CITY OF GRANTS PASS
COUNCIL AGENDA
November 2, 2016
6 p.m. City Council Meeting
Council Chambers - 101 N.W. "A" Street

MAYOR: Darin Fowler

CITY COUNCIL MEMBERS:

Ward 1	***Ward 2***	***Ward 3***	***Ward 4***
Dan DeYoung	Valerie Lovelace	Ken Hannum	Vacant
Roy Lindsay	Rick Riker	Dennis Roler	Vacant

Invocation

Flag Salute

Roll Call

Swear in Police Officer Kyle Hodge

1. PUBLIC COMMENT This is a courtesy the Chair provides for citizens to address the Council regarding any item or issue that is not on tonight's agenda. The intent is to provide information that is pertinent to the City's jurisdiction. Each speaker will be given three minutes to address the Council as one body, not to individuals. Council may consider items brought up during this time later in our agenda during Matters from Mayor, Council and Staff.

   This meeting will proceed in an effective and courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free from slander, threats, or other personal attacks. Signs or placards, outbursts of applause, campaigning for public office, or other disruptive behavior will not be tolerated.

   If you have a question regarding any government provided service or a current City policy, please contact the City Manager's office in an attempt to resolve the matter.

2. PUBLIC HEARING
   Quasi-judicial

   a. Ordinance vacating the common property line between tax lots 2300 & 2390 of map number 36-05-17-AD. **Pgs. 1-6**

3. CONSENT AGENDA (Items included are of such routine nature or without controversy so that they may be approved with a single action).
   Indicates short Staff presentation and Council comment.

   a. Motion approving the minutes of the City Council meeting of October 19, 2016. **Pgs. 7-10**

b. Motion acknowledging the minutes of the Historical Buildings and Sites Commission meeting of August 18, 2016. **Pgs. 11-16**

c. Motion acknowledging the minutes of the Historical Buildings and Sites Commission meeting of September 1, 2016. **Pgs. 17-20**

d. Motion acknowledging the minutes of the Committee on Public Art meeting of August 9, 2016. **Pgs. 21-24**

e. Motion acknowledging the minutes of the Committee on Public Art meeting of September 13, 2016. **Pgs. 25-28**

f. Motion acknowledging the minutes of the Parks Advisory Board meeting of September 8, 2016. **Pgs. 29-30**

g. Motion acknowledging the minutes of the Urban Area Planning Commission meeting of September 14, 2016. **Pgs. 31-38**

4. COUNCIL ACTION

a. Motion approving the Committee on Public Art's selection for the Osprey parking lot art piece. **Pgs. 39-42**

5. APPOINTMENTS

a. Appoint a member to the Committee on Public Art. **Pgs. 43-69**

6. MATTERS FROM MAYOR, COUNCIL AND STAFF

a. Review Mayor/Council emails. None.

b. Committee Liaison reports.

c. Committee Motions. None.

7. EXECUTIVE SESSION 192.660 (2) (Executive session is held to discuss one of the following subjects: (a) Employment of Public Officers, (b) Dismissal or discipline of Public Officers/Employees, (c) Public Medical Staff, (d) Labor negotiations (news media not allowed without specific permission), (e) Real property transactions-negotiations, (f) To consider information or records that are exempt by law from public inspection, (h) With city attorney re: rights/duties, current-likely litigation, (i) Performance Evaluations of Public Officers, (j) Public Investments…)

None anticipated

8. ADJOURN

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate person with physical impairments, please notify the City Recorder's Office of any special physical or language accommodations at least 48 business hours prior to the meeting. To request these arrangements, please contact Karen Frerk, City Recorder at (541) 450.6000.

Item: Ordinance vacating the common property line between tax lots 2300 & 2390 of map number 36-05-17-AD.

Date: November 2, 2016

SUBJECT AND SUMMARY:

This request is to vacate the common property line between the two parcels to create a single parcel.

RELATIONSHIP TO COUNCIL GOALS:

This supports the Council's goal to **FACILITATE SUSTAINABLE, MANAGEABLE GROWTH** by providing owners with the ability to better manage their property for development.

CALL TO ACTION SCHEDULE:

Final action on the application shall be taken within 120 days of the date the application is deemed complete. Call to action schedule: January 28, 2017.

BACKGROUND:

The application is to vacate the common property line between the two tax lots creating a single parcel. The tax lots are located at 721 NE 11th Street in the R-1-6 zoning district. The proposed property line vacation would eliminate the existing property line (see Exhibit 'A'), allowing the property to be developed by the owners as planned. The new property configuration will be in compliance with the criteria contained in Section 17.112 of the *Grants Pass Development Code.* Notice of the proposal and hearing was mailed to surrounding property owners on October 12, 2016.

COST IMPLICATION:

None.

ALTERNATIVES:

1. Approve the property line vacation;
2. Deny the property line vacation; or
3. Deny the request and require the owner submit a property line adjustment application which involves conducting a survey and recording a final plat.

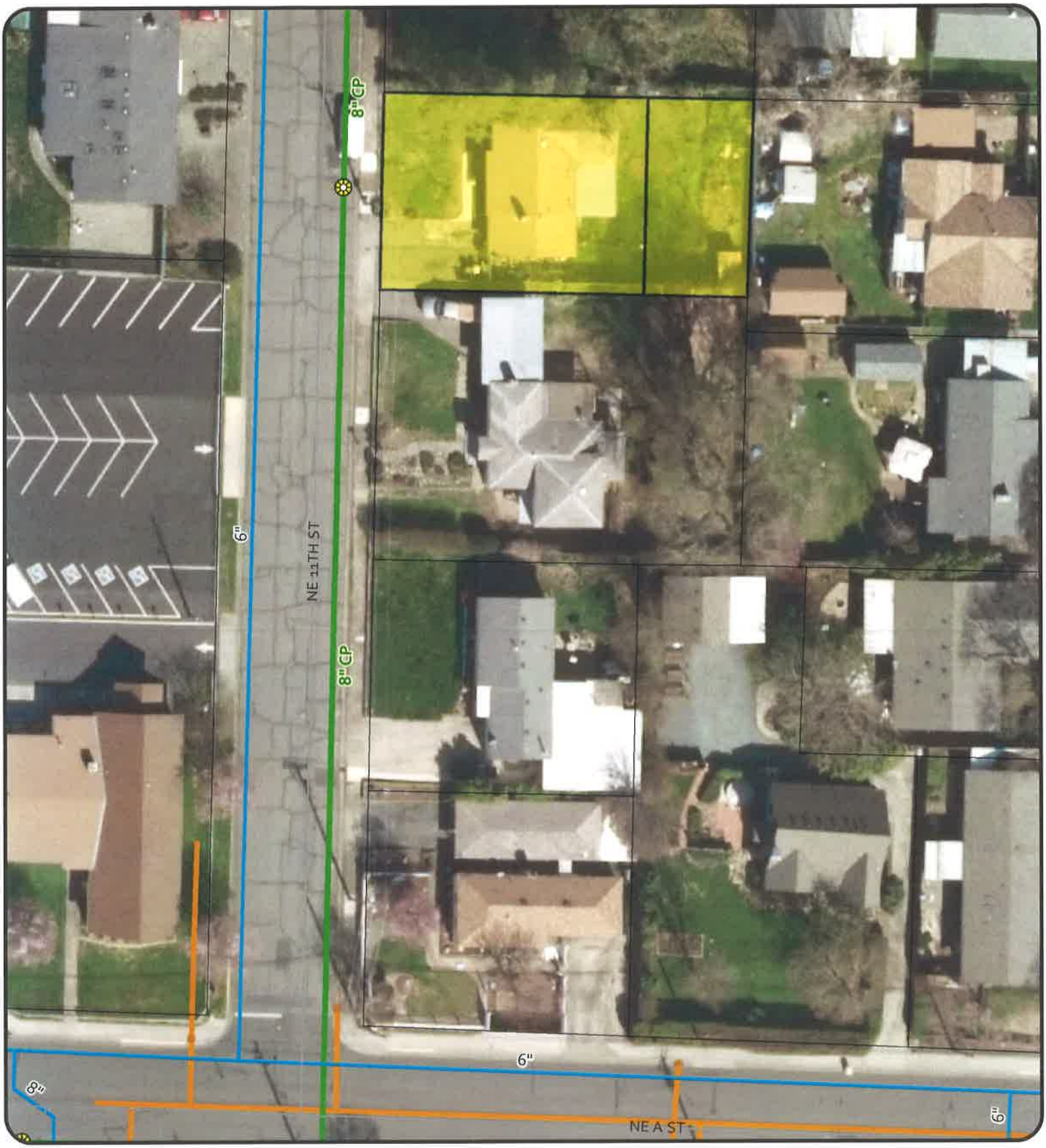
Staff Report (continued):

RECOMMENDED ACTION:

It is recommended the Council approve the property line vacation as described in alternative 1.

POTENTIAL MOTION:

I move to adopt the ordinance vacating the common property line between tax lots 2300 & 2390 of map number 36-05-17-AD.



