

CITY OF GRANTS PASS  
COUNCIL AGENDA  
January 4, 2017  
6 p.m. City Council Meeting  
Council Chambers - 101 N.W. "A" Street



MAYOR: Darin Fowler

CITY COUNCIL MEMBERS:

<i><b>Ward 1</b></i>	<i><b>Ward 2</b></i>	<i><b>Ward 3</b></i>	<i><b>Ward 4</b></i>
Roy Lindsay Tyler Flaming	Valerie Lovelace Rick Riker	Dennis Roler Jason Sharp	Jason Anderson Barry Eames

Invocation

Flag Salute

Roll Call

Swear in Police Officers: Jordan Pratt and Robert Gilinsky

Elect Council President

1. PUBLIC COMMENT This is a courtesy the Chair provides for citizens to address the Council regarding any item or issue that is not on tonight's agenda. The intent is to provide information that is pertinent to the City's jurisdiction. Each speaker will be given three minutes to address the Council as one body, not to individuals. Council may consider items brought up during this time later in our agenda during Matters from Mayor, Council and Staff.

This meeting will proceed in an effective and courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free from slander, threats, or other personal attacks. Signs or placards, outbursts of applause, campaigning for public office, or other disruptive behavior will not be tolerated.

If you have a question regarding any government provided service or a current City policy, please contact the City Manager's office in an attempt to resolve the matter.

2. PUBLIC HEARING
  - a. Ordinance amending a public installed Advance Finance District TR4571 for West Harbeck Road Improvements (Street, Storm Drain, Irrigation, and Water). **Pgs. 1-10**
  - b. Ordinance amending a public installed Reimbursement District (TR5008) for Rogue River Highway Phase 2 Waterline Extension. **Pgs. 11-18**

- c. Ordinance amending public installed Advance Finance Districts (WA4366 & TR4366) for “N” Street Water, Road & Storm Drain Improvements. **Pgs. 19-28**
3. CONSENT AGENDA (Items included are of such routine nature or without controversy so that they may be approved with a single action).  
*\*Indicates short Staff presentation and Council comment.*
- a. Resolution renaming the Allen Creek Sports Park Task Force to the Sports Complex Task Force. **Pgs. 29-32**
  - b. Resolution approving the street closure of ‘B’ Street for the March for Life event. **Pgs. 33-46**
  - c. Motion approving the addition of two supervisory full time positions in the Public Safety Police Division in FY’17. **Pgs. 47-50**
  - d. Motion acknowledging the receipt of the monthly and quarterly financial reports for the quarter ending September 2016. **Pgs. 51-116**
  - e. Motion approving the minutes of the City Council meeting of December 7, 2016. **Pgs. 117-122**
  - f. Motion approving the minutes of the City Council special meeting of December 12, 2016. **Pgs. 123-124**
  - g. Motion approving the minutes of the City Council special meeting of December 19, 2016. **Pgs. 125-126**
  - h. Motion acknowledging the minutes of the Committee on Public Art special meeting of September 22, 2016. **Pgs. 127-128**
  - i. Motion acknowledging the minutes of the Committee on Public Art meeting of November 8, 2016. **Pgs. 129-132**
  - j. Motion acknowledging the minutes of the Bikeways and Walkways Committee meeting of November 8, 2016. **Pgs. 133-134**
  - k. Motion acknowledging the minutes of the Grants Pass Parks Advisory Board meeting of November 10, 2016. **Pgs. 135-138**
  - l. Motion acknowledging the minutes of the Urban Tree Advisory Committee meeting of November 14, 2016. **Pgs. 139-142**
  - m. Motion acknowledging the minutes of the Urban Area Planning Commission meeting of November 30, 2016. **Pgs. 143-148**

4. COUNCIL ACTION

- a. Resolution to override veto to Resolution No. 16-6492 authorizing an intergovernmental agreement between the City of Grants Pass and the Grants Pass Irrigation District. **Pgs. 149-160**
- b. Resolution authorizing the City Manager to enter into a contract for the Operations Plan of Community Development Programs. **Pgs. 161-166**
- c. Resolution to enact Fee in Lieu assessment for Deferred Development Agreements. **Pgs. 167-173**

5. MATTERS FROM MAYOR, COUNCIL AND STAFF

- a. Review Mayor/Council emails. None.
- b. Committee Liaison reports.
- c. Committee Motions. None.

6. EXECUTIVE SESSION 192.660 (2) (Executive session is held to discuss one of the following subjects: (a) Employment of Public Officers, (b) Dismissal or discipline of Public Officers/Employees, (c) Public Medical Staff, (d) Labor negotiations (news media not allowed without specific permission), (e) Real property transactions-negotiations, (f) To consider information or records that are exempt by law from public inspection, (h) With city attorney re: rights/duties, current-likely litigation, (i) Performance Evaluations of Public Officers, (j) Public Investments...)

None anticipated

7. ADJOURN

*ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate person with physical impairments, please notify the City Recorder's Office of any special physical or language accommodations at least 48 business hours prior to the meeting. To request these arrangements, please contact Karen Frerk, City Recorder at (541) 450.6000.*

Ordinance amending a public installed Advance Finance District TR4571 for West Harbeck Road Improvements (Street, Storm Drain, Irrigation, and Water).

Date: January 4, 2017

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SUBJECT AND SUMMARY:

This project widened West Harbeck from Williams Highway to Allen Creek Road due to the narrowness of the road with drainage ditches on both sides. Traffic on this road increased with development adjacent to West Harbeck and the shopping center at the intersection of Highway 199 and Allen Creek Road. The street is also a route to an elementary school.

A public hearing needs to occur followed by consideration of an amending ordinance. If approved, this ordinance would amend a public installed Advance Finance District (AFD) to relieve burdens to property owners and assist in reimbursing the project.

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RELATIONSHIP TO COUNCIL GOALS:

This supports the Council's goal to **MAINTAIN, OPERATE AND EXPAND INFRASTRUCTURE** to meet community needs by ensuring our water facility infrastructure needs are met in a fiscally sound, efficient, and regulatory compliant manner.

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CALL TO ACTION SCHEDULE: N/A

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BACKGROUND:

The City Council adopted Resolution No. 4935 in April of 2005 notifying property owners along West Harbeck Road that an AFD would be formed for the improvements. The work on the improvements was completed in 2006 and final costs were used to finalize the AFD which was adopted by Council as Ordinance No. 5364.

The original calculated assessments were excessively high for some properties in the District, which created an unfair burden for those properties electing to develop and/or sell their property. The new calculated assessments are based on the most recent Reimbursement District Ordinance (Ord. No. 5439) and reflect a "per dwelling unit" assessment for residential properties making the assessments more fair and equitable.

In accordance with Municipal Code Chapter 9.40, the City gave regular notice of the hearing to property owners on the amending of AFD No. TR4571 and the amended final assessments to be levied in the District. This hearing allows for public comment

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ITEM: 2.a. ORDINANCE AMENDING A PUBLIC INSTALLED ADVANCE FINANCE DISTRICT TR4571 FOR WEST HARBECK ROAD IMPROVEMENTS (STREET, STORM DRAIN, IRRIGATION AND WATER).

Staff Report (continued):

and questions. A public hearing must be held prior to adoption of the amended ordinance.

After the public hearing, staff recommends that Council adopt the amended final ordinance for improvements installed on West Harbeck Road.

Reimbursement for water improvements shall be due and payable at the time of application to connect to the installed water line or in the case of new development approved by any planning action, at the time of the issuance of a development permit, or the filing of a subdivision plat, whichever occurs first.

Reimbursement for drainage improvement, street improvement or irrigation services shall be due and payable upon application for a building permit for a new facility or the expansion of 50% of the square footage of a building, or when a development permit is issued or a subdivision plat is filed, whichever occurs first. The reimbursement for street improvements shall not be required if the facility being expanded is a residence and if the expansion adds less than 500 square feet of living area.

Staff has prepared amended final costs for the AFD and notified the existing property owners.

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COST IMPLICATION:

The funds collected under this ordinance, which are to come to the City of Grants Pass, will go into the appropriate Transportation Fund for the construction of future street improvements.

Per Section 9.40.120 of the Municipal Code, "Reimbursements shall be increased by an annual Construction Index rate equal to the average of the previous three years annual CPI for West Coast cities, calculated on an annual basis November through October. This rate shall be established each January and shall be used for all Districts created in that calendar year. The rate shall be set forth by Council in the final Advance Finance District Ordinance. The Construction Index shall be calculated from the date the Council adopts the final AFD Ordinance to the date of payment of the reimbursement."

The rate for this Advance Finance District is 1.31% for the first ten years and 0.00% thereafter.

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ALTERNATIVES:

1. Approve the amended final ordinance allowing the City to recover a reduced portion of the costs associated with the improvements;
2. Revise the amended final ordinance as Council deems appropriate; or
3. Reject the amended final ordinance and leave the existing final ordinance in place.

Staff Report (continued):

RECOMMENDED ACTION:

It is recommended the Council adopt the West Harbeck Road Improvements Advance Finance District amended final ordinance for improvements on West Harbeck Road from Williams Highway to Allen Creek Road.

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POTENTIAL MOTION:

I move to have the Ordinance amending Advance Finance District TR4571 for the West Harbeck Road Improvements read by title only, first reading.

I move to have the Ordinance amending Advance Finance District TR4571 for the West Harbeck Road Improvements read by title only, second reading.

I move to adopt the Ordinance amending Advance Finance District TR4571 for the West Harbeck Road Improvements.

## ORDINANCE NO.

### **AN ORDINANCE OF THE COUNCIL OF THE CITY OF GRANTS PASS AMENDING A PUBLIC INSTALLED ADVANCE FINANCE DISTRICT TR4571 FOR WEST HARBECK ROAD IMPROVEMENTS (STREET, STORM DRAIN, IRRIGATION AND WATER).**

#### **WHEREAS:**

1. Ordinance No. 5140, adopted July 3, 2002, amended Municipal Code Chapter 9.40 regarding Advance Financing Districts for public improvements; and
2. Ordinance No. 5439, adopted April 7, 2008, further amended Municipal Code Chapter 9.40 to allow for the creation of Reimbursement Districts for public improvements and the methodology for calculation of reimbursements for intervening residential properties on a "per dwelling unit" basis; and
3. In accordance with Chapter 9.40, the City filed an application and gave regular notice of the hearing on the formation of Advance Finance District No. TR4571, which pertained to the installation of improvements in West Harbeck Road from Williams Highway to Allen Creek Road and the estimated assessments proposed to be levied in the District; and
4. A public hearing was held, pursuant to the notice, by the City Council at the Council Chambers at 101 N.W. "A" Street, Grants Pass, April 6, 2005, adopting Resolution No. 4935; and
5. In accordance with Chapter 9.40, the City gave regular notice of the hearing on the finalization of Advance Finance District No. TR4571, which pertained to the installation of improvements in West Harbeck Road from Williams Highway to Allen Creek Road and the final assessments to be levied in the District; and
6. This public hearing was held, pursuant to the notice, by the City Council at the Council Chambers at 101 N.W. "A" Street, Grants Pass, June 21, 2006 adopting Ordinance No. 5364; and
7. In accordance with Chapter 9.40, the City gave regular notice of the hearing on the amendment of Advance Finance District No. TR4571, which pertains to the installation of improvements in West Harbeck Road from Williams Highway to Allen Creek Road and the amended final assessments to be levied in the District; and
8. This public hearing was held, pursuant to the notice, by the City Council at the Council Chambers at 101 N.W. "A" Street, Grants Pass, January 4, 2017; and
9. The Council has determined this ordinance amendment is in the best interest of affected property owners and the City.

**NOW, THEREFORE, THE CITY OF GRANTS PASS HEREBY ORDAINS:**

**Section 1.** The City Council hereby finds and determines the public improvements installed in West Harbeck Road are recognized as an Advance Finance District and a portion of the costs thereof are reimbursable by those properties benefiting by said improvements.

**Section 2.** The Council hereby determines Advance Finance District No. TR4571 includes all of the properties described on the map marked Exhibit 'A', which is attached hereto and incorporated herein.

**Section 3.** The amount of reimbursement for those properties which have specific benefit shall be as set forth in Exhibit 'B', which is attached hereto and incorporated herein.

**Section 4.** The Council does hereby levy and impose a special assessment on each property in the District and in the amended amounts as described and set forth in Exhibit 'B'.

**Section 5.** The Council hereby determines the properties to be specially benefited by improvements shall be those applying for a building permit for a new facility or the expansion of 50% of the square footage of a building, or when a development permit is issued or a plat is filed, whichever occurs first. The reimbursement for improvements shall not be required if the facility being expanded is a residence and if the expansion adds less than 500 square feet of living area. The amount of reimbursement is set forth in Exhibit 'B', which reflects the amended final costs for the installation of improvements, which exhibit is attached hereto and incorporated herein.

**Section 6.** The Council hereby determines that the public improvements were an investment by public sector funds and repayment from the benefited properties shall be increased by an annual Construction Index Rate calculated from the date the Council adopts this amended ordinance to the date of payment of the reimbursement pursuant to 9.40.120 of the Municipal Code. The monies collected will be returned to the appropriate Transportation Fund. The rate for this advance finance district is 1.31% for the first 10 years and 0.00% thereafter.

**Section 7.** The Council further determines that this District shall be continued in perpetuity unless terminated by the Council, per Ordinance No. 5439 and Section 9.40 of the Grants Pass Municipal Code.

**ADOPTED** by the Council of the City of Grants Pass, Oregon, in regular session this 4<sup>th</sup> day of January 2017, with the following specific roll call vote.

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**SUBMITTED** to and \_\_\_\_\_ by the Mayor of the City of Grants Pass, Oregon, this \_\_\_\_\_ day of January 2017.

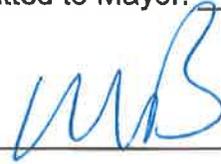
\_\_\_\_\_  
Darin Fowler, Mayor

**ATTEST:**

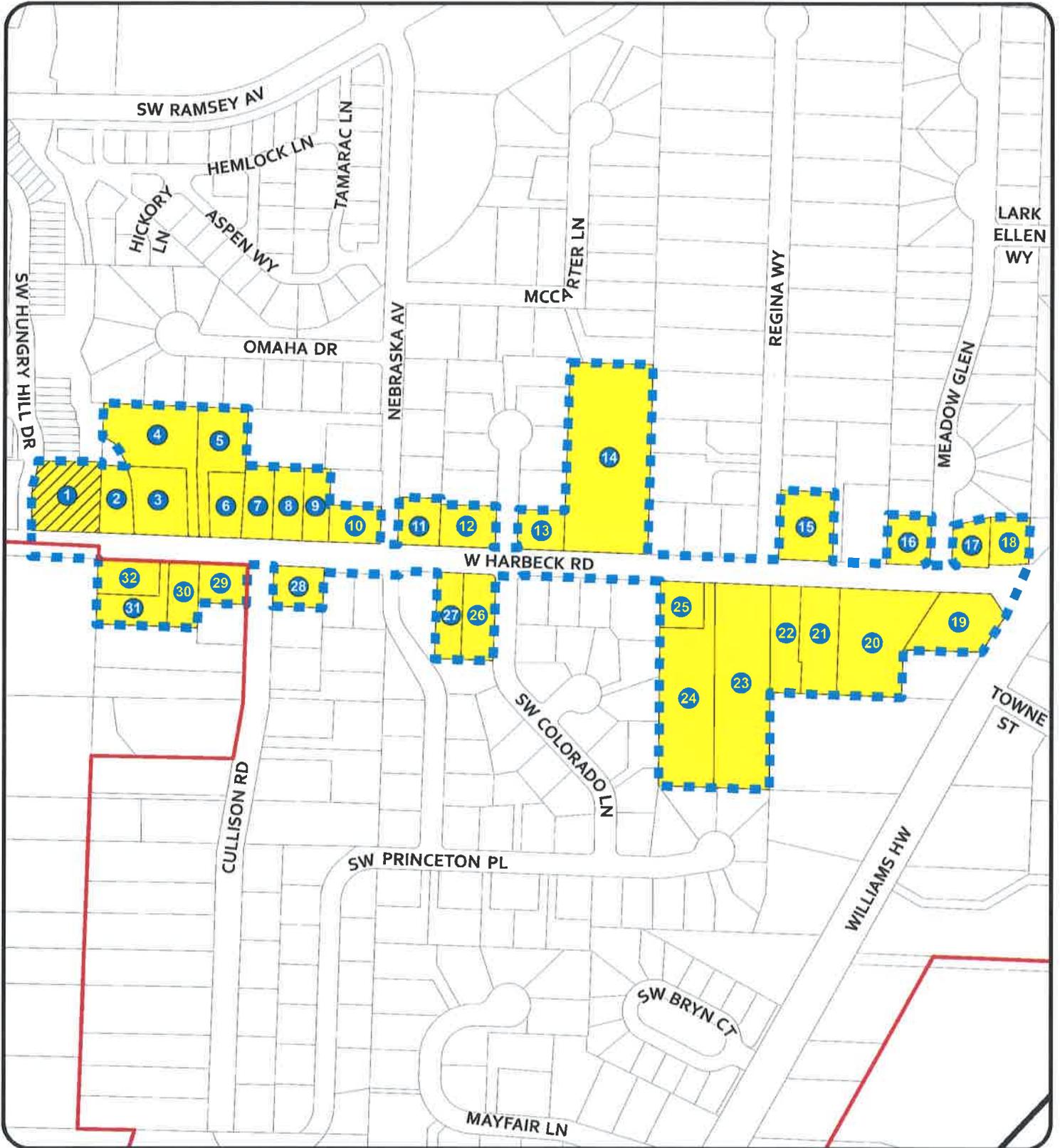
\_\_\_\_\_  
Karen Frerk, City Recorder

Date submitted to Mayor: \_\_\_\_\_

Approved as to Form, Mark Bartholomew, City Attorney \_\_\_\_\_



AN ORDINANCE OF THE COUNCIL OF THE CITY OF GRANTS PASS AMENDING A PUBLIC INSTALLED ADVANCE FINANCE DISTRICTTR4571 FOR WEST HARBECK ROAD IMPROVEMENTS (STREET, STORM DRAIN, IRRIGATION AND WATER).



West Harbeck Road Improvements  
 Advance Finance District (AFD)  
 Project No. TR4571

**EXHIBIT 'A'**

**LEGEND**

City Limits	RD Boundary	Corresponding # on Exhibit B
UGB	RD Parcels	
Tax Parcels	Paid / No Assessment	



**CITY OF GRANTS PASS**  
 Parks & Community Development Dept.  
 101 Northwest "A" Street  
 Grants Pass, OR 97526  
**Phone:** (541) 450-6060  
**Fax:** (541) 476-9218  
**Web:** [www.grantspassoregon.gov](http://www.grantspassoregon.gov)



GPGIS • 11/07/2016

DISCLAIMER: The Geographic Information Systems (GIS) data made available on this map are developed and maintained by the City of Grants Pass and Josephine County. Every reasonable effort has been made to assure the accuracy of the maps and associated data.

**WEST HARBECK ROAD IMPROVEMENTS**  
**Street, Storm Drain, GPD Services and Water Services**  
**PROJECT NO. TR4571**  
**ADVANCE FINANCE DISTRICT (AFD) - REASSESSMENTS**

Exhibit "B"

PROPERTY OWNER / MAILING ADDRESS	MAP & TAX LOT # / SITSU	ZONING	FRONT FOOTAGE	ACREAGE	CALCULATED DWELLING UNITS	ORIGINAL STREET / STORM DRAIN ASSESSMENT	ORIGINAL GPD SERVICES ASSESSMENT	ORIGINAL WATER SERVICES ASSESSMENT	ORIGINAL TOTAL ASSESSMENT	STREET / STORM DRAIN ASSESSMENT	GPD SERVICES ASSESSMENT	WATER SERVICES ASSESSMENT	TOTAL IMPROVEMENTS ASSESSMENT
2 CITY OF GRANTS PASS 101 NW A ST GRANTS PASS, OR 97526-2081	36-05-25-AA-001603 1100 West Harbeck Rd	R-1-B	80	0.18	1	\$10,850.00	\$580.00	\$506.00	\$11,744.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
3 FASH FAMILY TRUST %ASH, STEVEN L & SANDRA J TRUSTEES 377 HARBECK WAY VALLEJO, CA 94591	36-05-25-AA-001605 West Harbeck Rd	R-1-B	123	0.51	2	\$23,856.00	\$870.00	\$1,134.00	\$25,560.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$12,335.28 Total Amount
4 MINNET, JANET I 1036 W HARBECK RD GRANTS PASS, OR 97527-5774	36-05-25-AA-001600 1080 West Harbeck Rd	R-1-B	25	0.50	3	\$16,245.00	\$700.00	\$917.00	\$17,862.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
5 DAVIDSON, LINDA M 1080 W HARBECK RD GRANTS PASS, OR 97527-5774	36-05-25-AA-001602 1080 West Harbeck Rd	R-1-B	25	0.46	1	\$10,533.00	\$441.00	\$577.00	\$11,551.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
6 NELSON, IRIS J 1060 W HARBECK RD GRANTS PASS, OR 97527	36-05-25-AA-001601 1080 West Harbeck Rd	R-1-B	70	0.27	1	\$10,388.00	\$458.00	\$597.00	\$13,443.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
7 TRILLER, GEORGE R & LORETTA P 1048 W HARBECK RD GRANTS PASS, OR 97527-5774	36-05-25-AA-001600 1048 West Harbeck Rd	R-1-B	72	0.26	1	\$14,032.00	\$445.00	\$580.00	\$15,077.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
8 JOHNSON, WARREN V & CYNTHIA A 1036 W HARBECK RD GRANTS PASS, OR 97527	36-05-25-AA-001601 1036 West Harbeck Rd	R-1-B	68	0.27	1	\$12,220.00	\$452.00	\$590.00	\$13,262.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
9 SWAN, LILLIAN LUCY (EST OF) & COLTON, TONYA J & EDWARD A 1235 OAK CREST WAY LOS ANGELES, CA 90042	36-05-25-AA-001600 1030 West Harbeck Rd	R-1-B	60	0.23	1	\$10,294.00	\$391.00	\$510.00	\$11,495.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
10 MORRIS, SHERI L 1010 W HARBECK RD GRANTS PASS, OR 97527	36-05-25-AA-002100 1918 West Harbeck Rd	R-1-B	119	0.23	1	\$17,328.00	\$607.00	\$790.00	\$18,722.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
11 DAVIS, WALTER E & DARLENE 1969 NEBRASKA AVE GRANTS PASS, OR 97527-5703	36-05-30-BB-002600 1989 Nebraska Ave	R-1-B	94	0.24	1	\$14,688.00	\$525.00	\$684.00	\$15,897.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
12 SABINE, MELVA A 860 W HARBECK RD GRANTS PASS, OR 97527-5700	36-05-30-BB-002001 960 West Harbeck Rd	R-1-B	128	0.28	1	\$17,375.00	\$620.00	\$280.00	\$18,275.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
13 VANVALKENBURGH, GILES C & VALYNNE B 845 W HARBECK RD GRANTS PASS, OR 97527	36-05-30-BB-002010 845 West Harbeck Rd	R-1-B	107	0.23	1	\$14,864.00	\$528.00	\$588.00	\$16,080.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
14 FREE METHODIST CHURCH OF NO AME 923 W HARBECK RD GRANTS PASS, OR 97527	36-05-30-BB-002601 923 West Harbeck Rd	R-1-B	193	1.88	7	\$52,899.00	\$2,117.00	\$2,767.00	\$57,783.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
15 MCWENY, RICHARD J 844 W HARBECK RD GRANTS PASS, OR 97527	36-05-30-BB-003000 844 West Harbeck Rd	R-1-B	123	0.46	1	\$21,593.00	\$795.00	\$1,037.00	\$23,425.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
16 LANGRISH, RUSSELL T & KATHY L 802 W HARBECK RD GRANTS PASS, OR 97527	36-05-30-BB-003200 802 West Harbeck Rd	R-1-B	101	0.25	1	\$16,585.00	\$558.00	\$727.00	\$17,870.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
17 GILLIAND, THOMAS 2111 MEADOW GLEN GRANTS PASS, OR 97527	36-05-30-BB-001020 2111 Meadow Glen	R-1-B	85	0.21	1	\$12,974.00	\$440.00	\$578.00	\$13,996.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection
18 WRIGHT, TYLER D & SHELLEY A 118 NE JACKSON ST GRANTS PASS, OR 97526-1644	36-05-30-BB-001000 1892 Williams Hwy	R-1-B	91	0.22	1	\$14,858.00	\$487.00	\$547.00	\$15,102.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection

**WEST HARBECK ROAD IMPROVEMENTS**  
**Street, Storm Drain, GPD Services and Water Services**  
**PROJECT NO. TR4571**  
**ADVANCE FINANCE DISTRICT (AFD) - REASSESSMENTS**

Exhibit "B"

PROPERTY OWNER / MAILING ADDRESS	MAP & TAX LOT # / SITUS	ZONING	FRONT FOOTAGE	ACREAGE	CALCULATED DWELLING UNITS	ORIGINAL STREET / STORM DRAIN ASSESSMENT	ORIGINAL GPD SERVICES ASSESSMENT	ORIGINAL WATER SERVICES ASSESSMENT	ORIGINAL TOTAL ASSESSMENT	STREET / STORM DRAIN ASSESSMENT	GPD SERVICES ASSESSMENT	WATER SERVICES ASSESSMENT	TOTAL IMPROVEMENTS ASSESSMENT	
19 BRIENO, ROBERT J & AOTQ, CHARLES E & GOEL, MELANIM 50E NW WOODSON DR GRANTS PASS, OR 97526	36-05-30-BC-000100 2024 Williams Hwy	R-4	116	0.47	10	\$19,956.00	\$745.00	\$925.00	\$21,637.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
20 LEWIS, RANDY K & PATRICIA A & WRIGHT, TYLER D 211 ROGUE RIVER HWY GRANTS PASS, OR 97527	36-05-30-BC-000300 615 West Harbeck Rd	R-4	230	0.97	21	\$43,487.00	\$1,612.00	\$2,102.00	\$47,201.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
21 GIBBS, ELAINE B 820 W HARBECK RD GRANTS PASS, OR 97527-5745	36-05-30-BC-000401 629 West Harbeck Rd	R-1-8	88	0.49	1	\$17,133.00	\$652.00	\$851.00	\$18,636.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
22 GIBBS, LONA K & SHAWN P 855 W HARBECK RD GRANTS PASS, OR 97527	36-05-30-BC-000400 655 West Harbeck Rd	R-1-8	70	0.39	1	\$14,404.00	\$549.00	\$717.00	\$15,670.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
23 SAMMIS, DOUGLAS & CHRISTINE 860 W HARBECK RD GRANTS PASS, OR 97527-5745	36-05-30-BC-000800 669 West Harbeck Rd	R-1-8	127	1.36	5	\$37,028.00	\$1,492.00	\$1,850.00	\$40,470.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
24 BAKER, KENNETH L 883 W HARBECK RD GRANTS PASS, OR 97527	36-05-30-BC-000700 883 West Harbeck Rd	R-1-8	25	1.12	4	\$21,482.00	\$1,219.00	\$1,236.00	\$24,077.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
25 TURNER, CHARLES L & DIANA L 897 W HARBECK RD GRANTS PASS, OR 97527-5745	36-05-30-BC-000701 897 West Harbeck Rd	R-1-8	100	0.24	1	\$16,406.00	\$638.00	\$744.00	\$18,788.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
26 JEINGSHAUS, MILDRED L 975 W HARBECK RD GRANTS PASS, OR 97527-5747	36-05-30-BC-001152 975 West Harbeck Rd	R-1-8	74	0.34	1	\$13,952.00	\$554.00	\$683.00	\$15,189.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
27 BRINKMAN, RAYMOND C 985 W HARBECK RD GRANTS PASS, OR 97527	36-05-30-BC-001104 985 West Harbeck Rd	R-1-8	60	0.27	1	\$11,207.00	\$422.00	\$500.00	\$12,229.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
28 MORGAN TRUST % MORGAN, MARION EVELYN TRUSTEE 1751 PATRIOT LN GRANTS PASS, OR 97527	36-05-25-AD-000800 2101 Cullison Rd	R-1-8	115	0.20	1	\$16,539.00	\$596.00	\$764.00	\$17,899.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
29 MATHUS, CHARLES L JR & JULIE C 44 SUSAN DR WESTFIELD, MA 01085	36-05-25-AD-000700 2100 Cullison Rd	R-1-8	110	0.22	1	\$16,036.00	\$563.00	\$724.00	\$17,323.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
30 HOEFLINGER, ALAN & KIMBERLY 1081 FRUITDALE DR GRANTS PASS, OR 97527	36-05-25-AD-001101 1085 West Harbeck Rd	R-1-8	70	0.24	1	\$11,864.00	\$455.00	\$507.00	\$12,826.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
31 HOEFLINGER, ALAN & KIMBERLY 1081 FRUITDALE DR GRANTS PASS, OR 97527	36-05-25-AD-001102 1089 West Harbeck Rd	R-1-8	20	0.28	1	\$6,046.00	\$266.00	\$372.00	\$7,684.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
32 HOEFLINGER, ALAN & KIMBERLY 1081 FRUITDALE DR GRANTS PASS, OR 97527	36-05-25-AD-001100 1107 West Harbeck Rd	R-1-8	141	0.28	1	\$20,784.00	\$705.00	\$919.00	\$21,408.00	\$5,761.08 per connection	\$175.97 per connection	\$230.59 per connection	\$6,167.64 per connection	
<b>STREET AND STORM DRAIN PROJECT COST</b>														
<b>WATER SERVICES PROJECT COST</b>														
<b>Residential Property Totals (Street and Storm Drain)</b>														
<b>Residential Property Totals (GPD Services)</b>														
<b>Residential Property Totals (Water Services)</b>														
<b>Non-Residential Property Totals (Street and Storm Drain)</b>														
<b>Non-Residential Property Totals (GPD Services)</b>														
<b>Non-Residential Property Totals (Water Services)</b>														
					<b>83</b>	<b>na</b>		<b>na</b>		<b>na</b>		<b>na</b>		
			<b>3,062</b>	<b>14.54</b>										
			<b>0</b>	<b>0.00</b>										

**WEST HARBECK ROAD IMPROVEMENTS**  
**Street, Storm Drain, GPID Services and Water Services**  
**PROJECT NO. TR4571**  
**ADVANCE FINANCE DISTRICT (AFD) - REASSESSMENTS**

Exhibit "B"

PROPERTY OWNER / MAILING ADDRESS	MAP & TAX LOT # / SITUS	ZONING	FRONT FOOTAGE	ACREAGE	CALCULATED DWELLING UNITS	ORIGINAL STREET / STORM DRAIN ASSESSMENT	ORIGINAL GPID SERVICES ASSESSMENT	ORIGINAL WATER SERVICES ASSESSMENT	ORIGINAL TOTAL ASSESSMENT	STREET / STORM DRAIN ASSESSMENT	GPID SERVICES ASSESSMENT	WATER SERVICES ASSESSMENT	TOTAL IMPROVEMENTS ASSESSMENT
<b>STREET AND STORM DRAIN PROJECT COST</b>													
1/2 cost per Front Foot for Non-Residential													
1/2 cost per Acre for Non-Residential													
Total Residential Cost													
Total Non-Residential Cost													
<b>GPID SERVICES PROJECT COST</b>													
1/2 cost per Front Foot for Non-Residential													
1/2 cost per Acre for Non-Residential													
Total Residential Cost													
Total Non-Residential Cost													
<b>WATER SERVICES PROJECT COST</b>													
1/2 cost per Front Foot for Non-Residential													
1/2 cost per Acre for Non-Residential													
Total Residential Cost													
Total Non-Residential Cost													
<b>SUMMARY</b>													
Total District Acreage (Street and Storm Drain)													
Total District Acreage (GPID Services)													
Total District Acreage (Water Services)													
Total District Front Footage (Street and Storm Drain)													
Total District Front Footage (GPID Services)													
Total District Front Footage (Water Services)													
Maximum Density Determined by Zoning Classification (R-1-8)													
Maximum Density Determined by Zoning Classification (R-3)													
Maximum Density Determined by Zoning Classification (R-4)													
Street and Storm Drain Residential Cost Per Dwelling Unit =													
Total Street and Storm Drain Residential Cost / Calculated Dwelling Units (\$478,170.00 / 83)													
Street and Storm Drain Improvements Residential Cost =													
50% Total Approved Street and Storm Drain Imp. Cost x Total Street and Storm Drain Imp. Residential Property Footage / Total Street and Storm Drain Imp. District Acreage +													
50% Total Approved Street and Storm Drain Imp. Cost x Total Street and Storm Drain Imp. Residential Property Acreage / Total Street and Storm Drain Imp. District Acreage													
Street and Storm Drain Improvements Non-Residential Cost =													
Total Sewer Imp. Approved Cost - Total Sewer Imp. Residential Cost (\$478,170.00 - \$0.00)													
GPID Services Residential Cost Per Dwelling Unit =													
Total GPID Services Residential Cost / Calculated Dwelling Units (\$14,605.33 / 83)													
GPID Services Residential Cost =													
50% Total Approved GPID Services Cost x Total GPID Services Residential Property Footage / Total GPID Services District Footage + 50%													
Total Approved GPID Services Cost x Total GPID Services Residential Property Acreage / Total GPID Services District Acreage													
GPID Services Non-Residential Cost =													
Total Approved GPID Services Cost - Total GPID Services Residential Cost (\$14,605.33 - \$0.00)													
Water Services Residential Cost Per Dwelling Unit =													
Total Water Services Residential Cost / Calculated Dwelling Units (\$19,138.88 / 83)													
Water Services Residential Cost =													
50% Total Approved Water Services Cost x Total Water Services Residential Property Footage / Total Water Services District Footage +													
50% Total Approved Water Services Cost x Total Water Services Residential Property Acreage / Total Water Services District Acreage													
Water Services Non-Residential Cost =													
Total Water Services Approved Cost - Total Water Services Residential Cost (\$19,138.88 - \$0.00)													

Ordinance amending a public installed  
Reimbursement District (TR5008) for Rogue  
River Highway Phase 2 Waterline Extension.

Date: January 4, 2017

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SUBJECT AND SUMMARY:

This project worked in conjunction with ODOT's efforts to design improvements to Rogue River Highway from Cloverlawn Drive to Fruitdale Creek. The City's portion of the project was the installation of an irrigation system and landscaping.

A public hearing needs to occur followed by consideration of an amending ordinance. If approved, this ordinance would amend a public installed Reimbursement District (RD) to relieve burdens to property owners and assist in reimbursing the project.

---

RELATIONSHIP TO COUNCIL GOALS:

This supports the Council's goal to **MAINTAIN, OPERATE AND EXPAND INFRASTRUCTURE** to meet community needs by ensuring our water facility infrastructure needs are met in a fiscally sound, efficient, and regulatory compliant manner.

---

CALL TO ACTION SCHEDULE:

Call to action schedule: N/A

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BACKGROUND:

The City Council adopted Ordinance No. 5463, adopted August 6, 2008 notifying property owners along Rogue River Highway that a RD would be formed for the extension on the waterline. The work on the waterline was completed in 2009 and final costs were used to finalize the RD which was adopted by Council as Ordinance No. 5483.

The original calculated assessments were excessively high for some properties in the District, which created an unfair burden for those properties electing to develop and/or sell their property. The new calculated assessments are based on the most recent Reimbursement District Ordinance (Ord. No. 5439) and reflect a "non-residential" assessment making the assessments more fair and equitable.

In accordance with Chapter 9.40 of the Municipal Code, the City gave regular notice of the hearing to property owners amending of RD No. TR5008. This hearing allows for public comment and questions. A public hearing must be held prior to adoption of the amended ordinance.

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ITEM: 2.b. ORDINANCE AMENDING A PUBLIC INSTALLED REIMBURSEMENT DISTRICT (TR5008) FOR ROGUE RIVER HIGHWAY PHASE 2 WATERLINE EXTENSION.

Staff Report (continued):

After the public hearing, staff recommends that Council adopt the amended final ordinance for water improvements installed in Rogue River Highway. Reimbursement for water improvements shall be due and payable upon application for a water service or when a development permit is issued or a subdivision plat is filed, whichever occurs first. Staff has prepared amended final costs for the RD and notified the existing property owners.

---

COST IMPLICATION:

The funds collected under this ordinance, which are to come to the City of Grants Pass, will go into the appropriate Water Fund for the construction of future water improvements. Per Section 9.40.120 of the Municipal Code, "Reimbursements shall be increased by an annual Construction Index rate equal to the average of the previous three years annual CPI for West Coast cities, calculated on an annual basis November through October. This rate shall be established each January and shall be used for all Districts created in that calendar year. The rate shall be set forth by Council in the final Reimbursement District Ordinance. The Construction Index shall be calculated from the date the Council adopts the final AFD Ordinance to the date of payment of the reimbursement."

The rate for this Advance Finance District is 1.31% for the first ten years and 0.00% thereafter.

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ALTERNATIVES:

1. Approve the amended final ordinance; or
  2. Revise the amended final ordinance as Council deems appropriate; or
  3. Reject the amended final ordinance and leave the existing final ordinance in place.
- 

RECOMMENDED ACTION:

It is recommended the Council adopt the Rogue River Highway Phase 2 Waterline Extension Reimbursement District amended final ordinance for water improvements in Rogue River Highway from Cloverlawn Drive to Fruitdale Creek.

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POTENTIAL MOTION:

I move to have the Ordinance amending Reimbursement District TR5008 for the Rogue River Highway Phase 2 Waterline Extension read by title only, first reading.

I move to have the Ordinance amending Reimbursement District TR5008 for the Rogue River Highway Phase 2 Waterline Extension read by title only, second reading.

I move to adopt the Ordinance amending Reimbursement District TR5008 for the Rogue River Highway Phase 2 Waterline Extension.

## ORDINANCE NO.

### AN ORDINANCE OF THE COUNCIL OF THE CITY OF GRANTS PASS AMENDING A PUBLIC INSTALLED REIMBURSEMENT DISTRICT (TR5008) FOR ROGUE RIVER HIGHWAY PHASE 2 WATERLINE EXTENSION.

#### WHEREAS:

1. Ordinance No. 5439, adopted April 7, 2008, amended Municipal Code Chapter 9.40 to allow for the creation of Reimbursement Districts for public improvements and the methodology for calculation of reimbursements; and
2. In accordance with Chapter 9.40, the City filed an application and gave regular notice of the hearing on the formation of Reimbursement District No. TR5008, which pertained to the installation of water improvements in Rogue River Highway from Cloverlawn Drive to Fruitdale Creek and the estimated assessments proposed to be levied in the District; and
3. A public hearing was held, pursuant to the notice, by the City Council at the Council Chambers at 101 N.W. "A" Street, Grants Pass, August 6, 2008, adopting Ordinance No. 5463; and
4. In accordance with Chapter 9.40, the City gave regular notice of the hearing on the finalization of Reimbursement District No. TR5008, which pertained to the installation of water improvements in Rogue River Highway from Cloverlawn Drive to Fruitdale Creek and the final assessments to be levied in the District; and
5. A public hearing was held, pursuant to the notice, by the City Council at the Council Chambers at 101 N.W. "A" Street, Grants Pass, April 1, 2009 adopting Ordinance No. 5483; and
6. In accordance with Chapter 9.40, the City gave regular notice of the hearing on the amendment of Reimbursement District No. TR5008, which pertains to the installation of water improvements in Rogue River Highway from Cloverlawn Drive to Fruitdale Creek and the amended final assessments to be levied in the District; and
7. This public hearing was held, pursuant to the notice, by the City Council at the Council Chambers at 101 N.W. "A" Street, Grants Pass, January 4, 2017; and
8. The Council has determined this ordinance amendment is in the best interest of affected property owners and the City.

#### NOW, THEREFORE, THE CITY OF GRANTS PASS HEREBY ORDAINS:

**Section 1.** The City Council hereby finds and determines the public water improvements installed in Rogue River Highway are recognized as a Reimbursement District and a portion of the costs thereof are reimbursable by those properties benefiting by said improvements.

**Section 2.** The Council hereby determines Reimbursement District No. TR5008 includes all of the properties described on the map marked Exhibit 'A', which is attached hereto and incorporated herein.

**Section 3.** The amount of reimbursement for those properties which have specific benefit shall be as set forth in Exhibit 'B', which is attached hereto and incorporated herein.

**Section 4.** The Council does hereby levy and impose a special assessment on each property in the District and in the amended amounts as described and set forth in Exhibit 'B'.

**Section 5.** The Council hereby determines the properties to be specially benefited by water improvements shall be those applying for a water service or when a development permit is issued or a subdivision plat is filed, whichever occurs first. The amount of reimbursement is set forth in Exhibit 'B' which reflects the amended final costs for the installation of water improvements, which exhibit is attached hereto and incorporated herein.

**Section 6.** The Council hereby determines that the public water improvements were an investment by public sector funds and repayment from the benefited properties shall be increased by an annual Construction Index Rate calculated from the date the Council adopts this amended ordinance to the date of payment of the reimbursement pursuant to 9.40.120 of the Municipal Code. The monies collected will be returned to the appropriate Water Fund. The rate for this reimbursement district is 1.31% for the first 10 years and 0.00% thereafter.

**Section 7.** The Council further determines that this District shall be continued in perpetuity unless terminated by the Council, per Ordinance No. 5439 and Section 9.40 of the Grants Pass Municipal Code.

**ADOPTED** by the Council of the City of Grants Pass, Oregon, in regular session this 4<sup>th</sup> day of January 2017 with the following specific roll call vote.

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**SUBMITTED** to and \_\_\_\_\_ by the Mayor of the City of Grants Pass, Oregon, this \_\_\_\_\_ day of January 2017.

\_\_\_\_\_  
Darin Fowler, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen Frerk, City Recorder

Date submitted to Mayor: \_\_\_\_\_

Approved as to Form, Mark Bartholomew, City Attorney \_\_\_\_\_  




Rogue River Hwy Ph 2 Waterline Ext  
 Reimbursement District (RD)  
 Project No. TR5008

**EXHIBIT 'A'**

**LEGEND**

- Tax Parcels
- RD Boundary

- RD Parcels
- Corresponding # on Exhibit B
- Waterline



**CITY OF GRANTS PASS**

Parks & Community Development Dept.

