337,793	\$ 194,816	\$ 182,105	93%	\$ 584,448	\$ 501,659	86%
Transfers out	\$ 1,310,000	\$ 109,167	\$ 10,097	9%	\$ 327,500	\$ 927,990	283%
Ending Balance/Contingency (Budgetary)	\$ 448,633				\$ 448,633	\$ 527,624	Budgetary Balance**

<b>CD Block Grant / HUD:</b>							
Beginning Balance	\$ 1,137,317				\$ 1,137,317	\$ 1,142,715	
Revenues	\$ 373,415	\$ 31,118	\$ 8,969	29%	\$ 93,354	\$ 11,370	12%
Expenditures	\$ 660,000	\$ 55,000	\$ -	0%	\$ 165,000	\$ 8,429	5%
Transfers out	\$ 211,000	\$ 17,583	\$ -	0%	\$ 52,750	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 639,732				\$ 639,732	\$ 1,145,656	Budgetary Balance**

<b>Debt Service, Gen Obligation and Bancroft:</b>							
Beginning Balance	\$ 152,880				\$ 152,880	\$ 171,245	
Revenues	\$ 1,758,200	\$ 146,517	\$ 5,286	4%	\$ 439,550	\$ 6,042	1%
Expenditures	\$ 1,269,600	\$ 105,800	\$ 833	1%	\$ 317,400	\$ 2,499	1%
Transfers out	\$ 500,000	\$ 41,667	\$ -	0%	\$ 125,000	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 141,480				\$ 141,480	\$ 174,788	Budgetary Balance**

<b>Transportation Capital Projects:</b>							
Beginning Balance	\$ 6,409,451				\$ 6,409,451	\$ 5,545,798	
Revenues	\$ 3,956,750	\$ 1,978,375	\$ 8,795	0%	\$ 5,935,125	\$ 101,436	2%
Transfers in	\$ 2,109,000	\$ 175,750	\$ 10,097	6%	\$ 527,250	\$ 1,687,990	320%
Expenditures	\$ 12,385,201	\$ 1,032,100	\$ 981,829	95%	\$ 3,096,300	\$ 1,115,400	36%
Transfers out	\$ 90,000	\$ 7,500	\$ -	0%	\$ 22,500	\$ 90,000	400%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 6,129,824	Budgetary Balance**

**CITY OF GRANTS PASS**  
**MONTHLY FINANCIAL REPORT**

September 30, 2015

*unaudited Budget to Actuals*

ANNUAL BUDGET	SEPTEMBER BUDGET	SEPTEMBER ACTUAL ***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL ***	% OF YEAR-TO-DATE BUDGET
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**Solid Waste and Capital Projects:**

Beginning Balance	\$ 1,513,671			\$ 1,513,671	\$ 1,528,777		
Revenues	\$ 645,240	\$ 53,770	\$ 69,563	129%	\$ 161,310	\$ 127,355	79%
Transfers in	\$ 5,000	\$ 417	\$ -	0%	\$ 1,250	\$ -	0%
Expenditures	\$ 1,916,858	\$ 159,738	\$ 39,463	25%	\$ 479,215	\$ 120,759	25%
Transfers out	\$ 29,000	\$ 2,417	\$ -	0%	\$ 7,250	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 218,053			\$ 218,053	\$ 1,535,373		Budgetary Balance**

**Storm Drain and Capital Projects:**

Beginning Balance	\$ 261,810			\$ 261,810	\$ 311,393		
Revenues	\$ 25,500	\$ 2,125	\$ 8,902	419%	\$ 6,375	\$ 38,632	606%
Transfers in	\$ 120,000	\$ 10,000	\$ -	0%	\$ 30,000	\$ 120,000	400%
Expenditures	\$ 407,310	\$ 33,943	\$ 20,111	59%	\$ 101,828	\$ 28,756	28%
Ending Balance/Contingency (Budgetary)	\$ -			\$ -	\$ 441,269		Budgetary Balance**

**Lands and Buildings Capital Projects:**

Beginning Balance	\$ 3,537,696			\$ 3,537,696	\$ 4,155,599		
Revenues	\$ 5,011,036	\$ 2,505,518	\$ 44,114	2%	\$ 7,516,554	\$ 54,754	1%
Transfers in	\$ 2,492,700	\$ 207,725	\$ -	0%	\$ 623,175	\$ 1,072,298	172%
Expenditures	\$ 11,041,432	\$ 920,119	\$ 71,330	8%	\$ 2,760,358	\$ 202,126	7%
Ending Balance/Contingency (Budgetary)	\$ -			\$ -	\$ 5,080,525		Budgetary Balance**

**Wastewater Fund:**

Beginning Balance	\$ 1,738,431			\$ 1,738,431	\$ 2,639,000		
Revenues	\$ 6,093,000	\$ 507,750	\$ 556,766	110%	\$ 1,523,250	\$ 1,630,865	107%
Expenditures	\$ 4,857,085	\$ 404,757	\$ 262,652	65%	\$ 1,214,271	\$ 740,959	61%
Transfers out	\$ 1,719,000	\$ 143,250	\$ -	0%	\$ 429,750	\$ 1,719,000	400%
Ending Balance/Contingency (Budgetary)	\$ 1,255,346			\$ 1,255,346	\$ 1,809,906		Budgetary Balance**

**Wastewater Capital Projects:**

Beginning Balance	\$ 4,024,896			\$ 4,024,896	\$ 5,578,009		
Revenues	\$ 200,000	\$ 16,667	\$ 55,959	336%	\$ 50,000	\$ 359,690	719%
Transfers in	\$ 1,874,000	\$ 156,167	\$ -	0%	\$ 468,500	\$ 1,874,000	400%
Expenditures	\$ 6,098,896	\$ 508,241	\$ 221,984	44%	\$ 1,524,724	\$ 756,061	50%
Ending Balance/Contingency (Budgetary)	\$ -			\$ -	\$ 7,055,638		Budgetary Balance**

**CITY OF GRANTS PASS**  
**MONTHLY FINANCIAL REPORT**

September 30, 2015  
*unaudited Budget to Actuals*

	<b>ANNUAL BUDGET</b>	<b>SEPTEMBER BUDGET</b>	<b>SEPTEMBER ACTUAL ***</b>	<b>% OF MONTH BUDGET</b>	<b>YEAR-TO-DATE BUDGET</b>	<b>YEAR-TO-DATE ACTUAL ***</b>	<b>% OF YEAR-TO-DATE BUDGET</b>
<b>Water Fund:</b>							
Beginning Balance	\$ 2,136,390				\$ 2,136,390	\$ 3,426,315	
Revenues	\$ 6,734,650	\$ 561,221	\$ 652,560	116%	\$ 1,683,663	\$ 2,142,954	127%
Expenditures	\$ 4,307,537	\$ 358,961	\$ 310,259	86%	\$ 1,076,884	\$ 890,061	83%
Transfers out	\$ 3,413,000	\$ 284,417		0%	\$ 853,250	\$ 2,913,000	341%
Ending Balance/Contingency (Budgetary)	\$ 1,150,503				\$ 1,150,503	\$ 1,766,208	Budgetary Balance**

<b>Water Capital Projects:</b>							
Beginning Balance	\$ 3,473,468				\$ 3,473,468	\$ 4,587,394	
Revenues	\$ 167,000	\$ 13,917	\$ 91,107	655%	\$ 41,750	\$ 273,703	656%
Transfers in	\$ 3,413,000	\$ 284,417		0%	\$ 853,250	\$ 2,913,000	341%
Expenditures	\$ 7,053,468	\$ 587,789	\$ 43,771	7%	\$ 1,763,367	\$ 126,985	7%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 7,647,112	Budgetary Balance**

<b>Vehicle Maintenance</b>							
Beginning Balance	\$ 368,691				\$ 368,691	\$ 531,926	
Revenues	\$ 1,332,022	\$ 111,002	\$ 60,281	54%	\$ 333,006	\$ 180,607	54%
Expenditures	\$ 1,011,073	\$ 84,256	\$ 54,680	65%	\$ 252,768.25	\$ 169,718	67%
Transfers out	\$ 600,000	\$ 50,000	\$ -	0%	\$ 150,000	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 89,640				\$ 89,640	\$ 542,815	Budgetary Balance**

<b>Vehicle &amp; Equipment Replacement</b>							
Beginning Balance	\$ 3,248,463				\$ 3,248,463	\$ 3,783,170	
Revenues	\$ 591,820	\$ 49,318	\$ 50,404	102%	\$ 147,955	\$ 147,995	100%
Expenditures	\$ 1,454,200	\$ 121,183	\$ 36,031	30%	\$ 363,550	\$ 43,373	12%
Ending Balance/Contingency (Budgetary)	\$ 2,386,083				\$ 2,386,083	\$ 3,887,792	Budgetary Balance**

<b>Information Technology:</b>							
Beginning Balance	\$ 132,564				\$ 132,564	\$ 201,152	
Revenues	\$ 718,028	\$ 59,836	\$ 59,705	100%	\$ 179,507	\$ 179,347	100%
Expenditures	\$ 828,835	\$ 69,070	\$ 55,953	81%	\$ 207,209	\$ 210,620	102%
Ending Balance/Contingency (Budgetary)	\$ 21,757				\$ 21,757	\$ 169,879	Budgetary Balance**

**CITY OF GRANTS PASS**  
**MONTHLY FINANCIAL REPORT**

September 30, 2015

*unaudited Budget to Actuals*

ANNUAL BUDGET	SEPTEMBER BUDGET	SEPTEMBER ACTUAL ***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL ***	% OF YEAR-TO-DATE BUDGET
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<b>Property Management:</b>						
Beginning Balance	\$ 248,164			\$ 248,164	\$ 354,755	
Revenues	\$ 704,080	\$ 58,673	103%	\$ 176,020	\$ 174,875	99%
Expenditures	\$ 729,670	\$ 60,806	78%	\$ 182,418	\$ 129,579	71%
Transfers out	\$ 40,000	\$ 3,333	0%	\$ 10,000	\$ 40,000	400%
Ending Balance/Contingency (Budgetary)	\$ 182,574			\$ 182,574	\$ 360,051	Budgetary Balance**

<b>Engineering:</b>						
Beginning Balance	\$ 286,558			\$ 286,558	\$ 539,389	
Revenues	\$ 838,750	\$ 69,896	116%	\$ 209,688	\$ 273,455	130%
Expenditures	\$ 944,039	\$ 78,670	92%	\$ 236,010	\$ 201,933	86%
Ending Balance/Contingency (Budgetary)	\$ 181,269			\$ 181,269	\$ 610,911	Budgetary Balance**

<b>Community Dev. Management:</b>						
Beginning Balance	\$ 141,325			\$ 141,325	\$ 270,158	
Revenues	\$ 1,024,124	\$ 85,344	112%	\$ 256,031	\$ 264,797	103%
Expenditures	\$ 1,041,786	\$ 86,816	87%	\$ 260,447	\$ 244,472	94%
Ending Balance/Contingency (Budgetary)	\$ 123,663			\$ 123,663	\$ 290,483	Budgetary Balance**

<b>Insurance:</b>						
Beginning Balance	\$ 4,191,418			\$ 4,191,418	\$ 3,897,230	
Revenues	\$ 1,088,955	\$ 90,746	62%	\$ 272,239	\$ 263,354	97%
Expenditures	\$ 1,121,379	\$ 93,448	48%	\$ 280,345	\$ 582,814	208%
Ending Balance/Contingency (Budgetary)	\$ 4,158,994			\$ 4,158,994	\$ 3,577,770	Budgetary Balance**

<b>Administrative Services Fund:</b>						
Beginning Balance	\$ 770,508			\$ 770,508	\$ 1,395,712	
Revenues	\$ 3,535,417	\$ 294,618	105%	\$ 883,854	\$ 890,526	101%
Expenditures	\$ 3,638,466	\$ 303,206	85%	\$ 909,617	\$ 762,127	84%
Transfers out	\$ 150,000	\$ 12,500	0%	\$ 37,500	\$ 150,000	400%
Ending Balance/Contingency (Budgetary)	\$ 517,459			\$ 517,459	\$ 1,374,111	Budgetary Balance**

**CITY OF GRANTS PASS**  
**MONTHLY FINANCIAL REPORT**

September 30, 2015  
*unaudited Budget to Actuals*

	ANNUAL BUDGET	SEPTEMBER BUDGET	SEPTEMBER ACTUAL ***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL ***	% OF YEAR- TO-DATE BUDGET
<b>Jos. County/City of GP Solid Waste Agency:</b>							
Beginning Balance	\$ 2,049,312				\$ 2,049,312	\$ 2,132,854	
Revenues	\$ 293,000	\$ 24,417	\$ 27,917	114%	\$ 73,250	\$ 58,551	80%
Expenditures	\$ 458,700	\$ 38,225	\$ 1,327	3%	\$ 114,675	\$ 20,180	18%
Ending Balance/Contingency (Budgetary)	\$ 1,883,612				\$ 1,883,612	\$ 2,171,225	Budgetary Balance**

\* Budget revenues exclude beginning balances. Budget expenditures exclude contingencies and ending balances.

\*\* Budgetary Balance refers to total fund balance excluding capital assets, long-term debt, and interfund loans.

\*\*\* Actual columns represents the expenditures and revenues received in the month for the current fiscal year. Depending on the program these results may run approximately 1/2 month behind given the fiscal year-end accruals that will be recorded at the end of each fiscal year. For the months of August-May month-to-date results are fairly representative of a typical month (barring seasonality issues and a handful of revenue items received in August). At fiscal year-end, any revenues due at June 30th received by August 31st in Governmental Funds will be recognized as revenue in the prior fiscal year. In this same manner, all expenditures due at June 30th (which are generally paid by July 31st) are also recorded to the prior fiscal year. Thus the July and August report may not reflect a typical month and the June report will have higher than average revenues and expenditures.

		Average Yield		Overall Average
<b>Investments:</b>				
Oregon State LGIP	\$ 38,381,711	0.54%		
Bank Savings & Money Market	\$ 216,281	0.10%		
Federal Government Bonds	\$ 8,007,969	1.20%		
Bank Time Deposits	\$ 8,208,950	1.09%		
<b>TOTAL</b>	<b>\$ 54,814,911</b>		<b>0.72%</b>	

<b>Debt Outstanding:</b>				
Public Safety General Obl. Bonds	\$ 3,805,000			
City Wastewater Utility and RSSSD - 2009 Refunding Bonds	\$ 3,700,000			
City Water General Obl. Bonds	\$ 3,875,000			
Total Non-Bonded Debt	-			
<b>TOTAL</b>	<b>\$ 11,380,000</b>			
Bonded Debt % of Legal Limit (est.)			4.11%	



# GRANTS PASS

12/21/2015 16:24  
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City of Grants Pass  
YEAR-TO-DATE REVENUES

AS OF SEPTEMBER 30, 2015

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glytdbud

FOR 2016 03

JOURNAL DETAIL 2016 1 TO 2016 3

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
110 GENERAL FUND							
02 GENERAL OPERATIONS							
31 TAXES	-3,350,944	0	-3,350,944	-312,005.58	.00	-3,038,938.42	9.3%
32 LICENSES AND PERMITS	-6,940	0	-6,940	-7,575.00	.00	635.00	109.1%
33 INTERGOVERNMENTAL RE	-925,919	0	-925,919	-8,993.94	.00	-916,925.06	1.0%
34 CHARGES FOR SERVICES	-1,346,044	0	-1,346,044	-376,492.94	.00	-969,551.06	28.0%
36 INTEREST	-70,500	0	-70,500	-15,055.15	.00	-55,444.85	21.4%
49 OTHER REVENUE	-5,000	0	-5,000	-1,659.18	.00	-3,340.82	33.2%
TOTAL GENERAL OPERATIONS	-5,705,347	0	-5,705,347	-721,781.79	.00	-4,983,565.21	12.7%
14 PS-FIRE RESCUE DIVISION							
31 TAXES	-5,215,904	0	-5,215,904	-14,535.59	.00	-5,201,368.41	.3%
33 INTERGOVERNMENTAL RE	-86,404	0	-86,404	.00	.00	-86,404.00	.0%
34 CHARGES FOR SERVICES	-300	0	-300	-130.00	.00	-170.00	43.3%
49 OTHER REVENUE	-150	0	-150	-10.00	.00	-140.00	6.7%
TOTAL PS-FIRE RESCUE DIVISION	-5,302,758	0	-5,302,758	-14,675.59	.00	-5,288,082.41	.3%
15 PS-POLICE DIVISION							
31 TAXES	-8,508,452	0	-8,508,452	-47,994.18	.00	-8,460,457.82	.6%
33 INTERGOVERNMENTAL RE	-94,500	0	-94,500	-7,143.65	.00	-87,356.35	7.6%
34 CHARGES FOR SERVICES	-40,150	0	-40,150	-33,631.36	.00	-6,518.64	83.8%
35 FINES & FORFEITURES	-131,000	0	-131,000	-35,041.97	.00	-95,958.03	26.7%
49 OTHER REVENUE	-143,800	0	-143,800	-1,106.75	.00	-142,693.25	.8%
50 TRANSFERS	-214,700	0	-214,700	-32,297.53	.00	-182,402.47	15.0%
TOTAL PS-POLICE DIVISION	-9,132,602	0	-9,132,602	-157,215.44	.00	-8,975,386.56	1.7%
16 PS-SUPPORT DIVISION							



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	ORIGINAL APPROP	TRANSFERS/ ADJUSTM'S	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
31 TAXES	-2,725,494	0	-2,725,494	-13,877.90	.00	-2,711,616.10	.5%
33 INTERGOVERNMENTAL RE	-549,880	0	-549,880	-127,786.26	.00	-422,093.74	23.2%
TOTAL PS-SUPPORT DIVISION	-3,275,374	0	-3,275,374	-141,664.16	.00	-3,133,709.84	4.3%
<hr/>							
18 CRISIS SUPPORT							
31 TAXES	-44,500	0	-44,500	-214.79	.00	-44,285.21	.5%
TOTAL CRISIS SUPPORT	-44,500	0	-44,500	-214.79	.00	-44,285.21	.5%
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21 BUILDING AND SAFETY							
32 LICENSES AND PERMITS	-261,360	0	-261,360	-275,686.59	.00	14,326.59	105.5%
34 CHARGES FOR SERVICES	-127,980	0	-127,980	-91,539.50	.00	-36,440.50	71.5%
36 INTEREST	-2,250	0	-2,250	.00	.00	-2,250.00	.0%
TOTAL BUILDING AND SAFETY	-391,590	0	-391,590	-367,226.09	.00	-24,363.91	93.8%
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22 PLANNING							
32 LICENSES AND PERMITS	-9,500	0	-9,500	-3,936.00	.00	-5,564.00	41.4%
34 CHARGES FOR SERVICES	-68,040	0	-68,040	-49,308.28	.00	-18,731.72	72.5%
49 OTHER REVENUE	-300	0	-300	.00	.00	-300.00	.0%
TOTAL PLANNING	-77,840	0	-77,840	-53,244.28	.00	-24,595.72	68.4%
<hr/>							
35 ECONOMIC DEVELOPMENT							
50 TRANSFERS	-144,200	0	-144,200	-24,223.15	.00	-119,976.85	16.8%
TOTAL ECONOMIC DEVELOPMENT	-144,200	0	-144,200	-24,223.15	.00	-119,976.85	16.8%
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36 TOURISM PROMOTION SERVICE							



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	ORIGINAL APPROP	TRANSFERS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
50 TRANSFERS	-358,100	0	-358,100	-62,288.10	.00	-295,811.90	17.4%
TOTAL TOURISM PROMOTION SERVICE	-358,100	0	-358,100	-62,288.10	.00	-295,811.90	17.4%
37 DOWNTOWN DEVELOPMENT							
32 LICENSES AND PERMITS	-13,160	0	-13,160	-1,090.00	.00	-12,070.00	8.3%
35 FINES & FORFEITURES	-10,000	0	-10,000	-3,079.00	.00	-6,921.00	30.8%
49 OTHER REVENUE	-2,250	0	-2,250	.00	.00	-2,250.00	.0%
50 TRANSFERS	-139,200	0	-139,200	-24,223.15	.00	-114,976.85	17.4%
TOTAL DOWNTOWN DEVELOPMENT	-164,610	0	-164,610	-28,392.15	.00	-136,217.85	17.2%
41 PARKS MAINTENANCE SERVICE							
33 INTERGOVERNMENTAL RE	-3,600	0	-3,600	.00	.00	-3,600.00	.0%
49 OTHER REVENUE	-22,125	0	-22,125	-5,343.18	.00	-16,781.82	24.1%
50 TRANSFERS	-185,700	0	-185,700	-32,297.53	.00	-153,402.47	17.4%
TOTAL PARKS MAINTENANCE SERVICE	-211,425	0	-211,425	-37,640.71	.00	-173,784.29	17.8%
42 RECREATION SERVICES							
49 OTHER REVENUE	-600	0	-600	-56.00	.00	-544.00	9.3%
TOTAL RECREATION SERVICES	-600	0	-600	-56.00	.00	-544.00	9.3%
TOTAL GENERAL FUND	-24,808,946	0	-24,808,946	-1,608,622.25	.00	-23,200,323.75	6.5%
220 TRANSIENT ROOM TAX FUND							
32 TRANSIENT ROOM TAX							
31 TAXES	-1,254,500	0	-1,254,500	-368,711.37	.00	-885,788.63	29.4%
36 INTEREST	0	0	0	-237.22	.00	237.22	100.0%
TOTAL TRANSIENT ROOM TAX	-1,254,500	0	-1,254,500	-368,948.59	.00	-885,551.41	29.4%