CITY OF GRANTS PASS

721 NE 11th Street

36-05-17-AD, TL 2300 & 2390

0 5 10 20 30 40 Feet

Legend

- Subject Parcels
- Water Mains
- Sewer Gravity Mains
- Storm Water Gravity Main

N

CITY OF GRANTS PASS
Parks & Community Development Dept.
101 Northwest "A" Street
Grants Pass, OR 97526
Phone: (541) 450-6060
Fax: (541) 476-9218
Web: www.grantspassoregon.gov

EXHIBIT A

DISCLAIMER: The Geographic Information Systems (GIS) data made available on this map are developed and maintained by the City of Grants Pass and Josephine County. Every reasonable effort has been made to assure the accuracy of the maps and associated data.

ORDINANCE NO.

AN ORDINANCE OF THE COUNCIL OF THE CITY OF GRANTS PASS VACATING THE COMMON PROPERTY LINE BETWEEN TAX LOTS 2300 AND 2390 OF MAP NUMBER 36-05-17-AD.

WHEREAS:

1. ORS 92.017 and Section 17.100 of the City of Grants Pass Development Code provides for the City Council to vacate the property lines separating abutting properties when the property owner requests the Council to do so; and

2. The owners of the properties contained in this ordinance have submitted an application to vacate the common property line separating these properties; and

3. The vacation of the property line will not result in a substandard condition relative to the requirements of the City of Grants Pass; and

4. The vacation of the property line is not contrary to the public health, safety, welfare and convenience or any other purpose of Article 17.

NOW, THEREFORE, THE CITY OF GRANTS PASS HEREBY ORDAINS:

Section 1. The property line separating the above referenced parcels located at 721 NE 11th Street, City of Grants Pass, Oregon, also known as Assessor's Map 36-05-17-AD, tax lots 2300 & 2390 is hereby vacated thirty (30) days from today's date pursuant to the Grants Pass Development Code. See Exhibit '1'.

Section 2. The City Recorder shall cause this ordinance to be recorded with the Josephine County Clerk within thirty (30) days of its effective date.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 2nd day of November 2016.

AYES:

NAYS: **ABSTAIN:** **ABSENT:**

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of November 2016.

_____
Darin Fowler, Mayor

ATTEST:

_____ Date submitted to Mayor _____
Karen Frerk, City Recorder

Approved as to Form, Mark Bartholomew, City Attorney _____

Exhibit 1

All that real property located in Josephine County, Oregon described as:

Lot 24 and the North 14 feet of Lot 23, Block "A", NELSON'S ADDITION in the City of Grants Pass, Josephine County, Oregon. Also: the West 33.69 feet of the North 64 feet of Lot 19, Block "A", NELSON'S ADDITION, to the City of Grants Pass, Josephine County, Oregon.

City Council Meeting
October 19, 2016
6:00 pm
City Council Chambers

The Council of the City of Grants Pass met in regular session on the above date with Mayor Fowler presiding. The following Councilors were present: DeYoung, Hannum, Lindsay, Lovelace, Riker, Roler. Also present and representing the City were City Manager Cubic, Finance Director Meredith, Lieutenant Moran, Parks & Community Development Director Glover, Public Works Director Canady, City Attorney Mark Bartholomew, and City Recorder Frerk. Absent: Assistant City Manager Reeves, Public Safety Director Landis.

Mayor Fowler opened the meeting and led the invocation followed by the Pledge of Allegiance.

1. PUBLIC COMMENT:

2. PUBLIC HEARINGS

   a. Resolution authorizing the Analysis of Impediments to Fair Housing Choice.

RESOLUTION NO. 16-6474

Councilor Lovelace moved and Councilor Lindsay seconded that Resolution 16-6474 be adopted and the vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": DeYoung. Abstain: None. Absent: None. The resolution is adopted.

3. CONSENT AGENDA:

   a. Resolution authorizing Intergovernmental Agreement with Grants Pass School District 7 for sidewalk enforcement.

RESOLUTION NO. 16-6475

Councilor DeYoung moved and Councilor Lindsay seconded that Resolution 16-6475 be adopted and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

   b. Resolution authorizing the City Manager to extend the agreement with Advanced Maintenance Services for street sweeping.

RESOLUTION NO. 16-6476

Councilor DeYoung moved and Councilor Lindsay seconded that Resolution 16-6476 be adopted and the vote resulted as follows: "Ayes": DeYoung, Hannum,

Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

c. Resolution making an appropriation transfer for Fiscal Year 2017.

RESOLUTION NO. 16-6477

Councilor DeYoung moved and Councilor Lindsay seconded that Resolution 16-6477 be adopted and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

d. Motion approving Element 10 (Public Facilities) Comprehensive Plan Amendment Findings of Fact.

Councilor DeYoung moved and Councilor Lindsay seconded to approve Element 10 (Public Facilities) Comprehensive Plan Amendment Findings of Fact and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

e. Motion approving Development Code Text Amendments Articles 2, 10 and 19 Findings of Fact.

Councilor DeYoung moved and Councilor Lindsay seconded to approve Development Code Text Amendments Articles 2, 10 and 19 Findings of Fact and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

f. Motion approving the minutes of the City Council meeting of October 5, 2016.

Councilor DeYoung moved and Councilor Lindsay seconded that the minutes of the City Council meeting of October 5, 2016 be approved and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

g. Motion acknowledging the minutes of the Historical Buildings and Sites Commission meeting of June 2, 2016.

Councilor DeYoung moved and Councilor Lindsay seconded that the minutes of the Historical Buildings and Sites Commission meeting of June 2, 2016 be approved and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

h. Motion acknowledging the minutes of the Historical Buildings and Sites Commission meeting of July 28, 2016.

Councilor DeYoung moved and Councilor Lindsay seconded that the minutes of the Historical Buildings and Sites Commission meeting of July 28, 2016 be approved and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and

Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

i. Motion acknowledging the minutes of the Urban Tree Advisory Committee meeting of September 12, 2016.

Councilor DeYoung moved and Councilor Lindsay seconded that the minutes of the Urban Tree Advisory Committee meeting of September 12, 2016 be approved and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

4. COUNCIL ACTION:

a. Ordinance adding Title 11 Marijuana Businesses to the Grants Pass Municipal Code.

ORDINANCE NO. 16-5700

Councilor Lindsay moved that the ordinance be read for the first reading, title only. The motion was seconded by Councilor Hannum. The vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The ordinance is read.

Councilor Hannum moved that the ordinance be read by title only, second reading. The motion was seconded by Councilor Lovelace. The vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed. The ordinance is read.

Councilor Lindsay moved that the ordinance be adopted. The motion was seconded by Councilor Hannum. Mayor Fowler asked if the ordinance should be adopted, signified by roll call vote as follows: DeYoung – yes, Hannum – yes, Lindsay – yes, Lovelace – yes, Riker – yes, Roler – yes. The ordinance was adopted.

b. Resolution adopting Community Art Funding Guidelines.

Councilor Lindsay moved and Councilor Lovelace seconded to send modified guidelines back to the Committee on Public Art for review and approval and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

c. Resolution adjusting the interest rate on the loans outstanding for the Willow Lane Local Improvement District.

Councilor Roler moved and Councilor Riker seconded to reject the request and take no action and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

d. Motion approving the Request for Proposal scope for the Strategic Plan of the Community Development Programs.

Councilor Lovelace moved and Councilor Lindsay seconded to approve the Request for Proposal scope for the Strategic Plan of the Community Development Programs and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

Councilor Lindsay moved and Councilor Roler seconded to extend the meeting past 9 p.m. and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The motion passed.

5. MATTERS FROM MAYOR, COUNCIL AND STAFF

   a. Review Mayor/Council emails.

      None.

   b. Committee Liaison reports.

   c. Committee Motions.

   d. Appoint council liaison to collective bargaining.

      Councilors Lindsay and Hannum.

6. EXECUTIVE SESSION: None.

7. ADJOURN:

There being no further business to come before the Council, Mayor Fowler adjourned the meeting at 9:20 p.m.

The ordinances, resolutions and motions contained herein and the accompanying votes have been verified by:

_____
City Recorder

HISTORICAL BUILDINGS AND SITES COMMISSION

MEETING MINUTES

August 18, 2016 – 6:00 P.M.

Courtyard Conference Room

A. ROLL CALL:

The Historical Buildings and Sites Commission met in regular session on the above date with Vice Chair Dan McBerty presiding. Commissioners Arden McConnell, Virginia Ford, Shirley Holzinger, and Kathy Marshbank were present. Chair Ward Warren was absent. City Council Liaison Dennis Roler was absent. Representing the City staff was Parks & Community Development (hereafter: PCD) Planner Justin Gindlesperger.

B. APPROVAL OF MINUTES:

- **June 2, 2016**
- **July 28, 2016**

MOTION/VOTE

Commissioner McConnell moved and Commissioner Holzinger seconded the motion to approve the minutes from June 2, 2016 as presented. The vote resulted as follows: "AYES": Vice Chair McBerty and Commissioners McConnell, Holzinger, Ford, and Marshbank. "NAYS": None. Abstain: None. Absent: Warren.

The motion passed.

Commissioner Holzinger moved and Commissioner McConnell seconded the motion to approve the minutes from July 28, 2016 as presented. The vote resulted as follows: "AYES": Vice Chair McBerty and Commissioners McConnell, Holzinger, Ford, and Marshbank. "NAYS": None. Abstain: None. Absent: Warren.

The motion passed.