101 Northwest "A" Street  
 Grants Pass, OR 97526

Phone: (541) 450-6060

Fax: (541) 476-9218

Web: [www.grantspassoregon.gov](http://www.grantspassoregon.gov)



GPGIS • 11/07/2016

**ROGUE RIVER HIGHWAY, PHASE 2 - WATERLINE EXTENSION  
REIMBURSEMENT DISTRICT - RECALCULATION  
TR5008**

Exhibit "B"

	PROPERTY OWNER	MAP & TAX LOT # / SITUS	ZONING	FOOTAGE	ACREAGE	ORIGINAL ASSESSMENT	FINAL WATER ASSESSMENT
1	Stevens Separate Property Trust % Stevens, Alan D Trustee 543 Paseo Grande Thousand Oaks, CA 91320	36-05-20-DB/004103 1330 ROGUE RIVER HWY	GC	68	0.20	\$4,757.45	<b>\$2,848.58</b> non-residential
2	Stevens Separate Property Trust % Stevens, Alan D Trustee 543 Paseo Grande Thousand Oaks, CA 91320	36-05-20-DB/004101 1332 ROGUE RIVER HWY, 1334 ROGUE RIVER HWY, & 1338 ROGUE RIVER HWY	GC	12	0.22	\$2,512.11	<b>\$1,504.54</b> non-residential
3	Stevens Separate Property Trust % Stevens, Alan D Trustee 543 Paseo Grande Thousand Oaks, CA 91320	36-05-20-DB/004102 1340 ROGUE RIVER HWY, 1344 ROGUE RIVER HWY, & 1346 ROGUE RIVER HWY	GC	12	0.22	\$2,512.11	<b>\$1,504.54</b> non-residential
4	Stevens Separate Property Trust % Stevens, Alan D Trustee 543 Paseo Grande Thousand Oaks, CA 91320	36-05-20-DB/004100 1350 ROGUE RIVER HWY & 1350 ROGUE RIVER HWY #B	GC	68	0.23	\$5,029.11	<b>\$3,011.31</b> non-residential
5	Schwarzott, William C & Rebecca M 2081 SE Portola Dr Grants Pass, OR 97526	36-05-20-DA/003000 1370 ROGUE RIVER HWY A-C & 1370 ROGUE RIVER HWY #1-4	GC	76	0.44	\$7,277.34	<b>\$4,357.85</b> non-residential
6	Garden Plaza Management LLC PO Box 33 Grants Pass, OR 97528	36-05-20-DA/003100 1400 ROGUE RIVER HWY & 1400 ROGUE RIVER HWY #1-24	GC	195	1.09	\$18,319.45	<b>\$10,970.08</b> non-residential
7	Dillingham, John Allen 1080 SE Belle Aire Dr Grants Pass, OR 97526-3270	36-05-20-DA/003201 1420 ROGUE RIVER HWY #A	GC	42	0.13	\$2,997.02	<b>\$1,794.52</b> non-residential
8	Dillingham, John Allen 1080 SE Belle Aire Dr Grants Pass, OR 97526-3270	36-05-20-DA/003200 1420 ROGUE RIVER HWY	GC	25	0.24	\$3,256.49	<b>\$1,950.21</b> non-residential
9	Dillingham, John Allen 1080 SE Belle Aire Dr Grants Pass, OR 97526-3270	36-05-20-DA/003202 1430 ROGUE RIVER HWY #1-17	GC	121	0.60	\$10,676.01	<b>\$6,392.90</b> non-residential
10	Miller, David L 11745 SW Summer Crest Dr Portland, OR 97223	36-05-20-DA/002400 1450 ROGUE RIVER HWY	GC	87	0.51	\$8,387.83	<b>\$5,022.85</b> non-residential
11	Blackmum, Jo Lynn 101 York Dr Aberdeen, WA 98526	36-05-20-DA/003300 1460 ROGUE RIVER HWY	GC	135	0.59	\$11,192.07	<b>\$6,701.79</b> non-residential
12	Wells, Lin A & Stephen E 1609 NW Crescent Dr Grants Pass, OR 97526	36-05-20-DA/003400 1480 ROGUE RIVER HWY	GC	138	0.48	\$10,282.65	<b>\$6,182.97</b> non-residential
13	Schulte, Dirk PO Box 2185 Grants Pass, OR 97528	36-05-20-DA/003500 1492 ROGUE RIVER HWY	GC	61	0.12	\$3,729.72	<b>\$2,233.10</b> non-residential
14	Allsman Properties LLC PO Box 1869 Rogue River, OR 97537	36-05-20-DA/003601 1498 ROGUE RIVER HWY	GC	87	0.19	\$5,490.16	<b>\$3,287.17</b> non-residential
15	Fusco Living Trust, John J & Catherine F % Fusco, John Joseph & Catherine F Trustees PO Box 584 Merlin, OR 97532	36-05-20-DA/003700 1500 ROGUE RIVER HWY #A-G	GC	167	0.40	\$10,858.11	<b>\$6,501.25</b> non-residential

	PROPERTY OWNER	MAP & TAX LOT # / SITUS	ZONING	FOOTAGE	ACREAGE	ORIGINAL ASSESSMENT	FINAL WATER ASSESSMENT
16	Franco Trust, Rudolph % Franco, Rudolph Trustee 2989 Woodland Park Rd Grants Pass, OR 97527	36-05-20-DA/001800 1540 ROGUE RIVER HWY	GC	71	0.13	\$4,253.57	<b>\$2,546.72</b> non-residential
17	Lumpkin, William Thomas & Velva N 1550 Rogue River Hwy Grants Pass, OR 97527-4745	36-05-20-DA/003800 1550 ROGUE RIVER HWY	GC	105	0.25	\$6,813.40	<b>\$4,079.49</b> non-residential
18	Morrison Family LLC 816 NE E St Grants Pass, OR 97526	36-05-21-CC/001900 1417 EAST PARK ST & 1554 ROGUE RIVER HWY	GC	74	0.30	\$5,922.95	<b>\$3,546.61</b> non-residential
19	Clark Trust, James Harold % Clark, James Harold Trustee 1630 Rogue River Hwy Grants Pass, OR 97527-4770	36-05-21-CC/001500 1630 ROGUE RIVER HWY	GC	105	1.30	\$16,321.40	<b>\$9,774.70</b> non-residential
20	Harris, Donna Jene 1591 Rogue River Hwy Grants Pass, OR 97527-4767	36-05-21-CC/002001 1593 ROGUE RIVER HWY	GC	55	0.39	\$5,914.66	<b>\$3,541.95</b> non-residential
21	Federal Home Loan Mortgage Corporation % Ditech Financial LLC 3000 Bayport Dr, #880 Tampa, FL 33607	36-05-21-CC/002002 1591 ROGUE RIVER HWY	GC	105	0.75	\$11,341.02	<b>\$6,791.49</b> non-residential
22	Luker, Richy & Teresa M 1020 NW Washington Blvd Grants Pass, OR 97526-1112	36-05-20-DD/000101 1537 ROGUE RIVER HWY	GC	109	0.77	\$11,695.44	<b>\$7,003.73</b> non-residential
23	Luker, Richy L & Teresa M 1020 NW Washington Blvd Grants Pass, OR 97526-1112	36-05-20-DD/000102 1527 ROGUE RIVER HWY, 1527 1/2 ROGUE RIVER HWY, & 1527 ROGUE RIVER HWY #B	GC	117	0.69	\$11,317.66	<b>\$6,777.31</b> non-residential
24	Liska Family Trust % Liska, Wayne S & Barbara J Trustees 290 Glen Dr Grants Pass, OR 97527	36-05-20-DD/000104 1519 HAMILTON LN	GC	120	0.38	\$8,640.52	<b>\$5,173.68</b> non-residential
25	Beirsto, John R Jr 212 Cline Dr Grants Pass, OR 97527	36-05-20-DD/000600 1499 ROGUE RIVER HWY & 1510 HAMILTON LN	GC	72	0.23	\$5,202.42	<b>\$3,115.06</b> non-residential
26	El Abode LLC PO Box 1598 Rogue River, OR 97537	36-05-20-DD/000700 1495 ROGUE RIVER HWY	GC	59	0.20	\$4,367.48	<b>\$2,615.14</b> non-residential
27	Smith Family Trust, M % Smith, Norma J Trustee & N Smith Trust PO Box 2007 Rogue River, OR 97537	36-05-20-DD/000800 1489 ROGUE RIVER HWY	GC	135	0.48	\$10,239.32	<b>\$6,105.15</b> non-residential
28	Maclean Living Trust % Maclean, Robert C & Janice K Trustees 4641 S Terrace St Visalia, CA 93277	36-05-20-DD/000900 1461 ROGUE RIVER HWY & 1463 ROGUE RIVER HWY	GC	145	0.56	\$11,310.37	<b>\$6,798.45</b> non-residential
29	Whetstone Holdings LLC % Eugene V Anderson 515 E Main St Ashland, OR 97520	36-05-20-DD/000990 1455 ROGUE RIVER HWY	GC	89	0.41	\$7,568.97	<b>\$4,532.32</b> non-residential
30	BCO Inc PO Box 877 Grants Pass, OR 97528-0074	36-05-20-DD/001000 1431 ROGUE RIVER HWY & 1431 ROGUE RIVER HWY #1-8	GC	149	0.79	\$13,609.73	<b>\$8,149.73</b> non-residential
31	Pflock, Ludwid "Fritz" 707 Garnet Way Grants Pass, OR 97526	36-05-20-DD/001100 1411 ROGUE RIVER HWY	GC	129	0.73	\$12,199.82	<b>\$7,305.53</b> non-residential

	PROPERTY OWNER	MAP & TAX LOT # / SITUS	ZONING	FOOTAGE	ACREAGE	ORIGINAL ASSESSMENT	FINAL WATER ASSESSMENT
32	Ferrante, C J PO Box 185 Murphy, OR 97533-0185	36-05-20-DD/001200 1389 ROGUE RIVER HWY	GC	86	0.53	\$8,525.61	\$5,105.39 non-residential
33	Chambers, Gary J & Phyllis A PO Box 5355 Grants Pass, OR 97527-0355	36-05-20-DD/001300 1349 ROGUE RIVER HWY	GC	98	0.60	\$9,549.44	\$5,796.33 non-residential
34	Smith, Ronald L & Johnson, Catherine M 2266 Arnold Ave Grants Pass, OR 97527	36-05-20-DD/001400 1341 ROGUE RIVER HWY	GC	141	0.43	\$10,089.86	\$5,989.58 non-residential
		<b>WATER TOTAL</b>		<b>3,258</b>	<b>15.58</b>	<b>\$282,161.27</b>	<b>\$169,012.00</b>

**WATER IMP. FINAL PROJECT COST      \$169,012.00**  
 Total Residential Cost                    \$0.00  
 Total Non-Residential Cost                \$169,012.00

Total Acreage	15.58
Total Frontage	3,258
Non-Residential Cost = 50% Total Non-Residential Cost x Property Frontage / Total Non-Residential Frontage + 50% Total Non-Residential Cost x Property Acreage / Total Non-Residential Acreage	

Ordinance amending public installed Advance  
Finance Districts (WA4366 & TR4366) for "N"  
Street Water, Road & Storm Drain

Item: Improvements.

Date: January 4, 2017

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SUBJECT AND SUMMARY:

This project widened "N" Street to the arterial standard of 48 feet wide with sidewalks and bike lanes along the length from Rogue Drive to Agness Avenue. As part of the project, water and storm lines were installed. An Advance Financing District was formed to collect as development occurs.

A public hearing needs to occur followed by consideration of an amending ordinance. If approved, this ordinance would amend a public installed Advance Finance District (AFD) to relieve burdens to property owners and assist in reimbursing the project.

---

RELATIONSHIP TO COUNCIL GOALS:

This supports the Council's goal to **MAINTAIN, OPERATE AND EXPAND INFRASTRUCTURE** to meet community needs by ensuring our water facility infrastructure needs are met in a fiscally sound, efficient, and regulatory compliant manner.

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CALL TO ACTION SCHEDULE: N/A

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BACKGROUND:

The City Council adopted Resolution No. 4649 in March of 2003 notifying property owners along "N" Street that AFD's would be formed for the improvements. The work on the improvements was completed in 2004 and final costs were used to finalize the AFDs which were adopted by Council as Ordinance No.'s 5215, 5216 & 5217.

The original calculated assessments were deemed reasonable based on today's methodology. However, the interest in perpetuity was considered excessive and created an unfair burden for those properties electing to develop and/or sell their property. An interest accrual cap of 10-years will help to alleviate this burden.

In accordance with Municipal Code Chapter 9.40, the City gave regular notice of the hearing to property owners on the amending of AFD Nos. WA4366 & TR4366 and the amended final assessments to be levied in the District. This hearing allows for public comment and questions. A public hearing must be held prior to adoption of the amended ordinance.

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ITEM: 2.c. ORDINANCE AMENDING PUBLIC INSTALLED ADVANCE FINANCE DISTRICTS (WA4366 & TA4366) FOR "N" STREET WATER, ROAD & STORM DRAIN IMPROVEMENTS.

Staff Report (continued):

After the public hearing, staff recommends that Council adopt the amended final ordinance for improvements installed on “N” Street.

Reimbursement for water improvements shall be due and payable at the time of application to connect to the installed water line or in the case of new development approved by any planning action, at the time of the issuance of a development permit, or the filing of a subdivision plat, whichever occurs first.

Reimbursement for drainage improvement or street improvement shall be due and payable upon application for a building permit for a new facility or the expansion of 50% of the square footage of a building, or when a development permit is issued or a subdivision plat is filed, whichever occurs first. The reimbursement for street improvements shall not be required if the facility being expanded is a residence and if the expansion adds less than 500 square feet of living area.

Staff has prepared amended final costs for the AFD and notified the existing property owners.

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COST IMPLICATION:

The funds collected under this ordinance, which are to come to the City of Grants Pass, will go into the appropriate Water or Transportation Fund for the construction of future water and street improvements.

Per Section 9.40.120 of the Municipal Code, “Reimbursements shall be increased by an annual Construction Index rate equal to the average of the previous three years annual CPI for West Coast cities, calculated on an annual basis November through October. This rate shall be established each January and shall be used for all Districts created in that calendar year. The rate shall be set forth by Council in the final Advance Finance District Ordinance. The Construction Index shall be calculated from the date the Council adopts the final AFD Ordinance to the date of payment of the reimbursement.”

The rate for this Advance Finance District is 4% for the first ten years and 0.00% thereafter.

---

ALTERNATIVES:

1. Approve the amended final ordinance allowing the City to recover a reduced portion of the costs associated with the improvements;
2. Revise the amended final ordinance as Council deems appropriate; or
3. Reject the amended final ordinance and leave the existing final ordinance in place.

Staff Report (continued):

RECOMMENDED ACTION:

It is recommended the Council adopt the "N" Street Advance Finance District's amended final ordinance for improvements on "N" Street from Rogue Drive to Agness Avenue.

---

POTENTIAL MOTION:

I move to have the Ordinance amending Advance Finance Districts WA4366 & TR4366 for the "N" Street Water, Road and Storm Drain Improvements read by title only, first reading.

I move to have the Ordinance amending Advance Finance Districts WA4366 & TR4366 for the "N" Street Water, Road and Storm Drain Improvements read by title only, second reading.

I move to adopt the Ordinance amending Advance Finance Districts WA4366 & TR4366 for the "N" Street Water, Road and Storm Drain Improvements.

## ORDINANCE NO.

### **AN ORDINANCE OF THE COUNCIL OF THE CITY OF GRANTS PASS AMENDING PUBLIC INSTALLED ADVANCE FINANCE DISTRICTS (WA4366 & TR4366) FOR "N" STREET WATER, ROAD & STORM DRAIN IMPROVEMENTS.**

#### **WHEREAS:**

1. Ordinance No. 5140, adopted July 3, 2002, amended Municipal Code Chapter 9.40 regarding Advance Financing Districts for public improvements; and
2. Ordinance No. 5439, adopted April 7, 2008, further amended Municipal Code Chapter 9.40 to allow for the creation of Reimbursement Districts for public improvements and the methodology for calculation of reimbursements for intervening residential properties on a "per dwelling unit" basis; and
3. In accordance with Chapter 9.40, the City filed an application and gave regular notice of the hearing on the formation of Advance Finance District Nos. WA4366 & TR4366, which pertained to the installation of improvements in "N" Street from Rogue Drive to Agness Avenue and the estimated assessments proposed to be levied in the District; and
4. A public hearing was held, pursuant to the notice, by the City Council at the Council Chambers at 101 N.W. "A" Street, Grants Pass, March 19, 2003, adopting Resolution No. 4649; and
5. In accordance with Chapter 9.40, the City gave regular notice of the hearing on the finalization of Advance Finance District Nos. WA4366 & TR4366, which pertained to the installation of improvements in "N" Street from Rogue Drive to Agness Avenue and the final assessments to be levied in the District; and
6. This public hearing was held, pursuant to the notice, by the City Council at the Council Chambers at 101 N.W. "A" Street, Grants Pass, February 18, 2004 adopting Ordinance Nos. 5215, 5216 & 5217; and
7. In accordance with ORS 223.317, certain property owners within the District requested reapportionment of special assessment to parcels as redefined in Partition Plat 2006-86, adopting Resolution No. 5198 on March 7, 2007; and
8. In accordance with Chapter 9.40, the City gave regular notice of the hearing on the amendment of Advance Finance District Nos. WA4366 & TR4366, which pertains to the installation of improvements in "N" Street from Rogue Drive to Agness Avenue and the amended final assessments to be levied in the District; and
9. This public hearing was held, pursuant to the notice, by the City Council at the Council Chambers at 101 N.W. "A" Street, Grants Pass, January 4, 2017; and
10. The Council has determined this ordinance amendment is in the best interest of affected property owners and the City; and

11. This Ordinance pertains only to the properties in the District which have not yet paid prior to adoption of this Ordinance.

**NOW, THEREFORE, THE CITY OF GRANTS PASS HEREBY ORDAINS:**

**Section 1.** The City Council hereby finds and determines the public improvements installed in "N" Street are recognized as an Advance Finance District and a portion of the costs thereof are reimbursable by those properties benefiting by said improvements.

**Section 2.** The Council hereby determines Advance Finance District Nos. WA4366 & TR4366 includes all of the properties described on the map marked Exhibit 'A', which is attached hereto and incorporated herein.

**Section 3.** The amount of reimbursement for those properties which have specific benefit shall be as set forth in Exhibit 'B', which is attached hereto and incorporated herein.

**Section 4.** The Council does hereby levy and impose a special assessment on each property in the District and in the amended amounts as described and set forth in Exhibit 'B' which includes the full 4% interest rate for the 10-year period.

**Section 5.** The Council hereby determines the properties to be specially benefited by water improvements shall be those applying for a water connection; or in the case of new development approved by any planning action, at the time of the issuance of a development permit, or the filing of a plat, whichever occurs first. The amount of reimbursement is set forth in Exhibit 'B', which reflects the amended final costs for the installation of improvements, which exhibit is attached hereto and incorporated herein.

**Section 6.** The Council hereby determines the properties to be specially benefited by road and storm drain improvements shall be those applying for a building permit for a new facility or the expansion of 50% of the square footage of a building, or when a development permit is issued or a plat is filed, whichever occurs first. The reimbursement for improvements shall not be required if the facility being expanded is a residence and if the expansion adds less than 500 square feet of living area. The amount of reimbursement is set forth in Exhibit 'B', which reflects the amended final costs for the installation of improvements, which exhibit is attached hereto and incorporated herein.

**Section 7.** The Council hereby determines that the public improvements were an investment by public sector funds and repayment from the benefited properties shall be increased by an annual Construction Index Rate calculated from the date the Council adopted Ordinance Nos. 5215, 5216, and 5217 (February 18, 2004) to the date of payment of the reimbursement pursuant to 9.40.120 of the Municipal Code or February 18, 2014, whichever occurs first. The monies collected will be returned to the appropriate Water or Transportation Fund. The rate for this Advance Finance District is 4% for the first 10 years and 0.00% thereafter.

**Section 8.** The Council further determines that this District shall be continued in perpetuity unless terminated by the Council, per Ordinance No. 5439 and Section 9.40 of the Grants Pass Municipal Code.

**ADOPTED** by the Council of the City of Grants Pass, Oregon, in regular session this 4<sup>th</sup> day of January 2017, with the following specific roll call vote.

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**SUBMITTED** to and \_\_\_\_\_ by the Mayor of the City of Grants Pass, Oregon, this \_\_\_\_\_ day of January 2017.

\_\_\_\_\_  
Darin Fowler, Mayor

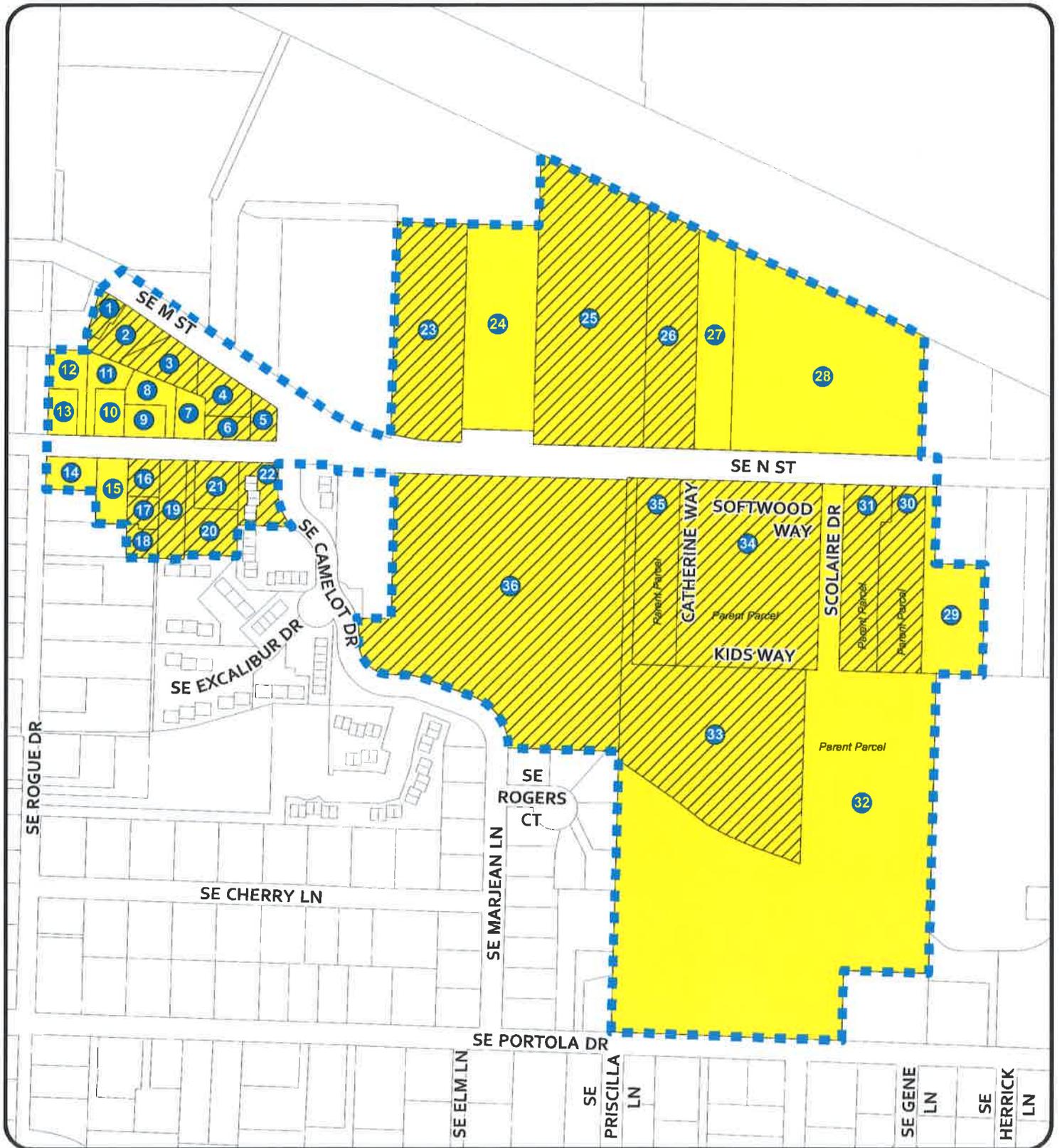
**ATTEST:**

\_\_\_\_\_  
Karen Frerk, City Recorder

Date submitted to Mayor: \_\_\_\_\_

Approved as to Form, Mark Bartholomew, City Attorney \_\_\_\_\_  


AN ORDINANCE OF THE COUNCIL OF THE CITY OF GRANTS PASS AMENDING PUBLIC INSTALLED ADVANCE FINANCE DISTRICTS (WA4366 & TR4366) FOR "N" STREET WATER, ROAD & STORM DRAIN IMPROVEMENTS.



**"N" Street Improvements  
(Water, Road & Storm Drain)**

Advance Finance District (AFD)  
Project No. WA4366/TR4366

**EXHIBIT 'A'**



**LEGEND**

- Tax Parcels
- RD Boundary
- RD Parcels
- Paid / No Assessment
- Corresponding # on Exhibit B



**CITY OF GRANTS PASS**

Parks & Community Development Dept.

101 Northwest "A" Street  
Grants Pass, OR 97526

Phone: (541) 450-6060

Fax: (541) 476-9218

Web: [www.grantspassoregon.gov](http://www.grantspassoregon.gov)



GPGIS • 11/28/2016

**"N" STREET IMPROVEMENTS**  
**Street, Storm Drain & Water**  
**ADVANCE FINANCE DISTRICT - 10-YEAR INTEREST ACCRUAL CAP**

**EXHIBIT "B"**

PROPERTY OWNER / MAILING ADDRESS	MAP & TAX LOT #	ZONING	FRONT FOOTAGE	ACREAGE	ORIGINAL / AMENDED ASSESSMENTS	TOTAL ASSESSMENT INCLUDING 4% INTEREST (MAXIMUM AMOUNT)
<b>7</b> THORNTON, TITO A & SONDRAL 1464 SE N ST GRANTS PASS, OR 97526	36-05-21-BB-001003 1464 SE N St	R-2	0 street 70 storm drain 0 water	0.17	\$0.00 street \$1,410.00 storm drain \$0.00 water	\$0.00 street \$1,974.46 storm drain \$0.00 water
<b>8</b> LEGARE, CY 1638 PINE ST LAKE OSWEGO, OR 97034	36-05-21-BB-001006 1422 SE N St, #A & #B	R-2	0 street 20 storm drain 0 water	0.20	\$0.00 street \$595.00 storm drain \$0.00 water	\$0.00 street \$833.20 storm drain \$0.00 water
<b>9</b> MARZI TRUST AGREEMENT % MARZI, DUANE C & BELINDA A TRUSTEES 1127 SE ORIOLE ST GRANTS PASS, OR 97526	36-05-21-BB-001007 1420 SE N St, #A & #B	R-2	0 street 95 storm drain 0 water	0.16	\$0.00 street \$1,824.00 storm drain \$0.00 water	\$0.00 street \$2,554.20 storm drain \$0.00 water
<b>10</b> LOPEZ, CAMELIA & MEDELLIN, OLIVIA PO BOX 262 GRANTS PASS, OR 97526	36-05-21-BB-001002 1418 SE N St, #A & #B	R-2	0 street 68 storm drain 0 water	0.16	\$0.00 street \$1,363.00 storm drain \$0.00 water	\$0.00 street \$1,908.65 storm drain \$0.00 water
<b>11</b> MARTIN, MARGARET D 4732 LOMAS SANTA FE ST LAS VEGAS, NV 89147	36-05-21-BB-001005 1416 SE N St, #A & #B	R-2	0 street 20 storm drain 0 water	0.20	\$0.00 street \$595.00 storm drain \$0.00 water	\$0.00 street \$833.20 storm drain \$0.00 water
<b>12</b> MARTIN, MARGARET D 4732 LOMAS SANTA FE ST LAS VEGAS, NV 89147	36-05-21-BB-001004 1414 SE N St, #A & #B	R-2	0 street 20 storm drain 0 water	0.22	\$0.00 street \$621.00 storm drain \$0.00 water	\$0.00 street \$869.60 storm drain \$0.00 water
<b>13</b> PEARCE, ROBERT L & ROBERT LEE PEARCE 1833 FOOTS CREEK RD GOLD HILL, OR 97525	36-05-21-BB-001001 1412 SE N St	R-2	0 street 66 storm drain 0 water	0.17	\$0.00 street \$1,342.00 storm drain \$0.00 water	\$0.00 street \$1,879.24 storm drain \$0.00 water
<b>14</b> MCCUE, JAMES T SR & JEAN A 1405 SE N ST GRANTS PASS, OR 97526	36-05-21-BC-001301 1405 SE N St	R-1-8	115 street 115 storm drain 0 water	0.20	\$6,899.00 street \$2,216.00 storm drain \$0.00 water	\$9,660.87 street \$3,103.13 storm drain \$0.00 water

**"N" STREET IMPROVEMENTS**  
**Street, Storm Drain & Water**  
**ADVANCE FINANCE DISTRICT - 10-YEAR INTEREST ACCRUAL CAP**

EXHIBIT "B"

PROPERTY OWNER / MAILING ADDRESS	MAP & TAX LOT #	ZONING	FRONT FOOTAGE	ACREAGE	ORIGINAL / AMENDED ASSESSMENTS	TOTAL ASSESSMENT INCLUDING 4% INTEREST (MAXIMUM AMOUNT)
<b>15</b> WEIAND, JENNIFER M & BRENNER, MARIAN H 1431 SE N ST GRANTS PASS, OR 97526	36-05-21-BC-001200 1431 SE N St	R-1-8	72 street 72 storm drain 0 water	0.25	\$4,678.00 street \$1,550.00 storm drain \$0.00 water	\$6,550.74 street \$2,170.51 storm drain \$0.00 water
<b>24</b> RUSSELL, CLARABELL JULIA JANE 1610 SE N ST GRANTS PASS, OR 97526	36-05-21-BB-001400 1610 SE N St	BP	163 street 163 storm drain 0 water	1.76	\$13,847.00 street \$5,015.00 storm drain \$0.00 water	\$19,390.35 street \$7,022.65 storm drain \$0.00 water
<b>27</b> TORBERT FAMILY TRUST % TORBERT, JON A & BARBARA L TRUSTEES 545 NW VALLEY VIEW DR GRANTS PASS, OR 97526	36-05-21-BA-000600 1730 SE N St	BP	84 street 84 storm drain 84 water	0.95	\$7,259.00 street \$2,641.00 storm drain \$2,908.00 water	\$10,164.99 street \$3,698.27 storm drain \$4,072.16 water
<b>28</b> LUKER FAMILY TRUST, TED & CAROL % LUKER, TED & CAROL TRUSTEES 1020 NW WASHINGTON BLVD GRANTS PASS, OR 97526	36-05-21-BA-000700 1750 SE N St	BP	435 street 435 storm drain 435 water	3.75	\$34,334.00 street \$12,180.00 storm drain \$13,778.00 water	\$48,078.89 street \$17,056.00 storm drain \$19,293.73 water
<b>29</b> SUNDAY LIV TRUST, THOMAS D & DOROTHY R % SUNDAY, THOMAS DANIEL & DOROTHY RUTH TRUSTEES 1801 SE N ST GRANTS PASS, OR 97526	36-05-21-BD-000501 1801 SE N St	BP	25 street 25 storm drain 25 water	0.92	\$3,944.00 street \$1,603.00 storm drain \$1,566.00 water	\$5,522.90 street \$2,244.73 storm drain \$2,192.91 water
<b>32</b> SCHOOL DISTRICT #7 725 NE DEAN DR GRANTS PASS, OR 97526-1649	36-05-21-BD-001001 1200 SE Hanvey Dr PARENT PARCEL	R-1-8	0 street 0 storm drain 0 water	9.81	\$26,584.00 street \$12,240.00 storm drain \$10,432.00 water	\$37,226.34 street \$17,140.02 storm drain \$14,608.23 water
<b>STREET IMPROVEMENTS TOTAL</b>						<b>\$215,002.00</b>
<b>STORM DRAIN IMPROVEMENTS TOTAL</b>						<b>\$124,642.00</b>
<b>WATER IMPROVEMENTS TOTAL</b>						<b>\$51,323.00</b>
Residential Property Totals (Street)						\$111,547.00
Residential Property Totals (Storm Drain)						\$85,279.00
Residential Property Totals (Water)						\$30,685.00
Non-Residential Property Totals (Street)						\$103,182.91
Non-Residential Property Totals (Storm Drain)						\$40,461.43
Non-Residential Property Totals (Water)						\$127,228.13
<b>STREET IMPROVEMENTS TOTAL</b>						<b>\$20,638.00</b>
<b>STORM DRAIN IMPROVEMENTS TOTAL</b>						<b>\$39,363.00</b>
<b>WATER IMPROVEMENTS TOTAL</b>						<b>\$47,945.65</b>
<b>STREET IMPROVEMENTS TOTAL</b>						<b>\$27,944.80</b>

**"N" STREET IMPROVEMENTS**  
**Street, Storm Drain & Water**  
**ADVANCE FINANCE DISTRICT - 10-YEAR INTEREST ACCRUAL CAP**

**EXHIBIT "B"**

PROPERTY OWNER / MAILING ADDRESS	MAP & TAX LOT #	ZONING	FRONT FOOTAGE	ACREAGE	ORIGINAL / AMENDED ASSESSMENTS	TOTAL ASSESSMENT INCLUDING 4% INTEREST (MAXIMUM AMOUNT)
<b>STREET IMPROVEMENTS PROJECT COST</b>						
1/2 cost per Front Foot for Non-Residential	\$215,000.00					
1/2 cost per Acre for Non-Residential	\$45.85					
Total Residential Cost	\$3,693.47					
Total Non-Residential Cost	\$108,997.38					
	\$106,002.62					
<b>STORM DRAIN IMPROVEMENTS PROJECT COST</b>						
1/2 cost per Front Foot for Non-Residential	\$124,643.00					
1/2 cost per Acre for Non-Residential	\$16.11					
Total Residential Cost	\$1,389.56					
Total Non-Residential Cost	\$84,762.66					
	\$39,880.34					
<b>WATER IMPROVEMENTS PROJECT COST</b>						
1/2 cost per Front Foot for Non-Residential	\$51,321.00					
1/2 cost per Acre for Non-Residential	\$17.97					
Total Residential Cost	\$1,458.74					
Total Non-Residential Cost	\$30,548.53					
	\$20,772.47					

Resolution renaming the Allen Creek Sports  
Park Task Force to the Sports Complex Task  
Item: Force.

Date: January 4, 2017

---

SUBJECT AND SUMMARY:

The City Council formed a Soccer Task Force on October 17, 2012 to evaluate sites for the potential location of a Grants Pass Soccer Complex. The Task Force was renamed in 2015 to expand its focus by including tennis and Little League representatives. Subsequently, the Allen Creek/Allen Dale School location was no longer viable for the project. The proposed resolution will rename the Task Force to the "Sports Complex Task Force" as it moves forward to identify and develop a new location for the proposed complex.

---

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal to **FACILITATE SUSTAINABLE, MANAGEABLE GROWTH** by following the Council's work plan directive of "Improve parkland through private/public partnerships."

---

CALL TO ACTION SCHEDULE:

Call to action schedule: Council's discretion

---

BACKGROUND:

The Park's Master Plan shows that the City of Grants Pass is lacking in sports fields. The plan also shows that soccer fields are one of the most desired items by citizens in Grants Pass.

The City Council formed a Task Force to help further the process of the development of soccer fields and to make recommendations to assist the Council in accomplishing this goal. Developing potential locations to pursue, and the best way to implement the creation of fields are some of the benefits that were intended to be delivered through the Task Force.

An initial design was presented to the Council reflecting the redevelopment of sports fields at Allen Dale Elementary School, and the development of the Allen Creek Park Reserve land located adjacent to the Allen Dale School property. Subsequently, the District 7 School Board expressed concern that the District did not have adequate land for future growth. Therefore, the "Allen Creek" reference needs to be removed from the name of the Task Force as it focuses on identifying an alternative location for the sports complex.

---

ITEM: 3.a. RESOLUTION RENAMING THE ALLEN CREEK SPORTS PARK TASK  
FORCE TO THE SPORTS COMPLEX TASK FORCE.

Staff Report continued.

COST IMPLICATION:

None.

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ALTERNATIVES:

1. Adopt the recommendation as proposed;
  2. Amend the recommendation and adopt it; or
  3. Take no action at this time.
- 

RECOMMENDED ACTION:

It is recommended the City Council officially change the name of the Task Force to the Sports Complex Task Force.

---

POTENTIAL MOTION:

I move to approve the recommendation to rename the Allen Creek Sports Park Task Force to the Sports Complex Task Force.

**RESOLUTION NO.**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS  
RENAMING THE ALLEN CREEK SPORTS PARK TASK FORCE TO THE SPORTS  
COMPLEX TASK FORCE.**

**WHEREAS:**

1. The Park's Master Plan shows the City of Grants Pass is in need of sports fields;  
and
2. The Council formed a Task Force by Resolution No. 6003 to help the Council  
with research and options on how to pursue development and funding options for  
sports fields at the Allen Creek Park Reserve/Allen Dale Elementary properties;  
and
3. Following communication from School District 7 that there is limited land  
available for future expansion/replacement of their elementary schools, the City  
is abandoning the Allen Creek location and will focus on identifying a new  
location for the proposed sports complex.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Grants  
Pass that the Allen Creek Sports Park Task Force is renamed the Sports Complex Task  
Force.

**EFFECTIVE DATE** of this Resolution shall be immediate upon the passage by  
the City Council and approval by the Mayor.

**ADOPTED** by the Council of the City of Grants Pass, Oregon, in regular session  
this 4<sup>th</sup> day of January 2017.

**SUBMITTED** to and \_\_\_\_\_ by the Mayor of the City of Grants Pass,  
Oregon, this \_\_\_\_ day of January 2017, to be effective on the date indicated as  
adopted by the City Council.

\_\_\_\_\_  
Darin Fowler, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen Frerk, City Recorder

Date submitted to Mayor: \_\_\_\_\_

Approved as to form Mark Bartholomew, City Attorney





Item: Resolution approving the street closure of 'B' Street for the March for Life event.

Date: January 4, 2017

---

SUBJECT AND SUMMARY:

The Josephine County Right to Life group annually conducts its March for Life event.

---

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goals of LEADERSHIP by allowing an event to be planned safely.

---

CALL TO ACTION SCHEDULE:

Call to action schedule: January 4, 2017.

---

BACKGROUND:

The March for Life event walks down 6<sup>th</sup> Street from 'B' Street to Riverside Park. It has been recommended by Public Safety to close 'B' Street between 6<sup>th</sup> and 7<sup>th</sup> to stage the event.

The street closure request is for Sunday, January 22, 2017, from 1 p.m. to 2 p.m. Adjacent property owners have agreed to the closure. The special event application is attached as Exhibit 'A'.

---

COST IMPLICATION:

None.

---

ALTERNATIVES:

1. The Council may choose to grant approval for this street closure; or
2. The Council may choose to disapprove this street closure.

---

RECOMMENDED ACTION:

It is recommended the street closure be approved.

---

POTENTIAL MOTION:

I move to approve the resolution to close 'B' Street for staging the March for Life event on January 22, 2017.

---

ITEM: 3.b. RESOLUTION APPROVING THE STREET CLOSURE OF 'B' STREET FOR THE MARCH FOR LIFE EVENT.

SUMMARY OF EVENT DESCRIPTION

NOV 16 2016

Event Title March FOR Life

Detailed description of your event, including a timeline:

March down 6<sup>th</sup> St From B St to Riverside Park  
Use 2 lanes of participants

Will there be an admission charge?  Yes  No

If yes, what will the admission charge be? -

Location (be specific, park name and location, street name, etc.):

Riverside Park we will have speakers, music  
and refreshments \* Close B Street between 6<sup>th</sup> & 7<sup>th</sup>

Event Category (Check all that apply)

- Art Show
- Athletic/Recreation
- Block Party
- Carnival
- Circus
- Concert/Performance
- Cultural
- Dance
- Educational
- Exhibits/Misc.
- Fair
- Farmer/Outdoor Market
- Festival/Celebration
- Flea Market
- Live Animals
- Museum Special Attraction
- Parade/Procession/March
- Sidewalk event
- Other (be specific)

from 1 - 2 p.m.  
for staging.

Participants Estimated Total 500 Per Day 1

DATE/TIME

Event Starts Date 1/22/17 Time 1pm Day of Week Sunday  
Event Ends Date 1/22/17 Time 3:00 Day of Week same day

CONTACTS

Host Organization: Go Go Right to Life

Contact Name (Required): Murna Shaneyfelt

Second Contact Steve Rycraft

Telephone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Web Address: Facebook Go Go Right to Life

E-mail address: \_\_\_\_\_

Yes  No  Is this an annual event?  
Yes  No  Do you anticipate this to be an annual event?  
How many years have you been holding this event? 35 years  
Previous Location(s) \_\_\_\_\_  
Contact Number: \_\_\_\_\_

## ORGANIZATION STATUS/PROCEEDS/REPORTING

Yes  No  Is the Host Organization a commercial entity?

Yes  No  Is the Host Organization a bona fide tax exempt, nonprofit entity? If yes, you must attach a copy of your IRS 501(C) tax exemption letter providing proof and certifying your current tax exempt, nonprofit status to your application.

Yes  No  Will there be vendors at the event?

If yes, what fees will you charge the vendors? \_\_\_\_\_

You will be required to provide a list with the name of each vendor and contact information for the vendor no later than 48 hours prior to the start of the event. This information shall be provided to Utility Customer Service.

Vendors who will be serving food or beverages will be required to provide Certificates of Insurance naming the City as an additional named insured. Likewise, vendors providing activity items such as bounce houses, climbing walls and similar activities are also required to provide the City with a Certificate of Insurance.

You are encouraged to provide the vendor list and required Certificates of Insurance as early as possible. You can update the list up to 48 hours prior to the start of your event.

## APPLICANT AND HOST ORGANIZATION INFORMATION

A written communication from the Chief Officer of the Host Organization authorizing the applicant and/or professional event organizer to apply for this Special Event Permit on their behalf must be submitted with your permit application.

Host Organization \_\_\_\_\_

*Go. Co. Right to Life*

Chief Officer of Host Organization \_\_\_\_\_

*Steve Raycraft*

Applicant Name: *Murna Shaneu Felt*

Address \_\_\_\_\_

City *Grants Pass, Or* State *Or* Zip *97526*

Telephone Day \_\_\_\_\_ Evening \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_

## SAFETY AND SECURITY PLAN:

The safety and security of event participants, spectators and others is your paramount concern. Please provide a safety and security plan, which shall address the items described below. The plan should include specifics as to numbers and location of security personnel and traffic control.

## STREET CLOSURE INFORMATION

Will your event require closing a public street or public parking lot? Yes  No  *BS*

If yes, is this a parking lot? Yes  No

Is this a public street? Yes  No

*between 6<sup>th</sup> + 7<sup>th</sup>  
from 1 p.m. - 2 p.m.  
for staging.*

## SITE PLAN/ROUTE MAP

Your **attached** event site plan/route map should include the information requested below. If an item does not apply to your event, please indicate so.

- Yes  No  An outline of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area. If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures.
- Yes  No  The location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access. If available, the Streets Department will loan out barricades. Pick up and drop off times should be arranged at least 1 week prior to your event. Contact Steve Scrivner, Streets Department, at 541-450-6125.
- Yes  No  Adequate number of garbage cans, recycle containers, parking, restroom/porta-toilet facilities, and waste stations. Indicate a legend for the above items, how many and where they are to be placed. Also indicate adequate parking provisions and provisions for the clean up and removal of the above items.
- Yes  No  Other related event components not listed above.

## ENTERTAINMENT AND RELATED ACTIVITIES

As an event organizer, you must be certain that all event related activities comply with the local laws applicable to noise abatement. Please be aware that loud and unreasonable noise (including music) is a violation of law [www.grantspassoregon.gov](http://www.grantspassoregon.gov). Banners, pennants, flags, signs, streamers, inflatable displays and similar devices are also regulated by local ordinance.

The City reserves the right to impose reasonable conditions and restrictions upon events using sound amplification equipment, horns, sirens, or similar noise making equipment or devices, including without limitation, conditions and restrictions relating to noise levels, time of day, duration, and location relative to residential zones, hospitals, schools, churches, or assisted living facilities.

Yes  No  Are there any musical entertainment features related to your event?  
If yes, provide an attachment listing all bands/performers, type of music, sound check and performance schedule.

Yes  No  Will sound amplification be used?  
If yes, start time \_\_\_\_\_ Finish time \_\_\_\_\_

What is the approximate distance between the amplified sound source and nearby residences?  
\_\_\_\_\_

Yes  No  Do you plan to have a dance component to either live or recorded music at your event?  
If yes, please describe: \_\_\_\_\_

Please describe the sound equipment that will be used for your event  
\_\_\_\_\_

Yes  No  Will inflatables, hot air balloons, bounce houses, climbing walls or similar devices be used at your event? If yes, please describe  
\_\_\_\_\_

Certificates of insurance may be required for bounce houses, climbing walls, hot air balloons and similar activities.

Yes  No  Will your event be held during the evening hours.

**ENTERTAINMENT AND RELATED ACTIVITIES (cont).**

Yes  No  Is lighting necessary? Yes  No  Is lighting provided?

Yes  No  Will you require electricity or water? If yes, describe your needs and sources for electrical power and water. \_\_\_\_\_

Yes  No  Does your event include the use of fireworks, rockets, lasers, or other pyrotechnics?

If yes, please describe \_\_\_\_\_

Please be aware that the use of these items must be under the supervision of a licensed pyrotechnic and require a permit or approval from the Oregon State Fire Marshall. For more information, contact Fire Prevention at 541-450-6200.

Yes  No  Will your event include the use of any signs, banners, decorations, or lighting?

If yes, please describe the participants carry their own signs  
Please be aware that the use of any of these items may require additional permits.