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220	TRANSIENT ROOM TAX FUND	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL TRANSIENT ROOM TAX FUND	-1,254,500	0	-1,254,500	-368,948.59	.00	-885,551.41	29.4%
230	STREET UTILITY							
19	STREET LIGHTS							
50	TRANSFERS	-385,500	0	-385,500	.00	.00	-385,500.00	.0%
	TOTAL STREET LIGHTS	-385,500	0	-385,500	.00	.00	-385,500.00	.0%
31	STREET & DRAINAGE MAINT							
36	INTEREST	0	0	0	-1.64	.00	1.64	100.0%
49	OTHER REVENUE	0	0	0	-319.78	.00	319.78	100.0%
	TOTAL STREET & DRAINAGE MAINT	0	0	0	-321.42	.00	321.42	100.0%
38	GENERAL OPERATIONS-STREET							
32	LICENSES AND PERMITS	-10,000	0	-10,000	-2,726.00	.00	-7,274.00	27.3%
33	INTERGOVERNMENTAL RE	-2,095,600	0	-2,095,600	-359,786.71	.00	-1,735,813.29	17.2%
34	CHARGES FOR SERVICES	-935,400	0	-935,400	-231,969.12	.00	-703,430.88	24.8%
36	INTEREST	-3,500	0	-3,500	-818.83	.00	-2,681.17	23.4%
49	OTHER REVENUE	-4,000	0	-4,000	-937.00	.00	-3,063.00	23.4%
	TOTAL GENERAL OPERATIONS-STREET	-3,048,500	0	-3,048,500	-596,237.66	.00	-2,452,262.34	19.6%
	TOTAL STREET UTILITY	-3,434,000	0	-3,434,000	-596,559.08	.00	-2,837,440.92	17.4%
251	CDB GRANT HUD FUND							
26	CDB GRANT-HUD							
33	INTERGOVERNMENTAL RE	-250,000	0	-250,000	.00	.00	-250,000.00	.0%



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251	CDB GRANT HUD FUND	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
36	INTEREST	-2,300	0	-2,300	-592.77	.00	-1,707.23	25.8%
49	OTHER REVENUE	-11,250	0	-11,250	-6,873.30	.00	-4,376.70	61.1%
	TOTAL CDB GRANT-HUD	-263,550	0	-263,550	-7,466.07	.00	-256,083.93	2.8%
	TOTAL CDB GRANT HUD FUND	-263,550	0	-263,550	-7,466.07	.00	-256,083.93	2.8%
252	CDBG GRANT-STATE FUND							
27	CDBG GRANT-STATE							
33	INTERGOVERNMENTAL RE	-50,000	0	-50,000	-2,299.00	.00	-47,701.00	4.6%
36	INTEREST	-180	0	-180	-40.71	.00	-139.29	22.6%
	TOTAL CDBG GRANT-STATE	-50,180	0	-50,180	-2,339.71	.00	-47,840.29	4.7%
	TOTAL CDBG GRANT-STATE FUND	-50,180	0	-50,180	-2,339.71	.00	-47,840.29	4.7%
262	HOUSING/UREAN DEVELOPMENT FUND							
28	INDUSTRIAL& DOWNTOWN LOAN							
33	INTERGOVERNMENTAL RE	-50,000	0	-50,000	.00	.00	-50,000.00	.0%
36	INTEREST	-5,535	0	-5,535	-1,564.88	.00	-3,970.12	28.3%
49	OTHER REVENUE	-4,150	0	-4,150	.00	.00	-4,150.00	.0%
	TOTAL INDUSTRIAL& DOWNTOWN LOAN	-59,685	0	-59,685	-1,564.88	.00	-58,120.12	2.6%
	TOTAL HOUSING/URBAN DEVELOPMENT FUND	-59,685	0	-59,685	-1,564.88	.00	-58,120.12	2.6%
410	DEBT SERVICE/GEN OBLIG BOND FU							
98	DEBT SERVICE/GEN OBLIG BD							
31	TAXES	-1,096,700	0	-1,096,700	-5,165.58	.00	-1,091,534.42	.5%



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410	DEBT SERVICE/GEN OBLIG BOND FU	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
36	INTEREST	-1,500	0	-1,500	-98.87	.00	-1,401.13	6.6%
	TOTAL DEBT SERVICE/GEN OBLIG BD	-1,098,200	0	-1,098,200	-5,264.45	.00	-1,092,935.55	.5%
	TOTAL DEBT SERVICE/GEN OBLIG BOND FU	-1,098,200	0	-1,098,200	-5,264.45	.00	-1,092,935.55	.5%
490	DEBT SERVICE/BANCROFT BOND FUN							
95	DEBT SERVICE/BANCROFT							
36	INTEREST	0	0	0	-84.08	.00	84.08	100.0%
37	SPECIAL ASSMT FINANC	-160,000	0	-160,000	-694.28	.00	-159,305.72	.4%
39	OTHER FINANCING SOUR	-500,000	0	-500,000	.00	.00	-500,000.00	.0%
	TOTAL DEBT SERVICE/BANCROFT	-660,000	0	-660,000	-778.36	.00	-659,221.64	.1%
	TOTAL DEBT SERVICE/BANCROFT BOND FUN	-660,000	0	-660,000	-778.36	.00	-659,221.64	.1%
612	TRANSPORTATION CAPITAL PROJECT							
49	TRANSPORTATION PROJECTS							
33	INTERGOVERNMENTAL RE	-3,106,750	0	-3,106,750	.00	.00	-3,106,750.00	.0%
36	INTEREST	0	0	0	-9,820.23	.00	9,820.23	100.0%
49	OTHER REVENUE	-300,000	0	-300,000	-81,506.87	.00	-218,493.13	27.2%
50	TRANSFERS	-1,999,000	0	-1,999,000	-1,925,000.00	.00	-74,000.00	96.3%
	TOTAL TRANSPORTATION PROJECTS	-5,405,750	0	-5,405,750	-2,016,327.10	.00	-3,389,422.90	37.3%
	TOTAL TRANSPORTATION CAPITAL PROJECT	-5,405,750	0	-5,405,750	-2,016,327.10	.00	-3,389,422.90	37.3%
613	ALTERNATIVE TRANSPORTATION PRO							
49	TRANSPORTATION PROJECTS							



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613	ALTERNATIVE TRANSPORTATION PRO	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
36	INTEREST	0	0	0	-225.00	.00	225.00	100.0%
50	TRANSFERS	-10,000	0	-10,000	72,010.67	.00	-82,010.67	-720.1%
	TOTAL TRANSPORTATION PROJECTS	-10,000	0	-10,000	71,785.67	.00	-81,785.67	-717.9%
	TOTAL ALTERNATIVE TRANSPORTATION PRO	-10,000	0	-10,000	71,785.67	.00	-81,785.67	-717.9%
614	TRANSPORTATION CAPITAL PROJECT							
49	TRANSPORTATION PROJECTS							
34	CHARGES FOR SERVICES	-150,000	0	-150,000	-8,489.71	.00	-141,510.29	5.7%
36	INTEREST	0	0	0	-114.19	.00	114.19	100.0%
50	TRANSFERS	200,000	0	200,000	165,000.00	.00	35,000.00	82.5%
	TOTAL TRANSPORTATION PROJECTS	50,000	0	50,000	156,396.10	.00	-106,396.10	312.8%
	TOTAL TRANSPORTATION CAPITAL PROJECT	50,000	0	50,000	156,396.10	.00	-106,396.10	312.8%
619	TRANSPORTATION CAPITAL PROJECT							
49	TRANSPORTATION PROJECTS							
36	INTEREST	0	0	0	-1,279.19	.00	1,279.19	100.0%
49	OTHER REVENUE	-400,000	0	-400,000	.00	.00	-400,000.00	.0%
50	TRANSFERS	-300,000	0	-300,000	.00	.00	-300,000.00	.0%
	TOTAL TRANSPORTATION PROJECTS	-700,000	0	-700,000	-1,279.19	.00	-698,720.81	.2%
	TOTAL TRANSPORTATION CAPITAL PROJECT	-700,000	0	-700,000	-1,279.19	.00	-698,720.81	.2%
630	SOLID WASTE OPERATIONS							
81	SOLID WASTE OPERATIONS							



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630	SOLID WASTE OPERATIONS	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
32	LICENSES AND PERMITS	-2,500	0	-2,500	.00	.00	-2,500.00	.0%
33	INTERGOVERNMENTAL RE	-15,000	0	-15,000	.00	.00	-15,000.00	.0%
36	INTEREST	-650	0	-650	-267.34	.00	-382.66	41.1%
49	OTHER REVENUE	-27,200	0	-27,200	-5,780.00	.00	-21,420.00	21.3%
50	TRANSFERS	-5,000	0	-5,000	.00	.00	-5,000.00	.0%
	TOTAL SOLID WASTE OPERATIONS	-50,350	0	-50,350	-6,047.34	.00	-44,302.66	12.0%
	TOTAL SOLID WASTE OPERATIONS	-50,350	0	-50,350	-6,047.34	.00	-44,302.66	12.0%
633	LANDFILL/POST CLOSURE OP							
83	LANDFILL/POST CLOSURE OP							
34	CHARGES FOR SERVICES	-155,890	0	-155,890	-64,086.96	.00	-91,803.04	41.1%
	TOTAL LANDFILL/POST CLOSURE OP	-155,890	0	-155,890	-64,086.96	.00	-91,803.04	41.1%
	TOTAL LANDFILL/POST CLOSURE OP	-155,890	0	-155,890	-64,086.96	.00	-91,803.04	41.1%
635	SOLID WASTE/ENVIRON. FEES							
81	SOLID WASTE OPERATIONS							
34	CHARGES FOR SERVICES	-281,000	0	-281,000	-54,988.40	.00	-226,011.60	19.6%
	TOTAL SOLID WASTE OPERATIONS	-281,000	0	-281,000	-54,988.40	.00	-226,011.60	19.6%
	TOTAL SOLID WASTE/ENVIRON. FEES	-281,000	0	-281,000	-54,988.40	.00	-226,011.60	19.6%
638	SOLID WASTE CAPITAL PROJECTS F							
89	SOLID WASTE CONSTRUCTION							
36	INTEREST	-13,000	0	-13,000	-2,232.90	.00	-10,767.10	17.2%



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638	SOLID WASTE CAPITAL PROJECTS F	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
49	OTHER REVENUE	-150,000	0	-150,000	.00	.00	-150,000.00	.0%
	TOTAL SOLID WASTE CONSTRUCTION	-163,000	0	-163,000	-2,232.90	.00	-160,767.10	1.4%
	TOTAL SOLID WASTE CAPITAL PROJECTS F	-163,000	0	-163,000	-2,232.90	.00	-160,767.10	1.4%
642	STORM WATER & OPEN SPACE FUND							
29	STORM DRAIN SDCs							
34	CHARGES FOR SERVICES	-25,000	0	-25,000	-37,912.21	.00	12,912.21	151.6%
36	INTEREST	-500	0	-500	-185.95	.00	-314.05	37.2%
50	TRANSFERS	5,000	0	5,000	5,000.00	.00	.00	100.0%
	TOTAL STORM DRAIN SDCs	-20,500	0	-20,500	-33,098.16	.00	12,598.16	161.5%
	TOTAL STORM WATER & OPEN SPACE FUND	-20,500	0	-20,500	-33,098.16	.00	12,598.16	161.5%
648	STORM DRAIN & OPEN SPACE CAPIT							
29	STORM DRAIN SDCs							
36	INTEREST	0	0	0	-532.61	.00	532.61	100.0%
50	TRANSFERS	-125,000	0	-125,000	-125,000.00	.00	.00	100.0%
	TOTAL STORM DRAIN SDCs	-125,000	0	-125,000	-125,532.61	.00	532.61	100.4%
	TOTAL STORM DRAIN & OPEN SPACE CAPIT	-125,000	0	-125,000	-125,532.61	.00	532.61	100.4%
691	GENERAL LANDS & BUILDINGS CAPI							
59	LANDS AND BLDGS PROJECTS							
33	INTERGOVERNMENTAL RE	-300,000	0	-300,000	.00	.00	-300,000.00	.0%
34	CHARGES FOR SERVICES	-17,000	0	-17,000	.00	.00	-17,000.00	.0%



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691	GENERAL LANDS & BUILDINGS CAPI	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
36	INTEREST	-43,693	0	-43,693	-8,145.00	.00	-35,548.00	18.6%
39	OTHER FINANCING SOUR	-3,000,000	0	-3,000,000	.00	.00	-3,000,000.00	.0%
49	OTHER REVENUE	-1,574,343	0	-1,574,343	-37,500.00	.00	-1,536,843.00	2.4%
50	TRANSFERS	-2,517,179	0	-2,517,179	-1,192,200.00	.00	-1,324,979.00	47.4%
	TOTAL LANDS AND BLDGS PROJECTS	-7,452,215	0	-7,452,215	-1,237,845.00	.00	-6,214,370.00	16.6%
	TOTAL GENERAL LANDS & BUILDINGS CAPI	-7,452,215	0	-7,452,215	-1,237,845.00	.00	-6,214,370.00	16.6%
692	LANDS & BLDGS PARK LAND SDC							
59	LANDS AND BLDGS PROJECTS							
34	CHARGES FOR SERVICES	-40,000	0	-40,000	-4,997.16	.00	-35,002.84	12.5%
36	INTEREST	0	0	0	-53.73	.00	53.73	100.0%
50	TRANSFERS	1,200	0	1,200	1,200.00	.00	.00	100.0%
	TOTAL LANDS AND BLDGS PROJECTS	-38,800	0	-38,800	-3,850.89	.00	-34,949.11	9.9%
	TOTAL LANDS & BLDGS PARK LAND SDC	-38,800	0	-38,800	-3,850.89	.00	-34,949.11	9.9%
693	LANDS & BLDG PARKS RM TAX							
59	LANDS AND BLDGS PROJECTS							
36	INTEREST	-1,000	0	-1,000	-45.14	.00	-954.86	4.5%
50	TRANSFERS	23,279	0	23,279	118,702.47	.00	-95,423.47	509.9%
	TOTAL LANDS AND BLDGS PROJECTS	22,279	0	22,279	118,657.33	.00	-96,378.33	532.6%
	TOTAL LANDS & BLDG PARKS RM TAX	22,279	0	22,279	118,657.33	.00	-96,378.33	532.6%
694	PARKS DEVELOPMENT SDC							
59	LANDS AND BLDGS PROJECTS							



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694	PARKS DEVELOPMENT SDC	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34	CHARGES FOR SERVICES	-35,000	0	-35,000	-3,973.48	.00	-31,026.52	11.4%
36	INTEREST	0	0	0	-40.14	.00	40.14	100.0%
	TOTAL LANDS AND BLDGS PROJECTS	-35,000	0	-35,000	-4,013.62	.00	-30,986.38	11.5%
	TOTAL PARKS DEVELOPMENT SDC	-35,000	0	-35,000	-4,013.62	.00	-30,986.38	11.5%
720	WASTEWATER							
72	WASTEWATER TREATMENT							
34	CHARGES FOR SERVICES	-11,900	0	-11,900	-282.70	.00	-11,900.00	.0%
49	OTHER REVENUE	0	0	0	-282.70	.00	282.70	100.0%
	TOTAL WASTEWATER TREATMENT	-11,900	0	-11,900	-282.70	.00	-11,617.30	2.4%
76	WASTEWATER-GEN PROGRAM OP							
34	CHARGES FOR SERVICES	-6,027,600	0	-6,027,600	-1,631,075.20	.00	-4,396,524.80	27.1%
36	INTEREST	-11,500	0	-11,500	2,531.05	.00	-14,031.05	-22.0%
37	SPECIAL ASSMT FINANC	0	0	0	-1,478.67	.00	1,478.67	100.0%
49	OTHER REVENUE	-42,000	0	-42,000	-559.95	.00	-41,440.05	1.3%
	TOTAL WASTEWATER-GEN PROGRAM OP	-6,081,100	0	-6,081,100	-1,630,582.77	.00	-4,450,517.23	26.8%
	TOTAL WASTEWATER	-6,093,000	0	-6,093,000	-1,630,865.47	.00	-4,462,134.53	26.8%
722	SEWER SDC							
79	WASTEWATER PROJECTS							
34	CHARGES FOR SERVICES	-200,000	0	-200,000	-347,729.97	.00	147,729.97	173.9%
36	INTEREST	0	0	0	-983.00	.00	983.00	100.0%
50	TRANSFERS	200,000	0	200,000	200,000.00	.00	.00	100.0%
	TOTAL WASTEWATER PROJECTS	0	0	0	-148,712.97	.00	148,712.97	100.0%



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722 SEWER SDC	ORIGINAL APPROP	TRANFRS/ADJSTMIS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL SEWER SDC	0	0	0	-148,712.97	.00	148,712.97	100.0%
725 SEWER ADVANCED FINANCING							
79 WASTEWATER PROJECTS							
36 INTEREST	0	0	0	-1.27	.00	1.27	100.0%
TOTAL WASTEWATER PROJECTS	0	0	0	-1.27	.00	1.27	100.0%
TOTAL SEWER ADVANCED FINANCING	0	0	0	-1.27	.00	1.27	100.0%
728 WASTEWATER PROJECTS							
79 WASTEWATER PROJECTS							
34 CHARGES FOR SERVICES	0	0	0	-92.13	.00	92.13	100.0%
36 INTEREST	0	0	0	-10,884.15	.00	10,884.15	100.0%
50 TRANSFERS	-2,074,000	0	-2,074,000	-2,074,000.00	.00	.00	100.0%
TOTAL WASTEWATER PROJECTS	-2,074,000	0	-2,074,000	-2,084,976.28	.00	10,976.28	100.5%
TOTAL WASTEWATER PROJECTS	-2,074,000	0	-2,074,000	-2,084,976.28	.00	10,976.28	100.5%
750 WATER OPERATIONS FUNDS							
61 WATER TREATMENT							
49 OTHER REVENUE	0	0	0	-200.00	.00	200.00	100.0%
TOTAL WATER TREATMENT	0	0	0	-200.00	.00	200.00	100.0%
62 WATER DISTRIBUTION							



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	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34 CHARGES FOR SERVICES	-103,000	0	-103,000	-37,212.00	.00	-65,788.00	36.1%
49 OTHER REVENUE	-24,000	0	-24,000	-5,778.84	.00	-18,221.16	24.1%
TOTAL WATER DISTRIBUTION	-127,000	0	-127,000	-42,990.84	.00	-84,009.16	33.9%
<hr/>							
66 WATER-GENERAL PROGRAM OPS							
34 CHARGES FOR SERVICES	-6,582,750	0	-6,582,750	-2,094,542.70	.00	-4,488,207.30	31.8%
36 INTEREST	-12,000	0	-12,000	-1,541.01	.00	-10,458.99	12.8%
49 OTHER REVENUE	-12,900	0	-12,900	-3,679.00	.00	-9,221.00	28.5%
TOTAL WATER-GENERAL PROGRAM OPS	-6,607,650	0	-6,607,650	-2,099,762.71	.00	-4,507,887.29	31.8%
TOTAL WATER OPERATIONS FUNDS	-6,734,650	0	-6,734,650	-2,142,953.55	.00	-4,591,696.45	31.8%
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752 WATER SDC FUND							
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69 WATER PROJECTS							
34 CHARGES FOR SERVICES	-150,000	0	-150,000	-215,812.85	.00	65,812.85	143.9%
36 INTEREST	-4,000	0	-4,000	-709.23	.00	-3,290.77	17.7%
50 TRANSFERS	200,000	0	200,000	200,000.00	.00	.00	100.0%
TOTAL WATER PROJECTS	46,000	0	46,000	-16,522.08	.00	62,522.08	-35.9%
TOTAL WATER SDC FUND	46,000	0	46,000	-16,522.08	.00	62,522.08	-35.9%
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755 WATER ADVANCED FINANCING FUND							
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69 WATER PROJECTS							
36 INTEREST	0	0	0	-86.18	.00	86.18	100.0%
49 OTHER REVENUE	-3,000	0	-3,000	-45,910.28	.00	42,910.28	1530.3%
50 TRANSFERS	3,000	0	3,000	.00	.00	3,000.00	.0%
TOTAL WATER PROJECTS	0	0	0	-45,996.46	.00	45,996.46	100.0%



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755	WATER ADVANCED FINANCING FUND	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
	TOTAL WATER ADVANCED FINANCING FUND	0	0	0	-45,996.46	.00	45,996.46	100.0%	
	<hr/>								
	758 WATER CAPITAL PROJECTS FUND								
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	69 WATER PROJECTS								
	<hr/>								
	36 INTEREST	-10,000	0	-10,000	-11,183.42	.00	1,183.42	111.8%	
	50 TRANSFERS	-3,616,000	0	-3,616,000	-3,113,000.00	.00	-503,000.00	86.1%	
	TOTAL WATER PROJECTS	-3,626,000	0	-3,626,000	-3,124,183.42	.00	-501,816.58	86.2%	
	TOTAL WATER CAPITAL PROJECTS FUND	-3,626,000	0	-3,626,000	-3,124,183.42	.00	-501,816.58	86.2%	
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	811 GARAGE OPERATIONS FUND								
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	54 GARAGE OPERATIONS								
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	34 CHARGES FOR SERVICES	-715,522	0	-715,522	-178,880.25	.00	-536,641.75	25.0%	
	36 INTEREST	-1,500	0	-1,500	-852.66	.00	-647.34	56.8%	
	39 OTHER FINANCING SOUR	-600,000	0	-600,000	.00	.00	-600,000.00	.0%	
	49 OTHER REVENUE	-15,000	0	-15,000	-874.79	.00	-14,125.21	5.8%	
	TOTAL GARAGE OPERATIONS	-1,332,022	0	-1,332,022	-180,607.70	.00	-1,151,414.30	13.6%	
	TOTAL GARAGE OPERATIONS FUND	-1,332,022	0	-1,332,022	-180,607.70	.00	-1,151,414.30	13.6%	
	<hr/>								
	812 EQUIPMENT REPLACEMENT FUND								
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	55 EQUIPMENT REPLACEMENT								
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	34 CHARGES FOR SERVICES	-561,820	0	-561,820	-141,582.00	.00	-420,238.00	25.2%	
	36 INTEREST	-20,000	0	-20,000	-6,412.62	.00	-13,587.38	32.1%	
	49 OTHER REVENUE	-10,000	0	-10,000	.00	.00	-10,000.00	.0%	
	TOTAL EQUIPMENT REPLACEMENT	-591,820	0	-591,820	-147,994.62	.00	-443,825.38	25.0%	



