CITY OF GRANTS PASS
COUNCIL AGENDA
December 7, 2016
6 p.m. City Council Meeting
Council Chambers - 101 N.W. "A" Street

MAYOR: Darin Fowler

CITY COUNCIL MEMBERS:

Ward 1	***Ward 2***	***Ward 3***	***Ward 4***
Dan DeYoung	Valerie Lovelace	Ken Hannum	Vacant
Roy Lindsay	Rick Riker	Dennis Roler	Vacant

Invocation

Flag Salute

Roll Call

1. PUBLIC COMMENT This is a courtesy the Chair provides for citizens to address the Council regarding any item or issue that is not on tonight's agenda. The intent is to provide information that is pertinent to the City's jurisdiction. Each speaker will be given three minutes to address the Council as one body, not to individuals. Council may consider items brought up during this time later in our agenda during Matters from Mayor, Council and Staff.

   This meeting will proceed in an effective and courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free from slander, threats, or other personal attacks. Signs or placards, outbursts of applause, campaigning for public office, or other disruptive behavior will not be tolerated.

   If you have a question regarding any government provided service or a current City policy, please contact the City Manager's office in an attempt to resolve the matter.

2. CONSENT AGENDA (Items included are of such routine nature or without controversy so that they may be approved with a single action).
   Indicates short Staff presentation and Council comment.

   a. Resolution adopting the City Manager's annual evaluation. **Pgs. 1-4**

   b. Resolution adopting criteria for funding public art. **Pgs. 5-14**

   c. Resolution authorizing the City Manager to proceed with change order No. 5 for the Savage Street Bridge Project TR6165. **Pgs. 15-22**

   d. Resolution authorizing the City Manager to contract for dental insurance for calendar year 2017. **Pgs. 23-26**

e. Resolution authorizing the City Manager to contract for medical, prescription and vision insurance for calendar year 2017. **Pgs. 27-32**

f. Resolution authorizing the City Manager to contract for life insurance for calendar year 2017. **Pgs. 33-36**

g. Resolution authorizing an Intergovernmental Agreement between Illinois Valley Community Response Team DBA: Illinois Valley Community Development Organization (IVCDO). **Pgs. 37-42**

h. Resolution amending the comprehensive fee schedule for annual cost of living index adjustments. **Pgs. 43-68**

i. Motion acknowledging the System Development Charge Annual Report for fiscal 2016. **Pgs. 69-78**

j. Motion acknowledging the receipt of the monthly and quarterly financial reports for the quarter ending June 2016. **Pgs. 79-138**

k. Motion accepting the certified results of the November 8, 2016 General Election. **Pgs. 139-142**

l. Motion approving the minutes of the City Council meeting of November 16, 2016. **Pgs. 143-146**

m. Motion approving the minutes of the City Council special meeting of November 28, 2016. **Pgs. 147-148**

n. Motion acknowledging the minutes of the Urban Tree Advisory Committee meeting of October 10, 2016. **Pgs. 149-150**

o. Motion acknowledging the minutes of the Tourism Advisory Committee meeting of October 11, 2016. **Pgs. 151-154**

p. Motion acknowledging the minutes of the Committee on Public Art meeting of October 11, 2016. **Pgs. 155-158**

q. Motion acknowledging the minutes of the Parks Advisory Board meeting of October 13, 2016. **Pgs. 159-162**

r. Motion acknowledging the minutes of the Urban Area Planning Commission meeting of October 12, 2016. **Pgs. 163-168**

3. <u>COUNCIL ACTION</u>

a. Resolution approving the inclusion of the City of Grants Pass territory in the formation of the Josephine Community Library District. **Pgs. 169-170**

4. APPOINTMENTS

a. Appoint three members to the Budget Committee. **Pgs. 171-194**

b. Appoint five members to the Committee on Public Art. **Pgs. 195-244**

c. Appoint two members to the PAVE Committee. **Pgs. 245-250**

d. Appoint one member to the Bikeways and Walkways Committee. **Pgs. 251-280**

e. Appoint one member to the Urban Tree Advisory Committee. **Pgs. 281-285**

5. MATTERS FROM MAYOR, COUNCIL AND STAFF

a. Review Mayor/Council emails. None.

b. Committee Liaison reports.

c. Committee Motions. None.

6. EXECUTIVE SESSION 192.660 (2) (Executive session is held to discuss one of the following subjects: (a) Employment of Public Officers, (b) Dismissal or discipline of Public Officers/Employees, (c) Public Medical Staff, (d) Labor negotiations (news media not allowed without specific permission), (e) Real property transactions-negotiations, (f) To consider information or records that are exempt by law from public inspection, (h) With city attorney re: rights/duties, current-likely litigation, (i) Performance Evaluations of Public Officers, (j) Public Investments…)

Yes
(h) With city attorney re: rights/duties, current-likely litigation

7. ADJOURN

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate person with physical impairments, please notify the City Recorder's Office of any special physical or language accommodations at least 48 business hours prior to the meeting. To request these arrangements, please contact Karen Frerk, City Recorder at (541) 450.6000.

Item: Resolution adopting the City Manager's annual evaluation.

Date: December 7, 2016

SUBJECT AND SUMMARY:

The Council has the responsibility to evaluate the City Manager. The feedback from the Council is critical to ensure the Manager is moving the organization in a direction that meets the goals and work plan set by Council.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by evaluating the City Manager as prescribed in the agreement.

CALL TO ACTION SCHEDULE:

The time line established in the City Manager's employment contract states the final written review should be completed and delivered to the Employee within 30 days of the review meeting; that review was held November 16, 2016. Call to action schedule: December 16, 2016.

BACKGROUND:

On November 16, 2016, the City Council convened in Executive Session to complete their annual evaluation of the City Manager pursuant to the process previously approved by the Council. During this meeting, Council members discussed the Manager's job performance, with the Manager and among themselves, in seven different categories, including Leadership, Fiscal Management and Budgeting, Service Delivery and Administration, Citizen and Community Relations, Personal and Professional Qualities, City Council Relations, City Work Plan, Goals and Policy Execution.

Council members' scores in each category were totaled and averaged to produce a score in each category. These scores were then compiled and calculated to produce a single Total Overall Score for the Manager's performance over the evaluation period.

A summary of all evaluations was compiled by the City Recorder and presented by Councilor Dennis Roler. The summary was presented to the Council and City Manager. The City Manager's performance was found to exceed expectations in six categories and perform outstanding in one category rated.

ITEM: 2.a. RESOLUTION ADOPTING THE CITY MANAGER'S ANNUAL EVALUATION.

Staff Report (continued):

City Manager's 2016 Survey

City	Annual Base	Monthly Base Salary	ER Monthly 457k Contribution	ER Monthly HRA VEBA Contribution	Auto / Phone Allowance	Other Comp-ensation	Total Monthly Compensation
Corvallis	$156,060	$13,005	$780.30	$260.10	$45.00	$125.00	$14,215
Albany	$137,796	$11,483	$1,148.30	$0.00	$0.00	$401.91	$13,033
Keizer	$151,570	$12,631	$0.00	$0.00	$350.00	$0.00	$12,981
McMinnville	$148,512	$12,376	$0.00	$166.66	$350.00	$0.00	$12,892
Redmond	$137,916	$11,493	$1,000.00	$41.67	$0.00	$0.00	$12,534
Woodburn	$145,371	$12,114	$1,009.53	$250.00	$0.00	$0.00	$13,374
Grants Pass	$136,456	$11,371	$0.00	$234.00	$0.00	$0.00	$11,605
Grants Pass (with increase)	$140,550	$11,713	$0.00	$234.00	$0.00	$0.00	$11,947

* excludes 6% PERS pick-up and medical premium costs

COST IMPLICATION:

Revenue Source: General Fund.

Council recommends a 3% salary increase. Increase in total compensation is $4,094, for a monthly base salary of $11,947. Last year, the City Manager received a 3% bonus totaling $4,013, for a total monthly compensation of $11,940. A 3% salary increase represents an $8 monthly increase.

ALTERNATIVES:

1. Council can choose to approve the City Manager's evaluation;
2. Modify the salary increase; or
3. Choose to not approve the evaluation.

RECOMMENDED ACTION:

None.

POTENTIAL MOTION:

I move to approve the City Manager's annual evaluation.

RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS ADOPTING THE CITY MANAGER'S EVALUATION.

WHEREAS:

1. The City Manager's employment agreement with the City requires the Council to evaluate the Manager and to consider adjustments to compensation on an annual basis; and

2. On November 16, 2016, the City Council completed the annual evaluation of the City Manager; and

3. The City Manager met or exceeded expectations in all categories evaluated; and

4. The City Manager's evaluation process dictates the Council formally accepts the evaluation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass to approve the City Manager's annual evaluation and grant a 3% salary increase.

EFFECTIVE DATE of this Resolution shall be immediate upon the passage and signature by the Mayor in accord with the Grants Pass City Charter.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 6th day of December 2016.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of December, 2016.

_____
Darin Fowler, Mayor

ATTEST:

_____
Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to Form, Mark Bartholomew, City Attorney _____

Item: Resolution adopting criteria for funding public art. Date: December 7, 2016

SUBJECT AND SUMMARY:

This resolution provides direction for the City and the Committee on Public Art (CoPA) pertaining to public participation in funding of the arts.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by promoting art in Grants Pass and helping to develop a place with thriving economic, cultural and recreational opportunities.

CALL TO ACTION SCHEDULE:

Call to action schedule: December 7, 2016 or later, at Council's discretion.

BACKGROUND:

The City has supported specific pieces of art in the past such as the "Gateway Mural," the Deer at E and F Streets, the Brady Adams bench and the art work at each City parking lot. The City does not currently have a means of evaluating, prioritizing, selecting or funding art proposals. Adopting criteria will help City Council, CoPA and our citizens.

What brought this to the attention of City Council was a funding request for "The Garden Mural" on a building located at 4th and G streets. CoPA initially heard the request, but wanted to preserve the budget resources that the committee has influence over for art placements in a City parking lot. The requester then approached the Tourism Advisory Committee which forwarded the request to City Council.

Having an established criteria will assure equal treatment of art proposals, and will provide a process for evaluating community art needs along with other City needs through the strategic planning and budgeting processes.

The resolution will adopt criteria to define the purpose and process for considering public participation in art projects. This would not apply to the City when purchasing art to be owned and displayed by the City.

The Council reviewed a proposal for funding criteria and guidelines at the October 19, 2016 Council meeting. The Council directed staff to return the amended version to CoPA for their final review and recommendations. CoPA has completed the task and is recommending adoption of the attached criteria. Adopting the resolution will establish clear criteria for funding public art.

Staff Report (continued):

For Council's convenience, Exhibit 1 shows a complete packet for potential artists which includes the application and guidelines.

COST IMPLICATION:

Revenue Source: Funding for public art is a separate process that can be decided through the budget process.

Adopting this resolution which establishes funding for public art proposal criteria will not have a significant financial impact.

ALTERNATIVES:

1. Adopt the resolution adopting Criteria for Funding of Public Art;
2. Adopt the resolution adopting Criteria for Funding of Public Art with modifications; or
3. Do not adopt the resolution at this time.

RECOMMENDED ACTION:

It is recommended Council adopt the resolution adopting Criteria for Funding of Public Art.

POTENTIAL MOTION:

I move to adopt the resolution adopting Criteria for Funding of Public Art.

Exhibit 1

Committee on Public Art
APPLICATION GUIDELINES AND SUBMITTALS

101 NW A Street
Grants Pass, OR 97526
541-450-6000

Application Requirements

Carefully read the packet materials enclosed herein. You will be required to submit the following application materials to the City of Grants Pass Economic Development Department. City staff must receive all application materials in order to consider your submission.

☐ Completed Public Art Application (attached)

☐ Resume of Proposed Artist

☐ Photographs/slides or video of the proposed Public Art

☐ Sample materials or finishes of the proposed Public Art

☐ Landscaping considerations (if applicable)
- Consider location, the manner in which the proposed art meets the guidelines, visibility, public access to the art, landscaping restraints and the manner in which it will be displayed.

☐ Artist awards list, etc.

Exhibit 1

Committee on Public Art
APPLICATION FOR PLACEMENT OF PUBLIC ART

101 NW A Street
Grants Pass, OR 97526
541-450-6000

The Committee on Public Art (CoPA) connects the community with creativity through promotion, acquisition and placement of works of art in public spaces.

NAME: _____

ORGANIZATION: _____ WEBSITE: _____

ADDRESS: _____ CITY: _____ STATE: ____ ZIP: _____

PHONE: _____ CELL: _____ FAX: _____

EMAIL: _____

ART/PROJECT NAME: _____

ARTIST(S) & COLLABORATOR(S) NAMES & CONTACT INFO: _____

QUALIFICATIONS: Please attach: Resume ____ Work Samples ____ Awards list ____ Other ____

TYPE _____ MEDIUM _____

DIMENSION: 2D _____ (Width x Height, Weight) 3D _____ (Width x Height x Depth, Weight)

STATE OF ART: Please answer all that apply:

a) To be created/produced _____ Start date: _____ Completion date: _____
b) Ready to be installed _____ Proposed installation date _____
c) Provide a project timeline _____
d) Temporary placement (under 120 days): _____ days _____ months _____ years _____
e) Permanent: _____

ART/PROJECT DESCRIPTION: Please attach image(s) or include a video that illustrates proposed art.

a) Vision or design concept statement:
b) Materials:
c) Fabrication/construction:
d) Installation method:
e) Funding source(s) _____
   - Identify any and all non-profit organizations that can receive funds on behalf of the project.
   - Detail sources of additional matching funds (cash and in-kind sources), if any.
f) Maintenance and conservation plan: _____
g) Ownership: _____

Exhibit 1

Please provide (check all that apply that illustrate your proposal):

Drawings ____Plans____ Images ____Videos ____

Concept drawing(s) including dimensioned plan drawings at an appropriate scale ____

PROPOSED PLACEMENT LOCATION/SPACE _____

_____

_____

ALTERNATIVE POTENTIAL LOCATION/SPACE _____

_____

_____

_____

For pieces to be placed on privately owned space or buildings, please attach a statement of permission or support from property and business owners.

SIGNED BY:

NAME: _____ TITLE: _____ DATE: _____

PROCESS OF APPLICATION REVIEW AND APPROVAL

The review process can take 30 to 60 days from application submission. CoPA may have follow-up questions about your application and may request your presence during a CoPA monthly meeting which is scheduled every second Tuesday of the month at 5:30 pm. A review of the proposed placement space or location will also be conducted and a recommendation to the City Council is made by CoPA. When approved, a contract is signed by all parties.

Staff Use Only:

Encroachment permit required?

Encroachment permit approved?_____

Council action required?_____

Action summary: _____

_____

_____

Exhibit 1

GUIDELINES FOR ACCEPTANCE OF PUBLIC ART

Modes of Acquisition

The Committee on Public Art (CoPA) uses a wide array of methods to secure public art for Grants Pass – depending upon the particular needs of the project. These include:

- Open Call – An announcement is made soliciting art from the public.
- Roster – Art is solicited from a roster of artist with specialized skills.
- Limited Invitational – Invitations are sent to a limited number of artists.
- Invitational – Invitations are sent to all known artists.
- Donation – Appropriate art pieces are given to the City of Grants Pass.
- Commission of Direct Purchase – In cases where funds are available for specific art projects/pieces, the Committee may pay for a project or purchase a piece that already exists for the public.
- Approval of Application to place Public Art – Direct and voluntary applications are reviewed and recommendations are submitted by CoPA to City Council for approval.

Permanent or Temporary

The CoPA will determine the length of time any public art will be displayed when the work is selected or commissioned.

Records

All selected public art will be cataloged and documented. The records will be maintained under the guidance of the CoPA. A presentation of the public art of Grants Pass will be made to the City Council and public annually.

Selection Criteria

Public art is selected on the basis of many factors. Number 1 factor will determine the final decision, but the following factors will always be assessed by the CoPA in making its selections:

- Artistic merit: Concept, design, craftsmanship
- Context: Architectural, historic, geographic, cultural
- Design: Considers and will improve the space that it will occupy
- Educational potential: Capacity to increase the public's understanding and appreciation of art
- Maintainability: Structural and surface soundness, durability and resistance to weathering, excessive maintenance/repair costs
- Diversity: Artworks from artists of diverse cultural, geographic, racial and gender; of varied scale and media; exploratory and well-established art forms
- Public Safety: Meets appropriate city codes and regulations and has been designed and engineered by the artists in such a way that it will not create injuries while on display; the safety of the proposed design is the responsibility of the artist and not the CoPA or the City of Grants Pass
- Accessibility: No fees or other limits prohibit the public from enjoying the artwork
- Feasibility: The artist's ability to complete the work on time as conceived using the planned materials and within the approved budget
- Originality: Edition of 1 or part of a limited collection
- Artist's proven ability to collaborate with design professionals (on design team opportunities)

- Artist's willingness to collaborate with other city endorsed community's in completing the project
- Design and Scale: Considers and will improve the space it will occupy
- Fabrication and Installation Schedules: The proposed art project will include project timeline from approval, fabrication, delivery and installation

Art selected by the CoPA cannot be designed to serve as advertising for an organization or commercial enterprise. This does not preclude appropriate plaques or signs placed in proximity to the art piece recognizing the donor, artist or organization(s) involved in creating or supporting the project.

Funding

For art proposals that will be owned by the City of Grants Pass: City Council will provide full or partial funding with remainder of the funding being raised in partnership with interested parties, stakeholders, and Grants (public or private).

For art proposals that will not be owned by the City (e.g., a mural viewable by the public but on the surface of a privately owned building), funding will be arranged by the person or group requesting approval. Funding sources must be listed on the enclosed application. City Council may decide to provide partial funding for these types of projects.

Annual Guidelines Review

The CoPA recognizes that no guidelines can anticipate all potential issues. Committee reserves the right to amend these guidelines to maintain a clear intention with regard to the City's involvement in public art.

RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS ADOPTING CRITERIA FOR FUNDING PUBLIC ART.

WHEREAS:

1. The City Council desires to promote economic, cultural and recreational opportunities through art; and

2. Providing Art Funding Guidelines and Criteria will help provide a framework and a process for evaluating and encouraging art in the community; and

3. Establishing Criteria for Funding of Public Art will help promote the goals of the City Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass that the Criteria for Funding of Public Art are adopted, a copy of which is attached to and incorporated herein as Exhibit 'A'.

EFFECTIVE DATE of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 7th day of December 2016.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of December 2016 to be effective on the date indicated as adopted by the City Council.

_____
Darin Fowler, Mayor

ATTEST:

_____
Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to Form, Mark Bartholomew, City Attorney _____

Criteria for funding of Public Art Proposals

Purpose

The City desires to create opportunities for the placement of art in public locations. The Council has appointed the Committee on Public Art (CoPA) to promote collaboration between the City, artists, architects, developers and property owners for the purpose of enriching public spaces with art. Adoption of a process to solicit, evaluate, prioritize and support art will enhance the City of Grants Pass. These guidelines are in place to help guide potential investment of public resources that would encourage placement of public art in spaces both publically and privately owned. This process does not apply to art that is to be purchased and owned by the City of Grants Pass.

Program Objectives

1. To encourage the creation of publicly accessible, permanent artworks having artistic merit and community benefit;
2. To encourage collaborative partnerships between artists, arts organizations, communities, and local non-profit groups;
3. To foster community pride through artworks;
4. To strengthen artistic and community outcomes of community-led public art projects; and
5. To reflect the diversity and interests of community artists and arts organizations.

Public Art

Public art covered by these guidelines includes any art placed in accessible, permanent public locations that can be experienced free of charge. This includes art placed on both public and commercial land and building sites where it can be viewed from a public space in the city of Grants Pass. It does not include holiday or seasonal decorations.

Funding

All awards are contingent upon the availability of funds and subject to approval by the City Council. The recommended funding match level for publicly displayed art will be no more than 20% of the project. Funds will be made available at project completion unless an alternate payment plan is approved in writing in advance. Subject to funding availability, CoPA will make an announcement for public art projects seeking funding no more frequently than twice per year.

Recommendation

The committee will prepare and submit a written recommendation to City Council identifying the selected art piece(s), the proposed funding level(s) and any other important issue pertaining to the proposal.

Item: Resolution authorizing the City Manager to proceed with change order No. 5 for the Savage Street Bridge Project TR6165.

Date: December 7, 2016

SUBJECT AND SUMMARY:

Consider a resolution authorizing the City Manager to proceed with change order No. 5. The aggregate cost of change order No. 5 will exceed 15% of the original construction contract for the Savage Street Bridge Project TR6165.

RELATIONSHIP TO COUNCIL GOALS:

This supports the Council's goal of maintain, operate and expand our **INFRASTRUCTURE** to meet community needs by providing a wider, safe road surface for vehicular, bicycle and pedestrian traffic in a fiscally sound, efficient, and regulatory compliant manner.

CALL TO ACTION SCHEDULE:

The Savage Street Bridge Project is nearing completion. Aggregate change orders will exceed 15% of the contract. This resolution will authorize additional expenditure to cover change order No.5 and complete the bridge project. Call to action schedule: December 7, 2016.

BACKGROUND:

The City is currently under contract with Timber Mountain Construction, Inc. in the amount of $749,720 for the Savage Street Bridge Project. The aggregate amount of change orders will exceed 15% of the contract. The City of Grants Pass Municipal Code requires approval of the change orders prior to execution if the aggregate amount of the change orders exceeds 15% of the original contract.

The change orders listed in Exhibit 'A' are assembled into two groups: change orders related to bid item overages ($37,652.40) and change orders for items not included within the original contract ($76,493.57). Of the $76,493.97 not included within the original contract, $4,114.28 (items CO#4-3 $1,684.72 and CO#5-1 $2,429.56) are to be paid by ZCS Engineering, Inc. via deduction on their invoicing. The remaining balance of aggregate change orders is $110,031.69, or 14.7% of contract price. The price for aggregate change order No. 5 (Attached in Exhibit 'B') is $67,985.08.

Additional change orders are expected prior to project completion. Bid item overages, as well as additional property restoration are anticipated. The additional change orders are anticipated to be less than $50,000.

ITEM: 2.c. RESOLUTION AUTHORIZING THE CITY MANAGER TO PROCEED WITH AGGREGATE CHANGE ORDER NO. 5 FOR THE SAVAGE STREET BRIDGE PROJECT TR6165.

Staff Report (continued):

COST IMPLICATION:

Revenue Source: The resources available for the additional work are available within the Transportation Capital Fund.

ALTERNATIVES:

1. Council can approve the resolution authorizing the City Manager to proceed with aggregate change order No.5 for the Savage Street Bridge Project TR6165.
2. Council could decide not to approve the resolution.

RECOMMENDED ACTION:

It is recommended that Council approve the resolution authorizing the City Manager to proceed with aggregate change orders for the Savage Street Bridge Project.

POTENTIAL MOTION:

I move to adopt the resolution authorizing the City Manager to proceed with aggregate change order No.5 for the Savage Street Bridge Project TR6165.

RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS AUTHORIZING THE CITY MANAGER TO PROCEED WITH AGGREGATE CHANGE ORDER NO. 5 FOR THE SAVAGE STREET BRIDGE PROJECT TR6165.

WHEREAS:

1. Change order No. 5 includes the aggregate sum of several change orders which exceed 15% of the original contract amount; and

2. Pursuant to the Grants Pass Municipal Code Chapter 2.23.040, addendums to contracts with a value over $50,000 that exceed 15% of the original contract amount require Council approval; and

3. The City's construction services consultant (ZCS Engineering, Inc.) has determined the estimated amounts for the change orders are appropriate; and

4. The City of Grants Pass has sufficient funds for these change orders to the contract within the Transportation Capital Fund.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass that the City Manager is authorized to proceed with the issuance of aggregate change order No. 5 for the Savage Street Bridge Project TR6165. ,A copy of the change order summary to date with estimated quantities and costs are attached to and incorporated herein as Exhibit 'A'.

EFFECTIVE DATE of this Resolution shall be immediate upon the passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 7th day of December 2016.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of December 2016.

_____
Darin Fowler, Mayor

ATTEST:

_____
Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to form Mark Bartholomew, City Attorney_____

Exhibit 'A'

ZCS ENGINEERING

11/27/2016

Fred Saunders, CPII
City of Grants Pass
Engineering Projects Supervisor

Reference: Savage Street Bridge

Subject: Change Order Support Comments

Mr. Saunders;

Per your request we have provided supporting comments for your use;

SAVAGE STREET BRIDGE - CHANGE ORDERS TO DATE

Bid Item Description	Unit	Unit Price	Original Bid Item	Original Bid Item Cost	Total to Date	Amount of Change Order	Total to Date
Bid Item 15. Loose Riprap Class 200	TN	$80.00	198	$15,840.00	595.53	$31,802.40	$47,642.40
Bid Item 45. 12" Potable Water Pipe	FT	$150.00	162	$24,300.00	184	$3,300.00	$27,600.00
Bid Item 46. 6" Potable Water Pipe	FT	$85.00	126	$10,710.00	156	$2,550.00	$13,260.00
Total Bid Item Change Orders:						$37,652.40	

- Bid Item 15 – This overage is incidental to the unforeseen conditions encountered in the form of underground debris and trash during structure excavation. This resulted in additional excavation that required additional riprap fill.
- Bid Item 45 and 46 – This overage is incidental to differences between the design alignment, valve placement and geometry of the water lines and the actual field conditions encountered. Due to existing fitting congestion at the desired isolation valve locations, the valve locations had to be moved farther from the bridge abutments. Thus resulting in additional new water line.

CHANGE ORDER DESCRIPTION *(ITEMS NOT INCLUDED IN ORIGINAL CONTRACT)*			TOTAL TO DATE
CO#1-1. Relocation of Water Valves	LS	1	$10,439.66
CO#2-1. Repair Water Service	LS	1	$641.45
CO#3-1. Additional Demo	LS	1	$10,876.28
CO#3-2. Fish Wall Rat Slabs	LS	1	$6,665.90
CO#4-1. Subgrade Stabilization	LS	1	$6,591.32
CO#4-2. Thickened Slurry Section	LS	1	$9,261.56
CO#4-3. Powder Coating Plates	LS	1	$1,684.72
CO#5-1. Slurry Wing Walls	LS	1	$2,429.56
CO#5-2. 36" Thick Abutments	LS	1	$3,461.33
CO#5-3. Water Line Extras	LS	1	$23,131.88
CO#5-4. C900 Sewer Service	LS	1	$1,309.91
TOTAL CHANGE ORDERS			$76,493.57

- CO#1-1 – Please see Bid Item 45 and 46 above. This CO is incidental to the excavation and backfill at the original valve locations that had to be abandoned due to unforeseen fitting congestion.
- CO#2-1 – This CO was not discussed with ZCS. We have no comment.
- CO#3-1 – This CO is incidental to the unforeseen structural mass of the existing stream crossing. The existing geometry could not be verified prior to demo and ended up being far more substantial than anyone had assumed.
- CO#3-2 – The rat slabs were installed to mitigate unforeseen subgrade stabilization issues associated with unusually difficult groundwater conditions (springing water above the excavation line made it impossible to place and maintain the subgrade under the wall forms during construction)
- CO#4-2 – The additional slurry was directed to mitigate the above-mentioned unforeseen subgrade stabilization issues under and between the weir walls to ensure that the weir walls were soundly locked in and supported against stream flow pressures. We were not confident that this could have been achieved based on actual conditions encountered.
- CO#4-3 – This should have been billed to ZCS Engineering. Please delete from future invoice. This resulted from an incorrect sewer line elevation. We did not feel comfortable asking the City to fund this.

- CO#5-1 – The City has been directed to withhold this from ZCS's next invoice. This should have been included in the bid package. We did not feel comfortable asking the City to fund this.
- CO#5-2 – This CO is incidental to driven pile deviations. This could have been avoided by altering rebar and field cutting the pile sections to allow rebar to pass through areas of conflict. However, simply thickening the abutment avoided that. The piles were driven to spec tolerances. We just did not want to structurally modify piling and rebar. It would have been a detriment to the final product.
- CO#5-3 – This CO is incidental to extra work associated with the City's directive to bridge-mount the water lines.
- CO#5-4 - This CO was not discussed with ZCS. We have no comment.

Please let me know if you have any questions or require further information. The total amount of change orders is $114,145.97 which is under the contingency amount anticipated in the original estimate. This was a very complicated project with extremely challenging site restrictions and a great deal of unforeseen issues that could only be understood after they were encountered. We are pleased with the final product and believe that the CO requests are reasonable.

Russell Carter, PE, SE

- - - - - - - { CHANGE ORDER } - - - - - - -

PROJECT: Savage Street Bridge
PROJECT NO: TR6165
CHANGE ORDER NO: (5) Five
DATE: November 9, 2016

CONTRACTOR: Timber Mountain Construction, Inc.
ADDRESS: PO Box 930, Rogue River, OR 97537
PHONE NO: (541) 956-8700

DESCRIPTION OF CHANGES: SEE BELOW

Bid/ CO Item	Description	Unit	Unit Cost	Original Quantity	Quantity Corrected To Date	Increase / (Decrease)
	ADDS					
BI#15	**Loose Riprap Class 200**	TN	*$80.00*	*198*	*595.53*	*$31,802.40*
	Engineer underestimated quantities and additional riprap was needed.					
BI#45	**12" Potable Water Pipe**	FT	*$150.00*	*162*	*184*	*$3,300.00*
	Extra work associated with hanging water mains on bridge.					
BI#46	**6" Potable Water Pipe**	FT	*$85.00*	*126*	*156*	*$2,550.00*
	Extra work associated with hanging water mains on bridge.					
CO#5-1	**Slurry Wingwalls**	LS	*$2,429.56*	*0*	*1*	*$2,429.56*
	Extra work and concrete associated with the addition of wing walls per ZCS.					
CO#5-2	**36" Thick Abutments**	LS	*$3,461.33*	*0*	*1*	*$3,461.33*
	Extra work and concrete associated with the addition of wing walls per ZCS.					
CO#5-3	**Water Line Extras**	LS	*$23,131.88*	*0*	*1*	*$23,131.88*
	Extra work associated with hanging water mains on bridge.					
CO#5-4	**C900 Sewer Service**	LS	*$1,309.91*	*0*	*1*	*$1,309.91*
	Extra work and parts associated with changing SS lateral (526 NW Savage) to C900 where it crosses the two water mains.					
			Total Adds			*$67,985.08*
	DEDUCTS					
NA			*$0.00*	*0*	*0*	*$0.00*
			Total Deducts			*$0.00*
			Total Cost of Change Order			***$67,985.08***

Original CONTRACT PRICE:	*$749,720.00*	**Change to PRICE:**	*Yes*
Current CONTRACT PRICE adjusted by previous CHANGE ORDER:			*$795,880.89*
This CHANGE ORDER will INCREASE CONTRACT PRICE by:			*$67,985.08*
New CONTRACT PRICE including this CHANGE ORDER will be:			*$863,865.97*
Total CONTRACT PRICE PERCENTAGE INCREASE			*15.23%*
Original CONTRACT completion date:			*11/1/2016*
Change to CONTRACT TIME:	*Yes*	**Number of Days:**	*30*
New CONTRACT COMPLETION DATE:			*12/3/2016*

CONTRACTOR: _____ **DATE:** 11-10-16

PUBLIC WORKS APPROVAL: _____ **DATE:** 11/10/16

ENGINEERING TECHNICIAN APPROVAL: _____ **DATE:** 11/10/16

ENGINEERING PROJECT SUPERVISOR APPROVAL: _____ **DATE:** 11-10-16

(ORIGINAL): Project File

Item: Resolution authorizing the City Manager to contract for dental insurance for calendar year 2017. Date: December 7, 2016

SUBJECT AND SUMMARY:

This resolution authorizes the City Manager to enter into a contract with PacificSource and Willamette Dental for dental insurance for calendar year 2017.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by providing a competitive wage and fringe benefit package while reasonably containing costs.

CALL TO ACTION SCHEDULE:

The contract needs to be approved no later than December 31, 2016. Call to action schedule: December 7, 2016.

BACKGROUND:

PacificSource was originally awarded the bid for dental coverage in 2005 for all eligible employees, excluding those represented by Teamsters No. 223. The proposed premium renewal from PacificSource for the 2017 dental plan is 0%, with a premium of $110.32 a month. Presently, 149 employees have selected this plan. The City's Agent of Record recommends the City continue with PacificSource.

The City will continue to offer Willamette Dental, a policy that restricts use to Willamette Dental Center's specific dentists but provides orthodontia services. Presently, 16 employees have selected this plan. Willamette Dental initially offered renewal at a 4.16% increase. The City's Agent of Record negotiated a rate hold for the third year with a slight co-payment increase. Office visit co-pays will increase from $8 per visit to $10, and extractions will increase from a co-payment of $40 to $50. Willamette Dental has maintained the same premium rate, with a 0% increase in premiums, the 2017 rate will remain at $98.55 a month. This is the third consecutive year the City will pay this premium rate.

COST IMPLICATION:

Revenue Source: Affected department's personnel budgets.

With the premiums remaining static for 2017, the City's share (92.5%) of the insurance monthly premiums for 2017 will be approximately $18,152. The City's share of total health insurance premiums, including dental coverage, was budgeted to increase 10%. The total renewal for medical, prescription, vision and dental will remain static for 2017.

ITEM: 2.d. RESOLUTION AUTHORIZING THE CITY MANAGER TO CONTRACT FOR DENTAL INSURANCE FOR CALENDAR YEAR 2017.

Staff Report (continued):

ALTERNATIVES:

1. Council can choose to contract with PacificSource and Willamette Dental as recommended by our Agent of Record; or
2. Council can direct staff to seek alternative dental insurance coverage.

RECOMMENDED ACTION:

Staff recommends the Council authorize the City Manager to enter into a contract with PacificSource and Willamette Dental for dental insurance for calendar year 2017.

POTENTIAL MOTION:

I move to authorize the City Manager to enter into contract agreements for dental insurance for calendar year 2017.

RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS AUTHORIZING THE CITY MANAGER TO CONTRACT FOR DENTAL INSURANCE FOR CALENDAR YEAR 2017.

WHEREAS:

1. The collective bargaining agreements with the Grants Pass Employee Association, Grants Pass Police Association and International Association of Firefighters #3564, and the Personnel Rules, Regulations and Policies provide for the provision of health care coverage, including dental; and

2. All non-bargaining employees, supervisors, and managers are treated in a manner similar to those with union representation; in this instance, all share the same dental coverage; and

3. PacificSource and Willamette Dental are offering to renew their dental contracts for calendar year 2017 with no increase to premiums.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass the City Manager is authorized to renew contracts with PacificSource and Willamette Dental for calendar year 2017. All eligible employees, excluding Teamster-represented positions, shall have the opportunity to select from either provider as identified in Exhibit 'A'.

EFFECTIVE DATE of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 7th day of December 2016.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of December 2016 to be effective on the date indicated as adopted by the City Council.

_____
Darin Fowler, Mayor

ATTEST:

_____
Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to Form, Mark Bartholomew, City Attorney _____

EXHIBIT A

WHA INSURANCE

City of Grants Pass
Dental Rate Recap

January 1, 2017

	E O	E S	ESC	ECO	Total	Monthly Total	Annual Total	Change
PacificSource Census	26	25	84	9	144			
2015 Willamette Dental Census	23	0	0	0	23			

PacificSource				
Current Plan - PacificSource				
$0 Ded, $1500 annual max 100*/80/50%; UCR 95th %	$110.32			
Total	**$110.32**	**$15,886.08**	**$190,632.96**	
Renewal Plan - PacificSource				
$0 Ded, $1500 annual max 100*/80/50%; UCR 95th %	$110.32	*Final option selected for renewal*		
Total	**$110.32**	**$15,886.08**	**$190,632.96**	**0.00%**

Willamette Dental				
Current Plan - Willamette Dental				
$0 Ded, $0 annual max Scheduled Benefit, see summary	$98.55			
Total	**$98.55**	**$2,266.65**	**$27,199.80**	
Renewal Plan - Willamette Dental				
$0 Ded, $0 annual max Scheduled Benefit, see summary	$102.65			
Total	**$102.65**	**$2,360.95**	**$28,331.40**	**4.16%**
Renewal Plan - Willamette Dental (Optional benefit to maintain rate hold)				
$0 Ded, $0 annual max Scheduled Benefit, see summary Office visit copay change from $8.00 to $10.00 Surgical Extraction copay change from $40.00 to $50.00	$98.55	*Final option selected for renewal*		
Total	**$98.55**	**$2,266.65**	**$27,199.80**	**0.00%**

Declined to Quote

Key
OV - Office Visit
Ded. - Deductible
OOP - Out-of-Pocket Maximum
* - Ded is included in OOP

This rate recap is for illustration purposes only. If a conflict arises, the carrier information will take precedence.

Item: Resolution authorizing the City Manager to contract for medical, prescription and vision insurance for calendar year 2017.

Date: December 7, 2016

SUBJECT AND SUMMARY:

This resolution authorizes the City Manager to enter into a contract with PacificSource for medical, prescription and vision insurance for calendar year 2017.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by providing a competitive wage and fringe benefit package while reasonably containing costs.

CALL TO ACTION SCHEDULE:

Call to action schedule: The contract needs to be approved no later than December 31, 2016. Call to action schedule: December 7, 2016.

BACKGROUND:

Labor agreements with Grants Pass Police Association, International Association of Firefighters #3564, Grants Pass Employees Association, and the Personnel Rules, Regulations and Policies for non-bargaining employees, as well as the Federal government's Affordable Care Act define an obligation to provide health insurance coverage.

In August, Human Resources reconvened the Insurance Committee, consisting of representatives from all employee groups covered under the City's insurance. This is the Insurance Committee's 12th consecutive year meeting to discuss medical coverages and costs. Through this Committee, representatives are educated on administrative costs, large claim pooling, trending, the Affordable Care Act and other provisions of the law that impact benefits and premiums.

A major factor and concern in insurance costs is claims experience, which have been favorable the past two years. For the period of October 2014 through September 2015, there was an average pay ratio of approximately 68%. For the period of October 2015 through September 2016 the average pay ratio was approximately 67%. The City's Agent of Record began discussing renewal with PacificSource, and due to our status as a large group and our current year claims experience, our Agent negotiated a rate hold for 2017. This will be the City's third year at the current premiums.

ITEM: 2.e. RESOLUTION AUTHORIZING THE CITY MANAGER TO CONTRACT FOR MEDICAL, PRESCRIPTION AND VISION INSURANCE FOR CALENDAR YEAR 2017.

Staff Report (continued):

The City continues to offer two health plan options, with one option being a higher deductible and higher co-payment plan with an HRA VEBA contribution. The majority of City employees have chosen the higher deductible plan. All employees covered by PacificSource pay 7.5% of the total premium for medical, prescription and vision coverage.

All employee groups have contract language that provides for a greater cost sharing should premiums increase more than 10%. With a 0% increase, employees will be paying 7.5% of the premium. Grants Pass Police Association added alternative care coverage in 2014 with all members paying 100% of this additional benefit at solely their cost. They have voted to terminate the alternative care coverage in 2017.

The Insurance Committee took into consideration that PacificSource is a long-term provider of medical, prescription and vision benefits to the City. In years past, when our utilization has been very high, they continued to negotiate a fair rate based on the market. In 2013, the employees agreed to move to a higher deductible, higher out-of-pocket, and higher co-payment plan while maintaining the HRA VEBA rate that had been in place since 2008. With the medical premium and the HRA VEBA contribution remaining static, there is no increase to the City.

COST IMPLICATION:

Revenue Source: Affected department's personnel budgets.

	Monthly Premium Costs	
2017	500+20 Plan	1000+25 Plan
Medical, RX and Vision	1486.98	1364.28
Employer HRA VEBA Contribution	0.00	234.00
Employer Share of Premium (92.5%)	1,375.46	1,261.96
Employee Share of Premium (7.5%)	111.52	102.32
Total City Contribution	1,375.46	1,495.96

ALTERNATIVES:

1. Council can choose to contract with PacificSource for medical, prescription and vision as recommended by our Agent of Record; or
2. Council can direct staff to seek alternative insurance coverage.

RECOMMENDED ACTION:

Recognizing that the City has contractual agreements for insurance, that continuity of coverage is important, and that the renewal rate is below budget, staff recommends the Council authorize the City Manager to enter into a contract with PacificSource as proposed for medical, prescription and vision insurance coverage for Grants Pass Employees Association, International Association of Firefighters #3564, Grants Pass Police Association and the non-bargaining employees of the City of Grants Pass.

POTENTIAL MOTION:

I move to authorize the City Manager to enter into a contract with PacificSource for medical, prescription and vision coverage as proposed.

RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS AUTHORIZING THE CITY MANAGER TO CONTRACT FOR MEDICAL, PRESCRIPTION AND VISION INSURANCE FOR CALENDAR YEAR 2017.

WHEREAS:

1. The collective bargaining agreements with the Grants Pass Employee Association, Grants Pass Police Association and International Association of Firefighters #3564, and the Personnel Rules, Regulations and Policies provide for the provision of health care; and

2. All non-bargaining employees may be treated in a manner similar to those with union representation; and

3. The City has established and continues to utilize an Insurance Committee to evaluate medical insurance coverage and alternatives; and

4. The combined cost of the benefit plans for medical, prescription, and vision insurance is quoted to increase 0% therefore continuing at the 2016 rate for 2017.

5. The City Council desires to complete a contract with PacificSource to meet the statutory and contractual obligations for medical insurance while simultaneously offering a higher deductible plan coupled with a Health Reimbursement Account, as a long-term strategy to contain costs.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass the City Manager is authorized to take necessary actions to renew medical insurance with PacificSource as follows: All eligible employees, excluding Teamster-represented positions, shall have the opportunity to select from a dual-choice package, the 500+20 plan or the 1000+25 plan as identified in Exhibit "A" with a Health Reimbursement Account (HRA VEBA) paid by the City in the monthly amount of $234 for those employees who select the 1000+25 plan.

EFFECTIVE DATE of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 7th day of December 2016.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of December 2016 to be effective on the date indicated as adopted by the City Council.

_____
Darin Fowler, Mayor

ATTEST:

_____
Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to Form, Mark Bartholomew, City Attorney _____

EXHIBIT A

WHA INSURANCE

City of Grants Pass
Medical Rate Recap
January 1, 2017

2017 Quoted Census	E O	E S	ESC	ECO	Monthly Total	Annual Total	Change
Base Plan	11	22	56	8			
Buy Up Plan	0	2	1	0			
Police Base Plan	18	8	37	4			
Police Buy Up Plan	0	0	1	0			

Current Plan

Current Base Plan - PacificSource - Preferred 1000+25				
$25 OV, $1000/3000 Ded., 20% to $4000/8000 OOP	$1,346.21			
Rx: $15 Generic / $30 Preferred / $35 Non-Preferred				
Vision Plus: Exam - $300, every 24 months	$18.07			
Total	**$1,364.28**	**$132,335.16**	**$1,588,021.92**	
Current Buy Up Plan - PacificSource - Preferred 500+20				
$20 OV, $500/1500 Ded., 20% to $2500/5000 OOP	$1,468.91			
Rx: $15 Generic / $30 Preferred / $35 Non-Preferred				
Vision Plus: Exam - $300, every 24 months	$18.07			
Total	**$1,486.98**	**$4,460.94**	**$53,531.28**	
	Grand Total:	**$136,796.10**	**$1,641,553.20**	

Renewal Plan

Renewal Base Plan - PacificSource - Preferred 1000+25				
$25 OV, $1000/3000 Ded., 20% to $4000/8000 OOP	$1,319.15			
Rx: $15 Generic / $30 Preferred / $35 Non-Preferred				
Vision Plus: Exam - $300, every 24 months	$17.80			
Total	**$1,336.95**	**$129,684.15**	**$1,556,209.80**	
Renewal Buy Up Plan - PacificSource - Preferred 500+20				
$20 OV, $500/1500 Ded., 20% to $2500/5000 OOP	$1,439.38			
Rx: $15 Generic / $30 Preferred / $35 Non-Preferred				
Vision Plus: Exam - $300, every 24 months	$17.80			
Total	**$1,457.18**	**$4,371.54**	**$52,458.48**	
	Grand Total:	**$134,055.69**	**$1,608,668.28**	**-2.00%**

Renewal Plan with change to Vision Benefits

Renewal Base Plan - PacificSource - Preferred 1000+25				
$25 OV, $1000/3000 Ded., 20% to $4000/8000 OOP	$1,337.58	Final option selected for renewal and inlcudes Police		
Rx: $15 Generic / $30 Preferred / $35 Non-Preferred				
Vision Plus: Exam - $300, every 12 months	$26.70			
Total	**$1,364.28**	**$132,335.16**	**$1,588,021.92**	
Renewal Buy Up Plan - PacificSource - Preferred 500+20				
$20 OV, $500/1500 Ded., 20% to $2500/5000 OOP	$1,460.28	Final option selected for renewal and inlcudes Police		
Rx: $15 Generic / $30 Preferred / $35 Non-Preferred				
Vision Plus: Exam - $300, every 12 months	$26.70			
Total	**$1,486.98**	**$4,460.94**	**$53,531.28**	
	Grand Total:	**$136,796.10**	**$1,641,553.20**	**0.00%**

WHA INSURANCE

City of Grants Pass
Medical Rate Recap
January 1, 2017

2017 Quoted Census	E O	E S	ESC	ECO	Monthly Total	Annual Total	Change
Base Plan	11	22	56	8			
Buy Up Plan	0	2	1	0			
Police Base Plan	18	8	37	4			
Police Buy Up Plan	0	0	1	0			

Current Plan for Police Only

Current Base Plan - PacificSource - Preferred 1000+25				
$25 OV, $1000/3000 Ded., 20% to $4000/8000 OOP Rx: $15 Generic / $30 Preferred / $35 Non-Preferred	$1,346.21			
Vision Plus: Exam - $300, every 24 months	$18.07			
Alternative Care - $25 OV, $1000 annual max	$16.16			
Total	**$1,380.44**	**$92,489.48**	**$1,109,873.76**	
Current Buy Up Plan - PacificSource - Preferred 500+20				
$20 OV, $500/1500 Ded., 20% to $2500/5000 OOP Rx: $15 Generic / $30 Preferred / $35 Non-Preferred	$1,468.91			
Vision Plus: Exam - $300, every 24 months	$18.07			
Alternative Care - $25 OV, $1000 annual max	$16.16			
Total	**$1,503.14**	**$1,503.14**	**$18,037.68**	
	Grand Total:	**$93,992.62**	**$1,127,911.44**	

Renewal Plan for Police Only

Renewal Base Plan - PacificSource - Preferred 1000+25				
$25 OV, $1000/3000 Ded., 20% to $4000/8000 OOP Rx: $15 Generic / $30 Preferred / $35 Non-Preferred	$1,319.15			
Vision Plus: Exam - $300, every 24 months	$17.80			
Alternative Care - $25 OV, $1000 annual max	$15.96			
Total	**$1,352.91**	**$90,644.97**	**$1,087,739.64**	
Renewal Buy Up Plan - PacificSource - Preferred 500+20				
$20 OV, $500/1500 Ded., 20% to $2500/5000 OOP Rx: $15 Generic / $30 Preferred / $35 Non-Preferred	$1,439.38			
Vision Plus: Exam - $300, every 24 months	$17.80			
Alternative Care - $25 OV, $1000 annual max	$15.96			
Total	**$1,473.14**	**$1,473.14**	**$17,677.68**	
	Grand Total:	**$92,118.11**	**$1,105,417.32**	**-1.99%**

Declined to Quote

Key
OV - Office Visit
Ded. - Deductible
OOP - Out-of-Pocket Maximum
* - Ded is included in OOP

This rate recap is for illustration purposes only. If a conflict arises, the carrier information will take precedence.
Rates are subject to change pending final enrollment

Item: Resolution authorizing the City Manager to contract for life insurance for calendar year 2017.

Date: December 7, 2016

SUBJECT AND SUMMARY:

This resolution authorizes the City Manager to enter into a contract with The Standard for life insurance, which includes accidental death and dismemberment and long term disability coverage, for calendar year 2017.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by providing a competitive wage and fringe benefit package while reasonably containing costs.

CALL TO ACTION SCHEDULE:

Call to action schedule: The contract needs to be approved no later than December 31, 2016. Call to action schedule: December 7, 2016.

BACKGROUND:

Labor agreements with Grants Pass Police Association, International Association of Firefighters #3564, Grants Pass Employee Association, Teamsters Local No. 223 and the Personnel Rules, Regulations and Policies for non-bargaining employees, provide for life insurance coverage.

In August, Human Resources reconvened the Insurance Committee, consisting of representatives from all employee groups covered under the City's insurance. This is the Insurance Committee's 12th consecutive year meeting to discuss medical and health coverages and costs. The Committee requested our Agent of Record seek proposals for life insurance. Four companies responded, including the City's current provider, Mutual of Omaha. The lowest bidding company did not offer benefits to match the City's current coverages. Mutual of Omaha proposed an increase of 18.57%. The Standard proposed equal benefits at approximately 7% less than Mutual of Omaha's 2016 rates and approximately 27% below Mutual of Omaha's renewal. The City's Agent of Record recommended The Standard insurance company.