C. Public Hearing

I. 303-00102-16 Flores Taqueria "H" St Historic Review

- Vice Chair McBerty stated, at this time I will open the public hearing to consider application 303-00102-16 Flores Taqueria "H" St Historic Review. We will begin the hearing with a staff report followed by a presentation by the applicant,

statements by persons in favor of the application, statements by persons in opposition to the application, and an opportunity for additional comments by the applicant and staff. After that has occurred, the public comment portion will be closed and the matter will be discussed and acted upon by the Commission. Is there anyone present who wishes to challenge the authority of the Commission to consider this matter? Seeing none do any Commissioners wish to abstain from participating in this hearing or declare a potential conflict of interest? Seeing none are there any Commissioners who wish to disclose discussions, contacts, or other ex parte information they have received prior to this meeting regarding this application? The hearing will now proceed with a report from staff.

- Justin gave the staff report.
- The commission asked if the building was sided in stucco, The applicant clarified that it was very smooth plaster similar to the adjacent buildings.
- The commission asked what year the building was built, Justin was not completely sure but he believes it was built in 1937.
- Joseph Johnson with Natural Creations introduced himself as the contractor for the applicant.
- Manuel and Marisol Flores introduced themselves as the owners of the building.
- Jennifer Johnson introduced herself as Joseph's wife.
- Scott Lindberg – 929 NE Campus Dr – Mr. Lindberg stated that he does not believe the proposed concept meets the goals of protecting the historic district. The overall treatment and stucco look is fine but the removal of the iconic half rounded windows really diminished the original intent and design of the building. From a historic preservation standpoint it would be better to do nothing at all, but possibly a compromise can be made in removing the metal up around the top and in removing the brick veneer that was not original to the structure. From a member of the public standpoint he doesn't think it would reinforce the intent of the historic district.
- The applicant let the commission know that the plan is to remove the brick and the metal to show the original face underneath.
- They would like to remove the brick columns that were put in place in the late 70s/early 80s.
- The applicant and the commission had a discussion concerning the belief that there may be tile similar to the theatre under the brick.

- Commissioner Holzinger expressed that she would like to see a more historic façade rather than the more modern façade that is illustrated.
- The commission asked what the awnings are made of. Mr Johnson let them know that they are made of wood and the hangers are cable/chain.
- The commission and the applicant had a discussion about the extra doors – the applicant intends to remove them as they are unused.
- The applicant would ideally like to move the front door to three feet back from the sidewalk instead of the current five.
- The commission tossed around ideas that may help to preserve the original windows.
- Commissioner Marshbank asked for clarification on if the desire was to keep the building time period historic or preserved back to the original sate of the building.
- The commissioners had a discussion about trying the keep the balance between preserving the historic district and making it desirable for tenants to continue to want to be in the historic district.
- Mr. Johnson let the commission know that he and the owners were willing to work with the commission to make something that is beautiful and inviting and also historic and fitting for the historic district.
- Discussion of the width of the door for restaurant standards.
- Commissioner Marshbank let the applicant know that the awning and window treatments seem very 1970s to her. She would like to see the gingerbread type feel she sees in the 1930s Mexican architecture. She likes the stucco treatment and stone treatments but would like them to fit in the 1930 style.
- The applicant took photos of stone work in Mexico on 100 year old buildings that they would like to consider for the revised stone work on the façade.
- The commission discussed ideas to make it have a Spanish feel that keeps the historic integrity of the structure but also enhances the building.
- The commission discussed the desire to change the door design to be consistent with the other buildings in the area.
- Justin and Scott discussed the steps that would need to be taken if the meeting were to be continued to a special meeting. The commission discussed options with the applicant while staff conferred.

- Justin let the commission know that the discussion could be continued to a special meeting time that is no less than seven days from this meeting date. If a time could not be agreed upon it would be the next regularly scheduled meeting.
- The commission and the applicant both agreed to a special meeting date of September 1.

Commissioner McConnell moved and Commissioner Holzinger seconded the motion to continue the meeting until September 1, 2016 at 6:00PM. The vote resulted as follows: "AYES": Vice Chair McBerty and Commissioners McConnell, Holzinger, Ford, and Marshbank. "NAYS": None. Abstain: None. Absent: Warren.

The motion passed.

D. Items from Staff

- Justin gave the commission an update on the Redwood Empire Sign. This project is being handled by Assistant City Manager Dave Reeves and is currently on hold while the focus is on the new municipal building sign.
- Justin let the commission know that the landmark list can be updated with a recommendation from the HBSC followed by an approved ordinance from the City Council.
- He confirmed that the owners of the structures to be landmarked would need to be notified and give their consent.
- The commission discussed the desire to get a letter together to send out to the owners of the buildings they would like added to the landmarks list..

E. Items from Public

- None.

F. Items from Commissioners

- The commission reviewed a draft of proposed additional landmarks.
- Justin confirmed that the commission would be able to do all of the additions and removals with one ordinance once they have final approvals from the land owners.

- The commission has been in contact with the Elks club. The original portion of the building would qualify for landmark status but the addition put in place in the 1980s will not.
- The commission discussed items they would like to see landmarked including; the Caveman Bridge, the remains of the original bridge and the diversion dam, Riverside Park, Riverside School (Coalition for Kids), and Croxton Memorial Park.
- The commission discussed some of the history behind the diversion dam, City Park (now Riverside Park), and Croxton Memorial Park.
- The commission discussed the need for guidelines for the buildings that have non-historic additions. They feel that the Elks Building could set the standard for future landmarks.
- Commissioner McConnell would like to have midcentury modern classification and SHPO put on the agenda.
- The commission would like an update on the Historic District map from Jon and Commissioner Warren at the next meeting.
- It was requested that the commissioners please look at Taqueria and come up with ideas and goals to give to the applicant. Please send an email with ideas but be cautious to avoid a quorum.

G. Adjournment

Next meeting: September 1, 2016

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.

HISTORICAL BUILDINGS AND SITES COMMISSION

MEETING MINUTES

September 1, 2016 – 6:00 P.M.

Courtyard Conference Room

A. ROLL CALL:

The Historical Buildings and Sites Commission met in regular session on the above date with Vice Chair Dan McBerty presiding. Commissioners Arden McConnell, Virginia Ford, and Shirley Holzinger were present. Chair Ward Warren and Commissioner Kathy Marshbank were absent. Also present was City Council Liaison Dennis Roler and representing the City staff was Parks & Community Development (hereafter: PCD) Planner Justin Gindlesperger.

B. Public Hearing

I. 303-00102-16 Flores Taqueria "H" St Historic Review

- Vice Chair McBerty stated, at this time I will open the public hearing to consider application 303-00102-16 Flores Taqueria "H" St Historic Review. We will begin the hearing with a staff report followed by a presentation by the applicant, statements by persons in favor of the application, statements by persons in opposition to the application, and an opportunity for additional comments by the applicant and staff. After that has occurred, the public comment portion will be closed and the matter will be discussed and acted upon by the Commission. Is there anyone present who wishes to challenge the authority of the Commission to consider this matter? Seeing none do any Commissioners wish to abstain from participating in this hearing or declare a potential conflict of interest? Seeing none are there any Commissioners who wish to disclose discussions, contacts, or other ex parte information they have received prior to this meeting regarding this application?
- Vice Chair McBerty disclosed that he had a brief conversation with the applicant last Thursday to disclose the Commissions feedback for the redesign of the application.
- Seeing none in this hearing the decision of the Commission will be based on specific criteria which are set forth in the development code. All testimony which apply in this case are noted in the staff report. If you would like a copy of the staff report please let us know and we will try and get you one. It is important to remember if you fail to raise an issue with enough detail to afford the

Commission and the parties an opportunity to respond to the issue you'll not be able to appeal to the Land Use Board of Appeals based on that issue. The hearing will now proceed with a report from staff.

- Justin explained that as this was a continuation he did not have anything additional to add as a staff report.
- Justin clarified that this building was listed as not contributing and not eligible for land marking at this time. This simply means that while this building is in the historic district it does not contribute to the historic nature of the district. Justin will add this information to the original staff report.
- Joseph Johnson – Natural Creations- Mr. Johnson let the commission know that they took into consideration the feedback that was provided to them and they modified the rendering and he believes that this will better suit the Historic District.
- They have left the doorway the same as it was. It will have the same footprint with the original structural lines. They have also left the original windows that were a concern at the previous meeting. They did have to change the little 28" doors and round windows as they are no longer up to code. They will be modelling the replacement windows after the windows across the street to keep the consistency in the area.
- The replacement sign will be neon similar to the Wonder Bur to be in keeping with the era – similar feel to the original 1930s/1940s style.
- They will be keeping the smooth plaster finish and will be choosing the color from the historic palette.
- Commissioner McConnell asked for clarification on the round window and door they are removing. Mr. Johnson explained that the windows are in poor repair and the hope was that by keeping the other round windows that were a concern for the commission they might be able to reach a compromise.
- Mr. Johnson clarified which buildings he modelled the replacement windows off of to keep the appearance in the same era.
- Mr. Johnson clarified for the commission the shape and framing of the recessed windows.
- The applicant explained to the commission that unfortunately at this point if they are unable to make a few compromises they will likely leave the building as is and not do the improvements.