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812	EQUIPMENT REPLACEMENT FUND	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL EQUIPMENT REPLACEMENT FUND	-591,820	0	-591,820	-147,994.62	.00	-443,825.38	25.0%
813	INFORMATION TECHNOLOGY FUND							
56	INFORMATION TECHNOLOGY							
34	CHARGES FOR SERVICES	-716,128	0	-716,128	-179,037.00	.00	-537,091.00	25.0%
36	INTEREST	-1,900	0	-1,900	-310.23	.00	-1,589.77	16.3%
	TOTAL INFORMATION TECHNOLOGY	-718,028	0	-718,028	-179,347.23	.00	-538,680.77	25.0%
	TOTAL INFORMATION TECHNOLOGY FUND	-718,028	0	-718,028	-179,347.23	.00	-538,680.77	25.0%
831	PROPERTY SERVICES FUND							
51	PROPERTY MANAGEMENT							
34	CHARGES FOR SERVICES	-647,248	0	-647,248	-162,123.00	.00	-485,125.00	25.0%
36	INTEREST	0	0	0	-611.38	.00	611.38	100.0%
49	OTHER REVENUE	-56,832	0	-56,832	-12,140.37	.00	-44,691.63	21.4%
	TOTAL PROPERTY MANAGEMENT	-704,080	0	-704,080	-174,874.75	.00	-529,205.25	24.8%
	TOTAL PROPERTY SERVICES FUND	-704,080	0	-704,080	-174,874.75	.00	-529,205.25	24.8%
832	ENGINEERING FUND							
23	ENGINEERING							
34	CHARGES FOR SERVICES	-837,250	0	-837,250	-272,509.41	.00	-564,740.59	32.5%
36	INTEREST	-1,500	0	-1,500	-945.81	.00	-554.19	63.1%
	TOTAL ENGINEERING	-838,750	0	-838,750	-273,455.22	.00	-565,294.78	32.6%
	TOTAL ENGINEERING FUND	-838,750	0	-838,750	-273,455.22	.00	-565,294.78	32.6%
833	PARKS & COMMUNITY DEVELOPMENT							



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833	PARKS & COMMUNITY DEVELOPMENT	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
24	PARKS & CD MGMT SERVICES							
34	CHARGES FOR SERVICES	-1,022,024	0	-1,022,024	-263,593.45	.00	-758,430.55	25.8%
36	INTEREST	-2,100	0	-2,100	-479.79	.00	-1,620.21	22.8%
49	OTHER REVENUE	0	0	0	-724.45	.00	724.45	100.0%
	TOTAL PARKS & CD MGMT SERVICES	-1,024,124	0	-1,024,124	-264,797.69	.00	-759,326.31	25.9%
	TOTAL PARKS & COMMUNITY DEVELOPMENT	-1,024,124	0	-1,024,124	-264,797.69	.00	-759,326.31	25.9%
861	WORKERS COMP INSURANCE							
11	WORKERS COMP INSURANCE							
34	CHARGES FOR SERVICES	-302,000	0	-302,000	-69,959.16	.00	-232,040.84	23.2%
36	INTEREST	-6,200	0	-6,200	-699.80	.00	-5,500.20	11.3%
49	OTHER REVENUE	0	0	0	-1,065.56	.00	1,065.56	100.0%
	TOTAL WORKERS COMP INSURANCE	-308,200	0	-308,200	-71,724.52	.00	-236,475.48	23.3%
	TOTAL WORKERS COMP INSURANCE	-308,200	0	-308,200	-71,724.52	.00	-236,475.48	23.3%
862	GENERAL INSURANCE FUND							
12	GENERAL INSURANCE							
34	CHARGES FOR SERVICES	-389,834	0	-389,834	.00	.00	-389,834.00	.0%
36	INTEREST	-2,000	0	-2,000	-266.88	.00	-1,733.12	13.3%
	TOTAL GENERAL INSURANCE	-391,834	0	-391,834	-266.88	.00	-391,567.12	.1%
	TOTAL GENERAL INSURANCE FUND	-391,834	0	-391,834	-266.88	.00	-391,567.12	.1%
863	HEALTH INSURANCE FUND							
13	BENEFITS ADMINISTRATION							



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863	HEALTH INSURANCE FUND	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34	CHARGES FOR SERVICES	-373,921	0	-373,921	-186,275.81	.00	-187,645.19	49.8%
36	INTEREST	-15,000	0	-15,000	-5,048.35	.00	-9,951.65	33.7%
49	OTHER REVENUE	0	0	0	-38.46	.00	38.46	100.0%
	TOTAL BENEFITS ADMINISTRATION	-388,921	0	-388,921	-191,362.62	.00	-197,558.38	49.2%
	TOTAL HEALTH INSURANCE FUND	-388,921	0	-388,921	-191,362.62	.00	-197,558.38	49.2%
890	ADMINISTRATIVE SERVICES FUND							
04	HUMAN RESOURCES							
49	OTHER REVENUE	-3,000	0	-3,000	-810.00	.00	-2,190.00	27.0%
	TOTAL HUMAN RESOURCES	-3,000	0	-3,000	-810.00	.00	-2,190.00	27.0%
07	FINANCE							
34	CHARGES FOR SERVICES	-697,951	0	-697,951	-176,355.72	.00	-521,595.28	25.3%
	TOTAL FINANCE	-697,951	0	-697,951	-176,355.72	.00	-521,595.28	25.3%
08	GENERAL PROGRAM OPERATION							
34	CHARGES FOR SERVICES	-2,826,466	0	-2,826,466	-710,989.00	.00	-2,115,477.00	25.2%
36	INTEREST	-8,000	0	-8,000	-2,371.97	.00	-5,628.03	29.6%
	TOTAL GENERAL PROGRAM OPERATION	-2,834,466	0	-2,834,466	-713,360.97	.00	-2,121,105.03	25.2%
	TOTAL ADMINISTRATIVE SERVICES FUND	-3,535,417	0	-3,535,417	-890,526.69	.00	-2,644,890.31	25.2%
910	AGENCY FUND							
96	TRUST							



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910	AGENCY FUND	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
36	INTEREST	-22,000	0	-22,000	-6,837.60	.00	-15,162.40	31.1%
	TOTAL TRUST	-22,000	0	-22,000	-6,837.60	.00	-15,162.40	31.1%
	TOTAL AGENCY FUND	-22,000	0	-22,000	-6,837.60	.00	-15,162.40	31.1%
970	JO CO-CITY GP SOLID AGENCY							
97	JO CO-CITY GP SOLID AGENCY							
33	INTERGOVERNMENTAL RE	-281,000	0	-281,000	-54,988.40	.00	-226,011.60	19.6%
36	INTEREST	-12,000	0	-12,000	-3,563.65	.00	-8,436.35	29.7%
	TOTAL JO CO-CITY GP SOLID AGENCY	-293,000	0	-293,000	-58,552.05	.00	-234,447.95	20.0%
	TOTAL JO CO-CITY GP SOLID AGENCY	-293,000	0	-293,000	-58,552.05	.00	-234,447.95	20.0%
	GRAND TOTAL	-74,624,133	0	-74,624,133	-17,428,565.53	.00	-57,195,567.47	23.4%

\*\* END OF REPORT - Generated by Mindy Ellerman \*\*



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	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
110 GENERAL FUND							
01 MAYOR AND COUNCIL							
62 OPERATING SUPPLIES	25,400	0	25,400	4,284.98	.00	21,115.02	16.9%
63 CONTRACTUAL SERVICES	193,000	0	193,000	35,767.17	.00	157,232.83	18.5%
64 CHARGES FOR SERVICES	45,928	0	45,928	11,481.00	.00	34,447.00	25.0%
67 INDIRECT CHARGES	27,000	0	27,000	6,750.00	.00	20,250.00	25.0%
TOTAL MAYOR AND COUNCIL	291,328	0	291,328	58,283.15	.00	233,044.85	20.0%
02 GENERAL OPERATIONS							
63 CONTRACTUAL SERVICES	1,250,200	0	1,250,200	101,524.38	.00	1,148,675.62	8.1%
64 CHARGES FOR SERVICES	143,040	0	143,040	35,760.99	.00	107,279.01	25.0%
78 TRANSFERS	2,155,500	0	2,155,500	1,770,000.00	.00	385,500.00	82.1%
TOTAL GENERAL OPERATIONS	3,548,740	0	3,548,740	1,907,285.37	.00	1,641,454.63	53.7%
14 PS-FIRE RESCUE DIVISION							
61 PERSONNEL SERVICES	4,362,677	0	4,362,677	963,909.49	.00	3,398,767.51	22.1%
62 OPERATING SUPPLIES	203,596	0	203,596	11,172.18	60.29	192,363.53	5.5%
63 CONTRACTUAL SERVICES	700,419	0	700,419	125,844.12	.00	574,574.88	18.0%
64 CHARGES FOR SERVICES	18,750	0	18,750	4,689.00	.00	14,061.00	25.0%
65 CAPITAL OUTLAY	20,000	0	20,000	188.60	.00	19,811.40	.9%
67 INDIRECT CHARGES	530,550	0	530,550	132,639.00	.00	397,911.00	25.0%
TOTAL PS-FIRE RESCUE DIVISION	5,835,992	0	5,835,992	1,238,442.39	60.29	4,597,489.32	21.2%
15 PS-POLICE DIVISION							
61 PERSONNEL SERVICES	7,553,814	0	7,553,814	1,479,641.91	.00	6,074,172.09	19.6%
62 OPERATING SUPPLIES	238,315	0	238,315	13,239.65	681.97	224,393.38	5.8%
63 CONTRACTUAL SERVICES	1,066,153	0	1,066,153	189,979.74	.00	876,173.26	17.8%



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	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
64 CHARGES FOR SERVICES	22,839	0	22,839	5,712.00	.00	17,127.00	25.0%
65 CAPITAL OUTLAY	18,000	0	18,000	.00	.00	18,000.00	.0%
67 INDIRECT CHARGES	889,910	0	889,910	222,480.00	.00	667,430.00	25.0%
TOTAL PS-POLICE DIVISION	9,789,031	0	9,789,031	1,911,053.30	681.97	7,877,295.73	19.5%
16 PS-SUPPORT DIVISION							
61 PERSONNEL SERVICES	2,797,179	0	2,797,179	501,303.11	.00	2,295,875.89	17.9%
62 OPERATING SUPPLIES	34,100	0	34,100	2,442.29	199.40	31,458.31	7.7%
63 CONTRACTUAL SERVICES	205,658	0	205,658	94,968.52	.00	110,689.48	46.2%
67 INDIRECT CHARGES	303,493	0	303,493	75,873.00	.00	227,620.00	25.0%
TOTAL PS-SUPPORT DIVISION	3,340,430	0	3,340,430	674,586.92	199.40	2,665,643.68	20.2%
18 CRISIS SUPPORT							
63 CONTRACTUAL SERVICES	44,500	0	44,500	10,874.53	32,623.59	1,001.88	97.7%
TOTAL CRISIS SUPPORT	44,500	0	44,500	10,874.53	32,623.59	1,001.88	97.7%
20 PS-SOBERING CENTER							
63 CONTRACTUAL SERVICES	130,000	0	130,000	130,000.00	.00	.00	100.0%
TOTAL PS-SOBERING CENTER	130,000	0	130,000	130,000.00	.00	.00	100.0%
21 BUILDING AND SAFETY							
61 PERSONNEL SERVICES	243,709	0	243,709	51,667.35	.00	192,041.65	21.2%
62 OPERATING SUPPLIES	6,700	0	6,700	.00	.00	6,700.00	.0%
63 CONTRACTUAL SERVICES	83,171	0	83,171	21,043.71	.00	62,127.29	25.3%
64 CHARGES FOR SERVICES	148,686	0	148,686	37,173.00	.00	111,513.00	25.0%
67 INDIRECT CHARGES	47,996	0	47,996	12,000.00	.00	35,996.00	25.0%
TOTAL BUILDING AND SAFETY	530,262	0	530,262	121,884.06	.00	408,377.94	23.0%
22 PLANNING							



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	ORIGINAL APPROP	TRANSFERS/ADJUSTM	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61 PERSONNEL SERVICES	418,659	0	418,659	77,154.75	.00	341,504.25	18.4%
62 OPERATING SUPPLIES	9,650	0	9,650	590.32	.00	9,059.68	6.1%
63 CONTRACTUAL SERVICES	75,980	0	75,980	15,735.24	.00	60,244.76	20.7%
64 CHARGES FOR SERVICES	249,532	0	249,532	62,384.01	.00	187,147.99	25.0%
67 INDIRECT CHARGES	75,390	0	75,390	18,849.00	.00	56,541.00	25.0%
78 TRANSFERS	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL PLANNING	834,211	0	834,211	174,713.32	.00	659,497.68	20.9%
35 ECONOMIC DEVELOPMENT							
61 PERSONNEL SERVICES	93,862	0	93,862	7,630.49	.00	86,231.51	8.1%
62 OPERATING SUPPLIES	200	0	200	.00	.00	200.00	.0%
63 CONTRACTUAL SERVICES	63,329	0	63,329	42,855.25	.00	20,473.75	67.7%
64 CHARGES FOR SERVICES	4,378	0	4,378	1,095.00	.00	3,283.00	25.0%
67 INDIRECT CHARGES	15,000	0	15,000	3,750.00	.00	11,250.00	25.0%
TOTAL ECONOMIC DEVELOPMENT	176,769	0	176,769	55,330.74	.00	121,438.26	31.3%
36 TOURISM PROMOTION SERVICE							
61 PERSONNEL SERVICES	8,611	0	8,611	1,919.09	.00	6,691.91	22.3%
63 CONTRACTUAL SERVICES	325,094	0	325,094	90,449.29	.00	63,643.15	80.4%
64 CHARGES FOR SERVICES	22,870	0	22,870	5,718.00	.00	17,152.00	25.0%
67 INDIRECT CHARGES	35,660	0	35,660	8,916.00	.00	26,744.00	25.0%
78 TRANSFERS	25,000	0	25,000	25,000.00	.00	.00	100.0%
TOTAL TOURISM PROMOTION SERVICE	417,235	0	417,235	132,002.38	171,001.56	114,231.06	72.6%
37 DOWNTOWN DEVELOPMENT							
61 PERSONNEL SERVICES	167,264	0	167,264	40,048.53	.00	127,215.47	23.9%
62 OPERATING SUPPLIES	19,900	0	19,900	1,220.33	.00	18,679.67	6.1%
63 CONTRACTUAL SERVICES	182,170	0	182,170	44,871.28	.00	90,798.28	50.2%
64 CHARGES FOR SERVICES	9,320	0	9,320	2,330.00	.00	6,990.00	25.0%
67 INDIRECT CHARGES	37,860	0	37,860	9,465.00	.00	28,395.00	25.0%
TOTAL DOWNTOWN DEVELOPMENT	416,514	0	416,514	97,935.14	46,500.44	272,078.42	34.7%



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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>41 PARKS MAINTENANCE SERVICE</b>							
61 PERSONNEL SERVICES	582,811	0	582,811	130,114.79	.00	452,696.21	22.3%
62 OPERATING SUPPLIES	111,050	0	111,050	15,423.80	.00	95,626.20	13.9%
63 CONTRACTUAL SERVICES	792,557	0	792,557	152,473.20	.00	640,083.80	19.2%
64 CHARGES FOR SERVICES	168,981	0	168,981	42,244.00	.00	126,737.00	25.0%
67 INDIRECT CHARGES	165,540	0	165,540	41,385.00	.00	124,155.00	25.0%
TOTAL PARKS MAINTENANCE SERVICE	1,820,939	0	1,820,939	381,640.79	.00	1,439,298.21	21.0%
<b>42 RECREATION SERVICES</b>							
61 PERSONNEL SERVICES	18,059	0	18,059	3,940.78	.00	14,118.22	21.8%
63 CONTRACTUAL SERVICES	123,177	0	123,177	18,492.72	.00	104,684.28	15.0%
64 CHARGES FOR SERVICES	0	0	0	.00	.00	.00	.0%
67 INDIRECT CHARGES	14,064	0	14,064	3,516.00	.00	10,548.00	25.0%
TOTAL RECREATION SERVICES	155,300	0	155,300	25,949.50	.00	129,350.50	16.7%
<b>43 AQUATIC SERVICES</b>							
61 PERSONNEL SERVICES	31,226	0	31,226	3,102.12	.00	28,123.88	9.9%
62 OPERATING SUPPLIES	26,200	0	26,200	7,409.00	.00	18,791.00	28.3%
63 CONTRACTUAL SERVICES	47,591	0	47,591	8,926.87	.00	38,664.13	18.8%
65 CAPITAL OUTLAY	9,000	0	9,000	1,494.00	.00	7,506.00	16.6%
67 INDIRECT CHARGES	11,401	0	11,401	2,850.00	.00	8,551.00	25.0%
TOTAL AQUATIC SERVICES	125,418	0	125,418	23,781.99	.00	101,636.01	19.0%
TOTAL GENERAL FUND	27,456,669	0	27,456,669	6,943,763.58	251,067.25	20,261,838.17	26.2%
<b>220 TRANSIENT ROOM TAX FUND</b>							
<b>32 TRANSIENT ROOM TAX</b>							



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220	TRANSIENT ROOM TAX FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
63	CONTRACTUAL SERVICES	3,400	0	3,400	.00	.00	3,400.00	0%
64	CHARGES FOR SERVICES	7,500	0	7,500	1,875.00	.00	5,625.00	25.0%
78	TRANSFERS	1,193,600	0	1,193,600	207,626.99	.00	985,973.01	17.4%
	TOTAL TRANSIENT ROOM TAX	1,204,500	0	1,204,500	209,501.99	.00	994,998.01	17.4%
	TOTAL TRANSIENT ROOM TAX FUND	1,204,500	0	1,204,500	209,501.99	.00	994,998.01	17.4%
230	STREET UTILITY							
19	STREET LIGHTS							
63	CONTRACTUAL SERVICES	385,500	0	385,500	50,351.34	.00	335,148.66	13.1%
	TOTAL STREET LIGHTS	385,500	0	385,500	50,351.34	.00	335,148.66	13.1%
31	STREET & DRAINAGE MAINT							
61	PERSONNEL SERVICES	723,501	0	723,501	142,572.86	.00	580,928.14	19.7%
62	OPERATING SUPPLIES	74,462	0	74,462	48,270.33	.00	26,191.67	64.8%
63	CONTRACTUAL SERVICES	553,106	0	553,106	113,722.00	7,795.20	431,588.80	22.0%
	TOTAL STREET & DRAINAGE MAINT	1,351,069	0	1,351,069	304,565.19	7,795.20	1,038,708.61	23.1%
33	CUSTOMER SERVICE-STREETS							
63	CONTRACTUAL SERVICES	39,732	0	39,732	6,616.98	13,365.00	19,750.02	50.3%
64	CHARGES FOR SERVICES	140,134	0	140,134	35,034.00	.00	105,100.00	25.0%
	TOTAL CUSTOMER SERVICE-STREETS	179,866	0	179,866	41,650.98	13,365.00	124,850.02	30.6%
38	GENERAL OPERATIONS-STREET							
63	CONTRACTUAL SERVICES	1,000	0	1,000	.00	.00	1,000.00	.0%
64	CHARGES FOR SERVICES	243,058	0	243,058	60,765.99	.00	182,292.01	25.0%



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	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
67 INDIRECT CHARGES	177,300	0	177,300	44,325.00	.00	132,975.00	25.0%
78 TRANSFERS	1,310,000	0	1,310,000	927,989.33	.00	382,010.67	70.8%
TOTAL GENERAL OPERATIONS-STREET	1,731,358	0	1,731,358	1,033,080.32	.00	698,277.68	59.7%
TOTAL STREET UTILITY	3,647,793	0	3,647,793	1,429,647.83	21,160.20	2,196,984.97	39.8%
<hr/>							
251 CDB GRANT HUD FUND							
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26 CDB GRANT-HUD							
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63 CONTRACTUAL SERVICES	260,000	0	260,000	6,128.57	.00	253,871.43	2.4%
78 TRANSFERS	169,000	0	169,000	.00	.00	169,000.00	.0%
TOTAL CDB GRANT-HUD	429,000	0	429,000	6,128.57	.00	422,871.43	1.4%
TOTAL CDB GRANT HUD FUND	429,000	0	429,000	6,128.57	.00	422,871.43	1.4%
<hr/>							
252 CDBG GRANT-STATE FUND							
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27 CDBG GRANT-STATE							
<hr/>							
63 CONTRACTUAL SERVICES	50,000	0	50,000	2,300.00	.00	47,700.00	4.6%
78 TRANSFERS	37,000	0	37,000	.00	.00	37,000.00	.0%
TOTAL CDBG GRANT-STATE	87,000	0	87,000	2,300.00	.00	84,700.00	2.6%
TOTAL CDBG GRANT-STATE FUND	87,000	0	87,000	2,300.00	.00	84,700.00	2.6%
<hr/>							
262 HOUSING/URBAN DEVELOPMENT FUND							
<hr/>							
28 INDUSTRIAL& DOWNTOWN LOAN							
<hr/>							
63 CONTRACTUAL SERVICES	350,000	0	350,000	.00	.00	350,000.00	.0%
78 TRANSFERS	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL INDUSTRIAL& DOWNTOWN LOAN	355,000	0	355,000	.00	.00	355,000.00	.0%