COST IMPLICATION:

Revenue Source: Affected department's personnel budgets. The Standard's annual premium for life, accidental death and dismemberment and long term disability coverage for all full time employees is $61,647.

ITEM: 2.f. RESOLUTION AUTHORIZING THE CITY MANAGER TO CONTRACT FOR LIFE INSURANCE FOR CALENDAR YEAR 2017.

Staff Report (continued):

ALTERNATIVES:

1. Council can choose to contract with The Standard as recommended by our Agent of Record; or
2. Council can direct staff to seek alternative life insurance coverage.

RECOMMENDED ACTION:

Staff recommends the Council authorize the City Manager to enter into a contract with The Standard for life insurance for calendar year 2017.

POTENTIAL MOTION:

I move to authorize the City Manager to enter into a contract with The Standard for life insurance for calendar year 2017.

RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS AUTHORIZING THE CITY MANAGER TO CONTRACT FOR LIFE INSURANCE FOR CALENDAR YEAR 2017.

WHEREAS:

1. The collective bargaining agreements with the Grants Pass Employee Association, Grants Pass Police Association and International Association of Firefighters #3564, and the Personnel Rules, Regulations and Policies provide for the provision of life insurance; and

2. All non-bargaining employees, supervisors, and managers are treated in a manner similar to those with union representation; in this instance, all share the same life coverage; and

3. Life insurance coverage includes life, occupational life, accidental death and long term disability insurance; and

4. The City's current life insurance provider offered to renew the current policies with an increase of approximately 18% in premiums for 2017; and

5. The Standard insurance offered to provide equal benefits at approximately 7% less than the City's current provider's 2016 premium rates for calendar year 2017.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass the City Manager is authorized to contract with The Standard for life insurance for calendar year 2017. The cost of coverage is identified in Exhibit "A". All full time employees shall be provided life, accidental death and long term disability insurance by the City with the option to purchase voluntary life coverages at their own expense. A $10,000 occupational life policy shall also be provided to Police Officers, Firefighters, Reserve Police Officers and Student Firefighters.

EFFECTIVE DATE of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 7th day of December 2016.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of December 2016 to be effective on the date indicated as adopted by the City Council.

_____
Darin Fowler, Mayor

ATTEST:

_____ Date submitted to Mayor: _____
Karen Frerk, City Recorder

Approved as to Form, Mark Bartholomew, City Attorney _____

EXHIBIT A

City of Grants Pass
2017 Summary Page
Life/AD&D, Dependent Life, Occupational Life, and LTD

Coverage								
	Life/AD&D	Dependent Coverage	Occupational Coverage	LTD	Monthly	Annual	Annual Difference	% Difference
Mutual of Omaha Current Premium	$2,099.36	$14.80	Included	$3,419.36	**$5,533.52**	**$66,402.24**		
Premium rate	$0.16 per $1,000	$1.48 PEPM	Included	0.34%				
Mutual of Omaha Renewal Premium	$2,624.20	$14.80	Included	$3,922.20	**$6,561.20**	**$78,734.40**	$12,332.16	18.57%
Premium rate	$0.20 per $1,000	$1.48 PEPM	Included	0.39%				
Lincoln	$1,968.15	$14.80	Included	$3,117.65	**$5,100.60**	**$61,207.20**	-$5,195.04	-7.82%
Premium rate	$0.15 per $1,000	$1.48 PEPM	Included	0.31%				
Standard	$1,689.26	$14.80	$44.00	$3,389.19	**$5,137.25**	**$61,647.00**	-$4,755.24	-7.16%
Premium rate	$0.138 per $1,000	$1.48 PEPM	$0.05	0.34%	Final plan selected for renewal			
Hartford	$2,099.36	$14.80	Included	$3,188.05	**$5,302.21**	**$63,626.52**	-$2,775.72	-4.18%
Premium rate	$0.160 per $1,000	$1.48 PEPM	Included	0.32%				

Totals **Do Not** Include Supplemental Life premiums

Declined to Quote

Not Competitive

Item: Resolution authorizing an Intergovernmental Agreement between Illinois Valley Community Response Team DBA: Illinois Valley Community Development Organization (IVCDO).

Date: December 7, 2016

SUBJECT AND SUMMARY:

An Economic Development Funds agreement with the Illinois Valley 2010 Community response Team; DBA: Illinois Valley Community Development Organization (IVCDO) will allow them to administer our loan program. It would allow access to $200,000 from the City of Grants Pass Micro Enterprise Loan Fund to make loans to startups and expansion of businesses in Grants Pass. These loans would be secured by equipment or other sufficient collateral. The maximum loan amount would be no greater than $25,000.00 per business.

RELATIONSHIP TO COUNCIL GOALS:

This supports the Council's goal of **ENCOURAGING ECONOMIC OPPORTUNITIES** by supporting the Grants Pass business community.

CALL TO ACTION SCHEDULE:

Call to action schedule: At Council's discretion.

BACKGROUND:

The City of Grants Pass has a Micro Enterprise Loan Fund which has been underutilized. Currently, the Micro Enterprise Loan Program allows entrepreneurs to borrow up to $10,000 or as little as $300 to start or run their businesses. The loan cannot be for more than 5 years or less than 6 months. The City has not issued any micro enterprise loans to date.

IVCDO has been successfully implementing a micro enterprise loan program for several years in the Illinois Valley and in Josephine County. The maximum lending amount is $25,000 per business and the borrower must stay in communication with the Small Business Development Center (SBDC) for the duration of the loan agreement to ensure success and progress. When a business within the City of Grants Pass is successfully identified and vetted with IVCDO for a lending need, the City of Grants Pass would transfer funds to a separate account that IVCDO would then access for the potential borrower. This would enable IVCDO to make economic development loans on behalf of the City.

ITEM: 2.g. RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN ILLINOIS VALLEY COMMUNITY RESPONSE TEAM DBA : ILLINOIS VALLEY COMMUNITY DEVELOPMENT

ORGANIZATION (IVCDO).

Staff Report (continued):

SBDC has been successful in identifying businesses that need funding to take their business to the next level. SBDC works closely with IVCDO. Since its inception, 108 loans have been made in the amount of $1,163,500 by IVCDO. The current default rate on loan administered by IVCDO is around 4%, which is a very low rate for these kinds of loans.

The City can benefit from having IVCDO make small business loans. Partnering with IVCDO's successful program will spur economic development by assisting businesses in the City.

This agreement would remain open ended and may be terminated by either the City of Grants Pass or IVCDO by written request within a 90 day period.

COST IMPLICATION:

Revenue Source: Economic Development Revolving Loan Funds in the amount of $200,000.00

ALTERNATIVES:

1. Approve the intergovernmental agreement utilizing IVCDO for loan administration;
2. Approve the intergovernmental agreement with additional recommendations; or
3. Elect a new Enterprise Loan Board and keep the funds for in-house administration.

RECOMMENDED ACTION:

It is recommended that Council approve the IGA as proposed.

POTENTIAL MOTION:

I move to approve the intergovernmental agreement with Illinois Valley Community Response Team DBA: Illinois Valley Community Development Organization (IVCDO).

RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN ILLINOIS VALLEY COMMUNITY RESPONSE TEAM DOING BUSINESS AS: ILLINOIS VALLEY COMMUNITY DEVELOPMENT ORGANIZATION (IVCDO).

WHEREAS:

1. The City desires to set aside $200,000 from the City of Grants Pass Economic Development Revolving Loan Fund for a small business loan program; and
2. Illinois Valley Community development Organization, hereafter referred to as IVCDO, is willing to administer a loan program for the City of Grants Pass for loans up $25,000 for business start-ups and or expansions; and
3. IVCDO has expertise in identifying and qualifying small business borrowers for small business loans and in servicing small business loans; and
4. The Rogue Community College Small Business Development Center, hereafter referred to as SBDC, will assist IVCDO and the businesses to which IVCDO lends funds by providing technical assistance, including loan application review and client management; and
5. City of Grants Pass Finance Department will issue identified loan funds to IVCDO who will then issue loans to identified borrowers; and
6. IVCDO will maintain the principal of the revolving loan funds on behalf of the City of Grants Pass for future loans or other uses determined by the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass that the City Manager may enter into the Intergovernmental Agreement with Illinois Valley Community response Team DBA: Illinois Valley Community Development Organization (IVCDO), a copy of which is attached to and incorporated herein as Exhibit 'A'.

EFFECTIVE DATE of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 7th day of December 2016.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of December 2016 to be effective on the date indicated as adopted by the City Council.

_____
Darin Fowler, Mayor

ATTEST:

_____
Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to Form, Mark Bartholomew, City Attorney _____

ECONOMIC DEVELOPMENT FUNDS AGREEMENT

This Economic Development Funds Agreement ("Agreement") is hereby established by and between the City of Grants Pass ("Grants Pass") and the Illinois Valley 2010 Community Response Team ("IVCRT") DBA: Illinois Valley Community Development Organization (IVCDO).

WHEREAS, Grants Pass has funds set aside for economic development loans to small businesses;

WHEREAS, IVCDO has expertise in identifying and qualifying small business borrowers for small business loans that fund economic development in Grants Pass and in servicing small business loans;

WHEREAS, the parties desire to enter into this agreement to maximize the small business loan opportunities to small businesses in the City of Grants Pass.

NOW, THEREFORE, the parties agree as follows:

1. This Agreement shall commence upon the date of the last signature hereto and continue year to year, unless it is terminated as provided herein.
2. IVCDO shall identify potential borrowers for Grants Pass economic development funds. The borrowers shall be qualified by IVCDO and in accordance with IVCDO policies and guidelines of IVCDO's revolving loan fund and micro loan fund. IVCDO shall be entitled to charge potential borrowers an application fee and credit check fee.
3. IVCDO shall coordinate with the Small Business Development Center (SBDC) for technical assistance with loan application review and loan client management. The SBDC will remain in contact with client for duration of the loan and provide counselling assistance as needed.
4. IVCDO may approve loans up to $25,000. The IVCDO will report to the City Council on a quarterly basis of any loan activity and progress with loan funds. Written quarterly reports will be submitted to the City and a quarterly presentation may be requested at Council workshops.
5. All loans shall be for businesses located within the city limits of Grants Pass.
6. Following disbursement, IVCDO shall be responsible for servicing the loans on behalf of the City, and taking appropriate action against borrowers in default.
7. All loans shall be subject to a one percent origination fee. The annual interest rate is fixed at the time of the loan approval and may be adjusted by the IVCDO loan board from time to time to help cover operating costs, from a minimum of 5% up to a maximum of 9.5%. All loans will be secured with collateral.
8. A minimum of four Loan Board Members must be present to review a loan application. A minimum of three Loan Board members, or simple majority, whichever is more, is necessary

to approve any loan. Applicants will be informed of approval or denial within one week of the final interview.

9. Either party may terminate this Agreement with 90 days written notice to the other party. Upon termination, Grants Pass shall assume all servicing responsibilities.
10. City of Grants Pass finance department will issue check made payable to IVCDO when borrower has been identified. IVCDO will deposit check into a special account for tracking purposes and funds will be dispersed out of the account to the borrower.
11. After the initial cap of $200,000, IVCDO would like the opportunity to request more funding if the program proves successful and funds have been depleted.

City of Grants Pass, Oregon

_____

Aaron Cubic, City Manager

_____

Date

IVCDO

_____

Menno Kraai, Executive Director

_____

Date

_____

Kenny Houck, Business Development Mgr.

_____

Date

Small Business Development Center

_____

Ron Goss, Director, RCC SBDC

_____

Date

Approved as to form:

_____

Mark Bartholomew, City Attorney Date

Item: Resolution amending the comprehensive fee schedule for annual cost of living index adjustments.

Date: December 7, 2016

SUBJECT AND SUMMARY:

This resolution amends the comprehensive fee schedule effective January 1, 2017, to acknowledge CPI index based annual cost of living index adjustments.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by effectively managing and communicating the fees and charges of the City, and by maintaining the fiscal health of the City.

CALL TO ACTION SCHEDULE:

This action is a housekeeping measure, documenting the CPI changes required each January 1st by various other ordinances and resolutions. Call to action schedule: December 7, 2016.

BACKGROUND:

Council has set fees and rates for services through a wide variety of resolutions and ordinances. Certain ordinances were approved by Council to ensure fees and rates for utility and other services are annually adjusted by the CPI-U index in order for the fee revenue to keep up with inflation over time.

These annual changes happen each January 1st, based on the average monthly CPI-U index for the period of November to October in the previous year. Automatic inflation adjustments are applied to all the main City utility user rates, SDCs, and many (but not all) of the planning and engineering fees. This year's adjustment based on the published monthly CPI-U index changes was 1.05%. There are no changes to the fees in this schedule other than the required CPI related changes.

It is also important for Council to review and acknowledge this fee schedule on an annual basis before budget projections are developed for the coming year. Please note this fee schedule will be automatically updated by any other Council resolutions or ordinances that implement or change fees on January 1, 2017 or later throughout the year.

COST IMPLICATION:

None.

ITEM: 2.h. RESOLUTION AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR ANNUAL COST OF LIVING INDEX ADJUSTMENTS.

Staff Report (continued):

ALTERNATIVES:

Council has the discretion to amend most of the fees in the comprehensive fee schedule. Without applying CPI changes to certain fees, the cost of providing the services will likely grow higher than the fee for the service over time if the fees are not periodically reviewed and changed.

RECOMMENDED ACTION:

It is recommended the Council adopt the resolution amending the comprehensive fee schedule to acknowledge the annual cost of living index adjustments.

POTENTIAL MOTION:

I move to approve the resolution to amend the comprehensive fee schedule.

RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR ANNUAL COST OF LIVING ADJUSTMENTS.

WHEREAS:

1. The City of Grants Pass finds it necessary and reasonable to adopt fees in order to provide City services; and

2. The City Council has the authority to establish, amend, and update fees and charges imposed by the City; and

3. The City has previously adopted many fees and charges through: 1) Changes to the City Code, 2) through Ordinances, 3) by various Resolutions, 4) other means; and

4. It should be understood that these fees and charges are an important part of the resources required for the operation of the City, and in many cases do not cover the costs involved; and

5. Staff has reviewed City fees and charges imposed by the City and has compiled these fees and charges into a comprehensive fee schedule; and

6. It is desirable to improve the City's ability to communicate its fees and charges to its citizens and customers through a consolidated schedule; and

7. Council has previously reviewed the rates and implemented ordinances and resolutions for certain rates be indexed to CPI and changed on an annual basis; and

8. The City will be better able to manage and track the City's fees and charges through the use of a comprehensive fee schedule with regular amendments as needed.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass:

Section 1. The comprehensive fee schedule is amended for the annual automatic changes to rates, including the CPI based adjustments, as detailed in Exhibit 'A'.

Section 2. The amended fees and charges included in the comprehensive fee schedule are effective for all billings and charges after December 31, 2016.

EFFECTIVE DATE of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 7th day of December 2016.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of December 2016 to be effective on the date indicated as adopted by the City Council.

_____
Darin Fowler, Mayor

ATTEST:

_____
Karen Frerk, City Recorder

Date submitted to Mayor: _____

Approved as to Form, Mark Bartholomew, City Attorney _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS AMENDING THE COMPREHENSIVE FEE SCHEDULE FOR ANNUAL COST OF LIVING ADJUSTMENTS.

Exhibit A

City of Grants Pass
Comprehensive Fee Schedule
Revised 1/1/2017, Page 1

Department / Item	Fee
Administration	
Parade Permit	$ 800.00
Public Records Requests	
Black and White first 10 pages	no charge
11 or more pages per page charge	$ 0.10
Color photo copy first 4 pages	no charge
5 or more pages per page charge	$ 0.25
Staff time first hour	no charge
Staff time exceeding 1 hour limit per hour billed in quarter hour increments	$ 40.00
Copy of DVD - televised public meeting/DVD data	$ 15.00
Comprehensive Annual Financial Report (CAFR)	$ 8.00
Annual Budget Document	$ 8.00
Council Chambers - Rental and Public Use	
(Fee may not be charged for admission) Refundable Deposit	$ 100.00
Non-refundable fee - Nonprofit	$25 for 1-4 hours, $40 up to 8 hours
Non-refundable fee - For Profit	$40 for 1-4 hours, $60 up to 8 hours
Call back charge for afterhours Council Chamber key request	$ 50.00
Human Resources - Job Testing Fees	
Job applicant - testing fee (only if invited to test)	$ 15.00
Cobra Administrative Fee	2%
Building and Planning	
Publications Resale	
Development Code	$ 25.00
Comp Plan	$ 80.00
Master Transportation Plan	$ 50.00
Wetlands Plan	$ 25.00
GIS Products	
Pre-printed Maps	$ 30.00
Digitized Orthophotos (Aerial Photos)	$ 2,000.00
B & W Printouts	
per page	$ 0.25
Color Printouts	
per page	$ 1.00
Mailing Fees	
For Copies (up to 100)	$ 1.00
For Publications	$ 3.00
Job Card Placement	$ 25.00
Blue Print/Plan Copy	
In-House Copies (per page)	$ 8.00
Archive Retrieval	$ 25.00
Print Shop Service (plus copy charges)	$ 30.00
Photo Copies	
Black & White per page	$ 0.10
Color per page	$ 0.25

Planning Application Fees	
Annexation (upon request)	$686.00
Appeal of Type I	$250.00
Appeal of Type II, Type III, or System Development Charge	$406.00
Appeal of Sign Code	$200.00
Conditional Uses	$875.00 Plus $22.00/1,000 sq.ft. plus HC
County Joint Review	$115.00
Development Permit	$86.00
Extension Letters (for Land Use Decisions and Development Permits)	$80.00
Expedited Land Division	$2,448.00 plus $17.00/lot
Hearing Charge (HC)	$324.00
Historical Buildings & Sites Review	$162.00
Home Occupation (Minor)	$44.00
Home Occupation (Major)	$733.00
Interpretation of Code by Director	$162.00
Urban Growth Boundary Amendment	$2,039.00
Comprehensive & Zone Map Amendment	$1,715.00
Zone Map Amendment	$1,440.00
Special Purpose District Amendment	$1,440.00
Designation of Historic Landmark Amendment	$556.00
Non-Conforming Use Development Code	$899.00
Optional Review Procedure for Type I-EX, I-AU, or I-A	$247.00
Partitions	$733.00
Performance Parking	$324.00
Pre-Application	$147.00
Planned Unit Developments (Preliminary)	$733.00 plus $43.00/lot or du plus HC
Planned Unit Developments (Final Plat)	$733.00
Property Line Adjustment	$247.00
Property Line Vacation	$247.00
Remand from Land Use Board of Appeals (LUBA)	$573.00
Re-noticing Fee	$159.00
Removal of Service and Annexation Agreements	$75.00 plus $75.00/lot
Revise/Remove Deferred Development Agreement	$371.00 plus $147.00/lot
Sidewalk Café Permit requests that do not include reconstruction, alteration - other than approved barriers, tables, chairs, and accoutrements - or any other destruction or modification of the public right of way, including the sidewalk.	No Charge
Signs	$80.00 Plus $1.68/s.f.
Site Plan Review (Minor)	$294.00 plus $23.00/1000 s.f. or $43.00/du plus HC
Site Plan Review (Major)	$977.00 plus $23.00/1000 s.f. or $43.00/du plus HC
Site Plan Review - Minor Modification	$80.00
Site Plan Review - Major Modification	$324.00
Solar Access Permit	$573.00
Street Name Change	$294.00
Subdivision (Tentative Plan)	$733.00 plus $43.00/lot plus HC
Subdivision (Final Plat)	$733.00
Text Amendment (If noticing requirements are increased in order to comply with Ballot Measure 56, then a $1.00 per notice fee shall be added to the application)	$1,387.00

Variance (Major and Minor)	$573.00
Building permit fees shall be charged based on the total valuation of the work to be performed. The valuation shall be based on the ICC Building Valuation Data Table current as of April 1 of each year, using the occupancy and construction type as determined by the building official, multiplied by the square footage of the structure; or determined by the building official with the input from the applicant.	
Total Valuation of Work Performed	
$1 to $500	$12.48
$501 to $2,000	$12.48 for the first $ 500 plus $1.87 for each additional $100 or fraction thereof, to and including $2,000
$2,001 to $25,000	$40.56 for the first $2,000 plus $7.49 for each additional $1,000 or fraction thereof, to and including $25,000
$25,001 to $50,000	$212.78 for the first $25,000 plus $5.62 for each additional $1,000 or fraction thereof, up to $50,000
$50,001 to $100,000	$353.18 for the first $50,000 plus $3.74 for each additional $1,000 or fraction thereof, up to $100,000
$100,001 and up	$540.38 for the first $100,000 plus $3.12 for each additional $1,000 or fraction thereof.
Plan Review Fee for Commercial Structural and Residential Specialty Codes.	
Plan Review Fees	A plan review fee equal to 65% of the permit fee shall be added to each permit fee for every permit issued. Payment of the plan review fee shall be made at the time of application except that the 65% will be calculated from a preliminary assessed valuation of $125,000 for 1&2 family dwellings.
Fire Life Safety Plan Review Fee.	An additional 40% of the permit fee shall be added for a fire life safety plan review when it is required on commercial applications.
Administrative/Plan Review Fees	When plan reviews are performed by a licensed plan reviewer pursuant to ORS 455.465 (and subsequent statutes) an administrative fee shall be charged for processing and recording the plan review pursuant to OAR 918-050-000. The Administrative/Plan Review Fee shall be equal to 50% of the Plan Review Fee specified above.
Additional Plan Review Fees:	
Fees required by changes, additions or revisions to plans (minimum charge one hour).	$75.00/hour
Master Plan Administrative Fees	Fees specified in "plan review fees" above will be reduced by 50% when a residential Master Plan is used.

Reissue Administrative Fees	Fees specified in "plan review fees" above will be reduced by 50% when a residential plan is reissued. (with in same code cycle).
Miscellaneous Fees for Commercial Structural and Residential Specialty Codes	
Demolition of Structure	Residential $50.00
	Commercial $100.00
Commercial Automatic Fire Sprinkler/Fire Suppression/Fire Alarm System. Permit fees shall be charged based on the total valuation of work to be performed as follows.	
Total Valuation of Work to be Performed	
$1 to $500	$12.48
$501 to $2,000	$12.48 for the first $500 plus $1.87 for each additional $100 or fraction thereof.
$2,001 to $25,000	$40.56 for the first $2,000 plus $7.49 for each additional $1,000 or fraction thereof.
$25, 001 to $50,000	$212.78 for the first $25,000 plus $5.62 for each additional $1,000 or fraction thereof.
$50,001 to $100,000	$353.18 for the first $50,000 plus $3.74 for each additional $1,000 or fraction thereof.
$100,001 and up	$540.38 for the first $100,000 plus $3.12 for each additional $1,000 or fraction thereof.
Plan Review Fees for Fire Suppression and Fire Alarm (Payment of the plan review fee shall be made at the time of application)	A plan review fee, equal to 65% of the permit fee, shall be added to each permit fee for every permit issued. The plan review fee shall cover the cost of the plan and specification review, plan review processing and recording.

Residential Fire Sprinkler System.	
Residential fire sprinkler permits are based on square footage as indicated in the following table. The permit fee includes the costs of the plan review. OAR 918-050-0140	
0-2,000 sq. ft.	$200.00
2,001 - 3,600 sq. ft.	$263.00
3,601 - 7,200 sq. ft.	$317.00
7,201- sq. ft. and up	$373.00
Deferred Submittals OAR 918-050-0170	The fee for processing and reviewing deferred plan submittals shall be 10% of the building permit fee calculated using the value of the particular deferred portion or portions of the project with a set minimum fee of $250.00 The fee is in addition to the project plan review fee based on the total project value.
Phased permits OAR 918-050-0160	The plan review fee for a phased project is based on a minimum phasing fee of $250 for each separate phased portion of the project. In addition there is a charge of 10% of the total project building permit fee not to exceed $1500 for each phase.
Inspection Fees for Commercial Structural and Residential Specialty Codes	
Inspections Outside of Normal Business Hours (2 hour minimum callback charge)	$112.50/hour
Re inspection Fees A re-inspection fee may be assessed whenever additional inspections are required due to, but not limited to, failure to provide access to the equipment, work incomplete and not ready for inspection, failure to have approved plans on the job, deviations from the approved plans, etc… In those instances where a re-inspection fee has been assessed, no additional inspection of the work will be performed, nor will the certificate of occupancy be issued, until required fees are paid.	$22.00 per inspection
Inspections for Which No Fee is Specifically Indicated. (minimum one hour)	$75.00/hour
Requested Inspection Fees: Requested inspections that are not part of the regular inspection program will be made as soon as practical after payment to the Building Official of the fee specified. One hour min.	$75.00/hour
Note: Work commencing before permit issuance. Any person who commences any work on a building or structure before obtaining necessary permits shall be subject to an investigation fee equal to the permit fee that shall be in addition to the required permit fees.	
Exception: Temporary repairs performed in an emergency on an existing structure. The authority having jurisdiction shall be notified of this work within 72 hours and permit application for the temporary work shall be submitted within the next 10 business days.	

Mechanical Specialty Codes	
Residential Specialty Code	
Base Permit Issuance Fee	$ 30.00
Forced air or gravity-type furnace	$ 9.00
Floor furnace, vented wall furnace or recessed wall heater, room heater, unit heaters (fuel, not electric). In wall, in duct, suspended, etc…	$ 9.00
Wood stoves, pellet stoves, wood fireplace/insert (for the installation, relocation, or replacement of each woodstove, fire place, stove, or factory built fire place, including hearth and wall shield.	$ 6.75
Flue/vent/liner: for furnace, HVAC, boiler, unit heater, water heater, gas fireplace, chimney (for the installation, relocation, or replacement of each.)	$ 4.50
Residential water heater for radiator or hydronic system. For the installation, relocation or replacement of each water heater not exceeding 120 gallons, water temperature of 210F, or 200,000 BTU input.	$ 22.50
Alteration of existing HVAC installation, relocation, or replace air handler, heat exchanger, furnace/burner.	$ 9.00
Heat pumps for installation, relocation, or replacement of a ducted heat pump, including compressor, exchanger, and ducts attached thereto.	$ 22.50
Air conditioning for the installation, relocation, or replacement of each condensing or evaporating air conditioner, except portable type.	$ 9.00
Single duct exhaust (bathrooms, toilet compartments, utility rooms, clothes dryer.) For the installation, relocation, or replacement of each ducted ventilation fan.	$ 6.75
Range hood/other kitchen equipment for	$ 6.75
Fuel Piping for the installation, relocation, or replacement of gas piping	
One to four outlets	$ 3.00
Each additional outlet	$ 3.00
Gas water heater	$ 6.75
Gas Fireplace	$ 6.75
Log lighter, Gas Range/ BBQ	$ 6.75
Attic/crawl space fans	$ 6.75
Other	
Permit Fee for Mechanical (Commercial) Specialty Code	
Any equipment or system regulated by this code and not classified residential shall be assessed permit fees in accordance with the following:	
Valuation of work	
Minimum fee	$52.25
$1 to $5,000	$52.25
$5,001 to $10,000	$52.25 + $1.56 for each additional $100 over $5,000
$10,001 to $100,000	$198.63 + $10.69 for each additional $1,000 over $10,000
$100,001 and up	$1,166.87 + $5.13 for each additional $1,000 over $100,000

Inspection Fees for Commercial Mechanical and Residential Specialty Codes.	
Inspection outside of normal business hours: (2 hour minimum callback charge)	$ 112.50
Re -inspection fees: A re-inspection fee may be assessed whenever additional inspections are required due to, but not limited to, failure to provide access to the equipment, work incomplete and not ready for inspection, failure to have approved plans on the job, deviations from the approved plans, etc… In those instances where a re-inspection fee has been assessed, no additional inspection of the work will be performed, nor will the certificate of occupancy be issued, until required fees are paid.	$22.00 per inspection

Note: Work commencing before permit issuance. Any person who commences any work on a building or structure before obtaining necessary permits shall be subject to an investigation fee equal to the permit fee that shall be in addition to the required permit fees. Exception: Temporary repairs performed in an emergency on an existing structure. The authority having jurisdiction shall be notified of this work within 72 hours and permit application for the temporary work shall be submitted within the next 10 business days

Electrical Specialty Codes	
Permit Fee for Electrical Specialty Codes:	
Each new residential single or multi-family dwelling unit:	
1,000 sq. ft. or less (4 inspections per permit)	$ 106.00
Each additional 500 sq. ft. or portion thereof	$ 19.00
Limited energy installation, One and Two Family (2 inspections per permit)	$ 25.00
Multi-family (2 inspections per permit)	$ 25.00
Each manufactured home or modular dwelling service or feeder not included in *Permit fees for manufactured home sitting permits.*	$ 50.00
Service or Feeders Installation, alteration or relocation	
200 amps or less (2 inspections per permit)	$ 63.00
201 amps to 400 amps (2 inspections per permit)	$ 75.00
401 amps to 600 amps (3 inspections per permit)	$ 125.00
601 amps to 1,000 amps (3 inspections per permit)	$ 163.00
Over 1,000 amps or volts (4 inspections per permit)	$ 375.00
Reconnect only (1 inspection per permit)	$ 50.00
Installation, alteration, or relocation of temporary services or feeders	
200 amps or less (2 inspections per permit)	$ 50.00
201 amps to 400 amps (2 inspections per permit)	$ 69.00
401 amps to 600 amps (2 inspections per permit)	$ 100.00
Over 600 amps to 1,000 volts	See service or feeders installation, alteration or relocation above for applicable fees.
Branch circuits- new alteration or extension per panel	
Fees for branch circuits with purchase of service or feeder fee.	$ 3.00
Fee for branch circuits without purchase of service or feeder fee.	$ 43.00
Each additional branch circuit	$ 3.00

Miscellaneous (service or feeder not included)	
Each pump or irrigation circle (2 inspections per permit)	$ 50.00
Each sign or outline lighting	$ 50.00
Signal circuits or a limited energy panel, alteration or extension (2 inspections per permit)	$ 50.00
Each additional inspection over the allowable in any of the above, per inspection	$ 22.00
Renewable Electrical Energy	
5kva or less (2 inspections per permit)	$ 79.00
5.01 to 15 kva (2 inspection per permit)	$ 94.00
15.01 to 25 kva (2 inspections per permit)	$ 156.00
Other inspection Any requested inspection not otherwise specifically listed above shall be charged at the following rates per hour. Time spent traveling to and from the inspection site and any associated office time shall be included. Minimum one hour.	$ 75.00
Inspections outside normal business hours: Minimum 2 hour for call back charge. (per hour charge)	$ 112.50
Plan review fee for electrical specialty code payment shall be made at the time of application)	

A plan review fee, for an additional amount equal to 65% of the amount charged for the services itemized in permit fee for electrical specialty code, shall be added when the installation involves 1 or more of the following:1) Sq. ft. more than 10,000 sq. ft;2)Ampacity:a) more than 320 amperes continuous rating metered through a self-contained metering device, for one and two family dwelling; or b) more than 225 amperes for service and starting at 400 amperes for feeders for other than one and two family dwellings; 3)Voltage. More than 600 volts; 4) Height. More than three stories; 5) Occupancy. Four or more residential units in one structure, or occupancy rating of more than 99 persons; 6) Classified area. Any area or structure containing a special occupancy described in chapter 5 of the National Electrical Code adopted by the board by OAR 918-305-0100; or 7) Manufactured structures park or recreational vehicle park. A new manufactured park, a temporary manufactured structures park or recreation vehicle park, or any addition or alteration to an existing park.

Re-inspection fees A re-inspection fee may be assessed whenever additional inspections are required due to, but not limited to, failure to provide access to the equipment, work incomplete and not ready for inspection, failure to have approved plans on the job, deviations from the approved plans, etc… In those instances where a re-inspection fee has been assessed, no additional inspection of the work will be performed, nor will the certificate of occupancy be issued, until required fees are paid.	$22.00 per inspection

Note: Work commencing before permit issuance. Any person who commences any work on a building or structure before obtaining necessary permits shall be subject to an investigation fee equal to the permit fee that shall be in addition to the required permit fees. Exception: Temporary repairs performed in an emergency on an existing structure. The authority having jurisdiction shall be notified of this work within 24 hours per OAR 918-309-0080 and ORS 479.550.

Plumbing Specialty Codes	
Permit fees for plumbing specialty code Fees charged in this section related to individual building or structures systems. Multiple service, private plumbing or sewer disposal systems, included but not limited to planned unit developments, shall be subject to plan review fees as set forth.	Before a permit may be issued for the installation, renovation, alteration or repair of a plumbing or drainage system, the following fees shall be paid:
New construction for a single family dwelling, each unit with one bathroom and one kitchen	$ 235.38
New construction for a single family dwelling, each unit with two bathrooms and one kitchen	$ 307.62
New construction for a single family dwelling, each unit with three bathrooms and one kitchen	$ 341.72
New construction for a single family dwelling, each unit with more than three bathrooms and one kitchen, each additional bath or kitchen	$ 95.76
Existing dwelling, each unit fixture repair or remodel, each fixture	$ 17.33
New construction: First 100 feet of water and storm drain are included. Each additional 100 feet shall be charged as follows.	Fees shall be in accordance with water service/sanitary/storm sewer. $27.56
Mobile home service connections that are not included with the manufactured home permit.	
Sewer	$ 49.98
Water	$ 49.98
Storm	$ 49.98
Commercial/industrial. The following fee shall be per fixture, plus any water service, sanitary and storm fees as required by water/sanitary/storm sewer	$ 17.33
Water/storm/sanitary sewer	
Water/storm/sanitary sewer (first 100 feet or fraction thereof excluding residential) shall be charged as follows:	$ 49.98
Water/storm/sanitary sewer (existing, each additional 100 feet or portion thereof) shall be charged as follows:	$ 27.56
Miscellaneous	
Sewer cap, catch basin, area drain, drywells, leach line, trench drain, manholes, back flow preventer, back water valve, ejectors, sump shall be charged as follows:	$ 17.33
Replacement water heater:	$ 17.33
minimum permit fee	$ 30.00
Medical Gas System OAR 918-050-0150	
Medical gas system permits shall be charged based on the total valuation of the work to be performed, as indicated below:	
Valuation of work	
$1 to $2000	$140.00 Minimum Fee
$2001 to $25,000	$140.00 for the first $2,000 plus $18.00 for each additional $1,000
$25,001 to $50,000	$554.00 for the first $25,000 plus $15.00 for each additional $1,000
$50,001 to $100,000	$929.00 for the first $50,000 plus $9.00 for each additional $1,000
$100,001 and up	$1379.00 for the first $100,000 plus $8.00 for each additional $1,000

Plan review fee for Plumbing: Where an application is made and a plan is required, in addition to the above fees, the applicant shall pay an additional plan review fee equal to 65% of the permit fee. Per 918-780-0040 (complex structures)	
An hourly fee with a minimum one-half hour charge, shall be charged for additional plan reviews required by changes, additions or revisions to approved plans.	$75.00 per hour
Inspection fee for plumbing specialty code	
Requested inspections that are not part of the regular inspection program will be made soon as practical after payment to a building official of the fee specified below: (minimum one hour)	$75.00 per hour
An hourly fee, with a minimum charge of $75.00 for the first half hour or fraction thereof, shall be charged for re-inspections for which no fee is specifically indicated.	$75.00 per hour
A fee shall be charged per hour or fraction thereof for inspections outside of normal business hours. (2 hour minimum)	$112.50 per hour
Plumbing Minor Label Program	Minor installation inspections shall be conducted in accordance with Oregon Administrative Rules
Re-inspection fees: A re-inspection fee may be assessed whenever additional inspections are required due to, but not limited to, failure to provide access to the equipment, work incomplete and not ready for inspection, failure to have approved plans on the job, deviations from the approved plans, etc… In those instances where a re-inspection fee has been assessed, no additional inspection of the work will be performed, nor will the certificate of occupancy be issued, until required fees are paid	$22.00 per inspection.
Note: Work commencing before permit issuance. Any person who commences any work on a building or structure before obtaining necessary permits shall be subject to an investigation fee equal to the permit fee that shall be in addition to the required permit fees. Exception: Temporary repairs performed in an emergency on an existing structure. The authority having jurisdiction shall be notified of this work within 72 hours and permit application for the temporary work shall be submitted within the next 10 business days.	
Manufactured Dwelling and Park Specialty Code	
Permit fees for Manufactured Homes The permit fee is for installation and set up of a manufactured home. This single fee shall include the concrete slab, runners or foundations when they comply with the prescriptive requirements of the Oregon Manufactured Dwelling Standard, electrical feeder, plumbing connections and all cross-over connections.	
Permit fee	$160.00
Plan review fee	$104.00
Re-inspection fees: A re-inspection fee may be assessed whenever additional inspections are required due to, but not limited to, failure to provide access to the equipment, work incomplete and not ready for inspection, failure to have approved plans on the job, deviations from the approved plans, etc… In those instances where a re-inspection fee has been assessed, no additional inspection of the work will be performed, nor will the certificate of occupancy be issued, until required fees are paid	$22.00 per inspection.

Engineering Fees

Internally Billed Engineering Fees- applicable only to Right of Way work and Study Fees*	
per hour by job classification	
City Engineer	$ 134.38
Utility Engineer	$ 104.14
City Surveyor	$ 100.78
Project Supervisor	$ 89.59
Engineering Technician	$ 73.63
Department Support Technician	$ 55.99
Office Assistant I	$ 47.59
Internal Service Fee - Bid Document Preparation (fixed fee)*	$ 5,200.00
GIS Fee (external inspections and internal engineering service billings)	5% of Engineering Service Fee
Inspector Services Table	
Estimated Construction Cost	**Services Fee**
$100,000 or less	5.00%
$200,000	4.60%
$300,000	4.30%
$400,000	4.10%
$500,000	3.90%
$600,000	3.80%
$700,000	3.70%
$800,000	3.60%
$900,000	3.50%
$1,000,000 or more	3.40%
Charges to City Capital Projects	
(projects where Engineering provides services will be charged either the	
Basic Services Fee or the Project Management Fee based on level of service)	
Estimated Construction Cost	Basic Service Fee
$0 - $30,000	14.60%
$40,000	14.10%
$50,000	13.60%
$60,000	13.20%
$70,000	12.90%
$80,000	12.60%
$90,000	12.30%
$100,000	12.00%
$200,000	11.00%
$300,000	10.30%
$400,000	9.80%
$500,000	9.30%
$600,000	8.80%
$700,000	8.60%
$800,000	8.40%
$900,000	8.20%
$1,000,000 or more	8.00%

Estimated Construction Cost	Project Management Fee
$0 - $30,000	7.30%
$40,000	7.05%
$50,000	6.80%
$60,000	6.60%
$70,000	6.45%
$80,000	6.30%
$90,000	6.15%
$100,000	6.00%
$200,000	5.50%
$300,000	5.15%
$400,000	4.90%
$500,000	4.65%
$600,000	4.40%
$700,000	4.30%
$800,000	4.20%
$900,000	4.10%
$1,000,000 or more	4.00%

Encroachment, Grading, & Miscellaneous Fees

Encroachment Permit Fees (Right of Way Work)		
Base Permit Fee	$	70.00
Excavation (100 Sq. Ft. or Less)	$	22.00
Excavation (101-1000 Sq. Ft.)	$	93.00
Excavation (1001-3000 Sq. Ft.)	$	188.00
Excavation (3001-5000 Sq. Ft.)	$	235.00
Excavation (5001Sq. Ft. & Over)	$	235.00
Driveway (per Sq. Ft.)		$0.36 / Sq. Ft.
Sidewalk (per Sq. Ft.)		$0.25 / Sq. Ft.
Pavement (per Sq. Ft.)		$0.25 / Sq. Ft.
Valley Gutter (per Sq. Ft.)		$0.25 / Sq. Ft.
Manhole or Catch Basis (each)	$	235.00
Fire Hydrant (each)	$	353.00
Installation of Pedestrian Benches (each)	$	22.00
Traffic Survey Counts (each)	$	141.00
Annual Blanket (each)	$	87.00
Tree/Stump Removal (each)	$	22.00
Deposit Material on Right of Way Construction	$	44.00
Curb/Gutter (Per Linear Foot)		$0.33/LF
Storm Drain (Per Linear Foot)		$1.19/LF
Water Laterals (Per Linear Foot)		$1.19/LF
Sewer Laterals (Per Linear Foot)		$1.19/LF
CenturyLink Maintenance (each)	$	116.00
Wall & Fence Encroachment Permit Fees		
Walls		
less than 3 ft. in height (each)	$	56.00
more than 3 ft. in height (each)		$56.00 + 1.41/sq ft of wall fence
Fences		
each	$	56.00

Grading Permit Fees		
Grading (50 CY or Less)		$70 each
Grading (51 Cubic Yards - 100 CY)		$104 each
Grading (101 CY - 1,000 CY)		$116 each
Grading (1,001 - 10,000 CY)		$235 each
Grading (10,001 - 100,000 CY)		$471 each
Grading (100,001 CY & More) charge each		$946 each
Each Additional 10,000 CY		$56.00 / 10,000 Yards
Miscellaneous Fees		
Inspections for On-Site Drainage, Water, Sewer, & Paving Projects		Hourly Rate
Plan Check Fee (Collected Up Front)		$531.00 + $57.00/lot
Plat Check Fees		
Partitions		$116.00
Property Line Adjustment		$110.00
Subdivision, Premonumented		$235.00+ $22.00/Lot
Subdivision, Postmonumented		$353.00 + $34.00/Lot
Condominiums		$413.00 + $34.00/Lot
Reimbursement District (AFD) Fee (each)	$	1,186.00
Street Vacation Fee	$	531.00
Engineering GIS Fee on Capital Projects		1% of Project
System Development Charges		
Transportation System Development Charge		
Rate per trip (Trips will be based on Institute of Transportation Engineers Trip Generation Report)		$112.30/trip
Single Family Residence (9.57 trips)		$1,074.71
Parks System Development Charge		
The Parks SDC for residential development is based on number of units:		
Parkland Acquisition (per residence)	$	466.05
Park Development (per residence)	$	374.34
The Parks SDC for non-residential development is based upon the number of new parking spaces built to serve development		
Parkland Acquisition (per new parking space built)	$	42.67
Park Development (per new parking space built)	$	33.32
Sewer System Development Charge		
Sewer SDCs for residential use are based on Equivalent Residential Units (ERUs) as follows:		
Single-family or Manufactured Home	$	3,039.00
Duplex	$	4,862.00
Tri-plex	$	7,294.00
For multi-family dwellings of 4 units or more, the SDC is determined by		Number of dwelling units x .64 x $3,039.00
Sewer SDCs for commercial, public, and quasi-public development are determined by ERU equivalent based on the number of fixture units and strength of discharge x $3,003		

Redwood Sewer District (RSSSD Assessments)		
Eligible Properties Within The Former Redwood Sanitary Sewer Service District Boundary		
Residential in the Boundaries of the former Redwood Sewer District		
1 toilet	$	3,951.00
2 toilets	$	4,251.00
3 toilets	$	4,551.00
4 toilets	$	4,851.00
5 toilets	$	5,151.00
Redwood Sewer SDCs for commercial, public and quasi-public development are determined by ERU equivalent based on the number of fixture units, strength of discharge and water meter size.		
Storm Drain System		
Storm Drain and Open Space Plan SDC per development permit	$	493.23
Sand Creek Drainage Basin Storm Drain SDC for residential and commercial development per acre	$	14,535.44
or per square foot of the lot or improvement	$	0.33
Water System Development Charge		
Residential in Water Pressure Zones 1, 2, & 3		
Single family dwelling 3/4" meter	$	2,874.00
Duplex, Tri-plex, Multi-Family Dwellings (depends on number of meters and size of meters)		
Residential in Water Pressure Zones 4, 5 & up		
Single family dwelling 3/4" meter	$	3,344.00
Duplex, Tri-plex, Multi-Family Dwellings (depends on number of meters and size of meters)		
Non-Residential in Water Pressure Zones 1, 2, & 3 (based on water meter size)		
3/4"	$	2,874.00
1"	$	7,189.00
1-1/2"	$	14,382.00
2"	$	23,014.00
3"	$	46,028.00
4"	$	71,921.00
6"	$	143,843.00
For meter sizes in excess of 6" please contact Parks & Community Development		
Non-Residential in Water Pressure Zones 4, 5, & up (based on water meter size)		
3/4"	$	3,344.00
1"	$	8,364.00
1-1/2"	$	16,761.00
2"	$	26,771.00
3"	$	53,544.00
4"	$	83,661.00
6"	$	167,326.00
For meter sizes in excess of 6" please contact Parks & Community Development		

Finance		
Business License		
1 or 2 employees	$	50.00
3	$	72.00
4	$	96.00
5	$	120.00
6	$	132.00
7	$	144.00
8	$	156.00
9	$	168.00
10	$	180.00
11-30 add		$6.00 per additional employee
31 or more		$2.40 per additional employee
One Day Temporary	$	5.00
Non-Sufficient Funds Fee (Returned item)	$	23.50
Right Of Way (Franchise) Fee		
Electric, Natural Gas, Cable, Water, Sanitary Sewer		5% of gross revenues
Telecommunications		7% of gross revenues
Municipal Electronic Lien Search Fee		
Electronic Lien Search - Fee per each online search request	$	25.00
Liquor License		
Initial Application	$	10.00
Renewal or temporary application	$	10.00
Change in ownership, change in location, or change in privilege application	$	10.00
Solicitors/Peddlers & Ice Cream Trucks		
Background check performed by Public Safety		$10.00
Annual License & Application (July to June)		$20.00
½ Year License (January to June)		$10.00
Seasonal Sales (Allowed 90 days per year)		
Background check performed by Public Safety		$10.00
License & Application		$20.00
NOTE: No fees are required for Seasonal Sales if the person selling the products of the farm or orchard were produced by the seller. A background check, license and application are required.		
Temporary Merchants		
Background check performed by Public Safety		$10.00
License & Application		$20.00
Card re-issuance fee		$10.00
Community Events		
Background check performed by Public Safety		$10.00
License and Application		$20.00
Mobile Food Trucks, Mobile Vending Carts, and Mobile Vending Vehicles (located on the Grower's Market Lot)		
Background check performed by Public Safety		$10.00
License & Application		$320.00
Annual Renewal		$150.00
Special Events		
Special Event License Fee		variable fee, see code 4.07.040
Special Event License Fee (if sponsor and all organizations involved are non-profit)	$	-
Event Sponsor Fee	$	10.00
Vendor Fee (per vendor/per day)	$	5.00

Social Gaming Annual License Fee		
Number of Owners and Employees engaged in the business in Grants Pass:		
1 or 2	$	50.00
3	$	72.00
4	$	96.00
5	$	120.00
6	$	132.00
7	$	144.00
8	$	156.00
9	$	168.00
10	$	180.00
11	$	186.00
12	$	192.00
13	$	198.00
14	$	204.00
15	$	210.00
More than 15: See Business & Occupational Tax Fee Schedule	variable	
Downtown Parking Permits - All City Owned Lots Requiring Permits		
1/2 Year (October to March or April to September)	$	150.00
1 Year Permit	$	300.00
Reserved Parking Zones		
Annual Charge (July to June) per 22 lineal feet of reserved space	$	300.00
Parking Fines		
Parking in 15 Min / 30 Min / 2 Hour / 3 Hour Lots and Streets, Method of Parking	$	10.00
Employee parking	$	50.00
Other Parking Violations of Title 6 (GPUTC)	$	50.00
Cite must be paid in 3 business days. Per day late fee applies after that.	$	2.00
Late fee applied after 11th day	$	20.00
Other Fines under Title 6 - Grants Pass Uniform Traffic Code		
Other Non-parking Violations of Title 6 (GPUTC)	$	25.00
Collection Agency Fee		
Amount added to delinquent bills or citations when turned over to a collection agency	40% of the past due amount	
Taxicab and Limousine License		
Taxicab owner's license application fee	$	200.00
Limousine owner's license application fee	$	100.00
Driver's permit application fee	$	50.00
Taxicab owner's annual renewal fee ($50 late fee per month after due date of July 1st)	$	200.00
Limousine owner's annual renewal fee ($25 late fee per month after due date of July 1st)	$	100.00
Initial and annual renewal vehicle fees per each taxicab or limousine operating in the City	$	50.00
Driver's annual permit renewal fee per every driver working for licensee	$	25.00
Utility Right of Way Application Fee		
1 or 2 employees	$	50.00
3	$	72.00
4	$	96.00
5	$	120.00
6	$	132.00
7	$	144.00
8	$	156.00
9	$	168.00
10	$	180.00
11-30 add	$6.00 per additional employee	
31 or more	$2.40 per additional employee	