**SANITATION, TRASH REMOVAL AND HYGIENE PLAN.**

Please describe your plan for providing that adequate bathroom facilities, hand washing stations, and trash collection and removal will be provided during your event. \_\_\_\_\_

Yes  No  Do your event plans include any casino games, bingo games, drawings or lottery opportunities? If yes, please describe \_\_\_\_\_

**MARKETING AND PUBLIC RELATIONS**

Please ensure that you have conditional approval of your event before you begin to promote market or advertise the event. If you plan to include radio, television or other product promotions within your event venue, it is important that you limit the placement and/or distribution of signs, stickers and other promotional items. Items of particular concern are those that may damage public and private property, violate city sign code ordinances, or which may be difficult to clean or remove from the venue.

Yes  No  Is this event marketed, promoted, or advertised in any manner?

If yes, please describe radio, television & news

Yes  No  Will there be live media coverage during the event?

If yes, please describe usually the media cover the march

Yes  No  Will media vehicles be parked within the event venue?

If yes, please describe safety plan usually on the side streets

Yes  No  Do you have a plan to control or limit the placement and/or distribution of promotional signage, stickers, and other items?

If yes, please describe The church put signage up the 1st week in Jan.

## ALCOHOL

If you plan to sell or furnish alcoholic beverages at your event you will be required to obtain a permit from the State and City. Alcohol is permitted only under limited circumstances in City Parks. For more information regarding alcohol in City Parks contact: Parks and Recreation at 1750 NW Hawthorne Avenue, Grants Pass, OR 97526, 541-471-6435. For more information regarding alcohol permits and licenses, contact: City Finance Department at 541-450-6020.

Yes  No  Does your event involve the use of alcoholic beverages?

If yes, please check all that apply:

- Free/Host Alcohol
- Alcohol Sales
- Host and Sale Alcohol
- Beer
- Beer and Wine
- Beer, Wine and Distilled Spirits

Certificates of insurance will be required from all alcohol vendors.  
Please describe your safety and security plan to ensure the safe sale or distribution of alcohol at your event.

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## FOOD CONCESSIONS OR PREPARATION

Food facilities and handling must meet state, county, and city laws and regulations. Food handler permits are provided by the county. For information regarding food handler permits, contact the Health Department at 541-474-5325.

Yes  No  Does your event include food concession and/or preparation areas?

If yes, please describe how food will be served and/or prepared.

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---

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Yes  No  Do you intend to cook food in the event area?

If yes, please specify method:

- Gas
  - Electric
  - Charcoal
  - Other (specify)
- 
- 

*Certificates of insurance will be required from all food vendors.*

**MITIGATION OF IMPACT**

As an event organizer, you are required to develop mitigating measures to accommodate the negative impact your event may have on park landscapes, pedestrian and vehicular traffic, other users, adjoining property owners and neighbors that may be affected by your activities. Your plan should identify all mitigating measures which you intend to utilize to avoid or minimize the impacts your event will generate and which will provide a safe and secure environment.

The City requires that adjoining property owner, residents and businesses be notified at least one week prior to your event.

Off pavement driving is prohibited without prior written permission. Organizers will be liable for all damages caused by the event.

✓ Yes  No  Have you met with the residents, businesses, places of worship, schools and other entities that may be directly impacted by your event? If yes, please attach a complete list of these entities. This list shall be provided prior to the issuance of your permit. If no, please explain \_\_\_\_\_

Yes  No  Do you have a sample of any notice that you propose to distribute at least one week prior to your event? If yes, please attach. If no, please explain \_\_\_\_\_

**NEIGHBORHOOD BLOCK PARTY**

Applications shall be accompanied by the signed consents of 75 percent of the neighbors located adjacent to any portion of the roadway to be closed.

**HOLD HARMLESS**

Applicant agrees to defend, pay, save and hold harmless the City, its officers and employees, from any and all claims or lawsuits for personal injury or property damage arising from or in any way connected to the special event, except any claims arising solely out of the negligent acts of the City, its officers and employees.

**INSURANCE REQUIREMENTS**

Most special events will be required to provide evidence of insurance coverage. Please note insurance requirements depend upon the risk level of the event. If your event will include alcohol, liquor liability coverage must be included on your certificate of insurance.

Before final permit approval, you will need commercial general liability insurance that names as Additional Insured, the "City of Grants Pass, its officers, employees, and agents" and any other public entities (e.g. County, etc.) impacted by your event. Insurance coverage must be maintained for the duration of the event including setup and dismantle dates.

An original Certificate of Insurance in the amount satisfactory to the City must be received by the City of Grants Pass prior to the issuance of your Special Event Permit. Mail to: City of Grants Pass, 101 N.W. A Street, Grants Pass, Oregon 97526. Certificates of insurance from food and beverage concessionaires/vendors and vendors providing such things as bounce houses, climbing walls and similar activities will also be required.

Name of Insurance Agency: UFFELMAN INSURANCE  
Address: PO BOX 18  
City MILL CITY, OR State \_\_\_\_\_ Zip 97360

**AFFIDAVIT OF APPLICANT**

The applicant and, if applicable, the professional event organizer, must complete, sign and date this application before submitting it to:

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the Grants Pass Municipal Code and I understand that this application is made subject to the rules and regulations established by the City Council and/or the City Manager or the City Manager's designee. Applicant agrees to comply will all other requirements of the city, county, state, federal government and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. I agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Grants Pass.

Organization: Jo. Co. Right to Life

Print Name of Applicant/Host: Jo Co Right To Life

Applicant Title: Myrna Shaney Felt, Activey Chairman

Applicant Signature: \_\_\_\_\_ Date: 11/16/16

Print Name of Professional Event

Organizer: \_\_\_\_\_ Title: \_\_\_\_\_

Event Organizer Signature: \_\_\_\_\_ Date: 11/16/16



**APPLICATION AND PERMIT TO OCCUPY OR  
PERFORM OPERATIONS UPON A STATE HIGHWAY**

See Oregon Administrative Rule, Chapter 734, Division 55

PERMIT NUMBER

**08M 41430**

CLASS: KEY#

<b>GENERAL LOCATION</b>				<b>PURPOSE OF APPLICATION (TO CONSTRUCT/OPERATE/MAINTAIN)</b>			
HIGHWAY NAME AND ROUTE NUMBER OR-99 / 60 / Rogue River				<input type="checkbox"/> POLE LINE	TYPE		MIN. VERT. CLEARANCE
HIGHWAY NUMBER Hwy. 99 (6th Street)	COUNTY Josephine			<input type="checkbox"/> BURIED CABLE	TYPE		
BETWEEN OR NEAR LANDMARKS On 6th Street (Hwy. 99), from "B" ST. to Riverside Park, in Grants Pass.				<input type="checkbox"/> PIPE LINE	TYPE		
HWY. REFERENCE MAP	DESIGNATED FREEWAY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	IN U.S. FOREST <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		<input type="checkbox"/> NON-COMMERCIAL SIGN	FEE AMOUNT		
APPLICANT NAME AND ADDRESS Oregon Right to Life, Inc. 4335 River RD N Salem, OR 97303 Myrna Shaneyfelt @ (541) 479-9827				<input checked="" type="checkbox"/> MISCELLANEOUS OPERATIONS AND/OR FACILITIES AS DESCRIBED BELOW			
				<b>FOR ODOT USE ONLY</b>			
BOND REQUIRED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				REFERENCE: OAR 734-55 035(2)	AMOUNT OF BOND		
INSURANCE REQUIRED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO				REFERENCE: OAR 734-55 035(1)	SPECIFIED COMP. DATE		01/23/2017

**DETAIL LOCATION OF FACILITY(For more space attach additional sheets)**

MILE POINT	TO MILE POINT	ENGINEERS STATION	ENGINEERS STATION TO	SIDE OF HWY OR ANGLE OF CROSSING	DISTANCE FROM		BURIED CABLE OR PIPE		SPAN LENGTH
					CENTER OF PVMT	R/W LINE	DEPTH/VERT.	SIZE AND KIND	
-1.08	-0.01	N/A		BOTH		WITHIN			

**DESCRIPTION AND LOCATION OF NON-COMMERCIAL SIGNS OR MISCELLANEOUS OPERATIONS FACILITIES**

"Josephine County Right to Life", is to manage the annual "Right to Life" parade, on 6th Street, in Grants Pass, on 01/22/2017.

**SPECIAL PROVISIONS (FOR MORE SPACE ATTACH ADDITIONAL SHEETS)**

- TRAFFIC CONTROL REQUIRED  YES [OAR 734-55-025(6)]  NO - OPEN CUTTING OF PAVED OR SURFACED AREAS ALLOWED?  YES [OAR 734-55-100(2)]  NO [OAR 734-55-100(1)]
- ◆ **AT LEAST 48 HOURS BEFORE BEGINNING WORK, THE APPLICANT OR HIS CONTRACTOR SHALL NOTIFY THE DISTRICT REPRESENTATIVE AT TELEPHONE NUMBER: (541) 774-6360**
  - ◆ **OR FAX A COPY OF THIS PAGE TO THE DISTRICT OFFICE AT: N/A SPECIFY TIME AND DATE IN THE SPACE BELOW.**
  - ◆ **A COPY OF THIS PERMIT AND ALL ATTACHMENTS SHALL BE AVAILABLE AT THE WORK AREA DURING CONSTRUCTION.**
  - ◆ **ATTENTION: Oregon Law requires you to follow rules adopted by the Oregon Utility Notification Center. Those rules are set forth in OAR 952-001-0010 through OAR 952-001-0090. You may obtain copies of the rules by calling the center at (503) 232-1987. CALL BEFORE YOU DIG 1-800-332-2344**

**COMMENTS - ODOT USE ONLY**

Permit holder to manage the above described event.

All traffic control must meet MUTCD and State standards. Traffic control

IF THE PROPOSED APPLICATION WILL AFFECT THE LOCAL GOVERNMENT, THE APPLICANT SHALL ACQUIRE THE LOCAL GOVERNMENT OFFICIAL'S SIGNATURE BEFORE ACQUIRING THE DISTRICT MANAGER'S SIGNATURE.

LOCAL GOVERNMENT OFFICIAL SIGNATURE <b>X</b>		TITLE	DATE
APPLICANT SIGNATURE <b>X</b>	APPLICATION DATE 12-12-16	TITLE	TELEPHONE NO.
When this application is approved by the Department, the applicant is subject to, accepts and approves the terms and provisions contained and attached; and the terms of Oregon Administrative Rules, Chapter 734, Division 55, which is by this reference made a part of this permit.		DISTRICT MANAGER OR REPRESENTATIVE <b>X</b>	APPROVAL DATE 12/09/2016



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/2/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> UFFELMAN INSURANCE PO Box 18 Mill City, OR 97360		<b>CONTACT NAME:</b> PHONE (503) 897-3924 FAX (503) 897-4705 E-MAIL ADDRESS: Uffelman@ard.com	
<b>INSURED</b> OREGON RIGHT TO LIFE, INC. OREGON RIGHT TO LIFE EDUCATION FOUNDATION 4935 RIVER RD N SALEM, OR 97303 503-463-6563		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: LAURENCE NORTHWEST INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR. LTR.	TYPE OF INSURANCE	MODEL YEAR	YEAR	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> ISO-SUBJECT <input type="checkbox"/> LOC OTHER			01 CI 627671	08-27-16	08-27-17	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea. occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/>			01 CI 627671	08-27-16	08-27-17	COMBINED SINGLE LIMIT (Ea. accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	NON OWNED AUTO PHYSICAL DAMAGE			01 CI 627671	08-27-16	08-27-17	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 PARADE; 6TH AND B STREETS GRANTS PASS, OREGON  
 ADDITIONAL INSURED: O.D.O.T

<b>CERTIFICATE HOLDER</b> OREGON DEPT OF TRANSPORTATION 100 ANTELOPE RD WHITE CITY, OR 97503	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
12/2/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. (If SUBROGATION IS WAIVED, subject to the same fact and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s)).

**PRODUCER**

**UFFELMAN INSURANCE**  
PO BOX 18  
MILL CITY, OR 97360

**INSURER**

**OREGON RIGHT TO LIFE, INC.**  
OREGON RIGHT TO LIFE EDUCATION FOUNDATION  
4335 RLYER RD N  
SALEM, OR 97303  
503-463-8553

**AGENT**

PHONE NO: (503) 897-2324  
FAX NO: (503) 897-6705  
ADDRESS: UFFELMAN@UFI.COM

**INSURER A**

**ZIBERTY NORTHWEST**

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

**COVERAGES**

**CERTIFICATE NUMBER:**

01 CI 527671

**REVISION NUMBER:**

08-27-16 08-27-17

**DESCRIPTION OF OPERATING VEHICLES (ACORD 151, Additional Business Entities, may be attached if more than is required).**

PARADE: 1-22-17 6TR AND 8 STREETS, GRANTS PASS, OREGON

**TYPE OF INSURANCE**

COMMERCIAL GENERAL LIABILITY

CLAM-MADE  OCCUR

LEVEL AGGREGATE LIMIT APPLIES PER:

POLICY  POLY  LOC

OTHER:

**INSURABLE LIABILITY**

ANY AUTO

OWNED

AUTO

NON-OWNED

HISS AUTO

AUTO

EXCESS LAG  OCCUR

DED  INTENTIONS

WORKERS COMPENSATION

AND EMPLOYERS LIABILITY

OFFICERS/GOVERNOR'S LIABILITY

TYPE OF OPERATIONS:

DESCRIPTION OF OPERATIONS SHOW

01 CI 527671

08-27-16 08-27-17

**CERTIFICATE HOLDER**

**CITY OF GRANTS PASS**  
101 NW A STREET  
GRANTS PASS, OR 97536

**CANCELLATION**

IF ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE POLICY TERM EXPIRES, THE POLICY WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
*Julie W. Helmer*

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## Street Closure Petitioner Form

### SIGNATURES AND ADDRESSES OF ALL PETITIONERS

The attached map shows the street(s), day and time of the street(s) we would like to close for our event. Please sign below and check either YES or NO. YES would indicate that you are willing to close the street for the day. NO would indicate that you are opposed to this idea.

One Signature per Business/Household from 75% of Business/Residents on the Street is Required for Approval.

(Use Additional Sheets if Necessary)

#### PLEASE REVIEW DATES ON FRONT OF APPLICATION BEFORE SIGNING THE PETITION

Number of Businesses or Houses on Street	6	Number of Vacant Businesses/Houses on Street	1	Number of Signatures	4
--	---	--	---	----------------------	---

#### PLEASE PRINT AND SIGN LEGIBLY WHEN COMPLETING INFORMATION BELOW

Name	Signature	Address	Yes	No
1. Angela Chandler		121 Actec 6P	✓	
2. Rev. Richard Foss		132 NE 'B' St.		✓
3. Jackie Wiegand		525 6th St.	✓	
4. B&7 wellness center		524 NE 7th St.	✓	
5. Ashley Varian		131 NE B Street	✓	
6. vacant		137 NE B Street		
7.				
8.				
9.				
10.				
11.				
12.				
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29.				
30.				

**RESOLUTION NO.**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS APPROVING THE STREET CLOSURE OF 'B' STREET FOR THE MARCH FOR LIFE EVENT.**

**WHEREAS:**

1. The Josephine County Right to Life group will be conducting its March for Life event; and
2. The adjoining property owners are supportive of the street closure.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Grants Pass the City Manager is authorized to approve the closure of 'B' Street on Sunday, January 22, 2017, between 1 p.m. and 2 p.m.

**EFFECTIVE DATE** of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

**ADOPTED** by the Council of the City of Grants Pass, Oregon, in regular session this 4<sup>th</sup> day of January 2017.

**SUBMITTED** to and \_\_\_\_\_ by the Mayor of the City of Grants Pass, Oregon, this \_\_\_\_ day of January 2017 to be effective on the date indicated as adopted by the City Council.

\_\_\_\_\_  
Darin Fowler, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen Frerk, City Recorder

Date submitted to Mayor: \_\_\_\_\_

Approved as to Form, Mark Bartholomew, City Attorney \_\_\_\_\_  




Item: Motion approving the addition of two supervisory full-time positions in the Public Safety Police Division in FY'17.

Date: January 4, 2017

---

SUBJECT AND SUMMARY:

This motion increases the FTE (Full Time Equivalent) staffing in the Police Division by two supervisory positions: one Patrol Lieutenant and one Narcotics Task Force Sergeant.

---

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **KEEP CITIZENS SAFE** by taking a more active role in the Narcotics Task Force and assigning the proper span of supervisory control for the Patrol Division.

---

CALL TO ACTION SCHEDULE:

Call to action schedule: January 4, 2017 (however there is no firm date required for this action)

---

BACKGROUND:

The City Council held a workshop on December 12, 2016, to discuss the benefits of adding two supervisory positions in the Public Safety Police Division. One position would be a Patrol Lieutenant and the other is a Narcotics Task Force Sergeant.

In 1990, Grants Pass Department of Public Safety Police Division (GPDPS) had one Chief, one Captain, and three Lieutenants, for a total of five overseeing the Police, Records, and 911 Communication Center. The Department was half of its current size and the City was less than half the current size and population. Today, GPDPS (police) has one Chief, one Deputy Chief, and two Lieutenants. Public Safety's span of control is currently stretched in the Police Division. Staff reviewed administrative/supervisory control structures in seven of our peer Cities in Oregon (both slightly larger and slightly smaller cities) and Grants Pass would still be at the bottom of the administration/supervisory staffing numbers after the addition of these two new supervisory positions compared to our peers.

Police services in 1990 were Patrol, Detectives, Records, 911 Dispatch, and Crime Prevention. Police services today are as follows: Patrol, Detectives, Records, 911 Dispatch, Crime Prevention, R.A.D.E., SWAT, Crisis Negotiations, Nuisance Intervention Team, School Resource Officer, School Marshals, Crime Analyst, Internal Affairs, Accreditation, Citizen Public Safety Academy, C.I.T. (mentally ill response), Traffic Team, Code Enforcement, Community Service Officers, Sobering Centers, Mobile Kitchen, Vagrancy, and other outreach programs.

---

ITEM: 3.c. MOTION APPROVING THE ADDITION OF TWO SUPERVISORY FULL-TIME POSITIONS IN THE PUBLIC SAFETY POLICE DIVISION IN FY'17.

Staff Report (continued):

The Rogue Area Drug Enforcement (RADE) Sergeant anticipates the need to add a supervisor in June with potential cuts to Oregon State Police's (OSP) participation on the task force. The Governor's current budget calls for the removal of all OSP narcotics detectives throughout the State. This position would give us more focused enforcement of drug offenses, especially in the City, which is the biggest reason for this staffing recommendation.

The recommended addition of a Patrol Lieutenant helps bring the supervisory span of control in the Police Division to a more manageable workload and helps balance the necessary supervisory and management tasks among the Public Safety Command Staff.

Consistent with past practice, Public Safety is currently funded almost entirely through property taxes (all property taxes in the City's General Fund are either dedicated or legally restricted for Public Safety operations). As the City's population and assessed value grow, Public Safety staffing typically grows at a similar rate in order to maintain the level of safety services. Growth in property tax revenue and assessed values in recent years has been sufficient to cover current staffing levels, plus this staffing change recommendation, and keep the Public Safety and General Fund budget balanced and within financial policy recommendations. There will be a minimal cost implication for the current fiscal year, and the estimated full cost for future fiscal years is detailed in the cost implication section below.

This action does not necessitate a Council resolution because it does not adjust the total budget for the Police Division this year and does not create any new job titles or new job classifications. Therefore a motion is sufficient for Council to acknowledge this FTE change and to direct staff to begin the hiring process for the new positions. Certain temporary staffing vacancies already experienced in the Police Division in the current fiscal year will more than offset the slightly higher cost of filling these additional positions for the second half of Fiscal Year 2017 (year ended June 30, 2017).

---

COST IMPLICATION:

Revenue Source: General Fund property taxes (all property taxes dedicated or restricted to Public Safety divisions)

There will be a minimal cost in FY'17 because these supervisory positions are expected to be filled by internal candidates. However, in future fiscal years the full salary/benefit cost of a Police Lieutenant is estimated at \$146,104 and the full salary/benefit cost of a Police Sergeant is estimated at \$130,725. Each of these additional Police positions will also require a purchase of a used, unmarked police vehicle at a cost of approximately \$26,000 each.

---

Staff Report (continued):

ALTERNATIVES:

1. Council can approve the motion to begin the hiring process for the two new positions;
  2. Council can amend the motion to request staff make these supervisory police FTE additions beginning next fiscal year;
  3. Council can amend the motion to approve only one of the two positions; or
  4. Council could deny the request for additional Police positions at this time.
- 

RECOMMENDED ACTION:

Staff recommends the Council approve two additional Police supervisory positions in FY'17.

---

POTENTIAL MOTION:

I move to approve the addition of two supervisory full-time positions in the Public Safety Police Division in Fiscal Year 2017.



Item: Motion acknowledging the receipt of the monthly and quarterly financial reports for the quarter ending September 2016.

Date: January 4, 2017

---

SUBJECT AND SUMMARY:

Monthly and quarterly financial reports are prepared and acknowledged by Council to convey information about the City's budget and current financial condition.

---

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by ensuring financial records and system are effective and that Council has the opportunity to access the City's financial information.

---

CALL TO ACTION SCHEDULE:

N/A

---

BACKGROUND:

A summary monthly report and a more detailed quarterly report are prepared to convey information about the City's budget, the current financial condition, and seasonal or unique financial transactions throughout the year for the various funds of the City.

---

COST IMPLICATION:

None.

---

RECOMMENDED ACTION:

It is recommended the Council acknowledge the receipt of the monthly and quarterly financial reports for September 2016.

---

POTENTIAL MOTION:

I move to acknowledge the monthly and quarterly financial reports.

---

ITEM: 3.d. MOTION ACKNOWLEDGING RECEIPT OF THE MONTHLY AND QUARTERLY FINANCIAL REPORTS FOR THE QUARTER ENDING SEPTEMBER 2016.

**CITY OF GRANTS PASS**  
**MONTHLY & QUARTERLY FINANCIAL REPORT**  
**July through September 2016**  
**Discussion & Analysis**



As September marks the end of a quarter, attached in this month's financial report package are the City's monthly and quarterly reports as follows:

**Quarterly Reports:**

- Monthly Financial Reports for July, August, and September 2016 (by % of prorated budget) – also shows beginning and ending budgetary fund balances
- Expanded Year-To-Date Revenue Summary by Program/Activity (by % of annual budget) – shows the revenues by category in each fund or division
- Expanded Year-To-Date Expenditure Summary by Program/Activity (by % of annual budget) – shows the expenditures by category in each fund or division
- Quarterly Capital Fund and Capital Project Report
- Investment Summary

In reviewing the monthly reports, since this is a prorated budget variance report any variances significantly different from 100% would imply either seasonality or true variances. The quarterly reports are budget variance reports by the percentage of the annual budget. Therefore in reviewing the quarterly reports any budget variances significantly different from 25% would imply seasonal considerations or true variances.

**Revenues**

The majority of the general fund revenues are either seasonal or come in on a quarterly basis right after the end of each quarter. Many types of franchise taxes and revenue sharing amounts are typically posted a month or a quarter in arrears except at fiscal year-end, and most of the property tax revenue comes in during November and December.

Property taxes are by far the largest revenue source for the General Fund, and provide the bulk of the funding dedicated to the Public Safety divisions. The City recently received the 2016 assessment report from Josephine County which showed a change to assessed values for the Fiscal Year ending June 30, 2017 almost exactly as projected during last year's budget process. The total assessed value increase for the current fiscal year was 3.7% which is the same as the amount projected in the budget, which means the main revenue source for Public Safety divisions is on track this year. Approximately 2.2% of the increase was due to new construction and about 1.5% was due to an increase in assessed values on existing properties.

Revenues in the Building Division are a key indicator of the level of property development happening in the City and a key statistic we review on a quarterly basis. And the first quarter of fiscal 2017 showed a continued strong amount of activity in building compared to budget. As of September, the Building Division had already achieved 39.7% of its total revenue budget for the full fiscal year. This pace may not keep up for the rest of the year, but there is a significant amount of work still in the pipeline for this year.

The Water Fund revenue is running high (129% of the prorated budget) due to just ending the peak season of billing and the season of higher water use. Utility user charges for services revenues are all meeting or exceeding prorated budgets for the first quarter of the year.

For many internal service funds, revenue for month/year for many funds will be close to the prorated budget amounts or 25% of annual amounts for this quarter due to charging out for services at even increments throughout the year. Standard monthly charges happen throughout the year for the Administrative Services Fund, the Garage and Equipment Replacement Funds, the Information Technology Fund, the Community Development Management Fund, the General Insurance Fund, and the Property Management Fund. The Engineering Fund has a mix of fixed charges and variable charges based on capital project activity and development activity. The Workers Compensation Insurance Fund and Health Insurance Fund also assess charges regularly throughout the year based on the payroll cycle.

## **Expenditures**

The expanded quarterly expenditure report is organized in a manner very similar to the way the budget is legally adopted and appropriated (by department or division in most cases). Certain divisions such as Water Treatment and the Aquatic Services division (part of the parks and recreation budget) just ended one of its busier seasons of the year and spending will likely slow down slightly for the next 6 months. Extra part-time and/or seasonal help is used in Parks, Water, and other departments during the summer months each year. While a few divisions look like they might be trending slightly above the prorated budgeted expenditures on the monthly report or are above 25% of the budget used in the expanded quarterly reports, these are largely seasonal trends that will slow down or not be reoccurring for the rest of the fiscal year.

It's also important to remember when looking at the expanded quarterly expenditure report that capital project funds only budget for "capital outlay" line item expenditures, but as projects move forward the expenditures are posted in a variety of expenditure categories such as supplies or contractual services. Looking at the total expenditures versus budget in the capital project funds is a better way of reviewing expenditure activities for this type of fund. Also the quarterly expenditure budget to actual report shows encumbrances, which are contract expenditures that have been committed to for later in the year but not yet paid. This makes the actual compared to budget slightly higher on a percentage of budget spent term. Last but not least, most budgeted transfers from the operating funds to capital project funds (recorded as expenditures)

have also been recorded for the year. There are no operating divisions that are truly trending above budget when factoring in seasonality, encumbrances, and the transfers.

### **Budget Adjustments and Other Fiscal Activity for FY'17**

There were no budget adjustments made during the first quarter of FY'17.

Annual Financial Audit: The City's annual financial audit was completed during November and December, and the City issued the Comprehensive Annual Financial Report (CAFR) shortly after completion of the audit in December.

We hope this discussion and analysis provided some insight into the City financial activities. Should you have additional comments or questions please feel free to contact the Finance Department.

Jay Meredith, CPA  
Finance Director  
phone: 541-450-6021

City of Grants Pass  
101 NW A Street  
Grants Pass, OR 97526  
[www.GrantsPassOregon.gov](http://www.GrantsPassOregon.gov)



**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

July 31, 2016

*unaudited Budget to Actuals*

ANNUAL BUDGET	July BUDGET	July ACTUAL ***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL ***	% OF YEAR-TO-DATE BUDGET
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<b>General Fund:</b>						
<b>Revenues</b>						
Beginning Balance	\$ 11,568,670			\$ 11,568,670	\$ 13,339,337	
Property Tax	\$ 17,312,215	\$ 1,442,685	0%	\$ 1,442,685	\$ -	0%
Franchise & Other Taxes	\$ 3,368,530	\$ 280,711	74%	\$ 280,711	\$ 208,785	74%
Licenses & Permits	\$ 364,000	\$ 30,333	134%	\$ 30,333	\$ 40,760	134%
Inter-Governmental & Grants	\$ 1,730,300	\$ 144,192	32%	\$ 144,192	\$ 45,831	32%
Fees & Charges for Service	\$ 1,991,850	\$ 165,988	117%	\$ 165,988	\$ 194,040	117%
Interest Income (misc)	\$ 86,000	\$ 7,167	79%	\$ 7,167	\$ 5,652	79%
Other Revenue	\$ 183,925	\$ 15,327.08	61%	\$ 15,327	\$ 9,381	61%
Transfers	\$ 1,356,300	\$ 113,025	0%	\$ 113,025	\$ -	0%
<b>TOTAL RESOURCES</b>	<b>\$ 37,961,790</b>	<b>\$ 2,199,427</b>	<b>23%</b>	<b>\$ 13,768,097</b>	<b>\$ 13,843,786</b>	<b>101%</b>

<b>Expenditures</b>						
Council and General Operations	\$ 1,623,568	\$ 135,297	32%	\$ 135,297	\$ 42,974	32%
Public Safety	\$ 19,653,890	\$ 1,637,824	82%	\$ 1,637,824	\$ 1,337,984	82%
Parks & Recreation	\$ 2,162,781	\$ 180,232	58%	\$ 180,232	\$ 104,491	58%
Community Development	\$ 1,410,865	\$ 117,572	74%	\$ 117,572	\$ 86,690	74%
Economic Dev/Tourism/Downtown Dev.	\$ 1,075,227	\$ 89,602	116%	\$ 89,602	\$ 104,106	116%
Transfers out	\$ 2,110,500	\$ 175,875	978%	\$ 175,875	\$ 1,720,000	978%
Contingency & Ending Balance (Budgetary)	\$ 9,009,988			\$ 9,009,988	\$ 9,475,418	
Ending Balance Building (Budgetary Basis)	\$ 914,971			\$ 914,971	\$ 972,123	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 37,961,790</b>	<b>\$ 2,336,403</b>	<b>145%</b>	<b>\$ 12,261,362</b>	<b>\$ 13,843,786</b>	

Fund Balance End of Period GAAP Basis (Includes Interfund Loans Out \$1,460,000) \$ 11,907,541

<b>Transient Room Tax:</b>						
Beginning Balance	\$ 168,500			\$ 168,500	\$ 216,958	
Revenues	\$ 1,464,200	\$ 122,017	192%	\$ 122,017	\$ 234,015	192%
Expenditures	\$ 10,900	\$ 908	69%	\$ 908.33	\$ 625	69%
Transfers out	\$ 1,571,800	\$ 130,983	0%	\$ 130,983	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 50,000			\$ 50,000	\$ 450,348	Budgetary Balance**

CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT  
July 31, 2016

*unaudited Budget to Actuals*

	ANNUAL BUDGET	July BUDGET	July ACTUAL ***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL ***	% OF YEAR- TO-DATE BUDGET
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<b>Street Utility:</b>							
Beginning Balance	\$	1,310,749	\$	1,310,749	\$	1,333,200	
Revenues	\$	3,062,044	\$	255,170	\$	79,833	31%
Transfers in	\$	385,500	\$	32,125	\$	-	0%
Expenditures	\$	2,386,224	\$	198,852	\$	110,448	56%
Transfers out	\$	1,665,000	\$	138,750	\$	979,156	706%
Ending Balance/Contingency (Budgetary)	\$	707,069	\$	707,069	\$	323,429	Budgetary Balance**

<b>CD Block Grant / HUD:</b>							
Beginning Balance	\$	939,000	\$	939,000	\$	958,040	
Revenues	\$	410,100	\$	34,175	\$	489	1%
Expenditures	\$	875,000	\$	72,917	\$	-	0%
Ending Balance/Contingency (Budgetary)	\$	474,100	\$	474,100	\$	958,529	Budgetary Balance**

<b>Debt Service, Gen Obligation and Bancroft:</b>							
Beginning Balance	\$	76,850	\$	76,850	\$	166,548	
Revenues	\$	3,291,600	\$	274,300	\$	805	0%
Expenditures	\$	1,303,100	\$	108,592	\$	833	1%
Transfers out	\$	2,000,000	\$	166,667	\$	-	0%
Ending Balance/Contingency (Budgetary)	\$	65,350	\$	65,350	\$	166,520	Budgetary Balance**

<b>Transportation Capital Projects:</b>							
Beginning Balance	\$	3,527,577	\$	3,527,577	\$	4,522,778	
Revenues	\$	1,956,750	\$	163,063	\$	102,864	63%
Transfers in	\$	2,015,000	\$	167,917	\$	1,329,156	792%
Expenditures	\$	7,469,327	\$	622,444	\$	24,763	4%
Transfers out	\$	30,000	\$	2,500	\$	30,000	1200%
Ending Balance/Contingency (Budgetary)	\$	-	\$	-	\$	5,900,035	Budgetary Balance**

CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT

July 31, 2016

unaudited Budget to Actuals

	ANNUAL BUDGET	July BUDGET	July ACTUAL ***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL ***	% OF YEAR-TO-DATE BUDGET
<b>Solid Waste and Capital Projects:</b>							
Beginning Balance	\$ 1,574,087				\$ 1,574,087	\$ 1,577,659	
Revenues	\$ 696,310	\$ 58,026	\$ 3,054	5%	\$ 58,026	\$ 3,054	5%
Transfers in	\$ 5,000	\$ 417	\$ -	0%	\$ 417	\$ -	0%
Expenditures	\$ 2,013,565	\$ 167,797	\$ 73,248	44%	\$ 167,797	\$ 73,248	44%
Transfers out	\$ 29,000	\$ 2,417	\$ -	0%	\$ 2,417	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 232,832				\$ 232,832	\$ 1,507,465	Budgetary Balance**
<b>Storm Drain and Capital Projects:</b>							
Beginning Balance	\$ 200,058				\$ 200,058	\$ 355,069	
Revenues	\$ 25,500	\$ 2,125	\$ 10,655	501%	\$ 2,125	\$ 10,655	501%
Transfers in	\$ 80,000	\$ 6,667	\$ 80,000	1200%	\$ 6,667	\$ 80,000	1200%
Expenditures	\$ 305,558	\$ 25,463	\$ 320	1%	\$ 25,463	\$ 320	1%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 445,404	Budgetary Balance**
<b>Land and Buildings Capital Projects:</b>							
Beginning Balance	\$ 4,054,575				\$ 4,054,575	\$ 4,672,622	
Revenues	\$ 5,310,626	\$ 442,552	\$ 24,828	6%	\$ 442,552	\$ 24,828	6%
Transfers in	\$ 4,018,500	\$ 334,875	\$ 1,220,000	364%	\$ 334,875	\$ 1,220,000	364%
Expenditures	\$ 13,383,701	\$ 1,115,308	\$ 36,007	3%	\$ 1,115,308	\$ 36,007	3%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 5,881,443	Budgetary Balance**
<b>Wastewater Fund:</b>							
Beginning Balance	\$ 2,528,197				\$ 2,528,197	\$ 2,773,126	
Revenues	\$ 6,230,150	\$ 519,179	\$ 502,650	97%	\$ 519,179	\$ 502,650	97%
Expenditures	\$ 4,493,408	\$ 374,451	\$ 190,888	51%	\$ 374,451	\$ 190,888	51%
Transfers out	\$ 3,143,300	\$ 261,942	\$ 2,100,000	802%	\$ 261,942	\$ 2,100,000	802%
Ending Balance/Contingency (Budgetary)	\$ 1,121,639				\$ 1,121,639	\$ 984,888	Budgetary Balance**
<b>Wastewater Capital Projects:</b>							
Beginning Balance	\$ 4,974,389				\$ 4,974,389	\$ 6,721,888	
Revenues	\$ 200,000	\$ 16,667	\$ 46,972	282%	\$ 16,667	\$ 46,972	282%
Transfers in	\$ 3,248,300	\$ 270,692	\$ 2,205,000	815%	\$ 270,692	\$ 2,205,000	815%
Expenditures	\$ 8,422,699	\$ 701,891	\$ 9,840	1%	\$ 701,891	\$ 9,840	1%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 8,964,020	Budgetary Balance**

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

July 31, 2016

*unaudited Budget to Actuals*

	<b>ANNUAL BUDGET</b>	<b>July BUDGET</b>	<b>July ACTUAL ***</b>	<b>% OF MONTH BUDGET</b>	<b>YEAR- TO-DATE BUDGET</b>	<b>YEAR- TO-DATE ACTUAL ***</b>	<b>% OF YEAR- TO-DATE BUDGET</b>
<b>Water Fund:</b>							
Beginning Balance	\$ 2,535,517				\$ 2,535,517	\$ 2,386,840	
Revenues	\$ 6,593,764	\$ 549,480	\$ 682,192	124%	\$ 549,480	\$ 682,192	124%
Expenditures	\$ 4,464,918	\$ 372,077	\$ 202,564	54%	\$ 372,077	\$ 202,564	54%
Transfers out	\$ 3,560,000	\$ 296,667	\$ 1,800,000	607%	\$ 296,667	\$ 1,800,000	607%
Ending Balance/Contingency (Budgetary)	\$ 1,104,363				\$ 1,104,363	\$ 1,066,468	Budgetary Balance**
<b>Water Capital Projects:</b>							
Beginning Balance	\$ 5,433,007				\$ 5,433,007	\$ 7,395,987	
Revenues	\$ 167,000	\$ 13,917	\$ 48,084	346%	\$ 13,917	\$ 48,084	346%
Transfers in	\$ 3,655,000	\$ 304,583	\$ 1,895,000	622%	\$ 304,583	\$ 1,895,000	622%
Expenditures	\$ 9,255,007	\$ 771,251	\$ 3,168	0%	\$ 771,251	\$ 3,168	0%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 9,335,903	Budgetary Balance**
<b>Vehicle Maintenance</b>							
Beginning Balance	\$ 311,970				\$ 311,970	\$ 413,172	
Revenues	\$ 687,982	\$ 57,330	\$ 55,621	97%	\$ 57,330	\$ 55,621	97%
Loan	\$ 554,000	\$ 46,167	\$ -	0%	\$ 46,167	\$ -	0%
Expenditures	\$ 962,020	\$ 80,168	\$ 41,575	52%	\$ 80,168	\$ 41,575	52%
Transfers out	\$ 554,000	\$ 46,167	\$ -	0%	\$ 46,167	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 37,912				\$ 37,912	\$ 427,218	Budgetary Balance**
<b>Vehicle &amp; Equipment Replacement</b>							
Beginning Balance	\$ 3,598,000				\$ 3,598,000	\$ 3,757,073	
Revenues	\$ 543,422	\$ 45,285	\$ 44,498	98%	\$ 45,285	\$ 44,498	98%
Expenditures	\$ 1,343,200	\$ 111,933	\$ 24,065	21%	\$ 111,933	\$ 24,065	21%
Ending Balance/Contingency (Budgetary)	\$ 2,798,222				\$ 2,798,222	\$ 3,777,506	Budgetary Balance**
<b>Information Technology:</b>							
Beginning Balance	\$ 199,128				\$ 199,128	\$ 198,597	
Revenues	\$ 881,600	\$ 73,467	\$ 73,403	100%	\$ 73,467	\$ 73,403	100%
Expenditures	\$ 824,102	\$ 68,675	\$ 83,112	121%	\$ 68,675	\$ 83,112	121%
Ending Balance/Contingency (Budgetary)	\$ 256,626				\$ 256,626	\$ 188,888	Budgetary Balance**

CITY OF GRANTS PASS  
**MONTHLY FINANCIAL REPORT**

July 31, 2016

unaudited Budget to Actuals

ANNUAL BUDGET	July BUDGET	July ACTUAL ***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL ***	% OF YEAR-TO-DATE BUDGET
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<b>Property Management:</b>						
Beginning Balance	\$ 279,732			\$ 279,732	\$ 414,015	
Revenues	\$ 719,391	\$ 59,949	95%	\$ 59,949	\$ 57,215	95%
Expenditures	\$ 725,023	\$ 60,419	72%	\$ 60,419	\$ 43,279	72%
Transfers out	\$ 40,000	\$ 3,333	1200%	\$ 3,333	\$ 40,000	1200%
Ending Balance/Contingency (Budgetary)	\$ 234,100			\$ 234,100	\$ 387,951	Budgetary Balance**

<b>Engineering:</b>						
Beginning Balance	\$ 462,421			\$ 462,421	\$ 941,549	
Revenues	\$ 962,200	\$ 80,183	93%	\$ 80,183	\$ 74,564	93%
Expenditures	\$ 1,007,302	\$ 83,942	64%	\$ 83,942	\$ 54,081	64%
Ending Balance/Contingency (Budgetary)	\$ 417,319			\$ 417,319	\$ 962,032	Budgetary Balance**

<b>Community Dev. Management:</b>						
Beginning Balance	\$ 147,879			\$ 147,879	\$ 119,283	
Revenues	\$ 1,027,258	\$ 85,605	95%	\$ 85,605	\$ 81,226	95%
Expenditures	\$ 1,044,722	\$ 87,060	128%	\$ 87,060	\$ 111,411	128%
Ending Balance/Contingency (Budgetary)	\$ 130,415			\$ 130,415	\$ 89,098	Budgetary Balance**

<b>Insurance Funds &amp; PERS Reserve Funds:</b>						
Beginning Balance	\$ 4,101,220			\$ 4,101,220	\$ 4,099,922	
Revenues	\$ 1,307,072	\$ 108,923	143%	\$ 108,923	\$ 155,684	143%
Expenditures	\$ 1,092,049	\$ 91,004	614%	\$ 91,004	\$ 558,961	614%
Ending Balance/Contingency (Budgetary)	\$ 4,316,243			\$ 4,316,243	\$ 3,696,645	Budgetary Balance**

<b>Administrative Services Fund:</b>						
Beginning Balance	\$ 1,029,846			\$ 1,029,846	\$ 1,129,278	
Revenues	\$ 3,540,037	\$ 295,003	95%	\$ 295,003	\$ 278,924	95%
Expenditures	\$ 3,600,392	\$ 300,033	80%	\$ 300,033	\$ 241,415	80%
Transfers out	\$ 60,000	\$ 5,000	1200%	\$ 5,000	\$ 60,000	1200%
Ending Balance/Contingency (Budgetary)	\$ 909,491			\$ 909,491	\$ 1,106,787	Budgetary Balance**

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

July 31, 2016

*unaudited Budget to Actuals*

<b>ANNUAL BUDGET</b>	<b>July BUDGET</b>	<b>July ACTUAL ***</b>	<b>% OF MONTH BUDGET</b>	<b>YEAR- TO-DATE BUDGET</b>	<b>YEAR- TO-DATE ACTUAL ***</b>	<b>% OF YEAR- TO-DATE BUDGET</b>
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<b>Jos. County/City of GP Solid Waste Agency:</b>						
Beginning Balance	\$ 2,526,129			\$ 2,526,129	\$ 2,201,833	
Revenues	\$ 340,770	\$ 28,398	\$ 64,318	226%	\$ 28,398	\$ 64,318
Expenditures	\$ 464,600	\$ 38,717	\$ 1,850	5%	\$ 38,717	\$ 1,850
Ending Balance/Contingency (Budgetary)	\$ 2,402,299				\$ 2,402,299	\$ 2,264,301
						Budgetary Balance**

\* Budget revenues exclude beginning balances. Budget expenditures exclude contingencies and ending balances.

\*\* Budgetary Balance refers to total fund balance excluding capital assets, long-term debt, and interfund loans.

\*\*\* Actual columns represents the expenditures and revenues received in the month for the current fiscal year. Depending on the program these results may run approximately 1/2 month behind given the fiscal year-end accruals that will be recorded at the end of each fiscal year. For the months of August-May month-to-date results are fairly representative of a typical month (barring seasonality issues and a handful of revenue items received in August). At fiscal year-end, any revenues due at June 30th received by August 31st in Governmental Funds will be recognized as revenue in the prior fiscal year. In this same manner, all expenditures due at June 30th (which are generally paid by July 31st) are also recorded to the prior fiscal year. Thus the July and August report may not reflect a typical month and the June report will have higher than average revenues and expenditures.