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262	HOUSING/URBAN DEVELOPMENT FUND	ORIGINAL APPROP	TRANFRS/ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL HOUSING/URBAN DEVELOPMENT FUND	355,000	0	355,000	.00	.00	355,000.00	.0%
	410 DEBT SERVICE/GEN OBLIG BOND FU							
	98 DEBT SERVICE/GEN OBLIG BD							
	76 DEBT SERVICE	1,101,600	0	1,101,600	.00	.00	1,101,600.00	.0%
	TOTAL DEBT SERVICE/GEN OBLIG BD	1,101,600	0	1,101,600	.00	.00	1,101,600.00	.0%
	TOTAL DEBT SERVICE/GEN OBLIG BOND FU	1,101,600	0	1,101,600	.00	.00	1,101,600.00	.0%
	490 DEBT SERVICE/BANCROFT BOND FUN							
	95 DEBT SERVICE/BANCROFT							
	63 CONTRACTUAL SERVICES	8,000	0	8,000	.00	.00	8,000.00	.0%
	64 CHARGES FOR SERVICES	10,000	0	10,000	2,499.99	.00	7,500.01	25.0%
	76 DEBT SERVICE	150,000	0	150,000	.00	.00	150,000.00	.0%
	78 TRANSFERS	500,000	0	500,000	.00	.00	500,000.00	.0%
	TOTAL DEBT SERVICE/BANCROFT	668,000	0	668,000	2,499.99	.00	665,500.01	.4%
	TOTAL DEBT SERVICE/BANCROFT BOND FUN	668,000	0	668,000	2,499.99	.00	665,500.01	.4%
	612 TRANSPORTATION CAPITAL PROJECT							
	49 TRANSPORTATION PROJECTS							
	61 PERSONNEL SERVICES	0	0	0	2,640.20	.00	-2,640.20	100.0%
	63 CONTRACTUAL SERVICES	0	0	0	31,402.15	.00	-31,402.15	100.0%
	64 CHARGES FOR SERVICES	0	0	0	99,666.07	.00	-99,666.07	100.0%
	65 CAPITAL OUTLAY	9,218,639	0	9,218,639	52,952.30	655.01	9,165,031.69	.6%
	67 INDIRECT CHARGES	0	0	0	3,332.00	.00	-3,332.00	100.0%
	78 TRANSFERS	90,000	0	90,000	90,000.00	.00	.00	100.0%
	TOTAL TRANSPORTATION PROJECTS	9,308,639	0	9,308,639	279,992.72	655.01	9,027,991.27	3.0%



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612	TRANSPORTATION CAPITAL PROJECT	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL TRANSPORTATION CAPITAL PROJECT	9,308,639	0	9,308,639	279,992.72	655.01	9,027,991.27	3.0%
613	ALTERNATIVE TRANSPORTATION PRO							
49	TRANSPORTATION PROJECTS							
64	CHARGES FOR SERVICES	0	0	0	89.49	.00	-89.49	100.0%
65	CAPITAL OUTLAY	130,795	0	130,795	.00	.00	130,795.00	.0%
67	INDIRECT CHARGES	0	0	0	2.00	.00	-2.00	100.0%
	TOTAL TRANSPORTATION PROJECTS	130,795	0	130,795	91.49	.00	130,703.51	.1%
	TOTAL ALTERNATIVE TRANSPORTATION PRO	130,795	0	130,795	91.49	.00	130,703.51	.1%
614	TRANSPORTATION CAPITAL PROJECT							
49	TRANSPORTATION PROJECTS							
65	CAPITAL OUTLAY	101,257	0	101,257	.00	.00	101,257.00	.0%
	TOTAL TRANSPORTATION PROJECTS	101,257	0	101,257	.00	.00	101,257.00	.0%
	TOTAL TRANSPORTATION CAPITAL PROJECT	101,257	0	101,257	.00	.00	101,257.00	.0%
619	TRANSPORTATION CAPITAL PROJECT							
49	TRANSPORTATION PROJECTS							
61	PERSONNEL SERVICES	32,183	0	32,183	1,967.33	.00	30,215.67	6.1%
63	CONTRACTUAL SERVICES	289	0	289	13,534.03	.00	-13,245.03	4683.1%
64	CHARGES FOR SERVICES	0	0	0	9,091.08	.00	-9,091.08	100.0%
65	CAPITAL OUTLAY	2,902,038	0	2,902,038	882,577.39	411,462.86	1,607,997.75	44.6%
67	INDIRECT CHARGES	0	0	0	18,146.00	.00	-18,146.00	100.0%
	TOTAL TRANSPORTATION PROJECTS	2,934,510	0	2,934,510	925,315.83	411,462.86	1,597,731.31	45.6%



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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL TRANSPORTATION CAPITAL PROJECT	2,934,510	0	2,934,510	925,315.83	411,462.86	1,597,731.31	45.6%
<hr/>							
630 SOLID WASTE OPERATIONS							
<hr/>							
81 SOLID WASTE OPERATIONS							
<hr/>							
61 PERSONNEL SERVICES	18,962	0	18,962	4,332.26	.00	14,629.74	22.8%
62 OPERATING SUPPLIES	420	0	420	.00	.00	420.00	.0%
63 CONTRACTUAL SERVICES	5,276	0	5,276	145.13	.00	5,130.87	2.8%
64 CHARGES FOR SERVICES	12,712	0	12,712	3,203.01	.00	9,508.99	25.2%
67 INDIRECT CHARGES	3,750	0	3,750	939.00	.00	2,811.00	25.0%
TOTAL SOLID WASTE OPERATIONS	41,120	0	41,120	8,619.40	.00	32,500.60	21.0%
TOTAL SOLID WASTE OPERATIONS	41,120	0	41,120	8,619.40	.00	32,500.60	21.0%
<hr/>							
633 LANDFILL/POST CLOSURE OP							
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83 LANDFILL/POST CLOSURE OP							
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62 OPERATING SUPPLIES	6,000	0	6,000	2,624.50	.00	3,375.50	43.7%
63 CONTRACTUAL SERVICES	98,090	0	98,090	34,055.14	44,557.00	19,477.86	80.1%
64 CHARGES FOR SERVICES	37,600	0	37,600	.00	.00	37,600.00	.0%
67 INDIRECT CHARGES	14,200	0	14,200	3,549.00	.00	10,651.00	25.0%
TOTAL LANDFILL/POST CLOSURE OP	155,890	0	155,890	40,228.64	44,557.00	71,104.36	54.4%
TOTAL LANDFILL/POST CLOSURE OP	155,890	0	155,890	40,228.64	44,557.00	71,104.36	54.4%
<hr/>							
635 SOLID WASTE/ENVIRON. FEES							
<hr/>							
81 SOLID WASTE OPERATIONS							
<hr/>							
63 CONTRACTUAL SERVICES	281,000	0	281,000	54,988.40	.00	226,011.60	19.6%
TOTAL SOLID WASTE OPERATIONS	281,000	0	281,000	54,988.40	.00	226,011.60	19.6%



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635 SOLID WASTE/ENVIRON. FEES	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL SOLID WASTE/ENVIRON. FEES	281,000	0	281,000	54,988.40	.00	226,011.60	19.6%
<hr/>							
638 SOLID WASTE CAPITAL PROJECTS F							
<hr/>							
89 SOLID WASTE CONSTRUCTION							
<hr/>							
61 PERSONNEL SERVICES	0	0	0	576.30	.00	-576.30	100.0%
63 CONTRACTUAL SERVICES	0	0	0	13,588.40	.00	-13,588.40	100.0%
64 CHARGES FOR SERVICES	0	0	0	477.00	.00	-477.00	100.0%
65 CAPITAL OUTLAY	1,438,848	0	1,438,848	1,951.47	.00	1,436,896.53	.1%
67 INDIRECT CHARGES	0	0	0	329.00	.00	-329.00	100.0%
78 TRANSFERS	29,000	0	29,000	.00	.00	29,000.00	.0%
TOTAL SOLID WASTE CONSTRUCTION	1,467,848	0	1,467,848	16,922.17	.00	1,450,925.83	1.2%
TOTAL SOLID WASTE CAPITAL PROJECTS F	1,467,848	0	1,467,848	16,922.17	.00	1,450,925.83	1.2%
<hr/>							
642 STORM WATER & OPEN SPACE FUND							
<hr/>							
29 STORM DRAIN SDCs							
<hr/>							
65 CAPITAL OUTLAY	78,813	0	78,813	.00	.00	78,813.00	.0%
TOTAL STORM DRAIN SDCs	78,813	0	78,813	.00	.00	78,813.00	.0%
TOTAL STORM WATER & OPEN SPACE FUND	78,813	0	78,813	.00	.00	78,813.00	.0%
<hr/>							
648 STORM DRAIN & OPEN SPACE CAPIT							
<hr/>							
29 STORM DRAIN SDCs							
<hr/>							
61 PERSONNEL SERVICES	0	0	0	915.53	.00	-915.53	100.0%
63 CONTRACTUAL SERVICES	0	0	0	19,760.00	.00	-19,760.00	100.0%
64 CHARGES FOR SERVICES	0	0	0	4,192.53	.00	-4,192.53	100.0%
65 CAPITAL OUTLAY	328,497	0	328,497	3,399.85	.00	325,097.15	1.0%



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648	STORM DRAIN & OPEN SPACE CAPIT	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
67	INDIRECT CHARGES	0	0	0	488.00	.00	-488.00	100.0%
	TOTAL STORM DRAIN SDCs	328,497	0	328,497	28,755.91	.00	299,741.09	8.8%
	TOTAL STORM DRAIN & OPEN SPACE CAPIT	328,497	0	328,497	28,755.91	.00	299,741.09	8.8%
691	GENERAL LANDS & BUILDINGS CAPI							
59	LANDS AND BLDGS PROJECTS							
61	PERSONNEL SERVICES	0	0	0	2,779.57	.00	-2,779.57	100.0%
62	OPERATING SUPPLIES	0	0	0	18.15	.00	-18.15	100.0%
63	CONTRACTUAL SERVICES	0	0	0	152,231.45	.00	-152,231.45	100.0%
64	CHARGES FOR SERVICES	0	0	0	8,456.48	.00	-8,456.48	100.0%
65	CAPITAL OUTLAY	9,389,019	0	9,389,019	34,735.36	22,360.00	9,331,923.64	.6%
67	INDIRECT CHARGES	0	0	0	3,905.00	.00	-3,905.00	100.0%
76	DEBT SERVICE	1,460,000	0	1,460,000	.00	.00	1,460,000.00	.0%
	TOTAL LANDS AND BLDGS PROJECTS	10,849,019	0	10,849,019	202,126.01	22,360.00	10,624,532.99	2.1%
	TOTAL GENERAL LANDS & BUILDINGS CAPI	10,849,019	0	10,849,019	202,126.01	22,360.00	10,624,532.99	2.1%
692	LANDS & BLDGS PARK LAND SDC							
59	LANDS AND BLDGS PROJECTS							
65	CAPITAL OUTLAY	48,234	0	48,234	.00	.00	48,234.00	.0%
	TOTAL LANDS AND BLDGS PROJECTS	48,234	0	48,234	.00	.00	48,234.00	.0%
	TOTAL LANDS & BLDGS PARK LAND SDC	48,234	0	48,234	.00	.00	48,234.00	.0%
693	LANDS & BLDG PARKS RM TAX							
59	LANDS AND BLDGS PROJECTS							



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693	LANDS & BLDG PARKS RM TAX	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
65	CAPITAL OUTLAY	108,552	0	108,552	.00	.00	108,552.00	.0%
	TOTAL LANDS AND BLDGS PROJECTS	108,552	0	108,552	.00	.00	108,552.00	.0%
	TOTAL LANDS & BLDG PARKS RM TAX	108,552	0	108,552	.00	.00	108,552.00	.0%
694	PARKS DEVELOPMENT SDC							
59	LANDS AND BLDGS PROJECTS							
65	CAPITAL OUTLAY	35,627	0	35,627	.00	.00	35,627.00	.0%
	TOTAL LANDS AND BLDGS PROJECTS	35,627	0	35,627	.00	.00	35,627.00	.0%
	TOTAL PARKS DEVELOPMENT SDC	35,627	0	35,627	.00	.00	35,627.00	.0%
720	WASTEWATER							
71	WASTEWATER COLLECTION							
61	PERSONNEL SERVICES	522,997	0	522,997	107,619.77	.00	415,377.23	20.6%
62	OPERATING SUPPLIES	40,180	0	40,180	4,083.83	199.99	35,896.18	10.7%
63	CONTRACTUAL SERVICES	171,168	0	171,168	23,594.72	.00	147,573.28	13.8%
64	CHARGES FOR SERVICES	51,636	0	51,636	12,909.00	.00	38,727.00	25.0%
65	CAPITAL OUTLAY	12,000	0	12,000	.00	.00	12,000.00	.0%
	TOTAL WASTEWATER COLLECTION	797,981	0	797,981	148,207.32	199.99	649,573.69	18.6%
72	WASTEWATER TREATMENT							
61	PERSONNEL SERVICES	820,564	0	820,564	159,098.70	.00	661,465.30	19.4%
62	OPERATING SUPPLIES	347,000	0	347,000	59,460.46	.00	262,919.54	24.2%
63	CONTRACTUAL SERVICES	1,137,705	0	1,137,705	173,396.50	.00	964,308.50	15.2%
64	CHARGES FOR SERVICES	2,043	0	2,043	510.00	.00	1,533.00	25.0%
65	CAPITAL OUTLAY	1,400	0	1,400	.00	.00	1,400.00	.0%
	TOTAL WASTEWATER TREATMENT	2,308,712	0	2,308,712	392,465.66	24,620.00	1,891,626.34	18.1%



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
74 CUSTOMER SERVICE-WASTEWTR							
63 CONTRACTUAL SERVICES	38,363	0	38,363	5,779.26	13,770.00	18,813.74	51.0%
64 CHARGES FOR SERVICES	380,626	0	380,626	95,155.74	.00	285,470.26	25.0%
TOTAL CUSTOMER SERVICE-WASTEWTR	418,989	0	418,989	100,935.00	13,770.00	304,284.00	27.4%
75 DEBT SERVICE-WASTEWATER							
76 DEBT SERVICE	933,713	0	933,713	.00	.00	933,713.00	.0%
TOTAL DEBT SERVICE-WASTEWATER	933,713	0	933,713	.00	.00	933,713.00	.0%
76 WASTEWATER-GEN PROGRAM OP							
63 CONTRACTUAL SERVICES	300	0	300	.00	.00	300.00	.0%
64 CHARGES FOR SERVICES	23,750	0	23,750	5,940.00	.00	17,810.00	25.0%
67 INDIRECT CHARGES	373,640	0	373,640	93,411.00	.00	280,229.00	25.0%
78 TRANSFERS	1,719,000	0	1,719,000	1,719,000.00	.00	.00	100.0%
TOTAL WASTEWATER-GEN PROGRAM OP	2,116,690	0	2,116,690	1,818,351.00	.00	298,339.00	85.9%
TOTAL WASTEWATER	6,576,085	0	6,576,085	2,459,958.98	38,589.99	4,077,536.03	38.0%
722 SEWER SDC							
79 WASTEWATER PROJECTS							
65 CAPITAL OUTLAY	265,264	0	265,264	.00	.00	265,264.00	.0%
TOTAL WASTEWATER PROJECTS	265,264	0	265,264	.00	.00	265,264.00	.0%
TOTAL SEWER SDC	265,264	0	265,264	.00	.00	265,264.00	.0%
725 SEWER ADVANCED FINANCING							
79 WASTEWATER PROJECTS							



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725 SEWER ADVANCED FINANCING	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
65 CAPITAL OUTLAY	2,903	0	2,903	.00	.00	2,903.00	.0%
TOTAL WASTEWATER PROJECTS	2,903	0	2,903	.00	.00	2,903.00	.0%
TOTAL SEWER ADVANCED FINANCING	2,903	0	2,903	.00	.00	2,903.00	.0%
<hr/>							
728 WASTEWATER PROJECTS							
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79 WASTEWATER PROJECTS							
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61 PERSONNEL SERVICES	33,109	0	33,109	7,821.72	.00	25,287.28	23.6%
63 CONTRACTUAL SERVICES	280	0	280	50,698.93	.00	-50,418.93	*****%
64 CHARGES FOR SERVICES	0	0	0	16,802.76	.00	-16,802.76	100.0%
65 CAPITAL OUTLAY	5,797,340	0	5,797,340	665,808.79	50,736.85	5,080,794.36	12.4%
67 INDIRECT CHARGES	0	0	0	14,929.00	.00	-14,929.00	100.0%
TOTAL WASTEWATER PROJECTS	5,830,729	0	5,830,729	756,061.20	50,736.85	5,023,930.95	13.8%
TOTAL WASTEWATER PROJECTS	5,830,729	0	5,830,729	756,061.20	50,736.85	5,023,930.95	13.8%
<hr/>							
750 WATER OPERATIONS FUNDS							
<hr/>							
61 WATER TREATMENT							
<hr/>							
61 PERSONNEL SERVICES	741,752	0	741,752	178,776.51	.00	562,975.49	24.1%
62 OPERATING SUPPLIES	304,150	0	304,150	101,834.26	11,607.44	190,708.30	37.3%
63 CONTRACTUAL SERVICES	639,434	0	639,434	138,793.99	5,217.67	495,422.34	22.5%
64 CHARGES FOR SERVICES	8,044	0	8,044	2,010.00	.00	6,034.00	25.0%
65 CAPITAL OUTLAY	5,500	0	5,500	.00	.00	5,500.00	.0%
TOTAL WATER TREATMENT	1,698,880	0	1,698,880	421,414.76	16,825.11	1,260,640.13	25.8%
<hr/>							
62 WATER DISTRIBUTION							
<hr/>							
61 PERSONNEL SERVICES	795,832	0	795,832	163,673.38	.00	632,158.62	20.6%



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	ORIGINAL APPROP	TRANSFRS/ ADJUSTM'S	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
62 OPERATING SUPPLIES	178,977	0	178,977	21,852.98	.00	157,124.02	12.2%
63 CONTRACTUAL SERVICES	285,696	0	285,696	61,796.13	.00	223,899.87	21.6%
64 CHARGES FOR SERVICES	40,686	0	40,686	10,173.00	.00	30,513.00	25.0%
65 CAPITAL OUTLAY	56,000	0	56,000	29,842.82	.00	26,157.18	53.3%
TOTAL WATER DISTRIBUTION	1,357,191	0	1,357,191	287,338.31	.00	1,069,852.69	21.2%
64 CUSTOMER SERVICE-WATER							
63 CONTRACTUAL SERVICES	31,044	0	31,044	5,577.80	13,365.00	12,101.20	61.0%
64 CHARGES FOR SERVICES	336,317	0	336,317	84,079.98	.00	252,237.02	25.0%
TOTAL CUSTOMER SERVICE-WATER	367,361	0	367,361	89,657.78	13,365.00	264,338.22	28.0%
65 DEBT SERVICE-WATER							
76 DEBT SERVICE	507,170	0	507,170	.00	.00	507,170.00	.0%
TOTAL DEBT SERVICE-WATER	507,170	0	507,170	.00	.00	507,170.00	.0%
66 WATER-GENERAL PROGRAM OPS							
63 CONTRACTUAL SERVICES	10,350	0	10,350	.00	.00	10,350.00	.0%
64 CHARGES FOR SERVICES	11,875	0	11,875	2,970.00	.00	8,905.00	25.0%
67 INDIRECT CHARGES	354,710	0	354,710	88,680.00	.00	266,030.00	25.0%
78 TRANSFERS	3,413,000	0	3,413,000	2,913,000.00	.00	500,000.00	85.4%
TOTAL WATER-GENERAL PROGRAM OPS	3,789,935	0	3,789,935	3,004,650.00	.00	785,285.00	79.3%
TOTAL WATER OPERATIONS FUNDS	7,720,537	0	7,720,537	3,803,060.85	30,190.11	3,887,286.04	49.7%
752 WATER SDC FUND							
69 WATER PROJECTS							



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752 WATER SDC FUND	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
65 CAPITAL OUTLAY	281,585	0	281,585	.00	.00	281,585.00	.0%
TOTAL WATER PROJECTS	281,585	0	281,585	.00	.00	281,585.00	.0%
TOTAL WATER SDC FUND	281,585	0	281,585	.00	.00	281,585.00	.0%
758 WATER CAPITAL PROJECTS FUND							
69 WATER PROJECTS							
61 PERSONNEL SERVICES	33,299	0	33,299	6,938.17	.00	26,360.83	20.8%
63 CONTRACTUAL SERVICES	280	0	280	91,238.59	.00	-90,958.59*****	100.0%
64 CHARGES FOR SERVICES	0	0	0	19,437.40	.00	-19,437.40	100.0%
65 CAPITAL OUTLAY	6,738,304	0	6,738,304	6,989.35	37,242.55	6,694,072.10	.7%
67 INDIRECT CHARGES	0	0	0	2,382.00	.00	-2,382.00	100.0%
TOTAL WATER PROJECTS	6,771,883	0	6,771,883	126,985.51	37,242.55	6,607,654.94	2.4%
TOTAL WATER CAPITAL PROJECTS FUND	6,771,883	0	6,771,883	126,985.51	37,242.55	6,607,654.94	2.4%
811 GARAGE OPERATIONS FUND							
54 GARAGE OPERATIONS							
61 PERSONNEL SERVICES	366,721	0	366,721	62,378.80	.00	304,342.20	17.0%
62 OPERATING SUPPLIES	367,550	0	367,550	65,509.27	.00	302,040.73	17.8%
63 CONTRACTUAL SERVICES	154,847	0	154,847	11,341.18	.00	143,505.82	7.3%
64 CHARGES FOR SERVICES	30,155	0	30,155	7,539.00	.00	22,616.00	25.0%
67 INDIRECT CHARGES	91,800	0	91,800	22,950.00	.00	68,850.00	25.0%
78 TRANSFERS	600,000	0	600,000	.00	.00	600,000.00	.0%
TOTAL GARAGE OPERATIONS	1,611,073	0	1,611,073	169,718.25	.00	1,441,354.75	10.5%
TOTAL GARAGE OPERATIONS FUND	1,611,073	0	1,611,073	169,718.25	.00	1,441,354.75	10.5%
812 EQUIPMENT REPLACEMENT FUND							
55 EQUIPMENT REPLACEMENT							