Utility Billing Fees (monthly unless stated otherwise)		
WATER RATES		
Base Monthly Meter Charges		
3/4 Inch Meter	$	17.31
1 Inch Meter	$	38.58
1 1/2 Inch Meter	$	72.80
2 Inch Meter	$	116.81
3 Inch Meter	$	225.29
4 Inch Meter	$	373.41
6 Inch Meter	$	709.26
8 Inch Meter	$	1,128.55
10 Inch Meter	$	1,748.12
Base Monthly Standby Meter Charges		
2 Inch Meter	$	27.33
3 Inch Meter	$	37.77
4 Inch Meter	$	101.79
6 Inch Meter	$	135.60
8 Inch Meter	$	202.35
10 Inch Meter	$	281.62
Additional Unit Charge (per additional dwelling unit)	$	6.49
Water Consumption Rates		
Residential (per unit rates)		
1-10 units	$	0.91
11-25 units	$	1.16
25 or more units	$	1.37
Multi-Family and PUD (per unit)	$	0.91
Commercial/Public (per unit)	$	1.08
Interruptible Irrigation for Public Parks & Schools	$	0.91
Irrigation - All Classes	$	1.56
Standby - All Classes	$	1.56
Bulk Water Rates per 1000 gallons	$6.50, not less than $10 per month	
Bulk Water Rate (per unit)	$	4.86
Service Level Charges		
Level 1	$	-
Level 2		$0.1006
Level 3		$0.2350
Level 4		$0.3356
Level 5		$0.4363
Water Service Deposits		
Minimum Deposit	$	75.00
Residential Deposit	$	150.00
Multi-Family Service per dwelling unit	$	50.00
Commercial		1/6 of estimated annual billing
Public		1/6 of estimated annual billing

* Each deposit may be charged up to double depending on credit history and credit offenses and is at the discretion of the Customer Service Supervisor

Late Notice Fees		
Courtesy Notice	$	10.00
Shut Off Notice	$	20.00
Service Charges		
After Hours Call*	$	75.00
Meter Tamper Charge	$	100.00
No Signed Application Service Charge	$	20.00
Turn on Charge	$	30.00
Turn on Charge Afterhours	$	60.00
Extra Length Service Connection	actual cost over maximum plus 15%	
Meter Testing Fee	$	25.00
Unauthorized Use of Fire Hydrant	$ 250 per day	
New Service Install Fee - 3/4 inch or less meter size	$450 unpaved street / $605 paved	
New Service Install Fee - 1 inch meter size	$505 unpaved street / $665 paved	
New Service Install Fee - 1 1/2 inch meter size	$1,190 unpaved street / $1,345 paved	
New Service Install Fee - 2 inch meter size	$1,430 unpaved street / $1,585 paved	
New Service Install Fee - 2 inch or more meter size	actual cost plus 15%	
SEWER		
City & Redwood Sewer Rates		
Monthly Customer Service Charge	$	13.79
Residential Volume Charge per average winter water consumption	$	2.82
Multi-Family Volume Charge per average winter water consumption	$	2.82
Commercial and Public Volume Charge per actual water consumption	$	2.82
High Strength Volume Charge per actual water consumption	$	3.96
Redwood Zone per unit pumping zone volume charge	$	0.55
Webster Zone per unit pumping zone volume charge	$	0.28
Rogue Community College Volume	$	1,238.47
Rogue Community College Pump Station Charge	$	243.10
TRANSPORTATION UTILITY RATES		
Single Family Residential	$	3.52
Multi-family Residential (per living unit)	$	2.34
Condominiums, Mobile Home Park (per living unit)	$	1.76
Elder Care Facilities (per bed)	$	0.88
Major Home Occupation	$	3.52
Commercial/Industrial Usage Rates (these rates vary by size and type of business see schedule for detail)		
A	$	11.73
B	$	35.20
C	$	70.39
D	$	105.61
E	$	176.00
F	$	352.01
G	$	704.01
H	$	1,056.01

JAIL SERVICES UTILITY RATES (monthly amounts effective July 1, 2016)		
Single Family Residential	$	3.58
Multi-family Residential (per living unit)	$	2.40
Condominiums, Mobile Home Park (per living unit)	$	1.79
Elder Care Facilities (per bed)	$	0.90
Major Home Occupation	$	3.58
Commercial/Industrial Usage Rates (these rates vary by size and type of business see schedule for detail)		
A	$	11.93
B	$	35.76
C	$	71.54
D	$	107.33
E	$	178.87
F	$	357.75
G	$	715.50
H	$	1,073.26
Parks and Recreation		
Facilities*		
Trevillian Pavilion (Riverside Park)	$	62.00
Centennial Gazebo (Riverside Park)	$	52.00
Upper Picnic Grove (Riverside Park)	$	47.00
Festival Area (Riverside Park)	$	82.00
Bank of America (Reinhart Volunteer Park)	$	62.00
DCS Shelter (Reinhart Volunteer Park)	$	47.00
Key Shelter (Reinhart Volunteer Park)	$	37.00
4-Way Foundation (Reinhart Volunteer Park)	$	37.00
Pond Overlook (Reinhart Volunteer Park)	$	42.00
Harry & David Shelter (Reinhart Volunteer Park)	$	107.00
Home Valley Bank Shelter (Reinhart Volunteer Park)	$	42.00
River Vista Site (Reinhart Volunteer Park)		
All Day use of grounds	$	400.00
Setup and use of Gazebo with up to 100 white chairs	$	200.00
Power to site	$	50.00
Damage Deposit	$	200.00
Reservation Fee - Applied toward rental (Refundable if cancelled with 90 day notice)	$	200.00
Additional Chairs		
25 chairs	$	50.00
50 chairs	$	100.00
75 chairs	$	150.00
Refundable damage deposit	$	200.00
Potential promotions for wedding shows:		
Book the wedding that day. Put deposit down within 2 weeks and get 1/2 off rental of the River Vista house for the wedding.		
Stay 2 nights and get the 3rd night free		
Win a free night stay at River Vista House		

River House (Reinhart Volunteer Park)	
Small meeting use	
Meeting charge (up to 4 hours)	$ 125.00
Each additional hour	$ 35.00
Nightly rental May 1st - September 30th	$200.00 - $300.00
Weekly rental May 1st - September 30th	$ 1,250.00
Nightly rental October 1st - April 30th	$135.00 - $200.00
Weekly rental October 1st - April 30th	$ 850.00
Cleaning Fee	$ 75.00
Refundable damage deposit	$ 300.00
Reservation Fee - Applied toward rental (Refundable if cancelled with 7 day notice)	$ 100.00
No smoking indoors and no pets	
Lawnridge Park Gazebo (Lawnridge Park)	$ 37.00
Ogle Park Gazebo (Ogle Park)	$ 37.00
Portola/Eckstein Park Shelter (Eckstein Park)	$ -
Gilbert Creek Park Building (Gilbert Creek Park)	$10.00 per hour + $85.00 key and damage deposit
Croxton Memorial Park	$42.00 (Special permit process required)
Equipment Set	$5/three day use; $2.50 per day after; $25 refundable deposit
***These facilities are maintained by the City of Grants Pass and city taxpayers will receive a $7.00 credit**	
Damage Deposit Calculations	
Damage deposits are based upon attendance:	
1 - 250 People	$ 150.00
250 - 500 People	$ 200.00
500 - 1000 People	$ 350.00
1000 - 5000 People	$ 500.00
Over 5000 People	$ 1,000.00
Alcohol Permit Fees	
Damage and cleaning deposits are based upon attendance and type of event:	
Private Party, up to 50 people (public not invited and no flyers or advertisements)	$50 plus 100 refundable deposit
Private Party, 51 to 250 people (public not invited and no flyers or advertisements)	$100 plus $200 refundable deposit
Private Party, more than 250 guests (public not invited and no flyers or advertisements)	$250 per day plus $400 refundable deposit
Public Event	$250 per day plus $400 refundable deposit
Vehicle Damage Deposits **(Based upon potential off pavement vehicles damage to lawns, shrubs and trees)**	
Auto and Light Trucks*	
1 to 10	$ 100.00
11 to 20	$ 250.00
21 to 50	$ 500.00
over 50	$ 1,000.00
Heavy trucks and vehicles charge per vehicle*	$ 50.00
* Vehicles driven off roadways may require lawn aeration after event. There is a $50.00 per hour fee for this service.	

Field Reservation		
Note: There are no fees for using the fields, the fee is for reserving the field; all reservations are for 1.5 hours		
General Field Reservation (no lights)	$	4.00
If lights are used reservation fees are:		
Riverside Park for 1.5 hours	$	10.00
Gilbert Creek Park for 1.5 hours	$	10.00
Reinhart Volunteer Park	$	9.00
Court Lights (self-service) per hour fee	$	1.00
Pool Fees		
Youth	$	2.50
Adult	$	3.75
Family	$	7.25
Y Annual	$	49.50
A Annual	$	77.00
Admission rates are for 2 to 3 hr. use during open swim		
Public Safety		
Tow	$	100.00
Duplicate Citations	$	10.00
Copies of CAD reports or CAD incidents	$	5.00
Copies of traffic crash report or exchange of information	$	10.00
Copies of narrative police reports up to 20 pages	$	10.00
each additional page	$	0.25
Address activity listing (per address)	$	5.00
Arrest summary for a person (per name)	$	10.00
Highway Solicitation Fine	$	75.00
Prohibited Activity on Bridges, Curfew for Minors, Drinking in Public Places	$	75.00
Sleeping on Sidewalks, Streets, Alleys, or Within Doorways Prohibited	$	75.00
Smoking Prohibited on Public Property, Garage Sales and Yard Sales	$	75.00
Storage of Seized Vehicle (lesser of per day or per 30 day charge)		$20 per day or $100/30 days
Use, possession, and discharge of fireworks	$	75.00
Signs prohibited by subsections 2, 3,4, 8, 10, and 11 of 9.21.500	$	75.00
Temporary political signs under 9.21.620, 921.630, 9.21.640 and 9.21.650	$	75.00
911 Audio Tapes		
Minimum fee	$	50.00
additional charge for any increment of each 1/2 hour required to process beyond first hour	$	25.00
911 Documents		
Photocopies	$	0.25
plus a minimum charge per each half hour or any increment thereof in excess of the first fifteen minutes required for research or processing request	$	25.00
Crime Analyst Statistical Information Request		
Minimum fee for 0.5 hour minimum	$	25.00
additional charge for any increment of 1/2 hour required to process beyond first hour	$	25.00
Body Worn and City Camera Video		
(Per State Law, Body Worn Camera videos are typically not released except by Court orders)		
Minimum fee	$	85.00
additional charge for any increment of 1/2 hour required to process beyond first hour	$	42.50
Evidence		
Copies of CD/DVD (each) for In-car video, photo CD, or other data CD	$	20.00

Request for Other Public Information From Grants Pass Public Safety		
Black and White first 10 pages		no charge
11 or more pages per page charge	$	0.10
Color photo copy first 4 pages		no charge
5 or more pages per page charge	$	0.25
Staff time first hour		no charge
Staff time exceeding 1 hour limit per hour billed in quarter hour increments	$	40.00
Code Enforcement		
Cost for code enforcement action	$	80.00
abatement costs		actual material and labor costs
lien fee - liens sent to Finance for collection		20% of lien admin charge
Public Works		
civil penalty - violation of Title 8 public utility services - max fee per day of violation	$	500.00

Item: Motion acknowledging the System Development Charge Annual Report for fiscal 2016. Date: December 7, 2016

SUBJECT AND SUMMARY:

The City is required to produce and keep on file an annual accounting report specific to system development charges (SDC) for the various SDC Systems.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by ensuring financial records and systems are effective and that Council has the opportunity to access the City's financial information.

CALL TO ACTION SCHEDULE:

N/A

BACKGROUND:

System development charge revenues must be deposited in accounts designated for such moneys. The City provides an annual accounting for system development charges showing the total amount of system development charge revenues collected for each system and the projects that were funded in the previous fiscal year. Included in the annual accounting is the following:

(a) A list of the amount spent on each project funded, in whole or in part, with system development charge revenues;

(b) The amount of revenue collected by the City from system development charges; and

(c) SDC fund balances for each system.

COST IMPLICATION:

None.

ALTERNATIVES:

1. Council can choose to acknowledge the receipt of the annual report; or
2. Council can decide to not acknowledge the receipt of the annual report.

RECOMMENDED ACTION:

It is recommended the Council acknowledge receipt of the System Development Charge Annual Report for the fiscal period ended June 30, 2016.

POTENTIAL MOTION:

I move to acknowledge the System Development Charge Annual Report.

CITY OF GRANTS PASS
JOSEPHINE COUNTY, OREGON

SYSTEM DEVELOPMENT CHARGE ANNUAL REPORT

Fiscal Year Ended June 30, 2016

Prepared by:

City of Grants Pass Finance Department

CITY OF GRANTS PASS
JOSEPHINE COUNTY, OREGON
SYSTEM DEVELOPMENT CHARGE ANNUAL REPORT
FISCAL YEAR ENDING JUNE 30, 2016

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CITY OF GRANTS PASS
JOSEPHINE COUNTY, OREGON
SYSTEM DEVELOPMENT CHARGE ASSET SUMMARY
FISCAL YEAR ENDING JUNE 30, 2016

SDC Charge Type		Asset Balance
Transportation	$	223,179
Parks		92,808
Wastewater		884,142
Water		865,722
Storm Water & Open Space		208,766
Total SDC Charge Balance	$	2,274,617

CITY OF GRANTS PASS
JOSEPHINE COUNTY, OREGON
SYSTEM DEVELOPMENT CHARGE SOURCES AND USES
FISCAL YEAR ENDING JUNE 30, 2016
TRANSPORTATION

Beginning Balance			$ 188,219
SDC Resource			
Revenue			234,960
Return of funding by projects			
SDC Uses			
Projects			(200,000)
TR6075 - Lincoln Rd. Sdwlk: Lower River Rd to G St	$	(50,000)	
TR6203- Redwood Avenue Phase 3		(150,000)	
Ending Balance			$ 223,179

CITY OF GRANTS PASS
JOSEPHINE COUNTY, OREGON
SYSTEM DEVELOPMENT CHARGE SOURCES AND USES
FISCAL YEAR ENDING JUNE 30, 2016
PARKS

Beginning Balance		$ 19,865
SDC Resource		
Revenue		74,143
Return of funding by projects		
SDC Uses		
Projects		(1,200)
LB4710 - Overland Park Reserve	$ (1,200)	
Ending Balance		$ 92,808

CITY OF GRANTS PASS
JOSEPHINE COUNTY, OREGON
SYSTEM DEVELOPMENT CHARGE SOURCES AND USES
FISCAL YEAR ENDING JUNE 30, 2016
WASTEWATER

Beginning Balance		$ 413,708
SDC Resource		
Revenue		670,434
Return of funding by projects		
SDC Uses		
Projects		(200,000)
SE4964 - WRP Phase 2 Expansion	$ (200,000)	
Ending Balance		$ 884,142

CITY OF GRANTS PASS
JOSEPHINE COUNTY, OREGON
SYSTEM DEVELOPMENT CHARGE SOURCES AND USES
FISCAL YEAR ENDING JUNE 30, 2016
WATER

Beginning Balance		$ 447,435
SDC Resource		
Revenue		618,287
Return of funding by projects		
SDC Uses		
Projects		(200,000)
WA6207 - WTP Upgrade	$ (200,000)	
Ending Balance		$ 865,722

CITY OF GRANTS PASS
JOSEPHINE COUNTY, OREGON
SYSTEM DEVELOPMENT CHARGE SOURCES AND USES
FISCAL YEAR ENDING JUNE 30, 2016
STORM WATER & OPEN SPACE

Beginning Balance		$ 87,449
SDC Resource		
Revenue		126,317
Return of funding by projects		
SDC Uses		
Projects		(5,000)
DO6169 Stormwater Plan Update	$ (5,000)	
Ending Balance		$ 208,766

Item: Motion acknowledging the receipt of the monthly and quarterly financial reports for the quarter ending June 2016.

Date: December 7, 2016

SUBJECT AND SUMMARY:

Monthly and quarterly financial reports are prepared and acknowledged by Council to convey information about the City's budget and current financial condition.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by ensuring financial records and system are effective and that Council has the opportunity to access the City's financial information.

CALL TO ACTION SCHEDULE:

N/A

BACKGROUND:

A summary monthly report and a more detailed quarterly report are prepared to convey information about the City's budget, the current financial condition, and seasonal or unique financial transactions throughout the year for the various funds of the City. This year, the monthly and quarterly financial reports for June 30 (the end of the fiscal year) are being released at the same time as the audited Comprehensive Annual Financial Report (CAFR) is being released. Council will be provided a hardcopy of the audited CAFR report in addition to the fiscal year end quarterly budget reports in this packet.

COST IMPLICATION:

None.

RECOMMENDED ACTION:

It is recommended the Council acknowledge the receipt of the monthly and quarterly financial reports for June 2016.

POTENTIAL MOTION:

I move to acknowledge the monthly and quarterly financial reports.

ITEM: 2.j. MOTION ACKNOWLEDGING RECEIPT OF THE MONTHLY AND QUARTERLY FINANCIAL REPORTS FOR THE QUARTER ENDING JUNE 2016.

CITY OF GRANTS PASS
MONTHLY & QUARTERLY FINANCIAL REPORT
June 2016 and Fiscal 2016 Summary
Discussion & Analysis

As June marks the end of a quarter and the end of the fiscal year, attached in this month's financial report package are the City's monthly and quarterly reports as follows:

Quarterly Reports:

- Monthly Financial Report for June 2016 – also shows beginning and ending budgetary fund balances
- Expanded Year-To-Date Revenue Summary by Program/Activity
- Expanded Year-To-Date Expenditure Summary by Program/Activity
- Quarterly Capital Fund and Capital Project Report
- Investment Summary

Changes to the format of the monthly financial reports: This fiscal year, the monthly financial report summaries were changed slightly to break out "transfers" from the main revenue and expenditure summary lines. This allows a more clear view of actual operational revenues and expenditures compared to budget in a short easier to read format that covers all funds of the City. Transfers between operating funds and capital project funds need to be legally recorded as budgetary revenues and expenditures for each fund, but are only generally processed once or twice throughout the fiscal year.

We have a number of positive developments and budget to actual differences that deserve to be highlighted in this fiscal 2016 report. Council's Strategic Plan objective "Ensure efficiency and effectiveness in City operations" is well reflected in actual results in this report. A fiscally conservative budget along with spending controls throughout the year has led to most major departments being significantly under expenditure budgets and higher fund balances to start FY'17 than was estimated during last spring's annual budget process. In addition, General Fund revenues in total were once again right on track with budget (actual came in at 104.4% of budget) and the general fund and most other utility and internal service funds are starting next year with higher fund balances than budgeted due to positive differences between budgeted and actual revenues and expenditures.

REVENUE - ACTUAL TO BUDGET HIGHLIGHTS

General Fund revenues in total were just above budget at 104.4% of the total General Fund budgeted revenues. Most categories of General Fund revenues were either right on budget or slightly above budget. Total property taxes which are all dedicated to Public Safety in the General Fund came in at 102.2% of budget thanks mostly to a

slightly higher than budgeted assessed value increase. While property taxes are becoming harder to forecast due to smaller differences between assessed and market values, General Fund revenues in total can be expected to remain relatively stable as long as the local option property tax levy remains in place.

Most General Fund revenues come from either property taxes or franchise taxes. Franchise (or Right of Way) taxes are a percentage of utility bills (generally 5%) from both the City's utilities and private utilities that operate in the City right-of-way. The total use of major utilities such as electricity or natural gas doesn't change significantly from year to year. However, utility rates can sometimes change significantly from year to year and are the primary factor in right of way tax revenue forecasts. In Fiscal 2016, total General Support revenues (shared resources among General Fund operating divisions mostly made up of franchise taxes and State revenue sharing) came in at 102.5% of budgeted revenues for the fiscal year.

For a fourth year, Grants Pass continued to see relatively strong new building activity in both commercial and residential development as compared to the more challenging years during the economic and housing downturn between 2008 and 2012. Development sensitive revenues in divisions such as Building, Planning, and SDCs were significantly above budgets for the fiscal year.

Revenues in the Building Division are a key indicator of the level of property development happening in the City. Fiscal 2016 showed an extremely strong amount of activity in building compared to budget. For the full fiscal year, the Building Division achieved 211.4% of its total revenue budget. And there is still a fair amount of activity in the pipeline that will carry over to FY'17. Activity in the first half of the fiscal year was partially spurred on by a temporary rollback in transportation and parks system development charges which ended on June 30, 2015. Planning revenues came in at 213.9% of budget for the year. The System Development Charge (SDC) revenues, charges designed for new developments to cover their impact on growth in the system, generally came in significantly above levels seen in most recent years. SDC revenues can be found in the expanded quarterly revenue report under the category of "charges for services" revenues in the various capital project or SDC funds.

Most of the utility fee service charge revenues came in close to budgeted amounts. The Water Utility service charge revenue came in at 92.7% of budget, partially due to an aggressive revenue target for FY'16. While Water revenues for the operating fund came in slightly under budget, the expenditures for the Water operating fund were also under budget and the net performance for the Water operations fund was very close to being right on track this year.

The charges for services in the Wastewater utility fund came in at 103.9% of budget, while the charges for services for the Transportation utility fee came in at 99.7% of budget. Gas tax revenues, a portion of the state's gas tax that is shared with the City, came in at 102.9% of budget for FY'16.

EXPENDITURES – ACTUAL TO BUDGET HIGHLIGHTS

Budgetary "savings" can be defined as the total net budgetary difference between actual and budgeted revenues and expenditures. Savings (if any) are important because they are factored into the budget preparation for the next fiscal year once they can be measured precisely (at the end of each fiscal year). Part of the expenditure savings expected in FY'16 were factored into the FY'17 budget already because they were expected, but the actual total savings in excess of the amount budgeted are present in most of the City's operational funds and can now be factored into resources available for future needs. These resources can be used either in budget adjustments in the current year or can be factored into future budget periods, however typically they are carried over to the next year and used to address the highest priority capital project or short-term needs identified and prioritized for the next fiscal year in the annual city goal setting process.

Public Safety's budgetary savings in FY'16 and the overall savings for the General Fund will help play a major role in the Public Safety's need for other General Fund resources during the period of the current Public Safety levy. The current Public Safety levy period began in FY'15 and covers a four-year period. In November of 2013, the levy was approved by vote at a rate of $1.79 per $1,000 of assessed value for four more years and this is the same levy rate used for the previous 5 fiscal years. And the City continues its long-standing practice of dedicating all property taxes to Public Safety.

In developing longer-term projections for Public Safety levy needs and longer-term projections for changes to the overall General Fund balance, it has been assumed that the departments in total would end each year approximately 6% under the expenditure budgets. General Fund program expenditures are largely personnel related expenditures, and there are usually some temporary staffing vacancies during a typical year. Essentially, the budget shows what the total expenditures would be in a given year if the department operated at 100% of capacity for the whole year. But on average, the General Fund typically comes in 6% under budget in total for all General Fund programs combined. Public Safety expenditures in FY'16 were 7.9% under budget which was one of the largest contributors to a higher General Fund balance in the year. Because of these higher than typical savings, Public Safety did not need to use any general fund discretionary (or "general support") revenues to provide Public Safety operations for Fiscal 2016. The rest of the General Fund departments combined turned in an expenditure savings of 9.3%, also slightly higher than average, leading to a slightly higher General Fund balance compared to last year.

Because revenues were slightly over budget and expenditure savings came in slightly greater than forecast, the General Fund's unrestricted budgetary fund balance actually increased about $405,000 for the year rather than the slight decline that was forecast in the budget for the year. In the financial projection developed for the next Public Safety Levy period, it was projected that the General Fund balance would decrease slightly in FY'16 and every year of the next levy period due to limited growth in revenues and inflationary pressures. This was planned due to the desire to keep the property tax rate the same for the next period and because of the slight excess financial capacity of the General Fund balance compared to financial policy target ranges. After factoring in the

typical expenditure savings rates each year, by the end of this levy period the General Fund is now on track to end up in the high end of the target fund balance policy range. Savings seen in the last two fiscal years above forecast will help lessen the potential of the General Fund being out of compliance with its financial policies at the end of the current levy period. Please also see the "General Fund 5-year Forecast" text and chart in the Fund Balance section on the following pages.

Budgetary savings and conservative spending can also be seen in all of the City's utility funds. Wastewater operations in total came in under budget at 94.2% of budgeted expenditures while the Water Utility operating fund came in at 94.8% of total budgeted expenditures. The Street Utility's amount under budget on the expenditure side was 5.6% of budgeted expenditures (excluding transfers to transportation capital projects). These savings will be moved into the highest priority utility capital projects in the next budget cycle by transfers from operating funds into capital project funds. Most of the Capital Construction and Capital Project funds are beginning FY'17 with higher than expected fund balances but that is typically due to the timing of project expenditures compared to budget and not significant budget to actual differences for the projects.

FUND BALANCES

Ending fund balances are always an important statistic for City financial reports and we're pleased to announce the General Fund is starting Fiscal 2017 with a fund balance approximately $1.8 million higher than budgeted for the start of Fiscal 2017. The General Fund contains the majority of the City's non-utility operating programs including the largest operating department, Public Safety. The budgetary balance for the General Fund, including all General Fund programs except restricted resources from the Building and Tourism departments, was $12,352,732. This equates to approximately 44.1% of total General Fund expenditures for Fiscal 2017 and is slightly above the City's financial policy range of 30% to 40% of annual expenditures. There are some significant one-time general fund capital project transfers coming up in the next two years that will likely bring the General Fund balance back within the policy range. It's great news that the General Fund has this financial flexibility at a time when there are some significant project needs ahead.

General Fund departments with the largest budgetary savings during the year by dollar amount included Public Safety, Planning, and Parks Maintenance largely due to personnel vacancies at different points in the year. The total General Fund balance increased slightly during the year as revenues were slightly above budget and expenditure savings were slightly higher than average throughout operating departments in the General Fund. Due to a number of factors mentioned below under the graph of the General Fund balance, the General Fund is better positioned today to maintain a relatively consistent fund balance through fiscal 2018 as opposed to a few years ago. However, the General Fund still doesn't have the financial flexibility to add new ongoing operational services without a new ongoing revenue source to keep the budget balanced well into the future.

City of Grants Pass
Ending Fund Balances
6/30/2016
(unaudited)

	FY16 Ending Fund Balance ACTUAL	FY'17 Beginning Fund Balance BUDGET	BUDGET VARIANCE	Fund Balance as a % of FY'17 exp budget	Policy or Target %
General Fund Balance (unrestricted)	$ 12,352,732	$ 10,477,000	$ 1,875,732	44.1%	**30% to 40%**
Building Fund Balance (restricted in General Fund)	$ 939,687	$ 995,270	$ (55,583)		
Tourism & Economic Dev. Fund Balance (restricted in General Fund)	$ 46,916	$ 96,400	$ (49,484)		
Total General Fund	**$ 13,339,335**	**$ 11,568,670**	**$ 1,770,665**		
Transportation/Street Utility	$ 1,333,201	$ 1,310,749	$ 22,452	32.7%	**25% to 35%**
Utilities/Storm Water	$ -	$ -	$ -	n/a	**25% to 35%**
Utilities/Water	$ 2,386,778	$ 2,535,517	$ (148,739)	29.7%	**25% to 35%**
Utilities/Wastewater	$ 2,773,127	$ 2,528,197	$ 244,930	36.3%	**25% to 35%**
Solid Waste	$ 168,060	$ 218,053	$ (49,993)		
Administrative Services	$ 1,129,278	$ 1,029,846	$ 99,432	30.9%	**15% to 25%**
Support Services:					
PCD Management Fund	$ 119,283	$ 147,879	$ (28,596)		
Engineering Fund	$ 941,549	$ 462,421	$ 479,128	93.5%	**25% to 35%**
Property Management Fund	$ 414,013	$ 279,732	$ 134,281	54.1%	**10% to 20%**
Information Technology Fund	$ 198,597	$ 199,128	$ (531)	24.1%	**15% to 25%**
Garage Operations Fund	$ 413,172	$ 311,970	$ 101,202	42.9%	**25% to 35%**
Equipment Replacement	$ 3,757,073	$ 3,598,000	$ 159,073		
Insurance Funds	$ 4,099,923	$ 4,101,220	$ (1,297)		
Capital Construction Funds:					
Transportation – Capital Construction	$ 4,522,780	$ 3,527,577	$ 995,203		
Storm Water – Capital Construction	$ 355,070	$ 200,058	$ 155,012		
Water – Capital Construction	$ 7,395,990	$ 5,433,007	$ 1,962,983		
Wastewater – Capital Construction	$ 6,721,889	$ 4,974,389	$ 1,747,500		
Solid Waste – Capital Construction	$ 1,346,473	$ 1,343,754	$ 2,719		
Lands & Buildings Projects – Capital	$ 4,672,621	$ 4,054,575	$ 618,046		
Auxiliary Services:					
Transient Room Tax Fund	$ 216,958	$ 168,500	$ 48,458		
Bancroft Bond Fund	$ 97,011	$ 23,350	$ 73,661		
General Obligation Bond Fund	$ 69,537	$ 53,500	$ 16,037		
Industrial Loan Fund	$ 944,600	$ 939,000	$ 5,600		
CD Block Grant Fund	$ 13,440	$ -	$ 13,440		
Environmental Fees	$ 63,127	$ 12,280	$ 50,847		
Trust Fund	$ 190,298	$ 203,790	$ (13,492)		

Included on the previous page is a report that compares the actual ending fund balances for FY'16 to the fund balance amounts that each fund had budgeted to begin the next fiscal year. Most funds are beginning FY'17 with fund balances slightly larger than budgeted.

The City's utility funds (Water, Wastewater, Transportation) maintain a contingency (fund balance) carryover equivalent to 25% of operational expenditures and the remainder of the resources available each year are budgeted to be transferred to the Utility's capital project fund. This allows the maximum amount of resources to be transferred to Water capital projects and Wastewater capital projects in the next budget period and helps in dedicating additional internal revenue sources to the long list of necessary infrastructure projects such as the new Water Treatment Plant, the Wastewater Plant expansion, and various high priority street capital projects.

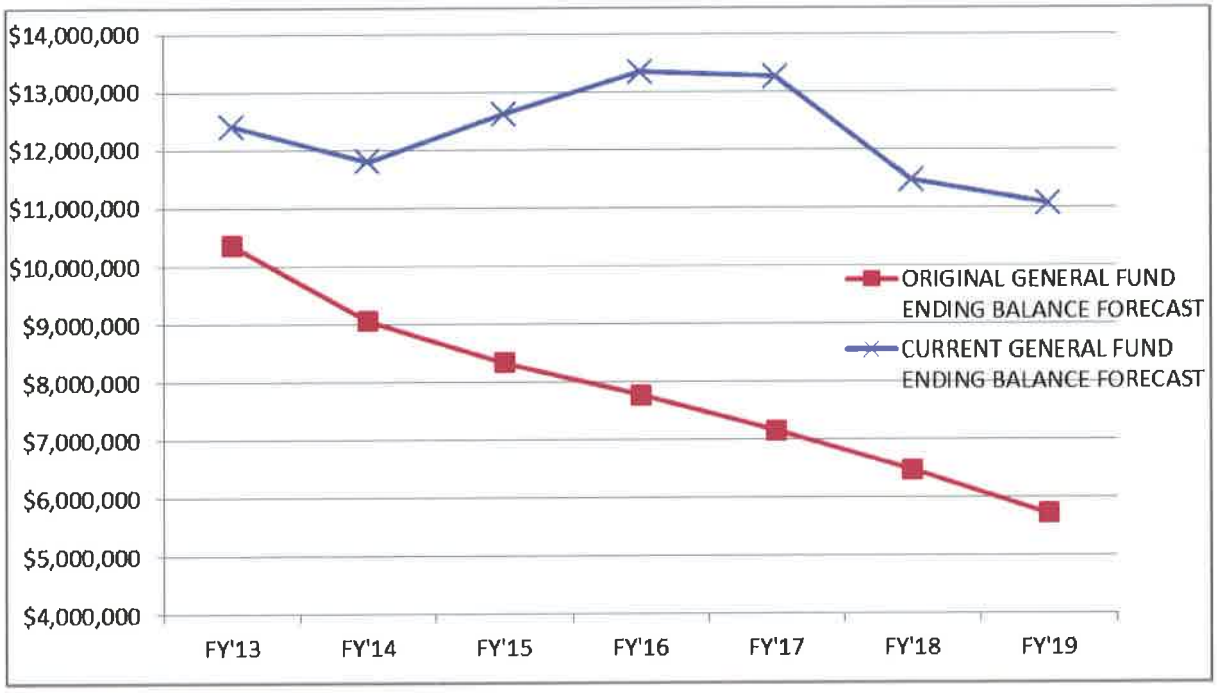
On the next page, the column that shows the **Policy or Target %** numbers show the target fund balance policy that has been written into the City's financial policies for certain funds. For the second year in a row, all funds meet at least their minimum fund balance policy. And most have balances slightly in excess of target ranges which will allow additional resources to be transferred to one-time needs such as capital projects in the next budget process. One of the larger fund balance standouts is the Engineering Fund, and staff has already taken action on reducing the internal engineering direct charges to operating divisions to work down the excess fund balance in this fund. Engineering revenues were significantly above budget in the last year due largely to the higher amount of capital projects going on across the City utility systems.

General Fund 5-year forecast:

In the spring of 2013 a longer-term revenue, expenditure, and fund balance forecast was created for the General Fund under the assumption of continuing the Public Safety levy at the same rate of $1.79 for a maximum term of 5 years. Since then, the measure for the next levy was created and approved by voters for four years at the same rate and the following major factors have impacted the path of the current forecast compared to the original forecast:

- Actual closing fund balance for FY'13, FY'14, FY'15 and FY'16 (slightly higher savings amounts than forecast in each year)
- Revised property tax forecast and 2014 approved annexation
- Higher amounts of residential and commercial construction activities
- PERS law changes and rate changes implemented in 2013/2014 (deferred some rate increases to future years)
- Other factors impacting the FY'17 Budget and future budgets

The original and revised General Fund balance forecast is shown below based on the most recent information available.



Continued conservative spending will be the key to maintaining a fund balance within our financial policies, as future General Fund revenue growth is expected to be in the 1-2% range per year in the near-term. While many properties still have an assessed value under the property's market value, property tax revenue growth will be to some extent limited by further growth in market values and the levels of development activity.

Projections originally developed in 2013 to forecast the current Public Safety levy period called for revenue growth of 2.2% per year for property taxes (including new construction) and 1% growth per year for other Public Safety revenues. In future years after FY'17 the projection now assumes property tax growth of 2.0% per year. On the expenditure side, the General Fund's personnel expenditures are now projected to grow 3.0% per year on average (largely due to future changes in PERS rates) and other expenditures are expected to grow 2.0% per year to account for both inflation and a minimal amount of growth in the City.

LONG-TERM PLANNING FOR UTILITY INFRASTRUCTURE

While all of the utility operational funds meet the minimum financial policy guidelines in place today, resources available to build the utility infrastructure projects on the horizon in the intermediate term are insufficient to build the projects without a significant amount of external borrowing. The shortfall in resources available to complete pending high priority utility infrastructure projects will continue to be an important discussion for the City as it has been in recent years. The expansion of the Wastewater Plant in three phases began in FY'15 and the complete replacement of the aging Water Plant is in the early planning phases. The more borrowing that is required for these major infrastructure projects, the more interest expenses will add to project costs and user

rates in the future. A large performance audit and strategic planning project for Water and Wastewater was completed in October of 2015 to help ensure these major capital projects and utility operations move forward as efficiently and effectively as possible. Water and Wastewater utility rates will need an in depth review over the next year to accommodate the bond debt service that will result from completing these major projects and a phasing in of rate increases over a multi-year period will likely be the end result. A rate study for all the utilities was launched in early fiscal 2017.

The Wastewater Plant expansion is set for three phases, and the Wastewater Fund has recently completed phase one without borrowing. However, phase two which is scheduled to begin in 2017 is almost $17 million and will require borrowing via a bond issue. Phase three is another $12+ million and could begin approximately four years after phase two, depending on the growth in Wastewater Utility users. The more we can adjust rates to prepare for the costs and long-term debt requirements of these projects, the more we can limit the long-term costs of borrowing.

The planned new Water Treatment Plant has a master plan showing the ultimate long-term capacity and cost would be a plant with an initial cost of as much as $56 million. However, staff will be reviewing options for building a slightly smaller capacity plant designed to meet short-term and intermediate-term water demands with the room to expand capacity in the future. Over the next year the site for the new water plant will be determined and the procurement process for the design and construction of the new plant will begin after the phase 2 wastewater expansion is nearing completion in a couple years. The new water plant capital project will also require a significant bond issue and many of the available water capital project resources are being directed to this major plant project in order to limit the eventual size of the borrowing.

BUDGET ADJUSTMENTS AND FINANCIAL CLOSING PROCESS FOR FY'16

There was only one legal budget adjustment processed during the fiscal year. Due to the higher than expected level of development activity, there was one budget adjustment approved in the final quarter of the fiscal year for the Building division. The Building Division only has two full time inspectors and contracts for electrical and plumbing inspections as needed based on the level of development activity. This budget adjustment increased the contractual services expenditure budget in the Building division by $25,000 to accommodate the higher level of inspections needing to be performed under contract this year.

The end of fiscal year financial closing process is a time intensive process that ensures the financial reports as of June 30th are an accurate financial snapshot in time. This process takes close to 3 months to finalize, and requires a number of expense and revenue accruals. Any goods or services that have been received before June 30th but not yet paid for, any employee hours worked before June 30th but not yet been paid via paychecks, and many types of revenue sources due to the City as of June 30th but not yet been paid have to be recorded in our financial records both for budgetary reporting and annual audit reporting.

For governmental funds anything that is due to the City on June 30th and received by the end of August can be recorded as budgetary revenue for the year, while accounting for Enterprise Funds is similar to private sector accounting and private sector financial accrual methods. This is the main reason the unaudited financial reports are typically not complete until late September or early October each year, followed by the annual financial audit before the final report is released in December.

This report, and all other monthly and quarterly financial summaries issued throughout the year are presented on a budgetary reporting basis. The CAFR (Comprehensive Annual Financial Report) audit report issued in December shows results both on a budgetary basis and also on a basis of accounting as required by Governmental Accounting Standards for the annual audit report. This year-end budgetary report is being released at the end of November since the bulk of the financial audit was complete as of mid-November.

The City's annual financial audit will be fully completed during November and December, and the Comprehensive Annual Financial Report (CAFR) will be issued in December. The due date for the City's full audit report is December 31st each year and the report will once again be submitted to the GFOA's financial reporting award program. The City of Grants Pass has won the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for 34 consecutive fiscal years, the latest award being given for the 2014-2015 CAFR. The Certificate of Achievement is a prestigious award recognizing conformance with the highest standards for preparation of state and local government financial reports.

We hope this discussion and analysis provided some insight into the City financial activities. Should you have additional comments or questions please feel free to contact the Finance Department.

Jay Meredith, CPA
Finance Director
phone: 541-450-6021

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.GrantsPassOregon.gov

CITY OF GRANTS PASS

MONTHLY FINANCIAL REPORT

June 30, 2016

unaudited Budget to Actuals

	ANNUAL BUDGET	June BUDGET	June ACTUAL***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL***	% OF YEAR-TO-DATE BUDGET
General Fund:							
Revenues							
Beginning Balance	$ 10,899,226				$ 10,899,226	$ 12,620,673	
Property Tax	$ 16,494,350	$ 1,374,529.17	$ 701,428	51%	$ 16,494,350	$ 16,849,480	102%
Franchise & Other Taxes	$ 3,350,944	$ 279,245	$ 697,203	250%	$ 3,350,944	$ 3,439,322	103%
Licenses & Permits	$ 290,960	$ 24,247	$ 42,295	174%	$ 290,960	$ 638,032	219%
Inter-Governmental & Grants	$ 1,660,303	$ 138,359	$ 382,984	277%	$ 1,660,303	$ 1,563,493	94%
Fees & Charges for Service	$ 1,723,514	$ 143,626	$ 179,296	125%	$ 1,723,514	$ 2,088,541	121%
Interest Income (misc)	$ 72,750	$ 6,063	$ 20,000	330%	$ 72,750	$ 112,464	155%
Other Revenue	$ 174,225	$ 14,518.75	$ 126,405	871%	$ 174,225	$ 173,204	99%
Transfers	$ 1,041,900	$ 86,825	$ -	0%	$ 1,041,900	$ 1,041,929	100%
TOTAL RESOURCES	**$ 35,708,172**	**$ 2,067,412**	**$ 2,149,611**	**104%**	**$ 35,708,172**	**$ 38,527,138**	**108%**
Expenditures							
Council and General Operations	$ 1,684,568	$ 140,381	$ 260,349	185%	$ 1,684,568	$ 1,564,673	93%
Public Safety	$ 19,139,953	$ 1,594,996	$ 2,123,468	133%	$ 19,139,953	$ 17,619,029	92%
Parks & Recreation	$ 2,101,657	$ 175,138	$ 222,652	127%	$ 2,101,657	$ 1,818,375	87%
Community Development	$ 1,359,473	$ 113,289	$ 22,795	20%	$ 1,359,473	$ 1,176,124	87%
Economic Dev/Tourism/Downtown Dev.	$ 985,518	$ 82,127	$ 96,034	117%	$ 985,518	$ 917,058	93%
Transfers out	$ 2,185,500	$ 182,125	$ 307,558	169%	$ 2,185,500	$ 2,092,544	96%
Contingency & Ending Balance (Budgetary)	$ 7,884,388				$ 7,884,388	$ 12,399,648	
Ending Balance Building (Budgetary Basis)	$ 367,115				$ 367,115	$ 939,687	
TOTAL REQUIREMENTS	**$ 35,708,172**	**$ 2,288,056**	**$ 3,032,856**	**133%**	**$ 35,708,172**	**$ 38,527,138**	

Fund Balance End of Period GAAP Basis (Includes Interfund Loans Out $1,460,000) $ 14,799,335

Transient Room Tax:							
Beginning Balance	$ -				$ -	$ -	
Revenues	$ 1,254,500	$ 104,542	$ 26,215	25%	$ 1,254,500	$ 1,421,458	113%
Expenditures	$ 10,900	$ 908	$ 625	69%	$ 10,900.00	$ 10,900	100%
Transfers out	$ 1,193,600	$ 99,467	$ -	0%	$ 1,193,600	$ 1,193,600	100%
Ending Balance/Contingency (Budgetary)	$ 50,000				$ 50,000	$ 216,958	Budgetary Balance**

CITY OF GRANTS PASS

MONTHLY FINANCIAL REPORT

June 30, 2016

unaudited Budget to Actuals

	ANNUAL BUDGET	June BUDGET	June ACTUAL***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL***	% OF YEAR-TO-DATE BUDGET
Street Utility:							
Beginning Balance	$ 662,426				$ 662,426	$ 1,360,714	
Revenues	$ 3,048,500	$ 254,042	$ 436,488	172%	$ 3,048,500	$ 3,109,756	102%
Transfers in	$ 385,500	$ 32,125	$ 307,558	957%	$ 385,500	$ 307,558	80%
Expenditures	$ 2,337,793	$ 194,816	$ 253,060	130%	$ 2,337,793	$ 2,136,612	91%
Transfers out	$ 1,310,000	$ 109,167	$ 8,489	8%	$ 1,310,000	$ 1,308,215	100%
Ending Balance/Contingency (Budgetary)	$ 448,633				$ 448,633	$ 1,333,201	Budgetary Balance**
CD Block Grant / HUD:							
Beginning Balance	$ 1,137,317				$ 1,137,317	$ 1,142,715	
Revenues	$ 373,415	$ 31,118	$ 2,799	9%	$ 373,415	$ 33,409	9%
Expenditures	$ 660,000	$ 55,000	$ 9,158	17%	$ 660,000	$ 17,587	3%
Transfers out	$ 211,000	$ 17,583	$ -	0%	$ 211,000	$ 200,497	95%
Ending Balance/Contingency (Budgetary)	$ 639,732				$ 639,732	$ 958,040	Budgetary Balance**
Debt Service, Gen Obligation and Bancroft:							
Beginning Balance	$ 152,880				$ 152,880	$ 171,245	
Revenues	$ 1,758,200	$ 146,517	$ 23,515	16%	$ 1,758,200	$ 1,187,735	68%
Expenditures	$ 1,269,600	$ 105,800	$ 77,588	73%	$ 1,269,600	$ 1,192,432	94%
Transfers out	$ 500,000	$ 41,667	$ -	0%	$ 500,000	$ -	0%
Ending Balance/Contingency (Budgetary)	$ 141,480				$ 141,480	$ 166,548	Budgetary Balance**
Transportation Capital Projects:							
Beginning Balance	$ 6,409,451				$ 6,409,451	$ 5,545,798	
Revenues	$ 3,956,750	$ 329,729	$ 515,591	156%	$ 3,956,750	$ 912,892	23%
Transfers in	$ 2,109,000	$ 175,750	$ 8,489	5%	$ 2,109,000	$ 2,096,712	99%
Expenditures	$ 12,385,201	$ 1,032,100	$ 590,212	57%	$ 12,385,201	$ 3,942,622	32%
Transfers out	$ 90,000	$ 7,500	$ -	0%	$ 90,000	$ 90,000	100%
Ending Balance/Contingency (Budgetary)	$ -				$ -	$ 4,522,780	Budgetary Balance**

CITY OF GRANTS PASS

MONTHLY FINANCIAL REPORT

June 30, 2016

unaudited Budget to Actuals

	ANNUAL BUDGET	June BUDGET	June ACTUAL***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL***	% OF YEAR-TO-DATE BUDGET
Solid Waste and Capital Projects:							
Beginning Balance	$ 1,513,671				$ 1,513,671	$ 1,528,777	
Revenues	$ 645,240	$ 53,770	$ 156,277	291%	$ 645,240	$ 603,497	94%
Transfers in	$ 5,000	$ 417	$ -	0%	$ 5,000	$ 5,000	100%
Expenditures	$ 1,916,858	$ 159,738	$ 50,349	32%	$ 1,916,858	$ 530,615	28%
Transfers out	$ 29,000	$ 2,417	$ -	0%	$ 29,000	$ 29,000	100%
Ending Balance/Contingency (Budgetary)	$ 218,053				$ 218,053	$ 1,577,659	Budgetary Balance**
Storm Drain and Capital Projects:							
Beginning Balance	$ 261,810				$ 261,810	$ 311,393	
Revenues	$ 25,500	$ 2,125	$ 14,281	672%	$ 25,500	$ 128,758	505%
Transfers in	$ 120,000	$ 10,000	$ -	0%	$ 120,000	$ 116,404	97%
Expenditures	$ 407,310	$ 33,943	$ 7	0%	$ 407,310	$ 201,485	49%
Ending Balance/Contingency (Budgetary)	$ -				$ -	$ 355,070	Budgetary Balance**
Lands and Buildings Capital Projects:							
Beginning Balance	$ 3,537,696				$ 3,537,696	$ 4,155,599	
Revenues	$ 5,011,036	$ 417,586	$ 81,975	20%	$ 5,011,036	$ 236,772	5%
Transfers in	$ 2,492,700	$ 207,725	$ 46,000	22%	$ 2,492,700	$ 1,427,253	57%
Expenditures	$ 11,041,432	$ 920,119	$ 142,030	15%	$ 11,041,432	$ 1,147,003	10%
Ending Balance/Contingency (Budgetary)	$ -				$ -	$ 4,672,621	Budgetary Balance**
Wastewater Fund:							
Beginning Balance	$ 1,738,431				$ 1,738,431	$ 2,639,000	
Revenues	$ 6,093,000	$ 507,750	$ 592,513	117%	$ 6,093,000	$ 6,326,146	104%
Expenditures	$ 4,857,085	$ 404,757	$ 422,225	104%	$ 4,857,085	$ 4,473,019	92%
Transfers out	$ 1,719,000	$ 143,250	$ -	0%	$ 1,719,000	$ 1,719,000	100%
Ending Balance/Contingency (Budgetary)	$ 1,255,346				$ 1,255,346	$ 2,773,127	Budgetary Balance**
Wastewater Capital Projects:							
Beginning Balance	$ 4,024,896				$ 4,024,896	$ 5,578,009	
Revenues	$ 200,000	$ 16,667	$ 54,071	324%	$ 200,000	$ 925,370	463%
Transfers in	$ 1,874,000	$ 156,167	$ -	0%	$ 1,874,000	$ 1,874,000	100%
Expenditures	$ 6,098,896	$ 508,241	$ 322,976	64%	$ 6,098,896	$ 1,655,490	27%
Ending Balance/Contingency (Budgetary)	$ -				$ -	$ 6,721,889	Budgetary Balance**

CITY OF GRANTS PASS

MONTHLY FINANCIAL REPORT

June 30, 2016

unaudited Budget to Actuals

	ANNUAL BUDGET	June BUDGET	June ACTUAL***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL***	% OF YEAR-TO-DATE BUDGET
Water Fund:							
Beginning Balance	$ 2,136,390				$ 2,136,390	$ 3,426,315	
Revenues	$ 6,734,650	$ 561,221	$ 552,326	98%	$ 6,734,650	$ 6,280,945	93%
Expenditures	$ 4,307,537	$ 358,961	$ 412,444	115%	$ 4,307,537	$ 3,907,482	91%
Transfers out	$ 3,413,000	$ 284,417	$ -	0%	$ 3,413,000	$ 3,413,000	100%
Ending Balance/Contingency (Budgetary)	$ 1,150,503				$ 1,150,503	$ 2,386,778	Budgetary Balance**
Water Capital Projects:							
Beginning Balance	$ 3,473,468				$ 3,473,468	$ 4,587,394	
Revenues	$ 167,000	$ 13,917	$ 61,794	444%	$ 167,000	$ 723,802	433%
Transfers in	$ 3,413,000	$ 284,417	$ -	0%	$ 3,413,000	$ 3,413,000	100%
Expenditures	$ 7,053,468	$ 587,789	$ 133,798	23%	$ 7,053,468	$ 1,328,206	19%
Ending Balance/Contingency (Budgetary)	$ -				$ -	$ 7,395,990	Budgetary Balance**
Vehicle Maintenance							
Beginning Balance	$ 368,691				$ 368,691	$ 531,926	
Revenues	$ 732,022	$ 61,002	$ 63,236	104%	$ 732,022	$ 754,909	103%
Loan	$ 600,000	$ 50,000	$ -	0%	$ 600,000	$ -	0%
Expenditures	$ 1,011,073	$ 84,256	$ 109,858	130%	$ 1,011,073	$ 873,663	86%
Transfers out	$ 600,000	$ 50,000	$ -	0%	$ 600,000	$ -	0%
Ending Balance/Contingency (Budgetary)	$ (510,360)				$ (510,360)	$ 413,172	Budgetary Balance**
Vehicle & Equipment Replacement							
Beginning Balance	$ 3,248,463				$ 3,248,463	$ 3,783,170	
Revenues	$ 591,820	$ 49,318	$ 51,986	105%	$ 591,820	$ 596,890	101%
Transfers in	$ 1,874,000	$ 156,167	$ -	0%	$ 1,874,000	$ 1,874,000	100%
Expenditures	$ 1,454,200	$ 121,183	$ 30,706	25%	$ 1,454,200	$ 622,987	43%
Ending Balance/Contingency (Budgetary)	$ 2,386,083				$ 2,386,083	$ 3,757,073	Budgetary Balance**
Information Technology:							
Beginning Balance	$ 132,564				$ 132,564	$ 201,152	
Revenues	$ 718,028	$ 59,836	$ 111,805	187%	$ 718,028	$ 769,471	107%
Expenditures	$ 828,835	$ 69,070	$ 81,888	119%	$ 828,835	$ 772,026	93%
Ending Balance/Contingency (Budgetary)	$ 21,757				$ 21,757	$ 198,597	Budgetary Balance**

CITY OF GRANTS PASS

MONTHLY FINANCIAL REPORT

June 30, 2016

unaudited Budget to Actuals

	ANNUAL BUDGET	June BUDGET	June ACTUAL***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL***	% OF YEAR-TO-DATE BUDGET
Property Management:							
Beginning Balance	$ 248,164				$ 248,164	$ 354,755	
Revenues	$ 704,080	$ 58,673	$ 64,505	110%	$ 704,080	$ 711,103	101%
Expenditures	$ 729,670	$ 60,806	$ 85,789	141%	$ 729,670	$ 611,845	84%
Transfers out	$ 40,000	$ 3,333	$ -	0%	$ 40,000	$ 40,000	100%
Ending Balance/Contingency (Budgetary)	$ 182,574				$ 182,574	$ 414,013	Budgetary Balance**
Engineering:							
Beginning Balance	$ 286,558				$ 286,558	$ 539,389	
Revenues	$ 838,750	$ 69,896	$ 156,423	224%	$ 838,750	$ 1,259,277	150%
Expenditures	$ 944,039	$ 78,670	$ 57,156	73%	$ 944,039	$ 857,117	91%
Ending Balance/Contingency (Budgetary)	$ 181,269				$ 181,269	$ 941,549	Budgetary Balance**
Community Dev. Management:							
Beginning Balance	$ 141,325				$ 141,325	$ 270,158	
Revenues	$ 1,024,124	$ 85,344	$ (165,906)	-194%	$ 1,024,124	$ 800,686	78%
Expenditures	$ 1,041,786	$ 86,816	$ 105,500	122%	$ 1,041,786	$ 951,561	91%
Ending Balance/Contingency (Budgetary)	$ 123,663				$ 123,663	$ 119,283	Budgetary Balance**
Insurance Funds & PERS Reserve Funds:							
Beginning Balance	$ 4,191,418				$ 4,191,418	$ 3,897,230	
Revenues	$ 1,088,955	$ 90,746	$ (103,298)	-114%	$ 1,088,955	$ 1,107,214	102%
Expenditures	$ 1,121,379	$ 93,448	$ 68,232	73%	$ 1,121,379	$ 904,521	81%
Ending Balance/Contingency (Budgetary)	$ 4,158,994				$ 4,158,994	$ 4,099,923	Budgetary Balance**
Administrative Services Fund:							
Beginning Balance	$ 770,508				$ 770,508	$ 1,395,712	
Revenues	$ 3,535,417	$ 294,618	$ (62,569)	-21%	$ 3,535,417	$ 3,180,982	90%
Expenditures	$ 3,638,466	$ 303,206	$ 439,245	145%	$ 3,638,466	$ 3,297,416	91%
Transfers out	$ 150,000	$ 12,500	$ -	0%	$ 150,000	$ 150,000	100%
Ending Balance/Contingency (Budgetary)	$ 517,459				$ 517,459	$ 1,129,278	Budgetary Balance**

CITY OF GRANTS PASS

MONTHLY FINANCIAL REPORT

June 30, 2016

unaudited Budget to Actuals

	ANNUAL BUDGET	June BUDGET	June ACTUAL***	% OF MONTH BUDGET	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL***	% OF YEAR-TO-DATE BUDGET
Jos. County/City of GP Solid Waste Agency:							
Beginning Balance	$ 2,049,312				$ 2,049,312	$ 2,132,854	
Revenues	$ 293,000	$ 24,417	$ 12,738	52%	$ 293,000	$ 297,790	102%
Expenditures	$ 458,700	$ 38,225	$ 80,166	210%	$ 458,700	$ 228,811	50%
Ending Balance/Contingency (Budgetary)	$ 1,883,612				$ 1,883,612	$ 2,201,833	Budgetary Balance**

* Budget revenues exclude beginning balances. Budget expenditures exclude contingencies and ending balances.