- Mr. Johnson clarified that the sign will be a little lower and smaller than it appears on the rendering.
- Justin clarified that if the sign meets the design guidelines it will be approved through city staff.
- The commission asked what is covering the doors in the rendering; the applicant let them know it is Spanish tile.
- Justin confirmed that the sign should meet the design guidelines.
- Mr. Johnson clarified that the beams will be made of concrete so that they will not deteriorate but they will have the appearance of wood beams.
- The door will likely be a Rogue Valley Door custom made wooden door.
- The applicant would like to get started on the façade mid-September if approved. They will be putting in a smooth plaster that will weather very well. The color will be in the plaster so you will not have to be repainted.
- City staff will see a sample of the plaster before they start on the whole building.
- The applicant really feels this will be a beautiful building.
- Mr. Johnson let the committee know that they will be moving the bar towards the front of the restaurant to accommodate the changing atmosphere and vibe on H Street.
- Mr. Johnson clarified that the only thing they will be doing to the sidewalk is giving it a good cleaning.
- The commission asked the applicant if they planned to do anything with the larger Mexican pots or with outdoor seating. Mr. Johnson clarified that they would love to do something along those lines but it would have to be limited to what the City will permit.
- Manuel Flores – Applicant/building owner – Mr. Flores expressed his desire for the commission to approve the application.
- Commissioner McConnell asked for clarification on which guidelines were not met. The applicant let the commissioners know that the materials had been shifted to meet the approved materials in the historic design guidelines with the one exception of the tile roof.
- Councilor Roler believes that this will be a classy building and the neon will tie in well with the theatre and that what the applicant is asking for isn't unreasonable.

- Commissioner McBerty believes that there was a little bit of give and take here and that this is more on the restoration side.
- Commissioner Holzinger believes it is an appropriate compromise.
- The commission made a recommendation to make the side windows the same shape but larger.
- The commission and staff had a discussion on how to approve the application and give room for the window modifications.

Commissioner McConnell moved and Commissioner Holzinger seconded the motion to approve application 303-00102-16 with the condition of making the larger windows. The vote resulted as follows: "AYES": Vice Chair McBerty and Commissioners McConnell, Holzinger, and Ford. "NAYS": None. Abstain: None. Absent: Warren and Marshbank. The motion passed.

C. Items from Staff

- None.

D. Items from Public

- None.

E. Items from Commissioners

- The September 15th meeting has been cancelled and the next meeting will be October 20th.
- Councilor Roler let the commission know that the new visitor guide does show some of the historic district.
- Councilor Roler let the commission know that six new historic district signs will be going up on 199.

F. Adjournment

Next meeting: September 15, 2016

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.

COMMITTEE ON PUBLIC ART
Meeting Minutes – August 9, 2016 at 5:30 pm
Courtyard Conference Room

Committee Members:
Dennis Dreher (Co-Chair)
Dennis Hatch (Co-Chair) - absent
Jill Smith - absent
Cara Vincent
Al Devine
Cynthia Charat
Cal Kenney
Bee Bantug – arrived late
Julie Imhof – arrived late

City/Staff/Council Liaisons:
Susan Seereiter (City Business Advocate)

Guests:
Jon Bowen

1. **Introductions**

2. **Review/Approval of Minutes** (July 12, 2016 Meeting)

Committee Member Kenney moved and Committee Member Vincent seconded the motion to approve the minutes from July 12, 2016 as amended. The vote resulted as follows: "AYES": Committee Members Dreher, Vincent, Kenney, Devine, and Charat. "NAYS": None. Abstain: None. Absent: Hatch, Bantug, Imhof, and Smith. The motion passed.

3. **Jon Bowen – Art Along the Rogue**
    - Jon came to discuss a few items including portable murals. He would like to use Art Along the Rogue as an opportunity to kick off the concept.
    - Jon with COPA's help will be putting out a call to artists for portable murals to be done at Art Along the Rogue. They are seeking at least two artists.
    - The committee discussed what the preference for a standard size would be. Options discussed were 4x4, 4x6, and 4x8.
    - Once a standard size has been chosen brackets can be put in place to switch out art at any time. The concept is to put the murals in the alley ways in the Historic District and potentially in empty store fronts.
    - Dennis D offered to send the format for the call to artists to Jon.
    - It was stated that Bob Edding may have recommendations for artists.
    - The committee had a discussion on appropriate themes.
    - The committee had a discussion on potential funding
    - The committee and Jon had a discussion on "Pop-up" galleries. The concept is to have a non-profit, the museum, sponsor a temporary lease at a greatly reduced rate for mini galleries to be placed in vacant buildings. The land owners can then write off the balance of the reduced rate until the building can be leased by a new business.

- The committee had a discussion on the inclusion of additional preforming arts at Art Along the Rogue.
- Jon let it be known that he would like to see art instruction and demonstrations included at Art Along the Rogue.
- Jon let the committee know that he was interested in the idea of having the City Art Show at the Visitor Center but it would need approval by Council.

4. Comments: Chairs, Council Liaison and Staff Liaison

- Dennis D let the committee know that they talked with Scott about the grant from last meeting. It is possible to get up to $200,000 in matching funds from what is spent on the H St redevelopment.
- The committee had a discussion on possible ideas for the plaza area.

5. Subcommittee updates

a. Inventory/Catalog

- Cara continued working on compiling a master spreadsheet with the information gathered by the subcommittee.
- She will email everything she has worked on so far to Dennis H.
- It was mentioned to include the new art on Mill and E Street, a fiberglass panther by Bob Edding.
- Cara gave her official resignation letter to the committee; she will be moving to attend college.

b. 5th and H Development

- There is a possibility of Bob Edding making a fiberglass art piece that will be more cost effective than the bronze. It could last up to 20 years.
- Peter Sedlow has expressed interest in submitting a proposal.
- Dennis D will confirm that the call to artist he sent out is the current one.

c. City Employee Art Show

Committee Member Imhof moved and Committee Member Kenney seconded the motion to recommend to City Council that the City/Committee Art Show be held at the Visitor Center. The vote resulted as follows: "AYES": Committee Members Dreher, Vincent, Kenney, Devine, Charat, Imhof, and Bantug. "NAYS": None. Abstain: None. Absent: Hatch and Smith. The motion passed.

d. Mural of the Month

- The meeting to decide where the grants for next year will go will happen in about a month and a half. They are trying to get the applications online for easier use.

e. **Empty Storefronts**
   - Discussed with Jon earlier in the meeting.

f. **Guidelines**
   - Dennis D went to the HBSC and formulated the important points.
   - Bee and Dennis D are going to work on this and would like to have something drafted by next meeting.

g. **Owl Mural Plaque**
   - None.

6. **Other CoPA Business**
   - The committee had a brief discussion about the deer sculpture that they visited at RCC.

Next Meeting: September 13, 2016 5:30PM Courtyard Conference Room

These minutes were prepared by Carlie Paulsen, Administration Department, City of Grants Pass.

COMMITTEE ON PUBLIC ART
Meeting Minutes – September 13, 2016 at 5:30 pm
Courtyard Conference Room

Committee Members:
Dennis Dreher (Co-Chair)
Dennis Hatch (Co-Chair)
Jill Smith - Absent
Al Devine
Cynthia Charat
Cal Kenney
Bee Bantug – Arrived late
Julie Imhof
Vacant

City/Staff/Council Liaisons:
Susan Seereiter (City Business Advocate)
Scott Lindberg (Grant Specialist)
Dave Reeves (Assistant City Manager)

Guests:

1. **Introductions**

2. **Review/Approval of Minutes** (August 9, 2016 Meeting)

Committee Member Devine moved and Committee Member Imhof seconded the motion to approve the minutes from August 9, 2016 as presented. The vote resulted as follows: "AYES": Committee Members Hatch, Dreher, Imhof, Kenney, Devine, and Charat. "NAYS": None. Abstain: None. Absent: Bantug and Smith. The motion passed.

3. **Comments: Chairs, Council Liaison and Staff Liaison**
   - Dave let the committee know that a discussion can happen via email as long as a quorum is not reached. Once you have multiple committee members deliberating via email with a quorum it is a public meeting and is not falling within the legal parameters.

4. **Osprey Lot Submissions**
   - A special meeting will be held on September 22 to make a decision on the Osprey Lot submissions.

5. **Subcommittee updates**
   a. **Inventory/Catalog**
      - Not discussed

   b. **5th and H Development**
      - This item was discussed in conjunction with the NEA grant topic.

c. **City Employee Art Show**
   - Cal put forward a tentative calendar of the timeline for the City Employee art show.
   - The venue has been approved, panels are available, and a list of interested employee artists has been drafted. Susan and Donna will contact the people on the list to confirm.
   - Art should be brought to the City admin office on the 5th and 6th.
   - The County employees will be displaying their art at the court house on the same weekend to celebrate the 100th anniversary of the county.
   - Volunteers are needed to act as hosts during the art show.

d. **Mural of the Month & Empty storefronts**
   - Not discussed

e. **Guidelines**
   - Dave explained the guidelines for the funding of art through the City. This includes an amount available to applicants and a call to artist application.
   - The committee discussed the rules and parameters with Dave to get clarification on the procedures before they are brought to council for approval.
   - COPA will still be responsible for the guidelines for appropriate art.

f. **Owl Mural Plaque**
   - Not discussed

6. **Other CoPA Business**
   a. **Art in Motion**
      - Republic Services met with Susan and Dennis and has agreed to sponsor Art in Motion.
      - There will be a Special meeting in November to make decisions on the artists.
      - The committee had a discussion on the necessary timeline to get this moving forward for a January start date.

   b. **NEA grant update**
      - Scott submitted a pre-app to the national endowment for the arts to complete additional design work for the 5th and H parking lots/art alleyways, etc.
      - Scott explained the parameters of the grant qualifications.
      - The City would need to budget the same amount that they are seeking from the grant – this would be a project that would need to approval during goal setting.
      - The committee discussed what exactly the grant will fund and what the requirements are, including what part the museum of art would play.