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812	EQUIPMENT REPLACEMENT FUND	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61	PERSONNEL SERVICES	0	0	0	.00	.00	.00	.0%
63	CONTRACTUAL SERVICES	600,700	0	600,700	.00	.00	600,700.00	.0%
64	CHARGES FOR SERVICES	0	0	0	.00	.00	.00	.0%
65	CAPITAL OUTLAY	853,500	0	853,500	43,373.25	64,259.50	745,867.25	12.6%
	TOTAL EQUIPMENT REPLACEMENT	1,454,200	0	1,454,200	43,373.25	64,259.50	1,346,567.25	7.4%
	TOTAL EQUIPMENT REPLACEMENT FUND	1,454,200	0	1,454,200	43,373.25	64,259.50	1,346,567.25	7.4%
813	INFORMATION TECHNOLOGY FUND							
56	INFORMATION TECHNOLOGY							
61	PERSONNEL SERVICES	600,189	0	600,189	126,058.00	.00	474,131.00	21.0%
62	OPERATING SUPPLIES	7,000	0	7,000	943.93	.00	6,056.07	13.5%
63	CONTRACTUAL SERVICES	133,994	0	133,994	61,702.79	.00	72,291.21	46.0%
64	CHARGES FOR SERVICES	26,302	0	26,302	6,576.00	.00	19,726.00	25.0%
67	INDIRECT CHARGES	61,350	0	61,350	15,339.00	.00	46,011.00	25.0%
	TOTAL INFORMATION TECHNOLOGY	828,835	0	828,835	210,619.72	.00	618,215.28	25.4%
	TOTAL INFORMATION TECHNOLOGY FUND	828,835	0	828,835	210,619.72	.00	618,215.28	25.4%
831	PROPERTY SERVICES FUND							
51	PROPERTY MANAGEMENT							
61	PERSONNEL SERVICES	201,117	0	201,117	51,321.23	.00	149,795.77	25.5%
62	OPERATING SUPPLIES	32,900	0	32,900	5,607.48	.00	27,292.52	17.0%
63	CONTRACTUAL SERVICES	341,013	0	341,013	48,899.56	1,484.80	290,628.64	14.8%
64	CHARGES FOR SERVICES	15,000	0	15,000	3,750.00	.00	11,250.00	25.0%
65	CAPITAL OUTLAY	73,300	0	73,300	3,412.68	.00	69,887.32	4.7%
67	INDIRECT CHARGES	66,340	0	66,340	16,587.00	.00	49,753.00	25.0%
78	TRANSFERS	40,000	0	40,000	40,000.00	.00	.00	100.0%
	TOTAL PROPERTY MANAGEMENT	769,670	0	769,670	169,577.95	1,484.80	598,607.25	22.2%
	TOTAL PROPERTY SERVICES FUND	769,670	0	769,670	169,577.95	1,484.80	598,607.25	22.2%
832	ENGINEERING FUND							



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832	ENGINEERING FUND	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>23 ENGINEERING</b>								
61	PERSONNEL SERVICES	545,955	0	545,955	108,999.24	.00	436,955.76	20.0%
62	OPERATING SUPPLIES	10,850	0	10,850	4,823.43	.00	6,026.57	44.5%
63	CONTRACTUAL SERVICES	174,391	0	174,391	34,923.74	.00	139,467.26	20.0%
64	CHARGES FOR SERVICES	212,843	0	212,843	53,187.00	.00	159,656.00	25.0%
	TOTAL ENGINEERING	944,039	0	944,039	201,933.41	.00	742,105.59	21.4%
	TOTAL ENGINEERING FUND	944,039	0	944,039	201,933.41	.00	742,105.59	21.4%
<b>833 PARKS &amp; COMMUNITY DEVELOPMENT</b>								
<b>24 PARKS &amp; CD MGMT SERVICES</b>								
61	PERSONNEL SERVICES	792,979	0	792,979	169,294.29	.00	623,684.71	21.3%
62	OPERATING SUPPLIES	27,100	0	27,100	1,333.46	.00	25,766.54	4.9%
63	CONTRACTUAL SERVICES	143,549	0	143,549	54,305.74	.00	89,243.26	37.8%
64	CHARGES FOR SERVICES	78,158	0	78,158	19,539.00	.00	58,619.00	25.0%
	TOTAL PARKS & CD MGMT SERVICES	1,041,786	0	1,041,786	244,472.49	.00	797,313.51	23.5%
	TOTAL PARKS & COMMUNITY DEVELOPMENT	1,041,786	0	1,041,786	244,472.49	.00	797,313.51	23.5%
<b>861 WORKERS COMP INSURANCE</b>								
<b>11 WORKERS COMP INSURANCE</b>								
61	PERSONNEL SERVICES	55,246	0	55,246	7,957.53	.00	47,288.47	14.4%
62	OPERATING SUPPLIES	6,200	0	6,200	1,654.64	.00	4,545.36	26.7%
63	CONTRACTUAL SERVICES	403,860	0	403,860	135,553.01	.00	268,306.99	33.6%
64	CHARGES FOR SERVICES	538	0	538	135.00	.00	403.00	25.1%
	TOTAL WORKERS COMP INSURANCE	465,844	0	465,844	145,300.18	.00	320,543.82	31.2%
	TOTAL WORKERS COMP INSURANCE	465,844	0	465,844	145,300.18	.00	320,543.82	31.2%
<b>862 GENERAL INSURANCE FUND</b>								
<b>12 GENERAL INSURANCE</b>								



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862	GENERAL INSURANCE FUND	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61	PERSONNEL SERVICES	20,774	0	20,774	4,341.78	.00	16,432.22	20.9%
62	OPERATING SUPPLIES	0	0	0	5,586.18	.00	-5,586.18	100.0%
63	CONTRACTUAL SERVICES	588,080	0	588,080	424,473.75	.00	163,606.25	72.2%
64	CHARGES FOR SERVICES	684	0	684	171.00	.00	513.00	25.0%
	TOTAL GENERAL INSURANCE	609,538	0	609,538	434,572.71	.00	174,965.29	71.3%
	TOTAL GENERAL INSURANCE FUND	609,538	0	609,538	434,572.71	.00	174,965.29	71.3%
863	HEALTH INSURANCE FUND							
13	BENEFITS ADMINISTRATION							
61	PERSONNEL SERVICES	31,687	0	31,687	2,944.00	.00	28,743.00	9.3%
62	OPERATING SUPPLIES	2,900	0	2,900	.00	.00	2,900.00	.0%
63	CONTRACTUAL SERVICES	11,410	0	11,410	.00	.00	11,410.00	.0%
	TOTAL BENEFITS ADMINISTRATION	45,997	0	45,997	2,944.00	.00	43,053.00	6.4%
	TOTAL HEALTH INSURANCE FUND	45,997	0	45,997	2,944.00	.00	43,053.00	6.4%
890	ADMINISTRATIVE SERVICES FUND							
04	HUMAN RESOURCES							
61	PERSONNEL SERVICES	330,776	0	330,776	81,515.08	.00	249,260.92	24.6%
62	OPERATING SUPPLIES	5,300	0	5,300	3,720.04	1,307.84	3,272.12	38.3%
63	CONTRACTUAL SERVICES	155,895	0	155,895	33,293.89	.00	122,601.11	21.4%
64	CHARGES FOR SERVICES	13,133	0	13,133	3,282.00	.00	9,851.00	25.0%
	TOTAL HUMAN RESOURCES	505,104	0	505,104	118,811.01	1,307.84	384,985.15	23.8%
05	MANAGEMENT SERVICES							



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61 PERSONNEL SERVICES	624,985	0	624,985	129,801.78	.00	495,183.22	20.8%
62 OPERATING SUPPLIES	13,500	0	13,500	6,769.76	.00	6,730.24	50.1%
63 CONTRACTUAL SERVICES	33,099	0	33,099	4,333.17	.00	28,765.83	13.1%
64 CHARGES FOR SERVICES	34,729	0	34,729	8,682.00	.00	26,047.00	25.0%
TOTAL MANAGEMENT SERVICES	706,313	0	706,313	149,586.71	.00	556,726.29	21.2%
06 LEGAL SERVICES							
61 PERSONNEL SERVICES	23,196	0	23,196	3,092.25	.00	20,103.75	13.3%
62 OPERATING SUPPLIES	2,000	0	2,000	-741.20	.00	2,741.20	-37.1%
63 CONTRACTUAL SERVICES	276,903	0	276,903	39,030.12	.00	237,872.88	14.1%
64 CHARGES FOR SERVICES	8,172	0	8,172	2,043.00	.00	6,129.00	25.0%
TOTAL LEGAL SERVICES	310,271	0	310,271	43,424.17	.00	266,846.83	14.0%
07 FINANCE							
61 PERSONNEL SERVICES	1,339,615	0	1,339,615	271,546.78	.00	1,068,068.22	20.3%
62 OPERATING SUPPLIES	22,750	0	22,750	2,234.84	.00	20,515.16	9.8%
63 CONTRACTUAL SERVICES	307,369	0	307,369	92,214.83	64,823.28	150,330.89	51.1%
64 CHARGES FOR SERVICES	69,080	0	69,080	14,442.00	.00	54,638.00	20.9%
TOTAL FINANCE	1,738,814	0	1,738,814	380,438.45	64,823.28	1,293,552.27	25.6%
08 GENERAL PROGRAM OPERATION							
61 PERSONNEL SERVICES	16,044	0	16,044	784.00	.00	15,260.00	4.9%
62 OPERATING SUPPLIES	22,100	0	22,100	3,372.14	.00	18,727.86	15.3%
63 CONTRACTUAL SERVICES	149,700	0	149,700	28,182.20	.00	121,517.80	18.8%
64 CHARGES FOR SERVICES	78,780	0	78,780	19,692.99	.00	59,087.01	25.0%
65 CAPITAL OUTLAY	40,000	0	40,000	.00	.00	40,000.00	.0%
67 INDIRECT CHARGES	71,340	0	71,340	17,835.00	.00	53,505.00	25.0%
78 TRANSFERS	150,000	0	150,000	150,000.00	.00	.00	100.0%
TOTAL GENERAL PROGRAM OPERATION	527,964	0	527,964	219,866.33	.00	308,097.67	41.6%
TOTAL ADMINISTRATIVE SERVICES FUND	3,788,466	0	3,788,466	912,126.67	66,131.12	2,810,208.21	25.8%
910 AGENCY FUND							



# GRANTS PASS

12/21/2015 16:21  
mellerman

City of Grants Pass  
YEAR-TO-DATE EXPENSE

AS OF SEPTEMBER 30, 2015

P 21  
glytbdud

FOR 2016 03

JOURNAL DETAIL 2016 1 TO 2016 3

910 AGENCY FUND	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
96 TRUST							
63 CONTRACTUAL SERVICES	25,000	0	25,000	.00	.00	25,000.00	.0%
64 CHARGES FOR SERVICES	12,500	0	12,500	3,125.01	.00	9,374.99	25.0%
TOTAL TRUST	37,500	0	37,500	3,125.01	.00	34,374.99	8.3%
TOTAL AGENCY FUND	37,500	0	37,500	3,125.01	.00	34,374.99	8.3%
970 JO CO-CITY GP SOLID AGENCY							
97 JO CO-CITY GP SOLID AGENCY							
62 OPERATING SUPPLIES	800	0	800	.00	.00	800.00	.0%
63 CONTRACTUAL SERVICES	364,000	0	364,000	15,754.92	.00	348,245.08	4.3%
65 CAPITAL OUTLAY	72,000	0	72,000	.00	.00	72,000.00	.0%
67 INDIRECT CHARGES	21,900	0	21,900	4,425.00	.00	17,475.00	20.2%
TOTAL JO CO-CITY GP SOLID AGENCY	458,700	0	458,700	20,179.92	.00	438,520.08	4.4%
TOTAL JO CO-CITY GP SOLID AGENCY	458,700	0	458,700	20,179.92	.00	438,520.08	4.4%
GRAND TOTAL	100,323,997	0	100,323,997	19,854,892.63	1,039,897.24	79,429,207.13	20.8%

\*\* END OF REPORT - Generated by Mindy Ellerman \*\*

**CITY OF GRANTS PASS  
CAPITAL CONSTRUCTION FUNDS  
9/30/2015**

	FUND 612-619	FUND 648	FUND 642	FUND 681	FUND 692-694	FUND 722 / 752	FUND 725 / 755	FUND 729 / 759	FUND 728	FUND 698(738)	FUND 758	TOTALS
	Transportation Capital Projects	Storm Drain Capital Projects	Storm Drain Capital SDC's	Lands & Buildings Capital Projects	Parks SDC's	Water & Sewer SDC's	Water & Sewer AFD's	Water & Sewer LID's	Sewer Capital Projects	Landfill Capital Projects	Water Sewer Capital Projects	
Budgeted Fund Balance 7/1/2015	\$ 6,409,451	\$ 203,497	\$ 58,313	\$ 3,396,804	\$ 140,892	\$ 592,849	\$ 2,903	\$ -	\$ 3,756,729	\$ 1,304,848	\$ 3,145,883	\$ 22,415,729
Actual Fund Balance 7/1/2015	\$ 5,545,799	\$ 223,944	\$ 87,449	\$ 4,009,143	\$ 146,457	\$ 861,143	\$ 11,457	\$ -	\$ 5,161,081	\$ 2,237,534	\$ 4,131,712	\$ 22,415,729
<b>Revenues year-to-date FY16:</b>												
Development Charges	\$ 8,490	\$ -	\$ 37,912	\$ -	\$ 8,971	\$ 563,543	\$ -	\$ -	\$ 92	\$ -	\$ -	\$ 619,008
Intergovernmental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 11,438	\$ 533	\$ 166	\$ 8,145	\$ 139	\$ 1,692	\$ 87	\$ -	\$ 10,884	\$ 2,233	\$ 11,183	\$ 46,520
Other (including property sales)	\$ 81,507	\$ -	\$ -	\$ 37,500	\$ -	\$ -	\$ 45,910	\$ -	\$ -	\$ -	\$ -	\$ 164,917
Transfers In:												
General Fund	\$ 675,000	\$ 15,000	\$ -	\$ 825,000	\$ -	\$ -	\$ -	\$ -	\$ 155,000	\$ -	\$ 100,000	\$ 1,770,000
Street Utility/Transportation	\$ 912,989	\$ 105,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,017,989
Bancroft Bond Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transient Room Tax	\$ -	\$ -	\$ -	\$ -	\$ 32,298	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32,298
Lands & Buildings SDC	\$ -	\$ -	\$ -	\$ 152,200	\$ (152,200)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer General, AFD, and SDC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (200,000)	\$ -	\$ -	\$ 1,919,000	\$ -	\$ -	\$ 1,719,000
Storm Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water General, AFD, and SDC	\$ 100,000	\$ 5,000	\$ (5,000)	\$ -	\$ -	\$ (200,000)	\$ -	\$ -	\$ -	\$ -	\$ 3,013,000	\$ 2,913,000
CPBG/HUD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PCD Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equip Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Admin Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tourism	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Property Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Revenues</b>	\$ 1,789,424	\$ 125,533	\$ 33,098	\$ 1,237,845	\$ (110,792)	\$ 165,235	\$ 45,987	\$ -	\$ 2,084,976	\$ 2,233	\$ 3,124,183	\$ 8,487,732
<b>Less expenditures year-to-date FY16</b>												
Direct Project Expenditures	\$ 985,074	\$ 24,075	\$ -	\$ 189,765	\$ -	\$ 724,329	\$ -	\$ -	\$ 16,116	\$ 16,116	\$ 105,167	\$ 2,044,526
Internal Engineering/GIS Charges	\$ 108,846	\$ 4,193	\$ -	\$ 8,456	\$ -	\$ 16,803	\$ -	\$ -	\$ 477	\$ 477	\$ 19,437	\$ 158,212
Indirect Administrative Charges	\$ 21,480	\$ 488	\$ -	\$ 3,905	\$ -	\$ 14,929	\$ -	\$ -	\$ 329	\$ 329	\$ 2,382	\$ 43,513
Total Project Expenditures	\$ 1,115,400	\$ 28,756	\$ -	\$ 202,126	\$ -	\$ 756,061	\$ -	\$ -	\$ 16,922	\$ 16,922	\$ 126,986	\$ 2,246,251
Transfers Out	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000
<b>Total Expenditures</b>	\$ 1,205,400	\$ 28,756	\$ -	\$ 202,126	\$ -	\$ 756,061	\$ -	\$ -	\$ 16,922	\$ 16,922	\$ 126,986	\$ 2,336,251
<b>Budgetary Fund Balance to date FY16</b>	\$ 6,129,823	\$ 320,721	\$ 120,547	\$ 5,044,862	\$ 35,665	\$ 1,026,378	\$ 57,454	\$ -	\$ 6,490,006	\$ 2,222,845	\$ 7,128,909	\$ 28,577,210

**CITY OF GRANTS PASS  
CAPITAL CONSTRUCTION PROJECTS  
9/30/2015**

Project Number	Description	Project Cost Estimate @ FY16 Budget	Mid-year budget Changes & Notes	Cost Incurred	
				to 6/30/2015	7/1-6/30/16
TR0000	Transportation Proj - Gen'l			\$ (165)	
TR0000-619	Transportation Projects LID			\$ (279)	
TR1050	Storm Drain Repairs	\$ 20,000		\$ 131,348	\$ -
TR4719	Fruitdale Trail	\$ 460,000		\$ 263,775	\$ 74
TR4934	Redwood Ave LID-Dowell/Hubbard	\$ 4,600,000		\$ 3,126,686	\$ 881,965
TR5022	Master Transportation Plan Updt	\$ 300,000		\$ -	\$ 206
TR5025	ROW Purchases	\$ AS AVAILABLE		\$ 26,443	\$ 1,374
TR5083	Traffic Calming	\$ 72,000		\$ 36,616	\$ 5,419
TR6075	Lincoln Rd Sidewalk:Lower River/G ST	\$ 525,000		\$ 91,263	\$ 2,332
TR6087	Jo Co Transit Operations Grant	\$ 1,466,886		\$ 1,023,283	\$ -
TR6115	Drury Lane Reconstruction	\$ 2,225,000		\$ 1,665,059	\$ 43,339
TR6116	Allen Cr. Rd. ImprV-W HB	\$ 4,841,000		\$ 11,610	\$ 980
TR6118	CMAQ Sidewalk Project	\$ 1,950,000		\$ 33,126	\$ 9,134
TR6158	Street Lighting/Signal Improvements	\$ 10,000		\$ 23,529	\$ 287
TR6161	Bike Lane Striping FY'13/FY'14	\$ 75,000		\$ 200,202	\$ -
TR6162	Safety Crossings G & Bridge	\$ 150,000		\$ 94,753	\$ 1,649
TR6163	Bike Boulevards	\$ 15,000		\$ -	\$ -
TR6165	Gilbert Crk Bridge Repl Savage	\$ 800,000		\$ 101,198	\$ 12,587
TR6201	Overlay/Maintenance FY15/FY16	\$ 1,200,000		\$ 174,011	\$ 87,971
TR6202	Aluminum Storm Pipe ID & Inspection	\$ 30,000		\$ 3,416	\$ -
TR6203	Redwood Ave Ph3:Pansy/Rdwd	\$ 2,200,000		\$ 134,772	\$ 11,802
TR6242	Eastern Avenue Improvements	\$ 400,000		\$ 34,397	\$ 7,213
TR6244	Elmer Nelson Bridge Replacement	\$ 1,000,000		\$ 8,469	\$ 23,427
TR6245	Edgewater/Evergreen Storm Water Eval.	\$ 500,000		\$ 7,786	\$ 1,231
TR6271	Booth & Isham Improvement	\$ 100,000		\$ -	\$ 3,146
TR6295	Terry Lane	\$ 370,000		\$ 15,915	\$ 17,048
TR8413	Sidewalk Infill and Repair Fund	\$ 50,000		\$ 138,920	\$ 4,125
TR9700	Bikeway Projects - General	\$ 100,000		\$ 667,113	\$ 91
per-date FY16				\$ -	\$ -
DO0000	Storm Drain & Open Space			\$ (77)	
DO6071	TMDL Implementation Plan Stirtup	\$ 30,000		\$ 70,731	\$ 3,503
DO6113	Storm Wtr Quality N. of Estates Ln.	\$ 245,000		\$ 15,313	\$ 3,952
DO6169	Storm Wtr Master Plan Update	\$ 395,000		\$ 352,849	\$ 21,301
				\$ -	\$ -
WA0000	Water Projects - General			\$ 35,035	
WA4742	Meadow Wood Res. 16	\$ 350,000		\$ 18,456	\$ -
WA5094	Water Distrib.Sys Mstr Pln Updt	\$ 200,000		\$ 109,524	\$ 31,273
WA5096	WTP Structural Repairs	\$ 75,000		\$ 356,181	\$ 12,586
WA6000	MSA Task Order #1	\$ 20,000		\$ 118,045	\$ 9,227
WA6001	Water Main Looping	\$ 20,000		\$ -	\$ -
WA6058	Water System Security Projects	\$ 10,000		\$ 61,468	\$ -
WA6059	Pump Station Repairs	\$ 25,000		\$ 61,665	\$ -
WA6207	WTP Upgrade	\$ 56,200,000		\$ 254,289	\$ 43,520
WA6248	Purchase of Emergency Water Pump Stations	\$ 200,000		\$ 19,796	\$ 797
WA6249	Water Main Relocations	\$ 600,000		\$ 49,977	\$ 12,785
WA6250	Water Rate & SDC Study	\$ 70,000		\$ -	\$ -
WA6251	Purchase Portable Generator for Pump Station	\$ 75,000		\$ -	\$ 1,074
WA6252	ARC Flash Study WA and SE	\$ 100,000		\$ -	\$ -
WA6253	Small Main Replacement FY15	\$ 700,000		\$ 108,834	\$ 7,588
WA6254	Water Emergency Ops Plan Update	\$ 50,000		\$ 30,410	\$ 8,136
				\$ -	\$ -
SE0000	Sewer Projects - General			\$ (462)	
SE4964	WRP Phase 2 Expansion	\$ 12,025,000		\$ 548,795	\$ 557,637
SE5080	WRP Structural Repairs	\$ 75,000		\$ 73,389	\$ -
SE5081	Collection Sys. Master Plan	\$ 275,000		\$ 190,432	\$ 24,823
SE6012	Western Av Sewer Replcmt	\$ 2,060,000		\$ 121	\$ -
SE6064	Sewer Main Structural Repairs	\$ 3,700,000		\$ 1,595,645	\$ 2,274
SE6111	Mill Street Sewer Reconstruction	\$ 4,340,000		\$ -	\$ -
SE6112	Sewer Rate Study SE & RS	\$ 70,000		\$ -	\$ -
SE6198	Collection System Maintenance	\$ 75,000		\$ 115,649	\$ 166,072
SE6199	Pump/Lift Station Equipment Imprvmt	\$ 10,000		\$ 5,392	\$ -
SE6200	Spaulding Indust.Park WW Infrastructure	\$ 100,000		\$ 5,392	\$ -
SE6237	General Engineering Services	\$ 20,000		\$ 1,318	\$ 2,397
SE6238	Effluent Mixing Zone Dye Tracer Study	\$ 50,000		\$ -	\$ -
SE6239	WRP Equipment Improvement	\$ 50,000		\$ -	\$ -
SE6240	Webster PS No. 1 Rehab	\$ 750,000		\$ 37,309	\$ -
SE6241	WRP SCADA System Evaluation	\$ 50,000		\$ 7,830	\$ 2,858
				\$ -	\$ -
LA0000	Landfill Projects-General			\$ (51)	
LA2640	Landfill Remediation	\$ 3,043,000		\$ 2,932,480	\$ 16,601
LA4691	Clean-up Program	\$ 30,000		\$ 132,608	\$ -
LA6284	Jo-Gro Building Inspection/Repair	\$ 25,000		\$ 2,867	\$ 321
				\$ -	\$ -
LB0000	Lands & Bldgs Proj - General			\$ (24)	
LB1000	Debt Repayment Project			\$ 120,000	\$ -
LB4245	Muni Parking Property Acq	UNKNOWN		\$ -	\$ -
LB4377	Municipal Bldg Land Fund	UNKNOWN		\$ 168,631	\$ 955
LB4382	Indust. Financial Incentive	UNKNOWN		\$ 369,136	\$ -
LB4383	Non-Profit Infra. Incent.	\$ 50,000		\$ 59,785	\$ -
LB4539	Allen Creek Park Prop Purchase	\$ 1,125,000		\$ 62 614,857	\$ 361