** Budgetary Balance refers to total fund balance excluding capital assets, long-term debt, and interfund loans.

*** Actual columns represents the expenditures and revenues received in the month for the current fiscal year. Depending on the program these results may run approximately 1/2 month behind given the fiscal year-end accruals that will be recorded at the end of each fiscal year. For the months of August-May month-to-date results are fairly representative of a typical month (barring seasonality issues and a handful of revenue items recieved in August). At fiscal year-end, any revenues due at June 30th recieved by August 31st in Governmental Funds will be recognized as revenue in the prior fiscal year. In this same manner, all expenditures due at June 30th (which are generally paid by July 31st) are also recorded to the prior fiscal year. Thus the July and August report may not reflect a typical month and the June report will have higher than average revenues and expenditures.

Investments:

		Average Yield	
Oregon State LGIP	$ 41,302,204	0.88%	
Bank Savings & Money Market	$ 211,713	0.10%	
Federal Government Bonds	$ 9,002,836	1.21%	
Bank Time Deposits	$ 7,259,145	1.17%	
TOTAL	**$ 57,775,898**	**0.96%**	**Overall Average**

Debt Outstanding:

Public Safety General Obl. Bonds	$ 2,875,000
City Wastewater Utility and RSSSD - 2009 Refunding Bonds	$ 2,910,000
City Water General Obl. Bonds	$ 3,490,000
Total Non-Bonded Debt	$ -
TOTAL	**$ 9,275,000**
Bonded Debt % of Legal Limit (est.)	2.81%

GRANTS PASS

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City of Grants Pass
YEAR TO DATE

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REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
110 GENERAL FUND						
02 GENERAL OPERATIONS						
31 TAXES	-3,350,944	0	-3,350,944	-3,439,320.78	88,376.78	102.6%
32 LICENSES AND PERMITS	-6,940	0	-6,940	-10,060.00	3,120.00	145.0%
33 INTERGOVERNMENTAL RE	-925,919	0	-925,919	-903,501.29	-22,417.71	97.6%
34 CHARGES FOR SERVICES	-1,346,044	0	-1,346,044	-1,377,759.70	31,715.70	102.4%
36 INTEREST	-70,500	0	-70,500	-105,846.32	35,346.32	150.1%
49 OTHER REVENUE	-5,000	0	-5,000	-10,294.25	5,294.25	205.9%
TOTAL GENERAL OPERATIONS	-5,705,347	0	-5,705,347	-5,846,782.34	141,435.34	102.5%
14 PS-FIRE RESCUE DIVISION						
31 TAXES	-5,215,904	0	-5,215,904	-5,240,676.99	24,772.99	100.5%
32 LICENSES AND PERMITS	0	0	0	-2,690.00	2,690.00	100.0%
33 INTERGOVERNMENTAL RE	-86,404	0	-86,404	-16,104.95	-70,299.05	18.6%
34 CHARGES FOR SERVICES	-300	0	-300	-1,870.00	1,570.00	623.3%
49 OTHER REVENUE	-150	0	-150	-4,735.88	4,585.88	3157.3%
TOTAL PS-FIRE RESCUE DIVISION	-5,302,758	0	-5,302,758	-5,266,077.82	-36,680.18	99.3%
15 PS-POLICE DIVISION						
31 TAXES	-8,508,452	0	-8,508,452	-8,768,792.15	260,340.15	103.1%
33 INTERGOVERNMENTAL RE	-94,500	0	-94,500	-110,594.13	16,094.13	117.0%
34 CHARGES FOR SERVICES	-40,150	0	-40,150	-131,102.37	90,952.37	326.5%
35 FINES & FORFEITURES	-131,000	0	-131,000	-190,706.15	59,706.15	145.6%
49 OTHER REVENUE	-143,800	0	-143,800	-118,539.27	-25,260.73	82.4%
50 TRANSFERS	-214,700	0	-214,700	-214,671.11	-28.89	100.0%
TOTAL PS-POLICE DIVISION	-9,132,602	0	-9,132,602	-9,534,405.18	401,803.18	104.4%
16 PS-SUPPORT DIVISION						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
31 TAXES	-2,725,494	0	-2,725,494	-2,794,584.33	69,090.33	102.5%
33 INTERGOVERNMENTAL RE	-549,880	0	-549,880	-529,692.18	-20,187.82	96.3%
TOTAL PS-SUPPORT DIVISION	-3,275,374	0	-3,275,374	-3,324,276.51	48,902.51	101.5%
18 CRISIS SUPPORT						
31 TAXES	-44,500	0	-44,500	-45,427.63	927.63	102.1%
TOTAL CRISIS SUPPORT	-44,500	0	-44,500	-45,427.63	927.63	102.1%
21 BUILDING AND SAFETY						
32 LICENSES AND PERMITS	-261,360	0	-261,360	-607,148.25	345,788.25	232.3%
34 CHARGES FOR SERVICES	-127,980	0	-127,980	-213,951.50	85,971.50	167.2%
36 INTEREST	-2,250	0	-2,250	-6,617.74	4,367.74	294.1%
TOTAL BUILDING AND SAFETY	-391,590	0	-391,590	-827,717.49	436,127.49	211.4%
22 PLANNING						
32 LICENSES AND PERMITS	-9,500	0	-9,500	-5,754.00	-3,746.00	60.6%
34 CHARGES FOR SERVICES	-68,040	0	-68,040	-159,799.31	91,759.31	234.9%
49 OTHER REVENUE	-300	0	-300	-935.00	635.00	311.7%
TOTAL PLANNING	-77,840	0	-77,840	-166,488.31	88,648.31	213.9%
35 ECONOMIC DEVELOPMENT						
50 TRANSFERS	-144,200	0	-144,200	-144,253.33	53.33	100.0%
TOTAL ECONOMIC DEVELOPMENT	-144,200	0	-144,200	-144,253.33	53.33	100.0%
36 TOURISM PROMOTION SERVICE						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 CHARGES FOR SERVICES	0	0	0	600.00	-600.00	100.0%
50 TRANSFERS	-358,100	0	-358,100	-358,080.00	-20.00	100.0%
TOTAL TOURISM PROMOTION SERVICE	-358,100	0	-358,100	-357,480.00	-620.00	99.8%
37 DOWNTOWN DEVELOPMENT						
32 LICENSES AND PERMITS	-13,160	0	-13,160	-12,380.00	-780.00	94.1%
35 FINES & FORFEITURES	-10,000	0	-10,000	-13,952.00	3,952.00	139.5%
49 OTHER REVENUE	-2,250	0	-2,250	-9,048.20	6,798.20	402.1%
50 TRANSFERS	-139,200	0	-139,200	-139,253.33	53.33	100.0%
TOTAL DOWNTOWN DEVELOPMENT	-164,610	0	-164,610	-174,633.53	10,023.53	106.1%
41 PARKS MAINTENANCE SERVICE						
33 INTERGOVERNMENTAL RE	-3,600	0	-3,600	-3,600.00	.00	100.0%
49 OTHER REVENUE	-22,125	0	-22,125	-29,281.05	7,156.05	132.3%
50 TRANSFERS	-185,700	0	-185,700	-185,671.11	-28.89	100.0%
TOTAL PARKS MAINTENANCE SERVICE	-211,425	0	-211,425	-218,552.16	7,127.16	103.4%
42 RECREATION SERVICES						
49 OTHER REVENUE	-600	0	-600	-371.00	-229.00	61.8%
TOTAL RECREATION SERVICES	-600	0	-600	-371.00	-229.00	61.8%
TOTAL GENERAL FUND	-24,808,946	0	-24,808,946	-25,906,465.30	1,097,519.30	104.4%
220 TRANSIENT ROOM TAX FUND						
32 TRANSIENT ROOM TAX						
31 TAXES	-1,254,500	0	-1,254,500	-1,419,997.53	165,497.53	113.2%

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
36 INTEREST	0	0	0	-1,460.39	1,460.39	100.0%
TOTAL TRANSIENT ROOM TAX	-1,254,500	0	-1,254,500	-1,421,457.92	166,957.92	113.3%
TOTAL TRANSIENT ROOM TAX FUND	-1,254,500	0	-1,254,500	-1,421,457.92	166,957.92	113.3%
230 STREET UTILITY						
19 STREET LIGHTS						
50 TRANSFERS	-385,500	0	-385,500	-307,557.90	-77,942.10	79.8%
TOTAL STREET LIGHTS	-385,500	0	-385,500	-307,557.90	-77,942.10	79.8%
31 STREET & DRAINAGE MAINT						
36 INTEREST	0	0	0	-2.05	2.05	100.0%
49 OTHER REVENUE	0	0	0	-581.14	581.14	100.0%
TOTAL STREET & DRAINAGE MAINT	0	0	0	-583.19	583.19	100.0%
38 GENERAL OPERATIONS-STREET						
32 LICENSES AND PERMITS	-10,000	0	-10,000	-11,581.20	1,581.20	115.8%
33 INTERGOVERNMENTAL RE	-2,095,600	0	-2,095,600	-2,155,478.02	59,878.02	102.9%
34 CHARGES FOR SERVICES	-935,400	0	-935,400	-932,513.19	-2,886.81	99.7%
36 INTEREST	-3,500	0	-3,500	-3,966.37	466.37	113.3%
49 OTHER REVENUE	-4,000	0	-4,000	-5,633.77	1,633.77	140.8%
TOTAL GENERAL OPERATIONS-STREET	-3,048,500	0	-3,048,500	-3,109,172.55	60,672.55	102.0%
TOTAL STREET UTILITY	-3,434,000	0	-3,434,000	-3,417,313.64	-16,686.36	99.5%
251 CDB GRANT HUD FUND						
26 CDB GRANT-HUD						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
33 INTERGOVERNMENTAL RE	-250,000	0	-250,000	.00	-250,000.00	.0%
36 INTEREST	-2,300	0	-2,300	-4,049.82	1,749.82	176.1%
49 OTHER REVENUE	-11,250	0	-11,250	-14,501.91	3,251.91	128.9%
TOTAL CDB GRANT-HUD	-263,550	0	-263,550	-18,551.73	-244,998.27	7.0%
TOTAL CDB GRANT HUD FUND	-263,550	0	-263,550	-18,551.73	-244,998.27	7.0%
252 CDBG GRANT-STATE FUND						
27 CDBG GRANT-STATE						
33 INTERGOVERNMENTAL RE	-50,000	0	-50,000	-2,299.00	-47,701.00	4.6%
36 INTEREST	-180	0	-180	-111.52	-68.48	62.0%
TOTAL CDBG GRANT-STATE	-50,180	0	-50,180	-2,410.52	-47,769.48	4.8%
TOTAL CDBG GRANT-STATE FUND	-50,180	0	-50,180	-2,410.52	-47,769.48	4.8%
262 HOUSING/URBAN DEVELOPMENT FUND						
28 INDUSTRIAL& DOWNTOWN LOAN						
33 INTERGOVERNMENTAL RE	-50,000	0	-50,000	.00	-50,000.00	.0%
36 INTEREST	-5,535	0	-5,535	-7,937.83	2,402.83	143.4%
49 OTHER REVENUE	-4,150	0	-4,150	-4,508.02	358.02	108.6%
TOTAL INDUSTRIAL& DOWNTOWN LOAN	-59,685	0	-59,685	-12,445.85	-47,239.15	20.9%
TOTAL HOUSING/URBAN DEVELOPMENT FUND	-59,685	0	-59,685	-12,445.85	-47,239.15	20.9%
410 DEBT SERVICE/GEN OBLIG BOND FU						
98 DEBT SERVICE/GEN OBLIG BD						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
31 TAXES	-1,096,700	0	-1,096,700	-1,110,208.47	13,508.47	101.2%
36 INTEREST	-1,500	0	-1,500	-4,034.63	2,534.63	269.0%
TOTAL DEBT SERVICE/GEN OBLIG BD	-1,098,200	0	-1,098,200	-1,114,243.10	16,043.10	101.5%
TOTAL DEBT SERVICE/GEN OBLIG BOND FU	-1,098,200	0	-1,098,200	-1,114,243.10	16,043.10	101.5%
490 DEBT SERVICE/BANCROFT BOND FUN						
95 DEBT SERVICE/BANCROFT						
36 INTEREST	0	0	0	-548.69	548.69	100.0%
37 SPECIAL ASSMT FINANC	-160,000	0	-160,000	-72,212.06	-87,787.94	45.1%
39 OTHER FINANCING SOUR	-500,000	0	-500,000	.00	-500,000.00	.0%
49 OTHER REVENUE	0	0	0	-731.25	731.25	100.0%
TOTAL DEBT SERVICE/BANCROFT	-660,000	0	-660,000	-73,492.00	-586,508.00	11.1%
TOTAL DEBT SERVICE/BANCROFT BOND FUN	-660,000	0	-660,000	-73,492.00	-586,508.00	11.1%
612 TRANSPORTATION CAPITAL PROJECT						
49 TRANSPORTATION PROJECTS						
33 INTERGOVERNMENTAL RE	-3,106,750	0	-3,106,750	-102,552.00	-3,004,198.00	3.3%
36 INTEREST	0	0	0	-45,178.60	45,178.60	100.0%
49 OTHER REVENUE	-300,000	0	-300,000	-104,253.35	-195,746.65	34.8%
50 TRANSFERS	-1,999,000	0	-1,999,000	-2,663,497.20	664,497.20	133.2%
TOTAL TRANSPORTATION PROJECTS	-5,405,750	0	-5,405,750	-2,915,481.15	-2,490,268.85	53.9%
TOTAL TRANSPORTATION CAPITAL PROJECT	-5,405,750	0	-5,405,750	-2,915,481.15	-2,490,268.85	53.9%
613 ALTERNATIVE TRANSPORTATION PRO						
49 TRANSPORTATION PROJECTS						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
36 INTEREST	0	0	0	-1,223.15	1,223.15	100.0%
50 TRANSFERS	-10,000	0	-10,000	-10,000.00	.00	100.0%
TOTAL TRANSPORTATION PROJECTS	-10,000	0	-10,000	-11,223.15	1,223.15	112.2%
TOTAL ALTERNATIVE TRANSPORTATION PRO	-10,000	0	-10,000	-11,223.15	1,223.15	112.2%
614 TRANSPORTATION CAPITAL PROJECT						
49 TRANSPORTATION PROJECTS						
34 CHARGES FOR SERVICES	-150,000	0	-150,000	-212,233.54	62,233.54	141.5%
36 INTEREST	0	0	0	-22,725.63	22,725.63	100.0%
50 TRANSFERS	200,000	0	200,000	200,000.00	.00	100.0%
TOTAL TRANSPORTATION PROJECTS	50,000	0	50,000	-34,959.17	84,959.17	-69.9%
TOTAL TRANSPORTATION CAPITAL PROJECT	50,000	0	50,000	-34,959.17	84,959.17	-69.9%
619 TRANSPORTATION CAPITAL PROJECT						
49 TRANSPORTATION PROJECTS						
36 INTEREST	0	0	0	1,418.71	-1,418.71	100.0%
49 OTHER REVENUE	-400,000	0	-400,000	-424,359.84	24,359.84	106.1%
50 TRANSFERS	-300,000	0	-300,000	375,000.00	-675,000.00	-125.0%
TOTAL TRANSPORTATION PROJECTS	-700,000	0	-700,000	-47,941.13	-652,058.87	6.8%
TOTAL TRANSPORTATION CAPITAL PROJECT	-700,000	0	-700,000	-47,941.13	-652,058.87	6.8%
630 SOLID WASTE OPERATIONS						
81 SOLID WASTE OPERATIONS						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
32 LICENSES AND PERMITS	-2,500	0	-2,500	.00	-2,500.00	.0%
33 INTERGOVERNMENTAL RE	-15,000	0	-15,000	-15,000.00	.00	100.0%
36 INTEREST	-650	0	-650	-1,226.81	576.81	188.7%
49 OTHER REVENUE	-27,200	0	-27,200	-26,625.66	-574.34	97.9%
50 TRANSFERS	-5,000	0	-5,000	-5,000.00	.00	100.0%
TOTAL SOLID WASTE OPERATIONS	-50,350	0	-50,350	-47,852.47	-2,497.53	95.0%
TOTAL SOLID WASTE OPERATIONS	-50,350	0	-50,350	-47,852.47	-2,497.53	95.0%
633 LANDFILL/POST CLOSURE OP						
83 LANDFILL/POST CLOSURE OP						
34 CHARGES FOR SERVICES	-155,890	0	-155,890	-138,007.40	-17,882.60	88.5%
TOTAL LANDFILL/POST CLOSURE OP	-155,890	0	-155,890	-138,007.40	-17,882.60	88.5%
TOTAL LANDFILL/POST CLOSURE OP	-155,890	0	-155,890	-138,007.40	-17,882.60	88.5%
635 SOLID WASTE/ENVIRON. FEES						
81 SOLID WASTE OPERATIONS						
34 CHARGES FOR SERVICES	-281,000	0	-281,000	-331,846.10	50,846.10	118.1%
TOTAL SOLID WASTE OPERATIONS	-281,000	0	-281,000	-331,846.10	50,846.10	118.1%
TOTAL SOLID WASTE/ENVIRON. FEES	-281,000	0	-281,000	-331,846.10	50,846.10	118.1%
638 SOLID WASTE CAPITAL PROJECTS F						
89 SOLID WASTE CONSTRUCTION						
36 INTEREST	-13,000	0	-13,000	-15,791.60	2,791.60	121.5%

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
49 OTHER REVENUE	-150,000	0	-150,000	-75,000.00	-75,000.00	50.0%
TOTAL SOLID WASTE CONSTRUCTION	-163,000	0	-163,000	-90,791.60	-72,208.40	55.7%
TOTAL SOLID WASTE CAPITAL PROJECTS F	-163,000	0	-163,000	-90,791.60	-72,208.40	55.7%
642 STORM WATER & OPEN SPACE FUND						
29 STORM DRAIN SDCs						
34 CHARGES FOR SERVICES	-25,000	0	-25,000	-123,674.38	98,674.38	494.7%
36 INTEREST	-500	0	-500	-2,643.27	2,143.27	528.7%
50 TRANSFERS	5,000	0	5,000	5,000.00	.00	100.0%
TOTAL STORM DRAIN SDCs	-20,500	0	-20,500	-121,317.65	100,817.65	591.8%
TOTAL STORM WATER & OPEN SPACE FUND	-20,500	0	-20,500	-121,317.65	100,817.65	591.8%
648 STORM DRAIN & OPEN SPACE CAPIT						
29 STORM DRAIN SDCs						
36 INTEREST	0	0	0	-2,189.49	2,189.49	100.0%
49 OTHER REVENUE	0	0	0	-250.20	250.20	100.0%
50 TRANSFERS	-125,000	0	-125,000	-121,403.87	-3,596.13	97.1%
TOTAL STORM DRAIN SDCs	-125,000	0	-125,000	-123,843.56	-1,156.44	99.1%
TOTAL STORM DRAIN & OPEN SPACE CAPIT	-125,000	0	-125,000	-123,843.56	-1,156.44	99.1%
691 GENERAL LANDS & BUILDINGS CAPI						
59 LANDS AND BLDGS PROJECTS						
33 INTERGOVERNMENTAL RE	-300,000	0	-300,000	-5,000.00	-295,000.00	1.7%

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 CHARGES FOR SERVICES	-17,000	0	-17,000	-31,000.00	14,000.00	182.4%
36 INTEREST	-43,693	0	-43,693	-35,939.57	-7,753.43	82.3%
39 OTHER FINANCING SOUR	-3,000,000	0	-3,000,000	.00	-3,000,000.00	.0%
49 OTHER REVENUE	-1,574,343	0	-1,574,343	-90,188.80	-1,484,154.20	5.7%
50 TRANSFERS	-2,517,179	0	-2,517,179	-1,451,761.00	-1,065,418.00	57.7%
TOTAL LANDS AND BLDGS PROJECTS	-7,452,215	0	-7,452,215	-1,613,889.37	-5,838,325.63	21.7%
TOTAL GENERAL LANDS & BUILDINGS CAPI	-7,452,215	0	-7,452,215	-1,613,889.37	-5,838,325.63	21.7%
692 LANDS & BLDGS PARK LAND SDC						
59 LANDS AND BLDGS PROJECTS						
34 CHARGES FOR SERVICES	-40,000	0	-40,000	-40,083.43	83.43	100.2%
36 INTEREST	0	0	0	-2,179.04	2,179.04	100.0%
50 TRANSFERS	1,200	0	1,200	1,200.00	.00	100.0%
TOTAL LANDS AND BLDGS PROJECTS	-38,800	0	-38,800	-41,062.47	2,262.47	105.8%
TOTAL LANDS & BLDGS PARK LAND SDC	-38,800	0	-38,800	-41,062.47	2,262.47	105.8%
693 LANDS & BLDG PARKS RM TAX						
59 LANDS AND BLDGS PROJECTS						
36 INTEREST	-1,000	0	-1,000	-502.31	-497.69	50.2%
50 TRANSFERS	23,279	0	23,279	23,307.89	-28.89	100.1%
TOTAL LANDS AND BLDGS PROJECTS	22,279	0	22,279	22,805.58	-526.58	102.4%
TOTAL LANDS & BLDG PARKS RM TAX	22,279	0	22,279	22,805.58	-526.58	102.4%
694 PARKS DEVELOPMENT SDC						
59 LANDS AND BLDGS PROJECTS						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 CHARGES FOR SERVICES	-35,000	0	-35,000	-31,223.62	-3,776.38	89.2%
36 INTEREST	0	0	0	-656.57	656.57	100.0%
TOTAL LANDS AND BLDGS PROJECTS	-35,000	0	-35,000	-31,880.19	-3,119.81	91.1%
TOTAL PARKS DEVELOPMENT SDC	-35,000	0	-35,000	-31,880.19	-3,119.81	91.1%
720 WASTEWATER						
71 WASTEWATER COLLECTION						
49 OTHER REVENUE	0	0	0	-20.00	20.00	100.0%
TOTAL WASTEWATER COLLECTION	0	0	0	-20.00	20.00	100.0%
72 WASTEWATER TREATMENT						
34 CHARGES FOR SERVICES	-11,900	0	-11,900	-11,544.93	-355.07	97.0%
49 OTHER REVENUE	0	0	0	-3,288.79	3,288.79	100.0%
TOTAL WASTEWATER TREATMENT	-11,900	0	-11,900	-14,833.72	2,933.72	124.7%
76 WASTEWATER-GEN PROGRAM OP						
34 CHARGES FOR SERVICES	-6,027,600	0	-6,027,600	-6,265,562.87	237,962.87	103.9%
36 INTEREST	-11,500	0	-11,500	-16,985.59	5,485.59	147.7%
37 SPECIAL ASSMT FINANC	0	0	0	-3,842.28	3,842.28	100.0%
49 OTHER REVENUE	-42,000	0	-42,000	-24,901.41	-17,098.59	59.3%
TOTAL WASTEWATER-GEN PROGRAM OP	-6,081,100	0	-6,081,100	-6,311,292.15	230,192.15	103.8%
TOTAL WASTEWATER	-6,093,000	0	-6,093,000	-6,326,145.87	233,145.87	103.8%
722 SEWER SDC						
79 WASTEWATER PROJECTS						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 CHARGES FOR SERVICES	-200,000	0	-200,000	-659,953.02	459,953.02	330.0%
36 INTEREST	0	0	0	-10,481.11	10,481.11	100.0%
50 TRANSFERS	200,000	0	200,000	200,000.00	.00	100.0%
TOTAL WASTEWATER PROJECTS	0	0	0	-470,434.13	470,434.13	100.0%
TOTAL SEWER SDC	0	0	0	-470,434.13	470,434.13	100.0%
725 SEWER ADVANCED FINANCING						
79 WASTEWATER PROJECTS						
36 INTEREST	0	0	0	-296.00	296.00	100.0%
TOTAL WASTEWATER PROJECTS	0	0	0	-296.00	296.00	100.0%
TOTAL SEWER ADVANCED FINANCING	0	0	0	-296.00	296.00	100.0%
728 WASTEWATER PROJECTS						
79 WASTEWATER PROJECTS						
33 INTERGOVERNMENTAL RE	0	0	0	-206,995.00	206,995.00	100.0%
34 CHARGES FOR SERVICES	0	0	0	1,125.80	-1,125.80	100.0%
36 INTEREST	0	0	0	-48,770.66	48,770.66	100.0%
50 TRANSFERS	-2,074,000	0	-2,074,000	-2,074,000.00	.00	100.0%
TOTAL WASTEWATER PROJECTS	-2,074,000	0	-2,074,000	-2,328,639.86	254,639.86	112.3%
TOTAL WASTEWATER PROJECTS	-2,074,000	0	-2,074,000	-2,328,639.86	254,639.86	112.3%
750 WATER OPERATIONS FUNDS						
61 WATER TREATMENT						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
49 OTHER REVENUE	0	0	0	-200.00	200.00	100.0%
TOTAL WATER TREATMENT	0	0	0	-200.00	200.00	100.0%
62 WATER DISTRIBUTION						
34 CHARGES FOR SERVICES	-103,000	0	-103,000	-118,401.29	15,401.29	115.0%
49 OTHER REVENUE	-24,000	0	-24,000	-34,009.13	10,009.13	141.7%
TOTAL WATER DISTRIBUTION	-127,000	0	-127,000	-152,410.42	25,410.42	120.0%
66 WATER-GENERAL PROGRAM OPS						
34 CHARGES FOR SERVICES	-6,582,750	0	-6,582,750	-6,102,702.62	-480,047.38	92.7%
36 INTEREST	-12,000	0	-12,000	-8,084.86	-3,915.14	67.4%
49 OTHER REVENUE	-12,900	0	-12,900	-17,546.84	4,646.84	136.0%
TOTAL WATER-GENERAL PROGRAM OPS	-6,607,650	0	-6,607,650	-6,128,334.32	-479,315.68	92.7%
TOTAL WATER OPERATIONS FUNDS	-6,734,650	0	-6,734,650	-6,280,944.74	-453,705.26	93.3%
752 WATER SDC FUND						
69 WATER PROJECTS						
34 CHARGES FOR SERVICES	-150,000	0	-150,000	-608,526.85	458,526.85	405.7%
36 INTEREST	-4,000	0	-4,000	-9,760.08	5,760.08	244.0%
50 TRANSFERS	200,000	0	200,000	200,000.00	.00	100.0%
TOTAL WATER PROJECTS	46,000	0	46,000	-418,286.93	464,286.93	-909.3%
TOTAL WATER SDC FUND	46,000	0	46,000	-418,286.93	464,286.93	-909.3%
755 WATER ADVANCED FINANCING FUND						
69 WATER PROJECTS						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
36 INTEREST	0	0	0	-1,578.68	1,578.68	100.0%
49 OTHER REVENUE	-3,000	0	-3,000	-51,118.85	48,118.85	1704.0%
50 TRANSFERS	3,000	0	3,000	3,000.00	.00	100.0%
TOTAL WATER PROJECTS	0	0	0	-49,697.53	49,697.53	100.0%
TOTAL WATER ADVANCED FINANCING FUND	0	0	0	-49,697.53	49,697.53	100.0%
758 WATER CAPITAL PROJECTS FUND						
69 WATER PROJECTS						
36 INTEREST	-10,000	0	-10,000	-52,817.34	42,817.34	528.2%
50 TRANSFERS	-3,616,000	0	-3,616,000	-3,616,000.00	.00	100.0%
TOTAL WATER PROJECTS	-3,626,000	0	-3,626,000	-3,668,817.34	42,817.34	101.2%
TOTAL WATER CAPITAL PROJECTS FUND	-3,626,000	0	-3,626,000	-3,668,817.34	42,817.34	101.2%
811 GARAGE OPERATIONS FUND						
54 GARAGE OPERATIONS						
34 CHARGES FOR SERVICES	-715,522	0	-715,522	-715,521.00	-1.00	100.0%
36 INTEREST	-1,500	0	-1,500	-3,469.29	1,969.29	231.3%
39 OTHER FINANCING SOUR	-600,000	0	-600,000	.00	-600,000.00	.0%
49 OTHER REVENUE	-15,000	0	-15,000	-35,919.15	20,919.15	239.5%
TOTAL GARAGE OPERATIONS	-1,332,022	0	-1,332,022	-754,909.44	-577,112.56	56.7%
TOTAL GARAGE OPERATIONS FUND	-1,332,022	0	-1,332,022	-754,909.44	-577,112.56	56.7%
812 EQUIPMENT REPLACEMENT FUND						
55 EQUIPMENT REPLACEMENT						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 CHARGES FOR SERVICES	-561,820	0	-561,820	-566,328.00	4,508.00	100.8%
36 INTEREST	-20,000	0	-20,000	-28,994.58	8,994.58	145.0%
49 OTHER REVENUE	-10,000	0	-10,000	-1,567.20	-8,432.80	15.7%
TOTAL EQUIPMENT REPLACEMENT	-591,820	0	-591,820	-596,889.78	5,069.78	100.9%
TOTAL EQUIPMENT REPLACEMENT FUND	-591,820	0	-591,820	-596,889.78	5,069.78	100.9%
813 INFORMATION TECHNOLOGY FUND						
56 INFORMATION TECHNOLOGY						
34 CHARGES FOR SERVICES	-716,128	0	-716,128	-768,083.78	51,955.78	107.3%
36 INTEREST	-1,900	0	-1,900	-1,386.72	-513.28	73.0%
TOTAL INFORMATION TECHNOLOGY	-718,028	0	-718,028	-769,470.50	51,442.50	107.2%
TOTAL INFORMATION TECHNOLOGY FUND	-718,028	0	-718,028	-769,470.50	51,442.50	107.2%
831 PROPERTY SERVICES FUND						
51 PROPERTY MANAGEMENT						
34 CHARGES FOR SERVICES	-647,248	0	-647,248	-648,492.00	1,244.00	100.2%
36 INTEREST	0	0	0	-3,138.65	3,138.65	100.0%
49 OTHER REVENUE	-56,832	0	-56,832	-59,472.28	2,640.28	104.6%
TOTAL PROPERTY MANAGEMENT	-704,080	0	-704,080	-711,102.93	7,022.93	101.0%
TOTAL PROPERTY SERVICES FUND	-704,080	0	-704,080	-711,102.93	7,022.93	101.0%
832 ENGINEERING FUND						
23 ENGINEERING						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 CHARGES FOR SERVICES	-837,250	0	-837,250	-1,253,488.75	416,238.75	149.7%
36 INTEREST	-1,500	0	-1,500	-4,768.58	3,268.58	317.9%
49 OTHER REVENUE	0	0	0	-1,020.00	1,020.00	100.0%
TOTAL ENGINEERING	-838,750	0	-838,750	-1,259,277.33	420,527.33	150.1%
TOTAL ENGINEERING FUND	-838,750	0	-838,750	-1,259,277.33	420,527.33	150.1%
833 PARKS & COMMUNITY DEVELOPMENT						
24 PARKS & CD MGMT SERVICES						
34 CHARGES FOR SERVICES	-1,022,024	0	-1,022,024	-793,632.18	-228,391.82	77.7%
36 INTEREST	-2,100	0	-2,100	-2,580.54	480.54	122.9%
49 OTHER REVENUE	0	0	0	-4,472.81	4,472.81	100.0%
TOTAL PARKS & CD MGMT SERVICES	-1,024,124	0	-1,024,124	-800,685.53	-223,438.47	78.2%
TOTAL PARKS & COMMUNITY DEVELOPMENT	-1,024,124	0	-1,024,124	-800,685.53	-223,438.47	78.2%
861 WORKERS COMP INSURANCE						
11 WORKERS COMP INSURANCE						
34 CHARGES FOR SERVICES	-302,000	0	-302,000	-271,129.72	-30,870.28	89.8%
36 INTEREST	-6,200	0	-6,200	-3,186.78	-3,013.22	51.4%
49 OTHER REVENUE	0	0	0	-17,320.56	17,320.56	100.0%
TOTAL WORKERS COMP INSURANCE	-308,200	0	-308,200	-291,637.06	-16,562.94	94.6%
TOTAL WORKERS COMP INSURANCE	-308,200	0	-308,200	-291,637.06	-16,562.94	94.6%
862 GENERAL INSURANCE FUND						
12 GENERAL INSURANCE						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 CHARGES FOR SERVICES	-389,834	0	-389,834	-389,834.00	.00	100.0%
36 INTEREST	-2,000	0	-2,000	-2,495.44	495.44	124.8%
49 OTHER REVENUE	0	0	0	-6,255.57	6,255.57	100.0%
TOTAL GENERAL INSURANCE	-391,834	0	-391,834	-398,585.01	6,751.01	101.7%
TOTAL GENERAL INSURANCE FUND	-391,834	0	-391,834	-398,585.01	6,751.01	101.7%
863 HEALTH INSURANCE FUND						
13 BENEFITS ADMINISTRATION						
34 CHARGES FOR SERVICES	-373,921	0	-373,921	-392,211.68	18,290.68	104.9%
36 INTEREST	-15,000	0	-15,000	-24,742.19	9,742.19	164.9%
49 OTHER REVENUE	0	0	0	-38.21	38.21	100.0%
TOTAL BENEFITS ADMINISTRATION	-388,921	0	-388,921	-416,992.08	28,071.08	107.2%
TOTAL HEALTH INSURANCE FUND	-388,921	0	-388,921	-416,992.08	28,071.08	107.2%
890 ADMINISTRATIVE SERVICES FUND						
04 HUMAN RESOURCES						
49 OTHER REVENUE	-3,000	0	-3,000	-3,738.40	738.40	124.6%
TOTAL HUMAN RESOURCES	-3,000	0	-3,000	-3,738.40	738.40	124.6%
05 MANAGEMENT SERVICES						
49 OTHER REVENUE	0	0	0	-67.25	67.25	100.0%
TOTAL MANAGEMENT SERVICES	0	0	0	-67.25	67.25	100.0%
07 FINANCE						

REVENUES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
33 INTERGOVERNMENTAL RE	0	0	0	-1,166.67	1,166.67	100.0%
34 CHARGES FOR SERVICES	-697,951	0	-697,951	-710,323.12	12,372.12	101.8%
49 OTHER REVENUE	0	0	0	113.56	-113.56	100.0%
TOTAL FINANCE	-697,951	0	-697,951	-711,376.23	13,425.23	101.9%
08 GENERAL PROGRAM OPERATION						
34 CHARGES FOR SERVICES	-2,826,466	0	-2,826,466	-2,453,775.64	-372,690.36	86.8%
36 INTEREST	-8,000	0	-8,000	-12,023.98	4,023.98	150.3%
49 OTHER REVENUE	0	0	0	-.01	.01	100.0%
TOTAL GENERAL PROGRAM OPERATION	-2,834,466	0	-2,834,466	-2,465,799.63	-368,666.37	87.0%
TOTAL ADMINISTRATIVE SERVICES FUND	-3,535,417	0	-3,535,417	-3,180,981.51	-354,435.49	90.0%
910 AGENCY FUND						
96 TRUST						
36 INTEREST	-22,000	0	-22,000	-17,465.77	-4,534.23	79.4%
TOTAL TRUST	-22,000	0	-22,000	-17,465.77	-4,534.23	79.4%
TOTAL AGENCY FUND	-22,000	0	-22,000	-17,465.77	-4,534.23	79.4%
970 JO CO-CITY GP SOLID AGNCY						
97 JO CO-CITY GP SOLID AGNCY						
33 INTERGOVERNMENTAL RE	-281,000	0	-281,000	-281,000.00	.00	100.0%
36 INTEREST	-12,000	0	-12,000	-16,789.53	4,789.53	139.9%
TOTAL JO CO-CITY GP SOLID AGNCY	-293,000	0	-293,000	-297,789.53	4,789.53	101.6%
TOTAL JO CO-CITY GP SOLID AGNCY	-293,000	0	-293,000	-297,789.53	4,789.53	101.6%
GRAND TOTAL	-74,624,133	0	-74,624,133	-66,532,718.76	-8,091,414.24	89.2%

** END OF REPORT - Generated by Mindy Ellerman **

EXPENDITURES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
110 GENERAL FUND							
01 MAYOR AND COUNCIL							
62 OPERATING SUPPLIES	25,400	0	25,400	14,157.68	.00	11,242.32	55.7%
63 CONTRACTUAL SERVICES	193,000	0	193,000	135,343.59	.00	57,656.41	70.1%
64 CHARGES FOR SERVICES	45,928	0	45,928	45,924.00	.00	4.00	100.0%
67 INDIRECT CHARGES	27,000	0	27,000	19,542.53	.00	7,457.47	72.4%
TOTAL MAYOR AND COUNCIL	291,328	0	291,328	214,967.80	.00	76,360.20	73.8%
02 GENERAL OPERATIONS							
63 CONTRACTUAL SERVICES	1,250,200	0	1,250,200	1,206,661.55	.00	43,538.45	96.5%
64 CHARGES FOR SERVICES	143,040	0	143,040	143,043.96	.00	-3.96	100.0%
78 TRANSFERS	2,155,500	0	2,155,500	2,062,543.77	.00	92,956.23	95.7%
TOTAL GENERAL OPERATIONS	3,548,740	0	3,548,740	3,412,249.28	.00	136,490.72	96.2%
14 PS-FIRE RESCUE DIVISION							
61 PERSONNEL SERVICES	4,362,677	0	4,362,677	4,283,653.97	.00	79,023.03	98.2%
62 OPERATING SUPPLIES	203,596	0	203,596	101,049.48	.00	102,546.52	49.6%
63 CONTRACTUAL SERVICES	700,419	0	700,419	626,968.83	.00	73,450.17	89.5%
64 CHARGES FOR SERVICES	18,750	0	18,750	10,461.47	.00	8,288.53	55.8%
65 CAPITAL OUTLAY	20,000	0	20,000	12,754.06	.00	7,245.94	63.8%
67 INDIRECT CHARGES	530,550	0	530,550	502,927.12	.00	27,622.88	94.8%
TOTAL PS-FIRE RESCUE DIVISION	5,835,992	0	5,835,992	5,537,814.93	.00	298,177.07	94.9%
15 PS-POLICE DIVISION							
61 PERSONNEL SERVICES	7,553,814	0	7,553,814	7,075,967.35	.00	477,846.65	93.7%
62 OPERATING SUPPLIES	238,315	0	238,315	201,377.52	.00	36,937.48	84.5%
63 CONTRACTUAL SERVICES	1,066,153	0	1,066,153	964,305.30	.00	101,847.70	90.4%

EXPENDITURES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
64 CHARGES FOR SERVICES	22,839	0	22,839	14,553.47	.00	8,285.53	63.7%
65 CAPITAL OUTLAY	18,000	0	18,000	.00	.00	18,000.00	.0%
67 INDIRECT CHARGES	889,910	0	889,910	824,702.30	.00	65,207.70	92.7%
TOTAL PS-POLICE DIVISION	9,789,031	0	9,789,031	9,080,905.94	.00	708,125.06	92.8%
16 PS-SUPPORT DIVISION							
61 PERSONNEL SERVICES	2,797,179	0	2,797,179	2,346,785.18	.00	450,393.82	83.9%
62 OPERATING SUPPLIES	34,100	0	34,100	17,008.55	.00	17,091.45	49.9%
63 CONTRACTUAL SERVICES	205,658	0	205,658	206,068.45	.00	-410.45	100.2%
67 INDIRECT CHARGES	303,493	0	303,493	256,947.93	.00	46,545.07	84.7%
TOTAL PS-SUPPORT DIVISION	3,340,430	0	3,340,430	2,826,810.11	.00	513,619.89	84.6%
18 CRISIS SUPPORT							
63 CONTRACTUAL SERVICES	44,500	0	44,500	43,498.12	.00	1,001.88	97.7%
TOTAL CRISIS SUPPORT	44,500	0	44,500	43,498.12	.00	1,001.88	97.7%
20 PS-SOBERING CENTER							
63 CONTRACTUAL SERVICES	130,000	0	130,000	130,000.00	.00	.00	100.0%
TOTAL PS-SOBERING CENTER	130,000	0	130,000	130,000.00	.00	.00	100.0%
21 BUILDING AND SAFETY							
61 PERSONNEL SERVICES	243,709	0	243,709	236,159.21	.00	7,549.79	96.9%
62 OPERATING SUPPLIES	6,700	0	6,700	1,174.29	.00	5,525.71	17.5%
63 CONTRACTUAL SERVICES	83,171	25,000	108,171	93,283.66	.00	14,887.34	86.2%
64 CHARGES FOR SERVICES	148,686	0	148,686	110,595.37	.00	38,090.63	74.4%
67 INDIRECT CHARGES	47,996	0	47,996	44,086.63	.00	3,909.37	91.9%
TOTAL BUILDING AND SAFETY	530,262	25,000	555,262	485,299.16	.00	69,962.84	87.4%
22 PLANNING							

EXPENDITURES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61 PERSONNEL SERVICES	418,659	0	418,659	377,404.85	.00	41,254.15	90.1%
62 OPERATING SUPPLIES	9,650	0	9,650	4,722.71	.00	4,927.29	48.9%
63 CONTRACTUAL SERVICES	75,980	0	75,980	54,724.93	.00	21,255.07	72.0%
64 CHARGES FOR SERVICES	249,532	0	249,532	191,207.59	.00	58,324.41	76.6%
67 INDIRECT CHARGES	75,390	0	75,390	62,765.25	.00	12,624.75	83.3%
78 TRANSFERS	5,000	0	5,000	5,000.00	.00	.00	100.0%
TOTAL PLANNING	834,211	0	834,211	695,825.33	.00	138,385.67	83.4%
35 ECONOMIC DEVELOPMENT							
61 PERSONNEL SERVICES	93,862	0	93,862	54,663.70	.00	39,198.30	58.2%
62 OPERATING SUPPLIES	200	0	200	651.50	.00	-451.50	325.8%
63 CONTRACTUAL SERVICES	63,329	0	63,329	48,617.55	.00	14,711.45	76.8%
64 CHARGES FOR SERVICES	4,378	0	4,378	4,380.00	.00	-2.00	100.0%
67 INDIRECT CHARGES	15,000	0	15,000	10,819.36	.00	4,180.64	72.1%
TOTAL ECONOMIC DEVELOPMENT	176,769	0	176,769	119,132.11	.00	57,636.89	67.4%
36 TOURISM PROMOTION SERVICE							
61 PERSONNEL SERVICES	8,611	0	8,611	7,154.26	.00	1,456.74	83.1%
63 CONTRACTUAL SERVICES	325,094	0	325,094	321,310.71	.00	3,783.29	98.8%
64 CHARGES FOR SERVICES	22,870	0	22,870	22,872.00	.00	-2.00	100.0%
67 INDIRECT CHARGES	35,660	0	35,660	35,132.68	.00	527.32	98.5%
78 TRANSFERS	25,000	0	25,000	25,000.00	.00	.00	100.0%
TOTAL TOURISM PROMOTION SERVICE	417,235	0	417,235	411,469.65	.00	5,765.35	98.6%
37 DOWNTOWN DEVELOPMENT							
61 PERSONNEL SERVICES	167,264	0	167,264	166,588.22	.00	675.78	99.6%
62 OPERATING SUPPLIES	19,900	0	19,900	19,369.87	.00	530.13	97.3%
63 CONTRACTUAL SERVICES	182,170	0	182,170	178,786.29	.00	3,383.71	98.1%
64 CHARGES FOR SERVICES	9,320	0	9,320	9,323.00	.00	-3.00	100.0%
67 INDIRECT CHARGES	37,860	0	37,860	37,388.83	.00	471.17	98.8%
TOTAL DOWNTOWN DEVELOPMENT	416,514	0	416,514	411,456.21	.00	5,057.79	98.8%