<b>Investments:</b>			
		Average Yield	
Oregon State LGIP	\$ 39,794,916	0.88%	
Bank Savings & Money Market	\$ 211,731	0.10%	
Federal Government Bonds	\$ 10,998,734	1.20%	
Bank Time Deposits	\$ 7,264,590	1.17%	
<b>TOTAL</b>	<b>\$ 58,269,972</b>	<b>0.98%</b>	<b>Overall Average</b>

<b>Debt Outstanding:</b>			
		Public Safety General Obl. Bonds	\$ 2,875,000
		City Wastewater Utility and RSSSD - 2009 Refunding Bonds	\$ 2,910,000
		City Water General Obl. Bonds	\$ 3,490,000
		Total Non-Bonded Debt	\$ -
		<b>TOTAL</b>	<b>\$ 9,275,000</b>
		Bonded Debt % of Legal Limit (est.)	2.81%

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

August 31, 2016

*unaudited Budget to Actuals*

	ANNUAL BUDGET		August ACTUAL ***		% OF MONTH BUDGET		YEAR-TO-DATE BUDGET		YEAR-TO-DATE ACTUAL ***		% OF YEAR-TO-DATE BUDGET	
<b>General Fund:</b>												
<b>Revenues</b>												
Beginning Balance	\$	11,568,670					\$	11,568,670	\$	13,339,337		
Property Tax	\$	17,312,215	\$	1,442,685	\$	-	\$	2,885,369	\$	-		0%
Franchise & Other Taxes	\$	3,368,530	\$	280,711	\$	71,252	\$	561,422	\$	280,037		50%
Licenses & Permits	\$	364,000	\$	30,333	\$	44,908	\$	60,667	\$	85,668		141%
Inter-Governmental & Grants	\$	1,730,300	\$	144,192	\$	51,461	\$	288,383	\$	97,292		34%
Fees & Charges for Service	\$	1,991,850	\$	165,988	\$	218,855	\$	331,975	\$	412,895		124%
Interest Income (misc)	\$	86,000	\$	7,167	\$	5,277	\$	14,333	\$	10,929		76%
Other Revenue	\$	183,925	\$	15,327.08	\$	3,768	\$	30,654	\$	13,149		43%
Transfers	\$	1,356,300	\$	113,025	\$	495,438	\$	226,050	\$	495,438		219%
<b>TOTAL RESOURCES</b>	\$	<b>37,961,790</b>	\$	<b>2,199,427</b>	\$	<b>890,959</b>	\$	<b>15,967,523</b>	\$	<b>14,734,745</b>		<b>92%</b>
<b>Expenditures</b>												
Council and General Operations	\$	1,623,568	\$	135,297	\$	46,064	\$	270,595	\$	89,038		33%
Public Safety	\$	19,653,890	\$	1,637,824	\$	1,350,768	\$	3,275,648	\$	2,688,752		82%
Parks & Recreation	\$	2,162,781	\$	180,232	\$	183,516	\$	360,464	\$	288,007		80%
Community Development	\$	1,410,865	\$	117,572	\$	101,080	\$	235,144	\$	187,770		80%
Economic Dev/Tourism/Downtown Dev.	\$	1,075,227	\$	89,602	\$	81,552	\$	179,205	\$	185,658		104%
Transfers out	\$	2,110,500	\$	175,875	\$	-	\$	351,750	\$	1,720,000		489%
Contingency & Ending Balance (Budgetary)	\$	9,009,988					\$	9,009,988	\$	8,581,925		
Ending Balance Building (Budgetary Basis)	\$	914,971					\$	914,971	\$	993,595		
<b>TOTAL REQUIREMENTS</b>	\$	<b>37,961,790</b>	\$	<b>2,336,403</b>	\$	<b>1,762,980</b>	\$	<b>14,597,764</b>	\$	<b>14,734,745</b>		
Fund Balance End of Period GAAP Basis (Includes Interfund Loans Out \$1,460,000) \$ 11,035,520												
<b>Transient Room Tax:</b>												
Beginning Balance	\$	168,500					\$	168,500	\$	216,958		
Revenues	\$	1,464,200	\$	122,017	\$	165,306	\$	244,033	\$	399,321		164%
Expenditures	\$	10,900	\$	908	\$	625	\$	1,816.67	\$	1,250		69%
Transfers out	\$	1,571,800	\$	130,983	\$	586,703	\$	261,967	\$	586,703		224%
Ending Balance/Contingency (Budgetary)	\$	50,000					\$	50,000	\$	28,326		Budgetary Balance**

CITY OF GRANTS PASS  
**MONTHLY FINANCIAL REPORT**

August 31, 2016

unaudited Budget to Actuals

	ANNUAL BUDGET	August BUDGET	August ACTUAL***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL***	% OF YEAR-TO-DATE BUDGET
<b>Street Utility:</b>							
Beginning Balance	\$ 1,310,749				\$ 1,310,749	\$ 1,333,200	
Revenues	\$ 3,062,044	\$ 255,170	\$ 251,771	99%	\$ 510,341	\$ 331,604	65%
Transfers in	\$ 385,500	\$ 32,125	\$ -	0%	\$ 64,250	\$ -	0%
Expenditures	\$ 2,386,224	\$ 198,852	\$ 156,761	79%	\$ 397,704	\$ 267,209	67%
Transfers out	\$ 1,665,000	\$ 138,750	\$ 8,521	6%	\$ 277,500	\$ 987,677	356%
Ending Balance/Contingency (Budgetary)	\$ 707,069				\$ 707,069	\$ 409,918	Budgetary Balance**
<b>CD Block Grant / HUD:</b>							
Beginning Balance	\$ 939,000				\$ 939,000	\$ 958,040	
Revenues	\$ 410,100	\$ 34,175	\$ 516	2%	\$ 68,350	\$ 1,005	1%
Expenditures	\$ 875,000	\$ 72,917	\$ 5,000	7%	\$ 145,833	\$ 5,000	3%
Ending Balance/Contingency (Budgetary)	\$ 474,100				\$ 474,100	\$ 954,045	Budgetary Balance**
<b>Debt Service, Gen Obligation and Bancroft:</b>							
Beginning Balance	\$ 76,850				\$ 76,850	\$ 166,548	
Revenues	\$ 3,291,600	\$ 274,300	\$ (450)	0%	\$ 548,600	\$ 355	0%
Expenditures	\$ 1,303,100	\$ 108,592	\$ 834	1%	\$ 217,183	\$ 1,667	1%
Transfers out	\$ 2,000,000	\$ 166,667	\$ -	0%	\$ 333,333	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 65,350				\$ 65,350	\$ 165,236	Budgetary Balance**
<b>Transportation Capital Projects:</b>							
Beginning Balance	\$ 3,527,577				\$ 3,527,577	\$ 4,522,778	
Revenues	\$ 1,956,750	\$ 163,063	\$ 42,370	26%	\$ 326,125	\$ 145,234	45%
Transfers in	\$ 2,015,000	\$ 167,917	\$ 8,521	5%	\$ 335,833	\$ 1,337,677	398%
Expenditures	\$ 7,469,327	\$ 622,444	\$ 855,829	137%	\$ 1,244,888	\$ 880,592	71%
Transfers out	\$ 30,000	\$ 2,500	\$ -	0%	\$ 5,000	\$ 30,000	600%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 5,095,097	Budgetary Balance**

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

August 31, 2016

*unaudited Budget to Actuals*

	<b>ANNUAL BUDGET</b>	<b>August BUDGET</b>	<b>August ACTUAL ***</b>	<b>% OF MONTH BUDGET</b>	<b>YEAR- TO-DATE BUDGET</b>	<b>YEAR- TO-DATE ACTUAL ***</b>	<b>% OF YEAR- TO-DATE BUDGET</b>
<b>Solid Waste and Capital Projects:</b>							
Beginning Balance	\$ 1,574,087				\$ 1,574,087	\$ 1,577,659	
Revenues	\$ 696,310	\$ 58,026	\$ 72,679	125%	\$ 116,052	\$ 75,733	65%
Transfers in	\$ 5,000	\$ 417	\$ -	0%	\$ 833	\$ -	0%
Expenditures	\$ 2,013,565	\$ 167,797	\$ 40,771	24%	\$ 335,594	\$ 114,019	34%
Transfers out	\$ 29,000	\$ 2,417	\$ -	0%	\$ 4,833	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 232,832				\$ 232,832	\$ 1,539,373	Budgetary Balance**
<b>Storm Drain and Capital Projects:</b>							
Beginning Balance	\$ 200,058				\$ 200,058	\$ 355,069	
Revenues	\$ 25,500	\$ 2,125	\$ 40,538	1908%	\$ 4,250	\$ 51,193	1205%
Transfers in	\$ 80,000	\$ 6,667	\$ -	0%	\$ 13,333	\$ 80,000	600%
Expenditures	\$ 305,558	\$ 25,463	\$ 4,889	19%	\$ 50,926	\$ 5,209	10%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 481,053	Budgetary Balance**
<b>Lands and Buildings Capital Projects:</b>							
Beginning Balance	\$ 4,054,575				\$ 4,054,575	\$ 4,672,622	
Revenues	\$ 5,310,626	\$ 442,552	\$ 14,023	3%	\$ 885,104	\$ 38,851	4%
Transfers in	\$ 4,018,500	\$ 334,875	\$ 91,265	27%	\$ 669,750	\$ 1,311,265	196%
Expenditures	\$ 13,383,701	\$ 1,115,308	\$ 59,219	5%	\$ 2,230,617	\$ 95,226	4%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 5,927,512	Budgetary Balance**
<b>Wastewater Fund:</b>							
Beginning Balance	\$ 2,528,197				\$ 2,528,197	\$ 2,773,126	
Revenues	\$ 6,230,150	\$ 519,179	\$ 578,118	111%	\$ 1,038,358	\$ 1,080,769	104%
Expenditures	\$ 4,493,408	\$ 374,451	\$ 259,068	69%	\$ 748,901	\$ 449,956	60%
Transfers out	\$ 3,143,300	\$ 261,942	\$ -	0%	\$ 523,883	\$ 2,100,000	401%
Ending Balance/Contingency (Budgetary)	\$ 1,121,639				\$ 1,121,639	\$ 1,303,939	Budgetary Balance**
<b>Wastewater Capital Projects:</b>							
Beginning Balance	\$ 4,974,389				\$ 4,974,389	\$ 6,721,888	
Revenues	\$ 200,000	\$ 16,667	\$ 38,797	233%	\$ 33,333	\$ 85,769	257%
Transfers in	\$ 3,248,300	\$ 270,692	\$ -	0%	\$ 541,383	\$ 2,205,000	407%
Expenditures	\$ 8,422,689	\$ 701,891	\$ 200,773	29%	\$ 1,403,782	\$ 210,613	15%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 8,802,044	Budgetary Balance**

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

August 31, 2016

*unaudited Budget to Actuals*

	<b>ANNUAL BUDGET</b>	<b>August BUDGET</b>	<b>August ACTUAL***</b>	<b>% OF MONTH BUDGET</b>	<b>YEAR-TO-DATE BUDGET</b>	<b>YEAR-TO-DATE ACTUAL***</b>	<b>% OF YEAR-TO-DATE BUDGET</b>
<b>Water Fund:</b>							
Beginning Balance	\$ 2,535,517				\$ 2,535,517	\$ 2,386,840	
Revenues	\$ 6,593,764	\$ 549,480	\$ 710,045	129%	\$ 1,098,961	\$ 1,392,237	127%
Expenditures	\$ 4,464,918	\$ 372,077	\$ 281,791	76%	\$ 744,153	\$ 484,355	65%
Transfers out	\$ 3,560,000	\$ 296,667	\$ -	0%	\$ 593,333	\$ 1,800,000	303%
Ending Balance/Contingency (Budgetary)	\$ 1,104,363				\$ 1,104,363	\$ 1,494,722	Budgetary Balance**
<b>Water Capital Projects:</b>							
Beginning Balance	\$ 5,433,007				\$ 5,433,007	\$ 7,395,987	
Revenues	\$ 167,000	\$ 13,917	\$ 38,859	279%	\$ 27,833	\$ 86,943	312%
Transfers in	\$ 3,655,000	\$ 304,583	\$ -	0%	\$ 609,167	\$ 1,895,000	311%
Expenditures	\$ 9,255,007	\$ 771,251	\$ 23,617	3%	\$ 1,542,501	\$ 26,785	2%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 9,351,145	Budgetary Balance**
<b>Vehicle Maintenance</b>							
Beginning Balance	\$ 311,970				\$ 311,970	\$ 413,172	
Revenues	\$ 687,962	\$ 57,330	\$ 55,507	97%	\$ 114,660	\$ 111,128	97%
Loan	\$ 554,000	\$ 46,167	\$ -	0%	\$ 92,333	\$ -	0%
Expenditures	\$ 962,020	\$ 80,168	\$ 60,391	75%	\$ 160,337	\$ 101,966	64%
Transfers out	\$ 554,000	\$ 46,167	\$ -	0%	\$ 92,333	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 37,912				\$ 37,912	\$ 422,334	Budgetary Balance**
<b>Vehicle &amp; Equipment Replacement</b>							
Beginning Balance	\$ 3,598,000				\$ 3,598,000	\$ 3,757,073	
Revenues	\$ 543,422	\$ 45,285	\$ 44,610	99%	\$ 90,570	\$ 89,108	98%
Expenditures	\$ 1,343,200	\$ 111,933	\$ 109,509	98%	\$ 223,867	\$ 133,574	60%
Ending Balance/Contingency (Budgetary)	\$ 2,798,222				\$ 2,798,222	\$ 3,712,607	Budgetary Balance**
<b>Information Technology:</b>							
Beginning Balance	\$ 199,128				\$ 199,128	\$ 198,597	
Revenues	\$ 881,600	\$ 73,467	\$ 73,419	100%	\$ 146,933	\$ 146,822	100%
Expenditures	\$ 824,102	\$ 68,675	\$ 77,035	112%	\$ 137,350	\$ 160,147	117%
Ending Balance/Contingency (Budgetary)	\$ 256,626				\$ 256,626	\$ 185,272	Budgetary Balance**

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

August 31, 2016

*unaudited Budget to Actuals*

ANNUAL BUDGET	August BUDGET	August ACTUAL ***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL ***	% OF YEAR-TO-DATE BUDGET
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<b>Property Management:</b>						
Beginning Balance	\$ 279,732			\$ 279,732	\$ 414,015	
Revenues	\$ 719,391	\$ 59,949	95%	\$ 119,899	\$ 114,248	95%
Expenditures	\$ 725,023	\$ 60,419	94%	\$ 120,837	\$ 99,875	83%
Transfers out	\$ 40,000	\$ 3,333	0%	\$ 6,667	\$ 40,000	600%
Ending Balance/Contingency (Budgetary)	\$ 234,100			\$ 234,100	\$ 388,388	Budgetary Balance**

<b>Engineering:</b>						
Beginning Balance	\$ 462,421			\$ 462,421	\$ 941,549	
Revenues	\$ 962,200	\$ 80,183	125%	\$ 160,367	\$ 175,013	109%
Expenditures	\$ 1,007,302	\$ 83,942	83%	\$ 167,884	\$ 124,082	74%
Ending Balance/Contingency (Budgetary)	\$ 417,319	\$ 70,001		\$ 417,319	\$ 992,480	Budgetary Balance**

<b>Community Dev. Management:</b>						
Beginning Balance	\$ 147,879			\$ 147,879	\$ 119,283	
Revenues	\$ 1,027,258	\$ 85,605	108%	\$ 171,210	\$ 174,106	102%
Expenditures	\$ 1,044,722	\$ 87,060	84%	\$ 174,120	\$ 184,893	106%
Ending Balance/Contingency (Budgetary)	\$ 130,415			\$ 130,415	\$ 108,496	Budgetary Balance**

<b>Insurance Funds &amp; PERS Reserve Funds:</b>						
Beginning Balance	\$ 4,101,220			\$ 4,101,220	\$ 4,099,922	
Revenues	\$ 1,307,072	\$ 108,923	47%	\$ 217,845	\$ 206,763	95%
Expenditures	\$ 1,092,049	\$ 91,004	13%	\$ 182,008	\$ 570,729	314%
Ending Balance/Contingency (Budgetary)	\$ 4,316,243			\$ 4,316,243	\$ 3,735,956	Budgetary Balance**

<b>Administrative Services Fund:</b>						
Beginning Balance	\$ 1,029,846			\$ 1,029,846	\$ 1,129,278	
Revenues	\$ 3,540,037	\$ 295,003	103%	\$ 590,006	\$ 583,454	99%
Expenditures	\$ 3,600,392	\$ 300,033	94%	\$ 600,065	\$ 523,179	87%
Transfers out	\$ 60,000	\$ 5,000	0%	\$ 10,000	\$ 60,000	600%
Ending Balance/Contingency (Budgetary)	\$ 909,491			\$ 909,491	\$ 1,129,553	Budgetary Balance**

**CITY OF GRANTS PASS**  
**MONTHLY FINANCIAL REPORT**

August 31, 2016

*unaudited Budget to Actuals*

	ANNUAL BUDGET	August BUDGET	August ACTUAL***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL***	% OF YEAR- TO-DATE BUDGET
<b>Jos. County/City of GP Solid Waste Agency:</b>							
Beginning Balance	\$ 2,526,129				\$ 2,526,129	\$ 2,201,833	
Revenues	\$ 340,770	\$ 28,398	\$ 30,185	106%	\$ 56,795	\$ 94,503	166%
Expenditures	\$ 464,600	\$ 38,717	\$ 1,850	5%	\$ 77,433	\$ 3,700	5%
Ending Balance/Contingency (Budgetary)	\$ 2,402,299				\$ 2,402,299	\$ 2,292,636	Budgetary Balance**

\* Budget revenues exclude beginning balances. Budget expenditures exclude contingencies and ending balances.

\*\* Budgetary Balance refers to total fund balance excluding capital assets, long-term debt, and interfund loans.

\*\*\* Actual columns represents the expenditures and revenues received in the month for the current fiscal year. Depending on the program these results may run approximately 1/2 month behind given the fiscal year-end accruals that will be recorded at the end of each fiscal year. For the months of August-May month-to-date results are fairly representative of a typical month (barring seasonality issues and a handful of revenue items received in August). At fiscal year-end, any revenues due at June 30th received by August 31st in Governmental Funds will be recognized as revenue in the prior fiscal year. In this same manner, all expenditures due at June 30th (which are generally paid by July 31st) are also recorded to the prior fiscal year. Thus the July and August report may not reflect a typical month and the June report will have higher than average revenues and expenditures.

		Average Yield	
Oregon State LGIP	\$ 40,118,650	0.92%	
Bank Savings & Money Market	\$ 211,749	0.10%	
Federal Government Bonds	\$ 10,992,591	1.20%	
Bank Time Deposits	\$ 7,272,892	1.17%	
<b>TOTAL</b>	<b>\$ 58,595,882</b>	<b>1.00%</b>	<b>Overall Average</b>

<b>Debt Outstanding:</b>		
Public Safety General Obl. Bonds	\$ 2,875,000	
City Wastewater Utility and RSSSD - 2009 Refunding Bonds	\$ 2,910,000	
City Water General Obl. Bonds	\$ 3,490,000	
Total Non-Bonded Debt	\$ -	
<b>TOTAL</b>	<b>\$ 9,275,000</b>	
Bonded Debt % of Legal Limit (est.)		2.81%

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

September 30, 2016  
*unaudited Budget to Actuals*

ANNUAL BUDGET	September BUDGET	September ACTUAL ***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL ***	% OF YEAR-TO-DATE BUDGET
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<b>General Fund:</b>							
	ANNUAL BUDGET	September BUDGET	September ACTUAL ***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL ***	% OF YEAR-TO-DATE BUDGET
<b>Revenues</b>							
Beginning Balance	\$ 11,568,670				\$ 11,568,670	\$ 13,339,337	
Property Tax	\$ 17,312,215	\$ 1,442,685	\$ 64,701	4%	\$ 4,328,054	\$ 64,701	1%
Franchise & Other Taxes	\$ 3,368,530	\$ 280,711	\$ 39,494	14%	\$ 842,133	\$ 319,531	38%
Licenses & Permits	\$ 364,000	\$ 30,333	\$ 31,777	105%	\$ 91,000	\$ 117,445	129%
Inter-Governmental & Grants	\$ 1,730,300	\$ 144,192	\$ 152,036	105%	\$ 432,575	\$ 249,328	58%
Fees & Charges for Service	\$ 1,991,850	\$ 165,988	\$ 210,235	127%	\$ 497,963	\$ 623,130	125%
Interest Income (misc)	\$ 86,000	\$ 7,167	\$ 12,288	171%	\$ 21,500	\$ 23,217	108%
Other Revenue	\$ 183,925	\$ 15,327.08	\$ 10,314	67%	\$ 45,981	\$ 23,463	51%
Transfers	\$ 1,356,300	\$ 113,025	\$ -	0%	\$ 339,075	\$ 495,438	146%
<b>TOTAL RESOURCES</b>	<b>\$ 37,961,790</b>	<b>\$ 2,199,427</b>	<b>\$ 520,845</b>	<b>24%</b>	<b>\$ 18,166,950</b>	<b>\$ 15,255,590</b>	<b>84%</b>

<b>Expenditures</b>							
Council and General Operations	\$ 1,623,568	\$ 135,297	\$ 35,740	26%	\$ 405,892	\$ 124,778	31%
Public Safety	\$ 19,653,890	\$ 1,637,824	\$ 1,523,155	93%	\$ 4,913,473	\$ 4,211,907	86%
Parks & Recreation	\$ 2,162,781	\$ 180,232	\$ 179,374	100%	\$ 540,695	\$ 467,381	86%
Community Development	\$ 1,410,865	\$ 117,572	\$ 102,390	87%	\$ 352,716	\$ 290,160	82%
Economic Dev/Tourism/Downtown Dev.	\$ 1,075,227	\$ 89,602	\$ 77,286	86%	\$ 268,807	\$ 262,944	98%
Transfers out	\$ 2,110,500	\$ 175,875	\$ -	0%	\$ 527,625	\$ 1,720,000	326%
Contingency & Ending Balance (Budgetary)	\$ 9,009,988				\$ 9,009,988	\$ 7,162,895	
Ending Balance Building (Budgetary Basis)	\$ 914,971				\$ 914,971	\$ 1,015,525	
<b>TOTAL REQUIREMENTS</b>	<b>\$ 37,961,790</b>	<b>\$ 2,336,403</b>	<b>\$ 1,917,945</b>	<b>82%</b>	<b>\$ 16,934,167</b>	<b>\$ 15,255,590</b>	

Fund Balance End of Period GAAP Basis (Includes Interfund Loans Out \$1,460,000) \$ 9,638,420

<b>Transient Room Tax:</b>						
Beginning Balance	\$ 168,500				\$ 168,500	\$ 216,958
Revenues	\$ 1,464,200	\$ 122,017	\$ 28	0%	\$ 366,050	\$ 399,349
Expenditures	\$ 10,900	\$ 908	\$ 625	69%	\$ 2,725.00	\$ 1,875
Transfers out	\$ 1,571,800	\$ 130,983	\$ -	0%	\$ 392,950	\$ 586,703
Ending Balance/Contingency (Budgetary)	\$ 50,000				\$ 50,000	\$ 27,729
						Budgetary Balance**

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

September 30, 2016  
*unaudited Budget to Actuals*

	<b>ANNUAL BUDGET</b>	<b>September BUDGET</b>	<b>September ACTUAL ***</b>	<b>% OF MONTH BUDGET</b>	<b>YEAR- TO-DATE BUDGET</b>	<b>YEAR- TO-DATE ACTUAL ***</b>	<b>% OF YEAR- TO-DATE BUDGET</b>
<b>Street Utility:</b>							
Beginning Balance	\$ 1,310,749				\$ 1,310,749	\$ 1,333,200	
Revenues	\$ 3,062,044	\$ 255,170	\$ 258,377	101%	\$ 765,511	\$ 589,982	77%
Transfers in	\$ 385,500	\$ 32,125	\$ -	0%	\$ 96,375	\$ -	0%
Expenditures	\$ 2,386,224	\$ 198,852	\$ 179,939	90%	\$ 596,556	\$ 447,149	75%
Transfers out	\$ 1,665,000	\$ 138,750	\$ 8,900	6%	\$ 416,250	\$ 996,577	239%
Ending Balance/Contingency (Budgetary)	\$ 707,069				\$ 707,069	\$ 479,456	Budgetary Balance**
<b>CD Block Grant / HUD:</b>							
Beginning Balance	\$ 939,000				\$ 939,000	\$ 958,040	
Revenues	\$ 410,100	\$ 34,175	\$ 953	3%	\$ 102,525	\$ 1,958	2%
Expenditures	\$ 875,000	\$ 72,917	\$ 5,645	8%	\$ 218,750	\$ 10,645	5%
Ending Balance/Contingency (Budgetary)	\$ 474,100				\$ 474,100	\$ 949,353	Budgetary Balance**
<b>Debt Service, Gen Obligation and Bancroft:</b>							
Beginning Balance	\$ 76,850				\$ 76,850	\$ 166,548	
Revenues	\$ 3,291,600	\$ 274,300	\$ 4,986	2%	\$ 822,900	\$ 5,341	1%
Expenditures	\$ 1,303,100	\$ 108,592	\$ 2,745	3%	\$ 325,775	\$ 4,412	1%
Transfers out	\$ 2,000,000	\$ 166,667	\$ -	0%	\$ 500,000	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 65,350				\$ 65,350	\$ 167,477	Budgetary Balance**
<b>Transportation Capital Projects:</b>							
Beginning Balance	\$ 3,527,577				\$ 3,527,577	\$ 4,522,778	
Revenues	\$ 1,956,750	\$ 163,063	\$ 100,620	62%	\$ 489,188	\$ 245,854	50%
Transfers in	\$ 2,015,000	\$ 167,917	\$ 8,900	5%	\$ 503,750	\$ 1,346,577	267%
Expenditures	\$ 7,469,327	\$ 622,444	\$ 390,650	63%	\$ 1,867,332	\$ 1,271,242	68%
Transfers out	\$ 30,000	\$ 2,500	\$ -	0%	\$ 7,500	\$ 30,000	400%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 4,813,967	Budgetary Balance**

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

September 30, 2016  
*unaudited Budget to Actuals*

	<b>ANNUAL BUDGET</b>	<b>September BUDGET</b>	<b>September ACTUAL ***</b>	<b>% OF MONTH BUDGET</b>	<b>YEAR- TO-DATE BUDGET</b>	<b>YEAR- TO-DATE ACTUAL ***</b>	<b>% OF YEAR- TO-DATE BUDGET</b>
<b>Solid Waste and Capital Projects:</b>							
Beginning Balance	\$ 1,574,087				\$ 1,574,087	\$ 1,577,659	
Revenues	\$ 696,310	\$ 58,026	\$ 46,178	80%	\$ 174,078	\$ 121,911	70%
Transfers in	\$ 5,000	\$ 417	\$ -	0%	\$ 1,250	\$ -	0%
Expenditures	\$ 2,013,565	\$ 167,797	\$ 50,619	30%	\$ 503,391	\$ 164,638	33%
Transfers out	\$ 29,000	\$ 2,417	\$ -	0%	\$ 7,250	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 232,832				\$ 232,832	\$ 1,534,932	Budgetary Balance**
<b>Storm Drain and Capital Projects:</b>							
Beginning Balance	\$ 200,058				\$ 200,058	\$ 355,069	
Revenues	\$ 25,500	\$ 2,125	\$ 7,028	331%	\$ 6,375	\$ 58,221	913%
Transfers in	\$ 80,000	\$ 6,667	\$ -	0%	\$ 20,000	\$ 80,000	400%
Expenditures	\$ 305,558	\$ 25,463	\$ 5,202	20%	\$ 76,390	\$ 10,411	14%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 482,879	Budgetary Balance**
<b>69 Lands and Buildings Capital Projects:</b>							
Beginning Balance	\$ 4,054,575				\$ 4,054,575	\$ 4,672,622	
Revenues	\$ 5,310,626	\$ 442,552	\$ 12,589	3%	\$ 1,327,667	\$ 51,440	4%
Transfers in	\$ 4,018,500	\$ 334,875	\$ -	0%	\$ 1,004,625	\$ 1,311,265	131%
Expenditures	\$ 13,383,701	\$ 1,115,308	\$ 67,432	6%	\$ 3,345,925	\$ 162,658	5%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 5,872,669	Budgetary Balance**
<b>Wastewater Fund:</b>							
Beginning Balance	\$ 2,528,197				\$ 2,528,197	\$ 2,773,126	
Revenues	\$ 6,230,150	\$ 519,179	\$ 587,322	113%	\$ 1,557,538	\$ 1,668,091	107%
Expenditures	\$ 4,493,408	\$ 374,451	\$ 310,334	83%	\$ 1,123,352	\$ 760,290	68%
Transfers out	\$ 3,143,300	\$ 261,942	\$ -	0%	\$ 785,825	\$ 2,100,000	267%
Ending Balance/Contingency (Budgetary)	\$ 1,121,639				\$ 1,121,639	\$ 1,580,927	Budgetary Balance**
<b>Wastewater Capital Projects:</b>							
Beginning Balance	\$ 4,974,389				\$ 4,974,389	\$ 6,721,888	
Revenues	\$ 200,000	\$ 16,667	\$ 40,684	244%	\$ 50,000	\$ 126,453	253%
Transfers in	\$ 3,248,300	\$ 270,692	\$ -	0%	\$ 812,075	\$ 2,205,000	272%
Expenditures	\$ 8,422,689	\$ 701,891	\$ 267,848	38%	\$ 2,105,672	\$ 478,461	23%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 8,574,880	Budgetary Balance**

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

September 30, 2016  
*unaudited Budget to Actuals*

	<b>ANNUAL BUDGET</b>	<b>September BUDGET</b>	<b>September ACTUAL ***</b>	<b>% OF MONTH BUDGET</b>	<b>YEAR- TO-DATE BUDGET</b>	<b>YEAR- TO-DATE ACTUAL ***</b>	<b>% OF YEAR- TO-DATE BUDGET</b>
<b>Water Fund:</b>							
Beginning Balance	\$ 2,535,517				\$ 2,535,517	\$ 2,386,840	
Revenues	\$ 6,593,764	\$ 549,480	\$ 731,151	133%	\$ 1,648,441	\$ 2,123,388	129%
Expenditures	\$ 4,464,918	\$ 372,077	\$ 317,437	85%	\$ 1,116,230	\$ 801,792	72%
Transfers out	\$ 3,560,000	\$ 296,667	\$ -	0%	\$ 890,000	\$ 1,800,000	202%
Ending Balance/Contingency (Budgetary)	\$ 1,104,363				\$ 1,104,363	\$ 1,908,436	Budgetary Balance**
<b>Water Capital Projects:</b>							
Beginning Balance	\$ 5,433,007				\$ 5,433,007	\$ 7,395,987	
Revenues	\$ 167,000	\$ 13,917	\$ 55,335	398%	\$ 41,750	\$ 142,278	341%
Transfers in	\$ 3,655,000	\$ 304,583	\$ -	0%	\$ 913,750	\$ 1,895,000	207%
Expenditures	\$ 9,255,007	\$ 771,251	\$ 39,340	5%	\$ 2,313,752	\$ 66,125	3%
Ending Balance/Contingency (Budgetary)	\$ -				\$ -	\$ 9,367,140	Budgetary Balance**
<b>Vehicle Maintenance</b>							
Beginning Balance	\$ 311,970				\$ 311,970	\$ 413,172	
Revenues	\$ 687,962	\$ 57,330	\$ 56,378	98%	\$ 171,991	\$ 167,506	97%
Loan	\$ 554,000	\$ 46,167	\$ -	0%	\$ 138,500	\$ -	0%
Expenditures	\$ 962,020	\$ 80,168	\$ 73,822	92%	\$ 240,505	\$ 175,788	73%
Transfers out	\$ 554,000	\$ 46,167	\$ -	0%	\$ 138,500	\$ -	0%
Ending Balance/Contingency (Budgetary)	\$ 37,912				\$ 37,912	\$ 404,890	Budgetary Balance**
<b>Vehicle &amp; Equipment Replacement</b>							
Beginning Balance	\$ 3,598,000				\$ 3,598,000	\$ 3,757,073	
Revenues	\$ 543,422	\$ 45,285	\$ 46,255	102%	\$ 135,856	\$ 135,363	100%
Expenditures	\$ 1,343,200	\$ 111,933	\$ 74,111	66%	\$ 335,800	\$ 207,685	62%
Ending Balance/Contingency (Budgetary)	\$ 2,798,222				\$ 2,798,222	\$ 3,684,751	Budgetary Balance**
<b>Information Technology:</b>							
Beginning Balance	\$ 199,128				\$ 199,128	\$ 198,597	
Revenues	\$ 881,600	\$ 73,467	\$ 73,518	100%	\$ 220,400	\$ 220,340	100%
Expenditures	\$ 824,102	\$ 68,675	\$ 60,625	88%	\$ 206,026	\$ 220,772	107%
Ending Balance/Contingency (Budgetary)	\$ 256,626				\$ 256,626	\$ 198,165	Budgetary Balance**

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

September 30, 2016  
*unaudited Budget to Actuals*

ANNUAL BUDGET	September BUDGET	September ACTUAL ***	% OF MONTH BUDGET	YEAR- TO-DATE BUDGET	YEAR- TO-DATE ACTUAL ***	% OF YEAR- TO-DATE BUDGET
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<b>Property Management:</b>						
Beginning Balance	\$ 279,732			\$ 279,732	\$ 414,015	
Revenues	\$ 719,391	\$ 59,949	95%	\$ 179,848	\$ 171,165	95%
Expenditures	\$ 725,023	\$ 60,419	82%	\$ 181,256	\$ 149,151	82%
Transfers out	\$ 40,000	\$ 3,333	0%	\$ 10,000	\$ 40,000	400%
Ending Balance/Contingency (Budgetary)	\$ 234,100			\$ 234,100	\$ 396,029	Budgetary Balance**

<b>Engineering:</b>						
Beginning Balance	\$ 462,421			\$ 462,421	\$ 941,549	
Revenues	\$ 962,200	\$ 80,183	67%	\$ 240,550	\$ 228,552	95%
Expenditures	\$ 1,007,302	\$ 83,942	91%	\$ 251,826	\$ 200,469	80%
Ending Balance/Contingency (Budgetary)	\$ 417,319			\$ 417,319	\$ 969,632	Budgetary Balance**

<b>Community Dev. Management:</b>						
Beginning Balance	\$ 147,879			\$ 147,879	\$ 119,283	
Revenues	\$ 1,027,258	\$ 85,605	102%	\$ 256,815	\$ 261,297	102%
Expenditures	\$ 1,044,722	\$ 87,060	83%	\$ 261,181	\$ 256,974	98%
Ending Balance/Contingency (Budgetary)	\$ 130,415			\$ 130,415	\$ 123,606	Budgetary Balance**

<b>Insurance Funds &amp; PERS Reserve Funds:</b>						
Beginning Balance	\$ 4,101,220			\$ 4,101,220	\$ 4,099,922	
Revenues	\$ 1,307,072	\$ 108,923	107%	\$ 326,768	\$ 323,030	99%
Expenditures	\$ 1,092,049	\$ 91,004	5%	\$ 273,012	\$ 575,259	211%
Ending Balance/Contingency (Budgetary)	\$ 4,316,243			\$ 4,316,243	\$ 3,847,693	Budgetary Balance**

<b>Administrative Services Fund:</b>						
Beginning Balance	\$ 1,029,846			\$ 1,029,846	\$ 1,129,278	
Revenues	\$ 3,540,037	\$ 295,003	100%	\$ 885,009	\$ 878,342	99%
Expenditures	\$ 3,600,392	\$ 300,033	90%	\$ 900,098	\$ 793,393	88%
Transfers out	\$ 60,000	\$ 5,000	0%	\$ 15,000	\$ 60,000	400%
Ending Balance/Contingency (Budgetary)	\$ 909,491			\$ 909,491	\$ 1,154,227	Budgetary Balance**

**CITY OF GRANTS PASS  
MONTHLY FINANCIAL REPORT**

September 30, 2016  
*unaudited Budget to Actuals*

	<b>ANNUAL BUDGET</b>	<b>September BUDGET</b>	<b>September ACTUAL ***</b>	<b>% OF MONTH BUDGET</b>	<b>YEAR- TO-DATE BUDGET</b>	<b>YEAR- TO-DATE ACTUAL ***</b>	<b>% OF YEAR- TO-DATE BUDGET</b>
<b>Jos. County/City of GP Solid Waste Agency:</b>							
Beginning Balance	\$ 2,526,129				\$ 2,526,129	\$ 2,201,833	
Revenues	\$ 340,770	\$ 28,398	\$ 33,846	119%	\$ 85,193	\$ 128,349	151%
Expenditures	\$ 464,600	\$ 38,717	\$ 14,739	38%	\$ 116,150	\$ 18,439	16%
Ending Balance/Contingency (Budgetary)	\$ 2,402,299				\$ 2,402,299	\$ 2,311,743	Budgetary Balance**

\* Budget revenues exclude beginning balances. Budget expenditures exclude contingencies and ending balances.

\*\* Budgetary Balance refers to total fund balance excluding capital assets, long-term debt, and interfund loans.

\*\*\* Actual columns represents the expenditures and revenues received in the month for the current fiscal year. Depending on the program these results may run approximately 1/2 month behind given the fiscal year-end accruals that will be recorded at the end of each fiscal year. For the months of August-May month-to-date results are fairly representative of a typical month (barring seasonality issues and a handful of revenue items received in August). At fiscal year-end, any revenues due at June 30th received by August 31st in Governmental Funds will be recognized as revenue in the prior fiscal year. In this same manner, all expenditures due at June 30th (which are generally paid by July 31st) are also recorded to the prior fiscal year. Thus the July and August report may not reflect a typical month and the June report will have higher than average revenues and expenditures.

		Average Yield		Overall Average
<b>Investments:</b>				
Oregon State LGIP	\$ 38,485,774	0.94%		
Bank Savings & Money Market	\$ 211,767	0.10%		
Federal Government Bonds	\$ 11,001,719	1.22%		
Bank Time Deposits	\$ 7,277,972	1.17%		
<b>TOTAL</b>	<b>\$ 56,977,231</b>		<b>1.02%</b>	

	TOTAL	Bonded Debt % of Legal Limit (est.)
<b>Debt Outstanding:</b>		
Public Safety General Obl. Bonds	\$ 2,875,000	
City Wastewater Utility and RSSDD - 2009 Refunding Bonds	\$ 2,910,000	
City Water General Obl. Bonds	\$ 3,490,000	
Total Non-Bonded Debt	\$ -	
<b>TOTAL</b>	<b>\$ 9,275,000</b>	<b>2.81%</b>



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City of Grants Pass  
YEAR TO DATE

P 1  
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REVENUES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
110 GENERAL FUND						
02 GENERAL OPERATIONS						
31 TAXES	-3,368,530	0	-3,368,530	-319,530.10	-3,048,999.90	9.5%
32 LICENSES AND PERMITS	-8,200	0	-8,200	-5,060.00	-3,140.00	61.7%
33 INTERGOVERNMENTAL RE	-915,400	0	-915,400	-92,608.05	-822,791.95	10.1%
34 CHARGES FOR SERVICES	-1,572,000	0	-1,572,000	-427,054.60	-1,144,945.40	27.2%
36 INTEREST	-83,000	0	-83,000	-20,604.92	-62,395.08	24.8%
49 OTHER REVENUE	-5,000	0	-5,000	-2,635.32	-2,364.68	52.7%
TOTAL GENERAL OPERATIONS	-5,952,130	0	-5,952,130	-867,492.99	-5,084,637.01	14.6%
14 PS-FIRE RESCUE DIVISION						
31 TAXES	-5,217,018	0	-5,217,018	-13,726.91	-5,203,291.09	.3%
32 LICENSES AND PERMITS	-500	0	-500	.00	-500.00	.0%
33 INTERGOVERNMENTAL RE	-80,000	0	-80,000	.00	-80,000.00	.0%
34 CHARGES FOR SERVICES	-1,000	0	-1,000	-10.00	-990.00	1.0%
49 OTHER REVENUE	-150	0	-150	-547.65	397.65	365.1%
TOTAL PS-FIRE RESCUE DIVISION	-5,298,668	0	-5,298,668	-14,284.56	-5,284,383.44	.3%
15 PS-POLICE DIVISION						
31 TAXES	-9,058,127	0	-9,058,127	-39,274.17	-9,018,852.83	.4%
33 INTERGOVERNMENTAL RE	-183,000	0	-183,000	-19,660.45	-163,339.55	10.7%
34 CHARGES FOR SERVICES	-40,150	0	-40,150	-20,837.45	-19,312.55	51.9%
35 FINES & FORFEITURES	-131,000	0	-131,000	-40,338.81	-90,661.19	30.8%
49 OTHER REVENUE	-153,800	0	-153,800	-15,082.48	-138,717.52	9.8%
50 TRANSFERS	-273,500	0	-273,500	-91,264.96	-182,235.04	33.4%
TOTAL PS-POLICE DIVISION	-9,839,577	0	-9,839,577	-226,458.32	-9,613,118.68	2.3%
16 PS-SUPPORT DIVISION						



# GRANTS PASS

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City of Grants Pass  
YEAR TO DATE

REVENUES AS OF SEPTEMBER 30, 2016

P 2  
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FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
31 TAXES	-2,996,526	0	-2,996,526	-11,521.87	-2,985,004.13	.4%
33 INTERGOVERNMENTAL RE	-548,300	0	-548,300	-137,059.83	-411,240.17	25.0%
TOTAL PS-SUPPORT DIVISION	-3,544,826	0	-3,544,826	-148,581.70	-3,396,244.30	4.2%
<hr/>						
18 CRISIS SUPPORT						
31 TAXES	-40,544	0	-40,544	-178.49	-40,365.51	.4%
TOTAL CRISIS SUPPORT	-40,544	0	-40,544	-178.49	-40,365.51	.4%
<hr/>						
21 BUILDING AND SAFETY						
32 LICENSES AND PERMITS	-337,000	0	-337,000	-111,239.96	-225,760.04	33.0%
34 CHARGES FOR SERVICES	-165,000	0	-165,000	-86,871.31	-78,128.69	52.6%
36 INTEREST	-3,000	0	-3,000	-2,611.68	-388.32	87.1%
TOTAL BUILDING AND SAFETY	-505,000	0	-505,000	-200,722.95	-304,277.05	39.7%
<hr/>						
22 PLANNING						
32 LICENSES AND PERMITS	-9,500	0	-9,500	.00	-9,500.00	.0%
34 CHARGES FOR SERVICES	-72,700	0	-72,700	-42,116.38	-30,583.62	57.9%
49 OTHER REVENUE	-400	0	-400	.00	-400.00	.0%
TOTAL PLANNING	-82,600	0	-82,600	-42,116.38	-40,483.62	51.0%
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35 ECONOMIC DEVELOPMENT						
50 TRANSFERS	-183,400	0	-183,400	-68,448.72	-114,951.28	37.3%
TOTAL ECONOMIC DEVELOPMENT	-183,400	0	-183,400	-68,448.72	-114,951.28	37.3%
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36 TOURISM PROMOTION SERVICE						



# GRANTS PASS

12/27/2016 10:38  
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City of Grants Pass  
YEAR TO DATE

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3

## REVENUES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
50 TRANSFERS	-471,500	0	-471,500	-176,010.99	-295,489.01	37.3%
TOTAL TOURISM PROMOTION SERVICE	-471,500	0	-471,500	-176,010.99	-295,489.01	37.3%
37 DOWNTOWN DEVELOPMENT						
32 LICENSES AND PERMITS	-8,800	0	-8,800	-1,145.00	-7,655.00	13.0%
35 FINES & FORFEITURES	-10,000	0	-10,000	-5,902.00	-4,098.00	59.0%
49 OTHER REVENUE	-2,250	0	-2,250	0.00	-2,250.00	0.0%
50 TRANSFERS	-183,400	0	-183,400	-68,448.72	-114,951.28	37.3%
TOTAL DOWNTOWN DEVELOPMENT	-204,450	0	-204,450	-75,495.72	-128,954.28	36.9%
41 PARKS MAINTENANCE SERVICE						
33 INTERGOVERNMENTAL RE	-3,600	0	-3,600	0.00	-3,600.00	0.0%
49 OTHER REVENUE	-21,725	0	-21,725	-5,155.83	-16,569.17	23.7%
50 TRANSFERS	-244,500	0	-244,500	-91,264.96	-153,235.04	37.3%
TOTAL PARKS MAINTENANCE SERVICE	-269,825	0	-269,825	-96,420.79	-173,404.21	35.7%
42 RECREATION SERVICES						
49 OTHER REVENUE	-600	0	-600	-42.00	-558.00	7.0%
TOTAL RECREATION SERVICES	-600	0	-600	-42.00	-558.00	7.0%
TOTAL GENERAL FUND	-26,393,120	0	-26,393,120	-1,916,253.61	-24,476,866.39	7.3%
220 TRANSIENT ROOM TAX FUND						
32 TRANSIENT ROOM TAX						
31 TAXES	-1,464,200	0	-1,464,200	-398,868.34	-1,065,331.66	27.2%
36 INTEREST	0	0	0	-480.92	480.92	100.0%
TOTAL TRANSIENT ROOM TAX	-1,464,200	0	-1,464,200	-399,349.26	-1,064,850.74	27.3%