## Quarterly Investment Report as of September 30, 2015

Total Cash/Investment Balance at Quarter End \$ 56,784,205

		% of Cash Balance	Investment Policy Limit	% Available (Over)
<b>Maximum Maturities</b>				
Total Investments Maturing in				
OVER 36 months	\$ -	0%	0%	0%
OVER 360 days	\$ 11,092,759	20%	30%	10%
OVER 180 days	\$ 16,216,919	29%	55%	26%
OVER 1 day	\$ 16,216,919	29%	85%	56%

### Per Issuer Limits

#### US Agencies

TOTAL FHLB Holdings	\$ -	0%	25%	25%
TOTAL FFCB Holdings	\$ 1,002,069	2%	25%	23%
TOTAL FHLMC Holdings	\$ 6,005,328	11%	25%	14%
TOTAL FNMA Holdings	\$ 1,000,572	2%	25%	23%

#### Banking Institutions

Umpqua Bank (excluding CDARS)	\$ 2,226,729	4%	35%	31%
Bank of the Cascades	\$ 45,528	0%	35%	35%
Washington Federal (excluding CDARS)	\$ 1,030,663	2%	35%	33%

#### Other

Banker's Acceptance	\$ -	0%	10%	10%
A1/P1 Rated Commercial Paper	\$ -	0%	10%	10%
Repurchase Agreements	\$ -	0%	10%	10%
TOTAL LGIP Accounts	\$ 38,381,711	68%	75%	7%

### Per Investment Type Limits

US Treasury Obligations	\$ -	0%	85%	85%
US Agency	\$ 8,007,969	14%	75%	61%
Certificate of Deposit	\$ 8,208,950	14%	50%	36%
Bank Deposits: Savings & Money Market	\$ 216,281	0%	no limit	no limit
Banker's Acceptance	\$ -	0%	25%	25%
A1 / P1 Rated Commercial Paper	\$ -	0%	25%	25%
Repurchase Agreement	\$ -	0%	25%	25%
TOTAL LGIP Accounts	\$ 38,381,711	68%	75%	7%

### Performance Standards & Benchmarks

	QTR Average	July 2015	August 2015	September 2015
Average Yield for City Investments	0.72%	0.72%	0.72%	0.72%
LGIP Rate	0.54%	0.54%	0.54%	0.54%
3 Month T-Bill	0.04%	0.03%	0.07%	0.02%

The general objectives of the City's investment policy, in order of priority, are: Safety, Liquidity, and Yield.

It is the goal of the City to maintain throughout the accounting cycle a yield that is not more than 50 basis points (1/2 percent) lower than the LGIP, and is not less than 25 basis points (1/4 percent) higher than that of the 91-Day US Treasury Bill.

**Budget Variance Report - Fiscal 2016 Revenues through September 30, 2015**

DEPARTMENT	ACCOUNT DESCRIPTION	25% of Budget	YTD ACTUAL	% of Prorate	Variance Explanation
02 GENERAL OPERATIONS	TAXES	\$ 837,736	\$ 312,006	37.2%	Normal part of accrual/cyclical variation. Franchise tax receipts received in Jul/Aug are booked back to prior year.
02 GENERAL OPERATIONS	INTERGOVERNMENTAL RE	\$ 231,480	\$ 8,994	3.9%	Normal part of accrual/cyclical variation. Receipts received in Jul/Aug are booked back to prior year.
14 PS-FIRE RESCUE DIVISION	TAXES	\$ 1,303,976	\$ 14,536	1.1%	Normal part of accrual/cyclical variation. First real round of current year taxes occurs in November.
14 PS-FIRE RESCUE DIVISION	INTERGOVERNMENTAL RE	\$ 21,601	\$ -	0.0%	This is a result of the normal lag in the receipt of grant proceeds which are usually on a reimbursable arrangement.
15 PS-POLICE DIVISION	TAXES	\$ 2,127,113	\$ 47,994	2.3%	Normal part of accrual/cyclical variation. First real round of current year taxes occurs in November.
15 PS-POLICE DIVISION	INTERGOVERNMENTAL RE	\$ 23,625	\$ 7,144	30.2%	District 7 funds not received until Q2
15 PS-POLICE DIVISION	CHARGES FOR SERVICES	\$ 10,038	\$ 33,631	335.1%	Received more in Property Cleanup than anticipated
15 PS-POLICE DIVISION	OTHER REVENUE	\$ 35,950	\$ 1,107	3.1%	This is mainly Forfeiture Funds use which we began budgeting for and the timing of actual use (if any) will vary from year-to-year.
16 PS-SUPPORT DIVISION	TAXES	\$ 681,374	\$ 13,878	2.0%	Normal part of accrual/cyclical variation. First real round of current year taxes occurs in November.
21 BUILDING AND SAFETY	LICENSES AND PERMITS	\$ 65,340	\$ 275,687	421.9%	Due to increase in building large commercial structures
21 BUILDING AND SAFETY	CHARGES FOR SERVICES	\$ 31,995	\$ 91,540	286.1%	Due to increase in building large commercial structures
22 PLANNING	CHARGES FOR SERVICES	\$ 17,010	\$ 49,308	289.9%	Due to increase in building large commercial structures
32 TRANSIENT ROOM TAX	TAXES	\$ 313,625	\$ 368,711	117.6%	Cyclical norm. Higher receipts in first quarter.
38 GENERAL OPERATIONS-STREET	INTERGOVERNMENTAL RE	\$ 523,900	\$ 359,787	68.7%	One month lag in gas tax receipts during the year (except at year end.)
26 CDB GRANT-HUD	INTERGOVERNMENTAL RE	\$ 62,500	\$ -	0.0%	This is a result of the normal lag in the receipt of grant proceeds which are usually on a reimbursable arrangement.
98 DEBT SERVICE/GEN OBLIG BD	TAXES	\$ 274,175	\$ 5,166	1.9%	Normal part of accrual/cyclical variation. First real round of current year taxes occurs in November.
95 DEBT SERVICE/BANCROFT	SPECIAL ASSMT FINANC	\$ 40,000	\$ 694	1.7%	Semi-Annual AFD invoices are sent in Nov/May which triggers most of revenue.
95 DEBT SERVICE/BANCROFT	OTHER FINANCING SOUR	\$ 125,000	\$ -	0.0%	Potential bond or internal borrowing proceeds (borrowing placeholder).
49 TRANSPORTATION PROJECTS	INTERGOVERNMENTAL RE	\$ 776,688	\$ -	0.0%	This is a result of the normal lag in the receipt of grant proceeds which are usually on a reimbursable arrangement.
49 TRANSPORTATION PROJECTS	CHARGES FOR SERVICES	\$ 37,500	\$ 8,490	22.6%	Decrease in receipt of SDC fees due to FY15 rollback
49 TRANSPORTATION PROJECTS	OTHER REVENUE	\$ 175,000	\$ 81,507	46.6%	Decline in receipt of AFD fees
83 LANDFILL/POST CLOSURE OP	CHARGES FOR SERVICES	\$ 38,973	\$ 64,087	164.4%	Landfill insurance policy reimbursement
89 SOLID WASTE CONSTRUCTION	OTHER REVENUE	\$ 37,500	\$ -	0.0%	Potential Bancroft loan payment which occurs at year-end based upon payments received in Bancroft fund during the year.
29 STORM DRAIN SDCs	CHARGES FOR SERVICES	\$ 6,250	\$ 37,912	606.6%	Due to increase in building large commercial structures
59 LANDS AND BLDGS PROJECTS	INTERGOVERNMENTAL RE	\$ 75,000	\$ -	0.0%	This is a result of the normal lag in the receipt of grant proceeds which are usually on a reimbursable arrangement.
59 LANDS AND BLDGS PROJECTS	OTHER FINANCING SOUR	\$ 750,000	\$ -	0.0%	Placeholder for potential state industrial development loan
59 LANDS AND BLDGS PROJECTS	OTHER REVENUE	\$ 393,586	\$ 37,500	9.5%	No activity yet in land sale or contributions.
79 WASTEWATER PROJECTS	CHARGES FOR SERVICES	\$ 50,000	\$ 347,822	695.6%	Due to increase in building large commercial structures
66 WATER-GENERAL PROGRAM OPS	CHARGES FOR SERVICES	\$ 1,645,688	\$ 2,094,543	127.3%	Cyclical norm. More water usage occurs in the summer months than during fall/winter/spring.
69 WATER PROJECTS	CHARGES FOR SERVICES	\$ 37,500	\$ 215,813	575.5%	Due to increase in building large commercial structures
69 WATER PROJECTS	OTHER REVENUE	\$ 750	\$ 45,910	6121.4%	Redwood Avenue AFD
54 GARAGE OPERATIONS	OTHER FINANCING SOUR	\$ 150,000	\$ -	0.0%	Borrowing placeholder from outcome of Fleet audit recommendations (facility upgrades).
23 ENGINEERING	CHARGES FOR SERVICES	\$ 209,313	\$ 272,509	130.2%	Due to increase in capital projects / development activity
12 GENERAL INSURANCE	CHARGES FOR SERVICES	\$ 97,459	\$ -	0.0%	Insurance fund charges to departments is normally done once around the middle of the fiscal year.

**Budget Variance Report - Fiscal 2016 Expenditures through September 30, 2015**

DEPARTMENT	ACCOUNT DESCRIPTION	25% of Budget	YTD Expenditures	% of 25% Budget	Variance Explanation
02 GENERAL OPERATIONS	CONTRACTUAL SERVICES	\$ 312,550	\$ 101,524	32%	Normal seasonal spending compared to previous years in this category
14 PS-FIRE RESCUE DIVISION	OPERATING SUPPLIES	\$ 50,899	\$ 11,172	22%	Normal seasonal spending compared to previous years in this category
14 PS-FIRE RESCUE DIVISION	CONTRACTUAL SERVICES	\$ 175,105	\$ 125,844	72%	Normal for this line item for the 1st quarter, 1st quarter accrual adjustment
14 PS-FIRE RESCUE DIVISION	PERSONNEL SERVICES	\$ 1,090,669	\$ 963,909	88%	Underspending due to unfilled position
15 PS-POLICE DIVISION	OPERATING SUPPLIES	\$ 59,579	\$ 13,240	22%	Normal seasonal spending compared to previous years in this category
15 PS-POLICE DIVISION	CONTRACTUAL SERVICES	\$ 266,538	\$ 189,980	71%	Normal seasonal spending compared to previous years in this category
15 PS-POLICE DIVISION	PERSONNEL SERVICES	\$ 1,888,454	\$ 1,479,642	78%	Underspending due to temporary vacancies in staffing
16 PS-SUPPORT DIVISION	PERSONNEL SERVICES	\$ 699,295	\$ 501,303	72%	Underspending due to temporary vacancies in staffing
16 PS-SUPPORT DIVISION	CONTRACTUAL SERVICES	\$ 51,415	\$ 94,969	185%	Normal seasonal spending (software maint. & general insurance payments)
20 PS-SOBERING CENTER	CONTRACTUAL SERVICES	\$ 32,500	\$ 130,000	400%	Paid the contract in July for entire year
22 PLANNING	PERSONNEL SERVICES	\$ 104,665	\$ 77,155	74%	Normal for this line item for the 1st quarter, 1st quarter accrual adjustment
35 ECONOMIC DEVELOPMENT	PERSONNEL SERVICES	\$ 23,466	\$ 7,630	33%	Business Advocate position had a temporary vacancy during this quarter.
35 ECONOMIC DEVELOPMENT	CONTRACTUAL SERVICES	\$ 15,832	\$ 42,855	271%	Paid annual memberships in July & annual contribution to SBDC
41 PARKS MAINTENANCE SVC	CONTRACTUAL SERVICES	\$ 198,139	\$ 152,473	77%	Maintenance / utility costs are currently running under budget and irrigation changes still in planning phases
19 STREET LIGHTS	CONTRACTUAL SERVICES	\$ 96,375	\$ 50,351	52%	Power bills were less than anticipated
31 STREET & DRAINAGE MAINT	PERSONNEL SERVICES	\$ 180,875	\$ 142,573	79%	Position unfilled for 2 months
31 STREET & DRAINAGE MAINT	CONTRACTUAL SERVICES	\$ 138,277	\$ 113,722	82%	Normal seasonal spending compared to previous years in this category
31 STREET & DRAINAGE MAINT	OPERATING SUPPLIES	\$ 18,616	\$ 48,270	259%	Purchase of seasonal supplies like crack sealant occurs at beginning of fiscal year.
28 INDUSTRIAL& DOWNTOWN LOAN	CONTRACTUAL SERVICES	\$ 87,500	\$ -	0%	Normal seasonal spending compared to previous years in this category
98 DEBT SVC/GEN OBLIG BD	DEBT SERVICE	\$ 275,400	\$ -	0%	Normal seasonal spending compared to previous years in this category
95 DEBT SVC/BANCROFT	DEBT SERVICE	\$ 37,500	\$ -	0%	Normal seasonal spending compared to previous years in this category
49 TRANSPORTATION PROJECTS	CAPITAL OUTLAY	\$ 3,118,800	\$ 1,190,245	38%	Normal seasonal spending compared to previous years in this category
81 SOLID WASTE OPERATIONS	CONTRACTUAL SERVICES	\$ 70,250	\$ 54,988	78%	Normal seasonal spending compared to previous years
29 STORM DRAIN SDCs	CAPITAL OUTLAY	\$ 101,827	\$ 23,160	23%	Normal seasonal spending compared to previous years in this category
59 LANDS AND BLDGS PROJECTS	CAPITAL OUTLAY	\$ 2,760,358	\$ 202,126	7%	Normal seasonal spending compared to previous years in this category
71 WASTEWATER COLLECTION	CONTRACTUAL SERVICES	\$ 42,792	\$ 23,595	55%	Normal seasonal spending compared to previous years in this category
71 WASTEWATER COLLECTION	PERSONNEL SERVICES	\$ 130,749	\$ 107,620	82%	Underspending due to temporary vacancies in staffing
72 WASTEWATER TREATMENT	CONTRACTUAL SERVICES	\$ 284,426	\$ 173,397	61%	Normal seasonal spending compared to previous years in this category
72 WASTEWATER TREATMENT	OPERATING SUPPLIES	\$ 86,750	\$ 59,460	69%	Due to supply purchases not made until later in the year
72 WASTEWATER TREATMENT	PERSONNEL SERVICES	\$ 205,141	\$ 159,099	78%	Underspending due to temporary vacancies in staffing
75 DEBT SVC-WASTEWATER	DEBT SERVICE	\$ 233,428	\$ -	0%	Debt Service is only paid December 1st and June 1st
79 WASTEWATER PROJECTS	CAPITAL OUTLAY	\$ 1,515,721	\$ 733,310	48%	Normal seasonal spending compared to previous years in this category

61 WATER TREATMENT	CONTRACTUAL SERVICES	\$ 159,859	\$ 138,794	87%	Normal seasonal spending compared to previous years in this category
61 WATER TREATMENT	OPERATING SUPPLIES	\$ 76,038	\$ 101,834	134%	Start of year supply purchase for water treatment
62 WATER DISTRIBUTION	OPERATING SUPPLIES	\$ 44,744	\$ 21,853	49%	Normal seasonal spending compared to previous years in this category
62 WATER DISTRIBUTION	PERSONNEL SERVICES	\$ 198,958	\$ 163,673	82%	Normal for this line item for the 1st quarter, 1st quarter accrual adjustment
62 WATER DISTRIBUTION	CAPITAL OUTLAY	\$ 14,000	\$ 29,843	213%	Start of year supply purchases for new water accounts
65 DEBT SVC-WATER	DEBT SERVICE	\$ 126,793	\$ -	0%	Debt Service is only paid December 1st and June 1st
69 WATER PROJECTS	CAPITAL OUTLAY	\$ 1,763,367	\$ 126,986	7%	Normal seasonal spending compared to previous years in this category
54 GARAGE OPERATIONS	CONTRACTUAL SERVICES	\$ 38,712	\$ 11,341	29%	Liability insurance not paid until Dec/Jan
54 GARAGE OPERATIONS	PERSONNEL SERVICES	\$ 91,680	\$ 62,379	68%	Mechanic Position unfilled for 2 months
54 GARAGE OPERATIONS	OPERATING SUPPLIES	\$ 91,888	\$ 65,509	71%	Normal seasonal spending compared to previous years in this category
55 EQUIPMENT REPLACEMENT	CONTRACTUAL SERVICES	\$ 150,175	\$ -	0%	Majority of this is a budget placeholder for potential loan to build maintenance building.
55 EQUIPMENT REPLACEMENT	CAPITAL OUTLAY	\$ 213,375	\$ 43,373	20%	Normal seasonal spending compared to previous years in this category
56 INFORMATION TECHNOLOGY	PERSONNEL SERVICES	\$ 150,047	\$ 126,058	84%	Normal for this line item for the 1st quarter, 1st quarter accrual adjustment
56 INFORMATION TECHNOLOGY	CONTRACTUAL SERVICES	\$ 33,499	\$ 61,703	184%	Software maintenance expense paid in July & Aug for the year
51 PROPERTY MANAGEMENT	CONTRACTUAL SERVICES	\$ 85,253	\$ 48,900	57%	Normal seasonal spending compared to previous years in this category
23 ENGINEERING	PERSONNEL SERVICES	\$ 136,489	\$ 108,999	80%	New Position unfilled for 1 1/2 months
24 PARKS & CD MGMT SVCS	PERSONNEL SERVICES	\$ 198,245	\$ 169,294	85%	Normal for this line item for the 1st quarter, 1st quarter accrual adjustment
24 PARKS & CD MGMT SVCS	CONTRACTUAL SERVICES	\$ 35,887	\$ 54,306	151%	Energov & ESRI annual maintenance paid in July
11 WORKERS COMP INSURANCE	CONTRACTUAL SERVICES	\$ 100,965	\$ 135,553	134%	Worker's Comp annual renewal paid in July
12 GENERAL INSURANCE	CONTRACTUAL SERVICES	\$ 147,020	\$ 424,474	289%	Annual insurance payment made in full in July.
06 LEGAL SVCS	CONTRACTUAL SERVICES	\$ 69,226	\$ 39,030	56%	Normal seasonal spending compared to previous years in this category
07 FINANCE	PERSONNEL SERVICES	\$ 334,904	\$ 271,547	81%	Temporary staff vacancy and 1st quarter accrual adjustment
07 FINANCE	CONTRACTUAL SERVICES	\$ 76,842	\$ 92,215	120%	Sungard & Munis annual support paid in July
97 JO CO-CITY GP SOLID AGENCY	CAPITAL OUTLAY	\$ 18,000	\$ -	0%	1st monitoring fees not until Q2
97 JO CO-CITY GP SOLID AGENCY	CONTRACTUAL SERVICES	\$ 91,000	\$ 15,755	17%	Normal seasonal spending compared to previous years in this category

The Council of the City of Grants Pass met in regular session on the above date with Mayor Fowler presiding. The following Councilors were present: Bouteller, DeYoung, Goodwin, Hannum, Lindsay, Lovelace, Riker, Roler. Also present and representing the City were City Manager Cubic, Assistant City Manager Reeves, Finance Director Meredith, Public Safety Director Landis, Parks & Community Development Director Glover, Public Works Director Canady, City Attorney Mark Bartholomew, and City Recorder Frerk.

Mayor Fowler opened the meeting and led the invocation followed by the Pledge of Allegiance.

Swear in two police officers: Timothy Claffey and Matthew Torassa

Proclamation: Child Trafficking Awareness Month

1. PUBLIC COMMENT:

2. PUBLIC HEARING:

Quasi-judicial Hearing

a. Poata Poata taxi driver's permit application (appeal).

#### APPEAL

Councilor Lovelace moved to allow the appeal granting the permit to Poata Poata. The motion was seconded by Councilor Hannum. The vote resulted as follows: "Ayes": Bouteller, DeYoung, Lindsay, Lovelace and Roler. "Nays": Goodwin. Abstain: None. Absent: None. The motion passed.

3. CONSENT AGENDA:

a. Resolution adopting a nondiscrimination policy.

#### RESOLUTION NO. 16-6395

Councilor DeYoung moved and Councilor Lindsay seconded that Resolution 16-6395 be adopted and the vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

- b. Resolution authorizing the City Manager to enter into a contract for Property Acquisition/Negotiation services with Donald Rubenstein.

RESOLUTION NO. 16-6396

Councilor DeYoung moved and Councilor Lindsay seconded that Resolution 16-6396 be adopted and the vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

- c. Motion approving the Findings of Facts for the Development Code Text Amendment Subdivision Final Plat & PUD Final Plan Article 17, Lots/creation of Lots, Article 18, PUD, Schedule 2-1, Application Procedures, Article 3, Development Permit Procedures.