EXPENDITURES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
41 PARKS MAINTENANCE SERVICE							
61 PERSONNEL SERVICES	582,811	0	582,811	548,273.49	.00	34,537.51	94.1%
62 OPERATING SUPPLIES	111,050	0	111,050	88,884.72	.00	22,165.28	80.0%
63 CONTRACTUAL SERVICES	792,557	0	792,557	660,471.71	.00	132,085.29	83.3%
64 CHARGES FOR SERVICES	168,981	0	168,981	135,769.57	.00	33,211.43	80.3%
65 CAPITAL OUTLAY	0	0	0	7,971.98	.00	-7,971.98	100.0%
67 INDIRECT CHARGES	165,540	0	165,540	144,061.72	.00	21,478.28	87.0%
TOTAL PARKS MAINTENANCE SERVICE	1,820,939	0	1,820,939	1,585,433.19	.00	235,505.81	87.1%
42 RECREATION SERVICES							
61 PERSONNEL SERVICES	18,059	0	18,059	17,968.18	.00	90.82	99.5%
63 CONTRACTUAL SERVICES	123,177	0	123,177	117,354.13	.00	5,822.87	95.3%
67 INDIRECT CHARGES	14,064	0	14,064	13,529.62	.00	534.38	96.2%
TOTAL RECREATION SERVICES	155,300	0	155,300	148,851.93	.00	6,448.07	95.8%
43 AQUATIC SERVICES							
61 PERSONNEL SERVICES	31,226	0	31,226	23,160.55	.00	8,065.45	74.2%
62 OPERATING SUPPLIES	26,200	0	26,200	17,129.85	.00	9,070.15	65.4%
63 CONTRACTUAL SERVICES	47,591	0	47,591	30,844.96	.00	16,746.04	64.8%
65 CAPITAL OUTLAY	9,000	0	9,000	5,312.44	.00	3,687.56	59.0%
67 INDIRECT CHARGES	11,401	0	11,401	7,642.01	.00	3,758.99	67.0%
TOTAL AQUATIC SERVICES	125,418	0	125,418	84,089.81	.00	41,328.19	67.0%
TOTAL GENERAL FUND	27,456,669	25,000	27,481,669	25,187,803.57	.00	2,293,865.43	91.7%
220 TRANSIENT ROOM TAX FUND							
32 TRANSIENT ROOM TAX							

EXPENDITURES AS OF JUNE 30, 2016

FOR 2016 13

220 TRANSIENT ROOM TAX FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
63 CONTRACTUAL SERVICES	3,400	0	3,400	3,400.00	.00	.00	100.0%
64 CHARGES FOR SERVICES	7,500	0	7,500	7,500.00	.00	.00	100.0%
78 TRANSFERS	1,193,600	0	1,193,600	1,193,599.99	.00	.01	100.0%
TOTAL TRANSIENT ROOM TAX	1,204,500	0	1,204,500	1,204,499.99	.00	.01	100.0%
TOTAL TRANSIENT ROOM TAX FUND	1,204,500	0	1,204,500	1,204,499.99	.00	.01	100.0%
230 STREET UTILITY							
19 STREET LIGHTS							
63 CONTRACTUAL SERVICES	385,500	0	385,500	307,557.90	.00	77,942.10	79.8%
TOTAL STREET LIGHTS	385,500	0	385,500	307,557.90	.00	77,942.10	79.8%
31 STREET & DRAINAGE MAINT							
61 PERSONNEL SERVICES	723,501	0	723,501	639,599.96	.00	83,901.04	88.4%
62 OPERATING SUPPLIES	74,462	0	74,462	90,542.35	.00	-16,080.35	121.6%
63 CONTRACTUAL SERVICES	553,106	0	553,106	521,743.11	.00	31,362.89	94.3%
TOTAL STREET & DRAINAGE MAINT	1,351,069	0	1,351,069	1,251,885.42	.00	99,183.58	92.7%
33 CUSTOMER SERVICE-STREETS							
63 CONTRACTUAL SERVICES	39,732	0	39,732	35,669.48	.00	4,062.52	89.8%
64 CHARGES FOR SERVICES	140,134	0	140,134	135,521.22	.00	4,612.78	96.7%
TOTAL CUSTOMER SERVICE-STREETS	179,866	0	179,866	171,190.70	.00	8,675.30	95.2%
38 GENERAL OPERATIONS-STREET							
63 CONTRACTUAL SERVICES	1,000	0	1,000	330.75	.00	669.25	33.1%
64 CHARGES FOR SERVICES	243,058	0	243,058	237,810.76	.00	5,247.24	97.8%

EXPENDITURES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
67 INDIRECT CHARGES	177,300	0	177,300	166,051.07	.00	11,248.93	93.7%
78 TRANSFERS	1,310,000	0	1,310,000	1,310,000.00	.00	.00	100.0%
TOTAL GENERAL OPERATIONS-STREET	1,731,358	0	1,731,358	1,714,192.58	.00	17,165.42	99.0%
TOTAL STREET UTILITY	3,647,793	0	3,647,793	3,444,826.60	.00	202,966.40	94.4%
251 CDB GRANT HUD FUND							
26 CDB GRANT-HUD							
63 CONTRACTUAL SERVICES	260,000	0	260,000	12,905.85	.00	247,094.15	5.0%
78 TRANSFERS	169,000	0	169,000	169,000.00	.00	.00	100.0%
TOTAL CDB GRANT-HUD	429,000	0	429,000	181,905.85	.00	247,094.15	42.4%
TOTAL CDB GRANT HUD FUND	429,000	0	429,000	181,905.85	.00	247,094.15	42.4%
252 CDBG GRANT-STATE FUND							
27 CDBG GRANT-STATE							
63 CONTRACTUAL SERVICES	50,000	0	50,000	4,680.50	.00	45,319.50	9.4%
78 TRANSFERS	37,000	0	37,000	26,497.20	.00	10,502.80	71.6%
TOTAL CDBG GRANT-STATE	87,000	0	87,000	31,177.70	.00	55,822.30	35.8%
TOTAL CDBG GRANT-STATE FUND	87,000	0	87,000	31,177.70	.00	55,822.30	35.8%
262 HOUSING/URBAN DEVELOPMENT FUND							
28 INDUSTRIAL& DOWNTOWN LOAN							
63 CONTRACTUAL SERVICES	350,000	0	350,000	.00	.00	350,000.00	.0%
78 TRANSFERS	5,000	0	5,000	5,000.00	.00	.00	100.0%
TOTAL INDUSTRIAL& DOWNTOWN LOAN	355,000	0	355,000	5,000.00	.00	350,000.00	1.4%

EXPENDITURES AS OF JUNE 30, 2016

FOR 2016 13

262 HOUSING/URBAN DEVELOPMENT FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL HOUSING/URBAN DEVELOPMENT FUND	355,000	0	355,000	5,000.00	.00	350,000.00	1.4%
410 DEBT SERVICE/GEN OBLIG BOND FU							
98 DEBT SERVICE/GEN OBLIG BD							
76 DEBT SERVICE	1,101,600	0	1,101,600	1,101,600.00	.00	.00	100.0%
TOTAL DEBT SERVICE/GEN OBLIG BD	1,101,600	0	1,101,600	1,101,600.00	.00	.00	100.0%
TOTAL DEBT SERVICE/GEN OBLIG BOND FU	1,101,600	0	1,101,600	1,101,600.00	.00	.00	100.0%
490 DEBT SERVICE/BANCROFT BOND FUN							
95 DEBT SERVICE/BANCROFT							
63 CONTRACTUAL SERVICES	8,000	0	8,000	5,832.00	.00	2,168.00	72.9%
64 CHARGES FOR SERVICES	10,000	0	10,000	9,999.96	.00	.04	100.0%
76 DEBT SERVICE	150,000	0	150,000	75,000.00	.00	75,000.00	50.0%
78 TRANSFERS	500,000	0	500,000	.00	.00	500,000.00	.0%
TOTAL DEBT SERVICE/BANCROFT	668,000	0	668,000	90,831.96	.00	577,168.04	13.6%
TOTAL DEBT SERVICE/BANCROFT BOND FUN	668,000	0	668,000	90,831.96	.00	577,168.04	13.6%
612 TRANSPORTATION CAPITAL PROJECT							
49 TRANSPORTATION PROJECTS							
61 PERSONNEL SERVICES	0	0	0	17,716.58	.00	-17,716.58	100.0%
62 OPERATING SUPPLIES	0	0	0	105.15	.00	-105.15	100.0%
63 CONTRACTUAL SERVICES	0	0	0	311,590.55	.00	-311,590.55	100.0%
64 CHARGES FOR SERVICES	0	0	0	458,332.24	.00	-458,332.24	100.0%
65 CAPITAL OUTLAY	9,218,639	0	9,218,639	1,477,363.55	.00	7,741,275.45	16.0%
67 INDIRECT CHARGES	0	0	0	42,567.00	.00	-42,567.00	100.0%

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612 TRANSPORTATION CAPITAL PROJECT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
78 TRANSFERS	90,000	0	90,000	90,000.00	.00	.00	100.0%
TOTAL TRANSPORTATION PROJECTS	9,308,639	0	9,308,639	2,397,675.07	.00	6,910,963.93	25.8%
TOTAL TRANSPORTATION CAPITAL PROJECT	9,308,639	0	9,308,639	2,397,675.07	.00	6,910,963.93	25.8%
613 ALTERNATIVE TRANSPORTATION PRO							
49 TRANSPORTATION PROJECTS							
64 CHARGES FOR SERVICES	0	0	0	536.42	.00	-536.42	100.0%
65 CAPITAL OUTLAY	130,795	0	130,795	.00	.00	130,795.00	.0%
67 INDIRECT CHARGES	0	0	0	12.00	.00	-12.00	100.0%
TOTAL TRANSPORTATION PROJECTS	130,795	0	130,795	548.42	.00	130,246.58	.4%
TOTAL ALTERNATIVE TRANSPORTATION PRO	130,795	0	130,795	548.42	.00	130,246.58	.4%
614 TRANSPORTATION CAPITAL PROJECT							
49 TRANSPORTATION PROJECTS							
65 CAPITAL OUTLAY	101,257	0	101,257	.00	.00	101,257.00	.0%
TOTAL TRANSPORTATION PROJECTS	101,257	0	101,257	.00	.00	101,257.00	.0%
TOTAL TRANSPORTATION CAPITAL PROJECT	101,257	0	101,257	.00	.00	101,257.00	.0%
619 TRANSPORTATION CAPITAL PROJECT							
49 TRANSPORTATION PROJECTS							
61 PERSONNEL SERVICES	32,183	0	32,183	3,928.25	.00	28,254.75	12.2%
62 OPERATING SUPPLIES	0	0	0	300.00	.00	-300.00	100.0%
63 CONTRACTUAL SERVICES	289	0	289	40,782.87	.00	-40,493.87	*******%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
64 CHARGES FOR SERVICES	0	0	0	175,889.69	.00	-175,889.69	100.0%
65 CAPITAL OUTLAY	2,902,038	0	2,902,038	1,381,166.43	.00	1,520,871.57	47.6%
67 INDIRECT CHARGES	0	0	0	32,332.00	.00	-32,332.00	100.0%
TOTAL TRANSPORTATION PROJECTS	2,934,510	0	2,934,510	1,634,399.24	.00	1,300,110.76	55.7%
TOTAL TRANSPORTATION CAPITAL PROJECT	2,934,510	0	2,934,510	1,634,399.24	.00	1,300,110.76	55.7%
630 SOLID WASTE OPERATIONS							
81 SOLID WASTE OPERATIONS							
61 PERSONNEL SERVICES	18,962	0	18,962	17,738.02	.00	1,223.98	93.5%
62 OPERATING SUPPLIES	420	0	420	301.62	.00	118.38	71.8%
63 CONTRACTUAL SERVICES	5,276	0	5,276	1,551.86	.00	3,724.14	29.4%
64 CHARGES FOR SERVICES	12,712	0	12,712	12,812.04	.00	-100.04	100.8%
67 INDIRECT CHARGES	3,750	0	3,750	3,237.84	.00	512.16	86.3%
TOTAL SOLID WASTE OPERATIONS	41,120	0	41,120	35,641.38	.00	5,478.62	86.7%
TOTAL SOLID WASTE OPERATIONS	41,120	0	41,120	35,641.38	.00	5,478.62	86.7%
633 LANDFILL/POST CLOSURE OP							
83 LANDFILL/POST CLOSURE OP							
62 OPERATING SUPPLIES	6,000	0	6,000	2,641.42	.00	3,358.58	44.0%
63 CONTRACTUAL SERVICES	98,090	0	98,090	127,015.62	.00	-28,925.62	129.5%
64 CHARGES FOR SERVICES	37,600	0	37,600	11,544.93	.00	26,055.07	30.7%
67 INDIRECT CHARGES	14,200	0	14,200	14,120.20	.00	79.80	99.4%
TOTAL LANDFILL/POST CLOSURE OP	155,890	0	155,890	155,322.17	.00	567.83	99.6%
TOTAL LANDFILL/POST CLOSURE OP	155,890	0	155,890	155,322.17	.00	567.83	99.6%
635 SOLID WASTE/ENVIRON. FEES							
81 SOLID WASTE OPERATIONS							

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635 SOLID WASTE/ENVIRON. FEES	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
63 CONTRACTUAL SERVICES	281,000	0	281,000	281,000.00	.00	.00	100.0%
TOTAL SOLID WASTE OPERATIONS	281,000	0	281,000	281,000.00	.00	.00	100.0%
TOTAL SOLID WASTE/ENVIRON. FEES	281,000	0	281,000	281,000.00	.00	.00	100.0%
638 SOLID WASTE CAPITAL PROJECTS F							
89 SOLID WASTE CONSTRUCTION							
61 PERSONNEL SERVICES	0	0	0	2,667.93	.00	-2,667.93	100.0%
63 CONTRACTUAL SERVICES	0	0	0	44,364.90	.00	-44,364.90	100.0%
64 CHARGES FOR SERVICES	0	0	0	5,737.47	.00	-5,737.47	100.0%
65 CAPITAL OUTLAY	1,438,848	0	1,438,848	4,146.16	.00	1,434,701.84	.3%
67 INDIRECT CHARGES	0	0	0	1,736.00	.00	-1,736.00	100.0%
78 TRANSFERS	29,000	0	29,000	29,000.00	.00	.00	100.0%
TOTAL SOLID WASTE CONSTRUCTION	1,467,848	0	1,467,848	87,652.46	.00	1,380,195.54	6.0%
TOTAL SOLID WASTE CAPITAL PROJECTS F	1,467,848	0	1,467,848	87,652.46	.00	1,380,195.54	6.0%
642 STORM WATER & OPEN SPACE FUND							
29 STORM DRAIN SDCs							
65 CAPITAL OUTLAY	78,813	0	78,813	.00	.00	78,813.00	.0%
TOTAL STORM DRAIN SDCs	78,813	0	78,813	.00	.00	78,813.00	.0%
TOTAL STORM WATER & OPEN SPACE FUND	78,813	0	78,813	.00	.00	78,813.00	.0%
648 STORM DRAIN & OPEN SPACE CAPIT							
29 STORM DRAIN SDCs							

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648 STORM DRAIN & OPEN SPACE CAPIT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61 PERSONNEL SERVICES	0	0	0	4,057.25	.00	-4,057.25	100.0%
63 CONTRACTUAL SERVICES	0	0	0	33,530.63	.00	-33,530.63	100.0%
64 CHARGES FOR SERVICES	0	0	0	5,907.53	.00	-5,907.53	100.0%
65 CAPITAL OUTLAY	328,497	0	328,497	153,997.51	.00	174,499.49	46.9%
67 INDIRECT CHARGES	0	0	0	3,992.00	.00	-3,992.00	100.0%
TOTAL STORM DRAIN SDCs	328,497	0	328,497	201,484.92	.00	127,012.08	61.3%
TOTAL STORM DRAIN & OPEN SPACE CAPIT	328,497	0	328,497	201,484.92	.00	127,012.08	61.3%
691 GENERAL LANDS & BUILDINGS CAPI							
59 LANDS AND BLDGS PROJECTS							
61 PERSONNEL SERVICES	0	0	0	9,692.98	.00	-9,692.98	100.0%
62 OPERATING SUPPLIES	0	0	0	91,179.42	.00	-91,179.42	100.0%
63 CONTRACTUAL SERVICES	0	0	0	621,557.46	.00	-621,557.46	100.0%
64 CHARGES FOR SERVICES	0	0	0	43,149.23	.00	-43,149.23	100.0%
65 CAPITAL OUTLAY	9,389,019	0	9,389,019	358,695.34	.00	9,030,323.66	3.8%
67 INDIRECT CHARGES	0	0	0	22,729.00	.00	-22,729.00	100.0%
76 DEBT SERVICE	1,460,000	0	1,460,000	.00	.00	1,460,000.00	.0%
TOTAL LANDS AND BLDGS PROJECTS	10,849,019	0	10,849,019	1,147,003.43	.00	9,702,015.57	10.6%
TOTAL GENERAL LANDS & BUILDINGS CAPI	10,849,019	0	10,849,019	1,147,003.43	.00	9,702,015.57	10.6%
692 LANDS & BLDGS PARK LAND SDC							
59 LANDS AND BLDGS PROJECTS							
65 CAPITAL OUTLAY	48,234	0	48,234	.00	.00	48,234.00	.0%
TOTAL LANDS AND BLDGS PROJECTS	48,234	0	48,234	.00	.00	48,234.00	.0%
TOTAL LANDS & BLDGS PARK LAND SDC	48,234	0	48,234	.00	.00	48,234.00	.0%
693 LANDS & BLDG PARKS RM TAX							
59 LANDS AND BLDGS PROJECTS							

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693 LANDS & BLDG PARKS RM TAX	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
65 CAPITAL OUTLAY	108,552	0	108,552	.00	.00	108,552.00	.0%
TOTAL LANDS AND BLDGS PROJECTS	108,552	0	108,552	.00	.00	108,552.00	.0%
TOTAL LANDS & BLDG PARKS RM TAX	108,552	0	108,552	.00	.00	108,552.00	.0%
694 PARKS DEVELOPMENT SDC							
59 LANDS AND BLDGS PROJECTS							
65 CAPITAL OUTLAY	35,627	0	35,627	.00	.00	35,627.00	.0%
TOTAL LANDS AND BLDGS PROJECTS	35,627	0	35,627	.00	.00	35,627.00	.0%
TOTAL PARKS DEVELOPMENT SDC	35,627	0	35,627	.00	.00	35,627.00	.0%
720 WASTEWATER							
71 WASTEWATER COLLECTION							
61 PERSONNEL SERVICES	522,997	0	522,997	488,632.28	.00	34,364.72	93.4%
62 OPERATING SUPPLIES	40,180	0	40,180	15,894.53	.00	24,285.47	39.6%
63 CONTRACTUAL SERVICES	171,168	0	171,168	121,620.25	.00	49,547.75	71.1%
64 CHARGES FOR SERVICES	51,636	0	51,636	51,636.00	.00	.00	100.0%
65 CAPITAL OUTLAY	12,000	0	12,000	1,174.96	.00	10,825.04	9.8%
TOTAL WASTEWATER COLLECTION	797,981	0	797,981	678,958.02	.00	119,022.98	85.1%
72 WASTEWATER TREATMENT							
61 PERSONNEL SERVICES	820,564	0	820,564	770,523.21	.00	50,040.79	93.9%
62 OPERATING SUPPLIES	347,000	0	347,000	321,025.14	.00	25,974.86	92.5%
63 CONTRACTUAL SERVICES	1,137,705	0	1,137,705	1,026,879.67	.00	110,825.33	90.3%
64 CHARGES FOR SERVICES	2,043	0	2,043	2,040.00	.00	3.00	99.9%
65 CAPITAL OUTLAY	1,400	0	1,400	.00	.00	1,400.00	.0%
TOTAL WASTEWATER TREATMENT	2,308,712	0	2,308,712	2,120,468.02	.00	188,243.98	91.8%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
74 CUSTOMER SERVICE-WASTEWTR							
63 CONTRACTUAL SERVICES	38,363	0	38,363	24,657.85	.00	13,705.15	64.3%
64 CHARGES FOR SERVICES	380,626	0	380,626	364,954.16	.00	15,671.84	95.9%
TOTAL CUSTOMER SERVICE-WASTEWTR	418,989	0	418,989	389,612.01	.00	29,376.99	93.0%
75 DEBT SERVICE-WASTEWATER							
76 DEBT SERVICE	933,713	0	933,713	931,485.14	.00	2,227.86	99.8%
TOTAL DEBT SERVICE-WASTEWATER	933,713	0	933,713	931,485.14	.00	2,227.86	99.8%
76 WASTEWATER-GEN PROGRAM OP							
63 CONTRACTUAL SERVICES	300	0	300	850.00	.00	-550.00	283.3%
64 CHARGES FOR SERVICES	23,750	0	23,750	13,253.60	.00	10,496.40	55.8%
67 INDIRECT CHARGES	373,640	0	373,640	338,392.24	.00	35,247.76	90.6%
78 TRANSFERS	1,719,000	0	1,719,000	1,719,000.00	.00	.00	100.0%
TOTAL WASTEWATER-GEN PROGRAM OP	2,116,690	0	2,116,690	2,071,495.84	.00	45,194.16	97.9%
TOTAL WASTEWATER	6,576,085	0	6,576,085	6,192,019.03	.00	384,065.97	94.2%
722 SEWER SDC							
79 WASTEWATER PROJECTS							
65 CAPITAL OUTLAY	265,264	0	265,264	.00	.00	265,264.00	.0%
TOTAL WASTEWATER PROJECTS	265,264	0	265,264	.00	.00	265,264.00	.0%
TOTAL SEWER SDC	265,264	0	265,264	.00	.00	265,264.00	.0%
725 SEWER ADVANCED FINANCING							
79 WASTEWATER PROJECTS							

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725 SEWER ADVANCED FINANCING	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
65 CAPITAL OUTLAY	2,903	0	2,903	.00	.00	2,903.00	.0%
TOTAL WASTEWATER PROJECTS	2,903	0	2,903	.00	.00	2,903.00	.0%
TOTAL SEWER ADVANCED FINANCING	2,903	0	2,903	.00	.00	2,903.00	.0%
728 WASTEWATER PROJECTS							
79 WASTEWATER PROJECTS							
61 PERSONNEL SERVICES	33,109	0	33,109	38,035.84	.00	-4,926.84	114.9%
62 OPERATING SUPPLIES	0	0	0	292.22	.00	-292.22	100.0%
63 CONTRACTUAL SERVICES	280	0	280	373,559.38	.00	-373,279.38	*******%
64 CHARGES FOR SERVICES	0	0	0	74,317.83	.00	-74,317.83	100.0%
65 CAPITAL OUTLAY	5,797,340	0	5,797,340	1,136,558.69	.00	4,660,781.31	19.6%
67 INDIRECT CHARGES	0	0	0	32,726.00	.00	-32,726.00	100.0%
TOTAL WASTEWATER PROJECTS	5,830,729	0	5,830,729	1,655,489.96	.00	4,175,239.04	28.4%
TOTAL WASTEWATER PROJECTS	5,830,729	0	5,830,729	1,655,489.96	.00	4,175,239.04	28.4%
750 WATER OPERATIONS FUNDS							
61 WATER TREATMENT							
61 PERSONNEL SERVICES	741,752	0	741,752	683,782.12	.00	57,969.88	92.2%
62 OPERATING SUPPLIES	304,150	0	304,150	290,105.71	.00	14,044.29	95.4%
63 CONTRACTUAL SERVICES	639,434	0	639,434	612,893.29	.00	26,540.71	95.8%
64 CHARGES FOR SERVICES	8,044	0	8,044	8,040.00	.00	4.00	100.0%
65 CAPITAL OUTLAY	5,500	0	5,500	.00	.00	5,500.00	.0%
TOTAL WATER TREATMENT	1,698,880	0	1,698,880	1,594,821.12	.00	104,058.88	93.9%
62 WATER DISTRIBUTION							

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61 PERSONNEL SERVICES	795,832	0	795,832	659,196.60	.00	136,635.40	82.8%
62 OPERATING SUPPLIES	178,977	0	178,977	103,679.88	.00	75,297.12	57.9%
63 CONTRACTUAL SERVICES	285,696	0	285,696	231,885.42	.00	53,810.58	81.2%
64 CHARGES FOR SERVICES	40,686	0	40,686	40,692.00	.00	-6.00	100.0%
65 CAPITAL OUTLAY	56,000	0	56,000	88,052.10	.00	-32,052.10	157.2%
TOTAL WATER DISTRIBUTION	1,357,191	0	1,357,191	1,123,506.00	.00	233,685.00	82.8%
64 CUSTOMER SERVICE-WATER							
63 CONTRACTUAL SERVICES	31,044	0	31,044	30,292.12	.00	751.88	97.6%
64 CHARGES FOR SERVICES	336,317	0	336,317	328,004.20	.00	8,312.80	97.5%
TOTAL CUSTOMER SERVICE-WATER	367,361	0	367,361	358,296.32	.00	9,064.68	97.5%
65 DEBT SERVICE-WATER							
76 DEBT SERVICE	507,170	0	507,170	506,549.72	.00	620.28	99.9%
TOTAL DEBT SERVICE-WATER	507,170	0	507,170	506,549.72	.00	620.28	99.9%
66 WATER-GENERAL PROGRAM OPS							
63 CONTRACTUAL SERVICES	10,350	0	10,350	2,035.80	.00	8,314.20	19.7%
64 CHARGES FOR SERVICES	11,875	0	11,875	6,626.80	.00	5,248.20	55.8%
67 INDIRECT CHARGES	354,710	0	354,710	315,646.05	.00	39,063.95	89.0%
78 TRANSFERS	3,413,000	0	3,413,000	3,413,000.00	.00	.00	100.0%
TOTAL WATER-GENERAL PROGRAM OPS	3,789,935	0	3,789,935	3,737,308.65	.00	52,626.35	98.6%
TOTAL WATER OPERATIONS FUNDS	7,720,537	0	7,720,537	7,320,481.81	.00	400,055.19	94.8%
752 WATER SDC FUND							
69 WATER PROJECTS							

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752 WATER SDC FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
65 CAPITAL OUTLAY	281,585	0	281,585	.00	.00	281,585.00	.0%
TOTAL WATER PROJECTS	281,585	0	281,585	.00	.00	281,585.00	.0%
TOTAL WATER SDC FUND	281,585	0	281,585	.00	.00	281,585.00	.0%
758 WATER CAPITAL PROJECTS FUND							
69 WATER PROJECTS							
61 PERSONNEL SERVICES	33,299	0	33,299	26,284.62	.00	7,014.38	78.9%
62 OPERATING SUPPLIES	0	0	0	41.76	.00	-41.76	100.0%
63 CONTRACTUAL SERVICES	280	0	280	316,607.27	.00	-316,327.27	*******%
64 CHARGES FOR SERVICES	0	0	0	130,432.12	.00	-130,432.12	100.0%
65 CAPITAL OUTLAY	6,738,304	0	6,738,304	828,561.00	.00	5,909,743.00	12.3%
67 INDIRECT CHARGES	0	0	0	26,279.00	.00	-26,279.00	100.0%
TOTAL WATER PROJECTS	6,771,883	0	6,771,883	1,328,205.77	.00	5,443,677.23	19.6%
TOTAL WATER CAPITAL PROJECTS FUND	6,771,883	0	6,771,883	1,328,205.77	.00	5,443,677.23	19.6%
811 GARAGE OPERATIONS FUND							
54 GARAGE OPERATIONS							
61 PERSONNEL SERVICES	366,721	0	366,721	313,127.14	.00	53,593.86	85.4%
62 OPERATING SUPPLIES	367,550	0	367,550	278,385.90	.00	89,164.10	75.7%
63 CONTRACTUAL SERVICES	154,847	0	154,847	130,465.88	.00	24,381.12	84.3%
64 CHARGES FOR SERVICES	30,155	0	30,155	30,156.00	.00	-1.00	100.0%
65 CAPITAL OUTLAY	0	0	0	5,335.20	.00	-5,335.20	100.0%
67 INDIRECT CHARGES	91,800	0	91,800	70,192.43	.00	21,607.57	76.5%
78 TRANSFERS	600,000	0	600,000	46,000.00	.00	554,000.00	7.7%
TOTAL GARAGE OPERATIONS	1,611,073	0	1,611,073	873,662.55	.00	737,410.45	54.2%
TOTAL GARAGE OPERATIONS FUND	1,611,073	0	1,611,073	873,662.55	.00	737,410.45	54.2%
812 EQUIPMENT REPLACEMENT FUND							
55 EQUIPMENT REPLACEMENT							

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812 EQUIPMENT REPLACEMENT FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61 PERSONNEL SERVICES	0	0	0	66.97	.00	-66.97	100.0%
63 CONTRACTUAL SERVICES	600,700	0	600,700	389.00	.00	600,311.00	.1%
65 CAPITAL OUTLAY	853,500	0	853,500	622,530.88	.00	230,969.12	72.9%
TOTAL EQUIPMENT REPLACEMENT	1,454,200	0	1,454,200	622,986.85	.00	831,213.15	42.8%
TOTAL EQUIPMENT REPLACEMENT FUND	1,454,200	0	1,454,200	622,986.85	.00	831,213.15	42.8%
813 INFORMATION TECHNOLOGY FUND							
56 INFORMATION TECHNOLOGY							
61 PERSONNEL SERVICES	600,189	0	600,189	568,525.05	.00	31,663.95	94.7%
62 OPERATING SUPPLIES	7,000	0	7,000	4,841.26	.00	2,158.74	69.2%
63 CONTRACTUAL SERVICES	133,994	0	133,994	117,884.80	.00	16,109.20	88.0%
64 CHARGES FOR SERVICES	26,302	0	26,302	26,304.00	.00	-2.00	100.0%
67 INDIRECT CHARGES	61,350	0	61,350	54,470.64	.00	6,879.36	88.8%
TOTAL INFORMATION TECHNOLOGY	828,835	0	828,835	772,025.75	.00	56,809.25	93.1%
TOTAL INFORMATION TECHNOLOGY FUND	828,835	0	828,835	772,025.75	.00	56,809.25	93.1%
831 PROPERTY SERVICES FUND							
51 PROPERTY MANAGEMENT							
61 PERSONNEL SERVICES	201,117	0	201,117	203,056.53	.00	-1,939.53	101.0%
62 OPERATING SUPPLIES	32,900	0	32,900	26,665.62	.00	6,234.38	81.1%
63 CONTRACTUAL SERVICES	341,013	0	341,013	276,197.27	.00	64,815.73	81.0%
64 CHARGES FOR SERVICES	15,000	0	15,000	8,364.37	.00	6,635.63	55.8%
65 CAPITAL OUTLAY	73,300	0	73,300	41,967.28	.00	31,332.72	57.3%
67 INDIRECT CHARGES	66,340	0	66,340	55,594.21	.00	10,745.79	83.8%
78 TRANSFERS	40,000	0	40,000	40,000.00	.00	.00	100.0%
TOTAL PROPERTY MANAGEMENT	769,670	0	769,670	651,845.28	.00	117,824.72	84.7%
TOTAL PROPERTY SERVICES FUND	769,670	0	769,670	651,845.28	.00	117,824.72	84.7%
832 ENGINEERING FUND							

EXPENDITURES AS OF JUNE 30, 2016

FOR 2016 13

832 ENGINEERING FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
23 ENGINEERING							
61 PERSONNEL SERVICES	545,955	0	545,955	515,784.51	.00	30,170.49	94.5%
62 OPERATING SUPPLIES	10,850	0	10,850	18,665.73	.00	-7,815.73	172.0%
63 CONTRACTUAL SERVICES	174,391	0	174,391	160,884.21	.00	13,506.79	92.3%
64 CHARGES FOR SERVICES	212,843	0	212,843	161,782.93	.00	51,060.07	76.0%
TOTAL ENGINEERING	944,039	0	944,039	857,117.38	.00	86,921.62	90.8%
TOTAL ENGINEERING FUND	944,039	0	944,039	857,117.38	.00	86,921.62	90.8%
833 PARKS & COMMUNITY DEVELOPMENT							
24 PARKS & CD MGMT SERVICES							
61 PERSONNEL SERVICES	792,979	0	792,979	744,249.76	.00	48,729.24	93.9%
62 OPERATING SUPPLIES	27,100	0	27,100	14,754.93	.00	12,345.07	54.4%
63 CONTRACTUAL SERVICES	143,549	0	143,549	114,400.46	.00	29,148.54	79.7%
64 CHARGES FOR SERVICES	78,158	0	78,158	78,156.00	.00	2.00	100.0%
TOTAL PARKS & CD MGMT SERVICES	1,041,786	0	1,041,786	951,561.15	.00	90,224.85	91.3%
TOTAL PARKS & COMMUNITY DEVELOPMENT	1,041,786	0	1,041,786	951,561.15	.00	90,224.85	91.3%
861 WORKERS COMP INSURANCE							
11 WORKERS COMP INSURANCE							
61 PERSONNEL SERVICES	55,246	0	55,246	43,007.23	.00	12,238.77	77.8%
62 OPERATING SUPPLIES	6,200	0	6,200	14,056.22	.00	-7,856.22	226.7%
63 CONTRACTUAL SERVICES	403,860	0	403,860	321,010.39	.00	82,849.61	79.5%
64 CHARGES FOR SERVICES	538	0	538	540.00	.00	-2.00	100.4%
TOTAL WORKERS COMP INSURANCE	465,844	0	465,844	378,613.84	.00	87,230.16	81.3%
TOTAL WORKERS COMP INSURANCE	465,844	0	465,844	378,613.84	.00	87,230.16	81.3%
862 GENERAL INSURANCE FUND							
12 GENERAL INSURANCE							

EXPENDITURES AS OF JUNE 30, 2016

FOR 2016 13

862 GENERAL INSURANCE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61 PERSONNEL SERVICES	20,774	0	20,774	19,641.87	.00	1,132.13	94.6%
62 OPERATING SUPPLIES	0	0	0	5,586.18	.00	-5,586.18	100.0%
63 CONTRACTUAL SERVICES	588,080	0	588,080	479,461.42	.00	108,618.58	81.5%
64 CHARGES FOR SERVICES	684	0	684	684.00	.00	.00	100.0%
TOTAL GENERAL INSURANCE	609,538	0	609,538	505,373.47	.00	104,164.53	82.9%
TOTAL GENERAL INSURANCE FUND	609,538	0	609,538	505,373.47	.00	104,164.53	82.9%
863 HEALTH INSURANCE FUND							
13 BENEFITS ADMINISTRATION							
61 PERSONNEL SERVICES	31,687	0	31,687	14,831.41	.00	16,855.59	46.8%
62 OPERATING SUPPLIES	2,900	0	2,900	150.39	.00	2,749.61	5.2%
63 CONTRACTUAL SERVICES	11,410	0	11,410	5,552.18	.00	5,857.82	48.7%
TOTAL BENEFITS ADMINISTRATION	45,997	0	45,997	20,533.98	.00	25,463.02	44.6%
TOTAL HEALTH INSURANCE FUND	45,997	0	45,997	20,533.98	.00	25,463.02	44.6%
890 ADMINISTRATIVE SERVICES FUND							
04 HUMAN RESOURCES							
61 PERSONNEL SERVICES	330,776	0	330,776	326,268.64	.00	4,507.36	98.6%
62 OPERATING SUPPLIES	5,300	0	5,300	5,784.01	.00	-484.01	109.1%
63 CONTRACTUAL SERVICES	155,895	0	155,895	114,994.85	.00	40,900.15	73.8%
64 CHARGES FOR SERVICES	13,133	0	13,133	13,128.00	.00	5.00	100.0%
TOTAL HUMAN RESOURCES	505,104	0	505,104	460,175.50	.00	44,928.50	91.1%
05 MANAGEMENT SERVICES							

EXPENDITURES AS OF JUNE 30, 2016

FOR 2016 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
61 PERSONNEL SERVICES	624,985	0	624,985	564,375.72	.00	60,609.28	90.3%
62 OPERATING SUPPLIES	13,500	0	13,500	10,254.92	.00	3,245.08	76.0%
63 CONTRACTUAL SERVICES	33,099	0	33,099	30,972.92	.00	2,126.08	93.6%
64 CHARGES FOR SERVICES	34,729	0	34,729	34,728.00	.00	1.00	100.0%
TOTAL MANAGEMENT SERVICES	706,313	0	706,313	640,331.56	.00	65,981.44	90.7%
06 LEGAL SERVICES							
61 PERSONNEL SERVICES	23,196	0	23,196	14,736.77	.00	8,459.23	63.5%
62 OPERATING SUPPLIES	2,000	0	2,000	25.93	.00	1,974.07	1.3%
63 CONTRACTUAL SERVICES	276,903	0	276,903	261,782.25	.00	15,120.75	94.5%
64 CHARGES FOR SERVICES	8,172	0	8,172	8,172.00	.00	.00	100.0%
TOTAL LEGAL SERVICES	310,271	0	310,271	284,716.95	.00	25,554.05	91.8%
07 FINANCE							
61 PERSONNEL SERVICES	1,339,615	0	1,339,615	1,237,382.26	.00	102,232.74	92.4%
62 OPERATING SUPPLIES	22,750	0	22,750	16,896.21	.00	5,853.79	74.3%
63 CONTRACTUAL SERVICES	307,369	0	307,369	307,682.90	.00	-313.90	100.1%
64 CHARGES FOR SERVICES	69,080	0	69,080	57,768.00	.00	11,312.00	83.6%
65 CAPITAL OUTLAY	0	0	0	12,800.00	.00	-12,800.00	100.0%
TOTAL FINANCE	1,738,814	0	1,738,814	1,632,529.37	.00	106,284.63	93.9%
08 GENERAL PROGRAM OPERATION							
61 PERSONNEL SERVICES	16,044	0	16,044	6,840.50	.00	9,203.50	42.6%
62 OPERATING SUPPLIES	22,100	0	22,100	23,577.80	.00	-1,477.80	106.7%
63 CONTRACTUAL SERVICES	149,700	0	149,700	87,832.02	.00	61,867.98	58.7%
64 CHARGES FOR SERVICES	78,780	0	78,780	67,712.58	.00	11,067.42	86.0%
65 CAPITAL OUTLAY	40,000	0	40,000	22,360.00	.00	17,640.00	55.9%
67 INDIRECT CHARGES	71,340	0	71,340	71,340.00	.00	.00	100.0%
78 TRANSFERS	150,000	0	150,000	150,000.00	.00	.00	100.0%
TOTAL GENERAL PROGRAM OPERATION	527,964	0	527,964	429,662.90	.00	98,301.10	81.4%
TOTAL ADMINISTRATIVE SERVICES FUND	3,788,466	0	3,788,466	3,447,416.28	.00	341,049.72	91.0%

EXPENDITURES AS OF JUNE 30, 2016

FOR 2016 13

910 AGENCY FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
910 AGENCY FUND							
96 TRUST							
63 CONTRACTUAL SERVICES	25,000	0	25,000	.00	.00	25,000.00	.0%
64 CHARGES FOR SERVICES	12,500	0	12,500	11,458.37	.00	1,041.63	91.7%
TOTAL TRUST	37,500	0	37,500	11,458.37	.00	26,041.63	30.6%
TOTAL AGENCY FUND	37,500	0	37,500	11,458.37	.00	26,041.63	30.6%
970 JO CO-CITY GP SOLID AGNCY							
97 JO CO-CITY GP SOLID AGNCY							
62 OPERATING SUPPLIES	800	0	800	329.30	.00	470.70	41.2%
63 CONTRACTUAL SERVICES	364,000	0	364,000	166,538.02	.00	197,461.98	45.8%
65 CAPITAL OUTLAY	72,000	0	72,000	51,047.83	.00	20,952.17	70.9%
67 INDIRECT CHARGES	21,900	0	21,900	10,895.76	.00	11,004.24	49.8%
TOTAL JO CO-CITY GP SOLID AGNCY	458,700	0	458,700	228,810.91	.00	229,889.09	49.9%
TOTAL JO CO-CITY GP SOLID AGNCY	458,700	0	458,700	228,810.91	.00	229,889.09	49.9%
GRAND TOTAL	100,323,997	25,000	100,348,997	63,005,975.14	.00	37,343,021.86	62.8%

** END OF REPORT - Generated by Mindy Ellerman **

CITY OF GRANTS PASS
CAPITAL CONSTRUCTION FUNDS
6/30/2016

	FUND 612-619 Transportation Capital Projects	FUND 638 Landfill Capital Projects	FUND 648 Storm Drain Capital Projects	FUND 642 Storm Drain Capital SDC's	FUND 691 Lands & Buildings Capital Projects	FUND 692-694 Parks SDC's	FUND 722 / 752 Water & Sewer SDC's	FUND 725 / 755 Water & Sewer AFD's	FUND 729 / 759 Water & Sewer LID's	FUND 728 Sewer Capital Projects	FUND 758 Water Capital Projects	TOTALS
Budgeted Fund Balance 7/1/2015	$ 6,409,451	$ 1,304,848	$ 203,497	$ 58,313	$ 3,396,804	$ 140,892	$ 592,849	$ 2,903	$ -	$ 3,756,729	$ 3,145,883	
Actual Fund Balance 7/1/2015	**$ 5,545,799**	**$ 1,343,333**	**$ 223,944**	**$ 87,449**	**$ 4,009,143**	**$ 146,457**	**$ 861,143**	**$ 11,457**	**$ -**	**$ 5,161,091**	**$ 4,131,712**	**$ 21,521,528**
Revenues 7/1/15 to 6/30/16:												
Development Charges	$ 212,234			$ 123,674	$ 31,000	$ 71,307	$ 1,268,480			$ (1,126)		**$ 1,705,569**
Intergovernmental	$ 102,552				$ 5,000					$ 206,995		**$ 314,547**
Interest	$ 67,709	$ 15,792	$ 2,189	$ 2,643	$ 35,940	$ 3,338	$ 20,241	$ 1,875		$ 48,771	$ 52,817	**$ 251,315**
Other (including property sales)	$ 528,613	$ 75,000	$ 250		$ 90,189			$ 51,119				**$ 745,171**
Transfers In:												
General Fund	$ 675,000		$ 11,404		$ 813,582					$ 155,000	$ 100,000	**$ 1,754,986**
Street Utility/ Transportation	$ 1,295,000		$ 105,000									**$ 1,400,000**
Bancroft Bond Fund												**$ -**
Transient Room Tax					$ 208,979	$ 185,671						**$ 394,650**
Lands & Buildings SDC					$ 1,200	$ (210,179)						**$ (208,979)**
Sewer General, AFD, and SDC							$ (200,000)			$ 1,919,000		**$ 1,719,000**
Storm Water			$ 5,000	$ (5,000)								**$ -**
Water General, AFD, and SDC	$ 100,000						$ (200,000)	$ (3,000)			$ 3,516,000	**$ 3,413,000**
CDBG/HUD	$ 28,497				$ 167,000							
PCD Management												**$ 195,497**
Vehicle Maintenance					$ 46,000							
Equip Replacement												**$ -**
Admin Services					$ 150,000							
Tourism					$ 25,000							
Property Management					$ 40,000							**$ 40,000**
Total Revenues	**$ 3,009,605**	**$ 90,792**	**$ 123,843**	**$ 121,317**	**$ 1,613,890**	**$ 50,137**	**$ 888,721**	**$ 49,994**	**$ -**	**$ 2,328,640**	**$ 3,668,817**	**$ 11,945,756**
Less expenditures 7/1/15 to 6/30/16:												
Direct Project Expenditures	$ 3,232,953	$ 51,179	$ 191,585		$ 1,081,125					$ 1,548,446	$ 1,171,496	**$ 7,276,784**
Internal Engineering/GIS Charges	$ 634,758	$ 5,737	$ 5,908		$ 43,149					$ 74,318	$ 130,432	**$ 894,302**
Indirect Administrative Charges	$ 74,911	$ 1,736	$ 3,992		$ 22,729					$ 32,726	$ 26,279	**$ 162,373**
Total Project Expenditures	$ 3,942,622	$ 58,652	$ 201,485	$ -	$ 1,147,003	$ -	$ -	$ -	$ -	$ 1,655,490	$ 1,328,207	**$ 8,333,459**
Transfers Out	$ 90,000	$ 29,000										**$ 119,000**
Total Expenditures	**$ 4,032,622**	**$ 87,652**	**$ 201,485**	**$ -**	**$ 1,147,003**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,655,490**	**$ 1,328,207**	**$ 8,452,459**
Budgetary Fund Balance 6/30/16	**$ 4,522,782**	**$ 1,346,473**	**$ 146,302**	**$ 208,766**	**$ 4,476,030**	**$ 196,594**	**$ 1,749,864**	**$ 61,451**	**$ -**	**$ 5,834,241**	**$ 6,472,322**	**$ 25,014,825**