- The committee had a discussion about goals and plans for the 5th and H area per Council.

c. Mural Development Program

- This was discussed in conjunction with the guidelines discussion.

Next Meeting: October 11, 2016 5:30PM Courtyard Conference Room

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.

GRANTS PASS PARKS ADVISORY BOARD
Meeting Minutes – September 8, 2016 at 3:30 PM
Courtyard Conference Room

Members in Attendance:
Dick Matti (Chair) - absent
Cliff Kuhlman (Vice Chair)
Jan Battersby – arrived late
Gary Still
Marian Szewc
Robert Cartmell
Rick Chapman
Bill Reinert

City/Staff/Council Liaisons:
Valerie Lovelace (City Council) – absent
Lora Glover (PCD Director) - absent
Jeff Nelson (Parks Superintendent)

Guests:
Madeline Shannon (Daily Courier)

I. Business – Continuing:

Chair Matti was unable to attend; Vice Chair Kuhlman opened the meeting.

A. Approval of Minutes: August 11, 2016 meeting

MOTION/VOTE

Board Member Cartmell moved and Board Member Still seconded to approve the minutes as presented from the August 11, 2016 meeting. The vote resulted as follows: "AYES": Board Members Kuhlman, Still, Szewc, Cartmell, Reinert, and Chapman. "NAYS": None. Abstain: None. Absent: Board members Battersby and Matti.

The motion passed.

II. Business – New:

A. Goal Discussion

1. Jeff explaining to the committee that they will need to discuss their goals and present their top ten or so at the committee level by November.
2. From there they will go to Lora to put into a presentation to present to Council.

B. Renaming Venues – Discussion

1. The Committee discussed their desire to continue discussions on the renaming of venues.

MOTION/VOTE

Board Member Still moved and Board Member Cartmell seconded to continue the discussion to rename venues for the next two meetings. The vote resulted as follows: "AYES": Board Members Kuhlman, Still, Szewc, Cartmell, Reinert, Battersby, and Chapman. "NAYS": None. Abstain: None. Absent: Board member Matti.

C. Soccer Complex – Discussion

1. The committee had a discussion about the land that was set aside for a park off of Lower River Road. The land cannot be used for the original intention. The committee would like to consider selling the land to allow for the opportunity for land that can be used to be purchased.

2. Jeff let the committee know that if they feel strongly about selling the property they should make it one of their goals.
3. The committee discussed the potential plan to rework the existing land at Gilbert Creek Park to put in a soccer complex.
4. Jeff let the committee know that the council will now be reviewing any motions made during the committee meetings

D. Riverside Master Plan

1. Jeff let the committee know that Lora had talked to local consultant about putting together a plan for the active club platform, concert in the park stage, and the community center. The contractor said that they can do a concept plan; Lora is just waiting on the green light from Council to request a price from the contractor.

E. Other Items

MOTION/VOTE

Board Member Still moved and Board Member Battersby seconded the motion to list the items currently listed under new business to business continuing in the future. The vote resulted as follows: "AYES": Board Members Matti, Kuhlman, Still, Cartmell, Reinert, Battersby, and Chapman. "NAYS": None. Abstain: None. Absent: Board member Szewc.

The motion passed.

1. The committee discussed the need for additional park staff with Jeff. Jeff mentioned that they do have some contracted staff and will ideally need two more City staff members. The committee requested that Jeff draft up a pros and cons list of contracted employees vs PERS employees so that they can make an educated recommendation to Council.
2. Jeff asked the committee if they would be interested in building a park on a piece of land that the land owner would be willing to donate. The committee discussed the pros and cons of putting a park in that location.

MOTION/VOTE

Board Member Still moved and Board Member Chapman seconded the motion to not consider this piece of land for a new park. The vote resulted as follows: "AYES": Board Members Matti, Kuhlman, Still, Cartmell, Reinert, Battersby, and Chapman. "NAYS": None. Abstain: None. Absent: Board member Szewc.

The motion passed.

3. Jeff gave a presentation with pictures on projects the Parks department has accomplished over the summer.

III. Next meeting: October 13, 2016

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.

URBAN AREA PLANNING COMMISSION
MEETING MINUTES
September 14, 2016 – 6:00 P.M.
Council Chambers

1. **ROLL CALL:**

The Urban Area Planning Commission met in regular session on the above date with Chair Gerard Fitzgerald presiding. Commissioners Loree Arthur, David Kellenbeck, Lois MacMillan, Dan McVay, Blair McIntire, and Robert Wiegand were present. Vice Chair Jim Coulter was absent. Also present and representing the City was Parks & Community Development (hereafter: PCD) Lora Glover and City Council Liaison Rick Riker.

2. **ITEMS FROM THE PUBLIC:** None.

3. **CONSENT AGENDA:**
   a. **MINUTES: August 24, 2016** **Pg. 1-4**
   b. **FINDINGS OF FACT:**
      I. **104-00105-16 & 301-00110-16 – Lincoln/Lower River Road Subdivision Tentative Plan & Major Variance – Staff Report** **Pg. 5-20**
      II. **104-00104-16 & 301-00109-16 – Pinnacles Estates Subdivision Tentative Plan & Major Variance – Staff Report** **Pg. 21-44**

MOTION/VOTE

Commissioner MacMillan moved and Commissioner Kellenbeck seconded the motion to approve the consent agenda and from August 24, 2016 as presented. The vote resulted as follows: "AYES": Chair Fitzgerald and Commissioners McVay, Arthur, McIntire, Wiegand, and Kellenbeck. "NAYS": None. Abstain: None. Absent: Vice Chair Coulter. The motion passed.

4. **PUBLIC HEARINGS:**
   a. **104-00103-16 – Summerfield North Subdivision Tentative Plan – Staff Report** **Pg. 45-120**
      - Chair Fitzgerald stated, at this time I will open the public hearing to consider Application 104-00103-16 – Summerfield North Subdivision Tentative Plan. We will begin the hearing with a staff

report followed by a presentation by the applicant, statements by persons in favor of the application, statements by persons in opposition to the application, and an opportunity for additional comments by the applicant and staff. After that has occurred, the public comment portion will be closed and the matter will be discussed and acted upon by the Commission. Is there anyone present who wishes to challenge the authority of the Commission to consider this matter? Seeing none do any Commissioners wish to abstain from participating in this hearing or declare a potential conflict of interest? Seeing none are there any Commissioners who wish to disclose discussions, contacts, or other ex parte information they have received prior to this meeting regarding this application? Seeing none in this hearing the decision of the Commission will be based on specific criteria which are set forth in the development code. All testimony which apply in this case are noted in the staff report. If you would like a copy of the staff report please let us know and we will try and get you one. It is important to remember if you fail to raise an issue with enough detail to afford the Commission and the parties an opportunity to respond to the issue you'll not be able to appeal to the Land Use Board of Appeals based on that issue. The hearing will now proceed with a report from staff.

- Justin gave the staff report.
- Marc Cross – civil engineer on the project – Marc let the commission know that the garages on lots 4-8 will have access from a shared driveway at the rear of the property. This will follow a similar theme to an existing development on the other side of Elmer Nelson.
- There is a sizable irrigation line that will need to be moved for the development. The utilities will be fairly straight forward as this project is an infill.
- Steve Nelson – 1797 Hubbard Lane – Mr. Nelson expressed concerns with the way various issues have been handled with an emphasis on the Urban Renewal plan. His concern in regards to

the agenda item tonight is that he would like to see a portion of the land to be developed dedicated to a small park for the use of the subdivision children.