MOTION

Councilor DeYoung moved and Councilor Lindsay seconded to approve the Findings of Facts for the Development Code Text Amendment Subdivision Final Plat & PUD Final Plan Article 17, Lots/creation of Lots, Article 18, PUD, Schedule 2-1, Application Procedures, Article 3, Development Permit Procedures and the vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

- d. Motion approving the minutes of the City Council meeting of January 6, 2016.

Councilor DeYoung moved and Councilor Lindsay seconded that the minutes of the City Council meeting of January 6, 2016 be approved and the vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

- e. Motion acknowledging the minutes of the Urban Tree Advisory Committee meeting of November 9, 2015.

Councilor DeYoung moved and Councilor Lindsay seconded that the minutes of the Urban Tree Advisory Committee meeting of November 9, 2015 be approved and the vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

- f. Motion acknowledging the minutes of the Parks Advisory Board meeting of November 19, 2015.

Councilor DeYoung moved and Councilor Lindsay seconded that the minutes of the Parks Advisory Board meeting of November 19, 2015 be approved and the vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

#### 4. COUNCIL ACTION

- a. Ordinance amending Municipal Code Section 4.05.240 and clarifying Tourism-Related Facility definition.

#### ORDINANCE NO. 16-5669

Councilor Riker moved that the ordinance be read for the first reading, title only. The motion was seconded by Councilor Lindsay. The vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed. The ordinance is read.

Councilor Roler moved that the ordinance be read by title only, second reading. The motion was seconded by Councilor Lindsay. The vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed. The ordinance is read.

Councilor Lindsay moved that the ordinance be adopted. The motion was seconded by Councilor Riker. Mayor Fowler asked if the ordinance should be adopted, signified by roll call vote as follows: Bouteller – yes, DeYoung – yes, Goodwin – yes, Hannum – yes, Lindsay – yes, Lovelace – yes, Riker – yes, Roler – yes. The ordinance was adopted.

#### 5. MATTERS FROM MAYOR, COUNCIL AND STAFF:

- a. Appoint one member to the Urban Tree Advisory Committee.

Councilor DeYoung moved and Councilor Lovelace seconded to appoint Willow Burnett-DePew to the Urban Tree Advisory Committee and the vote resulted as follows: "Ayes": Bouteller, DeYoung, Goodwin, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

- b. Committee liaison reports.

#### 6. EXECUTIVE SESSION: None

#### 7. ADJOURN:

There being no further business to come before the Council, Mayor Fowler adjourned the meeting at 7:21 p.m.

The ordinances, resolutions and motions contained herein and the accompanying votes have been verified by:

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City Recorder



**ALLEN CREEK SPORTS PARK TASK FORCE**  
**Meeting Minutes – November 19, 2015 at 5:00 pm**  
**City Manager’s Conference Room**

**Attendance:**

Dan Trader (Chair) - absent  
Dick Matti - absent  
Mark Johnson  
Dan Horst - absent  
Jake Musser - absent  
Cory Johnston  
Darren Huddleston  
Ruth Berkey  
Gabe Snodgrass  
*Little League #2*

**City/Staff/Council Liaisons:**

Lora Glover (PCD Director)  
Mayor Darin Fowler (Council Liaison)

**Guests:**

**I. Business - Continuing**

**A. Approval of Minutes:** no minutes for October (no quorum)

**II. Business - New**

**A. Welcome/Acknowledgments**

**B. Other Business**

**1. Updates/Discussion**

- Mayor Fowler gave brief overview/history/update of project and Committee
- Lora shared there are two spots on Committee for Little League
- James Lowe will be asked to help with this project (influential in community, school district, Active Club, etc.)
- Suggestion from City Manager Cubic at last meeting of soliciting community help in the form of a levy or going out for a bond to build the project rather than doing it in phases. He is very excited and in support of this project
- Lora explained how this task force fits in with the Parks Board
- Now that everyone is at the table on the task force it is time to raise the energy in the community to move the project forward
- Mayor Fowler suggested putting it on November 2016 ballot - there will be nothing else from County or City, it will be national election so more people will be voting, there could be potential negatives to it being a stand-a-lone item, but don't want to wait until May when it may be up against something regarding County funding.
- Staff needs to talk to Jay Meredith about back timelines
- Brief discussion about overall project cost –
  - Potentially \$3-5 million, Lora would need to double check that number.
  - The tennis facility (6 courts, indoor) cost estimated at about \$2.5 million for just the building, no land.

- Original estimate for turf fields was \$1 million each, but need to re-research that as construction materials/methods may have changed over the past couple years
- Community is overdue for this type of facility, it is really needed, tournaments bring in millions of dollars of economic impact to city
- Turf fields provide year-round play/tournaments - need at least 4 soccer fields to be adequate for tournaments
- Need to update plan to include tennis building (indoor soccer can be included in tennis facility) – discussed different options of where to move things around to accommodate all desires

**2. Goal Setting**

- Important for someone from task force to attend goal setting to present project to Council (Dan or Dick) – January 14-16
- Lora will discuss advantages of going out for Park bond or levy with Jay Meredith

**3. Strategic Plan – did not discuss**

**4. Schedule Next Meeting**

- Meetings to be the 1<sup>st</sup> Tuesday of the month (may not need to meet each month)
- No December meeting – next meeting would be January 5th

**C. Adjournment**

**III. Next Meeting:** Tuesday, January 5<sup>th</sup>, 2016

These minutes were prepared by contract minute taker, Becca Quimby.

**TOURISM ADVISORY COMMITTEE**  
**Meeting Minutes – December 8, 2015 at 4:00 pm**  
**Courtyard Conference Room**

**Committee Members:**

Barbara Hochberg (Chair)  
Wynniss Grow (Vice Chair)  
Terry Hopkins  
Colene Martin  
Tamara Bushnell  
Doug Bradley  
Mary Groves  
Tina Gotchall  
Robert Hamlyn

**City/Staff/Council Liaisons:**

David Reeves (Assistant City Manager)  
Jon Bowen (Experience Grants Pass)  
Susan Seereiter (City Business Advocate)  
Darin Fowler (absent)

**Guests:**

Kelly Davis (Taprock)  
Jules Rogers (Daily Courier)  
Jacob Wormsby

**I. INTRODUCTIONS**

**II. REVIEW/APPROVAL OF MINUTES (from November 10, 2015 meeting)**

**Corrections to minutes:**

- Colene seconded the motion to approve the October minutes

**MOTION/VOTE**

**Committee Member Martin moved and Committee Member Grow seconded the motion to approve the minutes from November 10, 2015 as presented. The vote resulted as follows: “AYES”: Chair Hochberg and Committee Members Grow, Hopkins, Martin, Bushnell, Bradley, Hamlyn, and Groves. “NAYS”: None. Abstain: None. Absent: None. The motion passed.**

**III. TOURISM MONTHLY REPORT & MARKETING**

**A. Downtown Christmas Festivities**

- Tree Lighting – supported the Towne Center Assoc.
- Parade – great entries (37) and great turnout, more than last year and prior years, encouraged entries to use lights and dazzle up, more floats this year, Colene encouraged continuing the travel up 6<sup>th</sup> Street, different, fun, etc., Jon shared will continue to work out kinks and improve the event, possibly look to lengthen route
- Commercial – aired starting during week of Thanksgiving, promoted Downtown Christmas activities

**B. Training Program for Service/Hospitality Front Line**

- There were some technical issues because it was a new way of doing it
- Signing contract now, development will start in January and be finished in April
- It will be customized specifically for Grants Pass, centered around our community

- Online component available year round for any new/returning employees, can sign on to get localized training, when completed eligible for periodic face-to-face class and familiarization tour, some kind of incentive/reward for completing the program
- Any business can partake in it, but centers around tourism
- It is about customer service - a free refresher course for employees

#### **C. ODMO Conference**

- Destination Marketing Organization – what Experience Grants Pass is, they market Grants Pass
- Topic – State considering changing room tax to 2%, didn't go over well
- Topic – Marijuana legalization, presentation by lobbyist regarding benefits of the marijuana industry to tourism, tourism industry has the responsibility to consider and be prepared for what tourists will say/do regarding this issue, County and City and Tourism need to get together on this issue and analyze decisions/directions keeping tourism in mind, Jon asked for Committee's opinions on the topic – extremely varied, Chamber hosting a "Marijuana in the Workplace" workshop in January, Jon feels this is a topic worthy of exploring more.

#### **D. Welcome Center**

- In full construction, no final completion date, moving along nicely, will be big improvement

#### **E. Experience Grants Pass's Goals to present to Council**

- Clearly define – boundary of Downtown Grants Pass
- Important for upcoming way-finding project
- Jon feels the appropriate boundary would be both 6<sup>th</sup> and 7<sup>th</sup> Streets from A Street to the river, keep it simple, not too many jogs, etc.
- Asked Committee opinion - discussed different boundaries, use parks as designations in lieu of streets

#### **F. Way-Finding**

- Group will meet starting this Friday
- Will work on getting way-finding signs up in April/May (branding will be completed)
- Where will these signs go? What do we want to designate? What are the key points of interests? (museums, art galleries, restaurants, the river, downtown, etc.)
- Where are the "weak spots" (i.e. on Redwood Ave near Wheeler Toyota there should be a sign that designates Downtown Grants Pass, shopping, river, etc.)
- Biggest signs are approximately 3x4 – the key is not to have too many things on any one sign
- Committee to think about categories for the way-finding signs
- Need to be careful directing people toward categories like dining and lodging because they are all over town

#### **G. Branding**

- Paused for joint City/County economic development strategic plan to mature and to ensure branding is in sync with that plan
- Brought in consulting firm from Portland to work on branding with Experience Grants Pass

- Think of a broader area (the county) versus just the city when thinking about tourism and branding? A more regional approach that also works with the city.
- Jon asked for Committee's feedback
- Don't give up "Live Rogue" – use it as more of a marketing strategy than a brand, don't forget it just because a few didn't agree with it
- Continued discussion about city branding and marketing - Jon's original task from Council, brought up Bend, OR's logo and how it can be used in a multi-functional way
- Next Thursday at 11am is Branding Committee meeting (phone conference with Portland firm)

#### **IV. GOAL SETTING**

- Barbara will send out list of goals to Committee members – they can respond back with comments
- David Reeves shared with her that staff would like to see the list of goals ASAP so they can pass them on to Council. He also has a format staff would like all committees to follow for their presentations.
- Goal setting is Jan 12-14

#### **V. OTHER TOURISM BUSINESS**

##### **A. Misc. Update**

- The City met with the citizen who was "impersonating" City tourism on the web.
- She was asked to stop using her Travel Grants Pass Facebook page because the City has as its official tourism website - *travelgrantspass.com*. She just decided to change her tactic instead and created *grantspassoregon.com*
- A couple Committee members are quoted (possibly without their permission) on this website.
- While the website links aren't active it is a negative portrayal of the community and it is believed that website and her other URLs are simply being used as a nuisance.
- She is running for County Commissioner so perhaps it is time to get the public involved and let them know about the trouble she is causing (i.e. cyber-squatting and misrepresenting the City).

#### **VI. DISCUSS COMMUNITY TOURISM NEWS – did not discuss**

#### **VII. COMMENTS FROM THE PUBLIC - None**

These minutes were prepared by contract minute taker, Becca Quimby.



**COMMITTEE ON PUBLIC ART**  
**Meeting Minutes – December 8, 2015 at 5:30 pm**  
**Courtyard Conference Room**

**Committee Members:**

Jill Smith (Chair)  
Karl Brake - absent  
Al Devine  
Dennis Dreher  
Dennis Hatch  
Cynthia Charat  
Cal Kenney  
Bee Bantug - absent  
Julie Imhof – arrived late

**City/Staff/Council Liaisons:**

David Reeves (Assistant City Manager)  
Susan Seereiter (City Business Advocate)

**Guests:**

Steve Radcliffe (Chinquapin Center for the Arts)  
Lui.Hsiao Hui (artist in residence from Taiwan)

**1. Introductions**

**2. Artist in Residence**

- Steve gave brief background on the artist in residence project.
- With Dennis D's help it became a reality – Installation artist, Hui, from Taiwan arrived, has been working on projects, and will be here until January 5<sup>th</sup>.
- Wei has already completed projects in Riverside Park and Fish Hatchery Park. There is another one approved for Tom Pearce Park and they are waiting on approval from BLM for a 4<sup>th</sup> project.
- Wei presented a slide show about her projects

**3. Committee Member Terms**

- 4 terms have expired – (Brake, Hatch, Charat, Imhof) most reapplied
- Something happened with Imhof's term so 1 appointment will be made for a 2 year term instead of 3 year term

**4. Review/Approval of Minutes (from 11-10-5 meeting)**

**MOTION/VOTE**

**Committee Member Dreher moved and Committee Member Devine seconded the motion to approve the minutes from November 10, 2015 as presented. The vote resulted as follows: "AYES": Chair Smith and Committee Members Devine, Dreher, Hatch, Charat, Kenney, and Imhof. "NAYS": None. Abstain: None. Absent: Committee Members Brake and Bantug. The motion passed.**

**5. Election of New Committee Chair**

- Jill would like to see election of new chair to start in January

- Several Committee Members Hatch, Dreher, Devine, and Kenney were nominated, however all declined.
- Suggestion made to wait on electing a new chair – Jill has presentation to give at Council goal setting in mid January (David Reeves has PowerPoint template for her to use to create presentation).
- Jill suggested returning to the topic of elections later in the meeting

#### **6. Master Planning (Dennis Hatch)**

- Copies were handed out
- Bee has some minor corrections/changes to make
- General brief discussion about the benefits of keeping the master plan a living/changeable document
- Spaces vs. Places – change to spaces

#### **MOTION/VOTE**

**Committee Member Devine moved and Committee Member Dreher seconded the motion to approve the new master plan with changes/corrections as presented. The vote resulted as follows: “AYES”: Chair Smith and Committee Members Devine, Dreher, Hatch, Charat, Kenney, and Imhof. “NAYS”: None. Abstain: None. Absent: Committee Members Brake and Bantug. The motion passed.**

- Jill asked for a “Approved (Date)” to be added
- A new copy will be sent out to all Committee members
- Suggestion made to review in April 2016 (every 4 months-annually) as periodic check to keep Committee on track (and be able to change what track they are on if necessary/desired) – majority of Committee agreed this was a great idea
- **Put on agenda for April 2016**
- Al brought up the issue of how to keep track of what gets accomplished and/or changed – can be documented on the bottom as an addendum
- The green bike racks that no one knows are bike racks – affordable and functional but Committee is looking to do more unique bike racks

#### **7. Sub-committee Reports**

##### **A. Art in Motion – (Dennis D.)**

- Not exactly a sub-committee – it is a job and it has been completed for this year
- Reminder: need to be a little more timely next year
- Schedule for art on buses is Oct-March and April-Sept
- Should put out call to artists in early March

##### **B. Murals – (Al Devine)**

- Nothing new to report
- No new proposed mural projects after Gateway
- Reminders: goal is to bring the cost down, all ties in with parking lots, very few good mural surfaces
- David Reeves shared Jon Bowen has requested a mural in the downtown area – one that looks like a Grants Pass postcard, where tourists can stand in front of it,

have their picture taken, and it looks like they are on the postcard. No money on the table yet, it is just an idea suggestion.

- Teresa of Chesi Jo's downtown has offered the side of her building (the east facing wall in the RCC parking lot – SW corner of G and 4<sup>th</sup>). Help to tie in her corridor with the downtown.
- Cynthia inquired about the location of the portable mural downtown that was on the Native American building the County owned on 4<sup>th</sup> and D. Mural was of a spirit horse and rider painted by an artist named Heidi. Maybe the artist has it.
- Discussion about how murals are funded.
- Discussion about being a mural city.

### **C. Resource & Development – (Dennis D.)**

- Dennis D reviewed Americans for the Arts
- \$50/yr membership – up for renewal in a couple weeks
- Would add new Committee members to the roster
- Susan to send Dennis her email and he will forward the renewal email to her
- Dennis will update roster in January, Julie's email has changed, other's misc info may have changed, updates will be made with Susan and Julie's (from City) help.
- Dennis D was wondering if this sub-committee is still relevant as it cannot fund art projects.
- Bee had suggested through email earlier that new sub-committees be formed that align around the goals of the new master plan
- Committee could be a group that facilitates artists tools and facilities (a foundry) to get things done
- Committee revisit the topic of relevancy of this sub-committee when it looks at all restructuring the sub-committees more around the master plan

## **8. Other CoPA Business**

### **A. E/F Triangle Art Update (David Reeves)**

- Janet Higgins emailed Council and suggested the large metal tree created by RCC students also be placed in the E/F triangle with the deer sculpture
- David Reeves replied to Janet "the placement and timing of the art is CoPA's decision" – David will email her that the timing will be whenever she finishes the deer and then the tree and deer will be placed simultaneously.
- The art needs to be placed appropriately with the Ford Foundation sign.
- Jill has ideas for potential storage for the tree if RCC wants to get it off their property.

### **B. Winterfest**

- Went very well, broke records in every event, the art and trees auctioned for \$76,000, over \$10,000 from silent auction, \$5800 from door on Saturday alone

### **C. Misc**

- Susan introduced herself and gave background
- David Reeves shared about video program showing on ch. 183 telling about all the things that make Grants Pass great

- Discussion about Riverside Park grant – there still needs to be some art or architectural detail that helps it fit better into the community

**9. Public Comment – none**

**Meeting was adjourned**

These minutes were prepared by contract minute taker, Becca Quimby.

**URBAN AREA PLANNING COMMISSION**

**MEETING MINUTES**

**December 9, 2015 – 6:00 P.M.**

**Council Chambers**

**1. ROLL CALL:**

The Urban Area Planning Commission met in regular session on the above date with Chair Gerard Fitzgerald presiding. Vice Chair Jim Coulter and Commissioners Lois MacMillan, Blaire McIntire, and David Kellenbeck were present. Commissioners Loree Arthur and Dan McVay were absent and there was one vacant position. Also present and representing the City was Parks & Community Development (hereafter: PCD) Director Lora Glover, Senior Planner Joe Slaughter, and Associate Planner Justin Gindlesperger. City Council Liaison Rick Riker was present as well.

**2. ITEMS FROM THE PUBLIC: None**

**3. PUBLIC HEARINGS:**

- a. 15-40500003 – Development Code Text Amendment Subdivision Final Plat & PUD Final Plan
  - o Article 17 – Lots/Creation of Lots
  - o Article 18 – PUD
  - o Schedule 2-1 – Application Procedures
  - o Article 3 – Development Permit Procedure

Chair Fitzgerald stated, at this time I will open the public hearing to consider Application 15-40500003. We will begin the hearing with a staff report followed by any public comment. Then, we will discuss it as Commissioners and make our decision whether to recommend to the Council. Is there anyone present who wishes to challenge the authority of the Commission to consider this matter? Seeing none do any Commissioners wish to abstain from participating in this hearing or declare a potential conflict of interest? Since this is a legislative hearing you'd have to go a way for that. Ex parte doesn't apply either since this is legislative. In this hearing the decision of the Commission will be based on specific criteria and all testimony and evidence will be directed toward those criteria. The criteria which apply in this case are noted in the staff

report. It is important to remember if you fail to raise an issue with enough detail to afford the Commission and the parties an opportunity to respond to the issue you'll not be able to appeal to the Land Use Board of Appeals based on that issue. The hearing will now proceed with a report from staff.

Associate Planner Gindlesperger stated, tonight we will hear about subdivision final plat and PUD final plan and the changing of the process for the final approvals for those. Currently our process requires after a tentative plat is approved there is a separate land use process. It typically goes through a director's decision with a comment period. If there are modifications to that tentative plat when they come in for final plat it requires they go back through the same process the tentative plat went through. For example, if a subdivision came before you and then, when they went to final plat they made some sort of modification the code doesn't specify, that would have to come back in front of this body. Otherwise, it would be a director's decision with comment period. The proposal is to amend that and streamline the process. There are a couple parts to that. We also changed the expiration date from 18 months to 24 months for tentative plats and plans. There is also a clean-up amendment we noticed as we went through the code in Section in Article 17.516. It was numbered incorrectly so we want to provide consistency with the numbering. We're trying to streamline the process. It will provide an administrative review for final plats and PUD final plans. In order to qualify for that administrative review it has to substantially conform to the tentative plan. It pretty much has to be the same. The other thing we are trying to do here is provide a process for and differentiate between the types of modifications. A minor modification, something between a tentative plat and the final plat, if they decide to phase it, something minor like that, then it would have to go back through the director's decision with comment period. That is the Type 1-C process. Major changes, such as to the utility plans, street plans, density, etc., would be a major modification and that would have to come back through the same process. For example, a 10-lot subdivision that would typically come before you here, if they change the density or change the street or utility plan, that would come back before you. Again, the timing for the expiration, because we're removing that additional land use approval process the current code reads it is 18 months for tentative plan to go to final plat so it would add 6 months to that. It would allow them an additional 6 months to get all their documentation and meet all the requirements in order to file a final plat for approval. Again, changing the numbering of that section there in Article 17, but it won't change the administration of that. It will just make it consistent with the rest of the code. The effect of this, again, is to streamline that process. The Oregon Revised Statutes do not

consider approval of a final plat a "land use decision". If it has clear and objective standards it doesn't qualify as a land use decision so something that doesn't change from tentative plat to final plat could be an administrative review and administrative approval. Establishing the two processes for the modifications and clarify that timing – add some additional time between tentative plat and final plat. This is a Type 4 procedure so your decision tonight is a recommendation to City Council. The 120-day rule does not apply to this decision. That is all I have so if you have any questions I'm free to answer them.

Commissioner MacMillan stated, on 18.034 on page 12, Exhibit 4A – I'm not understanding the appeals process. It says the final action of the review body. Which review body because you crossed out the Hearings Officer and Planning Commission?

Associate Planner Gindlesperger stated, that would depend on if they have any modifications. If you look at Article 2 on page 5, some of those modifications change so it could be the director, it could be the Hearings Officer, or it could be the Planning Commission. It depends on how the tentative plan was approved. If the Hearings Officer approved the tentative plan and then they did major modifications then it would have to go back to the Hearings Officer. If it was the Planning Commission then it would come back to the Planning Commission. Instead of listing all the review bodies we want to change it to "the review body" and that is consistent with the rest of the code.