CITY OF GRANTS PASS
CAPITAL CONSTRUCTION PROJECTS
6/30/2016

Project Number	Description	Project Cost Estimate @ FY16 Budget	Mid-year budget Changes & Notes	Cost Incurred to 6/30/2015	Cost Incurred 7/1-6/30
TR0000	Transportation Proj - Gen'l			$ (165)	$ 151
TR0000-619	Transportation Projects LID			$ (279)	$ -
TR1050	Storm Drain Repairs	$ 20,000		$ 131,348	$ 5,457
TR4719	Fruitdale Trail	$ 460,000		$ 263,775	$ 4,451
TR4934	Redwood Ave LID-Dowell/Hubbard	$ 4,600,000		$ 3,126,686	$ 1,523,795
TR5022	Master Transportation Plan Updt	$ 300,000		$ -	$ 206
TR5025	ROW Purchases	$ AS AVAILABLE		$ 26,443	$ 19,337
TR5083	Traffic Calming	$ 72,000		$ 36,616	$ 10,192
TR6075	Lincoln Rd Sidewalk:Lower River/G ST	$ 525,000		$ 91,263	$ 510,849
TR6087	Jo Co Transit Operations Grant	$ 1,466,886		$ 1,023,283	$ 152,496
TR6115	Drury Lane Reconstruction	$ 2,225,000		$ 1,665,059	$ 111,194
TR6116	Allen Cr. Rd. ImprV-W HB	$ 4,641,000		$ 11,610	$ 5,666
TR6118	CMAQ Sidewalk Project	$ 1,950,000		$ 33,126	$ 43,120
TR6158	Street Lighting/Signal Improvements	$ 10,000		$ 23,529	$ 3,741
TR6161	Bike Lane Striping FY'13/FY'14	$ 75,000		$ 200,202	$ 1
TR6162	Safety Crossings G & Bridge	$ 150,000		$ 94,753	$ 10,198
TR6163	Bike Boulevards	$ 15,000		$ -	$ -
TR6165	Gilbert Crk Bridge Repl Savage	$ 800,000		$ 101,198	$ 283,400
TR6201	Overlay/Maintenance FY15/FY16	$ 1,200,000		$ 174,011	$ 303,959
TR6202	Aluminum Storm Pipe ID & Inspection	$ 30,000		$ 3,416	$ -
TR6203	Redwood Ave Ph3:Pansy/Rdwd	$ 2,200,000		$ 134,772	$ 156,648
TR6242	Eastern Avenue Improvements	$ 400,000		$ 34,397	$ 316,887
TR6244	Elmer Nelson Bridge Replacement	$ 1,000,000		$ 8,469	$ 92,473
TR6245	Edgewater/Evergreen Storm Water Eval.	$ 500,000		$ 7,786	$ 3,224
TR6271	Booth & Isham Improvement	$ 100,000		$ -	$ 37,136
TR6295	Terry Lane	$ 370,000		$ 15,915	$ 336,426
TR8413	Sidewalk Infill and Repair Fund	$ 50,000		$ 138,920	$ 11,068
TR9700	Bikeway Projects - General	$ 100,000		$ 667,113	$ 547
				$ -	
				$ -	
DO0000	Storm Drain & Open Space			$ (77)	
DO6071	TMDL Implementation Plan Strtup	$ 30,000		$ 70,731	$ 9,272
DO6113	Storm Wtr Quality N. of Estates Ln.	$ 245,000		$ 15,313	$ 153,483
DO6169	Storm Wtr Master Plan Update	$ 395,000		$ 352,849	$ 38,730
				$ -	
				$ -	
WA0000	Water Projects - General			$ 35,035	$ -
WA4742	Meadow Wood Res. 16	$ 350,000		$ 18,456	$ -
WA5094	Water Distrib.Sys Mstr Pln Updt	$ 200,000		$ 109,524	$ 140,514
WA5096	WTP Structural Repairs	$ 75,000		$ 356,181	$ 53,720
WA6000	MSA Task Order #1	$ 20,000		$ 118,045	$ 31,906
WA6001	Water Main Looping	$ 20,000		$ -	$ -
WA6052	Reservoir 3 Upgrades				$ -
WA6058	Water System Security Projects	$ 10,000		$ 61,468	$ 17,039
WA6059	Pump Station Repairs	$ 25,000		$ 61,665	$ 36,335
WA6207	WTP Upgrade	$ 56,200,000		$ 254,289	$ 133,858
WA6248	Purchase of Emergency Water Pump Stations	$ 200,000		$ 19,796	$ 144,798
WA6249	Water Main Relocations	$ 600,000		$ 49,977	$ 623,260
WA6250	Water Rate & SDC Study	$ 70,000		$ -	$ 93
WA6251	Purchase Portable Generator for Pump Station	$ 75,000		$ -	$ 56,800
WA6252	ARC Flash Study WA and SE	$ 100,000		$ -	$ -
WA6253	Small Main Replacement FY15	$ 700,000		$ 108,834	$ 75,624
WA6254	Water Emergency Ops Plan Update	$ 50,000		$ 30,410	$ 14,260
				$ -	
				$ -	
SE0000	Sewer Projects - General			$ (462)	
SE4964	WRP Phase 2 Expansion	$ 12,025,000		$ 548,795	$ 723,418
SE5080	WRP Structural Repairs	$ 75,000		$ 73,389	$ 20,921
SE5081	Collection Sys. Master Plan	$ 275,000		$ 190,432	$ 108,167
SE6012	Western Av Sewer Replcmt	$ 2,060,000		$ 121	$ -
SE6064	Sewer Main Structural Repairs	$ 3,700,000		$ 1,595,645	$ 170,686
SE6111	Mill Street Sewer Reconstruction	$ 4,340,000		$ -	$ -
SE6112	Sewer Rate Study SE & RS	$ 70,000		$ -	$ -
SE6198	Collection System Maintenance	$ 75,000		$ 115,649	$ 169,658
SE6199	Pump/Lift Station Equipment Imprvmt	$ 10,000		$ 5,392	$ 38,925
SE6200	Spaulding Indust.Park WW Infrastructure	$ 100,000		$ 5,392	$ -
SE6237	General Engineering Services	$ 20,000		$ 1,318	$ 19,093
SE6238	Effluent Mixing Zone Dye Tracer Study	$ 50,000		$ -	$ -
SE6239	WRP Equipment Improvement	$ 50,000		$ -	$ 14,439
SE6240	Webster PS No. 1 Rehab	$ 750,000		$ 37,309	$ 387,324
SE6241	WRP SCADA System Evaluation	$ 50,000		$ 7,830	$ 2,859
LA0000	Landfill Projects-General			$ (51)	
LA2640	Landfill Remediation	$ 3,043,000		$ 2,932,480	$ 32,432
LA4691	Clean-up Program	$ 30,000		$ 132,608	$ 24,730
LA6284	Jo-Gro Building Inspection/Repair	$ 25,000		$ 2,867	$ 1,490
				$ -	
				$ -	
LB0000	Lands & Bldgs Proj - General			$ (24)	
LB1000	Debt Repayment Project			$ 120,000	$ -
LB4245	Muni Parking Property Acq	UNKNOWN		$ -	
LB4261	Tussing Park Development				$ -
LB4377	Municipal Bldg Land Fund	UNKNOWN		$ 168,631	$ 45,691

CITY OF GRANTS PASS
CAPITAL CONSTRUCTION PROJECTS
6/30/2016

Project Number	Description	Project Cost Estimate @ FY16 Budget	Mid-year budget Changes & Notes	Cost Incurred to 6/30/2015	Cost Incurred 7/1-6/30
LB4382	Indust. Financial Incentive	UNKNOWN		$ 369,136	$ -
LB4383	Non-Profit Infra. Incent.	$ 50,000		$ 59,785	$ -
LB4539	Allen Creek Park Prop Purchase	$ 1,125,000		$ 614,857	$ 388
LB4564	City Service Center Shop			$ -	$ 30,784
LB4713	Allenwood Park Reserve	$ 1,245,000		$ 1,120,255	$ 35
LB4832	River Rd Reserve Purchase	$ 3,700,000		$ 3,666,863	$ 12,175
LB4911	Ramsey/Nebraska Prop.Sale	$ 900,000		$ 8,683	$ 155
LB4955	Allen Crk Trail: Ramsey>199	$ 150,000		$ 56,197	$ 15,084
LB5067	Tree Refund Program	$ VARIES		$ 19,513	$ 1,309
LB5077	Re-Vegetation Program	$ VARIES		$ 19,517	$ 364
LB6040	Economic Stimulus	$ 60,000		$ 30,099	$ -
LB6041	Food Bank Remed/Development	$ 1,823,000		$ 1,929,430	$ 71
LB6084	Vacant Prop. Safety & Renovation	$ 115,000		$ 53,498	$ 2,806
LB6085	Wetland Resource Inventory/Update	$ 300,000		$ 27,055	$ 20,031
LB6099	Property Acquisition & lot line adj.	$ 10,000		$ 18,735	$ (2,319)
LB6101	H T E Replacement	$ 1,252,000		$ 734,201	$ 268,051
LB6104	Woodson Park Improvements	$ 30,000		$ 2,053	$ -
LB6105	PEG Fund Projects for FY12,FY13	$ 40,000		$ 128,640	$ 3,838
LB6108	Small Business Transp. SDC Incent.	$ 227,000		$ -	$ -
LB6135	Urban Renewal Analysis	$ 50,000		$ -	$ 44,994
LB6136	Fuels Reduction Plan	$ 45,000		$ 9,185	$ -
LB6138	Downtown Hardscape	$ 20,000		$ 13,331	$ 982
LB6139	City Entryway	$ 30,000		$ -	$ -
LB6141	Emergency Generator in Muni Bldg	$ 60,000		$ 9,924	$ 36,663
LB6142	Remote Emergency Equip	$ 110,000		$ 39,909	$ 60,695
LB6143	School Park Construction	$ 35,000		$ 105,531	$ 22,286
LB6184	Soccer Complex	UNKNOWN		$ 149,851	$ 500
LB6185	Aerial Photography	$ 10,000		$ 10,199	$ 11,747
LB6188	Technology lifecycle Management	$ 50,000		$ 98,812	$ 51,510
LB6189	Existing Park & Sports Facility Rehabilitation	$ 275,000		$ 107,375	$ 34,992
LB6190	Riverside Park, River Trail	$ 130,000		$ 57,609	$ 50,354
LB6191	River Access Points in Parks	$ 60,000		$ 7,697	$ 387
LB6193	Weekend parkways-Open Streets	$ 10,000		$ 5,140	$ 5,607
LB6197	Fire Sprinkler & Structural Retrofit Grants	$ 665,000		$ 179,185	$ 102,139
LB6224	Grants Pass Area Brownfield Coalition Community Assessment	$ 600,000		$ -	$ -
LB6225	Fleet Maintenance Facility	$ 600,000		$ -	$ -
LB6227	Reinhart Park Irrigation Conversion	$ 180,000		$ -	$ -
LB6228	Alternative Fueling Facility Design & Implementation Plan	$ 112,000		$ -	$ -
LB6229	Downtown Lighting and Parking Lot Improvements	$ 310,000		$ 240,665	$ -
LB6230	Joint Economic Develop. Strategic Plan	$ 188,500		$ -	$ 115,910
LB6232	Loveless Park Improvements	$ 200,000		$ 6,547	$ 1,098
LB6233	DDA and AFD Evaluation and Clean Up	$ 50,000		$ 8,584	$ 7,203
LB6235	E & F Street Landscaping	$ 25,000		$ 224	$ 12,880
LB6236	Spalding Industrial Park Development	$ 3,500,000		$ -	$ -
LB6259	4th/F St Parking Enterance				$ -
LB6263	Croxton Park Parcel Sale	$ 13,000		$ -	$ 2,370
LB6272	Dark Fiber Connection	$ 80,000		$ -	$ 79,629
LB6273	Redwood Empire Sign Restoration	$ 25,000		$ -	$ 845
LB6274	Public Safety Property Research	$ 15,000		$ -	$ 9,824
LB6275	Service Provider Public/Private Partnership	$ 150,000		$ -	$ -
LB6276	Historic District Expansion	$ 20,000		$ -	$ 22,173
LB6277	Downtown Accent Lighting	$ 10,000		$ -	$ 8,251
LB6278	Portable Goals @ Reinhart & Gilbert Crk Parks	$ 15,000		$ -	$ -
LB6279	North I-5 Exit Visual Improvements	$ 50,000		$ -	$ -
LB6280	Trails Rehab FY'16-FY'17	$ 50,000		$ -	$ 4,704
LB6281	Fruitdale Park Restroom	$ 150,000		$ -	$ 19,096
LB6282	City Rebranding	$ 80,000		$ -	$ 4,532
LB6309	Criminal Justice Sales Tax Analysis	$ -		$ -	$ 21,639
LB6310	Stephen M R Covey Event			$ -	$ 12,880
LB6311	Develop Park St Landscape & Parking			$ -	$ 1,051
LB6312	Fire District Feasibility Study			$ -	$ 205
LB6326	School Park Construction			$ -	$ 3,277
LB8580	Izaak Walton Bldg Replacement	UNKNOWN		$ 43,544	$ -
LB8870	Reinhart Volunteer Park	UNKNOWN		$ 3,140,915	$ -
				$ -	
				$ -	
	TOTALS	**$ 128,373,386**		**$ 28,706,252**	**$ 8,335,342**

Quarterly Investment Report as of June 30, 2016

Total Cash/Investment Balance at Quarter End $ 63,213,302

			% of Cash Balance	Investment Policy Limit	% Available (Over)
Maximum Maturities					
Total Investments Maturing in					
OVER 36 months	$	-	0%	0%	0%
OVER 360 days	$	14,204,361	22%	30%	8%
OVER 180 days	$	16,261,981	26%	55%	29%
OVER 1 day	$	16,261,981	26%	85%	59%
Per Issuer Limits					
US Agencies					
TOTAL FHLB Holdings	$	-	0%	25%	25%
TOTAL FFCB Holdings	$	1,000,011	2%	25%	23%
TOTAL FHLMC Holdings	$	3,000,578	5%	25%	20%
TOTAL FNMA Holdings	$	5,002,247	8%	25%	17%
Banking Institutions					
Umpqua Bank (excluding CDARS)	$	1,218,550	2%	35%	33%
Bank of the Cascades	$	45,613	0%	35%	35%
Washington Federal (excluding CDARS)	$	1,038,542	2%	35%	33%
Other					
Banker's Acceptance	$	-	0%	10%	10%
A1/P1 Rated Commercial Paper	$	-	0%	10%	10%
Repurchase Agreements	$	-	0%	10%	10%
TOTAL LGIP Accounts	$	41,302,204	65%	75%	10%
Per Investment Type Limits					
US Treasury Obligations	$	-	0%	85%	85%
US Agency	$	9,002,836	14%	75%	61%
Certificate of Deposit	$	7,259,145	11%	50%	39%
Bank Deposits: Savings & Money Market	$	211,713	0%	no limit	no limit
Banker's Acceptance	$	-	0%	25%	25%
A1 / P1 Rated Commercial Paper	$	-	0%	25%	25%
Repurchase Agreement	$	-	0%	25%	25%
TOTAL LGIP Accounts	$	41,302,204	65%	75%	10%

Performance Standards & Benchmarks	QTR Average	April 2016	May 2016	June 2016
Average Yield for City Investments	**0.91%**	**0.87%**	**0.91%**	**0.96%**
LGIP Rate	0.80%	0.75%	0.78%	0.88%
3 Month T-Bill	0.26%	0.23%	0.28%	0.27%

The general objectives of the City's investment policy, in order of priority, are: Safety, Liquidity, and Yield.

It is the goal of the City to maintain throughout the accounting cycle a yield that is not more than 50 basis points (1/2 percent) lower than the LGIP, and is not less than 25 basis points (1/4 percent) higher than that of the 91-Day US Treasury Bill.

Item: Motion accepting the certified results of the November 8, 2016 General Election. Date: December 7, 2016

SUBJECT AND SUMMARY:

This action acknowledges the election results.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council's goal of **LEADERSHIP** by following the City Charter.

CALL TO ACTION SCHEDULE:

Call to action schedule: December 7, 2016.

BACKGROUND:

The City Charter requires the Council accept the results of the City election. Results of the November 8, 2016 General Election on which the Mayor's position, five Council positions and a measure prohibiting marijuana registrants and licensees in Grants Pass were included have been officially certified and are attached as Exhibit 'A'.

The attached tabulations have been compiled and certified by the Josephine County Clerk and are to be accepted for the election record.

Elected Mayor
Darin Fowler

Elected Councilor	Ward Number
Tyler Flaming	Ward No. 1
Valerie Lovelace	Ward No. 2
Jason Sharp	Ward No. 3
Barry Eames	Ward No. 4, 4 year position
Jason Anderson	Ward No. 4, 2 year position

Measure
17.73 Prohibits marijuana registrants and licensees in Grants Pass

Yes	8,208	48.93%
No	8,566	51.07 %

COST IMPLICATION:

None.

ITEM: 2.k. MOTION ACCEPTING THE CERTIFIED RESULTS OF THE NOVEMBER 8, 2016 GENERAL ELECTION.

Staff Report (continued):

ALTERNATIVES:

1. Council can choose to accept the certified abstract of voters; or
2. Council could request and pay for a "re-count" of votes.

RECOMMENDED ACTION:

Staff recommends the Council accept the tally of votes as certified by the Josephine County Clerk and City Recorder.

POTENTIAL MOTION:

I move to accept the certified results of the November 8, 2016 General Election.

Statement of Votes Cast by Geography
November 8, 2016 General Election
All Precincts, City of Grants Pass, City of Grants Pass Council, Ward 4 (2 Year Term), City of Grants Pass Council, Ward 3, City of Grants Pass Mayor, City of Grants Pass Council, Ward 2, City of Grants Pass Council, Ward 1, City of Grants Pass Council, Ward 4, Measure 17-73 Prohibits marijuana registrants and licensees in Grants Pass
Official Results
Total Ballots Cast: 17442, Registered Voters: 24025, Overall Turnout: 72.60%

Choice	Votes	Vote %
All Precincts		
City of Grants Pass Mayor (Vote for 1)		
17442 ballots (0 over voted, 7246 blank voted), 24025 registered voters, turnout 72.60%		
Darin Fowler	9949	97.58%
Write-in	247	2.42%
Total	10196	100.00%
City of Grants Pass Council, Ward 1 (Vote for 1)		
17442 ballots (1 over voted, 5697 blank voted), 24025 registered voters, turnout 72.60%		
Mary Theresa Wertz	5323	45.33%
Tyler Flaming	6378	54.31%
Write-in	43	0.37%
Total	11744	100.00%
City of Grants Pass Council, Ward 2 (Vote for 1)		
17442 ballots (2 over voted, 5661 blank voted), 24025 registered voters, turnout 72.60%		
Chris Burrow	4030	34.21%
Valerie Lovelace	7712	65.47%
Write-in	37	0.31%
Total	11779	100.00%
City of Grants Pass Council, Ward 3 (Vote for 1)		
17442 ballots (3 over voted, 9062 blank voted), 24025 registered voters, turnout 72.60%		
Dennis J Douglass	2090	24.95%
Don Hartline	2899	34.61%
Jason Sharp	3265	38.98%
Write-in	123	1.47%
Total	8377	100.00%
City of Grants Pass Council, Ward 4 (2 Year Term) (Vote for 1)		
17442 ballots (0 over voted, 9194 blank voted), 24025 registered voters, turnout 72.60%		
Jason M Anderson	8127	98.53%
Write-in	121	1.47%
Total	8248	100.00%
City of Grants Pass Council, Ward 4 (Vote for 1)		
17442 ballots (2 over voted, 7679 blank voted), 24025 registered voters, turnout 72.60%		
Barry Eames	6064	62.12%
Ronald F Schutz	3624	37.13%
Write-in	73	0.75%
Total	9761	100.00%
Measure 17-73 Prohibits marijuana registrants and licensees in Grants Pass (Vote for 1)		
17442 ballots (8 over voted, 660 blank voted), 24025 registered voters, turnout 72.60%		
Yes	8208	48.93%
No	8566	51.07%
Total	16774	100.00%

City Council Meeting
November 16, 2016
6:00 pm
City Council Chambers

The Council of the City of Grants Pass met in regular session on the above date with Mayor Fowler presiding. The following Councilors were present: Hannum, Lindsay, Lovelace, Riker, Roler. Also present and representing the City were City Manager Cubic, Assistant City Manager Reeves, Finance Director Meredith, Public Safety Director Landis, Parks & Community Development Director Glover, Public Works Director Canady, City Attorney Mark Bartholomew, and City Recorder Frerk. Absent: Councilor DeYoung.

Mayor Fowler opened the meeting and Councilor Riker led the invocation followed by the Pledge of Allegiance.

1. PUBLIC COMMENT:

2. PUBLIC HEARINGS

   a. Ordinance amending a public installed Reimbursement District (TR4924) for Hubbard Lane Waterline Extension.

ORDINANCE NO. 16-5702

Councilor Riker moved that the ordinance be read for the first reading, title only. The motion was seconded by Councilor Lindsay. The vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The ordinance is read.

Councilor Lindsay moved that the ordinance be read by title only, second reading. The motion was seconded by Councilor Roler. The vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The motion passed. The ordinance is read.

Councilor Lindsay moved that the ordinance be adopted. The motion was seconded by Councilor Lovelace. Mayor Fowler asked if the ordinance should be adopted, signified by roll call vote as follows: DeYoung – absent, Hannum – yes, Lindsay – yes, Lovelace – yes, Riker – yes, Roler – yes. The ordinance was adopted.

   b. Ordinance amending a public installed Reimbursement District (TR4924) for Hubbard Lane Street Improvements.

ORDINANCE NO. 16-5703

Councilor Lovelace moved that the ordinance be read for the first reading, title only. The motion was seconded by Councilor Lindsay. The vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent:

DeYoung. The ordinance is read.

Councilor Lindsay moved that the ordinance be read by title only, second reading. The motion was seconded by Councilor Hannum. The vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The motion passed. The ordinance is read.

Councilor Riker moved that the ordinance be adopted. The motion was seconded by Councilor Lindsay. Mayor Fowler asked if the ordinance should be adopted, signified by roll call vote as follows: DeYoung – absent, Hannum – yes, Lindsay – yes, Lovelace – yes, Riker – yes, Roler – yes. The ordinance was adopted.

3. CONSENT AGENDA:

a. Resolution amending the Personnel Rules, Regulations and Policies.

RESOLUTION NO. 16-6478

Councilor Lindsay moved and Councilor Roler seconded that Resolution 16-6478 be adopted and the vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The resolution is adopted.

b. Resolution authorizing the City Manager to close certain streets for holiday events.

RESOLUTION NO. 16-6479

Councilor Lindsay moved and Councilor Roler seconded that Resolution 16-6479 be adopted and the vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The resolution is adopted.

c. Resolution amending the comprehensive fee schedule for Public Safety records fees and a collection agency fee.

RESOLUTION NO. 16-6480

Councilor Lindsay moved and Councilor Roler seconded that Resolution 16-6480 be adopted and the vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The resolution is adopted.

d. Resolution authorizing the City Manager to enter into a contract with Recreation Northwest for recreation program services.

RESOLUTION NO. 16-6481

Councilor Lindsay moved and Councilor Roler seconded that Resolution 16-6481

be adopted and the vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The resolution is adopted.

e. Motion approving the minutes of the City Council meeting of November 2, 2016.

Councilor Lindsay moved and Councilor Roler seconded that the minutes of the City Council meeting of November 2, 2016 be approved and the vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The motion passed.

f. Motion acknowledging the minutes of the Bikeways and Walkways Committee meeting of September 13, 2016.

Councilor Lindsay moved and Councilor Roler seconded that the minutes of the Bikeways and Walkways Committee meeting of September 13, 2016 be approved and the vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The motion passed.

g. Motion acknowledging the minutes of the Tourism Advisory Committee meeting of August 9, 2016.

Councilor Lindsay moved and Councilor Roler seconded that the minutes of the Tourism Advisory Committee meeting of August 9, 2016 be approved and the vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The motion passed.

h. Motion acknowledging the minutes of the Tourism Advisory Committee meeting of September 13, 2016.

Councilor Lindsay moved and Councilor Roler seconded that the minutes of the Tourism Advisory Committee meeting of September 13, 2016 be approved and the vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The motion passed.

4. APPOINTMENTS:

a. Appoint one member to the Historical Buildings and Sites Commission.

Councilor Riker moved and Councilor Lindsay seconded to re-appoint Shirley Holzinger to the Historical Buildings and Sites Commission and the vote resulted as follows: "Ayes": Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The motion passed.

5. MATTERS FROM MAYOR, COUNCIL AND STAFF:

a. Review Mayor/Council emails.

None.

b. Committee Liaison reports.

c. Committee Motions.

None.

6. EXECUTIVE SESSION: Yes (e) Real property transactions-negotiations and; (i) Performance Evaluations of Public Officers.

MOTION

It was moved by Councilor Lindsay and seconded by Councilor Roler to enter into executive session and the vote resulted as follows: "Ayes": Goodwin, Hannum, Lindsay, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The motion passed.

MOTION

It was moved by Councilor Lindsay and seconded by Councilor Riker to leave executive session and the vote resulted as follows: "Ayes": Goodwin, Hannum, Lindsay, Riker and Roler. "Nays": None. Abstain: None. Absent: DeYoung. The motion passed.

7. ADJOURN:

There being no further business to come before the Council, Mayor Fowler adjourned the meeting at 9:24 p.m.

The ordinances, resolutions and motions contained herein and the accompanying votes have been verified by:

_____

City Recorder

City Council Special Meeting
November 28, 2016
11:45 a.m.
City Council Chambers

The Council of the City of Grants Pass met in special session on the above date with Mayor Fowler presiding. The following Councilors were present: DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. Also present and representing the City were City Manager Cubic, Assistant City Manager Reeves, Finance Director Meredith, Public Safety Director Landis, Parks & Community Development Director Glover, Public Works Director Canady, City Attorney Bartholomew and City Recorder Frerk.

1. COUNCIL WORKSHOP:

2. CONSENT AGENDA:

   a. Resolution authorizing the City Manager to enter into an agreement with CH2M for Water Restoration Plant Design Build Upgrade Project SE4964.

RESOLUTION NO. 16-6482

Councilor Lindsay moved and Councilor Riker seconded to approve Resolution 16-6482 allowing the City Manager to enter into an agreement with the selected design build firm pending resolution of limits of liability and the vote resulted as follows: "Ayes": DeYoung, Hannum, Lindsay, Lovelace, Riker and Roler. "Nays": None. Abstain: None. Absent: None. The resolution is adopted.

3. ADJOURN:

There being no further business to come before the Council, Mayor Fowler adjourned the meeting at 1:31 p.m.

The ordinances, resolutions and motions contained herein and the accompanying votes have been verified by:

City Recorder

GRANTS PASS URBAN TREE ADVISORY COMMITTEE
Meeting Minutes – October 10, 2016 at 7:00 PM
Courtyard Conference Room

Committee Members:
Dave Russell (Chair)
James Love (Vice Chair)
Dan McBerty
William Reinert
Michael Holzinger
Willow Burnett-DePew
Michelle Keip – Absent
Jeff Soash – Absent

City/Staff/Council Liaisons:
Jeff Nelson (City Liaison)
Dan DeYoung (City Council) - Absent

Guests:
Stormy Ballenger
Dana Baughman
Emily Kimmel

I. Business – Continuing

A. Approval of Minutes from September 12, 2016.

MOTION/VOTE
Committee Member Love moved and Committee Member Holzinger seconded the motion to approve the minutes from the September 12, 2016 meeting as presented. The vote resulted as follows: "AYES": Committee Members Russell, Love, McBerty, Reinert, Holzinger, and Burnett-DePew. "NAYS": None. Abstain: None. Absent: Keip and Soash. The motion passed.

B. Event Calendar Review

- Jeff let the committee know that the rec guide info needs to be in by the end of the month.
- The committee discussed the need for pictures and addresses for colorful fall trees.
- The committee discussed the nominations for significant trees and landscapes; a vote will be taken and finalized in January.

C. Goal Setting

- The committee goals need to be turned in and done with by next meeting.
- Dan discussed the goal setting process with the committee.
- The revision of canopy guidelines is one goal.
- Jeff let the committee know that the landscape amendment is on the UAPC agenda. There will be a 5 minute timeframe for tree committee to go to UAPC to talk about the need for the landscape amendment. Wednesday at 6:00pm. As there are no committee members available Jeff suggested that the committee put something together for Lora to present on their behalf.
- The committee had a discussion on last year's goals.
- The committee would like to enhance the Arbor Day celebration.
- The tree walk map is in process.
- The list as of now is to increase Arbor Day, the Fall color tour, map of trees, update tree inventory, structural soil, and lighted trees downtown.

- The committee discussed a watering truck for street trees.
- The committee had a discussion on planting excess tree program trees in neighborhoods rather than all in parks.
- The committee had a discussion of planting trees are the welcome sign between E and F.

D. Fall Tree Walk Discussion

- The tree walk will be on October 16th, at 1:00 at Reinhart Park.
- Dave will be there and is looking for volunteers.
- The weather may be bad enough that it will need to be postponed.

E. Updates

- The committee had a discussion in length about the two new members, Stormy missing the application deadline, and would like to know if the committee can have more than eight members to allow Stormy to return. Jeff is going to look into options. The new members will need to be reached out to for the next meeting.

II. Business - New

A. Announcements

- Jeff let the committee know that the City purchased and planted a 16ft redwood for the County's 100 year celebration.
- Tree canopy applications are out.

B. Benefits of Trees in Urban Settings – Guest Presentation

- Stormy brought in two students, Dana and Emily, to give a shortened version of their urban forestry presentation. The girls discussed what Urban Forestry is and the benefits that trees bring to a community. The committee would like for the two girls to present the economic, crime rate, and public health benefits of trees to the City Council for goal setting. Dana and Emily agreed to work on streamlining their presentation for council.

C. Comments

- Bring goals to the next meeting

D. Serial Meetings Discussion

- This item will need to be discussed in the future.

MOTION/VOTE

Committee Member Russell moved and Committee Member Reinert seconded the motion to adjourn the meeting. The vote resulted as follows: "AYES": Committee Members Russell, Love, McBerty, Reinert, Holzinger, and Burnett-DePew. "NAYS": None. Abstain: None. Absent: Keip and Soash. The motion passed.

Next Meeting: November 14, 2016

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.

TOURISM ADVISORY COMMITTEE
Meeting Minutes – October 11, 2016 at 4:00 pm
Courtyard Conference Room

Committee Members:
Barbara Hochberg (Chair)
Wynnis Grow (Vice Chair)
Terry Hopkins - absent
Colene Martin - absent
Robert Hamlyn - absent
Tamara Bushnell
Doug Bradley
Mary Groves
Tina Gotchall - absent

City/Staff/Council Liaisons:
Darin Fowler (Mayor) – Arrived late
Valerie Lovelace (City Council)
Jon Bowen (Experience Grants Pass)
Susan Seereiter (City Business Advocate)

Guests:
Germaine Cartmell
Renee Olmsted

1. INTRODUCTIONS

2. REVIEW/APPROVAL OF MINUTES (AUGUST 9, 2016 AND SEPTEMBER 13, 2016)

MOTION/VOTE
Committee Member Groves moved and Committee Member Grow seconded the motion to approve the minutes from August 9, 2016 as corrected. The vote resulted as follows: "AYES": Committee Members Hochberg, Grow, Bushnell, Bradley, and Groves. "NAYS": None. Abstain: None. Absent: Members Hopkins, Martin, Hamlyn and Bushnell. The motion passed.

MOTION/VOTE
Committee Member Bushnell moved and Committee Member Bradley seconded the motion to approve the minutes from September 13, 2016 as submitted. The vote resulted as follows: "AYES": Committee Members Hochberg, Grow, Bushnell, Bradley, and Groves. "NAYS": None. Abstain: None. Absent: Members Hopkins, Martin, Hamlyn and Bushnell. The motion passed.

3. Art Along the Rogue recap

- Jon gave the committee an update of First Friday live and Art Along the Rogue and let them know that there was a great turnout with a much higher attendance than last year. Jon was not able to give an accurate count on attendees but he said it "felt like 12,000 people over the course of the weekend".
- Jon let the committee know that there was one issue of a menacing person who was aggressively handing out materials on First Friday and at Art Along the Rogue. This will need to be discussed with Public Safety.
- Art Along the Rogue made it into the paper.
- Jon let the committee know that they changed their advertising methods up this year. They advertised in Medford and Ashland, up the coast, but put more focus on social media.

- One plan for next year is to have a separate culinary area for alcohol and food samples.
- This year they were able to broaden the age range of attendees.
- Jon gave an update on the portable murals. They had a hard time finding artists this year but are hopeful for next. They were able to get one piece of a glass blower. It will need to be completed but it looks great so far.
- Jon confirmed that they do reach out to the Colleges and put the word out for artists in the Rogue Valley.

4. Trolley topic (confirm specific parameters of use)

- Jon met the lady who runs the trolley in the Medford/Jacksonville area. She did say she would come to Grants Pass if it was lucrative enough.
- Josephine country transit is also interested but it would be a standard bus rather than a "trolley" and there would be more compromises to be made than if it was an outside vendor.
- The committee discussed that they would almost need an RFP on what they needed to bring to the various possible trolley options.
- The committee discussed the parameters that they would like to see.
- The committee decided that the time frame of May 1st – October 15th would work well for them.
- Friday-Saturday to start, possibly Thursday in the future if all goes well. Extra days can be added for special events.
- The committee discussed the timeframe of 3:00-10:00pm for pickup hours.
- The committee discussed a route that will need to be finalized in the future. The route options as of now include stops at the following locations: the Visitor Center, across the street from the Redwood Hotel, the Welcome Center, the intersection of 3rd and G, the intersection of 6th and H, the intersection of 6th and K, Hellgate, Park St, Riverside Park, and the intersection of 7th and G.

5. Tourism Report

- Jon let the committee know that they designed and debuted a new t-shirt design and tested it at Art Along the Rogue. Darin suggested that they offer some to the City Council to purchase.
- Jon let the committee know of a merchant meeting that will be on Wednesday October 26th in the Council Chambers.
- Jon is preparing to introduce a Christmas program to the local merchants. The program will be $150 to participate in the "shop and win" contest. There will be two commercials that feature merchants who participate on a higher level in a story line that portrays the magic of Christmas. There will be 30 second versions for television and longer 2 minute versions for social media campaigns.
- Jon let the committee know that he is working on the parade.
- Jon let the committee know about the freelance travel writers that were hosted in Rogue Valley. They have already started writing about their experiences in Grants Pass and everything looks very promising. The committee discussed some of the benefits of the writers coming to the area.

6. Updates on June 2017 Event

- Barbara let the committee know that the Gladiolas Festival will need to be renamed as they will no longer have a focus on the gladiolas due to blooming times. There will still be balloons and kites and it will be held at the River Rogue Reserve. Darin suggested calling it an "Ag Festival".
- The June Porch event is being worked on.
- The committee discussed the idea of the festival being for the waning/waxing of the moon, the beginning of a new season, "from the ground up".
- The committee discussed the idea of asking the current tenant to consider growing some hops near where the festival will be held.

7. Comments/Updates from Committee Members

- Barbara let the committee know that they will need to turn in goals by the end of November for Goal Setting.
- Darin would like one of the goals to be getting music in the 5th and H area. While out of town visiting he came across "green mushroom caps" that were protected speakers. This would be a nice addition with themed music for different events. (50's music for Back to the 50's, Holiday music)
- Valerie mentioned that the bike committee is looking at long term goals in regards to getting trails extended and focusing on mountain biking as a point of reference for the committee.
- The committee discussed the Soccer complex that is being discussed for the fairgrounds.
- The new fairgrounds sign goes in on October 16th.

8. Comments from the Public

- None.

NEXT MEETING: November 8, 2016 at 4:00pm in the Courtyard Conference Room

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.

COMMITTEE ON PUBLIC ART
Meeting Minutes – October 11, 2016 at 5:30 pm
Courtyard Conference Room

Committee Members:
Dennis Dreher (Co-Chair)
Dennis Hatch (Co-Chair)
Jill Smith
Al Devine
Cynthia Charat - absent
Cal Kenney
Bee Bantug
Julie Imhof
Vacant

City/Staff/Council Liaisons:
Susan Seereiter (City Business Advocate)
Dave Reeves (Assistant City Manager)

Guests:
Renee Olmstead
Bob Eding

1. **Introductions**
   a) **Guest – Bob Eding**
   - Bob Eding came in to answer questions regarding an art piece made of fiberglass.
   - He will carve it out of foam and then place metal structural supports to be coated in fiberglass. Then it will be coated in clear coat and painted with acrylic theme park paint.
   - Some of the bear sculptures he made in the past are going on 13-14 years.
   - The committee had a discussion on solid pieces vs molded pieces. This piece will be totally wrapped and less susceptible to damage and cracking.
   - Bob let the committee know that with the paint he will be using and the color palette he has chosen it will be less susceptible to fading.
   - Bob explained the drainage process he will use to keep the piece from having damage due to standing water.
   - The bird will be three dimensional and similar to the eagles at Evergreen.
   - The committee discussed the possibility of having the piece done in bronze. Bob let them know a bronze piece would be at least $35,000.
   - The committee requested a finalized plan without the banner.
   - This will go to Council on November 2nd for approval.

2. **Review/Approval of Minutes** (September 13, 2016 Meeting)

Committee Member Devine moved and Committee Member Kenney seconded the motion to approve the minutes from September 13, 2016 as presented. The vote resulted as follows: "AYES": Committee Members Hatch, Dreher, Smith, Devine, Kenney, Bantug, and Imhof. "NAYS": None. Abstain: None. Absent: Charat.
The motion passed.

3. **Comments: Chairs, Council Liaison and Staff Liaison**
    - The committee will have five spots that are expiring. IF the expiring positions would still like to be on the committee they will need to reapply. Jill and Dennis D confirmed that they will not be reapplying.
    - Dennis H let the committee know that goals will be due in November with the goals presentation in January.
    - The committee would like to request any information on potential CoPA applicants.
    - The current goals are as follows: Art in Motion, Art Inventory, refine the art in public places parameters, recommend a plan for 5th and H, and to Increase CoPA's involvement in areas of music and dramatic arts.
    - The public art guidelines will be presented to the Council on the 19th for further input and approval.
    - Dave mentioned a mural tour that is done in Silverton. They have 23 mural total and 15 are shown on the tour. This could be a good opportunity for Grants Pass to have a mural tour.
    - Dave suggested that the alley off of D St between 6th and 7th might benefit from an art piece to discourage graffiti.
    - The committee had a discussion to confirm the rules for serial meetings and not reaching a quorum outside of the scheduled meetings.
    - The committee had a discussion on the need to vote for a Chair and Vice/Co-Chair positions.

4. **NEA Grant Update**
    - Not discussed.

5. **Report on Guidelines for Submission of Public Art revision process**
    - Bee would like to see a two-step process on public art applications. She would like a subcommittee to review the application and make amendments before CoPA sees the application as a whole.
    - The committee had an in depth discussion on the guidelines Bee drafted. This will be discussed in further depth after amendments are made.

6. **Subcommittee updates**
    a. **Inventory/Catalog**
        - Julie will be added to this subcommittee.
        - This is still in a spreadsheet phase.

    b. **5th and H Development**
        - Not discussed.

    c. **City Employee Art Show**
        - Cal let the committee know that the art show went very well. There is little to improve other than the need for more volunteers. He commended Donna for her help with the show.

    d. **Empty Storefronts**
        - Not discussed.

    e. **Guidelines**

- Discussed earlier in the meeting.

f. Owl Mural Plaque

- Not discussed.

7. Other CoPA Business

a. Discuss changing date for December meeting

Committee Member Imhof moved and Committee Member Bantug seconded the motion to move the December meeting to December 5, 2016. The vote resulted as follows: "AYES": Committee Members Hatch, Dreher, Smith, Devine, Kenney, Bantug, and Imhof. "NAYS": None. Abstain: None. Absent: Charat. The motion passed.

b. Mural Development Program

- Not discussed.

Next Meeting: November 8, 2016 5:30PM Courtyard Conference Room

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.

GRANTS PASS PARKS ADVISORY BOARD
Meeting Minutes – October 13, 2016 at 3:30 PM
Courtyard Conference Room

Members in Attendance:
Dick Matti (Chair) - absent
Cliff Kuhlman (Vice Chair)
Jan Battersby
Gary Still
Marian Szewc – arrived late
Robert Cartmell
Rick Chapman
Bill Reinert - absent

City/Staff/Council Liaisons:
Valerie Lovelace (City Council) – absent
Lora Glover (PCD Director) – left early
Jeff Nelson (Parks Superintendent)
Scott Lindberg (Grant Specialist) – arrived late

Guests:

I. Business – Continuing:

Chair Matti was unable to attend; Vice Chair Kuhlman opened the meeting.

A. Approval of Minutes: September 8, 2016 meeting

MOTION/VOTE
Board Member Cartmell moved and Board Member Battersby seconded to approve the minutes as presented from the September 8, 2016 meeting. The vote resulted as follows: "AYES": Board Members Kuhlman, Battersby, Still, Cartmell, and Chapman. "NAYS": None. Abstain: None. Absent: Board members Matti, Szewc, and Reinert. The motion passed.

B. Goal Discussion

- Lora let the committee know that the goals need to be turned in by the end of November. She suggested that the committee discuss what they would like to have as goals and she would get them on the agenda for next meeting for further discussion.
- The committee discussed the desire to sell the River Rogue Reserve and discussed the pros and cons of putting it on the market.
- The committee would like the Soccer complex to still be a main goal along with Riverside Park and the Spray Park.
- The committee discussed the need for an additional park or contract employee. Jeff let the committee know that in 1994 there were 80 acres of park land and six employees, currently we had 195 acres and seven employees. The figures do not include contract workers; Jeff is working on contract employee figures.
- The committee had a discussion with Jeff on if another park employee or more contract workers would be best. Jeff believes we need another permanent employee.

C. **Renaming Venues – discussion**
- The committee decided to shelf this item for the time being.

D. **Soccer Complex – discussion**
- Lora let the committee know that she had a meeting with Travis Boersma. He is very interested in putting a soccer field at the fairgrounds and will be working with the fairgrounds and the County. She has also received suggestions of putting soccer fields at Reinhart, Parkside Elementary, and Gilbert Creek Park.
- She is concerned with parking at Parkside and thinks Gilbert Creek has better access for parking.
- The committee discussed the different options with Lora.

E. **Riverside Master Plan – discussion**
- Lora let the committee know that she has a meeting scheduled with Justin to go over the plans for Riverside next week.
- The committee asked Scott if we have gone for any grants for Riverside yet. Scott let the committee know that he won't be able to submit for any grants until there are project specifics.
- The committee had a discussion concerning the potential for flooding in the proposed Izaak Walton building area.
- The committee discussed the bandstand for Active Club and the grant money secured by the Active Club and what would be fair as to how it is used.
- The committee had a discussion on priorities and determined that as far as the Riverside Park projects go the Active Club would be first, followed by the Izaak Walton Building, and then the Spray Park.
- The committee discussed some of the possible grants available.

MOTION/VOTE

Board Member Still moved and Board Member Battersby seconded the motion that the following goals were discussed and accepted as goals that the parks board wants to carry forth to the city council, with the ability to add more goals at the next meeting in November, and these goals include;

1. **Selling the River Rogue Reserve property.**
2. **Locate property and begin the process to develop the soccer complex since it was the Committees top priority last year.**
3. **Develop the three projects within Riverside Park – in this order.**
   a. **Active Club Shelter**
   b. **Community Center (including a concert type area for Concerts in the Park).**
   c. **Water Spray Area**
4. **Funding to add an additional Park Maintenance Worker.**

The vote resulted as follows: "AYES": Board Members Kuhlman, Battersby, Still, Cartmell, Szewc, and Chapman. "NAYS": None. Abstain: None. Absent: Board members Matti and Reinert.
The motion passed.

II. Business – New:

A. Serial Meetings

- This item was not discussed.

III. Next meeting: November 10, 2016

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.

URBAN AREA PLANNING COMMISSION

MEETING MINUTES

October 12, 2016 – 6:00 P.M.

Council Chambers

1. **ROLL CALL:**

The Urban Area Planning Commission met in regular session on the above date with Commissioner Lois MacMillan presiding. Commissioners Loree Arthur, David Kellenbeck, Dan McVay, Blair McIntire, and Robert Wiegand were present. Chair Gerard Fitzgerald and Vice Chair Jim Coulter were absent. Also present and representing the City was Parks & Community Development (hereafter: PCD) Lora Glover and City Council Liaison Rick Riker.

2. **ITEMS FROM THE PUBLIC:** None.

3. **CONSENT AGENDA:**

   a. **MINUTES: September 14, 2016** **Pg. 1-8**

   b. **FINDINGS OF FACT:**

   I. **104-00102 ~ Blackberry Lane Subdivision Tentative Plan Findings of Fact** **Pg. 9-34**

   II. **104-00103 ~ Summerfield North Subdivision Tentative Plan Findings of Fact** **Pg. 35-56**

   III. **201-00130 ~ Casacde Self Storage – Major Site Plan Discretionary Review Findings of Fact** **Pg. 57-76**

MOTION/VOTE

Commissioner Kellenbeck moved and Commissioner Weigand seconded the motion to approve the consent agenda from September 14, 2016 as corrected. The vote resulted as follows: "AYES": Commissioners McVay, Arthur, MacMillan, McIntire, Wiegand, and Kellenbeck. "NAYS": None. Abstain: None. Absent: Chair Fitzgerald and Vice Chair Coulter.

The motion passed.

Chair Fitzgerald joined the meeting.

4. **PUBLIC HEARINGS:**

   None.

5. **OTHER ITEMS/STAFF DISCUSSION:**

   a. **Serial Meetings – Discussion**

      - Lora explained to the commission that there was a recent court case in which city councilors has discussed matters via email. The discussion was daisy chained until they came up with a majority decision. City staff would like to remind all of the committees/commissions to be aware of public meeting law and to please be careful to not unintentionally make a quorum outside of the designated meetings.

   b. **Goal Setting – Discussion**

      - Lora let the commission know that they will need to have their goals in by the end of November. Lora let the commissioners know that there will be a meeting in November and to please send suggestions for her to prepare for the packet for discussion.
      - The commission discussed the email commissioner Coulter sent regarding the desire to review articles 25 and 27 in regards to traffic and access to parking. He had been concerned that there are situations where everything meets the code requirement but not necessarily the real needs. (Hawthorne for Gilbert, Winco area with the opening of Starbucks and Panda Express) Lora let the commission know that she had a conversation with their traffic consultant and he said the percentile that is being used for queuing may not be adequate for some projects.

   c. **Landscape Amendment**

      - Jim Love with the Urban Tree Committee has requested the commission look into a parking lot tree canopy amendment. Urban Tree would like to increase the size of the parking lot diamonds to provide more structural soil area for the trees and made reference to the Home Depot and Fred Meyer trees not surviving well. Urban tree

would also like to institute a better canopy/shade program. UAPC put together a residential amendment a few years ago and now Urban Tree would like the commission to move forward on a commercial amendment. Lora let the commission know that with their direction staff can start putting an amendment together and bring it back to you for review.

- The commission would like to have input from the developers on the trees to see if there might be some reasons that aren't being considered as to why they're stunted. Lora le the commission know that it would be in part to the fact that the parking islands are too small/narrow and not having adequate structural soils. There is not currently language in the code regarding this. This would be an opportunity to have language to group the trees to provide more shade as well. The Urban Tree committee has laid it out very well on what can be done and why. The City does not have an urban forester on staff to make sure that the trees are being taken care of; however the City might be able to use Jeff Nelson for that purpose or might need to contract the work out. There is good merit to their request and good recommendations.
- If the commission is interested staff can start drafting something and getting recommendations from local landscapers.
- The commission brought up that one recommendation was to increase the number of compact car spaces; they would like some statistics to support that need.
- There was a comment about small parking spaces in Medford (Trader Joe's) and not wanting to follow a similar trend here in Grants Pass.
- There was a discussion about smaller parking spaces possibly causing a problem. They would like to be careful to accommodate both larger vehicles and smaller and to have parking lots accommodate the turning radius for larger vehicles.
- Lora let the commission know that staff can get people we typically work with in to talk to them about parking. (Justin, Ausland)
- The commission had a discussion about the ingress over by Winco. The drive through line right off the ingress and exit. They want to

know if that build was okayed by the City. Lora let the commission know that at the time that did meet the standards. This was one of the locations they were talking about that make them think there is a need to make changes to the current standards.

- Commissioner Macmillan asked if the city has any authority to ask them to change the layout. Lora said that they can make a recommendation but can't force them to change it. She will try to communicate with them and hopefully they can work with the City.
- The commission asked if there was a backup plan at Allcare if there isn't enough parking. They have plans for a parking structure for Allcare, however they are having issues with employee parking at Gilbert.
- The commission asked if there have been any comments made since the changes to trees in residential areas were made. Lora let them know that it is still early in this stage and will be hard to tell. The new subdivisions are just starting up that will be affected by the changes.
- Commissioner Arthur asked about the meeting on the 30th. Lora let the commission know that date is being held in case it is needed but if it is not needed it will just be cancelled.
- Lora would like to wrap up goal setting on November 9th. Please turn in suggestions by November 9th to allow us to go over them.
- The commission and City staff agreed to get input on November 9th about landscape and move on a draft from there.
- The commission also requested to get input from the developers on how to solve issues at next meeting.
- Lora let the commission know that next Tuesday there will be a discussion on fee in lieu of development agreement from 3-5pm in Council Chambers. She will look into potentially adding this discussion to talk about parking lots. Council wanted to have a fee in lieu of program instead of a DDA for the builders and developers in the area. This already scheduled discussion will give her an opportunity to talk to the local developers on this subject at the same time. Some of the local landscapers as well.

- The commission had a discussion on some of the information provided by the tree committee.

6. **ITEMS FROM COMMISSIONERS:**
   - None.

7. **ADJOURNMENT:**

Chair Fitzgerald adjourned the meeting at 6:37 P.M.

Next Meeting: October 26, 2016 – Cancelled

November 9, 2016

Gerard Fitzgerald, Chair
Urban Area Planning Commission

11/30/2016
Date

These minutes were prepared by Carlie Appling, Administration Department, City of Grants Pass.

Item: Resolution approving the inclusion of the City of Grants Pass territory in the formation of the Josephine Community Library District.

Date: December 7, 2016

SUBJECT AND SUMMARY:

The Library has approached the City Council requesting that they be allowed to petition the voters to create a Library District. In order to be able to include the City within the proposed boundaries, the City must approve the inclusion of City territory within the Library District.

The resolution would provide authorization to include the City in the proposed Library District.

RELATIONSHIP TO COUNCIL GOALS:

This supports Council goal of **LEADERSHIP** by including the City in a proposed Library District and providing the City citizens the opportunity to vote on the formation of the District and on other matters concerning the potential District.

CALL TO ACTION SCHEDULE:

The Library needs the resolution prior to December 21, 2016 when the Board of County Commissioners considers the order. Call to action schedule: December 7, 2016.

BACKGROUND:

The City currently supports Library services at $25,000 annually. One of the options for providing Library services is through a Library District that includes the City of Grants Pass.

COST IMPLICATION:

There are no costs associated with this action. Potential approval of a Library District and approval of an associated tax levy rate is proposed at $0.39 per $1,000 of assessed valuation. It is not expected to have any impact on City resources. If the levy passes, it is anticipated that the City's $25,000 services contract would cease.

ALTERNATIVES:

Approve the Resolution; or,
Do not approve the Resolution.

RECOMMENDED ACTION:

Approval of this resolution is at Council's discretion.

POTENTIAL MOTION:

I move to approve the resolution including the City within the proposed Josephine Community Library District.

ITEM: 3.a. RESOLUTION APPROVING THE INCLUSION OF THE CITY OF GRANTS PASS TERRITORY IN THE FORMATION OF THE JOSEPHINE COMMUNITY LIBRARY DISTRICT.

RESOLUTION NO.

A RESOLUTION OF THE COUNCIL OF THE CITY OF GRANTS PASS APPROVING THE INCLUSION OF THE CITY OF GRANTS PASS TERRITORY IN THE FORMATION OF THE JOSEPHINE COMMUNITY LIBRARY DISTRICT.