- Marc – SDCs are paid on each lot after those lots are developed, this will help benefit parks in the area.
- Commissioner Arthur asked about extreme flooding on Redwood Ave and how this subdivision might have an additional impact on that. Marc let it be known that he wasn't aware of flooding on Redwood Ave but he was aware of some flooding on Greenwood. He said that the flooding was mostly due to the drainage area needing to be maintained, however it is difficult due to the area being part of the protected wetlands lands. The developers will have all of the required detention which will be in the form of a large underground detention pipe that will be metered off.
- The commission asked staff to weigh in on Mr. Nelson's concern.
- Lora said that some communities do have it written into their development code that a certain percentage of park lands are set aside. Council has it set that SDCs are paid for maintenance and land acquisition for parks. PDC follows the master plan. Requirements of dedication are not set in the development code currently. Would love to see parks. Hard to cover all areas with existing code.
- Commissioner Fitzgerald recommended the possibility of the school district donating the property behind the fire station on Darneille.
- Lora let the commission know that it could be something that could be looked at for the future as UAPC goes through goals to put something in the code for dedicated park land in lieu of park SDCs.
- The commissioners discussed the desire to look further into the school lands and making changes for future development.
- Justin stated that staff misunderstood the use of the shared driveway meant for access to the garages at the rear of the lots

on Elmer Nelson. A condition to specify joint maintenance of the driveway will be added as A.2.C. The current A.2.C will be moved down to A.2.D

- Commissioner McVay ask where the detention pipes go. Marc let the commission know that all phases end up connecting to the Redwood Ave system.
- Commissioner MacMillan let it be known that while the design meets the criteria she isn't particularly thrilled with the design.
- Commissioner Kellenbeck believes that the plan is designed that way to match the existing development in the area.
- Commissioner McIntire asked why City staff was recommending the approval when the tentative plan does not meet the solar standards.
- Chair Fitzgerald opened the discussion back to public comment to allow Marc to elaborate on why they aren't able to meet the solar standards.
- Marc let the commission know that they are unable to meet the solar standards as this development is an in fill. In order to meet the standard the existing streets would need to face the opposite direction.
- Marc mentioned that the layout wouldn't have been their first choice, however it was the best option they were able to find to meet the requirements needed to finish the street connections.
- Commissioner Kellenbeck asked how this was addressed in the conditions.
- Lora let the commission know that staff could add in a specific condition to specify the lots that would not meet the solar standard. This will be added as a G list item.

MOTION/VOTE

Commissioner Kellenbeck moved and Commissioner MacMillan seconded the motion to approve application 104-00103-16 – Summerfield North Subdivision Tentative Plan with the revisions and corrections. The vote resulted as follows: "AYES": Chair Fitzgerald and Commissioners McVay, Arthur, McIntire, Wiegand, and Kellenbeck. "NAYS": None. Abstain: None. Absent: Vice Chair Coulter.

The motion passed.

b. 201-00130-16 – Cascade Self Storage Major Site Plan/Discretionary Review Staff Report Pg. 121-234

- Chair Fitzgerald stated, at this time I will open the public hearing to consider Application 201-00130-16 – Cascade Self Storage Major Site Plan/Discretionary Review Staff Report.
- Lora gave the staff report.
- Bruce Jordan - 131 Calle Iglesia, San Clemente, CA – Bruce thanked the commissioners and commended staff for being professional and meeting with them on short notice.
- He believes they have a great design for the site. There is screening of all internal activities from outside of the facility from Vine Street as well as I5.
- The exceeded the minimum landscape setback in some areas.
- Bruce mentioned that they would be willing to stipulate in the conditions that they will not exceed the 25 trips per hours.
- The exceed all of the parking requirements.
- About 25% of the site is landscaping.
- Along Vine Street they used some upgraded materials on the façade to make it appear as retail frontage.
- They are in agreement with the proposed revised conditions.
- Bruce let it be known that they are prepared to put the street improvements in now if the City is able to bypass the deferred development agreement.
- Commissioner MacMillan asked why the deferred development agreement was in place. Lora let her know that it was requested

by the engineering department as there is not a street profile in this area at this time. It is in the Urban Renewal plan to add sidewalks in the area but the project is still in the works.

- Commissioner Arthur asked for clarification on the RV parking. Bruce explained the path they would take and assured the commission that all of the turning radiuses had been properly measured.
- Commissioner MacMillan is happy to see something go in to the location but she is worried about the deferred development agreement. She asked Lora if the developer were to put the street improvements in now would it push along the improvements on the remainder of the street.
- Lora said that there are different options out there but they wanted to be careful to not overly burden the developer with requiring them to design the street profile as well.
- Commissioner Fitzgerald recommended that the commission and city council urge the city to do everything in their power to complete the street profile as to allow the developer to do the street improvements now.
- The commissioners
- Commissioner Wiegand would like to continue the hearing until the numerous conditions have been adjusted in the plan.
- Lora explained the changes to the commissioners. Staff would strike out the conditions related to the sewer main extension except for the one along the south property line, added the new language on the bottom, and modifying a condition from a "shall" to a "may".
- The applicant was talking about the deferred development agreement. The engineering department can be presented with a street profile that they can then approve or modify, the language put in place was a either/or and allowed the developer to defer the street improvements until city staff was able to provide a street profile if they so desired.

- Commissioner Wiegand would like to see an amendment adding the flexibility for the developer to present a street profile to move forward with the half street improvements or continue with the DDA.

MOTION/VOTE

Commissioner Kellenbeck moved and Commissioner MacMillan seconded the motion to approve application 201-00130-16 – Cascade Self Storage Major Site Plan with the revised conditions with the condition that the UAPC is able to review the changes before signing the findings of fact. The vote resulted as follows: "AYES": Chair Fitzgerald and Commissioners McVay, Arthur, McIntire, Wiegand, and Kellenbeck. "NAYS": None. Abstain: None. Absent: Vice Chair Coulter.

The motion passed.

MOTION/VOTE

Commissioner MacMillan moved and Commissioner Kellenbeck seconded the motion to approve application 201-00130-16 Discretionary architectural standards. The vote resulted as follows: "AYES": Chair Fitzgerald and Commissioners McVay, Arthur, McIntire, Wiegand, and Kellenbeck. "NAYS": None. Abstain: None. Absent: Vice Chair Coulter.

The motion passed.

5. OTHER ITEMS/STAFF DISCUSSION:

- Lora gave a presentation on the current DDA process and regulations. She will be presenting a recommendation on two levels of fees – arterials and collectors as a type one and a homeowner on a local access street at a lower rate as a type two. The presentation to Council will be held in October with a proposed amendment in the municipal code and following up with a change in the development code at a later date. The changes are intended to make the fees more fair for the citizens.

6. **ITEMS FROM COMMISSIONERS:**

- Commissioner MacMillian would like the items from the public to be pushed back to after the public hearings to allow for a greater depth of conversation with the citizens about their concerns.

7. **ADJOURNMENT:**

Chair Fitzgerald adjourned the meeting at 7:42 P.M.

Next Meeting: September 28, 2016

Doris MacMillan

Gerard Fitzgerald, Chair
Urban Area Planning Commission

October 12, 2016

Date

These minutes were prepared by Carlie Paulsen, Administration Department, City of Grants Pass.

Item: Motion approving the Committee on Public Art's selection for the Osprey parking lot art piece.

Date: November 2, 2016

SUBJECT AND SUMMARY:

This motion will approve the artist and the material that will be used for the Osprey parking lot.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goals of **ENCOURAGE ECONOMIC OPPORTUNITIES** and **INFRASTRUCTURE** by developing a place with thriving economic, cultural and recreational opportunities and by increasing opportunities to promote character and community spirit by installing art in Grants Pass.

CALL TO ACTION SCHEDULE:

Call to action schedule: N/A.