# GRANTS PASS

12/27/2016 10:38  
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City of Grants Pass  
YEAR TO DATE

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## REVENUES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMNTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL TRANSIENT ROOM TAX FUND	-1,464,200	0	-1,464,200	-399,349.26	-1,064,850.74	27.3%
230 STREET UTILITY						
19 STREET LIGHTS						
50 TRANSFERS	-385,500	0	-385,500	.00	-385,500.00	.0%
TOTAL STREET LIGHTS	-385,500	0	-385,500	.00	-385,500.00	.0%
38 GENERAL OPERATIONS-STREET						
32 LICENSES AND PERMITS	-10,000	0	-10,000	-4,191.09	-5,808.91	41.9%
33 INTERGOVERNMENTAL RE	-2,095,643	0	-2,095,643	-348,424.11	-1,747,218.89	16.6%
34 CHARGES FOR SERVICES	-949,401	0	-949,401	-235,415.29	-713,985.71	24.8%
36 INTEREST	-3,000	0	-3,000	-525.97	-2,474.03	17.5%
49 OTHER REVENUE	-4,000	0	-4,000	-1,425.00	-2,575.00	35.6%
TOTAL GENERAL OPERATIONS-STREET	-3,062,044	0	-3,062,044	-589,981.46	-2,472,062.54	19.3%
TOTAL STREET UTILITY	-3,447,544	0	-3,447,544	-589,981.46	-2,857,562.54	17.1%
251 CDB GRANT HUD FUND						
26 CDB GRANT-HUD						
33 INTERGOVERNMENTAL RE	-400,000	0	-400,000	.00	-400,000.00	.0%
36 INTEREST	0	0	0	1.30	-1.30	100.0%
TOTAL CDB GRANT-HUD	-400,000	0	-400,000	1.30	-400,001.30	.0%
TOTAL CDB GRANT HUD FUND	-400,000	0	-400,000	1.30	-400,001.30	.0%
252 CDBG GRANT-STATE FUND						
27 CDBG GRANT-STATE						



# GRANTS PASS

12/27/2016 10:38  
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City of Grants Pass  
YEAR TO DATE

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## REVENUES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMIS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
36 INTEREST	0	0	0	.00	.00	.0%
TOTAL CDBG GRANT-STATE	0	0	0	.00	.00	.0%
TOTAL CDBG GRANT-STATE FUND	0	0	0	.00	.00	.0%
262 HOUSING/URBAN DEVELOPMENT FUND						
28 INDUSTRIAL& DOWNTOWN LOAN						
36 INTEREST	-5,500	0	-5,500	-1,959.77	-3,540.23	35.6%
49 OTHER REVENUE	-4,600	0	-4,600	.00	-4,600.00	.0%
TOTAL INDUSTRIAL& DOWNTOWN LOAN	-10,100	0	-10,100	-1,959.77	-8,140.23	19.4%
TOTAL HOUSING/URBAN DEVELOPMENT FUND	-10,100	0	-10,100	-1,959.77	-8,140.23	19.4%
410 DEBT SERVICE/GEN OBLIG BOND FU						
98 DEBT SERVICE/GEN OBLIG BD						
31 TAXES	-1,129,100	0	-1,129,100	-4,307.61	-1,124,792.39	.4%
36 INTEREST	-2,500	0	-2,500	-148.17	-2,351.83	5.9%
TOTAL DEBT SERVICE/GEN OBLIG BD	-1,131,600	0	-1,131,600	-4,455.78	-1,127,144.22	.4%
TOTAL DEBT SERVICE/GEN OBLIG BOND FU	-1,131,600	0	-1,131,600	-4,455.78	-1,127,144.22	.4%
490 DEBT SERVICE/BANCROFT BOND FUN						
95 DEBT SERVICE/BANCROFT						
36 INTEREST	0	0	0	-54.36	54.36	100.0%
37 SPECIAL ASSMT FINANC	-160,000	0	-160,000	-831.26	-159,168.74	.5%
39 OTHER FINANCING SOUR	-2,000,000	0	-2,000,000	.00	-2,000,000.00	.0%
TOTAL DEBT SERVICE/BANCROFT	-2,160,000	0	-2,160,000	-885.62	-2,159,114.38	.0%

# GRANTS PASS



12/27/2016 10:38  
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City of Grants Pass  
YEAR TO DATE

REVENUES AS OF SEPTEMBER 30, 2016

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FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL DEBT SERVICE/BANCROFT BOND FUN	-2,160,000	0	-2,160,000	-885.62	-2,159,114.38	.0%
<hr/>						
612 TRANSPORTATION CAPITAL PROJECT						
<hr/>						
49 TRANSPORTATION PROJECTS						
<hr/>						
33 INTERGOVERNMENTAL RE	-1,806,750	0	-1,806,750	-86,463.52	-1,720,286.48	4.8%
36 INTEREST	0	0	0	-12,044.93	12,044.93	100.0%
49 OTHER REVENUE	0	0	0	-97,844.53	97,844.53	100.0%
50 TRANSFERS	-2,065,000	0	-2,065,000	-1,479,156.00	-585,844.00	71.6%
TOTAL TRANSPORTATION PROJECTS	-3,871,750	0	-3,871,750	-1,675,508.98	-2,196,241.02	43.3%
TOTAL TRANSPORTATION CAPITAL PROJECT	-3,871,750	0	-3,871,750	-1,675,508.98	-2,196,241.02	43.3%
<hr/>						
613 ALTERNATIVE TRANSPORTATION PRO						
<hr/>						
49 TRANSPORTATION PROJECTS						
<hr/>						
36 INTEREST	0	0	0	-433.55	433.55	100.0%
50 TRANSFERS	-100,000	0	-100,000	-17,421.21	-82,578.79	17.4%
TOTAL TRANSPORTATION PROJECTS	-100,000	0	-100,000	-17,854.76	-82,145.24	17.9%
TOTAL ALTERNATIVE TRANSPORTATION PRO	-100,000	0	-100,000	-17,854.76	-82,145.24	17.9%
<hr/>						
614 TRANSPORTATION CAPITAL PROJECT						
<hr/>						
49 TRANSPORTATION PROJECTS						
<hr/>						
34 CHARGES FOR SERVICES	-150,000	0	-150,000	-48,786.48	-101,213.52	32.5%
36 INTEREST	0	0	0	-190.48	190.48	100.0%
50 TRANSFERS	150,000	0	150,000	150,000.00	.00	100.0%
TOTAL TRANSPORTATION PROJECTS	0	0	0	101,023.04	-101,023.04	100.0%

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 City of Grants Pass  
 YEAR TO DATE  
 REVENUES AS OF SEPTEMBER 30, 2016  
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 7

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMNTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL TRANSPORTATION CAPITAL PROJECT	0	0	0	101,023.04	-101,023.04	100.0%
619 TRANSPORTATION CAPITAL PROJECT						
49 TRANSPORTATION PROJECTS						
36 INTEREST	0	0	0	1,500.89	-1,500.89	100.0%
49 OTHER REVENUE	0	0	0	-1,590.88	1,590.88	100.0%
TOTAL TRANSPORTATION PROJECTS	0	0	0	-89.99	89.99	100.0%
TOTAL TRANSPORTATION CAPITAL PROJECT	0	0	0	-89.99	89.99	100.0%
630 SOLID WASTE OPERATIONS						
81 SOLID WASTE OPERATIONS						
32 LICENSES AND PERMITS	-2,500	0	-2,500	.00	-2,500.00	.0%
33 INTERGOVERNMENTAL RE	-15,000	0	-15,000	-3,750.00	-11,250.00	25.0%
36 INTEREST	-700	0	-700	-321.16	-378.84	45.9%
49 OTHER REVENUE	-30,000	0	-30,000	-6,318.00	-23,682.00	21.1%
50 TRANSFERS	-5,000	0	-5,000	.00	-5,000.00	.0%
TOTAL SOLID WASTE OPERATIONS	-53,200	0	-53,200	-10,389.16	-42,810.84	19.5%
TOTAL SOLID WASTE OPERATIONS	-53,200	0	-53,200	-10,389.16	-42,810.84	19.5%
633 LANDFILL/POST CLOSURE OP						
83 LANDFILL/POST CLOSURE OP						
34 CHARGES FOR SERVICES	-156,340	0	-156,340	-46,365.75	-109,974.25	29.7%
TOTAL LANDFILL/POST CLOSURE OP	-156,340	0	-156,340	-46,365.75	-109,974.25	29.7%
TOTAL LANDFILL/POST CLOSURE OP	-156,340	0	-156,340	-46,365.75	-109,974.25	29.7%



# GRANTS PASS

12/27/2016 10:38  
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City of Grants Pass  
YEAR TO DATE

P  
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REVENUES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
635 SOLID WASTE/ENVIRON. FEES						
81 SOLID WASTE OPERATIONS						
34 CHARGES FOR SERVICES	-328,770	0	-328,770	-60,468.55	-268,301.45	18.4%
TOTAL SOLID WASTE OPERATIONS	-328,770	0	-328,770	-60,468.55	-268,301.45	18.4%
TOTAL SOLID WASTE/ENVIRON. FEES	-328,770	0	-328,770	-60,468.55	-268,301.45	18.4%
638 SOLID WASTE CAPITAL PROJECTS F						
89 SOLID WASTE CONSTRUCTION						
36 INTEREST	-13,000	0	-13,000	-4,687.19	-8,312.81	36.1%
49 OTHER REVENUE	-150,000	0	-150,000	.00	-150,000.00	.0%
TOTAL SOLID WASTE CONSTRUCTION	-163,000	0	-163,000	-4,687.19	-158,312.81	2.9%
TOTAL SOLID WASTE CAPITAL PROJECTS F	-163,000	0	-163,000	-4,687.19	-158,312.81	2.9%
642 STORM WATER & OPEN SPACE FUND						
29 STORM DRAIN SDCs						
34 CHARGES FOR SERVICES	-25,000	0	-25,000	-57,272.42	32,272.42	229.1%
36 INTEREST	-500	0	-500	-411.62	-88.38	82.3%
50 TRANSFERS	40,000	0	40,000	40,000.00	.00	100.0%
TOTAL STORM DRAIN SDCs	14,500	0	14,500	-17,684.04	32,184.04	-122.0%
TOTAL STORM WATER & OPEN SPACE FUND	14,500	0	14,500	-17,684.04	32,184.04	-122.0%
648 STORM DRAIN & OPEN SPACE CAPIT						
29 STORM DRAIN SDCs						



# GRANTS PASS

12/27/2016 10:38  
mellerman

City of Grants Pass  
YEAR TO DATE

P  
glytdbud

## REVENUES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMNTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
36 INTEREST	0	0	0	-536.25	536.25	100.0%
50 TRANSFERS	-120,000	0	-120,000	-120,000.00	.00	100.0%
TOTAL STORM DRAIN SDCS	-120,000	0	-120,000	-120,536.25	536.25	100.4%
TOTAL STORM DRAIN & OPEN SPACE CAPIT	-120,000	0	-120,000	-120,536.25	536.25	100.4%
<hr/>						
691 GENERAL LANDS & BUILDINGS CAPI						
<hr/>						
59 LANDS AND BLDGS PROJECTS						
33 INTERGOVERNMENTAL RE	-600,000	0	-600,000	.00	-600,000.00	.0%
34 CHARGES FOR SERVICES	-17,000	0	-17,000	.00	-17,000.00	.0%
36 INTEREST	-30,783	0	-30,783	-12,007.90	-18,775.10	39.0%
39 OTHER FINANCING SOUR	-3,000,000	0	-3,000,000	.00	-3,000,000.00	.0%
49 OTHER REVENUE	-1,586,843	0	-1,586,843	-9,000.00	-1,577,843.00	.6%
50 TRANSFERS	-4,172,268	0	-4,172,268	-1,383,900.00	-2,788,368.00	33.2%
TOTAL LANDS AND BLDGS PROJECTS	-9,406,894	0	-9,406,894	-1,404,907.90	-8,001,986.10	14.9%
TOTAL GENERAL LANDS & BUILDINGS CAPI	-9,406,894	0	-9,406,894	-1,404,907.90	-8,001,986.10	14.9%
<hr/>						
692 LANDS & BLDGS PARK LAND SDC						
<hr/>						
59 LANDS AND BLDGS PROJECTS						
34 CHARGES FOR SERVICES	-40,000	0	-40,000	-16,772.48	-23,227.52	41.9%
36 INTEREST	0	0	0	-22.04	22.04	100.0%
50 TRANSFERS	68,900	0	68,900	50,000.00	18,900.00	72.6%
TOTAL LANDS AND BLDGS PROJECTS	28,900	0	28,900	33,205.48	-4,305.48	114.9%
TOTAL LANDS & BLDGS PARK LAND SDC	28,900	0	28,900	33,205.48	-4,305.48	114.9%
<hr/>						
693 LANDS & BLDG PARKS RM TAX						
<hr/>						
59 LANDS AND BLDGS PROJECTS						

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
36 INTEREST	-1,000	0	-1,000	-111.84	-888.16	11.2%
50 TRANSFERS	15,000	0	15,000	3,735.04	11,264.96	24.9%
TOTAL LANDS AND BLDGS PROJECTS	14,000	0	14,000	3,623.20	10,376.80	25.9%
TOTAL LANDS & BLDG PARKS RM TAX	14,000	0	14,000	3,623.20	10,376.80	25.9%
<b>694 PARKS DEVELOPMENT SDC</b>						
<b>59 LANDS AND BLDGS PROJECTS</b>						
34 CHARGES FOR SERVICES	-35,000	0	-35,000	-13,468.08	-21,531.92	38.5%
36 INTEREST	0	0	0	-57.22	57.22	100.0%
50 TRANSFERS	69,868	0	69,868	18,900.00	50,968.00	27.1%
TOTAL LANDS AND BLDGS PROJECTS	34,868	0	34,868	5,374.70	29,493.30	15.4%
TOTAL PARKS DEVELOPMENT SDC	34,868	0	34,868	5,374.70	29,493.30	15.4%
<b>720 WASTEWATER</b>						
<b>72 WASTEWATER TREATMENT</b>						
34 CHARGES FOR SERVICES	-8,000	0	-8,000	.00	-8,000.00	.0%
49 OTHER REVENUE	0	0	0	-104.40	104.40	100.0%
TOTAL WASTEWATER TREATMENT	-8,000	0	-8,000	-104.40	-7,895.60	1.3%
<b>76 WASTEWATER-GEN PROGRAM OP</b>						
34 CHARGES FOR SERVICES	-6,204,650	0	-6,204,650	-1,664,053.78	-4,540,596.22	26.8%
36 INTEREST	-11,500	0	-11,500	-861.42	-10,638.58	7.5%
37 SPECIAL ASSMT FINANC	0	0	0	-146.66	146.66	100.0%
49 OTHER REVENUE	-6,000	0	-6,000	-2,924.90	-3,075.10	48.7%
TOTAL WASTEWATER-GEN PROGRAM OP	-6,222,150	0	-6,222,150	-1,667,986.76	-4,554,163.24	26.8%



# GRANTS PASS

12/27/2016 10:38  
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City of Grants Pass  
YEAR TO DATE

REVENUES AS OF SEPTEMBER 30, 2016

P 11  
glytdbud

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL WASTEWATER	-6,230,150	0	-6,230,150	-1,668,091.16	-4,562,058.84	26.8%
722 SEWER SDC						
79 WASTEWATER PROJECTS						
34 CHARGES FOR SERVICES	-200,000	0	-200,000	-107,974.45	-92,025.55	54.0%
36 INTEREST	0	0	0	-776.55	776.55	100.0%
50 TRANSFERS	575,000	0	575,000	575,000.00	.00	100.0%
TOTAL WASTEWATER PROJECTS	375,000	0	375,000	466,249.00	-91,249.00	124.3%
TOTAL SEWER SDC	375,000	0	375,000	466,249.00	-91,249.00	124.3%
725 SEWER ADVANCED FINANCING						
79 WASTEWATER PROJECTS						
36 INTEREST	0	0	0	-1.60	1.60	100.0%
TOTAL WASTEWATER PROJECTS	0	0	0	-1.60	1.60	100.0%
TOTAL SEWER ADVANCED FINANCING	0	0	0	-1.60	1.60	100.0%
728 WASTEWATER PROJECTS						
79 WASTEWATER PROJECTS						
34 CHARGES FOR SERVICES	0	0	0	-84.00	84.00	100.0%
36 INTEREST	0	0	0	-17,616.80	17,616.80	100.0%
50 TRANSFERS	-3,823,300	0	-3,823,300	-2,780,000.00	-1,043,300.00	72.7%
TOTAL WASTEWATER PROJECTS	-3,823,300	0	-3,823,300	-2,797,700.80	-1,025,599.20	73.2%
TOTAL WASTEWATER PROJECTS	-3,823,300	0	-3,823,300	-2,797,700.80	-1,025,599.20	73.2%
750 WATER OPERATIONS FUNDS						

# GRANTS PASS



12/27/2016 10:38  
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City of Grants Pass  
YEAR TO DATE

P 12  
glytdbud

## REVENUES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
<b>61 WATER TREATMENT</b>						
49 OTHER REVENUE	0	0	0	-3.45	3.45	100.0%
TOTAL WATER TREATMENT	0	0	0	-3.45	3.45	100.0%
<b>62 WATER DISTRIBUTION</b>						
34 CHARGES FOR SERVICES	-106,000	0	-106,000	-23,626.00	-82,374.00	22.3%
49 OTHER REVENUE	-28,000	0	-28,000	-3,098.80	-24,901.20	11.1%
TOTAL WATER DISTRIBUTION	-134,000	0	-134,000	-26,724.80	-107,275.20	19.9%
<b>66 WATER-GENERAL PROGRAM OPS</b>						
34 CHARGES FOR SERVICES	-6,436,714	0	-6,436,714	-2,086,985.27	-4,349,728.73	32.4%
36 INTEREST	-10,000	0	-10,000	-1,186.39	-8,813.61	11.9%
49 OTHER REVENUE	-13,050	0	-13,050	-8,487.81	-4,562.19	65.0%
TOTAL WATER-GENERAL PROGRAM OPS	-6,459,764	0	-6,459,764	-2,096,659.47	-4,363,104.53	32.5%
TOTAL WATER OPERATIONS FUNDS	-6,593,764	0	-6,593,764	-2,123,387.72	-4,470,376.28	32.2%
<b>752 WATER SDC FUND</b>						
<b>69 WATER PROJECTS</b>						
34 CHARGES FOR SERVICES	-150,000	0	-150,000	-120,998.00	-29,002.00	80.7%
36 INTEREST	-4,000	0	-4,000	-1,110.37	-2,889.63	27.8%
50 TRANSFERS	400,000	0	400,000	400,000.00	.00	100.0%
TOTAL WATER PROJECTS	246,000	0	246,000	277,891.63	-31,891.63	113.0%
TOTAL WATER SDC FUND	246,000	0	246,000	277,891.63	-31,891.63	113.0%
<b>755 WATER ADVANCED FINANCING FUND</b>						
<b>69 WATER PROJECTS</b>						

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
36 INTEREST	0	0	0	-116.47	116.47	100.0%
49 OTHER REVENUE	-3,000	0	-3,000	-1,891.56	-1,108.44	63.1%
50 TRANSFERS	3,000	0	3,000	.00	3,000.00	100.0%
TOTAL WATER PROJECTS	0	0	0	-2,008.03	2,008.03	100.0%
TOTAL WATER ADVANCED FINANCING FUND	0	0	0	-2,008.03	2,008.03	100.0%
758 WATER CAPITAL PROJECTS FUND						
69 WATER PROJECTS						
36 INTEREST	-10,000	0	-10,000	-18,160.86	8,160.86	181.6%
50 TRANSFERS	-4,058,000	0	-4,058,000	-2,295,000.00	-1,763,000.00	56.6%
TOTAL WATER PROJECTS	-4,068,000	0	-4,068,000	-2,313,160.86	-1,754,839.14	56.9%
TOTAL WATER CAPITAL PROJECTS FUND	-4,068,000	0	-4,068,000	-2,313,160.86	-1,754,839.14	56.9%
811 GARAGE OPERATIONS FUND						
54 GARAGE OPERATIONS						
34 CHARGES FOR SERVICES	-665,462	0	-665,462	-165,858.51	-499,603.49	24.9%
36 INTEREST	-2,500	0	-2,500	-901.53	-1,598.47	36.1%
39 OTHER FINANCING SOUR	-554,000	0	-554,000	.00	-554,000.00	.0%
49 OTHER REVENUE	-20,000	0	-20,000	-746.25	-19,253.75	3.7%
TOTAL GARAGE OPERATIONS	-1,241,962	0	-1,241,962	-167,506.29	-1,074,455.71	13.5%
TOTAL GARAGE OPERATIONS FUND	-1,241,962	0	-1,241,962	-167,506.29	-1,074,455.71	13.5%
812 EQUIPMENT REPLACEMENT FUND						
55 EQUIPMENT REPLACEMENT						

12/27/2016 10:38  
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City of Grants Pass  
YEAR TO DATE

P 14  
glytdbud

REVENUES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 CHARGES FOR SERVICES	-510,422	0	-510,422	-127,605.66	-382,816.34	25.0%
36 INTEREST	-23,000	0	-23,000	-7,757.08	-15,242.92	33.7%
49 OTHER REVENUE	-10,000	0	-10,000	.00	-10,000.00	.0%
TOTAL EQUIPMENT REPLACEMENT	-543,422	0	-543,422	-135,362.74	-408,059.26	24.9%
TOTAL EQUIPMENT REPLACEMENT FUND	-543,422	0	-543,422	-135,362.74	-408,059.26	24.9%
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813 INFORMATION TECHNOLOGY FUND						
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56 INFORMATION TECHNOLOGY						
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34 CHARGES FOR SERVICES	-880,400	0	-880,400	-219,875.04	-660,524.96	25.0%
36 INTEREST	-1,200	0	-1,200	-465.02	-734.98	38.8%
TOTAL INFORMATION TECHNOLOGY	-881,600	0	-881,600	-220,340.06	-661,259.94	25.0%
TOTAL INFORMATION TECHNOLOGY FUND	-881,600	0	-881,600	-220,340.06	-661,259.94	25.0%
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831 PROPERTY SERVICES FUND						
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51 PROPERTY MANAGEMENT						
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34 CHARGES FOR SERVICES	-660,559	0	-660,559	-164,930.49	-495,628.51	25.0%
36 INTEREST	0	0	0	-869.52	869.52	100.0%
49 OTHER REVENUE	-58,832	0	-58,832	-5,365.07	-53,466.93	9.1%
TOTAL PROPERTY MANAGEMENT	-719,391	0	-719,391	-171,165.08	-548,225.92	23.8%
TOTAL PROPERTY SERVICES FUND	-719,391	0	-719,391	-171,165.08	-548,225.92	23.8%
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832 ENGINEERING FUND						
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23 ENGINEERING						



# GRANTS PASS

12/27/2016 10:38  
mellerman

City of Grants Pass  
YEAR TO DATE

REVENUES AS OF SEPTEMBER 30, 2016

P 15  
glytdbud

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 CHARGES FOR SERVICES	-961,200	0	-961,200	-226,620.08	-734,579.92	23.6%
36 INTEREST	-1,000	0	-1,000	-1,931.83	931.83	193.2%
TOTAL ENGINEERING	-962,200	0	-962,200	-228,551.91	-733,648.09	23.8%
TOTAL ENGINEERING FUND	-962,200	0	-962,200	-228,551.91	-733,648.09	23.8%
833 PARKS & COMMUNITY DEVELOPMENT						
24 PARKS & CD MGMT SERVICES						
34 CHARGES FOR SERVICES	-1,025,758	0	-1,025,758	-261,009.06	-764,748.94	25.4%
36 INTEREST	-1,500	0	-1,500	-285.06	-1,214.94	19.0%
49 OTHER REVENUE	0	0	0	-2.50	2.50	100.0%
TOTAL PARKS & CD MGMT SERVICES	-1,027,258	0	-1,027,258	-261,296.62	-765,961.38	25.4%
TOTAL PARKS & COMMUNITY DEVELOPMENT	-1,027,258	0	-1,027,258	-261,296.62	-765,961.38	25.4%
861 WORKERS COMP INSURANCE						
11 WORKERS COMP INSURANCE						
34 CHARGES FOR SERVICES	-310,600	0	-310,600	-73,009.02	-237,590.98	23.5%
36 INTEREST	-2,700	0	-2,700	-602.50	-2,097.50	22.3%
49 OTHER REVENUE	-7,500	0	-7,500	-4,109.98	-3,390.02	54.8%
TOTAL WORKERS COMP INSURANCE	-320,800	0	-320,800	-77,721.50	-243,078.50	24.2%
TOTAL WORKERS COMP INSURANCE	-320,800	0	-320,800	-77,721.50	-243,078.50	24.2%
862 GENERAL INSURANCE FUND						
12 GENERAL INSURANCE						



# GRANTS PASS

12/27/2016 10:38  
mellerman

City of Grants Pass  
YEAR TO DATE

P 16  
glytdbud

## REVENUES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 CHARGES FOR SERVICES	-521,072	0	-521,072	-130,268.28	-390,803.72	25.0%
36 INTEREST	-1,500	0	-1,500	-21.69	-1,478.31	1.4%
TOTAL GENERAL INSURANCE	-522,572	0	-522,572	-130,289.97	-392,282.03	24.9%
TOTAL GENERAL INSURANCE FUND	-522,572	0	-522,572	-130,289.97	-392,282.03	24.9%
863 HEALTH INSURANCE FUND						
13 BENEFITS ADMINISTRATION						
34 CHARGES FOR SERVICES	-445,700	0	-445,700	-108,028.15	-337,671.85	24.2%
36 INTEREST	-18,000	0	-18,000	-6,990.22	-11,009.78	38.8%
TOTAL BENEFITS ADMINISTRATION	-463,700	0	-463,700	-115,018.37	-348,681.63	24.8%
TOTAL HEALTH INSURANCE FUND	-463,700	0	-463,700	-115,018.37	-348,681.63	24.8%
890 ADMINISTRATIVE SERVICES FUND						
04 HUMAN RESOURCES						
49 OTHER REVENUE	-3,000	0	-3,000	-570.00	-2,430.00	19.0%
TOTAL HUMAN RESOURCES	-3,000	0	-3,000	-570.00	-2,430.00	19.0%
05 MANAGEMENT SERVICES						
49 OTHER REVENUE	0	0	0	-100.00	100.00	100.0%
TOTAL MANAGEMENT SERVICES	0	0	0	-100.00	100.00	100.0%
07 FINANCE						



# GRANTS PASS

12/27/2016 10:38  
mellerman

City of Grants Pass  
YEAR TO DATE

P 17  
glytdbud

## REVENUES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
33 INTERGOVERNMENTAL RE	0	0	0	-1,000.00	1,000.00	100.0%
34 CHARGES FOR SERVICES	-749,137	0	-749,137	-187,530.38	-561,606.62	25.0%
49 OTHER REVENUE	0	0	0	-52.00	52.00	100.0%
TOTAL FINANCE	-749,137	0	-749,137	-188,582.38	-560,554.62	25.2%
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08 GENERAL PROGRAM OPERATION						
34 CHARGES FOR SERVICES	-2,777,900	0	-2,777,900	-686,481.00	-2,091,419.00	24.7%
36 INTEREST	-10,000	0	-10,000	-2,608.30	-7,391.70	26.1%
TOTAL GENERAL PROGRAM OPERATION	-2,787,900	0	-2,787,900	-689,089.30	-2,098,810.70	24.7%
TOTAL ADMINISTRATIVE SERVICES FUND	-3,540,037	0	-3,540,037	-878,341.68	-2,661,695.32	24.8%
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910 AGENCY FUND						
96 TRUST						
36 INTEREST	-22,000	0	-22,000	-7,283.53	-14,716.47	33.1%
TOTAL TRUST	-22,000	0	-22,000	-7,283.53	-14,716.47	33.1%
TOTAL AGENCY FUND	-22,000	0	-22,000	-7,283.53	-14,716.47	33.1%
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970 JO CO-CITY GP SOLID AGENCY						
97 JO CO-CITY GP SOLID AGENCY						
33 INTERGOVERNMENTAL RE	-328,770	0	-328,770	-123,595.21	-205,174.79	37.6%
36 INTEREST	-12,000	0	-12,000	-4,754.47	-7,245.53	39.6%
TOTAL JO CO-CITY GP SOLID AGENCY	-340,770	0	-340,770	-128,349.68	-212,420.32	37.7%
TOTAL JO CO-CITY GP SOLID AGENCY	-340,770	0	-340,770	-128,349.68	-212,420.32	37.7%
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980 JOSEPHINE CO 9-1-1 SYSTEM						
91 JOSEPHINE CO 9-1-1 SYSTEM						



# GRANTS PASS

12/27/2016 10:38  
mellerman

City of Grants Pass  
YEAR TO DATE

P 18  
glytdbud

## REVENUES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMNTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
31 TAXES	-420,000	0	-420,000	.00	-420,000.00	.0%
34 CHARGES FOR SERVICES	-271,455	0	-271,455	-66,369.54	-205,085.46	24.4%
36 INTEREST	-1,500	0	-1,500	-701.82	-798.18	46.8%
49 OTHER REVENUE	-5,400	0	-5,400	-50.00	-5,350.00	.9%
TOTAL JOSEPHINE CO 9-1-1 SYSTEM	-698,355	0	-698,355	-67,121.36	-631,233.64	9.6%
TOTAL JOSEPHINE CO 9-1-1 SYSTEM	-698,355	0	-698,355	-67,121.36	-631,233.64	9.6%
981 911 EQUIPMENT REPLACEMENT						
91 JOSEPHINE CO 9-1-1 SYSTEM						
36 INTEREST	-3,000	0	-3,000	-1,318.44	-1,681.56	43.9%
50 TRANSFERS	-25,000	0	-25,000	.00	-25,000.00	.0%
TOTAL JOSEPHINE CO 9-1-1 SYSTEM	-28,000	0	-28,000	-1,318.44	-26,681.56	4.7%
TOTAL 911 EQUIPMENT REPLACEMENT	-28,000	0	-28,000	-1,318.44	-26,681.56	4.7%
GRAND TOTAL	-80,520,531	0	-80,520,531	-16,878,027.12	-63,642,503.88	21.0%

\*\* END OF REPORT - Generated by Mindy Ellerman \*\*



# GRANTS PASS

12/27/2016 10:57

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City of Grants Pass  
YEAR TO DATE

EXPENDITURES AS OF SEPTEMBER 30, 2016

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FOR 2017 03

	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
110 GENERAL FUND							
01 MAYOR AND COUNCIL							
62 OPERATING SUPPLIES	25,000	0	25,000	5,205.91	1,207.76	18,586.33	25.7%
63 CONTRACTUAL SERVICES	189,500	0	189,500	44,399.32	.00	145,100.68	23.4%
64 CHARGES FOR SERVICES	45,928	0	45,928	11,481.99	.00	34,446.01	25.0%
67 INDIRECT CHARGES	26,100	0	26,100	6,525.00	.00	19,575.00	25.0%
TOTAL MAYOR AND COUNCIL	286,528	0	286,528	67,612.22	1,207.76	217,708.02	24.0%
02 GENERAL OPERATIONS							
63 CONTRACTUAL SERVICES	1,194,000	0	1,194,000	21,406.00	.00	1,172,594.00	1.8%
64 CHARGES FOR SERVICES	143,040	0	143,040	35,760.00	.00	107,280.00	25.0%
78 TRANSFERS	1,955,500	0	1,955,500	1,570,000.00	.00	385,500.00	80.3%
TOTAL GENERAL OPERATIONS	3,292,540	0	3,292,540	1,627,166.00	.00	1,665,374.00	49.4%
14 PS-FIRE RESCUE DIVISION							
61 PERSONNEL SERVICES	4,368,571	0	4,368,571	888,335.46	.00	3,480,235.54	20.3%
62 OPERATING SUPPLIES	182,810	0	182,810	11,481.40	.00	171,328.60	6.3%
63 CONTRACTUAL SERVICES	733,750	0	733,750	174,238.49	.00	559,511.51	23.7%
64 CHARGES FOR SERVICES	19,500	0	19,500	4,875.00	.00	14,625.00	25.0%
65 CAPITAL OUTLAY	20,000	0	20,000	.00	.00	20,000.00	.0%
67 INDIRECT CHARGES	532,500	0	532,500	133,125.00	.00	399,375.00	25.0%
TOTAL PS-FIRE RESCUE DIVISION	5,857,131	0	5,857,131	1,212,055.35	.00	4,645,075.65	20.7%
15 PS-POLICE DIVISION							
61 PERSONNEL SERVICES	7,892,023	0	7,892,023	1,680,627.77	.00	6,211,395.23	21.3%
62 OPERATING SUPPLIES	223,493	0	223,493	18,689.55	.00	204,803.45	8.4%
63 CONTRACTUAL SERVICES	1,107,941	0	1,107,941	257,022.59	.00	850,918.41	23.2%



# GRANTS PASS

12/27/2016 10:57  
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City of Grants Pass  
YEAR TO DATE

EXPENDITURES AS OF SEPTEMBER 30, 2016

P  
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2

FOR 2017 03

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
64 CHARGES FOR SERVICES	26,364	0	26,364	6,591.00	.00	19,773.00	25.0%
65 CAPITAL OUTLAY	18,000	0	18,000	.00	.00	18,000.00	.0%
67 INDIRECT CHARGES	926,900	0	926,900	231,725.01	.00	695,174.99	25.0%
TOTAL PS-POLICE DIVISION	10,194,721	0	10,194,721	2,194,655.92	.00	8,000,065.08	21.5%
16 PS-SUPPORT DIVISION							
61 PERSONNEL SERVICES	2,783,431	0	2,783,431	508,954.54	.00	2,274,476.46	18.3%
62 OPERATING SUPPLIES	31,800	0	31,800	1,701.04	664.60	29,434.36	7.4%
63 CONTRACTUAL SERVICES	254,407	0	254,407	26,905.07	.00	227,501.93	10.6%
67 INDIRECT CHARGES	307,000	0	307,000	76,750.02	.00	230,249.98	25.0%
TOTAL PS-SUPPORT DIVISION	3,376,638	0	3,376,638	614,310.67	664.60	2,761,662.73	18.2%
18 CRISIS SUPPORT							
63 CONTRACTUAL SERVICES	95,400	0	95,400	60,885.41	32,656.23	1,858.36	98.1%
TOTAL CRISIS SUPPORT	95,400	0	95,400	60,885.41	32,656.23	1,858.36	98.1%
20 PS-SOBERING CENTER							
63 CONTRACTUAL SERVICES	130,000	0	130,000	130,000.00	.00	.00	100.0%
TOTAL PS-SOBERING CENTER	130,000	0	130,000	130,000.00	.00	.00	100.0%
21 BUILDING AND SAFETY							
61 PERSONNEL SERVICES	250,428	0	250,428	52,088.11	.00	198,339.89	20.8%
62 OPERATING SUPPLIES	6,700	0	6,700	287.60	.00	6,412.40	4.3%
63 CONTRACTUAL SERVICES	111,246	0	111,246	18,278.00	.00	92,968.00	16.4%
64 CHARGES FOR SERVICES	163,625	0	163,625	40,906.26	.00	122,718.74	25.0%
67 INDIRECT CHARGES	53,300	0	53,300	13,325.01	.00	39,974.99	25.0%
TOTAL BUILDING AND SAFETY	585,299	0	585,299	124,884.98	.00	460,414.02	21.3%
22 PLANNING							

FOR 2017 03

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61 PERSONNEL SERVICES	399,981	0	399,981	64,626.53	.00	335,354.47	16.2%
62 OPERATING SUPPLIES	8,500	0	8,500	125.93	.00	8,374.07	1.5%
63 CONTRACTUAL SERVICES	94,410	0	94,410	19,853.76	.00	74,556.24	21.0%
64 CHARGES FOR SERVICES	247,475	0	247,475	61,868.76	.00	185,606.24	25.0%
67 INDIRECT CHARGES	75,200	0	75,200	18,799.98	.00	56,400.02	25.0%
78 TRANSFERS	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL PLANNING	830,566	0	830,566	165,274.96	.00	665,291.04	19.9%
<b>35 ECONOMIC DEVELOPMENT</b>							
61 PERSONNEL SERVICES	91,024	0	91,024	20,344.33	.00	70,679.67	22.4%
62 OPERATING SUPPLIES	200	0	200	.00	.00	200.00	.0%
63 CONTRACTUAL SERVICES	104,448	0	104,448	27,435.17	.00	77,012.83	26.3%
64 CHARGES FOR SERVICES	4,378	0	4,378	1,094.49	.00	3,283.51	25.0%
67 INDIRECT CHARGES	20,200	0	20,200	5,049.99	.00	15,150.01	25.0%
TOTAL ECONOMIC DEVELOPMENT	220,250	0	220,250	53,923.98	.00	166,326.02	24.5%
<b>36 TOURISM PROMOTION SERVICE</b>							
61 PERSONNEL SERVICES	7,328	0	7,328	1,684.62	.00	5,643.38	23.0%
63 CONTRACTUAL SERVICES	326,540	0	326,540	87,510.64	170,995.23	68,034.13	79.2%
64 CHARGES FOR SERVICES	24,480	0	24,480	6,120.00	.00	18,360.00	25.0%
67 INDIRECT CHARGES	36,000	0	36,000	9,000.00	.00	27,000.00	25.0%
78 TRANSFERS	150,000	0	150,000	150,000.00	.00	.00	100.0%
TOTAL TOURISM PROMOTION SERVICE	544,348	0	544,348	254,315.26	170,995.23	119,037.51	78.1%
<b>37 DOWNTOWN DEVELOPMENT</b>							
61 PERSONNEL SERVICES	182,954	0	182,954	38,553.85	.00	144,400.15	21.1%
62 OPERATING SUPPLIES	21,950	0	21,950	1,485.44	.00	20,464.56	6.8%
63 CONTRACTUAL SERVICES	198,125	0	198,125	50,265.05	46,498.77	101,361.18	48.8%
64 CHARGES FOR SERVICES	15,600	0	15,600	3,900.00	.00	11,700.00	25.0%
67 INDIRECT CHARGES	42,000	0	42,000	10,500.00	.00	31,500.00	25.0%
TOTAL DOWNTOWN DEVELOPMENT	460,629	0	460,629	104,704.34	46,498.77	309,425.89	32.8%



# GRANTS PASS

12/27/2016 10:57

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City of Grants Pass  
YEAR TO DATE

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## EXPENDITURES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>41 PARKS MAINTENANCE SERVICE</b>							
61 PERSONNEL SERVICES	588,921	0	588,921	131,659.86	.00	457,261.14	22.4%
62 OPERATING SUPPLIES	117,900	0	117,900	18,950.23	.00	98,949.77	16.1%
63 CONTRACTUAL SERVICES	832,122	0	832,122	172,230.53	.00	659,891.47	20.7%
64 CHARGES FOR SERVICES	171,974	0	171,974	42,993.48	.00	128,980.52	25.0%
67 INDIRECT CHARGES	171,200	0	171,200	42,800.01	.00	128,399.99	25.0%
TOTAL PARKS MAINTENANCE SERVICE	1,882,117	0	1,882,117	408,634.11	.00	1,473,482.89	21.7%
<b>42 RECREATION SERVICES</b>							
61 PERSONNEL SERVICES	18,535	0	18,535	4,003.90	.00	14,531.10	21.6%
63 CONTRACTUAL SERVICES	125,270	0	125,270	24,711.41	.00	100,558.59	19.7%
67 INDIRECT CHARGES	14,500	0	14,500	3,625.02	.00	10,874.98	25.0%
TOTAL RECREATION SERVICES	158,305	0	158,305	32,340.33	.00	125,964.67	20.4%
<b>43 AQUATIC SERVICES</b>							
61 PERSONNEL SERVICES	28,710	0	28,710	4,912.35	.00	23,797.65	17.1%
62 OPERATING SUPPLIES	26,975	0	26,975	8,911.66	.00	18,063.34	33.0%
63 CONTRACTUAL SERVICES	46,474	0	46,474	9,781.64	.00	36,692.36	21.0%
65 CAPITAL OUTLAY	9,000	0	9,000	.00	.00	9,000.00	.0%
67 INDIRECT CHARGES	11,200	0	11,200	2,799.99	.00	8,400.01	25.0%
TOTAL AQUATIC SERVICES	122,359	0	122,359	26,405.64	.00	95,953.36	21.6%
TOTAL GENERAL FUND	28,036,831	0	28,036,831	7,077,169.17	252,022.59	20,707,639.24	26.1%
<b>220 TRANSIENT ROOM TAX FUND</b>							
<b>32 TRANSIENT ROOM TAX</b>							
63 CONTRACTUAL SERVICES	3,400	0	3,400	.00	.00	3,400.00	.0%



# GRANTS PASS

12/27/2016 10:57  
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City of Grants Pass  
YEAR TO DATE

5  
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## EXPENDITURES AS OF SEPTEMBER 30, 2016

FOR 2017 03

220	TRANSIENT ROOM TAX FUND	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
64	CHARGES FOR SERVICES	7,500	0	7,500	1,875.00	.00	5,625.00	25.0%
78	TRANSFERS	1,571,800	0	1,571,800	586,703.31	.00	985,096.69	37.3%
	TOTAL TRANSIENT ROOM TAX	1,582,700	0	1,582,700	588,578.31	.00	994,121.69	37.2%
	TOTAL TRANSIENT ROOM TAX FUND	1,582,700	0	1,582,700	588,578.31	.00	994,121.69	37.2%
230	STREET UTILITY							
19	STREET LIGHTS							
63	CONTRACTUAL SERVICES	385,500	0	385,500	50,882.12	.00	334,617.88	13.2%
	TOTAL STREET LIGHTS	385,500	0	385,500	50,882.12	.00	334,617.88	13.2%
31	STREET & DRAINAGE MAINT							
61	PERSONNEL SERVICES	701,983	0	701,983	130,015.44	.00	571,967.56	18.5%
62	OPERATING SUPPLIES	78,412	0	78,412	22,841.93	997.73	54,572.34	30.4%
63	CONTRACTUAL SERVICES	586,945	0	586,945	86,167.83	7,795.20	492,981.97	16.0%
	TOTAL STREET & DRAINAGE MAINT	1,367,340	0	1,367,340	239,025.20	8,792.93	1,119,521.87	18.1%
33	CUSTOMER SERVICE-STREETS							
63	CONTRACTUAL SERVICES	44,318	0	44,318	10,224.78	14,851.65	19,241.57	56.6%
64	CHARGES FOR SERVICES	156,533	0	156,533	39,133.23	.00	117,399.77	25.0%
	TOTAL CUSTOMER SERVICE-STREETS	200,851	0	200,851	49,358.01	14,851.65	136,641.34	32.0%
38	GENERAL OPERATIONS-STREET							
63	CONTRACTUAL SERVICES	1,000	0	1,000	.00	.00	1,000.00	.0%
64	CHARGES FOR SERVICES	249,533	0	249,533	62,383.26	.00	187,149.74	25.0%
67	INDIRECT CHARGES	182,000	0	182,000	45,500.01	.00	136,499.99	25.0%



# GRANTS PASS

12/27/2016 10:57  
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City of Grants Pass  
YEAR TO DATE