WHEREAS:

1. The Josephine County petitioners and voters intend to form a Library District under the authority of ORS 357.221. The Library District would have authority to fund sustainability for and improvements to library services for all county residents; and

2. The Josephine County petitioners and voters may initiate the formation of a Library District by adopting an order under authority of ORS 198.750. The petitioners would like to include all county territory within the boundaries of the Library District; and

3. The territory of the City may only be included within the boundaries of the Library District if the City Council adopts a resolution approving the inclusion of City territory within the Library District; and

4. The electors in the proposed District will be asked whether the District should be formed and whether the proposed permanent tax rate limit of $0.39 per $1,000 of assessed valuation shall be adopted as the maximum rate of operating taxes for the District; and

5. The Grants Pass City Council believes a Library District will be able to better meet the needs for public library and informational services of all City residents.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Grants Pass hereby consents to the inclusion of all the territory of the City within the boundaries of the proposed Josephine Community Library District, and approves the petition initiating the formation of that District.

EFFECTIVE DATE of this Resolution shall be immediate upon its passage by the City Council and approval by the Mayor.

ADOPTED by the Council of the City of Grants Pass, Oregon, in regular session this 7th day of December 2016.

SUBMITTED to and _____ by the Mayor of the City of Grants Pass, Oregon, this ____ day of December 2016 to be effective on the date indicated as adopted by the City Council.

_____
Darin Fowler, Mayor

ATTEST:

_____ Date submitted to Mayor: _____
Karen Frerk, City Recorder

Approved as to Form, Mark Bartholomew, City Attorney _____

4.a. Appointments to the Budget Committee

There are three openings on this Committee. Four candidates have applied. They are listed in alphabetical order:

Shonna Bouteller

Thomas Brandes, re-applying

Nathan Cain

Teresa Cooke

Julie Hall

From: Karen Frerk
Sent: Monday, November 28, 2016 7:12 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Sunday, November 27, 2016 10:27 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Budget Committee
Wait List	*Field not completed.*
Personal Information	
First Name	Shonna
Last Name	Bouteller
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	-
Years as City Resident	38
Email Address	
Occupation and Employer	Team Leader/CEO Keller Williams Realty Southern Oregon
May we contact you at work?	*Field not completed.*

Educational Background

High School	Graduated
College	Some College
Trade or Business School	Real Estate
Have you ever been convicted of a felony?	No
Relevant Job History	7/1/2016 - Current Team Leader/CEO Keller Williams Realty Southern Oregon, responsible for 100+ Agents in 2 offices and reporting all forecasting and financial data to our International offices. Monthly supervision of P&L statements, balance sheets and forecasting reports. March 2009-May 2014 - Office Administrator/Donor Relations - Gospel Rescue Mission Non-profit finance management, A/R, A/P, P&L statements, Balance Sheets, rebuilding bookkeeping efforts after two major construction projects.
Previous Volunteer/Committee Experience	City of Grants Pass City Council Jan 2016-June 2016. Budget Committee 2016 COPA 2016 Tourism Advisory Committee 2016
Community Involvement	Volunteer - New Hope Christian School

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Shonna Bouteller
Date	11/27/2016 10:15 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	The City of Grants Pass is facing difficult times ahead financially. I want to do my part in securing the future vibrancy of our local community.
Statement of any relevant concerns or goals to be achieved while serving in this position:	None
What do you think are the most critical issues facing this local government in the next three years?	Funding for Law Enforcement, Replacement of the Water Treatment Plant, Establishing an adequate storm water system
Are there some things about the City of Grants Pass that you have a special interest in?	I would like to serve where I'm needed and as my schedule allows.
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
As a volunteer with the City of Grants Pass, you are covered by the City of Grants Pass for liability and personal injury. Please read the following and sign:

What if I am accused of doing something wrong?
The city provides you with protection from liability for bodily injury or property damage you cause to someone else. We refer to this coverage as "Tort Liability." The coverage is subject to the following conditions:

1. You limit your actions to only the duties assigned in your job description, or assigned by an authorized supervisor.

2. You perform your assigned duties in good faith, and do not act in a manner that is reckless or with intention to cause harm to others.

You are personally responsible when:
1. Your actions are contrary to the duties assigned in your job description, or assigned by an authorized supervisor.

2. You act maliciously, with the intent to cause unlawful damage or injury, or with gross recklessness.

3. You are accused of a crime.

4. You fail to cooperate with Risk Management or the City Attorney; or you act in

such a way as to harm the City's defense against the claim.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I have an accident while driving a City vehicle?
The City of Grants Pass will pay and defend claims against you for injury to people or property caused while operating a City owned vehicle to perform assigned duties. We refer to this coverage as "Vehicle Liability." The City will also pay for damages to the City vehicle.

Your insurance company will be responsible for the defense and payment of claims against you for injury to people or property caused while operating your personal vehicle.

The coverage is subject to the following conditions:

1. You report an accident that happens on City business to your supervisor immediately.

2. You cooperate fully with Risk Management and the City Attorney.

3. You have a valid driver's license, and follow all laws and rules while operating the vehicle.

You are not covered for an accident while driving when:
1. You operate your personally owned vehicle to perform City business. The City does not provide any protection for your vehicle. You are expected to have liability insurance, comprehensive & collision insurance for any personally owned vehicle that you use on City business. It is up to you to carry insurance on your vehicle.

2. You use a City vehicle or any other vehicle for personal use. The City does not provide any coverage if you drive a City vehicle or any other vehicle contrary to your job description or the directions of your supervisor.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I get hurt?
The City does not provide Workers' Compensation benefits for Registered Volunteers. The City provides an accident insurance policy for Registered Volunteers. It is limited only to injuries due to an accident while performing assigned volunteer duties. The coverage is subject to the following conditions:

1. Coverage pays after any available insurance which may apply to the same injury.

2. If your are injured in a private vehicle, the vehicle owner's insurance is responsible for your medical bills.

3. The amount of Insurance applicable per Registered Volunteer is as follows:
a. Principal Sum - $2,500
b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident

Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Shonna Bouteller
Date	11/27/2016 10:15 PM

Email not displaying correctly? View it in your browser.

Julie Hall

From: Karen Frerk
Sent: Thursday, October 27, 2016 8:15 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Wednesday, October 26, 2016 10:18 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Budget Committee
Wait List	*Field not completed.*
Personal Information	
First Name	Thomas
Last Name	Brandes
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	
Years as City Resident	43
Email Address	
Occupation and Employer	Retired.
May we contact you at work?	*Field not completed.*
Educational Background	
High School	*Field not completed.*
College	Advanced Degree
Trade or Business School	*Field not completed.*
Have you ever been convicted of a felony?	No
Relevant Job History	Physician at Grants Pass Clinic for 36 years.
Previous Volunteer/Committee Experience	Budget committee for four years
Community Involvement	Above

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Thomas R. Brandes
Date	10/26/2016 10:00 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	I have knowledge of the budget process and believe that my experience would be valuable. I have attended many meetings of the City Council in the past and understand the workings of the city.

Statement of any relevant concerns or goals to be achieved while serving in this position:	As was true three years ago, I am still concerned withe the infrastructure- water filtration plant, waste treatment,etc.
What do you think are the most critical issues facing this local government in the next three years?	Doing the things that the County has not been able to do that adversely affect the city.
Are there some things about the City of Grants Pass that you have a special interest in?	Only as above.
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
As a volunteer with the City of Grants Pass, you are covered by the City of Grants Pass for liability and personal injury. Please read the following and sign:

What if I am accused of doing something wrong?
The city provides you with protection from liability for bodily injury or property damage you cause to someone else. We refer to this coverage as "Tort Liability." The coverage is subject to the following conditions:

1. You limit your actions to only the duties assigned in your job description, or assigned by an authorized supervisor.

2. You perform your assigned duties in good faith, and do not act in a manner that is reckless or with intention to cause harm to others.

You are personally responsible when:
1. Your actions are contrary to the duties assigned in your job description, or assigned by an authorized supervisor.

2. You act maliciously, with the intent to cause unlawful damage or injury, or with gross recklessness.

3. You are accused of a crime.

4. You fail to cooperate with Risk Management or the City Attorney; or you act in such a way as to harm the City's defense against the claim.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I have an accident while driving a City vehicle?
The City of Grants Pass will pay and defend claims against you for injury to people or property caused while operating a City owned vehicle to perform assigned duties. We refer to this coverage as "Vehicle Liability." The City will also pay for

damages to the City vehicle.

Your insurance company will be responsible for the defense and payment of claims against you for injury to people or property caused while operating your personal vehicle.

The coverage is subject to the following conditions:

1. You report an accident that happens on City business to your supervisor immediately.

2. You cooperate fully with Risk Management and the City Attorney.

3. You have a valid driver's license, and follow all laws and rules while operating the vehicle.

You are not covered for an accident while driving when:
1. You operate your personally owned vehicle to perform City business. The City does not provide any protection for your vehicle. You are expected to have liability insurance, comprehensive & collision insurance for any personally owned vehicle that you use on City business. It is up to you to carry insurance on your vehicle.

2. You use a City vehicle or any other vehicle for personal use. The City does not provide any coverage if you drive a City vehicle or any other vehicle contrary to your job description or the directions of your supervisor.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I get hurt?
The City does not provide Workers' Compensation benefits for Registered Volunteers. The City provides an accident insurance policy for Registered Volunteers. It is limited only to injuries due to an accident while performing assigned volunteer duties. The coverage is subject to the following conditions:

1. Coverage pays after any available insurance which may apply to the same injury.

2. If your are injured in a private vehicle, the vehicle owner's insurance is responsible for your medical bills.

3. The amount of Insurance applicable per Registered Volunteer is as follows:
a. Principal Sum - $2,500
b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Thomas R. Brandes

Julie Hall

From: Karen Frerk
Sent: Monday, October 31, 2016 7:07 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Sunday, October 30, 2016 11:58 AM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Budget Committee
Wait List	*Field not completed.*
Personal Information	
First Name	Nathan
Last Name	Cain
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	*Field not completed.*
Years as City Resident	1 Month
Email Address	
Occupation and Employer	Job Hunting
May we contact you at work?	*Field not completed.*
Educational Background	
High School	Graduated
College	Bachelor Degree
Trade or Business School	*Field not completed.*
Have you ever been convicted of a felony?	No
Relevant Job History	Military experience in program budgeting and personnel logistics, Experience working with small business A/R and A/P as well as preparation of quarterly and annual financial reports.
Previous Volunteer/Committee Experience	*Field not completed.*
Community Involvement	Worked with Habitat for Humanity, Assisted in environmental clean up in Seattle with the Duwamish River Coalition and participated in Big Brothers Big Sisters in Iowa and Washington.

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Nathan Cain
Date	10/30/2016 11:45 AM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	I have always enjoyed working within the community and using my knowledge and experience to improve the lives of those around me. My fiance and I have moved to Grants Pass to build our lives and raise our children near our family and I want to become part of what makes this area so great. I hope to use this position to help our city and its people prioritize spending to programs that will best help us all be more successful and happy. Through transparent operations, communication and ingenuity I know we can continue to build a wonderful relationship with the people of Grants Pass and allocate our financial resources in such a way that we ensure a higher quality of life is enjoyed by all.
Statement of any relevant concerns or goals to be achieved while serving in this position:	As I said this position will allow me to use my knowledge and experience to help cultivate an environment of cooperation and transparency through the responsible allocation of financial resources My biggest concern is ensuring that these resources are used properly but also that the people of our community and their will is reflected in the manner in which we use them. Understanding the people and our community's goals is pinnacle to understanding how to direct the future that will impact us all.
What do you think are the most critical issues facing this local government in the next three years?	I believe as our city continues to expand it is important for us to ensure we direct our resources to help accommodate that expansion while still maintain the core principles that the city was built on.
Are there some things about the City of Grants Pass that you have a special interest in?	The manner in which our government, individuals and business have worked together to develop the city and I believe fostering these relationships will help ensure continued progress and prosperity.
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
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What if I am accused of doing something wrong?
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2. You perform your assigned duties in good faith, and do not act in a manner that is reckless or with intention to cause harm to others.

You are personally responsible when:
1. Your actions are contrary to the duties assigned in your job description, or assigned by an authorized supervisor.

2. You act maliciously, with the intent to cause unlawful damage or injury, or with gross recklessness.

3. You are accused of a crime.

4. You fail to cooperate with Risk Management or the City Attorney; or you act in such a way as to harm the City's defense against the claim.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I have an accident while driving a City vehicle?
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What if I get hurt?
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3. The amount of Insurance applicable per Registered Volunteer is as follows:
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b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Nathan Cain
Date	10/30/2016 12:00 PM

Email not displaying correctly? View it in your browser.

Julie Hall

From: Karen Frerk
Sent: Thursday, October 13, 2016 12:39 PM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Thursday, October 13, 2016 12:22 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Budget Committee
Wait List	*Field not completed.*
Personal Information	
First Name	Teresa
Last Name	Cooke
Address	
Mailing Address (if different)	same
Home Phone Number	

Business Phone Number	
Years as City Resident	2.5 months
Email Address	
Occupation and Employer	Certified Dietary Manager/Highland House
May we contact you at work?	Yes
Educational Background	
High School	Graduated
College	Some College
Trade or Business School	University North Dakota
Have you ever been convicted of a felony?	No
Relevant Job History	*Field not completed.*
Previous Volunteer/Committee Experience	City of Talent Budget Committee 2009-2016 City of Talent Planning Commission 2003-2008 Chair 2005 & 2008 (until council appointment) City of Talent Traffic Safety/Transportation 2005-2016 Chair 2008-2016 City Council City of Talent 2008-2016
Community Involvement	If appointed this could be the beginning of my Grants Pass involvement. I have time and experience to give to the City.

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Teresa Cooke
Date	10/13/2016 11:30 AM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	It all started innocently, a desire to serve my city when I moved to oregon in 2002. Unfortunately the only opening at the time

	was planning but it began a love of volunteering in a civic manner. After learning Land Use I was afforded the opportunity to be a City Councilor. I ran after being appointed in 2008 and have never looked back. We (my fiance) moved to Grants Pass 7/21/16 as we both got fabulous jobs here. I want to continue our public service.
Statement of any relevant concerns or goals to be achieved while serving in this position:	As I have stated, I hope this is the beginning of my public service for the City of Grants Pass
What do you think are the most critical issues facing this local government in the next three years?	Housing/Affordable Housing Homelessness Transportation/infrastructure
Are there some things about the City of Grants Pass that you have a special interest in?	I am just getting to know the bike trails and I love the the downtown area. It is so vital to the City.
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
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3. The amount of Insurance applicable per Registered Volunteer is as follows:
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c. Medical Indemnity - $25,000

Reporting an Accident

Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Teresa Cooke
Date	10/13/2016 12:30 PM

Email not displaying correctly? View it in your browser.

4.b. Appointments to the Committee on Public Art

There are five openings on this Committee. Nine candidates have applied. They are listed in alphabetical order:

Albert Devine, re-applying

Michael Holzinger

Cal Kenney, re-applying

Andras Marcos

Sulaiha McDougall

Renee Olmsted

Joseph Scheinberg

Adrianne Stelzenmuller

Lori Sturm

Julie Hall

From: Karen Frerk
Sent: Tuesday, November 15, 2016 7:30 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Monday, November 14, 2016 2:41 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Committee on Public Art (CoPA)
Wait List	*Field not completed.*
Personal Information	
First Name	Albert
Last Name	Devine
Address	
Mailing Address (if different)	
Home Phone Number	

Business Phone Number	*Field not completed.*
Years as City Resident	3
Email Address	
Occupation and Employer	Retired
May we contact you at work?	*Field not completed.*
Educational Background	
High School	*Field not completed.*
College	Some College
Trade or Business School	*Field not completed.*
Have you ever been convicted of a felony?	No
Relevant Job History	Evergreen Federal
Previous Volunteer/Committee Experience	CoPA, Tourism Committee, JoCo Parks, Pride Inside, GPMuseumArt, RMT, ArtAlongtheRogue
Community Involvement	Tourism, Pride Inside (co-founder), Art Along the Rogue (founder), BearFest, Spirit of the Rogue Art Show (founder), GP Wildlife Art Show (founder)

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Albert R. Devine
Date	11/14/2016 2:00 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	I'm an award winning artist and graphic designer, 27 years experience as Evergreen Marketing Mgr/VP. Responsible for Evergreen's involvement in the arts. I have a long time interest

	in Public Art.
Statement of any relevant concerns or goals to be achieved while serving in this position:	I'm interested in helping Grants Pass to develop into a community that uses the arts to support itself and create community pride and a great place to live.
What do you think are the most critical issues facing this local government in the next three years?	Require 2% of building budget for public art.
Are there some things about the City of Grants Pass that you have a special interest in?	Public Art, tourism
Additional Information	*Field not completed.*

Step 3

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2. You act maliciously, with the intent to cause unlawful damage or injury, or with gross recklessness.

3. You are accused of a crime.

4. You fail to cooperate with Risk Management or the City Attorney; or you act in such a way as to harm the City's defense against the claim.

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What if I have an accident while driving a City vehicle?

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b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Julie Hall

From: Karen Frerk
Sent: Monday, October 24, 2016 7:19 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Sunday, October 23, 2016 5:31 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Committee on Public Art (CoPA)
Wait List	Put me on a wait list if there are no current openings
Personal Information	
First Name	Michael
Last Name	HOLZINGER
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	
Years as City Resident	GRANTS PASS
Email Address	
Occupation and Employer	Photographer . Self
May we contact you at work?	Yes
Educational Background	
High School	Graduated
College	Bachelor Degree, Advanced Degree
Trade or Business School	*Field not completed.*
Have you ever been convicted of a felony?	No
Relevant Job History	Len's Photographics, Photographer,Web and Print Designer, Graphic Art ,Copy/Restoration Artist, Photographic Lab Tech.
Previous Volunteer/Committee Experience	Grants Pass Urban Tree Committee,Grants Pass Riverfront Review,Josephine Computer Advisory Board
Community Involvement	Designed Newman United Methodist Church Sesquicentennial Celebration Logo and Layouts for all promotional material.

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Michael Holzinger
Date	10/23/2016 4:45 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	I have been involved with photographic arts my whole life. I have had experience with many art forms and medias . Oil Painting, collage,water color,pottery,pencil drawing,pen and ink

	and photography I have received many photographic awards: State,Regional,National and International I think I can contribute valuable input to the committee.
Statement of any relevant concerns or goals to be achieved while serving in this position:	*Field not completed.*
What do you think are the most critical issues facing this local government in the next three years?	*Field not completed.*
Are there some things about the City of Grants Pass that you have a special interest in?	Mural placement ,Events planning and Art preservation
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
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b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

City of Grants Pass
City Committee/Commission Appointment Application

Name: Cal Kenney
Address:
Mailing Address: (if different)

Home Phone: Business Phone: Yrs as City Resident: 40 years (County)
E-mail Address:

Occupation and Employer: NA May we contact you at work?

I am interested in serving on the following committee(s):

- ☐ Bikeways/Walkways
- ☐ Budget
- ☒ CoPA
- ☐ Tourism Advisory
- ☐ Micro Enterprise Loan Review Board
- ☐ Urban Tree Advisory
- ☐ Parks Advisory Board
- ☐ PAVE
- ☐ Historic Buildings & Sites
- ☐ Industrial Dev. Loan Review
- ☐ Urban Area Planning Commission
- ☐ City Council

☐ I am interested in being on a waiting list if there are no current vacancies.

Education Background

High School: ☐ Graduated ☐ GED
College: ☐ Some College ☒ Bachelor Degree ☐ Advanced Degree

Have you ever been convicted of a felony? ☐ Yes ☒ No

Relevant Job History:
Greenleaf Ind. 24½ years
Humboldt Co. Ass. for Retarded 4 years

Previous Volunteer/Committee Experience: (Involvement with City or other government committees, boards, projects, etc.) U.S. Peace Corps - 2 years
Grants Pass Art Advisory Com. - 10 years
CoPA January 2015 to present

Community Involvement: Frog'A Faire - 26 years,
Started + Facilitate GPMA Poetry Sharing 3/10 - Present
GPMA Board 2006 - present

AUTHORIZATION WAIVER

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I may be subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Applicant's Signature 11-11-16 Date

Please return completed application: City Manager's Office - 101 NW A Street - Grants Pass, Oregon 97526 (541) 450-6000

City of Grants Pass
City Committee/Commission Questionnaire

Statement of your reasons for desiring to serve: Please write a brief narrative describing your interest, qualifications and what you hope to accomplish in this position. Please include your skills, experience, and knowledge that you would contribute in this position. (Please feel free to use an additional sheet of paper or attach a cover letter, resume, or other helpful information).

I have attended all CoPA meetings and on time. Goal to continue.

Interest in Art and Crafts. Sell at the Artisan and Crafters Market

Provide input and assist new Arts District

Enjoy ground level involvement

Statement of any relevant concerns or goals to be achieved while serving on this position:

I restarted idea for City employee and Com. members art show. Assisted in set up. Continue next year. Idea and assisted in City grant to Josephine Co. Cultural Coalition. This being Mural of the Month photo in the Grants Pass Daily Courier for twelve months - pending

What do you think are the most critical issues facing this local government in the next three years? Funding

Are there some things about the City of Grants Pass that you have a special interest in?

First Friday Live
Concerts in the Park

Responsibilities of Volunteers

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1. You limit your actions to only the duties assigned in your job description, or assigned by an authorized supervisor.

2. You perform your assigned duties in good faith, and do not act in a manner that is reckless or with intention to cause harm to others.

You are personally responsible when:

1. Your actions are contrary to the duties assigned in your job description, or assigned by an authorized supervisor.

2. You act maliciously, with the intent to cause unlawful damage or injury, or with gross recklessness.

3. You are accused of a crime.

4. You fail to cooperate with Risk Management or the City Attorney; or you act in such a way as to harm the City's defense against the claim.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I have an accident while driving a City vehicle?

The City of Grants Pass will pay and defend claims against you for injury to people or property caused while operating a City owned vehicle to perform assigned duties. We refer to this coverage as "Vehicle Liability". The City will also pay for damages to the City vehicle.

Your insurance company will be responsible for the defense & payment of claims against you for injury to people or property caused while operating your personal vehicle.

The coverage is subject to the following conditions:

1. You report an accident that happens on City business to your supervisor immediately.

2. You cooperate fully with Risk Management and the City Attorney.

3. You have a valid driver's license, and follow all laws and rules while operating the vehicle.

You are not covered for an accident while driving when:

1. You operate your personally owned vehicle to perform City business. The City does not provide any protection for your vehicle. You are expected to have liability insurance, comprehensive & collision insurance for any personally owned vehicle that you use on City business. It is up to you to carry insurance on your vehicle.

2. You use a City vehicle or any other vehicle for personal use. The City does not provide any coverage if you drive a City vehicle or any other vehicle contrary to your job description or the directions of your supervisor.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I get hurt?

The City does not provide Workers' Compensation benefits for Registered Volunteers. The City provides an accident insurance policy for Registered Volunteers. It is limited only to injuries due to an accident while performing assigned volunteer duties. The coverage is subject to the following conditions:

1. Coverage pays after any other available insurance which may apply to the same injury.

2. If you are injured in a private vehicle, the vehicle owner's insurance is responsible for your medical bills.

3. The amount of Insurance applicable per Registered Volunteer is as follows:

   a. Principal Sum - $2,500
   b. Capital Sum - $2,500
   c. Medical Indemnity - $25,000

Reporting an Accident:

Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

I have read and understand the above insurance limitations.

11-14-16

Signature of Volunteer Date

Julie Hall

From: Karen Frerk
Sent: Monday, November 21, 2016 10:55 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Monday, November 21, 2016 10:15 AM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Committee on Public Art (CoPA)
Wait List	*Field not completed.*
Personal Information	
First Name	Andras
Last Name	Maros
Address	
Mailing Address (if different)	PO BOX
Home Phone Number	

Business Phone Number	
Years as City Resident	2
Email Address	
Occupation and Employer	Retired
May we contact you at work?	*Field not completed.*
Educational Background	
High School	*Field not completed.*
College	Bachelor Degree
Trade or Business School	Davis & Elkins College
Have you ever been convicted of a felony?	No
Relevant Job History	A Dreamer and Visionary, Andras came into the world in the midst of bombing and has been a Peace-nik ever since. He has witnessed revolution and the evolution of humanity. A Magyar from Hungary, Andras has played many roles in the stage of his life, including producer, documentarian, artist, advertising executive, actor on the stage and screen, and witness to the human experience globally. Andras is the original "Heartist in Resonance" with a vision of Peace and how to produce it in the world. Andras' first job out of college was operating a government social program designed to get people off welfare and retrain them for jobs in the coal mining communities in West Virginia. He moved on to the advertising industry, managing the account of Proctor and Gamble's 'new baby' Pampers. Picture Artistic expression became Andras' passion as he dove into New York Theater as an owner, director, producer and actor. While playing a role in a film by Susan Seidelman (her Master's Thesis which was nominated for an Academy Award in the short dramatic category), Andras wrote and acted in this first 'FutureMentory' film . The film's success took him to California to create many other roles - eventually authoring, starring in, producing, and directing many projects and artistic expressions. While presenting a project at Caan Film Festival, Andras began a ten year experience of exploring the lives of Vincent and Theo Van Gogh, eventually portraying both men in a one man play. A competitive swimmer and soccer player, Andras studied breathwork at the Self Realization Fellowship and trained as an Art of Living teacher under Sri Sri Ravi Shankar. The Guru from India invited Andras

	to travel with him as videographer over a three year period. Andras opened Hungary and the big island of Hawaii for Art of Living. He traveled the globe, walked with Masters and experienced life in many parts of the world, expanding his personal education.
Previous Volunteer/Committee Experience	Andras' first job out of college was operating a government social program designed to get people off welfare and retrain them for jobs in the coal mining communities in West Virginia. He moved on to the advertising industry, managing the account of Proctor and Gamble's 'new baby' Pampers. Andras has served with many nonprofits and is currently founder and Board Chair for Peace Production, a local nonprofit developing systems, events, and activities that support humanity.
Community Involvement	Andras heads the Film Committee for the Ashland Culture of Peace Commission and volunteers regularly for nonprofit causes locally and globally. Peace Production co-produced the Healthy Food Festival two years in a row along with Grace Roots ~ Pathways to Wellness.

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Andras Maros
Date	11/21/2016 9:45 AM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	Public Art tells visitors and residents who we are as a city. I am an artist who has used many mediums including paint, sculpture, drawing, and art of the Heart. I call myself a Heartist, and bring the heart of art into expression. Having made my residence in Grants Pass, I would like to serve the community by helping choose how we express ourselves in ways that draw more visitors and tell a story of a community bound together with love..
Statement of any relevant concerns or goals to be achieved while serving in	Art must be purposeful and with clear intent to make a statement that truly expresses the community as a whole. I have studied all over the world with many famous and not so

this position:	famous artists. Combined with my marketing background... having been on the team that brought Pampers to the public, I have a unique perspective of how to use public art to draw people to our community.
What do you think are the most critical issues facing this local government in the next three years?	Bringing compassion into government and serving all people with equal justice.
Are there some things about the City of Grants Pass that you have a special interest in?	I have an interest in having a city that works for all people. I would like to see the visitor's center open on First Fridays with local artists featured along a theme each month... many artists each submitting a single item to display.
Additional Information	InStepwVincent.pdf

Step 3

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c. Medical Indemnity - $25,000

Reporting an Accident
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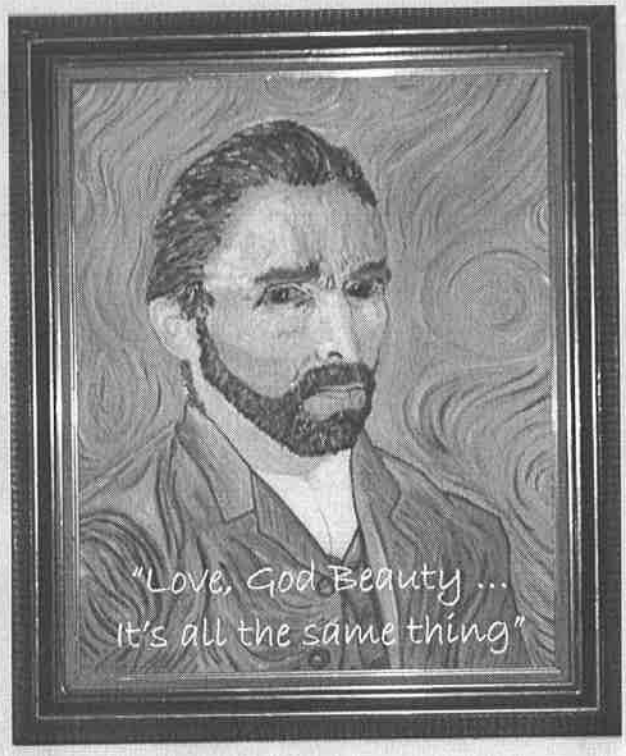
Verification I have read and understood the insurance limitations.



In Step with Vincent

Get to know the real Van Gogh . . .

Andras Maros spent 10 years walking in the footsteps of Vincent and his brother Theo. From Zundert to Auvers Sur Oise, and from an experience in Arles to a one man show on the stage, Andras walked with the spirits of Vincent and Theo Van Gogh. His collection of books is offered on loan to Museums and Galleries along with an educational and entertaining presentation that will take participants along the road to Heartistry.

In Step with Vincent: Andras shares his story of walking with Vincent Van Gogh, photographs of locations where Vincent lived and a selection of paintings that were an important part of the journey. Get to know the real Vincent through Andras' eyes and discover how relevant his message is today for artists of the heart—Heartists. This two hour event is sure to inspire and delight and may be booked twice during the library lending season.

Vincent/Andras Library: 49 of the most relevant books published about Vincent Van Gogh, his life and his art. Included are a boxed set of his letters with Theo, a two volume set of his life and paintings with the stories that inspired him, and Van Gogh, a Reflective by Susan Alyson Stein. Browse through this amazing collection at your leisure during the three month library loan.

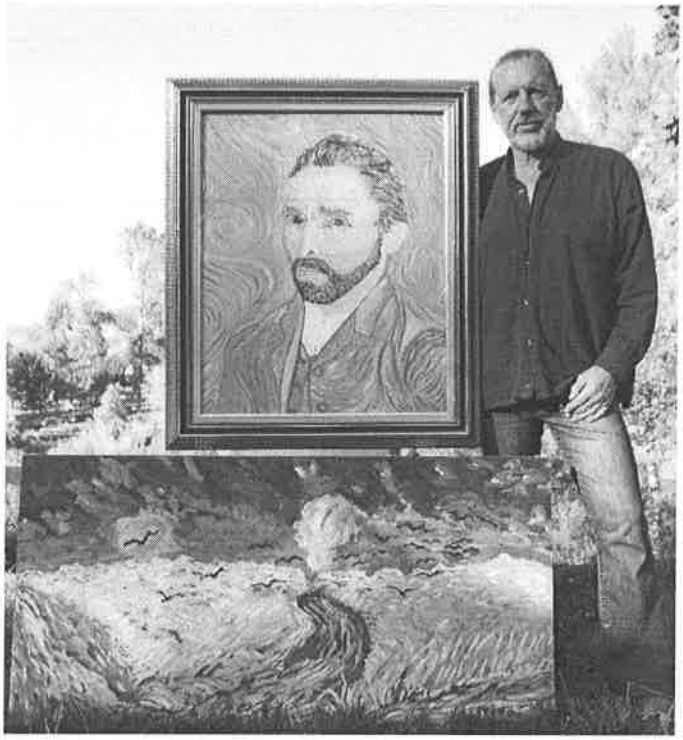
Andras Maros

Heartist in Resonance

Painter, Sculptor, Musician, Actor, Director, Filmmaker, Inspirator and Visionary

Take a journey with Vincent Van Gogh through the eyes of Andras. See photos of the fields where Vincent painted, the home where he lived , his room in the Sanitarium and more. Andras shares his journey through time and across the land ...

In Step with Vincent.



A Dreamer and Visionary, Andras came into the world in the midst of bombing and has been a Peace-nic ever since. He has witnessed revolution and the evolution of humanity. A Magyar from Hungary, Andras has played many roles in the stage of his life, including producer, documentarian, artist, advertising executive, actor on the stage and screen,Yogi, and witness to the human experience globally. Andras is the original "Heartist in Resonance" with a vision of Peace and how to produce it in the world.

Andras' first job out of college was operating a government social program designed to get people off welfare and retrain them for jobs in the coal mining communities in West Virginia. He became a YMCA Director, working to heal racial inequality in the program in New Jersey, which led to his discharge after speaking up in a conference about the Race Concern for the YMCA. Andras moved on to the advertising industry, managing the account of Proctor and Gamble's 'new baby' Pampers. It didn't take long for him to discover that the lifestyle of an Advertising Executive in the 1960s was not a way to live a healthy life. Artistic expression became Andras' passion as he dove into the New York Theater world as an owner, director, producer and actor.

Susan Seidelman invited Andras to play a leading role in her Master's Thesis from NYU Film School,which was nominated for an Academy Award in the short dramatic category, Andras wrote and acted in this first 'FutureMentory' film where the part became his life. The film's success took him to California to create many other roles - eventually authoring, starring in, producing, and directing many projects and artistic expressions. While presenting a project at Caan Film Festival, Andras began a ten year experience of exploring the lives of Vincent and Theo Van Gogh, eventually portraying both men in a one man play.

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When Andras enters a room, he is noticed. His purity of heart walks before him and wisdom guides his steps and words. He is the expression of the new man: gentle, kind, caring, compassionate, firm, strong, capable, and wise with a wisdom born within. With conscious intention, Andras has chosen to direct all his vision for seeing "the big picture" into producing peace for humanity.

Title	Subtitle	Author	Publisher	Publish date	Type
Van Gogh	A Praeger World of Art Profile	Frank Elgar	Frederick A Praeger	1918 / 1966	HB
Vincent Van Gogh	Masterworks	Julia, Sophie & Mikael Ferloni	Konechy & Konechy	1994	HB
STRANGER on the Earth	A Psychological Biography of Vincent Van Gogh	Albert J Lubin	Holt Rinehart Winston	1972	HB
Lust for Life	a Novel based on the life of Vincent Van Gogh	Irving Stone	Pocket Books Inc	1945 / 1966	PB x 2
Dear Theo	Autobiography of Vincent Van Gogh	Irving Stone	Signet	1937	PB
Van Gogh	The Passionate Eye	Pascal Bonafoux	Harry N Abrams Inc	1992	PB
Vincent Van Gogh	A Biography	Julius Meier-Graefe	Dover Publications	1936 / 1987	PB
In Search of Van Gogh	A journalist's revealing new findings about the artist's life and death	Ken Wilkie	Prima Publishing	1978 / 1991	PB
The Ways of Light	Van Gogh in the land of Arles	Raymond Rousset	Societe Ajax	1994	PB
Vincent van Gogh	A detailed catalogue of the paintings and drawings in the collection of the Kroller-Muller National Museum	Kroller-Muller National Museum	Kroller-Muller National Museum	1980	PB
Nous, Theo et Vincent Van Gogh	L'Avant Scene Theatre	de Jean Menaud	Bimensuel	1988	PB
The World of Van Gogh	1853 - 1890	Robert Wallace	Time-Life Library of Art	1969 / 1977	HB Box
Van Gogh	in Provence & Auvers	Bogomila Welsh-Ovcharov	Hugh Lauter Levin Assoc. Inc	1999	HB
Vincent	The Works of Van Gogh	Franco Vedovello	Smithmark	1990	HB
Van Gogh	Translated by Alexandra Campbell	Pascal Bonafoux	Konechy & Konechy	1989	HB
Van Gogh	a Retrospective	Susan Alyson Stein	Hugh Lauter Levin Assoc. Inc	1986	HB
Portrait of Dr. Gachet	The story of a Van Gogh Masterpiece	Cynthia Saltzman	Viking	1998	HB
Van Gogh	Color Slide Program of the Great Masters	Grose Evans	McGraw-Hill, Inc	1968	HB w/ slides
Van Gogh's Van Goghs	Masterpieces from the Van Gogh Museum, Amsterdam	Richard Kendall	National Gallery of Art	1998	HB
Van Gogh Starry Night	A History of Matter A Matter of History	Albert Boime	Voyager	1995	CD ROM
Van Gogh by Vincent	Artists by Themselves	Rachel Barnes	Alfred A Knopf	1990	HB
The Letters of Vincent van Gogh	Selected and Edited by	Ronald de Leeuw	Penguin Books	1997	PB
Van Gogh A Self Portrait	Letters Revealing His Life as a Painter	WH Auden	Marlowe & Company	1994	PB
Van Gogh Paintings and Drawings	A Special Loan Exhibition	Metropolitan Museum of Art	Art Institute of Chicago	1949	HB
in the footsteps of Van Gogh		Gilles Plazy	Penguin Studio Books	1998	HB

The Vincent/Andras Library Collection

On loan to Selected Museums, Libraries and Galleries
Owned by Andras Maros

Founder Peace Production: a nonprofit producing peace in the heart of humanity.
On loan to Inspire Artists of Heart ~ Heartists

Scheduling: **Heartist@PeaceProduction.org** **www.PeaceProduction.org**
Peace Production is a 501c3 nonprofit organization.

Title	Subtitle	Author	Publisher	Publish date	Type
Van Gogh		Frank Elgar	Leon Amiel	1975	HB
Van Gogh	A Study of His Life and Work	Frank Elgar	Frederick A Praeger	1958	HB
Van Gogh in Perspective	The Artists in Perspective Series	Bogomila Welsh-Ovcharov	Prentice-Hall, Inc	1974	HB
Van Gogh and God	A Creative Spiritual Quest	Cliff Edwards	Loyola University Press	1989	HB
The Glory of Van Gogh	An Anthropology of Admiration	Nathalie Heinich	Princeton University Press	1996	PB
Vincent van Gogh	et Auvers-sur-Oise	Claude Millon	Graphedis	1990	PB
Portrait of Dr. Gachet	The story of a Van Gogh Masterpiece	Cynthia Saltzman	Viking	1998	HB
Van Gogh	The Passionate Eye	Pascal Bonafoux	Discoveries	1987	PB
Vincent	A Full Length Play	Leonard Nimoy	Dramatic Publishing	1984	PB
the Van Gogh Blues	The Creaive Person's Path through Depression	Eric Maisel, PhD	New World Library	2002	PB
My Life and Love are One	Quotations from the letters of Vincent Van Gogh to his brother Theo	Irving & Jean Stone	Blue Mountain Arts	1976	PB
Vincent A Complete Portrait	All of Vincent van Gogh's Self-Portraits with excerpts from his writings	Bernard Denvir	Running Press	1994	HB
Maison de Van Gogh	Passporte + billet d' entrée	L'Auberge Ravoux, dile		1995	PB
House of Van Gogh	Passport + Admission Ticket	The Ravoux Inn		1995	PB
Vincent van Gogh	Letters from Provence	Martin Bailey	Crescent Books	1990	HB
Vincent Van Gogh	A Biographical Study	Julius Meier-Graefe	The Literary Guild of America	1933	HB
Van Gogh		Rene Huyghe	Crown Art Library	1977	PB
Vincent Van Gogh	Van Gogh on Art and Artists Letters to Emile Bernard	Diouglas Lord	Dover Publications	2003	PB
Vincent Van Gogh	Paintings and Drawings	The Baltimore Museum of Art	The Brooklyn Museum	1970	PB
Van Gogh	The Great Masters	Illustrated Monographs	Park Lane	1993	HB
A Weekend with Van Gogh		Rosabianca Skira-Venturi	Rizzoli International	1994	HB
Van Gogh		RJM Philpott	Evergreen Lives	1983	HB
The Complete Letters of Vincent Van Gogh	Three Volume Set	New York Graphic Society	New York Graphic Society	1959	HB Boxed
Van Gogh	The Complete Paintings	I F Wlather & R Metzger	Taschen	1993	HB Boxed

Julie Hall

From: Karen Frerk
Sent: Tuesday, October 25, 2016 7:21 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Monday, October 24, 2016 4:38 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Committee on Public Art (CoPA)
Wait List	*Field not completed.*
Personal Information	
First Name	Sulaiha
Last Name	Mcdougall
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	*Field not completed.*
Years as City Resident	29
Email Address	[illegible]
Occupation and Employer	Asante Health System
May we contact you at work?	No
Educational Background	
High School	*Field not completed.*
College	Advanced Degree
Trade or Business School	*Field not completed.*
Have you ever been convicted of a felony?	No
Relevant Job History	EpicCare Ambulatory Team Lead, 6/15 to Present Asante Health System, Medford, OR • Identify opportunities to improve efficiency of team and improve quality of our product/service. • Develop plan, either independently or in collaboration with team, to meet identified goals. • Lead meetings, report on team status, and create other communications as necessary. • Act as representative for team and relay information between various parties. EpicCare Ambulatory Analyst, 4/14 to Present Asante Health System, Medford, OR • Develop familiarity with customer workflows and Epic functionality, in order to resolve reported issues on exiting build, and/or develop new build to meet customer wants and needs. • Support customers both on and off site during high stress times, such as department go-lives. • Collaborate with other Epic teams to find integrated solutions and assist where needed.
Previous Volunteer/Committee Experience	no previous City or Government experience
Community Involvement	1992-2002: Stillpoint Dance Studio Rogue Music Theater Stardust Theater Hidden Valley High School Drama Best Of The Best, Art Show Josephine County Fair, Art Show 2005-2015 Artistically recluse 2015-present Candela Dance Studio Applying to CoPA Much more to come
Authorization Waiver	

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Sulaiha McDougall
Date	10/22/2016 8:30 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	Growing up in Grants Pass, the arts were the epicenter of my existence. They were foundational to my development and sense of self and wellbeing. I enjoyed working with many of the cornerstone arts organizations in our area, and was privilege to visit the spaces of many talented visual artists in and around our city. I launched into university as a musical theater major, but when I changed my major half-way through, I dropped it all - including a huge part of myself. Now, almost a decade later, I am reconnecting with that very important part of myself, and, as a young person who had many times attempted to leave the area but to no avail, I am coming out of hiding. I am so ready to give back to my community with everything that I have to offer. The past two years in a leadership position at Asante have given me some great professional exposure and practice. I am leading a team of twenty people, and am responsible for providing them with support and direction on a daily basis. I serve on many Information Technology committees at Asante, and have had the opportunity to be at the frontline as we transform our project implementation processes. With these experiences under my belt, and my desire to contribute to making our city continue to grow to the great potential that it has, I definitely feel that I have something to give back to my community. I am inspired by what seems to be a rush of good energy and developments in Grants Pass, and I am inspired by the people that are contributing to making that happen. I want to be one of those people. Attached is a copy of my resume as a full synopsis of my professional and educational experience. Thank you for taking the time to review my application!
Statement of any relevant concerns or goals to be achieved while serving in this position:	I am concerned that I have lived in Grants Pass for 29 years and, until Google-ing it just now, I had no idea who this Grant was, or why he passed here. The arts have a unique opportunity to help a community develop identity in a non-polarizing way – and a community with an identity, is a

community with which people can identify and feel a sense of belonging – ultimately contributing to their satisfaction about living in a place. I would love to help Grants Pass develop a strong identity to which people feel connected I am concerned that the quality of life may not be great enough to attract and retain, and young professionals my age are looking to leave the area. The arts, as manifestations of imagination - something we all have, but very few of us have the opportunity to routinely express - are something we can all easily identify with and enjoy. I would love to contribute to the support of artistic expressions in our community that can be widely enjoyed by its members and improve quality of life in the city.

What do you think are the most critical issues facing this local government in the next three years?	I know there are many issues facing our local government, however, the issue that I am most concerned with – and the reason I have chosen to apply to this committee – is that of quality of life for our city's residents. I believe that a community full of residents who are invested and proud of the place they live, is a community that will continually benefit from the generous and unexpected contributions of its members.
Are there some things about the City of Grants Pass that you have a special interest in?	I have an interest in contributing to the infusion of creativity into our city. By infusing our city with creative events and spaces, we provide the opportunity for others tap into their own imaginations and feel joy and increased satisfaction about their place of residence. I have an interest in helping Grants Pass develop a strong identity to which people feel they belong, and feel compelled to give the best of themselves. Grants Pass is a beautiful place. I hope I get the chance to meet with you all, as the members of CoPA, and work towards a shared goal of continuing to make Grants Pass a great place to live!
Additional Information	SULAIHA McDOUGALL_RESUME.pdf

Step 3

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1. Coverage pays after any available insurance which may apply to the same injury.

2. If your are injured in a private vehicle, the vehicle owner's insurance is responsible for your medical bills.

3. The amount of Insurance applicable per Registered Volunteer is as follows:
a. Principal Sum - $2,500
b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Sulaiha McDougall
Date	10/22/2016 9:15 AM

Email not displaying correctly? View it in your browser.

Julie Hall

From: Karen Frerk
Sent: Monday, November 28, 2016 7:12 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Monday, November 28, 2016 1:10 AM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Committee on Public Art (CoPA)
Wait List	*Field not completed.*
Personal Information	
First Name	Renee
Last Name	Olmsted
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	
Years as City Resident	7
Email Address	
Occupation and Employer	Photographer, self-employed at Renee Olmsted Photography
May we contact you at work?	Yes
Educational Background	
High School	*Field not completed.*
College	Some College
Trade or Business School	*Field not completed.*
Have you ever been convicted of a felony?	No
Relevant Job History	As a photographer I have taken many pictures of art and have attended many art events and have met many artists. I am a past member of the Grants Pass Museum of Art, the Southern Oregon Arts Guild and am an active member of the Southern Oregon Arts Alliance. I have photographed many art-related events including Art Along the Rogue Clayfolk
Previous Volunteer/Committee Experience	Volunteer photographer for Grants Pass Museum of Art First Fridays Gallery One Children's Art Classes
Community Involvement	Ford Institute Leadership Program - History Underfoot Instillation Business Retention and Expansion Committee Caveman Camera Club Grants Pass Chamber of Commerce Member Southern Oregon Arts Alliance Member Women Entrepreneurs of Southern Oregon Member I routinely attend many community and networking events Photo contributions to the Grants Pass Daily Courier

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Renee Olmsted

Date	11/28/2016 1:00 AM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	Grants Pass has great potential to flourish and grow as artistic community and destination. I have had the good fortune to have had opportunities of being exposed to art in all its forms and wish to be a part of being able to provide that opportunity to everyone. Besides my personal appreciation of art,I have taken basic art courses as I pursue degrees in photography, business, and communications, I have a an associate of arts transfer degree from Rogue Community College as well as certifications in business management and retail. I am an avid networker and have made connections with a wide variety of people who are potential supporters and resources for supporting art and artists in the community.
Statement of any relevant concerns or goals to be achieved while serving in this position:	I would like to see art in all its forms be provided to everyone in the community and to see that artists are given opportunities to share their talents with the community.
What do you think are the most critical issues facing this local government in the next three years?	Money. Poverty. Safety. Sskilled employment.. Education. Housing. Business development for independent business people, such as artists, and small businesses.
Are there some things about the City of Grants Pass that you have a special interest in?	Preserving and promoting its appeal as a great place to live in or to visit!
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
As a volunteer with the City of Grants Pass, you are covered by the City of Grants Pass for liability and personal injury. Please read the following and sign:

What if I am accused of doing something wrong?
The city provides you with protection from liability for bodily injury or property damage you cause to someone else. We refer to this coverage as "Tort Liability." The coverage is subject to the following conditions:

1. You limit your actions to only the duties assigned in your job description, or assigned by an authorized supervisor.

2. You perform your assigned duties in good faith, and do not act in a manner that

is reckless or with intention to cause harm to others.

You are personally responsible when:
1. Your actions are contrary to the duties assigned in your job description, or assigned by an authorized supervisor.

2. You act maliciously, with the intent to cause unlawful damage or injury, or with gross recklessness.

3. You are accused of a crime.

4. You fail to cooperate with Risk Management or the City Attorney; or you act in such a way as to harm the City's defense against the claim.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I have an accident while driving a City vehicle?
The City of Grants Pass will pay and defend claims against you for injury to people or property caused while operating a City owned vehicle to perform assigned duties. We refer to this coverage as "Vehicle Liability." The City will also pay for damages to the City vehicle.

Your insurance company will be responsible for the defense and payment of claims against you for injury to people or property caused while operating your personal vehicle.

The coverage is subject to the following conditions:

1. You report an accident that happens on City business to your supervisor immediately.

2. You cooperate fully with Risk Management and the City Attorney.

3. You have a valid driver's license, and follow all laws and rules while operating the vehicle.

You are not covered for an accident while driving when:
1. You operate your personally owned vehicle to perform City business. The City does not provide any protection for your vehicle. You are expected to have liability insurance, comprehensive & collision insurance for any personally owned vehicle that you use on City business. It is up to you to carry insurance on your vehicle.

2. You use a City vehicle or any other vehicle for personal use. The City does not provide any coverage if you drive a City vehicle or any other vehicle contrary to your job description or the directions of your supervisor.

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What if I get hurt?
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2. If your are injured in a private vehicle, the vehicle owner's insurance is responsible for your medical bills.