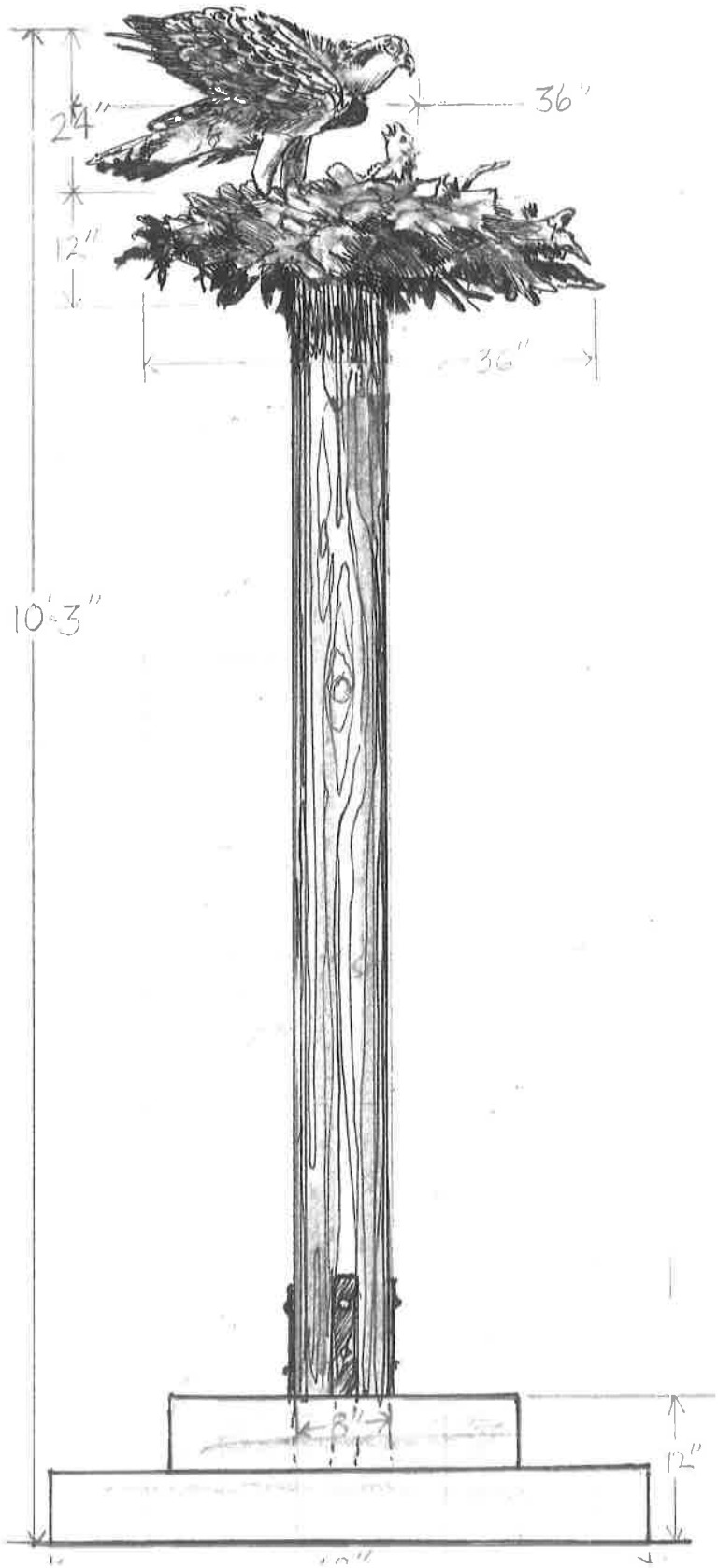
BACKGROUND

The Committee on Public Art (CoPA) was tasked with providing one art piece a year for each of the City public parking lots. CoPA chose the Osprey parking lot located adjacent to the Haul restaurant and across the street from the Owl parking lot. A call to artists was sent out in May 2016 and there was no response. A second call to artists produced two submissions. After a special meeting, CoPA approved an art rendering of two Ospreys in a nest by artist Bob Edding.

There were concerns from the Committee regarding the material that would be used for the art piece, specifically, the durability of fiberglass. The artist was invited to the October Committee meeting to address the concerns. Bob first pointed out that many of the bears around town are made of fiberglass. It was also mentioned that the Caveman at the visitor's center is also made of fiberglass. Bob explained that the piece would be totally wrapped with fiberglass. He would use theme park and UV protected acrylic paint to prevent fading. The nest will have drainage runoff to prevent forming condensation. Birds will be formed with hardened putty and then coated with fiberglass.

Using a more traditional bronze material is significantly more expensive. CoPA members indicated that they would prefer a bronze art piece; however, that cannot be done within the allocated budget of $15,000.

A picture of the proposed art piece is included for your review.



Osprey is made out of fiberglass, painted realistic and clear coated. With steel frame inside. Mounted on a treated round pole, with metal brackets, to hang banner from it. Metal brackets holding pole, in poured concrete.

Materials
Fiberglass $1500.00
metal brackets 600.00
concrete 500.00
clear coat 500.00
pole 250.00
total $3350.00
Artists fees $11,650.00
Total $15000.00

Staff Report (continued):

COST IMPLICATION:

Revenue Source: LB6318 – Parking Lot Art - $15,000

The cost of the art piece using fiberglass materials would be $15,000.

The option of using traditional bronze materials would increase the cost. The artist provided a rough estimate of $35,000. The Council could consider combining multiple year resources to increase the budget or direct a one-time budget allocation from another budget line (for example the Committee's budget line in the General Fund) could be used.

If the City Council desires bronze materials and wants to increase the budget, the Council would have the option of awarding this piece as is or directing that another call to artists is made to see if there are additional proposals that could meet the needs of the City with the modified budget and requirement of a bronze art piece.

ALTERNATIVES:

1. Approve the fiberglass art piece as presented;
2. Approve a change in budget for a bronze art piece and direct that a new call for artists be made;
3. Approve the proposed art piece in a bronze form and amend the budget. This action would represent a significant "change order," increasing cost by over 133%. The City would not typically use this process to award a bid; or
4. Do not approve the art piece at this time.

RECOMMENDED ACTION:

Staff recommends Council approve the art piece or the expanded process using either alternative one or two.

POTENTIAL MOTION:

I move to approve the Osprey art piece as proposed in alternative number _____.

5.a. Appointment to the Committee on Public Art

There is one opening on this Committee to fill a vacancy. Five candidates have applied and they are listed in alphabetical order:

Michael Holzinger
Sulaiha Mcdougall
Joseph Scheinberg
Adrianne Stelzenmuller
Lori Sturm

Julie Hall

From: Karen Frerk
Sent: Monday, October 24, 2016 7:19 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Sunday, October 23, 2016 5:31 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Committee on Public Art (CoPA)
Wait List	Put me on a wait list if there are no current openings
Personal Information	
First Name	Michael
Last Name	HOLZINGER
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	
Years as City Resident	GRANTS PASS
Email Address	
Occupation and Employer	Photographer . Self
May we contact you at work?	Yes
Educational Background	
High School	Graduated
College	Bachelor Degree, Advanced Degree
Trade or Business School	*Field not completed.*
Have you ever been convicted of a felony?	No
Relevant Job History	Len's Photographics, Photographer,Web and Print Designer, Graphic Art ,Copy/Restoration Artist, Photographic Lab Tech.
Previous Volunteer/Committee Experience	Grants Pass Urban Tree Committee,Grants Pass Riverfront Review,Josephine Computer Advisory Board
Community Involvement	Designed Newman United Methodist Church Sesquicentennial Celebration Logo and Layouts for all promotional material.

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Michael Holzinger
Date	10/23/2016 4:45 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	I have been involved with photographic arts my whole life. I have had experience with many art forms and medias . Oil Painting, collage,water color,pottery,pencil drawing,pen and ink

	and photography I have received many photographic awards: State,Regional,National and International I think I can contribute valuable input to the committee.
Statement of any relevant concerns or goals to be achieved while serving in this position:	*Field not completed.*
What do you think are the most critical issues facing this local government in the next three years?	*Field not completed.*
Are there some things about the City of Grants Pass that you have a special interest in?	Mural placement ,Events planning and Art preservation
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
As a volunteer with the City of Grants Pass, you are covered by the City of Grants Pass for liability and personal injury. Please read the following and sign:

What if I am accused of doing something wrong?
The city provides you with protection from liability for bodily injury or property damage you cause to someone else. We refer to this coverage as "Tort Liability." The coverage is subject to the following conditions:

1. You limit your actions to only the duties assigned in your job description, or assigned by an authorized supervisor.

2. You perform your assigned duties in good faith, and do not act in a manner that is reckless or with intention to cause harm to others.

You are personally responsible when:
1. Your actions are contrary to the duties assigned in your job description, or assigned by an authorized supervisor.

2. You act maliciously, with the intent to cause unlawful damage or injury, or with gross recklessness.

3. You are accused of a crime.

4. You fail to cooperate with Risk Management or the City Attorney; or you act in such a way as to harm the City's defense against the claim.

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What if I have an accident while driving a City vehicle?
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2. You use a City vehicle or any other vehicle for personal use. The City does not provide any coverage if you drive a City vehicle or any other vehicle contrary to your job description or the directions of your supervisor.

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3. The amount of Insurance applicable per Registered Volunteer is as follows:
a. Principal Sum - $2,500
b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Michael Holzinger
Date	10/23/2016 5:30 PM

Email not displaying correctly? View it in your browser.

Julie Hall

From: Karen Frerk
Sent: Tuesday, October 25, 2016 7:21 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Monday, October 24, 2016 4:38 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Committee on Public Art (CoPA)
Wait List	*Field not completed.*
Personal Information	
First Name	Sulaiha
Last Name	Mcdougall
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	*Field not completed.*
Years as City Resident	29
Email Address	[illegible]
Occupation and Employer	Asante Health System
May we contact you at work?	No
Educational Background	
High School	*Field not completed.*
College	Advanced Degree
Trade or Business School	*Field not completed.*
Have you ever been convicted of a felony?	No
Relevant Job History	EpicCare Ambulatory Team Lead, 6/15 to Present Asante Health System, Medford, OR • Identify opportunities to improve efficiency of team and improve quality of our product/service. • Develop plan, either independently or in collaboration with team, to meet identified goals. • Lead meetings, report on team status, and create other communications as necessary. • Act as representative for team and relay information between various parties. EpicCare Ambulatory Analyst, 4/14 to Present Asante Health System, Medford, OR • Develop familiarity with customer workflows and Epic functionality, in order to resolve reported issues on exiting build, and/or develop new build to meet customer wants and needs. • Support customers both on and off site during high stress times, such as department go-lives. • Collaborate with other Epic teams to find integrated solutions and assist where needed.
Previous Volunteer/Committee Experience	no previous City or Government experience
Community Involvement	1992-2002: Stillpoint Dance Studio Rogue Music Theater Stardust Theater Hidden Valley High School Drama Best Of The Best, Art Show Josephine County Fair, Art Show 2005-2015 Artistically recluse 2015-present Candela Dance Studio Applying to CoPA Much more to come
Authorization Waiver	