Chair Fitzgerald stated, if you would please look at page 15 referencing 18.063 Criteria for Approval. I was wondering if the changes should read "approval or denial"?

Associate Planner Gindlesperger stated, it says "the decision to approve or deny" – the copy is a little bad.

Chair Fitzgerald asked, have we looked at how we are going to integrate CC&Rs if they are part of the conditions of approval? We ran into that before where we had CC&Rs that were a condition of approval and then later on we had where they did away with all of it. What will insure in a PUD that the criteria that has been set down in the conditions of approval if they are future what is going to maintain them if we don't integrate the CC&Rs as part of the findings of fact?

PCD Director Glover stated, realistically the way the tentative plan process was set up we have our lists A, B, and C. On the A list is always the revisions, the corrections, and the additional things they need to add. The B list is to go out and do that. The C list was technically the final plat list. Those CC&R requirements should have always been in the C list. When we were coming back over and redoing the final plat process we would lift those conditions and pull them in. They should always have been there. Now you might focus a little more on that C list. We will explain that more later on. We did have the ability to catch something at the final plat process when we took it through the director's decision, but it also left the developer vulnerable for another appeal. We also wanted to make sure we didn't have a situation where he didn't know he was going to have to do something extensive. As an example, not to pick on them, but with GPID sometimes we would get additional comments or conditions in the final plat process that hadn't been discussed in the tentative. It is really at the tentative that the applicant and staff need to be able to address those so we're not piling on additional conditions at the later date because it can be a deal killer sometimes. Then, they're so financially involved in the process they are stuck and have to go through and do something that had not been put on the table the first time. Council has directed us to streamline our processes and so we feel this is a good balance in doing that and in letting the developer know what he is going to have to deal with in the future.

Chair Fitzgerald asked, (inaudible) the idea that these CC&Rs will be integrated in a position to ensure that the conditions for future will actually (inaudible)?

PCD Director Glover stated, yes, and especially with a PUD. They have to have the CC&Rs for a PUD along with all of the other legal documents. They don't necessarily have to have them for a subdivision.

Chair Fitzgerald asked, right, but this is under 18, which is final plan, which is basically applicable to PUDs, right?

PCD Director Glover stated, yes, we will bring it all into that.

Chair Fitzgerald asked, are you all comfortable with that? Any other questions for Justin? Now we will open the hearing to anyone from the public that would like to comment. Since we don't have any we will close the public portions and turn it over to the Commission.

**MOTION/VOTE**

**Commissioner MacMillan moved and Commissioner McIntire seconded the motion to recommend approval to City Council of Application 15-40500003 as presented. The vote resulted as follows: "AYES": Chair Fitzgerald and Vice Chair Coulter and Commissioners MacMillan, Kellenbeck, and McIntire. "NAYS": None. Abstain: None. Absent: Commissioners Arthur and McVay. The motion passed.**

**4. CONSENT AGENDA:**

**a. MINUTES:** November 24, 2015

**b. FINDINGS OF FACT:**

15-40500003 – Development Code Text Amendment Subdivision Final Plat & PUD Final Plan

- o Article 17 – Lots/Creation of Lots
- o Article 18 – PUD
- o Schedule 2-1 – Application Procedures
- o Article 3 – Development Permit Procedure

**MOTION/VOTE**

**Commissioner Kellenbeck moved and Commissioner MacMillan seconded the motion to approve the consent agenda as submitted. The vote resulted as follows: "AYES": Chair Fitzgerald and Vice Chair Coulter and Commissioners MacMillan, Kellenbeck, and McIntire. "NAYS": None. Abstain: None. Absent: Commissioners Arthur and McVay. The motion passed.**

**5. OTHER ITEMS/STAFF DISCUSSION:**

PCD Director Glover stated, thank you for allowing us to flip the consent agenda as that relieves us of having to have another meeting in December. I believe we have something scheduled in January. Strategic planning and goal setting will be coming up for City Council January 14-16. At some point in that the different committee will be giving presentations. I'll be preparing your PowerPoint presentation for you of some of the goals/items we've discussed. I have a feeling it will be fairly short. We are going to add to yours some of the Community Development Block Grant discussion as we go into action year 2. Also, maybe the small manufacture crafting discussion we had the open house series and meetings for, wrapping in whether we want to

move forward on a crafter's type of text amendment to allow a little more mixed-use downtown. We will be discussing that with you. We will get that presentation ready for you to review online if we don't have a meeting before then. Also, City Council will be selecting new committee and commission members at their December 16<sup>th</sup> meeting.

Commissioner MacMillan asked, you have three applicants?

PCD Director Glover stated, I believe we have two.

Commissioner MacMillan asked, do you know who they are?

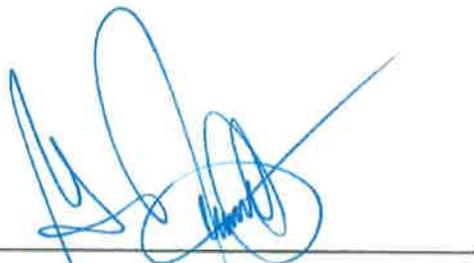
PCD Director Glover stated, one is Rob Wiggin, a former engineer and the other one is a local realtor, but I don't remember her name. We have two viable candidates.

#### **6. ITEMS FROM COMMISSIONERS:**

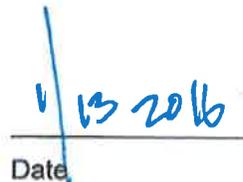
Chair Fitzgerald stated, I would like to thank Mr. Coulter for doing a great job and the Commission for making me feel completely parenthetic, which is good, as apparently I don't need to be here at all. I thank you. If I caused anyone any inconvenience, I apologize. Have a wonderful Christmas.

#### **7. ADJOURNMENT:**

Chair Fitzgerald adjourned the meeting at 7:20 P.M.



Gerard Fitzgerald, Chair  
Urban Area Planning Commission



Date

These minutes were prepared by contracted minute taker, Becca Quimby.

Resolution calling for a measure to be placed on the ballot for the general election on May 17, 2016 in the City of Grants Pass, Oregon, for the purpose of submitting to the voters of the City a proposed annexation of properties.

Date: February 3, 2016

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SUBJECT AND SUMMARY:

The City Charter mandates that City voters ratify all annexations approved by City Council. The resolution calls for an annexation measure to be placed on the ballot for the May 17, 2016 general election. It establishes the language for the ballot title, caption, question, summary, and explanatory statement to be placed on the ballot.

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RELATIONSHIP TO COUNCIL GOALS:

This supports the Council's goals to encourage **ECONOMIC OPPORTUNITIES**; facilitate **SUSTAINABLE, MANAGEABLE GROWTH**; and maintain, operate, and expand our **INFRASTRUCTURE** to meet community needs.

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CALL TO ACTION SCHEDULE:

Call to action schedule: February 3, 2016.

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BACKGROUND:

The first action on annexation was adoption of an ordinance annexing property, contingent on ratification by City voters. The second action is adoption of this resolution placing the annexation measure on the ballot. This resolution places the annexation measure on the ballot for the May 17, 2016 general election as required by the City Charter. It establishes the language for the ballot title, caption, question, and summary to be placed on the ballot.

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COST IMPLICATION:

Revenue Source: General Fund.

If the annexation ordinance is adopted, City Charter requires the measure to be placed on the May ballot. Associated costs to the City are publication of notices for the ballot title.

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ITEM: 4.a. RESOLUTION CALLING FOR A MEASURE TO BE PLACED ON THE BALLOT FOR THE GENERAL ELECTION ON MAY 17, 2016 IN THE CITY OF GRANTS PASS, OREGON, FOR THE PURPOSE OF SUBMITTING TO THE VOTERS OF THE CITY A PROPOSED ANNEXATION OF PROPERTIES.

Staff Report (continued):

ALTERNATIVES:

1. Adopt the resolution as proposed (if the annexation is adopted as proposed);
  2. Adopt the resolution with revisions to the proposed ballot title (if the annexation is adopted with revisions).
- 

RECOMMENDED ACTION:

It is recommended the City Council adopt the resolution as proposed.

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POTENTIAL MOTION:

I move to adopt the resolution placing a measure on the ballot for the general election on May 17, 2016.

RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS CALLING FOR A MEASURE TO BE PLACED ON THE BALLOT FOR THE GENERAL ELECTION ON MAY 17, 2016 IN THE CITY OF GRANTS PASS, OREGON, FOR THE PURPOSE OF SUBMITTING TO THE VOTERS OF THE CITY A PROPOSED ANNEXATION OF PROPERTIES.

WHEREAS, City voters by City Charter are mandated to decide whether properties should be annexed to the City of Grants Pass.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass that:

Section 1: A City election for the City of Grants Pass, Oregon, is hereby called to be held in the City of Grants Pass, Oregon, on May 17, 2016. The election shall be conducted by the Josephine County Clerk in conformance with Oregon Statutes. The purpose of the election is to submit to the legal voters of the City a measure ratifying the annexation of properties to the City of Grants Pass previously adopted by the Grants Pass City Council.

Section 2: The purpose of the election is to submit to the legal voters of the City a measure authorizing the Council to annex territory including approximately 8 tax lots, totaling approximately 57 acres, plus right-of-way, to the City of Grants Pass, Oregon.

Section 3: The ballot title, including caption, question, and summary for the annexation of properties measure to be submitted to the legal voters which is marked as Exhibit "A" and is attached to and incorporated herein, is adopted by the Council and the same shall appear on the ballot for the election.

Section 4: The ballot title will be delivered to the City's Elections Officer on or before February 5, 2016.

Section 5: Notice of the election shall be given as is provided for by State law. Except as otherwise provided, the Josephine County Clerk is hereby authorized to conduct the election in all respects including, but not limited to, the appointment of election boards the preparation, printing and furnishing of ballots, the establishment of polls and precincts, the establishment of polling hours and the determination of the methods of conducting such election in accord with applicable law.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 3rd day of February, 2016.

SUBMITTED to and \_\_\_\_\_ by the Mayor of the City of Grants Pass, Oregon, this \_\_\_\_ day of February, 2016.

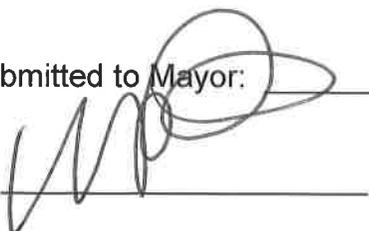
\_\_\_\_\_  
Darin Fowler, Mayor

ATTEST:

\_\_\_\_\_  
Karen Frerk, City Recorder

\_\_\_\_\_  
Date submitted to Mayor:

Approved as to Form, Mark Bartholomew, City Attorney



**EXHIBIT "A"**  
**BALLOT TITLE**

**CAPTION:** Annexation of properties to the City of Grants Pass.

**QUESTION:** Shall voters ratify City Council's decision to annex approximately 57 acres of properties in two areas to the City?

**SUMMARY:** City Council tentatively approved annexation of approximately 57 acres in two areas contiguous to the City, within the boundary designated for future annexation:

**All owners agreed to annexation:**

<b>Area 1</b>	<b>Acreage</b>
<b>Spalding Area.</b> Generally east of Ament Rd and north of the railroad	44.3

**A majority of owners agreed to annexation:**

<b>Area 2</b>	<b>Acreage</b>
<b>NW Vine Street.</b> Generally west of NW Hawthorne Avenue and southwest of NW Vine Street	12.3

All properties have been within the boundary designated for future annexation for over 13 years, some over 30 years. All areas are zoned for development. They currently receive, or are entitled to receive, City water, sewer, police, or fire services. Annexation will not affect the rate of development.

If ratified, annexation would take effect in June 2016. Areas would have to follow City laws and pay City property tax, currently \$6.3135 per \$1,000 assessed value.

**EXPLANATORY STATEMENT:** The City Council of the City of Grants Pass has enacted an ordinance to annex territory to the City. The City Council evaluated the capability of the City to provide service to the territory to be annexed and determined the lands can be served and therefore are eligible for annexation. In accord with the City Charter, the action by the City Council is submitted to the voters of Grants Pass. Annexation will not occur without voter approval.

If voters elect to annex the land, a total current estimated value of \$2,982,404 would be added to the taxable value of the City. The same City tax rate paid by all properties in the City, \$6.3135 per \$1,000 assessed value, would be paid by annexed lands.



## 5.a. Appoint Council Liaisons

One Council Liaison needs to be appointed to each of these Boards, Committees, Commissions and Districts. However, 3 Liaisons need to be appointed to the MPO:

Allen Creek Sports Park Task Force  
Bikeways/Walkways Committee  
Committee on Public Art  
Grants Pass Parks Advisory Board  
Historical Buildings & Sites Commission  
Industrial Development Loan Review  
PAVE Committee  
Tourism Advisory Committee  
Urban Area Planning Commission  
Urban Renewal Task Force  
Urban Tree Advisory Committee  
Board of Health  
Josephine County Emergency Management  
LPSCC (Local Public Safety Coordinating Council)  
Metropolitan Planning Organization (MPO)  
Rogue Valley Area Commission on Transportation (RVACT)  
Rogue Valley Council of Governments (RVCOG)  
Solid Waste Agency  
Southern Oregon Regional Economic Development Inc. (SOREDI)

City Agency, Committee, Commission, District	Current Liaison	Frequency of Meeting	Time/date of Meeting
<p><b>Allen Creek Sports Park Task Force</b></p> <p>To explore options for the design and funding of a soccer complex at the Allen Creek Reserve property and Allen Dale Elementary School.</p>	Darin Fowler	Varies	Varies
<p><b>Bikeways/Walkways Committee</b></p> <p>To implement the "Non-Motorized" Chapter of the Master Transportation Plan, seek input from the community, coordinate and disseminate information for public education about biking and walking routes and rules, and serve as a resource and advisory group regarding bike and pedestrian trails for the City and County.</p>		1 / month	2 <sup>nd</sup> Tues @ noon Courtyard Conf. Room
<p><b>Budget Committee</b></p> <p>To receive and review the Recommended Budget and approve a Budget for Council's consideration.</p>	All	Spring	Council Chambers
<p><b>Committee on Public Art</b></p> <p>Provides the Grants Pass City Council with information pertaining to public art; Creates opportunities for the placement of art in public locations; Promotes collaboration between city departments, artists, architects, developers, and property owners.</p>	Darin Fowler	1 / month	2 <sup>nd</sup> Tues @ 5:30 PM Courtyard Conf. Room
<p><b>Grants Pass Parks Advisory Board</b></p> <p>To review and make recommendations related to: needs and locations for new park land and trail locations; park planning; allocation of recreation resources between users; preservation of park resources; and funding.</p>	Jim Goodwin	1 / month	2 <sup>nd</sup> Thurs. @ 3:30 PM City Manager's Conf. Room
<p><b>Historical Bldgs &amp; Sites Commission</b></p> <p>To review any proposed alterations to any Historic District or designated structure in the Urban Growth Boundary; To promote the community historic preservation; To advise other interested agencies on matters related to historic preservation; To identify areas of archeological significance and buildings of historic or archeological significance; and to act as the loan review body for Historic Renovation Loans.</p>	Dennis Roler	1 / month	3 <sup>rd</sup> Thurs. @ 6 PM Courtyard Conf. Room

<p><b>Industrial Dev. Loan Review Committee</b></p> <p>To recommend, based on a review of the feasibility of the project, the ability of the applicant financially to make repayment, the best interests of the community, and the potential of new job creation, whether a loan request should be approved by the City Council.</p>	<p>Ken Hannum</p>	<p>As needed</p>	<p>Not assigned</p>
<p><b>PAVE Committee</b></p> <p>To promote excellence in the City of Grants Pass by providing oversight and recommendations for Internal and External Audits and Program Assessments with accompanying plans for improvement.</p> <p>Review and provide input to the City Council on the annual risk assessment and internal audit plans. Review and recommend contracts for performance engagements. Provide input on findings and strategic plans prepared by the contractors to the City Council.</p>	<p>Ken Hannum, Roy Lindsay, Rick Riker, Dennis Roler</p>	<p>As needed</p>	<p>Varies</p>
<p><b>Tourism Advisory Committee</b></p> <p>To recommend a provider for tourism promotion services in the community to review the strategy for the implementation of the tourism program and to report its findings and recommendations to Council on a quarterly basis, to coordinate the efforts of local tourism providers and others for program events, and to identify and stage special events, promotions, and other tourism-related activities.</p>	<p>Darin Fowler</p>	<p>1 / month</p>	<p>2<sup>nd</sup> Tues. @ 4 PM Courtyard Conf. Room</p>
<p><b>Urban Area Planning Commission</b></p> <p>To review and render a decision on all Type III Land Use Applications, including Zone Changes, Subdivisions, Planned Unit Developments, Major Variances. To function as an appellate body on appeals from Type I and Type II decisions of the City Staff.</p> <p>To review and recommend to the Council action on all Type IV Land Use requests, including Comprehensive Plan amendments and Development Code Text amendments. In accord with the growth management philosophies of the governing boards, the commission will investigate, review, analyze and recommend necessary changes in growth management policies or physical capacities to meet the needs for the lands within the Urban Growth Boundary.</p>	<p>Rick Riker</p>	<p>2 / month</p>	<p>2<sup>nd</sup> &amp; 4<sup>th</sup> Wed @ 6 PM Council Chambers</p>
<p><b>Urban Renewal Task Force</b></p> <p>To Assist in the development of a Urban Renewal Plan using tax increment financing; To make a recommendation to Council regarding the plan; and To provide public education and input for final recommendation regarding the plan.</p>	<p>Darin Fowler</p>	<p>Varies</p>	<p>Varies</p>

<p><b>Urban Tree Advisory Committee</b> To review, develop, and implement promote, protect and enhance the urban forest as a part of the Tree City, USA program.</p>	<p>Dan DeYoung</p>	<p>1 / month</p>	<p>2<sup>nd</sup> Mon @ 7 PM Courtyard Conf. Room</p>
<p><b>Board of Health</b>  The purpose of the Board of Health is to make recommendations to the Public Health Authority through the administrator of the Public Health Department for the development of an effective and efficient public health programs throughout Josephine County by receiving Public Health Staff reports and making appropriate recommendations and encouraging County citizens to present department program concerns to the Board of Health and to respond to issues being reviewed by the board. The Board also makes suggestions regarding financial resources such as grants fee income, general funds, etc. The Board of Health consists of 13 members representing many different public, professional, and private entities.</p>	<p>Ken Hannum</p>	<p>Jan, Apr, Jun, Oct &amp; Dec</p>	<p>3<sup>rd</sup> Thurs @ noon 715 NW Dimmick Conf. Rm</p>
<p><b>Jo. County Emergency Management</b> Josephine County Emergency Management program is responsible for coordinating activities related to county-wide planning, mitigation, response, and recovery from natural and man-made disasters. Emergency Management is responsible for coordinating revisions for all emergency operations plans, administering Homeland Security grants, and many other pre-event administrative activities. Emergency Management relies on close coordination with local and state agencies, and community partners for preparedness activities and when responding to disasters.</p>	<p>Roy Lindsay David Reeves</p>	<p>Feb, April, June, Sept &amp; Nov</p>	<p>2<sup>nd</sup> Weds @ 1 – 3 PM 250 Tech Way Merlin Industrial Park</p>
<p><b>LPSCC (Local Public Safety Coordinating Council)</b> Develops and recommends to the County Board of Commissioners the plan for use of state resources to serve the local youth offender population. Coordinates local juvenile justice policy among affected juvenile justice entities. In consultation with the local commission on children and families, develops and recommends to the County Board of Commissioners a plan designed to prevent criminal involvement by youth. The plan must provide for coordination of community-wide services involving treatment, education, employment, and intervention strategies aimed at crime prevention.</p>	<p>Darin Fowler</p>	<p>Quarterly</p>	<p>2<sup>nd</sup> Thurs. @ 3:30, Marie Hill Conference Rm.</p>
<p><b>MPO (Metropolitan Planning Organization)</b> The development and maintenance of the Middle Rogue Regional Transportation Plan (MRRTP) through a continuing, comprehensive, and cooperative ("3C") planning process.</p>	<p>Darin Fowler, Rick Riker, Dan DeYoung (alternates Aaron Cubic,</p>	<p>1 / month</p>	<p>3<sup>rd</sup> Thurs @ 2:30 Courtyard Conf. Rm.</p>

Jason Canady	
<p><b>RVACT (Rogue Valley Area Commission on Transportation)</b> The Rogue Valley Area Commission on Transportation (RVACT) is an advisory committee to the Oregon Transportation Committee (OTC) representing the Rogue Valley area of Oregon.</p>	<p>Every other month</p> <p>2<sup>nd</sup> Tues @ 9 AM varies</p>
<p><b>RVCOG (Rogue Valley Council of Governments)</b> Rogue Valley Council of Governments (RVCOG) is a voluntary association of 22 local jurisdictions, special districts, and education institutions in southwestern Oregon's Jackson and Josephine Counties. Its primary focus is to support local and regional problem solving.</p>	<p>1 / month</p> <p>4<sup>th</sup> Wed @ noon 155 N. First St, Central Point</p>
<p><b>Solid Waste Agency</b> The purpose of the Solid Waste Agency is the mutual sharing of responsibilities to provide Solid Waste Management to Josephine County; oversee franchise agreements on behalf of all three jurisdictions, rate setting and rate changes, and the collection and allocation of the environmental program fee.</p> <p>The agency is a 7-member board, three each from City of Grants Pass and Josephine County and 1 from the City of Cave Junction. Any allocation of the environmental program fee proceeds must be made when at least five board members are present.</p>	<p>1 / month</p> <p>Rick Riker, Lora Glover, Dave Reeves</p> <p>3<sup>rd</sup> Tues @ 3:00 PM CYCR</p>
<p><b>SOREDI (So. OR. Regional Economic Development Inc.)</b> A non-profit organization dedicated to increasing the long-term prosperity of Jackson and Josephine Counties. We serve 13 incorporated cities including Ashland, Butte Falls, Cave Junction, Central Point, Eagle Point, Gold Hill, Grants Pass, Jacksonville, Medford, Phoenix, Rogue River, Talent, and Shady Cove.</p>	<p>As needed</p> <p>Dennis Roler</p> <p>varies</p>