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## EXPENDITURES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
78 TRANSFERS	1,665,000	0	1,665,000	996,577.21	.00	668,422.79	59.9%
TOTAL GENERAL OPERATIONS-STREET	2,097,533	0	2,097,533	1,104,460.48	.00	993,072.52	52.7%
TOTAL STREET UTILITY	4,051,224	0	4,051,224	1,443,725.81	23,644.58	2,583,853.61	36.2%
<hr/>							
251 CDB GRANT HUD FUND							
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26 CDB GRANT-HUD							
<hr/>							
63 CONTRACTUAL SERVICES	400,000	0	400,000	10,645.30	.00	389,354.70	2.7%
TOTAL CDB GRANT-HUD	400,000	0	400,000	10,645.30	.00	389,354.70	2.7%
TOTAL CDB GRANT HUD FUND	400,000	0	400,000	10,645.30	.00	389,354.70	2.7%
<hr/>							
262 HOUSING/URBAN DEVELOPMENT FUND							
<hr/>							
28 INDUSTRIAL& DOWNTOWN LOAN							
<hr/>							
63 CONTRACTUAL SERVICES	475,000	0	475,000	.00	.00	475,000.00	.0%
TOTAL INDUSTRIAL& DOWNTOWN LOAN	475,000	0	475,000	.00	.00	475,000.00	.0%
TOTAL HOUSING/URBAN DEVELOPMENT FUND	475,000	0	475,000	.00	.00	475,000.00	.0%
<hr/>							
410 DEBT SERVICE/GEN OBLIG BOND FU							
<hr/>							
98 DEBT SERVICE/GEN OBLIG BD							
<hr/>							
76 DEBT SERVICE	1,135,100	0	1,135,100	.00	.00	1,135,100.00	.0%
TOTAL DEBT SERVICE/GEN OBLIG BD	1,135,100	0	1,135,100	.00	.00	1,135,100.00	.0%
TOTAL DEBT SERVICE/GEN OBLIG BOND FU	1,135,100	0	1,135,100	.00	.00	1,135,100.00	.0%
<hr/>							
490 DEBT SERVICE/BANCROFT BOND FUN							



12/27/2016 10:57  
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City of Grants Pass  
YEAR TO DATE

EXPENDITURES AS OF SEPTEMBER 30, 2016

7  
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FOR 2017 03

490	DEBT SERVICE/BANCROFT BOND FUN	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
95	DEBT SERVICE/BANCROFT							
63	CONTRACTUAL SERVICES	8,000	0	8,000	1,912.00	.00	6,088.00	23.9%
64	CHARGES FOR SERVICES	10,000	0	10,000	2,499.99	.00	7,500.01	25.0%
76	DEBT SERVICE	150,000	0	150,000	.00	.00	150,000.00	100.0%
78	TRANSFERS	2,000,000	0	2,000,000	.00	.00	2,000,000.00	100.0%
	TOTAL DEBT SERVICE/BANCROFT	2,168,000	0	2,168,000	4,411.99	.00	2,163,588.01	100.2%
	TOTAL DEBT SERVICE/BANCROFT BOND FUN	2,168,000	0	2,168,000	4,411.99	.00	2,163,588.01	100.2%
612	TRANSPORTATION CAPITAL PROJECT							
49	TRANSPORTATION PROJECTS							
61	PERSONNEL SERVICES	32,055	0	32,055	3,524.91	.00	28,530.09	11.0%
63	CONTRACTUAL SERVICES	499	0	499	44,722.65	.00	-44,223.65	8962.5%
64	CHARGES FOR SERVICES	0	0	0	60,044.59	.00	-60,044.59	100.0%
65	CAPITAL OUTLAY	6,973,210	0	6,973,210	1,129,690.37	1,692,372.11	4,151,147.52	40.5%
67	INDIRECT CHARGES	0	0	0	24,207.00	.00	-24,207.00	100.0%
78	TRANSFERS	30,000	0	30,000	30,000.00	.00	.00	100.0%
	TOTAL TRANSPORTATION PROJECTS	7,035,764	0	7,035,764	1,292,189.52	1,692,372.11	4,051,202.37	42.4%
	TOTAL TRANSPORTATION CAPITAL PROJECT	7,035,764	0	7,035,764	1,292,189.52	1,692,372.11	4,051,202.37	42.4%
613	ALTERNATIVE TRANSPORTATION PRO							
49	TRANSPORTATION PROJECTS							
63	CONTRACTUAL SERVICES	0	0	0	374.30	.00	-374.30	100.0%
64	CHARGES FOR SERVICES	0	0	0	6,187.66	.00	-6,187.66	100.0%
65	CAPITAL OUTLAY	223,033	0	223,033	250.00	.00	222,783.00	100.1%
67	INDIRECT CHARGES	0	0	0	134.00	.00	-134.00	100.0%
	TOTAL TRANSPORTATION PROJECTS	223,033	0	223,033	6,945.96	.00	216,087.04	3.1%
	TOTAL ALTERNATIVE TRANSPORTATION PRO	223,033	0	223,033	6,945.96	.00	216,087.04	3.1%

FOR 2017 03

614	TRANSPORTATION CAPITAL PROJECT	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
614	TRANSPORTATION CAPITAL PROJECT							
49	TRANSPORTATION PROJECTS							
65	CAPITAL OUTLAY	138,219	0	138,219	.00	.00	138,219.00	.0%
	TOTAL TRANSPORTATION PROJECTS	138,219	0	138,219	.00	.00	138,219.00	.0%
	TOTAL TRANSPORTATION CAPITAL PROJECT	138,219	0	138,219	.00	.00	138,219.00	.0%
619	TRANSPORTATION CAPITAL PROJECT							
49	TRANSPORTATION PROJECTS							
61	PERSONNEL SERVICES	0	0	0	23.26	.00	-23.26	100.0%
63	CONTRACTUAL SERVICES	0	0	0	2,574.00	.00	-2,574.00	100.0%
64	CHARGES FOR SERVICES	0	0	0	27.00	.00	-27.00	100.0%
65	CAPITAL OUTLAY	102,311	0	102,311	.00	.00	102,311.00	.0%
67	INDIRECT CHARGES	0	0	0	-517.00	.00	517.00	100.0%
	TOTAL TRANSPORTATION PROJECTS	102,311	0	102,311	2,107.26	.00	100,203.74	2.1%
	TOTAL TRANSPORTATION CAPITAL PROJECT	102,311	0	102,311	2,107.26	.00	100,203.74	2.1%
630	SOLID WASTE OPERATIONS							
81	SOLID WASTE OPERATIONS							
61	PERSONNEL SERVICES	18,208	0	18,208	3,849.75	.00	14,358.25	21.1%
62	OPERATING SUPPLIES	450	0	450	82.19	.00	367.81	18.3%
63	CONTRACTUAL SERVICES	4,951	0	4,951	903.86	.00	4,047.14	18.3%
64	CHARGES FOR SERVICES	11,212	0	11,212	2,802.99	.00	8,409.01	25.0%
67	INDIRECT CHARGES	3,600	0	3,600	900.00	.00	2,700.00	25.0%
	TOTAL SOLID WASTE OPERATIONS	38,421	0	38,421	8,538.79	.00	29,882.21	22.2%



# GRANTS PASS

12/27/2016 10:57  
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City of Grants Pass  
YEAR TO DATE

EXPENDITURES AS OF SEPTEMBER 30, 2016

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FOR 2017 03

630	SOLID WASTE OPERATIONS	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL SOLID WASTE OPERATIONS	38,421	0	38,421	8,538.79	.00	29,882.21	22.2%
633	LANDFILL/POST CLOSURE OP							
83	LANDFILL/POST CLOSURE OP							
62	OPERATING SUPPLIES	6,000	0	6,000	.00	.00	6,000.00	.0%
63	CONTRACTUAL SERVICES	97,290	0	97,290	10,046.96	.00	87,243.04	10.3%
64	CHARGES FOR SERVICES	38,750	0	38,750	.00	.00	38,750.00	.0%
67	INDIRECT CHARGES	14,300	0	14,300	3,575.01	.00	10,724.99	25.0%
	TOTAL LANDFILL/POST CLOSURE OP	156,340	0	156,340	13,621.97	.00	142,718.03	8.7%
	TOTAL LANDFILL/POST CLOSURE OP	156,340	0	156,340	13,621.97	.00	142,718.03	8.7%
635	SOLID WASTE/ENVIRON. FEES							
81	SOLID WASTE OPERATIONS							
63	CONTRACTUAL SERVICES	341,050	0	341,050	123,595.21	.00	217,454.79	36.2%
	TOTAL SOLID WASTE OPERATIONS	341,050	0	341,050	123,595.21	.00	217,454.79	36.2%
	TOTAL SOLID WASTE/ENVIRON. FEES	341,050	0	341,050	123,595.21	.00	217,454.79	36.2%
638	SOLID WASTE CAPITAL PROJECTS F							
89	SOLID WASTE CONSTRUCTION							
61	PERSONNEL SERVICES	0	0	0	840.65	.00	-840.65	100.0%
63	CONTRACTUAL SERVICES	0	0	0	11,877.26	.00	-11,877.26	100.0%
64	CHARGES FOR SERVICES	0	0	0	848.50	.00	-848.50	100.0%
65	CAPITAL OUTLAY	1,477,754	0	1,477,754	4,973.94	.00	1,472,780.06	.3%
67	INDIRECT CHARGES	0	0	0	342.00	.00	-342.00	100.0%
78	TRANSFERS	29,000	0	29,000	.00	.00	29,000.00	.0%
	TOTAL SOLID WASTE CONSTRUCTION	1,506,754	0	1,506,754	18,882.35	.00	1,487,871.65	1.3%



# GRANTS PASS

12/27/2016 10:57  
mellerman

City of Grants Pass  
YEAR TO DATE

P 10  
glytbdud

## EXPENDITURES AS OF SEPTEMBER 30, 2016

FOR 2017 03

638	SOLID WASTE CAPITAL PROJECTS F	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL SOLID WASTE CAPITAL PROJECTS F	1,506,754	0	1,506,754	18,882.35	.00	1,487,871.65	1.3%
	642 STORM WATER & OPEN SPACE FUND							
	29 STORM DRAIN SDCs							
	65 CAPITAL OUTLAY	93,451	0	93,451	.00	.00	93,451.00	.0%
	TOTAL STORM DRAIN SDCs	93,451	0	93,451	.00	.00	93,451.00	.0%
	TOTAL STORM WATER & OPEN SPACE FUND	93,451	0	93,451	.00	.00	93,451.00	.0%
	648 STORM DRAIN & OPEN SPACE CAPIT							
	29 STORM DRAIN SDCs							
	61 PERSONNEL SERVICES	0	0	0	311.44	.00	-311.44	100.0%
	63 CONTRACTUAL SERVICES	0	0	0	1,120.15	.00	-1,120.15	100.0%
	64 CHARGES FOR SERVICES	0	0	0	101.00	.00	-101.00	100.0%
	65 CAPITAL OUTLAY	212,107	0	212,107	8,720.95	.00	203,386.05	4.1%
	67 INDIRECT CHARGES	0	0	0	157.00	.00	-157.00	100.0%
	TOTAL STORM DRAIN SDCs	212,107	0	212,107	10,410.54	.00	201,696.46	4.9%
	TOTAL STORM DRAIN & OPEN SPACE CAPIT	212,107	0	212,107	10,410.54	.00	201,696.46	4.9%
	691 GENERAL LANDS & BUILDINGS CAPI							
	59 LANDS AND BLDGS PROJECTS							
	61 PERSONNEL SERVICES	0	0	0	7,240.99	.00	-7,240.99	100.0%
	62 OPERATING SUPPLIES	0	0	0	5,684.99	.00	-5,684.99	100.0%
	63 CONTRACTUAL SERVICES	0	0	0	83,256.40	.00	-83,256.40	100.0%
	64 CHARGES FOR SERVICES	0	0	0	30,054.99	.00	-30,054.99	100.0%
	65 CAPITAL OUTLAY	11,725,305	0	11,725,305	33,731.29	23,880.17	11,667,693.54	.5%



# GRANTS PASS

12/27/2016 10:57  
mellerman

City of Grants Pass  
YEAR TO DATE

P 11  
glytbdud

## EXPENDITURES AS OF SEPTEMBER 30, 2016

FOR 2017 03

691	GENERAL LANDS & BUILDINGS CAPI	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
67	INDIRECT CHARGES	0	0	0	2,689.00	.00	-2,689.00	100.0%
76	DEBT SERVICE	1,460,000	0	1,460,000	.00	.00	1,460,000.00	.0%
	TOTAL LANDS AND BLDGS PROJECTS	13,185,305	0	13,185,305	162,657.66	23,880.17	12,998,767.17	1.4%
	TOTAL GENERAL LANDS & BUILDINGS CAPI	13,185,305	0	13,185,305	162,657.66	23,880.17	12,998,767.17	1.4%
<hr/>								
692	LANDS & BLDGS PARK LAND SDC							
<hr/>								
59	LANDS AND BLDGS PROJECTS							
65	CAPITAL OUTLAY	43,625	0	43,625	.00	.00	43,625.00	.0%
	TOTAL LANDS AND BLDGS PROJECTS	43,625	0	43,625	.00	.00	43,625.00	.0%
	TOTAL LANDS & BLDGS PARK LAND SDC	43,625	0	43,625	.00	.00	43,625.00	.0%
<hr/>								
693	LANDS & BLDG PARKS RM TAX							
<hr/>								
59	LANDS AND BLDGS PROJECTS							
65	CAPITAL OUTLAY	104,632	0	104,632	.00	.00	104,632.00	.0%
	TOTAL LANDS AND BLDGS PROJECTS	104,632	0	104,632	.00	.00	104,632.00	.0%
	TOTAL LANDS & BLDG PARKS RM TAX	104,632	0	104,632	.00	.00	104,632.00	.0%
<hr/>								
694	PARKS DEVELOPMENT SDC							
<hr/>								
59	LANDS AND BLDGS PROJECTS							
65	CAPITAL OUTLAY	50,139	0	50,139	.00	.00	50,139.00	.0%
	TOTAL LANDS AND BLDGS PROJECTS	50,139	0	50,139	.00	.00	50,139.00	.0%
	TOTAL PARKS DEVELOPMENT SDC	50,139	0	50,139	.00	.00	50,139.00	.0%

EXPENDITURES AS OF SEPTEMBER 30, 2016

FOR 2017 03

720 WASTEWATER	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
720 WASTEWATER							
71 WASTEWATER COLLECTION							
61 PERSONNEL SERVICES	555,104	0	555,104	104,163.83	.00	450,940.17	18.8%
62 OPERATING SUPPLIES	40,180	0	40,180	1,318.02	.00	38,861.98	3.3%
63 CONTRACTUAL SERVICES	181,132	0	181,132	18,337.23	.00	162,794.77	10.1%
64 CHARGES FOR SERVICES	51,636	0	51,636	12,909.00	.00	38,727.00	25.0%
65 CAPITAL OUTLAY	12,000	0	12,000	.00	.00	12,000.00	.0%
TOTAL WASTEWATER COLLECTION	840,052	0	840,052	136,728.08	.00	703,323.92	16.3%
72 WASTEWATER TREATMENT							
61 PERSONNEL SERVICES	832,183	0	832,183	195,558.71	.00	636,624.29	23.5%
62 OPERATING SUPPLIES	357,750	0	357,750	72,380.81	.00	268,738.93	24.9%
63 CONTRACTUAL SERVICES	1,114,489	0	1,114,489	144,887.14	16,630.26	960,341.86	13.8%
64 CHARGES FOR SERVICES	2,043	0	2,043	510.75	.00	1,532.25	25.0%
TOTAL WASTEWATER TREATMENT	2,306,465	0	2,306,465	413,337.41	25,890.26	1,867,237.33	19.0%
74 CUSTOMER SERVICE-WASTEWTR							
63 CONTRACTUAL SERVICES	40,016	0	40,016	6,346.31	15,301.70	18,367.99	54.1%
64 CHARGES FOR SERVICES	417,912	0	417,912	104,477.97	.00	313,434.03	25.0%
TOTAL CUSTOMER SERVICE-WASTEWTR	457,928	0	457,928	110,824.28	15,301.70	331,802.02	27.5%
75 DEBT SERVICE-WASTEWATER							
76 DEBT SERVICE	491,063	0	491,063	.00	.00	491,063.00	.0%
TOTAL DEBT SERVICE-WASTEWATER	491,063	0	491,063	.00	.00	491,063.00	.0%
76 WASTEWATER-GEN PROGRAM OP							

# GRANTS PASS



12/27/2016 10:57  
mellerman

City of Grants Pass  
YEAR TO DATE

EXPENDITURES AS OF SEPTEMBER 30, 2016

P 13  
glytbdud

FOR 2017 03

	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
63 CONTRACTUAL SERVICES	300	0	300	.00	.00	300.00	.0%
64 CHARGES FOR SERVICES	24,700	0	24,700	6,175.02	.00	18,524.98	25.0%
67 INDIRECT CHARGES	372,900	0	372,900	93,225.00	.00	279,675.00	25.0%
78 TRANSFERS	3,143,300	0	3,143,300	2,100,000.00	.00	1,043,300.00	66.8%
TOTAL WASTEWATER-GEN PROGRAM OP	3,541,200	0	3,541,200	2,199,400.02	.00	1,341,799.98	62.1%
TOTAL WASTEWATER	7,636,708	0	7,636,708	2,860,289.79	41,191.96	4,735,226.25	38.0%
722 SEWER SDC							
79 WASTEWATER PROJECTS							
65 CAPITAL OUTLAY	163,708	0	163,708	.00	.00	163,708.00	.0%
TOTAL WASTEWATER PROJECTS	163,708	0	163,708	.00	.00	163,708.00	.0%
TOTAL SEWER SDC	163,708	0	163,708	.00	.00	163,708.00	.0%
725 SEWER ADVANCED FINANCING							
79 WASTEWATER PROJECTS							
65 CAPITAL OUTLAY	3,211	0	3,211	.00	.00	3,211.00	.0%
TOTAL WASTEWATER PROJECTS	3,211	0	3,211	.00	.00	3,211.00	.0%
TOTAL SEWER ADVANCED FINANCING	3,211	0	3,211	.00	.00	3,211.00	.0%
728 WASTEWATER PROJECTS							
79 WASTEWATER PROJECTS							
61 PERSONNEL SERVICES	31,129	0	31,129	11,832.32	.00	19,296.68	38.0%
63 CONTRACTUAL SERVICES	485	0	485	202,176.56	.00	-201,691.56	*****

# GRANTS PASS



12/27/2016 10:57  
mellerman

City of Grants Pass  
YEAR TO DATE

EXPENDITURES AS OF SEPTEMBER 30, 2016

P 14  
glytdbud

FOR 2017 03

728	WASTEWATER PROJECTS	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
64	CHARGES FOR SERVICES	0	0	0	25,618.63	.00	-25,618.63	100.0%
65	CAPITAL OUTLAY	8,224,156	0	8,224,156	229,651.48	158,728.74	7,835,775.78	4.7%
67	INDIRECT CHARGES	0	0	0	9,183.00	.00	-9,183.00	100.0%
	TOTAL WASTEWATER PROJECTS	8,255,770	0	8,255,770	478,461.99	158,728.74	7,618,579.27	7.7%
	TOTAL WASTEWATER PROJECTS	8,255,770	0	8,255,770	478,461.99	158,728.74	7,618,579.27	7.7%
	750 WATER OPERATIONS FUNDS							
	61 WATER TREATMENT							
61	PERSONNEL SERVICES	689,391	0	689,391	152,605.57	.00	536,785.43	22.1%
62	OPERATING SUPPLIES	338,400	0	338,400	72,148.08	13,386.96	252,864.96	25.3%
63	CONTRACTUAL SERVICES	687,931	0	687,931	141,354.29	2,560.00	544,016.71	20.9%
64	CHARGES FOR SERVICES	8,004	0	8,004	2,001.00	.00	6,003.00	25.0%
65	CAPITAL OUTLAY	21,000	0	21,000	.00	10,300.00	10,700.00	49.0%
	TOTAL WATER TREATMENT	1,744,726	0	1,744,726	368,108.94	26,246.96	1,350,370.10	22.6%
	62 WATER DISTRIBUTION							
61	PERSONNEL SERVICES	812,620	0	812,620	143,271.48	.00	669,348.52	17.6%
62	OPERATING SUPPLIES	211,777	0	211,777	22,131.57	88.34	189,557.09	10.5%
63	CONTRACTUAL SERVICES	301,912	0	301,912	47,796.83	1,150.00	252,965.17	16.2%
64	CHARGES FOR SERVICES	40,686	0	40,686	10,171.50	.00	30,514.50	25.0%
65	CAPITAL OUTLAY	61,500	0	61,500	18,057.29	.00	43,442.71	29.4%
	TOTAL WATER DISTRIBUTION	1,428,495	0	1,428,495	241,428.67	1,238.34	1,185,827.99	17.0%
	64 CUSTOMER SERVICE-WATER							
63	CONTRACTUAL SERVICES	32,395	0	32,395	6,121.33	14,851.65	11,422.02	64.7%
64	CHARGES FOR SERVICES	362,882	0	362,882	90,720.51	.00	272,161.49	25.0%
	TOTAL CUSTOMER SERVICE-WATER	395,277	0	395,277	96,841.84	14,851.65	283,583.51	28.3%
	65 DEBT SERVICE-WATER							



# GRANTS PASS

12/27/2016 10:57  
mellerman

City of Grants Pass  
YEAR TO DATE

P 15  
glytbdud

## EXPENDITURES AS OF SEPTEMBER 30, 2016

FOR 2017 03

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
76 DEBT SERVICE	504,420	0	504,420	.00	.00	504,420.00	.0%
TOTAL DEBT SERVICE-WATER	504,420	0	504,420	.00	.00	504,420.00	.0%
66 WATER-GENERAL PROGRAM OPS							
63 CONTRACTUAL SERVICES	10,350	0	10,350	.00	.00	10,350.00	.0%
64 CHARGES FOR SERVICES	12,350	0	12,350	3,087.51	.00	9,262.49	25.0%
67 INDIRECT CHARGES	369,300	0	369,300	92,325.00	.00	276,975.00	25.0%
78 TRANSFERS	3,560,000	0	3,560,000	1,800,000.00	.00	1,760,000.00	50.6%
TOTAL WATER-GENERAL PROGRAM OPS	3,952,000	0	3,952,000	1,895,412.51	.00	2,056,587.49	48.0%
TOTAL WATER OPERATIONS FUNDS	8,024,918	0	8,024,918	2,601,791.96	42,336.95	5,380,789.09	32.9%
752 WATER SDC FUND							
69 WATER PROJECTS							
65 CAPITAL OUTLAY	155,436	0	155,436	.00	.00	155,436.00	.0%
TOTAL WATER PROJECTS	155,436	0	155,436	.00	.00	155,436.00	.0%
TOTAL WATER SDC FUND	155,436	0	155,436	.00	.00	155,436.00	.0%
755 WATER ADVANCED FINANCING FUND							
69 WATER PROJECTS							
65 CAPITAL OUTLAY	8,247	0	8,247	.00	.00	8,247.00	.0%
TOTAL WATER PROJECTS	8,247	0	8,247	.00	.00	8,247.00	.0%
TOTAL WATER ADVANCED FINANCING FUND	8,247	0	8,247	.00	.00	8,247.00	.0%
758 WATER CAPITAL PROJECTS FUND							
69 WATER PROJECTS							



# GRANTS PASS

12/27/2016 10:57  
mellerman

City of Grants Pass  
YEAR TO DATE

P 16  
glytdbud

## EXPENDITURES AS OF SEPTEMBER 30, 2016

FOR 2017 03

758	WATER CAPITAL PROJECTS FUND	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61	PERSONNEL SERVICES	31,129	0	31,129	4,481.02	.00	26,647.98	14.4%
63	CONTRACTUAL SERVICES	485	0	485	36,083.94	.00	-35,598.94	7440.0%
64	CHARGES FOR SERVICES	0	0	0	11,076.04	.00	-11,076.04	100.0%
65	CAPITAL OUTLAY	9,059,710	0	9,059,710	13,473.58	.00	9,046,236.42	.1%
67	INDIRECT CHARGES	0	0	0	1,011.00	.00	-1,011.00	100.0%
	TOTAL WATER PROJECTS	9,091,324	0	9,091,324	66,125.58	.00	9,025,198.42	.7%
	TOTAL WATER CAPITAL PROJECTS FUND	9,091,324	0	9,091,324	66,125.58	.00	9,025,198.42	.7%
811	GARAGE OPERATIONS FUND							
54	GARAGE OPERATIONS							
61	PERSONNEL SERVICES	359,309	0	359,309	58,877.52	.00	300,431.48	16.4%
62	OPERATING SUPPLIES	338,650	0	338,650	51,682.13	.00	286,967.87	15.3%
63	CONTRACTUAL SERVICES	146,406	0	146,406	35,814.41	.00	110,591.59	24.5%
64	CHARGES FOR SERVICES	30,155	0	30,155	7,538.76	.00	22,616.24	25.0%
67	INDIRECT CHARGES	87,500	0	87,500	21,875.01	.00	65,624.99	25.0%
78	TRANSFERS	554,000	0	554,000	.00	.00	554,000.00	.0%
	TOTAL GARAGE OPERATIONS	1,516,020	0	1,516,020	175,787.83	.00	1,340,232.17	11.6%
	TOTAL GARAGE OPERATIONS FUND	1,516,020	0	1,516,020	175,787.83	.00	1,340,232.17	11.6%
812	EQUIPMENT REPLACEMENT FUND							
55	EQUIPMENT REPLACEMENT							
63	CONTRACTUAL SERVICES	554,700	0	554,700	.00	.00	554,700.00	.0%
65	CAPITAL OUTLAY	788,500	0	788,500	207,685.39	48,076.80	532,737.81	32.4%
	TOTAL EQUIPMENT REPLACEMENT	1,343,200	0	1,343,200	207,685.39	48,076.80	1,087,437.81	19.0%
	TOTAL EQUIPMENT REPLACEMENT FUND	1,343,200	0	1,343,200	207,685.39	48,076.80	1,087,437.81	19.0%
813	INFORMATION TECHNOLOGY FUND							
56	INFORMATION TECHNOLOGY							



# GRANTS PASS

12/27/2016 10:57  
mellerman

City of Grants Pass  
YEAR TO DATE

EXPENDITURES AS OF SEPTEMBER 30, 2016

P 17  
glytbdud

FOR 2017 03

813	INFORMATION TECHNOLOGY FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61	PERSONNEL SERVICES	592,239	0	592,239	127,663.76	.00	464,575.24	21.6%
62	OPERATING SUPPLIES	10,000	0	10,000	363.53	982.79	8,653.68	13.5%
63	CONTRACTUAL SERVICES	137,261	0	137,261	71,593.74	2,724.60	62,942.66	54.1%
64	CHARGES FOR SERVICES	26,302	0	26,302	6,575.49	.00	19,726.51	25.0%
67	INDIRECT CHARGES	58,300	0	58,300	14,574.99	.00	43,725.01	25.0%
	TOTAL INFORMATION TECHNOLOGY	824,102	0	824,102	220,771.51	3,707.39	599,623.10	27.2%
	TOTAL INFORMATION TECHNOLOGY FUND	824,102	0	824,102	220,771.51	3,707.39	599,623.10	27.2%
831	PROPERTY SERVICES FUND							
51	PROPERTY MANAGEMENT							
61	PERSONNEL SERVICES	198,909	0	198,909	51,197.33	.00	147,711.67	25.7%
62	OPERATING SUPPLIES	35,095	0	35,095	5,801.43	.00	29,293.57	16.5%
63	CONTRACTUAL SERVICES	343,419	0	343,419	62,153.24	1,484.80	279,780.96	18.5%
64	CHARGES FOR SERVICES	15,600	0	15,600	3,900.00	.00	11,700.00	25.0%
65	CAPITAL OUTLAY	66,000	0	66,000	9,598.73	.00	56,401.27	14.5%
67	INDIRECT CHARGES	66,000	0	66,000	16,500.00	.00	49,500.00	25.0%
78	TRANSFERS	40,000	0	40,000	40,000.00	.00	.00	100.0%
	TOTAL PROPERTY MANAGEMENT	765,023	0	765,023	189,150.73	1,484.80	574,387.47	24.9%
	TOTAL PROPERTY SERVICES FUND	765,023	0	765,023	189,150.73	1,484.80	574,387.47	24.9%
832	ENGINEERING FUND							
23	ENGINEERING							
61	PERSONNEL SERVICES	611,188	0	611,188	115,482.94	.00	495,705.06	18.9%
62	OPERATING SUPPLIES	19,300	0	19,300	6,868.77	11.46	12,419.77	35.6%
63	CONTRACTUAL SERVICES	182,142	0	182,142	29,474.18	.00	152,667.82	16.2%
64	CHARGES FOR SERVICES	194,672	0	194,672	48,642.99	.00	146,029.01	25.0%
	TOTAL ENGINEERING	1,007,302	0	1,007,302	200,468.88	11.46	806,821.66	19.9%
	TOTAL ENGINEERING FUND	1,007,302	0	1,007,302	200,468.88	11.46	806,821.66	19.9%



# GRANTS PASS

12/27/2016 10:57  
mellerman

City of Grants Pass  
YEAR TO DATE

P 18  
glytdbud

## EXPENDITURES AS OF SEPTEMBER 30, 2016

FOR 2017 03

833	PARKS & COMMUNITY DEVELOPMENT	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>833 PARKS &amp; COMMUNITY DEVELOPMENT</b>								
<b>24 PARKS &amp; CD MGMT SERVICES</b>								
61	PERSONNEL SERVICES	781,641	0	781,641	178,138.25	.00	603,502.75	22.8%
62	OPERATING SUPPLIES	28,600	0	28,600	1,087.58	.00	27,512.42	3.8%
63	CONTRACTUAL SERVICES	156,323	0	156,323	58,208.92	.00	98,114.08	37.2%
64	CHARGES FOR SERVICES	78,158	0	78,158	19,539.51	.00	58,618.49	25.0%
	TOTAL PARKS & CD MGMT SERVICES	1,044,722	0	1,044,722	256,974.26	.00	787,747.74	24.6%
	TOTAL PARKS & COMMUNITY DEVELOPMENT	1,044,722	0	1,044,722	256,974.26	.00	787,747.74	24.6%
<b>861 WORKERS COMP INSURANCE</b>								
<b>11 WORKERS COMP INSURANCE</b>								
61	PERSONNEL SERVICES	56,728	0	56,728	12,341.80	.00	44,386.20	21.8%
62	OPERATING SUPPLIES	13,700	0	13,700	4,497.24	.00	9,202.76	32.8%
63	CONTRACTUAL SERVICES	323,166	0	323,166	96,600.89	.00	226,565.11	29.9%
	TOTAL WORKERS COMP INSURANCE	393,594	0	393,594	113,439.93	.00	280,154.07	28.8%
	TOTAL WORKERS COMP INSURANCE	393,594	0	393,594	113,439.93	.00	280,154.07	28.8%
<b>862 GENERAL INSURANCE FUND</b>								
<b>12 GENERAL INSURANCE</b>								
61	PERSONNEL SERVICES	30,065	0	30,065	6,548.98	.00	23,516.02	21.8%
63	CONTRACTUAL SERVICES	623,080	0	623,080	448,033.11	.00	175,046.89	71.9%
	TOTAL GENERAL INSURANCE	653,145	0	653,145	454,582.09	.00	198,562.91	69.6%
	TOTAL GENERAL INSURANCE FUND	653,145	0	653,145	454,582.09	.00	198,562.91	69.6%
<b>863 HEALTH INSURANCE FUND</b>								



# GRANTS PASS

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City of Grants Pass  
YEAR TO DATE

P 19  
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## EXPENDITURES AS OF SEPTEMBER 30, 2016

FOR 2017 03

863 HEALTH INSURANCE FUND	ORIGINAL APPROP	TRANFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>13 BENEFITS ADMINISTRATION</b>							
61 PERSONNEL SERVICES	31,000	0	31,000	6,497.35	.00	24,502.65	21.0%
62 OPERATING SUPPLIES	2,900	0	2,900	.00	.00	2,900.00	.0%
63 CONTRACTUAL SERVICES	11,410	0	11,410	739.50	.00	10,670.50	6.5%
TOTAL BENEFITS ADMINISTRATION	45,310	0	45,310	7,236.85	.00	38,073.15	16.0%
TOTAL HEALTH INSURANCE FUND	45,310	0	45,310	7,236.85	.00	38,073.15	16.0%
<b>890 ADMINISTRATIVE SERVICES FUND</b>							
<b>04 HUMAN RESOURCES</b>							
61 PERSONNEL SERVICES	307,337	0	307,337	69,170.49	.00	238,166.51	22.5%
62 OPERATING SUPPLIES	16,400	0	16,400	3,225.75	.00	13,174.25	19.7%
63 CONTRACTUAL SERVICES	164,409	0	164,409	41,550.19	.00	122,858.81	25.3%
64 CHARGES FOR SERVICES	13,133	0	13,133	3,283.26	.00	9,849.74	25.0%
TOTAL HUMAN RESOURCES	501,279	0	501,279	117,229.69	.00	384,049.31	23.4%
<b>05 MANAGEMENT SERVICES</b>							
61 PERSONNEL SERVICES	601,463	0	601,463	135,397.21	.00	466,065.79	22.5%
62 OPERATING SUPPLIES	8,500	0	8,500	1,188.29	.00	7,311.71	14.0%
63 CONTRACTUAL SERVICES	56,530	0	56,530	8,014.56	.00	48,515.44	14.2%
64 CHARGES FOR SERVICES	34,729	0	34,729	8,682.24	.00	26,046.76	25.0%
TOTAL MANAGEMENT SERVICES	701,222	0	701,222	153,282.30	.00	547,939.70	21.9%
<b>06 LEGAL SERVICES</b>							
61 PERSONNEL SERVICES	25,077	0	25,077	3,358.38	.00	21,718.62	13.4%
62 OPERATING SUPPLIES	2,000	0	2,000	101.40	.00	1,898.60	5.1%
63 CONTRACTUAL SERVICES	278,327	0	278,327	50,279.54	.00	228,047.46	18.1%
64 CHARGES FOR SERVICES	8,172	0	8,172	2,043.00	.00	6,129.00	25.0%
TOTAL LEGAL SERVICES	313,576	0	313,576	55,782.32	.00	257,793.68	17.8%



# GRANTS PASS

12/27/2016 10:57  
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City of Grants Pass  
YEAR TO DATE

EXPENDITURES AS OF SEPTEMBER 30, 2016

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FOR 2017 03

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
07 FINANCE							
61 PERSONNEL SERVICES	1,316,840	0	1,316,840	278,062.44	.00	1,038,777.56	21.1%
62 OPERATING SUPPLIES	24,250	0	24,250	2,992.54	.00	21,257.46	12.3%
63 CONTRACTUAL SERVICES	316,750	0	316,750	93,349.55	62,995.80	160,404.65	49.4%
64 CHARGES FOR SERVICES	59,595	0	59,595	14,898.75	.00	44,696.25	25.0%
TOTAL FINANCE	1,717,435	0	1,717,435	389,303.28	62,995.80	1,265,135.92	26.3%
08 GENERAL PROGRAM OPERATION							
61 PERSONNEL SERVICES	16,000	0	16,000	220.00	.00	15,780.00	1.4%
62 OPERATING SUPPLIES	21,600	0	21,600	3,210.88	.00	18,389.12	14.9%
63 CONTRACTUAL SERVICES	149,700	0	149,700	31,469.62	.00	118,230.38	21.0%
64 CHARGES FOR SERVICES	87,180	0	87,180	21,795.00	.00	65,385.00	25.0%
65 CAPITAL OUTLAY	8,000	0	8,000	.00	.00	8,000.00	.0%
67 INDIRECT CHARGES	84,400	0	84,400	21,099.99	.00	63,300.01	25.0%
78 TRANSFERS	60,000	0	60,000	60,000.00	.00	.00	100.0%
TOTAL GENERAL PROGRAM OPERATION	426,880	0	426,880	137,795.49	.00	289,084.51	32.3%
TOTAL ADMINISTRATIVE SERVICES FUND	3,660,392	0	3,660,392	853,393.08	62,995.80	2,744,003.12	25.0%
910 AGENCY FUND							
96 TRUST							
63 CONTRACTUAL SERVICES	25,000	0	25,000	.00	.00	25,000.00	.0%
64 CHARGES FOR SERVICES	12,500	0	12,500	3,125.01	.00	9,374.99	25.0%
TOTAL TRUST	37,500	0	37,500	3,125.01	.00	34,374.99	8.3%
TOTAL AGENCY FUND	37,500	0	37,500	3,125.01	.00	34,374.99	8.3%
970 JO CO-CITY GP SOLID AGENCY							
97 JO CO-CITY GP SOLID AGENCY							



# GRANTS PASS

12/27/2016 10:57  
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City of Grants Pass  
YEAR TO DATE

P 21  
glytbdud

## EXPENDITURES AS OF SEPTEMBER 30, 2016

FOR 2017 03

970	JO CO-CITY GP SOLID AGENCY	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
62	OPERATING SUPPLIES	800	0	800	.00	.00	800.00	.0%
63	CONTRACTUAL SERVICES	369,600	0	369,600	12,889.00	.00	356,711.00	3.5%
65	CAPITAL OUTLAY	72,000	0	72,000	.00	.00	72,000.00	.0%
67	INDIRECT CHARGES	22,200	0	22,200	5,550.00	.00	16,650.00	25.0%
	TOTAL JO CO-CITY GP SOLID AGENCY	464,600	0	464,600	18,439.00	.00	446,161.00	4.0%
	TOTAL JO CO-CITY GP SOLID AGENCY	464,600	0	464,600	18,439.00	.00	446,161.00	4.0%
980	JOSEPHINE CO 9-1-1 SYSTEM							
91	JOSEPHINE CO 9-1-1 SYSTEM							
62	OPERATING SUPPLIES	12,500	0	12,500	737.00	.00	11,763.00	5.9%
63	CONTRACTUAL SERVICES	711,595	0	711,595	140,924.00	.00	570,671.00	19.8%
65	CAPITAL OUTLAY	10,000	0	10,000	.00	.00	10,000.00	.0%
78	TRANSFERS	25,000	0	25,000	.00	.00	25,000.00	.0%
	TOTAL JOSEPHINE CO 9-1-1 SYSTEM	759,095	0	759,095	141,661.00	.00	617,434.00	18.7%
	TOTAL JOSEPHINE CO 9-1-1 SYSTEM	759,095	0	759,095	141,661.00	.00	617,434.00	18.7%
	GRAND TOTAL	1,069,333	0	1,069,333	19,612,864.72	2,350,453.35	84,970,014.93	20.5%

\*\* END OF REPORT - Generated by Mindy Ellerman \*\*

**CITY OF GRANTS PASS  
CAPITAL CONSTRUCTION FUNDS  
9/30/2016**

	FUND 612-619	FUND 638	FUND 648	FUND 642	FUND 691	FUND 692-694	FUND 722 / 752	FUND 725 / 755	FUND 729 / 759	FUND 728	FUND 758	
	Transportation Capital Projects	Landfill Capital Projects	Storm Drain Capital Projects	Storm Drain Capital SDC's	Lands & Buildings Capital Projects	Parks SDC's	Water & Sewer SDC's	Water & Sewer AFD's	Water & Sewer LID's	Sewer Capital Projects	Water Capital Projects	TOTALS
Budgeted Fund Balance 7/1/2016	\$ 3,527,577	\$ 1,343,754	\$ 92,107	\$ 107,951	\$ 3,778,411	\$ 276,164	\$ 940,144	\$ 11,458	\$ -	\$ 4,432,470	\$ 5,023,324	\$ 25,014,823
Actual Fund Balance 7/1/2016	\$ 4,522,780	\$ 1,346,473	\$ 146,303	\$ 208,766	\$ 4,476,029	\$ 196,694	\$ 1,749,884	\$ 61,450	\$ -	\$ 5,834,241	\$ 6,472,323	\$ 25,014,823
<b>Revenues 7/1/16 to 9/30/16:</b>												
Development Charges	\$ 48,786			\$ 57,272		\$ 30,241	\$ 228,972			\$ 84		\$ 365,355
Intergovernmental	\$ 86,464			\$ 412								\$ 86,876
Interest	\$ 11,168	\$ 4,687	\$ 536		\$ 12,008	\$ 191	\$ 1,887	\$ 118		\$ 17,617	\$ 18,162	\$ 66,374
Other (including property sales)	\$ 99,436				\$ 9,000			\$ 1,892				\$ 110,328
Transfers In:												
General Fund	\$ 215,000		\$ 35,000		\$ 970,000					\$ 220,000	\$ 130,000	\$ 1,570,000
Street Utility/ Transportation	\$ 981,577		\$ 45,000									\$ 1,026,577
Bancroft Bond Fund					\$ 95,000	\$ (3,736)						\$ 91,264
Transient Room Tax					\$ 68,900	\$ (68,900)						\$ -
Lands & Buildings SDC										\$ 2,560,000	\$ 400,000	\$ 2,400,000
Sewer General, AFD, and SDC	\$ 15,000						\$ (575,000)					\$ -
Storm Water			\$ 40,000	\$ (40,000)								\$ -
Water General, AFD, and SDC	\$ 135,000						\$ (400,000)					\$ 1,500,000
CDBG/HUD												\$ -
PCD Management												\$ -
Vehicle Maintenance												\$ -
Equip Replacement					\$ 60,000							\$ -
Admin Services					\$ 150,000							\$ -
Tourism					\$ 40,000							\$ -
Property Management												\$ 40,000
<b>Total Revenues</b>	\$ 1,592,431	\$ 4,687	\$ 120,536	\$ 17,684	\$ 1,404,908	\$ (42,204)	\$ (744,141)	\$ 2,010	\$ -	\$ 2,787,701	\$ 2,313,162	\$ 7,466,774
<b>Less expenditures 7/1/15 to 9/30/16:</b>												
Direct Project Expenditures	\$ 1,178,611	\$ 17,691	\$ 10,153		\$ 129,914					\$ 360,980	\$ 54,040	\$ 1,751,389
Internal Engineering/GIS Charges	\$ 68,808	\$ 849	\$ 101		\$ 30,055					\$ 25,619	\$ 11,076	\$ 136,508
Indirect Administrative Charges	\$ 23,824	\$ 342	\$ 157		\$ 2,689					\$ 91,863	\$ 1,011	\$ 119,886
Total Project Expenditures	\$ 1,271,243	\$ 18,882	\$ 10,411	\$ -	\$ 162,658	\$ -	\$ -	\$ -	\$ -	\$ 478,462	\$ 66,127	\$ 2,007,783
Transfers Out	\$ 30,000											\$ 30,000
<b>Total Expenditures</b>	\$ 1,301,243	\$ 18,882	\$ 10,411	\$ -	\$ 162,658	\$ -	\$ -	\$ -	\$ -	\$ 478,462	\$ 66,127	\$ 2,037,783
<b>Budgetary Fund Balance 9/30/16</b>	\$ 4,813,968	\$ 1,332,278	\$ 256,428	\$ 226,450	\$ 5,718,279	\$ 154,390	\$ 1,005,723	\$ 63,460	\$ -	\$ 8,153,480	\$ 8,719,358	\$ 30,443,814