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Sulaiha McDougall
Date	10/22/2016 8:30 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	Growing up in Grants Pass, the arts were the epicenter of my existence. They were foundational to my development and sense of self and wellbeing. I enjoyed working with many of the cornerstone arts organizations in our area, and was privilege to visit the spaces of many talented visual artists in and around our city. I launched into university as a musical theater major, but when I changed my major half-way through, I dropped it all - including a huge part of myself. Now, almost a decade later, I am reconnecting with that very important part of myself, and, as a young person who had many times attempted to leave the area but to no avail, I am coming out of hiding. I am so ready to give back to my community with everything that I have to offer. The past two years in a leadership position at Asante have given me some great professional exposure and practice. I am leading a team of twenty people, and am responsible for providing them with support and direction on a daily basis. I serve on many Information Technology committees at Asante, and have had the opportunity to be at the frontline as we transform our project implementation processes. With these experiences under my belt, and my desire to contribute to making our city continue to grow to the great potential that it has, I definitely feel that I have something to give back to my community. I am inspired by what seems to be a rush of good energy and developments in Grants Pass, and I am inspired by the people that are contributing to making that happen. I want to be one of those people. Attached is a copy of my resume as a full synopsis of my professional and educational experience. Thank you for taking the time to review my application!
Statement of any relevant concerns or goals to be achieved while serving in this position:	I am concerned that I have lived in Grants Pass for 29 years and, until Google-ing it just now, I had no idea who this Grant was, or why he passed here. The arts have a unique opportunity to help a community develop identity in a non-polarizing way – and a community with an identity, is a

community with which people can identify and feel a sense of belonging – ultimately contributing to their satisfaction about living in a place. I would love to help Grants Pass develop a strong identity to which people feel connected I am concerned that the quality of life may not be great enough to attract and retain, and young professionals my age are looking to leave the area. The arts, as manifestations of imagination - something we all have, but very few of us have the opportunity to routinely express - are something we can all easily identify with and enjoy. I would love to contribute to the support of artistic expressions in our community that can be widely enjoyed by its members and improve quality of life in the city.

What do you think are the most critical issues facing this local government in the next three years?	I know there are many issues facing our local government, however, the issue that I am most concerned with – and the reason I have chosen to apply to this committee – is that of quality of life for our city's residents. I believe that a community full of residents who are invested and proud of the place they live, is a community that will continually benefit from the generous and unexpected contributions of its members.
Are there some things about the City of Grants Pass that you have a special interest in?	I have an interest in contributing to the infusion of creativity into our city. By infusing our city with creative events and spaces, we provide the opportunity for others tap into their own imaginations and feel joy and increased satisfaction about their place of residence. I have an interest in helping Grants Pass develop a strong identity to which people feel they belong, and feel compelled to give the best of themselves. Grants Pass is a beautiful place. I hope I get the chance to meet with you all, as the members of CoPA, and work towards a shared goal of continuing to make Grants Pass a great place to live!
Additional Information	SULAIHA McDOUGALL_RESUME.pdf

Step 3

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Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Sulaiha McDougall
Date	10/22/2016 9:15 AM

Email not displaying correctly? View it in your browser.

Julie Hall

From: Karen Frerk
Sent: Monday, October 03, 2016 7:10 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Saturday, October 01, 2016 2:33 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Committee on Public Art (CoPA)
Wait List	Put me on a wait list if there are no current openings
Personal Information	
First Name	Joseph
Last Name	Scheinberg
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	
Years as City Resident	1
Email Address	
Occupation and Employer	Senior Project Manager-AIA
May we contact you at work?	Yes
Educational Background	
High School	*Field not completed.*
College	Bachelor Degree
Trade or Business School	*Field not completed.*
Have you ever been convicted of a felony?	No
Relevant Job History	Architectural Designer, Project Manager, Structural Designer. Landscape architecture, Art in Architecture
Previous Volunteer/Committee Experience	washoe county Art Projects.
Community Involvement	*Field not completed.*

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Joseph Scheinberg
Date	10/1/2016 2:15 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	one of my many passions is art, my desire to be involved and improve my surroundings is always an honor, making a difference in the community is always my forte.

Statement of any relevant concerns or goals to be achieved while serving in this position:	hopeful to participate in the improvement of the community.
What do you think are the most critical issues facing this local government in the next three years?	I'm not an expert in criticizing the local government, and it does no good. getting people involved to make a difference in conjunction with local government should be the priority to make it success.
Are there some things about the City of Grants Pass that you have a special interest in?	Yes, there a few areas that perhaps requires a little bit of attention. there is always room for improvement, I would like to see more art in architecture, rejuvenating the current culture will uplift the spirits of the community.
Additional Information	*Field not completed.*

Step 3

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c. Medical Indemnity - $25,000

Reporting an Accident
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Verification I have read and understood the insurance limitations.

Volunteer's Signature	Joseph Scheinberg
Date	10/1/2016 2:30 AM

Email not displaying correctly? View it in your browser.

Julie Hall

From: Karen Frerk
Sent: Monday, October 24, 2016 1:16 PM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

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From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Monday, October 24, 2016 1:15 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Committee on Public Art (CoPA)
Wait List	*Field not completed.*
Personal Information	
First Name	Adrianne
Last Name	Stelzenmuller
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	
Business Phone Number	*Field not completed.*
Years as City Resident	New to the Area
Email Address	
Occupation and Employer	Documentary Filmmaker/Photographer/Aquatic Therapist/Artist at Large - Independent Contractor
May we contact you at work?	Yes

Educational Background

High School	*Field not completed.*
College	Some College
Trade or Business School	The Providence Institute - Tucson AZ
Have you ever been convicted of a felony?	No
Relevant Job History	Oakhouse Films LLC ~ November 2011 to May 2016 ~ New York NY & Columbus OH (Documentary film work) Sway the Crowd LLC ~ 2014 to Present ~ Columbus OH (Commercial film work) Canyon Ranch Resorts ~ September 1995 to March 2006 ~ Tucson AZ (Therapist/Teacher/Lecturer/Guide) Adriatic Therapies LLC ~ February 2005 to present ~ Grants Pass OR (Therapist/Teacher/Lecturer/Guide) Full Resume available upon request.
Previous Volunteer/Committee Experience	Milo Arts ~ Various Committees from Arts to Community Garden Planning ~ Columbus Ohio 2013 - 2016 https://www.facebook.com/miloartspage/ http://www.miloarts.com/ Columbus Museum of Art ~ Volunteer Sculptural Artist/Milo Arts ~ Community Project "Junk DADA" ~ 2016 University of Arizona Special Programs ~ Volunteer Therapist ~ Aquatic Therapy/Watsu ~ Study on Healing the effects of PTSD in returned combat military veterans (Published Review Results available upon request) ~ 2010
Community Involvement	See Above - Also, The Columbus Film Critique Group, Columbus Film Commission, The Greater Columbus Arts Council

Authorization Waiver

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Verification	I verify the information in my application.
Applicant's Name	Adrianne A. Stelzenmuller
Date	10/24/2016 1:00 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	I am confident that my experience and diverse talents in and relating to the arts, marketing and communications would be an asset to my community. I would like to serve because I believe in the power of community to uplift all of it's participants and in The Arts to enhance community interest and involvement. I do not want to imagine a world or any community without art and artists.
Statement of any relevant concerns or goals to be achieved while serving in this position:	I am interested in bringing the community together with joint medium/modality projects and having film understood as a relevant art form. I would also like to enhance any formats available for expression and healing through the arts for children and disenfranchised people in our community.
What do you think are the most critical issues facing this local government in the next three years?	Funding and being taken seriously as relevant and necessary.
Are there some things about the City of Grants Pass that you have a special interest in?	Increasing interest in, and an understanding of, the arts as a whole. Serving my new 'home town.'
Additional Information	*Field not completed.*

Step 3

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3. You are accused of a crime.

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Reporting an Accident
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Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Adrianne Stelzenmuller
Date	10/24/2016 1:15 AM

Email not displaying correctly? View it in your browser.

Julie Hall

From: Karen Frerk
Sent: Tuesday, September 27, 2016 7:33 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Monday, September 26, 2016 5:45 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Committee on Public Art (CoPA)
Wait List	Put me on a wait list if there are no current openings
Personal Information	
First Name	Lori
Last Name	Sturm
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	*Field not completed.*
Years as City Resident	0
Email Address	
Occupation and Employer	Teacher
May we contact you at work?	No
Educational Background	
High School	Graduated
College	Advanced Degree
Trade or Business School	Montessori Teaching Credential
Have you ever been convicted of a felony?	No
Relevant Job History	Bachelors Degree in Fine Art, Public School Teacher - 5 years Montessori School Teacher - 9 years
Previous Volunteer/Committee Experience	Vice President of my elementary school's PTSA (Parent Teacher Student Association) for 4 years. Raised over $65,000 each year to fund art, drama, and dance classes, the 5th grade banquet and May Day for our 1000 students, 80% of which were free/reduced lunch. Helped write the grant to pay for a portion of the classes.
Community Involvement	I'm hoping being on the Committee on Public Art will be my community involvement.

Authorization Waiver

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Verification	I verify the information in my application.
Applicant's Name	Lori Sturm
Date	9/26/2016 5:30 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	*Field not completed.*
Statement of any relevant concerns or goals to be achieved while serving in this position:	*Field not completed.*
What do you think are the most critical issues facing this local government in the next three years?	*Field not completed.*
Are there some things about the City of Grants Pass that you have a special interest in?	*Field not completed.*
Additional Information	*Field not completed.*

Step 3

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a. Principal Sum - $2,500
b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Lori Sturm
Date	9/26/2016 5:30 PM

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