CITY OF GRANTS PASS CAPITAL CONSTRUCTION PROJECTS 9/30/2016					
Project Number	Description	Project Cost	Mid-year budget	Cost Incurred	
		Estimate @ FY17 Budget	Changes & Notes	to 6/30/2016	7/1-6/30
TR0000	Transportation Proj - Gen'l			\$ (14)	\$ (444)
TR0000-619	Transportation Projects LID			\$ (279)	
TR1050	Storm Drain Repairs	\$ 20,000	Annually	\$ 136,805	\$ 18,010
TR4719	Fruitdale Trail	\$ 500,000		\$ 268,226	\$ 18,468
TR4934	Redwood Ave LID-Dowell/Hubbard	\$ 4,600,000		\$ 4,650,481	\$ 2,108
TR5022	Master Transportation Plan Updt	\$ 300,000		\$ 206	
TR5025	ROW Purchases	\$ AS AVAILABLE		\$ 45,780	\$ 4,215
TR5083	Traffic Calming	\$ 72,000		\$ 46,808	\$ 4,591
TR6075	Lincoln Rd Sidewalk:Lower River/G ST	\$ 530,000		\$ 602,112	\$ (61)
TR6087	Jo Co Transit Operations Grant	\$ 1,466,888		\$ 1,175,779	
TR6115	Drury Lane Reconstruction	\$ 2,225,000		\$ 1,776,253	
TR6116	Allen Cr. Rd. ImprV-W HB	\$ 2,196,446	City's portion	\$ 17,276	\$ 134
TR6118	CMAQ Sidewalk Project	\$ 1,950,000		\$ 76,246	\$ 2,875
TR6158	Street Lighting/Signal Improvements	\$ 10,000	Annually	\$ 27,270	\$ 199
TR6161	Bike Lane Striping	\$ 75,000	Annually	\$ 200,203	\$ 6,947
TR6163	Bike Boulevards	\$ 15,000	Annually	\$ -	
TR6165	Gilbert Crk Bridge Repl Savage	\$ 1,300,000		\$ 384,598	\$ 453,153
TR6201	Overlay/Maintenance FY15/FY16	\$ 1,200,000		\$ 477,970	\$ 17,667
TR6203	Redwood Ave Ph3:Pansy/Rdwd	\$ 2,200,000		\$ 291,420	\$ 472,546
TR6244	Elmer Nelson Bridge Replacement	\$ 800,000		\$ 100,942	\$ 107,958
TR6245	Edgewater/Evergreen Storm Water Eval.	\$ 500,000		\$ 11,010	\$ 47
TR6247	Dimmick RR Crossing Corridor	\$ 50,000		\$ -	
TR6271	Booth & Isham Improvement	\$ 175,000		\$ 37,136	\$ 158,585
TR6295	Terry Lane				\$ 4,251
TR6325	Willow Lane Reconstruction	\$ 2,200,000		\$ -	
TR8413	Sidewalk Infill and Repair Fund	\$ 50,000	Annually	\$ 149,988	\$ (5)
TR9700	Bikeway Projects - General	\$ 100,000	Annually	\$ 667,660	\$ (1)
ets pull into totals					
DO0000	Storm Drain & Open Space			\$ (77)	\$ (32)
DO6071	TMDL Implementation Plan Strtup	\$ 30,000	Annually	\$ 80,003	\$ 8,982
DO6169	Storm Wtr Master Plan Update	\$ 435,000		\$ 391,579	\$ 736
DO6319	Storm Water Utility & SDC Study	\$ 35,000		\$ -	\$ 725
DO6320	Storm Water Mgmt Manual	\$ 50,000		\$ -	\$ -
DO6321	General Engineering Services	\$ 10,000	As available	\$ -	\$ -
WA0000	Water Projects - General			\$ 35,035	\$ (5)
WA4742	Meadow Wood Res. 16	\$ 350,000		\$ 18,456	
WA5094	Water Distrib.Sys Mstr Pln Updt	\$ 250,000		\$ 250,038	\$ (37)
WA5096	WTP Structural Repairs	\$ 75,000	Annually	\$ 409,901	\$ 15,058
WA6000	MSA Task Order #1	\$ 20,000	Annually	\$ 149,951	\$ 12,659
WA6058	Water System Security Projects	\$ 10,000	Annually	\$ 78,507	\$ 5,734
WA6059	Pump Station Repairs	\$ 25,000	Annually	\$ 98,000	\$ 3,086
WA6207	WTP Upgrade	\$ 56,200,000		\$ 388,147	\$ 19,256
WA6248	Purchase of Emergency Water Pump Stations	\$ 200,000		\$ 164,594	\$ (30)
WA6249	Water Main Relocations	\$ 975,000		\$ 673,237	\$ 461
WA6250	Water Rate & SDC Study	\$ 70,000		\$ 93	\$ 731
WA6251	Purchase Portable Generator for Pump Station	\$ 125,000		\$ 56,800	\$ (6)
WA6252	ARC Flash Study WA and SE	\$ 100,000		\$ -	\$ 9,220
WA6253	Small Main Replacement FY15	\$ 1,100,000		\$ 184,458	
SE0000	Sewer Projects - General			\$ (462)	\$ (1)
SE4964	WRP Phase 2 Expansion	\$ 12,026,995		\$ 1,272,213	\$ 71,793
SE5080	WRP Structural Repairs	\$ 75,000		\$ 94,310	\$ (3)
SE5081	Collection Sys. Master Plan	\$ 305,000		\$ 298,599	\$ (26)
SE6012	Western Av Sewer Replcmt	\$ 1,800,000		\$ 121	\$ 522
SE6064	Sewer Main Structural Repairs	\$ 3,700,000		\$ 1,766,331	\$ 112,320
SE6112	Sewer Rate Study SE & RS	\$ 70,000		\$ -	\$ 731
SE6156	Sewer Mains for Overlays	\$ 1,900,000		\$ -	\$ 876
SE6198	Collection System Maintenance	\$ 75,000	Annually	\$ 285,307	\$ 6,788
SE6199	Pump/Lift Station Equipment Imprvmt	\$ 10,000	Annually	\$ 44,317	\$ 7,556
SE6200	Spaulding Indust Park WW Infrastructure	\$ 100,000		\$ 5,392	
SE6237	General Engineering Services	\$ 20,000	Annually	\$ 20,411	\$ 11,424
SE6238	Effluent Mixing Zone Dye Tracer Study	\$ 50,000		\$ -	
SE6239	WRP Equipment Improvement	\$ 50,000	Annually	\$ 14,439	\$ (3)
SE6240	Webster PS No. 1 Rehab	\$ 950,000		\$ 424,633	\$ 264,726
SE6323	5th Street Sewer Main Structural Repairs	\$ 1,200,000		\$ -	\$ 1,759
ets pull into totals					
LA0000	Landfill Projects-General				\$ (2)
LA2640	Landfill Remediation	\$ 3,043,000		\$ 2,964,912	\$ 13,174
LA4691	Clean-up Program	\$ 30,000	Annually	\$ 157,338	\$ (5)
LA6322	Detention Ponds Repair/Maint	\$ 50,000		\$ -	\$ 5,715
LB0000	Lands & Bldgs Proj - General			\$ (24)	\$ (63)
LB1000	Debt Repayment Project			\$ 120,000	
LB4245	Muni Parking Property Acq	UNKNOWN		\$ -	
LB4377	Municipal Bldg Land Fund	UNKNOWN		\$ 214,322	\$ (9)
LB4382	Indust. Financial Incentive	UNKNOWN		\$ 369,136	
LB4383	Non-Profnt Infra. Incent.	\$ 50,000		\$ 59,785	
LB4539	Allen Creek Park Prop Purchase	\$ 1,151,000		\$ 615,245	\$ 432



**Quarterly Investment Report as of September 30, 2016**

Total Cash/Investment Balance at Quarter End \$ 59,548,675

% of Cash Balance      Investment Policy Limit      % Available (Over)

**Maximum Maturities**

Total Investments Maturing in				
OVER 36 months	\$ -	0%	0%	0%
OVER 360 days	\$ 15,158,251	25%	30%	5%
OVER 180 days	\$ 16,215,875	27%	55%	28%
OVER 1 day	\$ 18,279,691	31%	85%	54%

**Per Issuer Limits**

US Agencies

TOTAL FHLB Holdings		0%	25%	25%
TOTAL FFCB Holdings	\$ 1,000,006	2%	25%	23%
TOTAL FHLMC Holdings	\$ 3,000,444	5%	25%	20%
TOTAL FNMA Holdings	\$ 7,001,269	12%	25%	13%

Banking Institutions

Umpqua Bank (excluding CDARS)	\$ 1,221,633	2%	35%	33%
Bank of the Cascades	\$ 45,640	0%	35%	35%
Washington Federal (excluding CDARS)	\$ 1,038,749	2%	35%	33%

Other

Banker's Acceptance	\$ -	0%	10%	10%
A1/P1 Rated Commercial Paper	\$ -	0%	10%	10%
Repurchase Agreements	\$ -	0%	10%	10%
TOTAL LGIP Accounts	\$ 38,485,774	65%	75%	10%

**Per Investment Type Limits**

US Treasury Obligations	\$ -	0%	85%	85%
US Agency	\$ 11,001,719	18%	75%	57%
Certificate of Deposit	\$ 7,277,972	12%	50%	38%
Bank Deposits: Savings & Money Market	\$ 211,767	0%	no limit	no limit
Banker's Acceptance	\$ -	0%	25%	25%
A1 / P1 Rated Commercial Paper	\$ -	0%	25%	25%
Repurchase Agreement	\$ -	0%	25%	25%
TOTAL LGIP Accounts	\$ 38,485,774	65%	75%	10%

**Performance Standards & Benchmarks**

	QTR Average	Sep 2016	Aug 2016	Jul 2016
Average Yield for City Investments	1.00%	1.02%	1.00%	0.98%
LGIP Rate	0.91%	0.94%	0.92%	0.88%
3 Month T-Bill	0.30%	0.29%	0.30%	0.30%

The general objectives of the City's investment policy, in order of priority, are: Safety, Liquidity, and Yield.

It is the goal of the City to maintain throughout the accounting cycle a yield that is not more than 50 basis points (1/2 percent) lower than the LGIP, and is not less than 25 basis points (1/4 percent) higher than that of the 91-Day US Treasury Bill.



The Council of the City of Grants Pass met in regular session on the above date with Mayor Fowler presiding. The following Councilors were present: DeYoung, Hannum, Lindsay, Lovelace, Riker, Roler. Also present and representing the City were City Manager Cubic, Assistant City Manager Reeves, Finance Director Meredith, Public Safety Director Landis, Senior Planner Tom Schauer, Public Works Director Canady, City Attorney Mark Bartholomew, and City Recorder Frerk. Absent: Parks & Community Development Director Glover.

Mayor Fowler opened the meeting and led the invocation followed by the Pledge of Allegiance.

1. PUBLIC COMMENT:

2. CONSENT AGENDA:

a. Resolution adopting the City Manager's annual evaluation.

Councilor DeYoung moved and Councilor Riker seconded to move this item to the December 12, 2016 Special Meeting and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

b. Resolution adopting criteria for funding public art.

RESOLUTION NO. 16-6483

Councilor DeYoung moved and Councilor Riker seconded that Resolution 16-6483 be adopted and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

c. Resolution authorizing the City Manager to proceed with change order No. 5 for the Savage Street Bridge Project TR6165.

RESOLUTION NO. 16-6484

Councilor DeYoung moved and Councilor Riker seconded that Resolution 16-6484 be adopted and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

d. Resolution authorizing the City Manager to contract for dental insurance for calendar year 2017.

RESOLUTION NO. 16-6485

Councilor DeYoung moved and Councilor Riker seconded that Resolution 16-6485 be adopted and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

- e. Resolution authorizing the City Manager to contract for medical, prescription and vision insurance for calendar year 2017.

RESOLUTION NO. 16-6486

Councilor DeYoung moved and Councilor Riker seconded that Resolution 16-6486 be adopted and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

- f. Resolution authorizing the City Manager to contract for life insurance for calendar year 2017.

RESOLUTION NO. 16-6487

Councilor DeYoung moved and Councilor Riker seconded that Resolution 16-6487 be adopted and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

- g. Resolution authorizing an Intergovernmental Agreement between Illinois Valley Community Response Team DBA: Illinois Valley Community Development Organization (IVCDO).

RESOLUTION NO. 16-6488

Councilor DeYoung moved and Councilor Riker seconded that Resolution 16-6488 be adopted and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

- h. Resolution amending the comprehensive fee schedule for annual cost of living index adjustments.

RESOLUTION NO. 16-6489

Councilor DeYoung moved and Councilor Riker seconded that Resolution 16-6489 be adopted and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

- i. Motion acknowledging the System Development Charge Annual Report for fiscal 2016.

Councilor DeYoung moved and Councilor Riker seconded to acknowledge the System Development Charge Annual Report for fiscal 2016 and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

- j. Motion acknowledging the receipt of the monthly and quarterly financial reports for the quarter ending June 2016.

Councilor DeYoung moved and Councilor Riker seconded to acknowledge the receipt of the monthly and quarterly financial reports for the quarter ending June 2016 and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

- k. Motion accepting the certified results of the November 8, 2016 General Election.

Councilor DeYoung moved and Councilor Riker seconded to accept the certified results of the November 8, 2016 General Election and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

- l. Motion approving the minutes of the City Council meeting of November 16, 2016.

Councilor DeYoung moved and Councilor Riker seconded that the minutes of the City Council meeting of November 16, 2016 be approved and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

- m. Motion approving the minutes of the City Council special meeting of November 28, 2016.

Councilor DeYoung moved and Councilor Riker seconded that the minutes of the City Council special meeting of November 28, 2016 be approved and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

- n. Motion acknowledging the minutes of the Urban Tree Advisory Committee meeting of October 10, 2016.

Councilor DeYoung moved and Councilor Riker seconded that the minutes of the Urban Tree Advisory Committee meeting of October 10, 2016 be approved and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

- o. Motion acknowledging the minutes of the Tourism Advisory Committee meeting

of October 11, 2016.

Councilor DeYoung moved and Councilor Riker seconded that the minutes of the Tourism Advisory Committee meeting of October 11, 2016 be approved and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

- p. Motion acknowledging the minutes of the Committee on Public Art meeting of October 11, 2016.

Councilor DeYoung moved and Councilor Riker seconded that the minutes of the Committee on Public Art meeting of October 11, 2016 be approved and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

- q. Motion acknowledging the minutes of the Parks Advisory Board meeting of October 13, 2016.

Councilor DeYoung moved and Councilor Riker seconded that the minutes of the Parks Advisory Board meeting of October 13, 2016 be approved and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

- r. Motion acknowledging the minutes of the Urban Area Planning Commission meeting of October 12, 2016.

Councilor DeYoung moved and Councilor Riker seconded that the minutes of the Urban Area Planning Commission meeting of October 12, 2016 be approved and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

### 3. COUNCIL ACTION:

- a. Resolution approving the inclusion of the City of Grants Pass territory in the formation of the Josephine Community Library District.

#### RESOLUTION NO. 16-6490

Councilor Lindsay moved and Councilor Riker seconded that Resolution 16-6490 be adopted and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

### 4. APPOINTMENTS:

- a. Appoint three members to the Budget Committee.

Councilor Lovelace moved and Councilor Lindsay seconded to appoint Shonna Bouteller, Tom Brandes and Teresa Cooke to the Budget Committee and the vote

resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

b. Appoint five members to the Committee on Public Art.

Councilor Lindsay moved and Councilor Roler seconded to appoint Al Devine, Michael Holzinger, Cal Kenney, Sulaiha McDougall and Bee Bantug to the Committee on Public Art and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

c. Appoint two members to the PAVE Committee.

Councilor Riker moved and Councilor Hannum seconded to appoint Joseph Scheinberg to the PAVE Committee and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

d. Appoint one member to the Bikeways and Walkways Committee.

Councilor Lindsay moved and Councilor Roler seconded to appoint Brian Heron to the Bikeways and Walkways Committee and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

e. Appoint one member to the Urban Tree Advisory Committee.

Councilor Lindsay moved and Councilor DeYoung seconded to appoint Stormy Ballenger to the Urban Tree Advisory Committee and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

5. MATTERS FROM MAYOR, COUNCIL AND STAFF:

a. Review Mayor/Council emails.

None.

b. Committee Liaison reports.

c. Committee Motions.

None.

d. Storing the Chamber of Commerce's stage for Concerts in the Park at the City Yard.

The City is not allowed to provide storage of private property on publicly-owned property. The Chamber's stage is currently being stored at the City's Yard.

However, if the City is a sponsor of Concerts in the Park, the City would be allowed to store the stage. Council directed Staff to contact the Chamber of Commerce to request to become a sponsor. If the Chamber agrees, a motion will go before Council at their next meeting.

Honored Councilors DeYoung and Hannum for their service on the Council.

6. EXECUTIVE SESSION: Yes (h) With city attorney re: rights/duties, current-likely litigation and (i) Performance Evaluations of Public Officers.

#### MOTION

It was moved by Councilor Lindsay and seconded by Councilor Hannum to enter into executive session and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

Councilor Lovelace moved and Councilor Riker seconded to extend the meeting past 9 p.m. and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

#### MOTION

It was moved by Councilor Lindsay and seconded by Councilor Lovelace to leave executive session and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

8. ADJOURN:

There being no further business to come before the Council, Mayor Fowler adjourned the meeting at 9:56 p.m.

The ordinances, resolutions and motions contained herein and the accompanying votes have been verified by:

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City Recorder

The Council of the City of Grants Pass met in special session on the above date with Mayor Fowler presiding. The following Councilors were present: DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. Also present and representing the City were City Manager Cubic, Assistant City Manager Reeves, Finance Director Meredith, Public Safety Director Landis, Parks & Community Development Director Glover, Public Works Director Canady, City Attorney Bartholomew and City Recorder Frerk.

1. COUNCIL WORKSHOP:
  - a. Public Safety request for additional full time equivalent (FTE)
  - b. Agenda review
  - c. Discuss new community event
  - d. Discuss travel/tourism contract

2. ADJOURN WORKSHOP AND CONVENE SPECIAL MEETING:

3. CONSENT AGENDA:

- a. Resolution adopting the City Manager's annual evaluation.

RESOLUTION NO. 16-6491

Councilor Lindsay moved and Councilor Lovelace seconded to approve Resolution 16-6491 adopting the City Manager's annual evaluation and the vote resulted as follows: "Ayes": DeYoung, Lindsay, Lovelace and Riker. "Nays": Hannum and Roler. Abstain: None. Absent: None. The resolution is adopted.

4. CONVENE THE SPECIAL COUNCIL MEETING IN EXECUTIVE SESSION:

- a. Executive session was held to discuss the following subject:
  - (d) Labor negotiations (news media not allowed without specific permission)
  - (e) Real property transactions-negotiations
  - (h) With city attorney re: rights/duties, current-likely litigation

MOTION

Councilor Lindsay moved and Councilor DeYoung seconded to enter into executive session and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

MOTION

Councilor Lindsay moved and Councilor Riker seconded to leave executive session and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

There being no further business to come before the Council, Mayor Fowler adjourned the meeting at 3:20 p.m.

The ordinances, resolutions and motions contained herein and the accompanying votes have been verified by:

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City Recorder

The Council of the City of Grants Pass met in special session on the above date with Mayor Fowler presiding. The following Councilors were present: DeYoung, Hannum, Lindsay, Riker and Roler. Also present and representing the City were Assistant City Manager Reeves, Finance Director Meredith, Public Safety Director Landis, Parks & Community Development Director Glover, Public Works Director Canady, City Attorney Bartholomew and City Recorder Frerk. Absent: Councilor Lovelace, City Manager Cubic.

1. COUNCIL WORKSHOP:

- a. Annual financial report
- b. Agenda review

2. ADJOURN WORKSHOP AND CONVENE SPECIAL MEETING:

3. COUNCIL ACTION:

- a. Resolution authorizing an intergovernmental agreement between the City of Grants Pass and the Grants Pass Irrigation District.

RESOLUTION NO. 16-6492

Councilor Lindsay moved and Councilor Hannum seconded to approve Resolution 16-6492 and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay and Riker. "Nays": Roler. Abstain: None. Absent: Lovelace. The motion passed.

Councilor Lindsay moved and Councilor Hannum seconded to adopt the intergovernmental agreement in the Council Packet, with the exception that Article 20 be amended to read as agreed by City Attorney Bartholomew and Grants Pass Irrigation District Attorney Ganong and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Riker and Roler. "Nays": None. Abstain: None. Absent: Lovelace. The resolution is adopted.

- b. Resolution making an appropriation transfer for Fiscal Year 2017.

RESOLUTION NO. 16-6493

Councilor Lindsay moved and Councilor Roler seconded to approve Resolution 16-6493 and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Riker and Roler. "Nays": None. Abstain: None. Absent: Lovelace. The resolution is adopted.

4. CONVENE THE SPECIAL COUNCIL MEETING IN EXECUTIVE SESSION:

- a. Executive session was held to discuss the following subject:
  - (e) Real property transactions-negotiations

MOTION

Councilor Lindsay moved and Councilor Roler seconded to enter into executive session and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Riker and Roler. "Nays": None. Abstain: None. Absent: Lovelace. The motion passed.

There being no further business to come before the Council, Mayor Fowler adjourned the meeting at 2:16 p.m.

The ordinances, resolutions and motions contained herein and the accompanying votes have been verified by:

\_\_\_\_\_  
City Recorder

**COMMITTEE ON PUBLIC ART**  
**Special Meeting Minutes – September 22, 2016 at 3:00 pm**  
**City Manager’s Conference Room**

**Committee Members:**

Dennis Dreher (Co-Chair)  
Dennis Hatch (Co-Chair)  
Jill Smith - Absent  
Al Devine  
Cynthia Charat  
Cal Kenney  
Bee Bantug  
Julie Imhof – Arrived late  
Vacant

**City/Staff/Council Liaisons:**

Susan Seereiter (City Business Advocate)

**Guests:**

Scott Lindberg

**1. Comments: Chairs, Council Liaison and Staff Liaison**

- Dennis Hatch thanked the committee members for coming to an additional meeting.

**2. Osprey Lot submission review**

- The committee went through the submissions and dismissed the options they were not interested in reviewing.
- The committee had a discussion on having a student working on a sculpture with an artist in the future but not for this project.
- The committee had a discussion expressing concern over fiberglass as a material.
- The committee discussed the piece of an osprey nest on a pole submitted by Bob Edding. The committee considered removing the banner.
- The committee had a discussion on the possibility of changing the materials used for the osprey on the pole. It can definitely be done but not within the current budget.
- The committee would like to have Bob Eding present at the City council Meeting to address concerns during approval consideration.

**Committee Member Devine moved and committee member Kenney seconded the motion to recommend Bob Eding’s Osprey on Nest art piece. The vote resulted as follows:**

**“AYES”:** Committee Members Hatch, Dreher, Devine, Kenney, and Imhof. **“NAYS”:** Charat and Bantug. **Abstain:** None. **Absent:** Smith.

**The motion passed.**

**3. NEA grant**

- Scott came in to speak about the NEA grant and its parameters. This grant would be to fund the planning stage of how the overall vision for the downtown area can focus on an arts theme and perspective.
- This is a two year grant, however it is awarded annually.

**Committee Member Bantug moved and Committee Member Devine seconded the motion to recommend that the City pursue an Our Town Grant from the NEA in the amount of \$50,000 for the development of an arts district plan for the Grants Pass downtown core.**

**The vote resulted as follows: "AYES": Committee Members Hatch, Dreher, Charat, Devine, Kenney, Bantug, and Imhof. "NAYS": None. Abstain: None. Absent: Smith.  
The motion passed.**

- It was confirmed that the museum is onboard with the understanding that they aren't willing to spend money.
- The committee had a discussion on forming a subcommittee for the grant.
- Scott confirmed that the funding would begin in August of 2017 if awarded. If the City were chosen they would be notified in the spring of 2017.
- The committee had a discussion on the desire to recommend that there are wider streets in the arts district.
- The committee had a discussion on what they consider is the "core" of the arts district.
- The committee had a discussion on the desire to have a plaza and Council's plans for future infrastructure.

#### **4. Art Funding Program**

- Not discussed.

#### **5. Other CoPA Business**

##### **a. Art in Motion**

- Met with Republic Services, would like to move the December meeting to the 5<sup>th</sup> to allow enough time to have the selected pieces printed in time for a January 1<sup>st</sup> start time.

##### **b. Employee Art Show**

- Susan let the committee know that Jon gave approval for CoPA to use the visitor center Friday evening until 9pm and Saturday from 9am until 2pm. His only stipulation was that they needed to have someone onsite to supervise the art as his employees would not be available.
- Cal let the committee know that he is working on the art show with Donna.

**Next Meeting: October 11, 2016 5:30PM Courtyard Conference Room**

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.

**COMMITTEE ON PUBLIC ART**  
**Meeting Minutes – November 8, 2016 at 5:30 pm**  
**Courtyard Conference Room**

**Committee Members:**

Dennis Dreher (Co-Chair) - absent  
Dennis Hatch (Co-Chair)  
Jill Smith - absent  
Al Devine - absent  
Cynthia Charat  
Cal Kenney  
Bee Bantug  
Julie Imhof - absent  
Joseph Scheinberg

**City/Staff/Council Liaisons:**

Susan Seereiter (City Business Advocate)

**Guests:**

**1. Review/Approval of Minutes (October 11, 2016 Meeting)**

**Committee Member Kenney moved and Committee Member Bantug seconded the motion to approve the minutes from October 11, 2016 as presented. The vote resulted as follows: “AYES”: Committee Members Hatch, Kenney, and Bantug. “NAYS”: None. Abstain: Charat and Sheinberg. Absent: Dreher, Smith, Devine, and Imhof. The motion passed.**

**2. Comments: Chairs, Council Liaison and Staff Liaison**

- Joseph introduced himself and informed the committee on some of his background.
- Dennis H gave an overview of CoPA's upcoming plans and philosophy.
- Dennis shared that the City Council appears happy with the work that CoPA is doing.

**3. Review Public Art Funding Guidelines**

- Dennis and Bee explained what the guidelines are and why they were needed.
- The committee had a discussion on the wording on having no more than two call to artists a year. Susan clarified that this came from the Council level. This is a limitation on announcements to artists that there is funding available twice per year; this does not limit CoPA to only recommending two art pieces.
- This only pertains to pieces that will receive funding from the City for non-city owned art.

**Committee Member Kenney moved and Committee Member Bantug seconded the motion to recommend the modified community art funding guidelines to be approved by the City Council. The vote resulted as follows: “AYES”: Committee Members Hatch, Kenney, Bantug, and Sheinberg. “NAYS”: None. Abstain: Charat. Absent: Dreher, Smith, Devine, and Imhof. The motion passed.**

**4. Discussion – Sim Simpson Sculpture in Council Chambers**

- This will need to be discussed at another meeting after Diane Shelton can be reached.

**5. Report on Council Presentation – Osprey Lot Sculpture**

- The City Council decided to go with fiberglass submission. It was discussed that bronze was an option, but the Council decided to move forward with the fiberglass due to cost. This will not set a precedent for future sculptures in the City.

**6. Americans for the Arts**

**a. Renew by Dec 31<sup>st</sup> - \$75**

- The committee discussed if they want to renew the Americans for the Arts subscription. They decided not to.

**b. Need new contact person**

- Not Renewing.

**7. Subcommittee updates**

**a. Inventory/Catalog**

- Dennis H discussed the need to set up a date for inventory training with Bee and Julie.
- This is going to be a two year project.

**b. 5<sup>th</sup> and H Development**

- Not Discussed.

**c. Guidelines**

- Discussed earlier in the meeting

**d. Owl Mural Plaque**

- Not Discussed.

**8. Other CoPA Business**

**a. Election of officers**

- The committee had a discussion on waiting to complete this item until next month when more members are present.
- The committee had a discussion on which members are staying on the committee and how they will be staggering the terms to keep it from having everyone come due at the same time.
- Cynthia nominated Dennis Hatch as Chair for CoPA. The committee will make a motion and discuss in further depth when more members are available at the December meeting.

**b. Art in Motion – deadline 21 Nov.**

- Cynthia explained the concept of Art in Motion to the committee.

- Three pieces of art are chosen for each cycle.
- The committee will discuss the submissions and choose the art on the December 5<sup>th</sup> meeting.
- The application can be found at City Hall.

**c. CoPA Goals for 2017**

- Goals have to be in by the end of the month so they must be discussed this meeting.
- The committee had a discussion on the goals from last year and which ones will be a two year project and which ones they would like to continue.
- The committee has a discussion on needing to be careful to avoid a serial meeting.
- The current goals are to continue Art in Motion, finish the arts inventory, refine the process for public art funding, 5<sup>th</sup> and H St, finding funding opportunities for public art, increase CoPA involvement in performance arts, and to select art for the Salmon lot at 5<sup>th</sup> and I Street. Dennis H would like to run the goals by Dennis D and will email Susan the final goals before the end of the month.
- The committee had a discussion on what name they would like the 5<sup>th</sup> and H lot project to be named. Ideas were thrown out and analyzed.
- The committee decided on a "Downtown Arts District."

**Next Meeting: December 5, 2016 5:30PM Courtyard Conference Room**

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.



**BIKEWAYS AND WALKWAYS COMMITTEE**  
**Meeting Minutes – November 8, 2016 at 12:00 PM**  
**Courtyard Conference Room**

**Member Attendance:**

Paul Hart (Chair)  
Lesley Orr (Co-Vice Chair)  
Dana Christensen (Co-Vice Chair)  
Ken Behymer – Resigned  
Chip Dennerlein - Absent  
Larry Turpen  
Cliff Kuhlman  
Mark Lansing  
Mark Acosta  
Bob Lange – Arrived late

**City/Staff/Council Liaisons:**

Fred Saunders (PCD) - Arrived late  
Rob Brandes (JoCo Public Works) – Arrived late  
Dan Dorrell (ODOT) – Absent  
Valerie Lovelace (City Council) - Absent  
Keith Heck (County Commissioner) - Arrived late  
Ed Burke (Public Safety)

**Guests:**

**I. Business – Continuing**

**A. Approval of Minutes – October 11, 2016**

**MOTION/VOTE**

**Committee Member Orr moved and Committee Member Turpen seconded the motion to approve the minutes from the October 11, 2016 as presented. The vote resulted as follows: “AYES”: Committee Members Hart, Orr, Christensen, Turpen, Kuhlman, Lansing, and Acosta. “NAYS”: None. Abstain: None. Absent: Committee Members Behymer, Dennerlein, and Lange. The motion passed.**

- Paul updated the committee that Ken Behymer has resigned from the Bikeways committee. If the committee members know of anyone who might be interested they are encouraged to ask them to apply.

**B. Committee Goals 2017 discussion**

- The committee reviewed the list of goals from 2016 to decide which ones they want to pursue in 2017.
- The committee had a discussion on bike lanes that are to the right of the turn lane.
- Councilor Lovelace clarified that the committee should be looking at goals that they want money to go towards.
- Councilor Lovelace and the committee discussed the concept of the committees working on similar goals in conjunction with each other.
- The committee went through the 2016 goals and removed the items that are in process, no longer need to be done, or will be done regardless of being on the goals list or not.
- The committee discussed route naming and signage.

- The committee and Councilor Lovelace had a discussion on the need for connectivity throughout the City.
- Councilor Lovelace recommended that one of the goals be to look at the possibility of the BLM land for trails.
- The committee had a discussion on the possibilities with the BLM land and their desire to seek grants and the lottery funds that might be available.
- It was suggested to add as many projects as possible by mid-spring to have them in writing for future available money from the transportation funds.

### **C. Updates From Staff/Liaison and questions for Staff/Liaison**

#### **1. City**

- Fred let the committee know that they are planning on putting in the path at Hillcrest Park next spring.
- Fred confirmed that the committee was concerned about a pothole on **D Street**. He will bring that forward to the streets department.
- The Fruitdale Creek trail is still moving forward as weather allows.
- The Rogue River Ave project is moving forward with a few minor issues regarding trees.
- The committee complemented Pansy Lane.
- The BMX track is still moving forward.
- The committee and Fred discussed some concerns with congestion with the proposed location for In N Out and the new hotel.

#### **2. County**

- Rob let the committee know that moving the BMX track is going well.
- Rob suggested that the filling of the area by the cemetery goes on the project list.
- Rob requested that the committee continue to suggest areas that need to be swept.
- The guard rail that is sticking out behind the fairgrounds still needs to be addressed.

#### **3. ODOT**

- None.

#### **4. Public Safety**

- None.

### **II. Business – New**

- None.

<b>Next meeting date:</b> December 13, 2016 at 12:00 pm in the Courtyard Conference Room
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These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.

**GRANTS PASS PARKS ADVISORY BOARD**  
**Meeting Minutes – November 10, 2016 at 3:30 PM**  
**Courtyard Conference Room**

**Members in Attendance:**

Dick Matti (Chair)  
Cliff Kuhlman (Vice Chair) - absent  
Jan Battersby  
Gary Still - absent  
Marian Szewc - absent  
Robert Cartmell  
Rick Chapman  
Bill Reinert

**City/Staff/Council Liaisons:**

Valerie Lovelace (City Council) – arrived late  
Lora Glover (PCD Director)  
Ken Garrison (Parks)

**Guests:**

Madeline Shannon

**I. Business – Continuing:**

**A. Approval of Minutes:** October 13, 2016 meeting

**MOTION/VOTE**

**Board Member Cartmell moved and Board Member Battersby seconded to approve the minutes as presented from the October 13, 2016 meeting. The vote resulted as follows: “AYES”: Board Members Matti, Battersby, Cartmell, Reinert, and Chapman. “NAYS”: None. Abstain: None. Absent: Board members Kuhlman, Szewc, and Still. The motion passed.**

**B. Goal Discussion**

- Lora let the committee know that she would need to restructure the goals they made at the previous meeting. The items that the committee put forward would be considered tasks rather than goals. An example would be the goal to “improve park maintenance” with the task being “hire an additional park employee”.
- Lora let the committee know that it’s up to the board to come up with goals and it’s up to the City Council and City staff to determine how that goal will be achieved.
- Lora will double check and get back to the committee on the specific date in January that goals will need to be presented.

**C. Soccer Complex – discussion**

- Lora informed the committee that Travis Boersma and Dutch Bros are working with the County to use the Fairgrounds for one soccer field.
- Lora had a discussion with Rich Ward – school board chair – and they expressed interest in talking to the City about developing Gilbert Creek and the Highland School and North Middle School fields.

- The committee had a discussion on concerns over using school property and running into another stall out similar to what happened at Allen Creek. Lora assured the committee that if the City and the School Board comes to an agreement on what plan they want to move forward with the first thing that will be done is to enter into an IGA.
- The committee had a discussion on the possible involvement of the City in the planning of the soccer fields at the fairgrounds.

#### **D. Riverside Master Plan – discussion**

- Lora let the committee know that Justin Gerlitz is preparing a basic master plan for the three proposed projects for Riverside Park.
- This plan would include a proposal for the spray park. This could cost anywhere from \$100,000 to \$400,000.
- The committee had a discussion on if it would be more beneficial to have the entire spray park done at once or to do it in sections. It was discussed that you can add features later but the infrastructure and the planning has to include everything at once or you would not be able to add it in later without ripping up the pad.
- Lora let the committee know that she would like to have something for the park board to review by the next meeting
- Lora let the committee know that Scott is working on grants for the duck derby to go towards the spray park and the Izaak Walton building. She clarified that there is some funding in the budget for these projects and this would help supplement that.
- The committee had a discussion on the roof for the Active Club structure. A temporary roof that can be put up in summer and taken down in the winter would be ideal as to avoid an attractive nuisance issue. Maintenance could become an issue in the future with a permanent roof structure.
- The committee had a discussion on concerns over the flood zone and landslides.
- Lora mentioned that part of the delay is that the grant funds won't be awarded until summer of 2017.
- Council could prioritize the project and advance the money if they choose to, but they have not at this point.
- Lora assured the committee that they will be a recommending body on the plan before it goes to council.

#### **E. Serial Meetings – discussion**

- Lora let the committee know that there was an issue in another area that was brought up at League of Oregon Cities. Budget decisions were discussed outside of meetings and there is now a lawsuit in this case.
- This is just a reminder of public meeting law and to not have decision making discussions outside of structured meetings.
- To clarify; you can have discussions as long as you don't make a quorum, but do not make decisions outside of the meetings.

#### **II. Business – New:**

- Ken let the committee know that City water is planned to be put in this spring at Reinhart Park.
- Bob Hamblin with distribution and collection has taken over the project and is doing some leg work to move forward.

- The committee and Ken discussed that they will be using the existing infrastructure and by using City water they will avoid clogging the 1500 sprinkler heads.
- The committee asked if this change will save the Parks department money. Ken let them know that it will likely end up costing more as they will have to pay for the water now, but it will improve the grounds and plantings considerably and over time the maintenance costs that are currently incurred will go down.
- The committee asked if the trees in the pond can be removed at some point. Ken let them know that there is a high probability of them going in and removing them in the next year or two.
- Councilor Lovelace asked Lora if the funds that were awarded from the state came from the economic development or park lottery funds. Lora believes that they came from the economic development side. Councilor Lovelace let Lora and the committee know that she heard about park activities, including spray parks, that were funded through park lottery money. Lora said she would look into this as an option.

**III. Next meeting:** December 8, 2016

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.



**GRANTS PASS URBAN TREE ADVISORY COMMITTEE**  
**Meeting Minutes – November 14, 2016 at 7:00 PM**  
**Courtyard Conference Room**

**Committee Members:**

Dave Russell (Chair)  
James Love (Vice Chair)  
Dan McBerty – Arrived late  
William Reinert  
Michael Holzinger  
Willow Burnett-DePew  
Michelle Keip  
Jeff Soash

**City/Staff/Council Liaisons:**

Jeff Nelson (City Liaison) - Absent  
Dan DeYoung (City Council) - Absent  
Ken Garrison (City Liaison)

**Guests:**

**I. Business – Continuing**

**A. Approval of Minutes from October 10, 2016.**

**MOTION/VOTE**

Committee Member Love moved and Committee Member Reinert seconded the motion to approve the minutes from the October 10, 2016 meeting as presented. The vote resulted as follows: “AYES”: Committee Members Russell, Love, McBerty, Reinert, Holzinger, and Burnett-DePew. “NAYS”: None. Abstain: Keip and Soash. Absent: None. The motion passed.

**B. Event Calendar Review**

- The committee needs a finalized date from Jeff on when they will need to present the goals when it is available.
- The committee discussed if they want to have a Christmas dinner meeting this year. They decided to have it with pizza – one veggie, one meat, one Hawaiian.

**C. Finalize Goals**

- The committee discussed the need to talk to Jeff about the idea of expanding Arbor Day. Dave mentioned that the committee should be talking to the schools soon to initiate any plans to plant trees at the schools.
- Jim mentioned that he will be seeing the district seven superintendent soon and can mention the idea to him.
- The committee had a discussion on how Arbor Day is celebrated now. They discussed that they would like to have higher attendance and make it educational but there are difficulties in transporting the children to the parks. The solution could be as simple as holding the celebration at the schools.
- There was a suggestion to involve the kids by having them germinate the seeds to grow the trees that are planted. A few years down the road they'll have an opportunity to see the trees that they helped grow be planted.

- The committee would like to ask Jeff if there is additional budget money for trees to have multiple trees planted for the Arbor Day ceremony; one at a park and one or two at a school.
- It was suggested that this would be a good opportunity to involve the special education classes and students.
- Ken let the committee know that they need to make sure that the goals are what they want to accomplish, not how you want to accomplish them. That would be up to staff and council to decide.
- The committee gave an explanation of the tree canopy goal for the new members. The new developments are meeting the standards set in the code but the standards are not adequate to what is really needed.
- The committee discussed the tree replanting project at E and F Street and right of way trees.

#### **MOTION/VOTE**

**Committee Member Russell moved and Committee Member Holzinger seconded the motion to move forward with the three goals of enhancing Arbor Day and including district seven schools in the celebration, rewriting articles 23 and 25 in the development code to update the canopy and commercial landscape rules, and have right of way tree planting of one block per year including replanting the E and F Street intersection. The vote resulted as follows: “AYES”: Committee Members Russell, Love, McBerty, Reinert, Holzinger, Burnett-DePew, Keip and Soash. “NAYS”: None. Abstain: None. Absent: None. The motion passed.**

#### **D. Serial Meetings Discussion**

- This is just a reminder of public meeting law and to not have decision making discussions outside of structured meetings.
- To clarify; you can have discussions as long as you don't make a quorum, but do not make decisions outside of the meetings.

#### **E. Updates**

- Ken gave an update on the Oak tree on Rogue River Ave. Jeff wanted to let everyone know that because they have a grant on the sidewalk they aren't sure where they're going to go just now. A bump out is being considered but what they're able to do will be based on what the grant will allow them to do.
- Ken mentioned that they purchased the tree planted for the County celebration from Plant Oregon in talent.

### **II. Business - New**

#### **A. Announcements**

- Discussion on UAPC, minutes have not been posted as their meeting was cancelled.

#### **B. Significant Tree and Landscape Award Nominations - Discussion**

- Dave made a recommendation to not nominate another sequoia or redwood as there are already a lot on the list. He mentioned that a significant tree can be any species that isn't commonly found in the area. (bonsai, flowering tree, etc.)

- The committee will be looking for 5-6 significant trees and 3-4 landscapes. These will be located at private homes and businesses.
- New members will check out the website and see the current list of significant trees and see if they can come up with any recommendations.
- The two Japanese maples at Evergreen were mentioned as a possibility.

**C. Comments**

- It was mentioned that the Daily Courier was looking at putting out an article on the tree canopy program but it hasn't been seen yet.
- Dave made a note that all of the Tree Committee members were present. The committee went around and gave a little information on themselves and introduced themselves for the benefit of the new members.

**MOTION/VOTE**

**Committee Member Soash moved and Committee Member Burnett-DePew seconded the motion to adjourn the meeting. The vote resulted as follows: "AYES": Committee Members Russell, Love, McBerty, Reinert, Holzinger, Burnett-DePew, Keip and Soash. "NAYS": None. Abstain: None. Absent: None. The motion passed.**

**Next Meeting: December 12, 2016**

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.



**URBAN AREA PLANNING COMMISSION  
MEETING MINUTES  
November 30, 2016 – 6:00 P.M.  
Council Chambers**

**1. ROLL CALL:**

The Urban Area Planning Commission met in regular session on the above date with Chair Gerard Fitzgerald presiding. Commissioners Loree Arthur, David Kellenbeck, Lois MacMillan, Dan McVay, Blair McIntire, Vice Chair Jim Coulter were present. Commissioner Robert Wiegand was absent. Also present and representing the City was Parks & Community Development Director (hereafter: PCD Director) Lora Glover, Planning Technician Shelly Stichter, Associate Planner Gindlesperger and City Council Liaison Rick Riker.

**2. ITEMS FROM THE PUBLIC: None.**

**3. CONSENT AGENDA:**

**a. MINUTES: October 12, 2016**

**Pg. 1-05**

**b. FINDINGS OF FACT:**

**MOTION/VOTE**

**Commissioner MacMillan moved and Commissioner Kellenbeck seconded the motion to approve the consent agenda from October 12, 2016. The vote resulted as follows:**

**“AYES”:** Commissioners Arthur, Coulter, Fitzgerald, McIntire, and McVay. **“NAYS”:**

**None. Abstain: None. Absent: Wiegand.**

**The motion passed.**

**4. PUBLIC HEARINGS:**

**a. 201-00144-16 - Fimbres Major Variance & Minor Site Plan Review –  
Staff Report**

**Pg. 6-19**

- Chair Fitzgerald stated, at this time I will open the public hearing to consider Application 201-00144-16: Fimbres Major Variance & Minor Site Plan Review. We will begin the hearing with a staff report followed by a presentation by the applicant, statements by persons in favor of the application, statements by persons in opposition to the application, and an opportunity for additional comments by the applicant and staff. After that has occurred, the public

comment portion will be closed and the matter will be discussed and acted upon by the Commission. Is there anyone present who wishes to challenge the authority of the Commission to consider this matter? Seeing none do any Commissioners wish to abstain from participating in this hearing or declare a potential conflict of interest? Seeing none are there any Commissioners who wish to disclose discussions, contacts, or other ex parte information they have received prior to this meeting regarding this application? Seeing none in this hearing the decision of the Commission will be based on specific criteria which are set forth in the development code. All testimony which applies in this case is noted in the staff report. If you would like a copy of the staff report please let us know and we will try and get you one. It is important to remember if you fail to raise an issue with enough detail to afford the Commission and the parties an opportunity to respond to the issue you'll not be able to appeal to the Land Use Board of Appeals based on that issue. The hearing will now proceed with a report from staff.

- PCD Director Lora Glover introduced Planning Technician, Shelly Stichter and gave the staff report.
- Michael Fimbres, 3725 Winona Road, Grants Pass, OR 97527
- Michael stated the staff report was accurate. House initially was 18" into the 20' sewer easement. They switched to an Adair home for a better fit on the property. He is okay with the conditions required by staff.

#### **MOTION/VOTE**

**Commissioner MacMillan moved and Commissioner McVay seconded the motion to approve 201-00144-16 – Fimbres Major Variance & Minor Site Plan Review. The vote resulted as follows: "AYES": Chair Fitzgerald and Vice Chair Coulter and Commissioners Arthur, Kellenbeck, and McIntire. "Nays": None. Abstain: None. Absent: Commissioner Weigand.**

**The motion passed.**

- b. 201-00145-16 – Wellspring Family Practice Major Modification/Discretionary Review** **Pg. 20-27**
- Chair Fitzgerald stated, at this time I will open the public hearing to consider Application 201-00145-16 – Wellspring Family Practice Major

Modification/Discretionary Review. We will begin the hearing with a staff report followed by a presentation by the applicant, statements by persons in favor of the application, statements by persons in opposition to the application, and an opportunity for additional comments by the applicant and staff. After that has occurred, the public comment portion will be closed and the matter will be discussed and acted upon by the Commission. Is there anyone present who wishes to challenge the authority of the Commission to consider this matter? Seeing none do any Commissioners wish to abstain from participating in this hearing or declare a potential conflict of interest? Seeing none are there any Commissioners who wish to disclose discussions, contacts, or other ex parte information they have received prior to this meeting regarding this application? Seeing none in this hearing the decision of the Commission will be based on specific criteria which are set forth in the development code. All testimony which applies in this case is noted in the staff report. If you would like a copy of the staff report please let us know and we will try and get you one. It is important to remember if you fail to raise an issue with enough detail to afford the Commission and the parties an opportunity to respond to the issue you'll not be able to appeal to the Land Use Board of Appeals based on that issue. The hearing will now proceed with a report from staff.

- Justin gave the staff report.
- Justin stated original application was for a 5,300 sf addition to existing medical office. A few areas of that application were deficient on the east elevation. Applicant is therefore seeking discretionary review. Applicant has requirements they need to fulfill along with trying to meet the intent of the commercial design standards.
- Steve Ennis, Architect, 1108 E. Jackson Street, Medford, OR 97504.
- Steve confirmed the Code requires window sills lower than the privacy issues the design requires.

## MOTION/VOTE

Commissioner Kellenbeck moved and Vice Chair Coulter seconded the motion to approve the major modification. The vote resulted as follows: "AYES": Chair Fitzgerald, Vice Chair Coulter, and Commissioners Arthur, Kellenbeck, MacMillan, McIntire and McVay. "NAYS": None. Abstain: None. Absent: Commissioner Weigand.

The motion passed.

### c. 201-00142-16 - In-N-Out Burger Major Modification/Discretionary Review Staff Report Pg. 28-36

- Chair Fitzgerald stated, at this time I will open the public hearing to consider Application 201-00142-16 – In-N- Out Burger Major Modification/Discretionary Review. We will begin the hearing with a staff report followed by a presentation by the applicant, statements by persons in favor of the application, statements by persons in opposition to the application, and an opportunity for additional comments by the applicant and staff. After that has occurred, the public comment portion will be closed and the matter will be discussed and acted upon by the Commission. Is there anyone present who wishes to challenge the authority of the Commission to consider this matter? Seeing none do any Commissioners wish to abstain from participating in this hearing or declare a potential conflict of interest? Seeing none are there any Commissioners who wish to disclose discussions, contacts, or other ex parte information they have received prior to this meeting regarding this application? Seeing none in this hearing the decision of the Commission will be based on specific criteria which are set forth in the development code. All testimony which applies in this case is noted in the staff report. If you would like a copy of the staff report please let us know and we will try and get you one. It is important to remember if you fail to raise an issue with enough detail to afford the Commission and the parties an opportunity to respond to the issue you'll not be able to appeal to the Land Use Board of Appeals based on that issue. The hearing will now proceed with a report from staff.
- Justin gave the staff report.
- The applicant is requesting modification to the east elevation by adding architectural elements in-lieu of windows along the east elevation.

- Lora stated the applicant, Jim Lockington, was unable to be present. However, they feel comfortable with the application.

#### **MOTION/VOTE**

**Commissioner MacMillan moved and Commissioner McIntire seconded the motion to accept the major modification. The vote resulted as follows: “AYES”: Chair Fitzgerald, Vice Chair Coulter, and Commissioners Arthur, Kellenbeck, MacMillan, McIntire and McVay. “NAYS”: None. Abstain: None. Absent: Commissioner Weigand.**

**The motion passed.**

#### **4. OTHER ITEMS/STAFF DISCUSSION:**

##### **a. Staff Updates – Discussion**

- Lora stated they will proceed with their goal session. Justin has accepted a position with Jackson County.

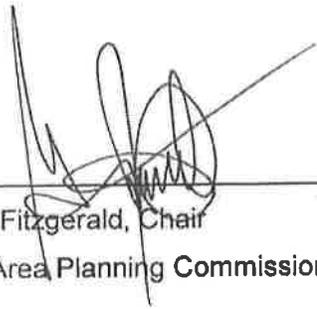
#### **5. ITEMS FROM COMMISSIONERS:**

- Commissioner Arthur submitted a list of items for consideration for Strategic Planning Goals. Discussion followed regarding the timing of and submission of the list.
- Commissioner Arthur asked for updated UGB maps when they are available.
- Commissioner MacMillan expressed concern about the traffic concerns at Panda Express. There was discussion about access and cueing issues which is one of their goals for this next year.
- Commissioner MacMillan brought up an issue concerning an application about 6 months ago for multi-family housing. A statement from a citizen against the development said to put all of those that can't afford housing in one area. There was further discussion of housing issues and increased appropriate housing.
- Commissioners discussed urban agriculture.

#### **6. ADJOURNMENT:**

Chair Fitzgerald adjourned the meeting at 7:03

Next Meeting: December 14, 2016



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Gerard Fitzgerald, Chair  
Urban Area Planning Commission

12/14-2016  
Date

These minutes were prepared by Donna Anderson, Administration Department, City of Grants Pass.

Resolution to override veto to Resolution No. 16-6492 authorizing an intergovernmental agreement between the City of Grants Pass and the Grants Pass Irrigation District.

Date: January 4, 2017

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SUBJECT AND SUMMARY:

This resolution would override the veto to Resolution No. 16-6492 authorizing the City Manager to enter into an Intergovernmental Agreement (IGA) between the City of Grants Pass and the Grants Pass Irrigation District (GPID).

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RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of LEADERSHIP by following the process outlined in the Charter.

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CALL TO ACTION SCHEDULE:

Call to action schedule: January 4, 2017.

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BACKGROUND:

The City Charter provides the Mayor the ability to veto Council decisions. It provides a process for Council's response to the veto:

If the Mayor does not approve of an ordinance or resolution so submitted, the Mayor must, within three (3) days from the receipt thereof, return the same to the City Recorder, with the Mayor's written reasons for not approving it; and if the Mayor does not return it within three (3) days, such ordinance or resolution shall become law as if the Mayor had approved it. Within three (3) days of return of a disapproved ordinance or resolution, the City Recorder must notify the Council of such action.

At the first meeting of the Council after the return by the Mayor of any ordinance or resolution not approved, the City Recorder shall present the same to the Council, with the written reasons of objections of the Mayor, all of which must be read to the Council, and such ordinance or resolution shall then be put upon its passage again, and if three-fourths of all members constituting the Council shall vote in favor of such ordinance or resolution, it shall thereupon become a law without the approval of the Mayor.

Resolution No. 16-6492 has been vetoed by the Mayor. His memo is attached along with Resolution No. 16-6492 authorizing the City Manager to enter into an intergovernmental agreement with the Grants Pass Irrigation District. In order to override the veto, six members of the Council must vote in favor of the resolution.

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ITEM: 4.a. RESOLUTION TO OVERRIDE VETO TO RESOLUTION NO. 16-6492 AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF GRANTS PASS AND THE GRANTS PASS IRRIGATION DISTRICT.

Staff Report (continued):

COST IMPLICATION:

Revenue Source: General Fund discretionary resources

The initial cost of the GPID IGA is \$679,446.29 plus the first fiscal year fee of \$163,734.16 for a total of \$843,180.45.

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ALTERNATIVES:

1. Council can override the veto; or
  2. Council can take no action, which would allow the veto to stand.
- 

RECOMMENDED ACTION:

This action is at Council's discretion.

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POTENTIAL MOTION:

Potential motion to override veto:

I move to override the veto to Resolution No. 16-6492 authorizing the City Manager to enter into an IGA between the City of Grants Pass and the Grants Pass Irrigation District.

December 23, 2016

Honorable Council:

I am vetoing Resolution No. 16-6492 from the December 19<sup>th</sup> Special Council Meeting authorizing the City Manager to enter into an agreement with the Grants Pass Irrigation District.

I will not support the resolution for the following reasons:

1. The citizens affected by this agreement were not allowed adequate time to review and comment on the contract and the resulting financial implications: the only public hearing was held during a Monday special meeting, with deliberations and a decision immediately following.
2. The retroactive financial compensation has no basis when considering the city's past monetary contribution to Grants Pass Irrigation District's infrastructure, improvements, and maintenance.
3. The inter-governmental agreement contains no provisions for a participation/performance analysis or review, no contract renewal schedule, no mention of a utility right-of-way license, and is based on unbalanced methodology.

Respectfully submitted



Darin Fowler

Mayor of Grants Pass

**RESOLUTION NO.**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS TO OVERRIDE VETO TO RESOLUTION NO. 16-6492 AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF GRANTS PASS AND THE GRANTS PASS IRRIGATION DISTRICT.**

**WHEREAS:**

1. The City of Grants Pass and the Grants Pass Irrigation District (GPID) desire to enter into an intergovernmental agreement (IGA); and
2. The IGA establishes guiding principles; and
3. The IGA established a methodology for shared canal maintenance costs.
4. The Mayor of Grants Pass vetoed the original passage of Resolution No. 16-6492; and
5. The City Charter requires that three-fourths of the Council vote to override a veto and the necessary votes were obtained.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Grants Pass that the City Manager is authorized to execute the intergovernmental agreement between the City of Grants Pass and the Grants Pass Irrigation District, which is attached hereto as Exhibit 'A'.

**EFFECTIVE DATE** of this Resolution shall be immediate upon its passage by the City Council without approval by the Mayor.

**ADOPTED** by the Council of the City of Grants Pass, Oregon, pursuant to Grants Pass City Charter, Chapter 5, Section 1, Subsection 3, in regular session this 4<sup>th</sup> day of January 2017.

\_\_\_\_\_  
Mark Bartholomew, City Attorney

**ATTEST:**

\_\_\_\_\_  
Karen Frerk, City Recorder

Date submitted to City Attorney: \_\_\_\_\_

Approved as to Form, Mark Bartholomew, City Attorney



CITY OF GRANTS PASS – GRANTS PASS IRRIGATION DISTRICT  
INTERGOVERNMENTAL STORMWATER MANAGEMENT AGREEMENT

THIS AGREEMENT is made by and between the City of Grants Pass, Oregon, a municipal corporation, herein referred to as “City,” and the Grants Pass Irrigation District, a municipal corporation, herein referred to as “District.”

RECITALS:

- A. District is an Oregon irrigation district formed and operated pursuant to ORS Chapter 545. District was formed in 1919 for the purpose of diverting irrigation water, primarily from the Rogue River, and delivering it to 8,000 acres of land within the boundaries of District for irrigation of crops. The structures District owns and operates include the South Highline Canal, laterals, and other facilities within the boundaries of City. District operates and maintains those facilities for the delivery of irrigation water to its member landowners. Said facilities are collectively referred to as the “District’s facilities.”
- B. City was incorporated in 1887. The City’s population was 4,666 residents in 1930. Its current population is approximately 35,000 residents. City provides municipal services to the land within City. Land within City continues to be developed, and City is continually providing updates to the municipal services and utilities provided by it. Historically, City and development within City as relied in part on the district’s facilities to carry away Stormwater from City.
- C. District’s facilities were substantially completed by 1930, and were intended to deliver irrigation water to District’s member landowners and intended to remove naturally occurring surface drainage water from lands lying at an elevation above District’s facilities. District’s authority to control the use of the irrigation water delivered by it stops at the head gate, valve or other diversion structure on District’s rights-of-way, used to deliver irrigation water to individual members of District. Some members of District located within City allow their tailwater, or water excess to their irrigation needs, to flow into City-operated and maintained drainage structures. That drainage has also occurred over a period of time and is not subject to any written agreement between the landowner and City permitting the discharge of the tailwater into City’s drainage system.
- D. The District uses the shared canals for irrigation from May 1 to October 1 and the City has use of the shared canals for storm drainage from October 1 to May 1 which results in a split of 42% and 58% of the annual use of the shared canals respectively. The financial obligation of the City is based on 58% of 27% of the average District expenditures (calculated for the years 2012-2015) for operations, maintenance, and administration of its canals. City’s obligation of 58% of 27% of the foregoing costs is based on the fact that 27% of District canal miles are located in the City. The City’s use of the shared canals and a description of the shared canals is included in the Grants Pass Stormwater Master Plan adopted in September 2016 and incorporated herein by this reference.
- E. As land in District is converted from irrigated farm land to urban development, District suspends the irrigation charges to the developed land, but charges a drainage maintenance fee to land that has been improved and from which surface drainage water flows into

District's facilities. City's Stormwater Master Plan has identified and prioritized millions of dollars of infrastructure improvement and additions necessary to provide an appropriate functioning Stormwater system in City. The Stormwater Master Plan acknowledges a need for City to continue to use portions of District's facilities for Stormwater management while City improves its integrated Stormwater system.

- F. In recognition of their responsibilities to provide appropriate levels of service and to preserve and protect their abilities to provide those services to their patrons, the Parties desire to provide for the planning and implementation of a comprehensive Stormwater drainage system by City and to provide for the operation and maintenance of District's facilities while City completes and implements its Stormwater Master Plan.

NOW, THEREFORE, in consideration of the premises and the agreements herein contained, the District and the City mutually agree as follows:

## AGREEMENT

ARTICLE 1. The forgoing explanatory Recitals are an integral part of this Agreement and constitute a part of the consideration for this Agreement. They explain the reasons why this Agreement has been entered into by the District and the City, and the explanatory Recitals shall be considered in construing the agreements and provisions set forth in this Agreement.

ARTICLE 2. It is the intent of the District and the City by this Agreement to enter into an intergovernmental agreement pursuant to ORS Chapter 190.

ARTICLE 3. The District and the City have entered into this Agreement at this time because the City is completing a long-term planning process for Stormwater management and a Stormwater Master Plan written by Keller and Associates which calls for increased cooperation between the District and the City, the concerns pertaining to water quality and water quantity that have become more pressing as the development in and about the City has occurred, the City's responsibility for the management of Stormwater within the City, and costs incurred by the District as a result of the City's use of its facilities for the management of Stormwater entering the District's facilities from the developed land in the City.

ARTICLE 4. The City's Stormwater Master Plan provides for substantial improvements to the City Stormwater system, which may result in the reduction of the quantity of discharges into the District's facilities. The reduction of discharges into the District's facilities is contingent on the construction of improvements to its Stormwater drainage system that will take significant investment and time to complete. City shall attempt to implement its Stormwater Master Plan in part by the development and adoption of a comprehensive set of standards and requirements for stormwater management by new development. The City shall include the District in the discussions leading to the formulation of these standards and specifications, and shall consider suggestions provided by the District.

The Stormwater Master Plan has a focus of meeting the needs for a 25-year storm event. The Parties recognize that there can be "Acts of God" events over which the Parties have no control and exceed the 25-year storm event goal of the Stormwater Master Plan. The Parties will cooperate in attempting to achieve the goals of the Stormwater Master Plan. The City shall

involve the District in the planning of capital improvements that impact the shared canal and will give due consideration to all suggestions provided by the District. The District will provide reasonable access to shared canals by the City and work with the City to facilitate its capital improvement outlined in the Stormwater Master Plan.

ARTICLE 5. The Parties shall coordinate on location of the improvements in the proximity of a Stormwater or irrigation conveyance facility in accordance with the City's development code, existing contractual obligations, federal, state, and local laws and regulations, and the Parties' own rules and polices. Permits for use of another Party's right-of-way are required.

ARTICLE 6. The City may access the District's facilities as reasonably necessary to conduct engineering and surveying activities in conjunction with planning, operation, maintenance, construction or improvement of City facilities, and for conducting water-quality monitoring and testing.

ARTICLE 7. The District shall discontinue the assessment of drainage fees to land located within the City. The City may implement fees and/or drainage service agreements with members of the District who discharge irrigation return water ("tailwater") into City drainage facilities. The City may also implement ordinances and rules prohibiting the discharge of tailwater into its drainage facilities.

ARTICLE 8. City agrees that it will pay to the District an annual fee for its use of the shared canals. The City shall pay a fee in the amount of \$163,734.16 ("Annual Fee") for the City's first Fiscal Year under this agreement of July 1, 2017 through June 30, 2018 as shown on Exhibit A for its Stormwater use of the District's facilities during the term of this Agreement. The Annual Fee shall increase/decrease each City fiscal year, equal to the percentage increase/decrease for the CPI-U index between the then-current January and the prior January. The CPI-U index shall mean the CPI-U for Portland, Oregon. The index base period shall be 1982-1984=100. The foregoing index calculation is capped at a maximum annual increase of 3%. As permanent measurable decreases in the amount of Stormwater entering the District's facilities occur, or as the number of miles of shared canals decrease, the Annual Fee shall be reduced proportionately. The City shall provide to the District evidence certified by a licensed engineer documenting each such reduction in total quantity of Stormwater removed from the District's facilities or evidence of the reduction of shared canals. The percentage fee payable by the City shall then be adjusted effective in the following fiscal year. If the District disagrees with the information provided by the City, or the conclusion that the improvement will reduce the impact on the District's facilities, the parties shall enter into mediation and, if necessary, arbitration to resolve the dispute. The City shall cause to be charged, levied, and collected all necessary fees, assessments, and other charges and shall use all the authority and resources of the City to meet its obligations hereunder. The Annual Fee shall not be adjusted, except for adjustments due to CPI-U and/or as otherwise provided herein. The Annual Fee shall be paid on or before August 31 of each City fiscal year during the term of this Agreement. In addition to the first Annual Fee, the City shall pay a one-time "Buy In" fee of \$654,936.64 and a one-time "Buy Out" fee of \$24,509.65 on or before February 28, 2017.

ARTICLE 9. The District shall continue to operate and maintain its facilities in a reasonably prudent manner. The City shall continue to operate and maintain its Stormwater

drainage system in a reasonably prudent manner. Nevertheless, there may be times when discharges of drainage water from the area served by the City into the District's facilities when combined with the water already in the facilities may overload the system. In such event, the Parties shall work together to abate any such issues and to mitigate any damage resulting therefrom. If discharges of drainage water from the area served by the City into the District's facilities results in the discharge of contaminants not common to the irrigation water delivered by the District, the City shall use its best efforts to abate such discharges and the parties shall work together to abate and to mitigate any damage resulting therefrom.

ARTICLE 10. The City agrees, in consideration of the execution of this Agreement by the District and the agreement of the District to allow the City's Stormwater discharges to continue during the term of this Agreement, that the City, its successors, and assigns shall indemnify, defend, and hold the District, its successors, and assigns wholly harmless from any and all claims, suits, actions, proceedings, liabilities, injuries, or damages, including those that are presently not known or foreseeable, arising, resulting, occurring, or attributable directly to the discharge of drainage water from the City into the District system, including the quality of such waters. The foregoing shall not apply in the event of the District's negligence.

The District agrees, in consideration of the execution of this Agreement by the City, that the District, its successors, and assigns, shall indemnify, defend, and hold the City, its successors and assigns, wholly harmless from any and all claims, suits, actions, proceedings, liabilities, injuries, or damages, including those that are presently not known or foreseeable, arising, resulting, occurring, or attributable directly to the discharge of water from the District into the City's infrastructure, including the quality of such waters. The foregoing shall not apply in the event of the City's negligence.

ARTICLE 11. The City shall, during its land-use approval process, solicit comments from the District as an affected agency. It shall be the goal of the City and the District to explore ways to address flow and water quality with a goal of no increase in stormwater flows for a 25-year storm event and to provide appropriate water quality to meet both State and Federal laws and regulations. If the City approves a land-use application for new development on land that drains into District Facilities or annexes land to the City that drains into District Facilities, and such action results in an increase in shared canal miles, the Annual Fee shall be increased according to the new percentage of shared canal miles.

ARTICLE 12. The District and the City shall use reasonable efforts to consult, cooperate, and work together to prepare and adopt an Operations Manual by June 30, 2017, for the shared canals which will in general describe how tasks and assignments for the operation, maintenance and improvement of the shared canals will be performed, with an emphasis on team work and cooperation. The Parties shall also attempt to complete an intergovernmental urban drainage agreement or agreements with any other governmental entities in the general area of the City, including Josephine County, to provide a comprehensive surface drainage system for the land within City's urban growth boundary.

ARTICLE 13. The District Manager and the City's Public Works Director shall meet on a quarterly basis to consult, cooperate, and work together in resolving, to the mutual satisfaction of the parties, any questions or problems that may hereafter arise in connection with the performance of this Agreement.

ARTICLE 14. Any dispute, controversy, or claim arising out of or relating to this Agreement will be settled by arbitration. Judgment on the award rendered by the arbitrator may be entered in the circuit court for the County of Josephine, and the resolution of the disputed matter as determined by the arbitrator will be binding on the parties. There will be one arbitrator who will be a retired federal or state judge within a minimum of ten years of judicial experience or will have such alternate qualifications that are mutually agreeable to the parties. Any arbitration will be conducted in Grants Pass, Oregon, in accordance with the following provisions:

- (a) A party may, without inconsistency with this Agreement, seek from a court any interim or provisional relief that may be necessary to protect the rights or property of that party pending the establishment of the arbitration (or pending the arbitrator's determination of the merits of the dispute, controversy, or claim).
- (b) The arbitrator will have authority to issue preliminary and other equitable relief.
- (c) Discovery proceedings of the type provided by the Oregon Rules of Civil Procedure will be permitted both in advance of and during recesses of the arbitration hearings. Any dispute relating to such discovery will be resolved by the arbitrator.
- (d) The arbitrator will have the discretion to order a prehearing exchange of information by the parties and an exchange of summaries of testimony of proposed witnesses.
- (e) The arbitrator will have the authority to award any remedy or relief that an Oregon court could order or grant, including specific performance of any obligation created under this Agreement, the issuance of an injunction, or the imposition of sanctions for abuse or frustration of the arbitration process, except that the arbitrator will not have authority to award punitive damages or any other amount for the purpose of imposing a penalty as opposed to compensating for actual damage suffered or loss incurred.
- (f) The award will be in writing, will be signed by the arbitrator, and will include a statement regarding the disposition of any claim. The award will be kept confidential to the fullest extent permitted by law.

ARTICLE 15. The City shall not undertake any action that may voluntarily or involuntarily cause the dissolution or termination of the City, and the City shall vigorously oppose and defend any attempt or action to dissolve or terminate the City. In the event the City merges with any other city, then the resulting city entity shall be deemed to have assumed the City's obligations under the Agreement and shall timely and fully perform the City's obligations under this Agreement. In the event that the District desires to sell, transfer or discontinue use of the shared canals, the City shall have a first right of refusal to purchase the shared canals to protect the longevity of the Stormwater system.

ARTICLE 16. This Agreement shall take effect upon the execution of the same by the District and the City.

ARTICLE 17. Any notice or other communication under this Agreement may be given to the District by delivering the same in writing to the President, Secretary, or the District

Manager of the Grants Pass Irrigation District, in person. Any such notice or communication may be given to the City by delivering the same in writing to the Mayor or the City Manager in person, Any such notice or communication may also be given by mailing the same by certified mail, return receipt requested, addressed to the party to be notified at its mailing address set forth below or at such later addresses that may be given in writing by the party to be notified to the other party. Such notice shall be deemed to have been received by the party to be notified upon the date the return receipt was signed. At the present time, the mailing address of each party for the purposes of receiving notice is as follows:

Grants Pass Irrigation District  
200 Fruitdale Drive  
Grants Pass, OR 97527

City of Grants Pass  
101 NW A Street  
Room 205  
Grants Pass, OR 97526

ARTICLE 18. If any provision of this Agreement is invalid or unenforceable in any respect for any reason, the validity and enforceability of such provision in any other respect and of the remaining provisions of this Agreement will not be in any way impaired.

ARTICLE 19. This Agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter of this Agreement and supersedes all prior understandings and agreements, whether written or oral, among the parties with respect to such subject matter.

ARTICLE 20. The District shall be solely responsible for the maintenance, repair, relocation, and replacement of District’s facilities. In addition, where a District facility is located on City owned land or on City right of way, the District shall be solely responsible for any repair, relocation, or replacement necessitated by City capital projects. In the event that any City capital project requires the repair, relocation or replacement of District’s facilities, and if such District facilities serve both the City and the District, District shall only be responsible for 42% of the cost of any repair, relocation or replacement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

GRANTS PASS IRRIGATION DISTRICT

CITY OF GRANTS PASS

By: \_\_\_\_\_  
Its Chairman of the Board

By: \_\_\_\_\_  
Its City Manager

By: \_\_\_\_\_  
Its Secretary/Manager

# EXHIBIT A

## METHODOLOGY

December 09, 2016

O & M- 4 year Average			<u>\$483,162.84</u>
Administration- 4 year Average:			<u>\$562,393.75</u>
		<b>% Allocated</b>	
O & M- Average =	\$483,162.84	x 27% =	\$130,453.97
ASC per year	\$130,453.97	x 58% =	<b>\$ 75,663.30</b>
 Administration- Average	 \$562,393.75	 x 27% =	 \$151,846.31
ASC per year	\$151,846.31	x 58% =	<b>\$88,070.86</b>
 O & M - ASC			 \$ 75,663.30
Administration- ASC			<u>\$ 88,070.86</u>
Total 2017 Starting Fee			<b>\$163,734.16</b>
Buy in Fee 4 Times starting Fee 2017 =			<b>\$654,936.64</b>
One time Buy Out Fee for GPID Drain Accounts =			<b>\$24,509.65</b>
		<b>TOTAL =</b>	<b><u>\$ 843,180.45</u></b>

ASC= Allocation to Shared Canals  
O&M= Operation & Maintenance

% Allocated =      43.2 Miles of Canals in City Limits  
                                 160 Miles = Total GPID Canals      = 27%

58% determined usage for Storm Drainage during a 1 year period  
\*The dollar amounts referenced above are the expenses averaged from GPID accounting program for the year's 2012, 2013, 2014 and 2015.



Item: Resolution authorizing the City Manager to enter into a contract for the Operations Plan of Community Development Programs.

Date: January 4, 2017

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SUBJECT AND SUMMARY:

This resolution would approve a contract for the Operations Plan of the Community Development Programs. This includes a performance audit phase and a strategic planning phase that would cover primarily the Building Division, Planning Division, and the Parks and Community Development Management Division. The scope of the project also includes an organizational structure review of the Public Works Department.

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RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of LEADERSHIP by ensuring Community Development and related customer service operations are effective and efficient and by planning for future needs.

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CALL TO ACTION SCHEDULE:

There is no specific timeline or deadline for this action; however, it would be beneficial to begin the project right away in order to have preliminary project results before the recommended budget for next fiscal year is finalized in March/April of 2017.

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BACKGROUND:

The City's PAVE Committee has been overseeing performance audits and strategic planning reports for various City departments and divisions. In 2016, the City Council directed the PAVE Committee to review and begin the operational planning process for the Community Development programs to help ensure the City is serving its real estate development customers effectively and efficiently.

The scope of the Request for Proposal (RFP) for an Operations Plan of Community Development Programs was approved by the Council and the RFP was released on October 21, 2016. In addition to the typical performance audit and strategic planning scope items, the recommended project scope also includes analyzing external customer feedback and participating in a developer forum. As the Parks and Community Development divisions also work closely with Public Works for development purposes, included in the recommended scope of this project is also an organizational structure review of the Public Works department. Scope items are broken up into the following categories as stated in the original RFP:

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ITEM: 4.b. RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR THE OPERATIONS PLAN FOR COMMUNITY DEVELOPMENT PROGRAMS.

Staff Report (continued):

- Core Strategic Plan scope areas
  - Review of organizational structure and best practices
  - Performance measures
  - Benchmarks and best practices
  - Staffing
  - Compliance with regulations
  - Internal survey
  - Processes and systems
- Organizational structure review – Public Works Department
  - Review of Public Works organizational structure
  - Customer service
- External PCD customer feedback (optional contract category)
  - External customer survey
  - Developer forum

City staff reached out to a variety of firms that were qualified to submit a bid for this consulting engagement and advertised in three different places including on the City's website. Two firms provided a proposal:

<b>Firm</b>	<b>PAVE Committee Scoring</b>	<b>Quote</b>
Citygate Associates, LLC	<b>462</b>	<b>\$ 83,996</b>
Matrix Consulting Group	<b>365</b>	<b>\$ 59,750</b>

The PAVE Committee met three times to review proposals and hold conference calls with the firms that submitted a proposal. After talking to the firms, the PAVE Committee unanimously recommended the City Council award the contract to Citygate Associates LLC. The Committee's review work has included a review of the proposals, phone conference calls with both firms, and reference checking with former clients of each of the firms. Reference checking for Citygate produced extremely favorable comments from past clients that spoke highly of the firm's experience and the quality of the firm's past recommendations. Citygate's proposed project team includes professionals with significant experience in all areas under review during this project.

Citygate has confirmed their availability to begin this project immediately after contract signing. Exhibit 'A', attached to the resolution is an extract of a portion of the proposal that shows individual scope of work categories and related costs that would be built into the contract. The PAVE Committee has recommended the City contract with Citygate for the full scope of the project, including the one optional scope category of "External PCD Customer Feedback." While Citygate's cost proposal in a "price not to exceed" format is higher than the cost proposal from Matrix, there were also more hours built into the proposal for Citygate and the cost per hour of work is similar for the two firms. Citygate has proposed a slightly more comprehensive project according to a comparison of the hours anticipated for the project work in the two proposals.

Staff Report (continued):

COST IMPLICATION:

Revenue Source: General Fund.

The total contract cost is \$83,996 for all requested services in the scope of the RFP for the Operations Plan for Community Development Programs. A significant amount of staff time is also typically required in a performance audit and operations plan, including time following up on recommendations after the main project phases.

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ALTERNATIVES:

1. Contract with Citygate for \$83,996 – full scope of services per the RFP;
  2. Contract with Citygate, excluding optional scope item, for \$75,656 (pricing exhibit to the resolution shows the price of the optional scope category);
  3. Contract with the other firm; or
  4. Decide not to move forward with the Community Development Operations Plan at this time.
- 

RECOMMENDED ACTION:

The PAVE Committee's recommendation for the project contract is included in the attached resolution with contract pricing attached as Exhibit 'A'. The PAVE Committee's unanimous recommendation is to approve the attached resolution and award the contract to Citygate for the full scope of the project including the optional category as listed in the RFP.

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POTENTIAL MOTION:

I move to approve the resolution authorizing the City Manager to contract with Citygate Associates, LLC for the Operations Plan for Community Development Programs.

**RESOLUTION NO.**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS  
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR AN  
OPERATIONS PLAN FOR COMMUNITY DEVELOPMENT PROGRAMS.**

**WHEREAS:**

1. The City of Grants Pass advertised and received two proposals for the Community Development Operations Plan project; and
2. The PAVE Committee has performed an independent review of the proposals and the proposal from the Citygate Associates, LLC has been determined to be the bid that best meets the City's need for this consulting work, its bid is complete, responsive, and the firm is qualified under the terms of the Request for Proposal; and
3. The City of Grants Pass has sufficient funds and budget for the project within the General Fund.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Grants Pass that the City Manager is authorized to contract with the Citygate Associates, LLC for the Operations Plan for Community Development Programs as described in the Request for Proposal dated October 21, 2016 and as noted in the cost proposal attached as Exhibit 'A' in the fixed amount of \$83,996 including the optional scope category included in the RFP.

**EFFECTIVE DATE** of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

**ADOPTED** by the Council of the City of Grants Pass, Oregon, in regular session this 4<sup>th</sup> day of January 2017.

**SUBMITTED** to and \_\_\_\_\_ by the Mayor of the City of Grants Pass, Oregon, this \_\_\_\_\_ day of January 2017 to be effective on the date indicated as adopted by the City Council.

\_\_\_\_\_  
Darin Fowler, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen Frerk, City Recorder

Date submitted to Mayor: \_\_\_\_\_

Approved as to Form, Mark Bartholomew, City Attorney \_\_\_\_\_



**SECTION 4—PROJECT COST**

**4.1 PROPOSAL COSTS**

Our charges are based on *actual time* spent by our consultants at their established billing rates, plus reimbursable expenses incurred in conjunction with travel, printing, clerical, and support services related to the engagement. We will undertake this study for a “not-to-exceed” total cost based on our Work Plan and Scope of Work, outlined below.

**Table 3—Project Cost**

Work Plan Category	Consulting Fees of Project Team	Reimbursable Expenses	Administration (5% of Hourly Fees)	Total
I. Core Operations Plan	\$49,475 (309 Hours)	\$6,636	\$2,474	\$58,585
II. Public Works Organizational Structure Review	\$8,415 (53 Hours)	\$761	\$421	\$9,597
<b>Required Total</b>	<b>\$57,890 (362 Hours)</b>	<b>\$7,397</b>	<b>\$2,895</b>	<b>\$68,182</b>
III. External Customer Feedback	\$6,225 (40 Hours)	\$938	\$311	\$7,474
<b>Grand Total without Options</b>	<b>\$64,115 (402 Hours)</b>	<b>\$8,335</b>	<b>\$3,206</b>	<b>\$75,656</b>
Optional External Stakeholder Survey	\$4,700 (36 Hours)	\$0	\$235	\$4,935
Optional External Stakeholder Presentations	\$2,350 (14 Hours)	\$938	\$118	\$3,406
<b>Grand Total</b>	<b>\$71,165 (452 Hours)</b>	<b>\$9,273</b>	<b>\$3,559</b>	<b>\$83,996</b>

The City may find that our proposed Work Plan consists of tasks that are not desired. Citygate will work with the City to achieve desired levels of service within a fixed budget.

In addition, Citygate will remain available for 6 to 12 months after the completion of this project to provide follow-up assistance at our established hourly rates.

The price quoted is effective for 90 days from the date of receipt of this proposal and includes one (1) draft review cycle to be completed by Citygate and the City within 30 calendar days. Additional Draft Report cycles or processing delays requested by the City would be billed in addition to the



contracted amount at our time and materials rates. The Draft Report will be considered to be the Final Report if there are no suggested changes within thirty (30) days of the delivery of the Draft Report.

#### 4.1.1 Hourly Rates

Classification	Rate	Consultant
Citygate President	\$ 195 per hour	David DeRoos
Project Manager and Lead Consultant	\$ 175 per hour	John Hester
Public Works Specialist	\$ 150 per hour	Kevin Tobeck
Parks and Recreation Specialist	\$ 150 per hour	Julee Conway
Survey Administration	\$ 125 per hour	Various
Report Project Administrator	\$ 95 per hour	Chad Jackson
Administrative Support	\$ 95 per hour	Various

#### 4.1.2 Billing Schedule

We will bill monthly for time, reimbursable expenses incurred at actual costs (travel), plus a five percent (5%) administration charge in lieu of individual charges for copies, phone, etc. Our invoices are payable within thirty (30) days. Citygate’s billing terms are net thirty (30) days plus two percent (2%) for day thirty-one (31) and two percent (2%) per month thereafter. Our practice is to send both our monthly status report and invoice electronically. If we are selected for this project, we will request the email for the appropriate recipients of the electronic documents. Hard copies of these documents will be provided only upon request. We prefer to receive payment by direct deposit, if available.

We request that ten percent (10%) of the project cost be advanced at the execution of the contract, to be used to offset our start-up costs. This advance would be credited to our last invoice.

SUBJECT AND SUMMARY:

In 2002, Council adopted a Deferred Development Agreement policy in which the installation of public improvements required for new development could be deferred by depositing 115% of the estimated construction costs.

Deposits are held in trust and agreements are recorded on title until the construction is completed. There are deposits held for development in low-priority areas that will not be completed for many years. Currently, there are 168 deposits totaling over 2.5 million dollars.

This resolution provides the adoption of a Fee in Lieu of system of assessment and replaces the Deferred Development Agreement assessment for qualified development. This assessment will reduce development costs to property owners, allow funds to be used for high-priority areas, reduce staff time and alleviate clouded titles.

---

RELATIONSHIP TO COUNCIL GOALS:

This supports the Council's goals to **FACILITATE SUSTAINABLE, MANAGEABLE GROWTH**, and to **MAINTAIN, OPERATE AND EXPAND INFRASTRUCTURE** to meet community needs.

---

CALL TO ACTION SCHEDULE:

Call to action schedule: Council's discretion.

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BACKGROUND:

In February 2002, Council passed an Ordinance amending the provisions of the Development Code for deferring the installation of public improvements required of new developments. In addition to signing a Deferred Development Agreement (DDA), a cash deposit for an estimated cost of the improvements plus 15% is required. Posting the deposit does not alleviate the property owner from future expenses if the actual construction cost was more than the deposit held. The DDA is recorded on the title of the associated parcels and cannot be removed until the construction is complete. The Development Code outlines the requirement for public improvements:

- Article 28 – Utilities
    - Developers are required to install utilities and street improvements along all frontages at time of development.
- 

ITEM: 4.c. RESOLUTION TO ENACT A FEE IN LIEU ASSESSMENT FOR DEFERRED DEVELOPMENT AGREEMENTS.

Staff Report (continued):

- When public improvements are not feasible to install at time of development, developer may defer improvements.
- This option is currently not available for subdivisions or commercial/industrial development.

Over the past 14 years, deposits have been posted and a few of the deferred improvements have been completed using deposited funds. Currently there are 168 posted deposits totaling over 2.5 million. This includes deposits for parcels in areas that are a low priority for capital improvements such as local access streets on the edge of the City's jurisdiction.

The Council has expressed interest in alleviating the burden of the existing Deferred Development Program. Following several workshop discussions, Council directed staff to reach out to the local development community for input.

A forum was held on October 25, 2016. Though lightly attended, there was a detailed discussion. The recommendation that came from the forum was to establish a two-tier policy.

Standards for the Fee In Lieu Policy are based upon existing requirements in the Development Code. The following list of proposed development and/or circumstances are eligible for the Fee In Lieu Policy:

- More than 100 feet away from existing infrastructure:
  - All new single-family dwellings;
  - Duplexes and minor site plans (Section 28.052(4)).
- Partitions more than 300 feet away (Section 28.052(2)).
- Other special situations as recommended by City Engineer.
  - Could be used for commercial or industrial projects on a limited basis.

The "Fee in Lieu" is based on a two-tiered assessment. Property owners will be assessed a percentage of the total project cost based upon the street classification for their property:

- Tier 1 ~ Arterials, Collectors and Local Collectors
  - 50% of project cost
- Tier 2 ~ Local Access Streets
  - 25% of project cost

Property owners will be able to finance the assessments in accordance with the provisions of the "Bancroft Bonding Act" as defined in ORS 223.205 and 223.210 to 223.295 through the City of Grants Pass.

### Staff Report (continued):

Recent projects installed by the City which included a Reimbursement District (i.e., Advanced Finance District) have charged back a range of 15% - 20% of the actual construction costs to property owners. These projects had substantial funding from outside sources such as ODOT STP (State Transportation Program) and Gas Tax. As reflected above, Staff is recommending a higher percentage for the Fee in Lieu to ensure adequate funding would be available at time of development in the event outside sources were not as readily available.

- The intent is that the City should not subsidize development.
- Requiring the property owner to pay for at least a portion of the improvements helps to protect future property owners from unexpected costs.
- A “fee” ensures that a percentage of the costs are captured as if they were to be built at the time of development. Construction costs will be reviewed on annual basis to update fee schedule.
- Benefits of the “Fee in Lieu” assessment:
  - Allows Bancroft/financing of the assessment with the City rather than having to establish a mortgage through a title company.

Assessments would be available for current high-priority capital projects rather than being held in trust for frontage improvements for a specific parcel.

- Reduced staff time related to the administration of deposits and interest payments.
- Reduced staff time explaining DDAs to buyers, realtors and mortgage companies.
- Reduced staff time and expenses for the City and citizens to release recorded DDAs.
- Improved citizen customer service by alleviating clouded titles on parcels.
- A document would be recorded for the parcel that shows proof of payment and would alleviate any future costs when the construction does occur.

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### COST IMPLICATION:

The funds collected under this resolution would be significantly less than our current DDA deposit assessment for capital projects. There would be cost savings in reduced staff time to manage current assessment.

Staff Report (continued):

ALTERNATIVES:

1. Adopt the resolution adopting Fee in Lieu of assessment for Development;
  2. Adopt the resolution adopting Fee in Lieu of assessment for Development with modifications; or
  3. Do not adopt the resolution at this time.
- 

RECOMMENDED ACTION:

It is recommended Council adopt the resolution adopting Fee in Lieu of assessment for DDAs.

---

POTENTIAL MOTION:

I move to adopt the resolution adopting the Fee in Lieu of assessment for Deferred Development Agreements.

## RESOLUTION NO.

### A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS TO ENACT A FEE IN LIEU ASSESSMENT FOR DEFERRED DEVELOPMENT AGREEMENTS.

#### WHEREAS:

1. In February 2002, the City Council revised the Development Code and changed the process for deferring the installation of public improvements through the signing of a Deferred Development Agreement and requiring a cash deposit to cover 115% of the deferred public improvements; and
2. In May 2002, the City Council adopted Resolution No. 4522 which provided a "Limited Relief Policy" establishing a method in which property owners with "cash deposit estimates" exceeding \$24,000.00 could finance their deferment up to \$24,000.00, leaving the balance of the estimate due upon the sale of the property or at time the improvements were installed; and
3. In 2015, the City Council began to review its assessment policy for Advanced Finance Districts (AFD). The City Council found that previous assessment calculations had been excessively high for some properties, creating an unfair burden for those properties electing to develop and/or sell their property; and
4. In May 2016, the City Council expressed concerns that property owners needing to enter into Deferred Development Agreements were being required to pay cash deposits for improvements that were unlikely to be installed in the foreseeable future as the City rarely initiates public improvements on local access streets or dead-end streets in areas where most of the properties are developed. The City typically installs facilities along arterial and collector streets; and
5. Council instructed Staff to provide policy options similar to the AFD policy to offer relief to those mentioned above; and
6. Council conducted workshops in September and October and directed Staff to prepare a resolution for adoption and immediate implementation of a Fee in Lieu of assessment policy.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Grants Pass adopts Exhibits "A", Fee in Lieu policy for the Deferred Development Agreements, to become effective upon adoption.

**EFFECTIVE DATE** of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

**ADOPTED** by the Council of the City of Grants Pass, Oregon, in regular session this 4<sup>th</sup> day of January 2017.

**SUBMITTED** to and \_\_\_\_\_ by the Mayor of the City of Grants Pass, Oregon, this \_\_\_\_ day of January 2017 to be effective on the date indicated as adopted by the City Council.

\_\_\_\_\_  
Darin Fowler, Mayor

**ATTEST:**

\_\_\_\_\_  
Karen Frerk, City Recorder

Date submitted to Mayor: \_\_\_\_\_

Approved as to Form, Mark Bartholomew, City Attorney \_\_\_\_\_ 

## EXHIBIT A

### **“Fee in Lieu Policy” For Deferred Development Agreements**

**January 4, 2017**

Article 28 of the Development Code requires that developers install utilities and street improvements along all frontages at the time of development. When public improvements are not feasible to install at the time of development, the developer may defer improvements. This option is currently not available for subdivisions or commercial and industrial development.

The City has a “pay as you go” system for development projects. The intent is that the City should not subsidize development. Requiring a fee helps to protect future property owners from unexpected costs. A fee ensures that some of the costs are captured as if they were to be built at the time of development.

Standards for the Fee in Lieu Policy are based upon existing requirements in the Development Code. The following list of proposed development and/or circumstances are eligible for the Fee in Lieu Policy:

- More than 100 feet away from existing infrastructure:
  - All new single-family dwellings;
  - Duplexes and minor site plans (Section 28.052(4)).
- Partitions more than 300 feet away (Section 28.052(2)).
- Other special situations as recommended by City Engineer.
  - Could be used for commercial or industrial projects on a limited basis.

The “Fee in Lieu” is based on a two tiered system. Property owners will be assessed a percentage of the total project cost based upon the street classification for their property:

Tier 1 ~ Arterials, Collectors and Local Collectors

- 50% of project cost

Tier 2 ~ Local Access Streets

- 25% of project cost

Property owners will be able to finance the assessments in accordance with the provisions of the “Bancroft Bonding Act” as defined in ORS 223.205 and 223.210 to 223.295 through the City of Grants Pass.

Existing and new assessments will be made available for current high priority capital projects rather than being held in trust for frontage improvements for a specific parcel. Staff will initiate a conversion program for existing Deferred Development Agreements.