3. The amount of Insurance applicable per Registered Volunteer is as follows:
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b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Renee Olmsted
Date	11/28/2016 1:00 AM

Email not displaying correctly? View it in your browser.

Julie Hall

From: Karen Frerk
Sent: Monday, October 03, 2016 7:10 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Saturday, October 01, 2016 2:33 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Committee on Public Art (CoPA)
Wait List	Put me on a wait list if there are no current openings
Personal Information	
First Name	Joseph
Last Name	Scheinberg
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	
Years as City Resident	1
Email Address	
Occupation and Employer	Senior Project Manager-AIA
May we contact you at work?	Yes

Educational Background

High School	*Field not completed.*
College	Bachelor Degree
Trade or Business School	*Field not completed.*
Have you ever been convicted of a felony?	No
Relevant Job History	Architectural Designer, Project Manager, Structural Designer. Landscape architecture, Art in Architecture
Previous Volunteer/Committee Experience	washoe county Art Projects.
Community Involvement	*Field not completed.*

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Joseph Scheinberg
Date	10/1/2016 2:15 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	one of my many passions is art, my desire to be involved and improve my surroundings is always an honor, making a difference in the community is always my forte.

Statement of any relevant concerns or goals to be achieved while serving in this position:	hopeful to participate in the improvement of the community.
What do you think are the most critical issues facing this local government in the next three years?	I'm not an expert in criticizing the local government, and it does no good. getting people involved to make a difference in conjunction with local government should be the priority to make it success.
Are there some things about the City of Grants Pass that you have a special interest in?	Yes, there a few areas that perhaps requires a little bit of attention. there is always room for improvement, I would like to see more art in architecture, rejuvenating the current culture will uplift the spirits of the community.
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
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3. You are accused of a crime.

4. You fail to cooperate with Risk Management or the City Attorney; or you act in such a way as to harm the City's defense against the claim.

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What if I have an accident while driving a City vehicle?
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3. You have a valid driver's license, and follow all laws and rules while operating the vehicle.

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2. If your are injured in a private vehicle, the vehicle owner's insurance is responsible for your medical bills.

3. The amount of Insurance applicable per Registered Volunteer is as follows:
a. Principal Sum - $2,500
b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification I have read and understood the insurance limitations.

Julie Hall

From: Karen Frerk
Sent: Monday, October 24, 2016 1:16 PM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Monday, October 24, 2016 1:15 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Committee on Public Art (CoPA)
Wait List	*Field not completed.*
Personal Information	
First Name	Adrianne
Last Name	Stelzenmuller
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	
Business Phone Number	*Field not completed.*
Years as City Resident	New to the Area
Email Address	
Occupation and Employer	Documentary Filmmaker/Photographer/Aquatic Therapist/Artist at Large - Independent Contractor
May we contact you at work?	Yes

Educational Background

High School	*Field not completed.*
College	Some College
Trade or Business School	The Providence Institute - Tucson AZ
Have you ever been convicted of a felony?	No
Relevant Job History	Oakhouse Films LLC ~ November 2011 to May 2016 ~ New York NY & Columbus OH (Documentary film work) Sway the Crowd LLC ~ 2014 to Present ~ Columbus OH (Commercial film work) Canyon Ranch Resorts ~ September 1995 to March 2006 ~ Tucson AZ (Therapist/Teacher/Lecturer/Guide) Adriatic Therapies LLC ~ February 2005 to present ~ Grants Pass OR (Therapist/Teacher/Lecturer/Guide) Full Resume available upon request.
Previous Volunteer/Committee Experience	Milo Arts ~ Various Committees from Arts to Community Garden Planning ~ Columbus Ohio 2013 - 2016 https://www.facebook.com/miloartspage/ http://www.miloarts.com/ Columbus Museum of Art ~ Volunteer Sculptural Artist/Milo Arts ~ Community Project "Junk DADA" ~ 2016 University of Arizona Special Programs ~ Volunteer Therapist ~ Aquatic Therapy/Watsu ~ Study on Healing the effects of PTSD in returned combat military veterans (Published Review Results available upon request) ~ 2010
Community Involvement	See Above - Also, The Columbus Film Critique Group, Columbus Film Commission, The Greater Columbus Arts Council

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Adrianne A. Stelzenmuller
Date	10/24/2016 1:00 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	I am confident that my experience and diverse talents in and relating to the arts, marketing and communications would be an asset to my community. I would like to serve because I believe in the power of community to uplift all of it's participants and in The Arts to enhance community interest and involvement. I do not want to imagine a world or any community without art and artists.
Statement of any relevant concerns or goals to be achieved while serving in this position:	I am interested in bringing the community together with joint medium/modality projects and having film understood as a relevant art form. I would also like to enhance any formats available for expression and healing through the arts for children and disenfranchised people in our community.
What do you think are the most critical issues facing this local government in the next three years?	Funding and being taken seriously as relevant and necessary.
Are there some things about the City of Grants Pass that you have a special interest in?	Increasing interest in, and an understanding of, the arts as a whole. Serving my new 'home town.'
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
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2. You act maliciously, with the intent to cause unlawful damage or injury, or with gross recklessness.

3. You are accused of a crime.

4. You fail to cooperate with Risk Management or the City Attorney; or you act in such a way as to harm the City's defense against the claim.

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What if I have an accident while driving a City vehicle?
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3. You have a valid driver's license, and follow all laws and rules while operating the vehicle.

You are not covered for an accident while driving when:
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c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Adrianne Stelzenmuller
Date	10/24/2016 1:15 AM

Email not displaying correctly? View it in your browser.

Julie Hall

From: Karen Frerk
Sent: Tuesday, September 27, 2016 7:33 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Monday, September 26, 2016 5:45 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Committee on Public Art (CoPA)
Wait List	Put me on a wait list if there are no current openings
Personal Information	
First Name	Lori
Last Name	Sturm
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	*Field not completed.*
Years as City Resident	0
Email Address	
Occupation and Employer	Teacher
May we contact you at work?	No

Educational Background

High School	Graduated
College	Advanced Degree
Trade or Business School	Montessori Teaching Credential
Have you ever been convicted of a felony?	No
Relevant Job History	Bachelors Degree in Fine Art, Public School Teacher - 5 years Montessori School Teacher - 9 years
Previous Volunteer/Committee Experience	Vice President of my elementary school's PTSA (Parent Teacher Student Association) for 4 years. Raised over $65,000 each year to fund art, drama, and dance classes, the 5th grade banquet and May Day for our 1000 students, 80% of which were free/reduced lunch. Helped write the grant to pay for a portion of the classes.
Community Involvement	I'm hoping being on the Committee on Public Art will be my community involvement.

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Lori Sturm
Date	9/26/2016 5:30 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	*Field not completed.*
Statement of any relevant concerns or goals to be achieved while serving in this position:	*Field not completed.*
What do you think are the most critical issues facing this local government in the next three years?	*Field not completed.*
Are there some things about the City of Grants Pass that you have a special interest in?	*Field not completed.*
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
As a volunteer with the City of Grants Pass, you are covered by the City of Grants Pass for liability and personal injury. Please read the following and sign:

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2. You act maliciously, with the intent to cause unlawful damage or injury, or with gross recklessness.

3. You are accused of a crime.

4. You fail to cooperate with Risk Management or the City Attorney; or you act in such a way as to harm the City's defense against the claim.

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Your insurance company will be responsible for the defense and payment of claims against you for injury to people or property caused while operating your personal vehicle.

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1. You report an accident that happens on City business to your supervisor immediately.

2. You cooperate fully with Risk Management and the City Attorney.

3. You have a valid driver's license, and follow all laws and rules while operating the vehicle.

You are not covered for an accident while driving when:
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2. You use a City vehicle or any other vehicle for personal use. The City does not provide any coverage if you drive a City vehicle or any other vehicle contrary to your job description or the directions of your supervisor.

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What if I get hurt?
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3. The amount of Insurance applicable per Registered Volunteer is as follows:
a. Principal Sum - $2,500
b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

4.c. Appointments to the Performance, Audit, Visioning and Enhancement Committee (PAVE)

There are two openings on this Committee. One candidate has applied.

Joseph Scheinberg

Julie Hall

From: Karen Frerk
Sent: Thursday, November 10, 2016 7:28 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Wednesday, November 09, 2016 9:36 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	PAVE Committee
Wait List	*Field not completed.*
Personal Information	
First Name	Joseph
Last Name	Scheinberg
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	
Years as City Resident	1 year
Email Address	[illegible] 1
Occupation and Employer	Double R Products
May we contact you at work?	Yes
Educational Background	
High School	Graduated
College	Bachelor Degree
Trade or Business School	Florida Tech University
Have you ever been convicted of a felony?	No
Relevant Job History	Architecture and Engineering
Previous Volunteer/Committee Experience	Newport city development and infrastructure
Community Involvement	Review and develop projects

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Joseph Scheinberg
Date	11/9/2016 9:00 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	I would like to make a difference in my community, I have experience in architecture and engineering and infrastructure, developer , wishing to collaborate for a better future.
Statement of any relevant	Hopeful to bring any project to completion.

concerns or goals to be achieved while serving in this position:	
What do you think are the most critical issues facing this local government in the next three years?	Infrastructure
Are there some things about the City of Grants Pass that you have a special interest in?	Improve a few areas in our community
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
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What if I have an accident while driving a City vehicle?
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Your insurance company will be responsible for the defense and payment of claims against you for injury to people or property caused while operating your personal vehicle.

The coverage is subject to the following conditions:

1. You report an accident that happens on City business to your supervisor immediately.

2. You cooperate fully with Risk Management and the City Attorney.

3. You have a valid driver's license, and follow all laws and rules while operating the vehicle.

You are not covered for an accident while driving when:
1. You operate your personally owned vehicle to perform City business. The City does not provide any protection for your vehicle. You are expected to have liability insurance, comprehensive & collision insurance for any personally owned vehicle that you use on City business. It is up to you to carry insurance on your vehicle.

2. You use a City vehicle or any other vehicle for personal use. The City does not provide any coverage if you drive a City vehicle or any other vehicle contrary to your job description or the directions of your supervisor.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I get hurt?
The City does not provide Workers' Compensation benefits for Registered Volunteers. The City provides an accident insurance policy for Registered Volunteers. It is limited only to injuries due to an accident while performing assigned volunteer duties. The coverage is subject to the following conditions:

1. Coverage pays after any available insurance which may apply to the same injury.

2. If your are injured in a private vehicle, the vehicle owner's insurance is responsible for your medical bills.

3. The amount of Insurance applicable per Registered Volunteer is as follows:
a. Principal Sum - $2,500
b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Joseph Scheinberg

Date 11/9/2016 9:45 PM

Email not displaying correctly? View it in your browser.

4.d. Appointment to the Bikeways and Walkways Committee

There is one opening on this Committee. Four candidates have applied. They are listed in alphabetical order:

Brian Heron

Mayana Kingery

Mary Wertz

Linda Williams

101 NW "A" Street
Grants Pass, Oregon 97526
541-450-6000 Fax 541-479-0812

Received
NOV 16 2016

Print Form

City of Grants Pass
City Committee / Commission Appointment Application

Name Brian Heron

Address

Mailing Address (if different)

Home Phone Business Phon Yrs as City Resident 1 1/2

Email Address

Occupation and Employer minister/writer Bethany Presbyterian Church May we contact you at work? yes

I am interested in serving on the following committees:

- [x] Bikeways/Walkways Committee
- [ ] Budget Committee
- [ ] Committee on Public Art (CoPA)
- [ ] Historic Buildings & Sites Commission
- [ ] Industrial Development Loan Review Committee
- [ ] Micro Enterprise Loan Review Board
- [ ] Parks Advisory Board
- [ ] PAVE Committee
- [ ] Riverfront Review Board
- [ ] Tourism Advisory Committee
- [ ] Urban Area Planning Commission
- [ ] Urban Tree Advisory Committee

[ ] *I am interested in being on a waiting list if there are no current vacancies*

Education Background

High School [ ] Graduated [ ] GED

College [ ] Some College [ ] Bachelor Degree [x] Advanced Degree

Have you ever been convicted of a felony? [ ] Yes [x] No

Relevant Job History

None

Previous Volunteer/Committee Experience: (Involvement with City or other government committees, boards, projects, etc.)

Multnomah County Commissioner - Interim Designee; Gateway Green Bike Park Dvlpmt Comm - PDX; Co-chair - East Portland Plan; Portland City Charter Commissioner; member - Community Involvement Committee, Portland Plan;

Community Involvement

Member - East Portland Bike Plan

AUTHORIZATION WAIVER

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Check the box and enter your name to verify the above information. [x]

Brian Heron — Applicant's Name

11/16/16 — Date

101 NW "A" Street
Grants Pass, Oregon 97526
541-450-6000 Fax 541-479-0812

City of Grants Pass
City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve: Please write a brief narrative describing your interest, qualifications and what you hope to accomplish in this position. Please include your skills, experience, and knowledge that you would contribute in this position. (Please feel free to use an additional sheet of paper or attach a cover letter, resume, or other helpful information).

I have been an avid cyclist for 40 years including racing, commuting and touring. I was heavily involved in city and county planning in Portland including developing more bike infrastructure. I would like to see more bicycle infrastructure for safe cycling and to promote healthy lifestyles.

Statement of any relevant concerns or goals to be achieved while serving on this position:

I am here for an interim job of about 3 years. I expect to be here for another 15-18 months. I simply want to offer my experience in cycling and city planning to the city of Grants Pass while I am here.

What do you think are the most critical issues facing this local government in the next three years?

Developing a unified vision that the whole community will support and rallyaround.

Are there some things about the City of Grants Pass that you have a special interest in?

It's a beautiful area — Anything to support people being able to be outside biking, walking, running, kayaking and playing.

101 NW "A" Street
Grants Pass, Oregon 97526
541-450-6000 Fax 541-479-0812

City of Grants Pass
Responsibilities of Volunteers

As a volunteer with the City of Grants Pass, you are covered by the City of Grants Pass for liability and personal injury. Please read the following and sign:

What if I am accused of doing something wrong?

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1. You limit your actions to only the duties assigned in your job description, or assigned by an authorized supervisor.

2. You perform your assigned duties in good faith, and do not act in a manner that is reckless or with intention to cause harm to others.

You are personally responsible when:

1. Your actions are contrary to the duties assigned in your job description, or assigned by an authorized supervisor.

2. You act maliciously, with the intent to cause unlawful damage or injury, or with gross recklessness.

3. You are accused of a crime.

4. You fail to cooperate with Risk Management or the City Attorney; or you act in such a way as to harm the City's defense against the claim.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I have an accident while driving a City vehicle?

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101 NW "A" Street
Grants Pass, Oregon 97526
541-450-6000 Fax 541-479-0812

City of Grants Pass
Responsibilities of Volunteers (Continued)

You are not covered for an accident while driving when:

1. You operate your personally owned vehicle to perform City business. The City does not provide any protection for your vehicle. You are expected to have liability insurance, comprehensive & collision insurance for any personally owned vehicle that you use on City business. It is up to you to carry insurance on your vehicle.

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What if I get hurt?

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2. If your are injured in a private vehicle, the vehicle owner's insurance is responsible for your medical bills.

3. The amount of Insurance applicable per Registered Volunteer is as follows:

   a. Principal Sum - $2,500

   b. Capital Sum - $2,500

   c. Medical Indemnity - $25,000

Reporting an Accident

Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Check the box and enter your name and the date to verify you have read and understood the above insurance limitations

I have read and understood the above insurance limitations. ☒

Volunteer's Signature _____ Date 11/16/16

Julie Hall

From: Karen Frerk
Sent: Monday, November 21, 2016 10:55 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Monday, November 21, 2016 10:35 AM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Bikeways/Walkways Committee
Wait List	*Field not completed.*
Personal Information	
First Name	Mayana
Last Name	Kingery
Address	
Mailing Address (if different)	PO
Home Phone Number	

Business Phone Number	
Years as City Resident	2
Email Address	[illegible]
Occupation and Employer	Self Employed Consultant
May we contact you at work?	Yes
Educational Background	
High School	*Field not completed.*
College	Some College
Trade or Business School	Blinn Community College
Have you ever been convicted of a felony?	No
Relevant Job History	Idaho Transportation Department, Office of Highway Safety, Boise, ID Facilitator, contract position 9/2009 to 10/2010 ♣ Built the Idaho Highway Safety Coalition www.IHSC.org, designed the website, created the logo, and facilitated a conference for Highway Safety partners. ♣ Developed Safe Routes to School Application and procedures. Grants/Contracts Officer, Part-time temp position 9/2008 to 9/2009 ♣ Managed grants and contracts for Emergency Medical Services equipment and training; Bike/Ped educational programs and events; and guided the development, coordination, and implementation of a solid foundational structure for a statewide Idaho Highway Safety Coalition. ♣ Developed and produced a monthly Highway Safety News newsletter for Office of Highway Safety partners. Was designated #1 Newsletter in the nation for Highway Safety. ♣ Wrote, Directed and Produced a Youth Bicycle Education commercial for TV. Won an award in a national contest as Best Commercial.
Previous Volunteer/Committee Experience	I have founded two nonprofits and served as a consultant to many. I give myself in service in Southern Oregon through the Healthy Food Festival, Grace Roots ~ Pathways to Wellness, Securing Our Safety, Grants Pass Center for Spiritual Living, Ashland Culture of Peace Commission Education and Film Committees, Peace Production, and other projects as called.
Community Involvement	I donate my time in many ways in Grants Pass and look forward to giving my attention and skills to Bicycle and Pedestrian pathways. I worked in the Idaho Transportation

	Department. manage grants for bike/ped city level implementation.

Authorization Waiver
I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Mayana Kingery
Date	11/21/2016 10:30 AM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	My experience with bike/ped grant funds and program implementation makes this a good committee to serve on here. I have no agenda... simply offering my skills and talents for this purpose.
Statement of any relevant concerns or goals to be achieved while serving in this position:	Effective use of resources and maximum benefit to the public will be my focus on this committee. Finding creative ways to bring public opinion together for the safety of our children and elders is key.
What do you think are the most critical issues facing this local government in the next three years?	Educating the community as to public safety methods and means for supportive community action that bring us together rather than separate.
Are there some things about the City of Grants Pass that you have a special interest in?	I have interest in transparent government and integrous community action.
Additional Information	MayanaCV.pdf

Step 3

Responsibilities of Volunteers
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c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Mayana Kingery
Date	11/21/2016 10:30 AM

Email not displaying correctly? View it in your browser.

Mayana Kingery

www.PeaceProduction.org

November 18, 2016

World Beyond War
ATTN: Leah Bolger and David Swanson, Executive Committee
P.O. Box 1484
Charlottesville VA 22902 USA

RE: FULLTIME ORGANIZER

Dear Ms. Bolger, Mr. Swanson, and the recruiting team:

As a Heartist seeking peace in the world, your advertisement for a Full Time Organizer caught my eye. The work you are doing aligns completely with the work of my heart and mind. My skills and gifts have been developed to exactly meet your organization's need in this time... now. "A world beyond war is achieved through the production of peace." *Andras Maros, founder of Peace Production.*

Co-creating Peace is my passion. Local action at a global scale is the most effective way to build consensus and entrain large groups of individuals with single intent, as you know well. It is now time for all peace activists and peace builders to come together as a force of creation to build systems and structures that will make war obsolete. We must look beyond what is now... to the vision of a future where no country feels the need to attack and invade another country. That will happen when the individuals who make the decisions have no fear of the 'other' to incite violence in either self protection or aggressive action.

You will see in my CV that the skills and qualities you seek are rich and prevalent in my experience. I've included letters of reference from those who know me well and have worked with me in community. Also included is a plan for Peace Building Synergy—a Symposium to teach HOW to co-create communities that work for all. I have consulted with the US Dept. of Education, State government, private schools, nonprofit organizations, and for profit businesses. Each client was enriched by my service.

In these moments in our world, we have the grand opportunity to realize that all the building blocks of creation are in the air... unsettled and unknown as to how they will realign and fall into place again. It is only with conscious intention that we may take those building blocks and creative elements to restructure and repattern our societies, systems, and way of being in the world. These are the moments we have all been waiting for—and we need not wait any longer. Time is NOW for producing a world with a Culture of Peace as the foundation.

My current residence is in Grants Pass, Oregon where my ancestors landed at the turn of the century. I've touched on the depths of racism here, as the place where the KKK had their headquarters in the 1920s and where all the indigenous people were annihilated. The roots of our very nation are exposed here in this small segment of a culture built on racism and elitism. These are the roots we must attend to for peace to develop in humanity's culture and society.

I look very forward to a conversation, whether on Skype or the phone, to talk further about what specific plans you have for World Beyond War and the position you are filling. My Skype is Mayana.Bliss, my Facebook page is Mayana Rayta, and my schedule is very flexible so I can meet at your convenience.

In peace,

Mayana Kingery

Mayana Kingery

Curriculum Vitae

www.PeaceProduction.org
www.ImagineThisDream.org

"There is only one peace to produce... in the heart of humanity." Andras Maros

Consulting Services:

Mayana provides professional services, training, and guidance to governments, businesses, nonprofit organizations, and individuals.

Board Training and Development: Having the right Trustees on your board ensures the success of an organization. Training, recruiting, strategic planning, establishing/reviewing policies and procedures, and financial responsibility are some of the areas where Boards need help and Mayana has the experience to guide Board Development, Strategic Planning, and Training.

Executive Director Mentoring: Guiding ED's through the process of knowing where to focus their energy, attention and talents provides for stability in an organization. ED's are often over-worked, underpaid, and undeveloped. Board and organizational support for this key position are critical for non-profit success. Mayana will guide the ED into developing strong relationships with Trustees and mentor them as they bring forth the organization's vision as directed.

Organization Evaluation: Thorough examination of all relationships in a nonprofit including business accounts, interpersonal relationships, office management and procedures, donor relations, and volunteer relations. Organizational health comes when dysfunctional relationships are discovered and rooted out and that takes a fresh perspective. Mayana has a big picture view that allows her to see where healthy changes are best made.

Fund Development: Establishing regular, recurring fundraising activities eases the burden on all staff and volunteers. Grants, Annual Funds, Endowments, Service Fees and Project Based Fundraising each bring a part of the support for an organization. Individual organizational fund programs are enriched by community collaborations. Mayana has created unique fundraising activities for organizations that become foundational annual events.

Marketing Materials: Developing brochures, business cards, event flyers and web based information is crucial for any business, including nonprofits. Mayana has always been a step ahead of technology with her eye for design and creates stunning materials for programs, events, and organizations.

Newsletters: Letting your clients and customers know what is happening is a great way to stay connected. Mayana creates rich newsletters that inform and educate, as well as engaging readers to take action.

Individuals: Mayana is a spiritual guide and mentor for those going through the self-healing process. Her own journey of self-healing from fibromyalgia taught her much and she shares with her clients as each individual needs. She is a certified Quantum Touch Practitioner and has a Laying on of Hands Healing Ministry. She holds classes, workshops and retreats in partnership with Andras Maros, a Kriya Yoga teacher (breathing exercises) in the Art of Living Foundation tradition.

Client Detail and Work History:

Peace Production, Grants Pass, OR

Co-founder, Secretary/Treasurer & Administrator **3/2013 to present**

- Nonprofit organization administration responsible for curriculum and program development.
- Build and maintain web based presence and social media links including two websites and several social media accounts.
- Create and produce local/global fundraisers, programs, events, and journeys.
- Co-Creating with the Ashland Culture of Peace Commission Education Committee.
- Co-Created the Healthy Food Festival two years in a row www.healthyfoodfestival.org

Another Way School, Park City, UT

Consultant, one year contract position **5/2011 to 4/2012**

- Evaluated all aspects of the Organization, including review of current practices, relationships, community presence, and awareness.
- Recommended restructure strategies which were implementation by Board action.
- Rewrote bylaws, policies, procedures, and made recommendations for new policies which were all implemented by Board action.
- Developed student, parent, and teacher handbooks including 'best practices' and guidelines.
- Evaluated all staff and made individualized training and development recommendations.
- Facilitated and led a Director development, training and strategic planning session.
- Created marketing materials and offered recommendations for advertising.
- Evaluated enrollment processes and offered recommended changes to increase enrollment.
- Facilitated a financial audit with new accounting firm, saving 501(c)3 status due to accountant errors.
- Provided personal and professional training, mentoring, and development processes for the Executive Director.
- Created a fund development plan for fiscal support and follow through after my contract ended.

Idaho Transportation Department, Office of Highway Safety, Boise, ID

Facilitator, contract position **9/2009 to 10/2010**

- Built the Idaho Highway Safety Coalition www.IHSC.org, designed the website, created the logo, and facilitated a conference for Highway Safety partners.
- Developed Safe Routes to School Application and procedures.

Grants/Contracts Officer, Part-time temp position **9/2008 to 9/2009**

- Managed grants and contracts for Emergency Medical Services equipment and training; Bike/Ped educational programs and events; and guided the development, coordination, and implementation of a solid foundational structure for a statewide Idaho Highway Safety Coalition.
- Developed and produced a monthly Highway Safety News newsletter for Office of Highway Safety partners. Highway Safety News was designated the #1 Newsletter in the nation for Highway Safety.
- Wrote, Directed and Produced a Youth Bicycle Education commercial for TV. Won an award in a national contest as Best Commercial.

Children of the Sun Foundation, Arizona and Global **6/2008 to 10/2010**

Global GEO Light Team Coordinator, volunteer position

(GEO represents Geography, Geometry, Geology, and Geomancy)

- Called and set the tone for global meditations and energy transmissions every new and full moon.
- Developed Global "GEO" Light Teams to coordinate local synchronized group meditations.
- Published a bi-monthly blog directing thoughts and intentions for global efforts.
- Participated in the "Light Team", a Council of 12 who transmitted energies during events.

ArtsWest School for the Performing and Visual Arts, Eagle, ID

Director of Marketing, contract position **12/2007 to 4/2008**

- Developed, coordinated, and implemented fundraising activities, policies, and procedures for a new private school. (The first fundraiser raised an astounding $45,000 with just 50 days start to finish.)
- Built the Board of Directors by seeking business and community leaders with skills and connections to provide solid leadership for the nonprofit ArtsWest Scholarship Fund.
- Built the Parent/Teacher organization for ongoing student support.
- Developed a database of donors and potential donors by building relationships in the community and with foundations.

Cleaning Stars ~ We Shine! Tacoma, WA

Business Development/Manager **3/2000 to 8/2002**

- Established a residential/commercial cleaning business for immigrants from Guatemala.
- Business development included: preparing a business plan, developing budgets, market analysis, creating and implementing marketing strategy, setting up chart of accounts and accounting system using Quickbooks Pro.
- Complete fiscal responsibility including: AR/AP, payroll for a staff of 25 including job costing, account reconciliations, General Ledger and sub-ledgers, inventory and equipment, and preparation of W-2s and 1099s.
- Office management including: Human Resource Management, staff development and training, standards and procedure development, data management, staff and client scheduling, sales and marketing, customer service, and desktop publishing.
- Created 'personalized cleaning plans' for clients so no matter who was sent to do the cleaning, the client's specific needs were documented and checked.

Hamilton Fish National Institute on School and Community Violence

The Violence Prevention Network, Tacoma, WA **8/1999 to 7/2000**

Consultant to US Dept. of Education and National Center for Educational Statistics (NCES)

- Developed a survey instrument concerning crime, violence and discipline reporting practices in Public Schools.
- Conducted the survey of 50 state education agencies and the District of Columbia.
- Provided NCES with recommended changes in reporting practices for Public Schools and ESD's (Educational Service Districts.)

"In a scattered and fragmented world ~ Peace Production helps individuals return to their own source of oneness within and sparks their imagination with the possibility of dreaming a world in harmony with nature and one another." Peace Production's Vision

www.PeaceProduction.org

Literacy Outreach, Tacoma, WA

Co-Founder and Board Chair **8/1997 to 2/1998**

Executive Director **2/1998 to 2/2000**

- Developed, planned and managed literacy programs for children.
- Developed and operated an inquiry model, research based after-school program for 120 students five days a week running concurrently at three inner city public schools. Our program resulted in significantly higher student test scores in reading and math.
- Business development including: preparing a business plan, developing budgets, market analysis, creating and implementing marketing strategy, standards and procedures, setting up chart of accounts and accounting system using Quickbooks Pro.
- Wrote the articles of incorporation, the bylaws and documents - obtaining 501(c)(3) tax-exempt status in just 90 days.
- Researched and invited community members to be on the Board of Directors.
- Fiscal responsibility including: AR/AP, payroll for a staff of 40 including job costing, account reconciliations, General Ledger and sub-ledgers, creating reports and analyzing data, grants management, and preparation of W-2s, 1099s and annual reports.
- Office management including: staff and volunteer recruitment, development, and training; staff and client scheduling; data management; sales and marketing; customer service and client relations; fund development and grant writing; public relations; and desktop publishing.
- Created partnership with University of Puget Sound for Work Study participants and interns.
- Our unique program hired parents of students as assistants to support families in the neighborhood and teachers from the school to oversee the educational program with University of Puget Sound teachers in training as additional staff.

Prior Experience:

- All phases of restaurant work including management.
- Office Manager for Mechanical Contractor.
- Public Employees Retirement System Account Agent
- Jennie Craig Weight Loss Consultant
- Work from Home—Mary Kay, Discovery Toys, and Dorling Kindersley Books (each with a great story)
- Retail sales of Electronics and Appliances

Publications:

- Formatted and Published "Psalm of David", a gift book with prints of original oil paintings
- Wrote, edited, and published "Highway Safety News" monthly newsletter.
- Wrote, edited, and published "Foothills Footnotes" monthly newsletter.
- Wrote and formatted a variety of programs, handbooks, guidebooks, business plans, and technical manuals.

Mayana Kingery, CV continued

Clients Include:

- Another Way School, Park City, Utah
- ArtsWest School for the Visual & Performing Arts, Eagle, Idaho
- The Art of Living Foundation, Boise, Idaho
- Interwest Management, Boise, Idaho
- Energetic Body Wrap, Boise, Idaho
- Expanding Heart, Park City, Utah
- Children of the Sun Foundation, Arizona/Global
- Foothills School for Arts & Sciences, Boise, Idaho
- Idaho Transportation Department— Office of Highway Safety
- Idaho Transportation Department— Safe Routes to School
- Hamilton Fish National Institute on School and Community Violence, US
- US Department of Education, Educational Services District, US
- Cleaning Stars ~ We Shine — Tacoma, Washington
- *"Connie Rickman for School Board"* Successful Election Campaign, Washington
- Texas A&M University, Health Promotion Program, Texas
- Securing Our Safety, Grants Pass, Oregon
- Grace Roots ~ Pathways to Wellness, Grants Pass, Oregon

Education:

Blinn Community College, College Station, TX
Business Management/Accounting 1992
Presidents Scholar Member – Phi Theta Kappa National Honor Society

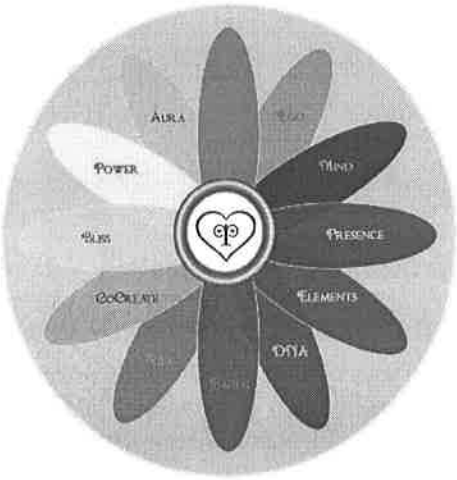
Current Volunteerism:

Peace Production - Grace Roots ~ Pathways to Wellness - Healthy Food Festival
S.O.S. 'Securing Our Safety' - Grants Pass Center for Spiritual Living Bylaws Committee
Ashland Culture of Peace Commission: Education and Film Committees

Registered Community Agent for Terra Lingua, Foreign Exchange Student Program
US Secretary of State clearance completed 6/2016

Peace Building Synergy... a Peace Production

Following the wisdom that "there is only one peace to produce... in the heart of humanity" (Andras founder of Peace Production) - these three patterns emerged for HOW to produce that peace. A Symposium is the training ground for Peace Building Synergy. 144 participants experience personal sovereignty and then discover how they work best in each Sphere of Community. This process allows community activation and life affirming creations to emerge. The participants each leave the Symposium with a guidebook for their personal work in co-creative community. Program design by Mayana.



Spheres of Sovereignty

Every individual also has a pattern with 12 Spheres of Sovereignty. When harmonized in the individual... the shadow and resistance has no power. Coming into harmony in oneself is crucial for peace to manifest in the world. The 12 Spheres are:

Spirit ~ Ego ~ Mind ~ Presence
Elements ~ DNA ~ Earth ~ Soul
CoCreate ~ Bliss ~ Power ~ Aura

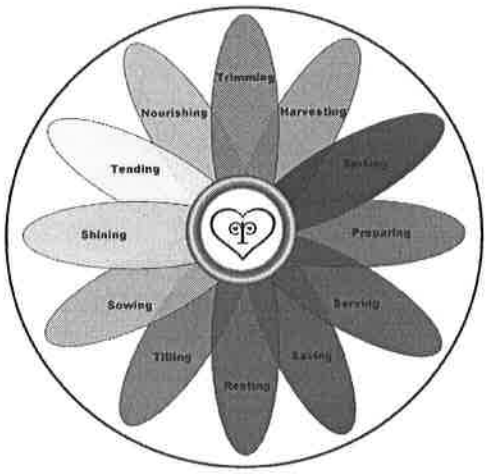
This pattern for personal Sovereignty allows the individual to know how they give and receive in the world and other realms. When harmonized in the individual, their 12 strand dna supports manifesting their highest and best purpose while here on Earth.

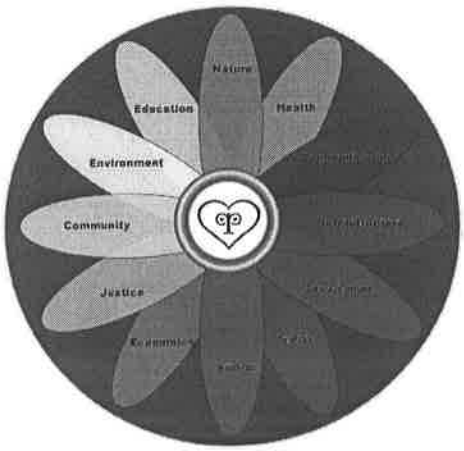
Spheres of Service

Once the individual is sovereign in themselves, they are ready to work in community and in co-creation with others. The way we work in each sphere of community is unique in every moment. The 12 Spheres are:

Tilling ~ Sowing ~ Shining ~ Tending
Nourishing ~ Trimming ~ Harvesting ~ Sorting
Preparing ~ Serving ~ Saving ~ Resting

By honoring 12 Spheres of Service, we each have the opportunity to discover HOW we bring our gifts to each of the Spheres of Community. We offer a different service depending on where we are personally and what we are working on. Awareness allows a full and rich harvest individually and collectively.





Spheres of Community

Following the visionary work of Barbara Marx Hubbard, Peace Production has expanded on her Wheel of Co-Creation and offers a slightly different perspective of the Spheres. By changing to spheres from wheels, we find more overlap than with sectors. These 12 Spheres of Community, when working together with single intent, implant the pattern for creative manifestation. The 12 Spheres are:

Nature ~ Health ~ Communication ~ Infrastructure
Arts & Culture ~ Science ~ Wisdom ~ Economics
Justice ~ Community ~ Environment ~ Education

Every individual affects and is effected by all 12 spheres, though they initially may recognize only one to three spheres they serve in.

www.PeaceProduction.org

Creative Management Consulting

Grants Pass, Oregon

November 17, 2016

To Whom it May Concern:

I've been working with Mayana Kingery as a volunteer on several projects over the last year. I met Mayana and immediately connected with her heart for service in the community. We are working together on several projects currently and I appreciate her willingness and high level of professional skills and abilities.

Mayana helped organize the first Healthy Food Festival and is taking the lead on managing our meetings for the Second Annual HFF. She built the website last year, revised it for this year, and has created all the sponsor and vendor forms as well as having designed the 'contests' for youth. Her document design skills and desktop publishing will put forth any project in a good light.

Mayana has the ability to take my general ideas and put them into beautiful form on paper with graphics and images that get the message across simply. She has been volunteering to support me with Securing Our Safety, Grace Roots, and the Healthy Food Festival.

Mayana understands the challenges people endure, as well as the resources and benefits that are available to repurpose, redirect, and gather together for a safe and secure greater community. From my perspective, you could not do better than to retain Mayana in this position.

Sincerely,

Nancy Coleman

Nancy Yonally Coleman
Founder/Director of Grace Roots ~ Pathways to Wellness
Founder of Healthy Food Festival
Board Chair, Grants Pass Museum of Art
Trustee, Securing Our Safety (SOS)

November 17, 2016

To whom it may concern,

I met Mayana Kingery soon after her arrival in Grants Pass. I have come to know her as a warm, dedicated, and hardworking person. Her passion and commitment for bringing peace, harmony, and security into this world is truly infectious.

Mayana and I are currently working together on a committee tasked with updating the bylaws of the church we attend. Her extensive knowledge of nonprofits and the statutes that pertain to them are a tremendous help. She possesses excellent communication and computer skills, and is extremely organized and reliable. Mayana can work independently and is able to follow through to ensure that the job gets done.

Mayana would be a tremendous asset for your organization and has my highest recommendation. If you would like additional information, please do not hesitate to call me.

Sincerely,

Ed Proft

Eddy Proft
Software Engineer, Retired

Judi Holdeman Consulting

Grants Pass, OR 97527

November 17, 2016

Dear World Beyond War Hiring Team:

Mayana Kingery requested that I write a letter of reference for her regarding the position you have open for Full Time Coordinator.

It has been my pleasure to know and work with Mayana since she moved to Grants Pass nearly two years ago. I have experienced her as a person of great integrity.

Recently we worked together on a project with several other people on a committee. It was very easy working with her. When there were differences of opinion, she did not get flustered and joined in in a positive way. We were working on updating a complicated legal document. She took charge of keeping us focused, did most of the technical aspects and it was a pleasure working with her.

I also discovered that she is quite the artist after seeing some of the fliers and advertisements she created. Her work is delightful.

Mayana shared with me about the position for which she is applying. I highly recommend her personality and talents for this job. Please do not hesitate to contact me if you wish.

Sincerely,

Judi Holdeman

Judi Holdeman

November 17, 2016

To Whom it May Concern:

This letter is to support Mayana Kingery in obtaining a position as Full Time Coordinator for World Beyond War. I have known Mayana for over eight years and worked in community with her producing fundraisers, World Peace Day events, and community gatherings. We have been together in song, dance, play, and working action.

Mayana has incredible depth when she works individually as well as with groups. She is committed and personable and takes time to understand the issues at hand. She explores within herself to help others in need. Her heart is true and kind, and she comes from a place of honor and truth.

Mayana is consistent and loving and will do whatever it takes to help a person get the relief they need in this world. She is conscientious, honest, heartfelt, and true. Mayana knows how to run projects, has excellent communication skills, and follows through on any task she is given. The most amazing thing about Mayana is her ability to look outside the box and to make things work.

She is loving, caring and lights up a room when she enters. Mayana is incredible when it comes to project management. She is accountable and very creative. Any task she takes on will be completed on time, on budget, and with a smile."

If you have further questions, please do not hesitate to contact me. Mayana would be a wonderful addition to your team.

Sincerely,

Pamela Bommarito

Pamela Bommarito
Senior System Analyst
St. Luke's Health System
Boise, Idaho

Julie Hall

From: Karen Frerk
Sent: Wednesday, November 16, 2016 1:13 PM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Wednesday, November 16, 2016 9:05 AM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Bikeways/Walkways Committee
Wait List	Put me on a wait list if there are no current openings
Personal Information	
First Name	Mary
Last Name	Wertz
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	
Years as City Resident	15
Email Address	
Occupation and Employer	Fire Mountain Gems
May we contact you at work?	Yes

Educational Background

High School	*Field not completed.*
College	Bachelor Degree
Trade or Business School	*Field not completed.*
Have you ever been convicted of a felony?	No
Relevant Job History	I ride my bike as often as I can.
Previous Volunteer/Committee Experience	Volunteer at the Grants Pass Art museum currently; have worked with Women's Crisis and Alcohol and Drug Hotlines. Volunteer to do kitchen and grounds work at the Center for Spiritual Living.
Community Involvement	I am involved in the Grants Pass Artisan market, and participate in Bazaars; I help out on First Fridays at the museum; I have participated in frog Affair Children's festival the past few years.

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Mary Wertz
Date	11/16/2016 9:00 AM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons	I love riding bikes and am so glad that Grants Pass is actively

for desiring to serve:	adding more paths for bikers and walkers. I have rode my bike in Eugene where they have excellent bike paths and would love to see Grants Pass be equal to that.
Statement of any relevant concerns or goals to be achieved while serving in this position:	Would like to help in the construction of more bike paths and making sure that Grants Pass is a safe place to bike. Environmentally it is important to have alternatives to vehicle traffic. It is also a great family activity, and healthy for all of us.
What do you think are the most critical issues facing this local government in the next three years?	I still think Homelessness/ the Herioin and prescription painkiller epidemic/Becoming a city that is welcoming young families.
Are there some things about the City of Grants Pass that you have a special interest in?	Arts/ music/ community development/ social services/ biking and parks
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
As a volunteer with the City of Grants Pass, you are covered by the City of Grants Pass for liability and personal injury. Please read the following and sign:

What if I am accused of doing something wrong?
The city provides you with protection from liability for bodily injury or property damage you cause to someone else. We refer to this coverage as "Tort Liability." The coverage is subject to the following conditions:

1. You limit your actions to only the duties assigned in your job description, or assigned by an authorized supervisor.

2. You perform your assigned duties in good faith, and do not act in a manner that is reckless or with intention to cause harm to others.

You are personally responsible when:
1. Your actions are contrary to the duties assigned in your job description, or assigned by an authorized supervisor.

2. You act maliciously, with the intent to cause unlawful damage or injury, or with gross recklessness.

3. You are accused of a crime.

4. You fail to cooperate with Risk Management or the City Attorney; or you act in such a way as to harm the City's defense against the claim.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I have an accident while driving a City vehicle?
The City of Grants Pass will pay and defend claims against you for injury to people or property caused while operating a City owned vehicle to perform assigned duties. We refer to this coverage as "Vehicle Liability." The City will also pay for damages to the City vehicle.

Your insurance company will be responsible for the defense and payment of claims against you for injury to people or property caused while operating your personal vehicle.

The coverage is subject to the following conditions:

1. You report an accident that happens on City business to your supervisor immediately.

2. You cooperate fully with Risk Management and the City Attorney.

3. You have a valid driver's license, and follow all laws and rules while operating the vehicle.

You are not covered for an accident while driving when:
1. You operate your personally owned vehicle to perform City business. The City does not provide any protection for your vehicle. You are expected to have liability insurance, comprehensive & collision insurance for any personally owned vehicle that you use on City business. It is up to you to carry insurance on your vehicle.

2. You use a City vehicle or any other vehicle for personal use. The City does not provide any coverage if you drive a City vehicle or any other vehicle contrary to your job description or the directions of your supervisor.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I get hurt?
The City does not provide Workers' Compensation benefits for Registered Volunteers. The City provides an accident insurance policy for Registered Volunteers. It is limited only to injuries due to an accident while performing assigned volunteer duties. The coverage is subject to the following conditions:

1. Coverage pays after any available insurance which may apply to the same injury.

2. If your are injured in a private vehicle, the vehicle owner's insurance is responsible for your medical bills.

3. The amount of Insurance applicable per Registered Volunteer is as follows:
a. Principal Sum - $2,500
b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Julie Hall

From: Karen Frerk
Sent: Tuesday, November 22, 2016 7:32 AM
To: Julie Hall
Subject: FW: Online Form Submittal: City Committee / Commission Appointment Application

Karen Frerk
City Recorder
541-450-6010

City of Grants Pass
101 NW A Street
Grants Pass, OR 97526
www.grantspassoregon.gov

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Monday, November 21, 2016 8:02 PM
To: Karen Frerk
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Bikeways/Walkways Committee
Wait List	Put me on a wait list if there are no current openings
Personal Information	
First Name	Linda
Last Name	Williams
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	

Business Phone Number	*Field not completed.*
Years as City Resident	22
Email Address	
Occupation and Employer	Analyst at Fire Mountain Gems
May we contact you at work?	Yes
Educational Background	
High School	*Field not completed.*
College	Bachelor Degree
Trade or Business School	*Field not completed.*
Have you ever been convicted of a felony?	No
Relevant Job History	*Field not completed.*
Previous Volunteer/Committee Experience	*Field not completed.*
Community Involvement	*Field not completed.*

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Linda Williams
Date	11/21/2016 8:00 PM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	I walk to work almost everyday and I run a few times a week. I would like to see more people doing this and to make it safer for them to do so.
Statement of any relevant	More sidewalks and better lighting for walking and running.

concerns or goals to be achieved while serving in this position:	
What do you think are the most critical issues facing this local government in the next three years?	Public safety and maintaining a walkable city. We need to connect the river to the shopping district.
Are there some things about the City of Grants Pass that you have a special interest in?	*Field not completed.*
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
As a volunteer with the City of Grants Pass, you are covered by the City of Grants Pass for liability and personal injury. Please read the following and sign:

What if I am accused of doing something wrong?
The city provides you with protection from liability for bodily injury or property damage you cause to someone else. We refer to this coverage as "Tort Liability." The coverage is subject to the following conditions:

1. You limit your actions to only the duties assigned in your job description, or assigned by an authorized supervisor.

2. You perform your assigned duties in good faith, and do not act in a manner that is reckless or with intention to cause harm to others.

You are personally responsible when:
1. Your actions are contrary to the duties assigned in your job description, or assigned by an authorized supervisor.

2. You act maliciously, with the intent to cause unlawful damage or injury, or with gross recklessness.

3. You are accused of a crime.

4. You fail to cooperate with Risk Management or the City Attorney; or you act in such a way as to harm the City's defense against the claim.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I have an accident while driving a City vehicle?
The City of Grants Pass will pay and defend claims against you for injury to people or property caused while operating a City owned vehicle to perform assigned duties. We refer to this coverage as "Vehicle Liability." The City will also pay for damages to the City vehicle.

Your insurance company will be responsible for the defense and payment of claims against you for injury to people or property caused while operating your personal vehicle.

The coverage is subject to the following conditions:

1. You report an accident that happens on City business to your supervisor immediately.

2. You cooperate fully with Risk Management and the City Attorney.

3. You have a valid driver's license, and follow all laws and rules while operating the vehicle.

You are not covered for an accident while driving when:
1. You operate your personally owned vehicle to perform City business. The City does not provide any protection for your vehicle. You are expected to have liability insurance, comprehensive & collision insurance for any personally owned vehicle that you use on City business. It is up to you to carry insurance on your vehicle.

2. You use a City vehicle or any other vehicle for personal use. The City does not provide any coverage if you drive a City vehicle or any other vehicle contrary to your job description or the directions of your supervisor.

The limits of this protection are as stated in the Oregon Tort Claims Act, ORS 30.260 through 30.300.

What if I get hurt?
The City does not provide Workers' Compensation benefits for Registered Volunteers. The City provides an accident insurance policy for Registered Volunteers. It is limited only to injuries due to an accident while performing assigned volunteer duties. The coverage is subject to the following conditions:

1. Coverage pays after any available insurance which may apply to the same injury.

2. If your are injured in a private vehicle, the vehicle owner's insurance is responsible for your medical bills.

3. The amount of Insurance applicable per Registered Volunteer is as follows:
a. Principal Sum - $2,500
b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Linda Williams

4.e. Appointment to the Urban Tree Advisory Committee

There is one opening on this Committee. One candidate has reapplied.

Stormy Ballenger

Julie Hall

From: Karen Frerk
Sent: Wednesday, October 05, 2016 10:09 AM
To: Julie Hall
Subject: Fwd: Online Form Submittal: City Committee / Commission Appointment Application

Begin forwarded message:

From: <noreply@civicplus.com>
Date: October 5, 2016 at 9:20:52 AM PDT
To: <kfrerk@grantspassoregon.gov>
Subject: Online Form Submittal: City Committee / Commission Appointment Application

City Committee / Commission Appointment Application

Step 1

Select the Board, Commission, or Committee applying for	Urban Tree Advisory Committee
Wait List	Put me on a wait list if there are no current openings
Personal Information	
First Name	Stormy
Last Name	Ballenger
Address	
Mailing Address (if different)	*Field not completed.*
Home Phone Number	
Business Phone Number	*Field not completed.*
Years as City Resident	8
Email Address	
Occupation and Employer	Teacher/School Counselor at Baker Early College

May we contact you at work?	Yes

Educational Background

High School	Graduated
College	Advanced Degree
Trade or Business School	*Field not completed.*
Have you ever been convicted of a felony?	No
Relevant Job History	6 years as a teacher/counselor, 6 years as an editor for OUS
Previous Volunteer/Committee Experience	Started two nonprofit organizations, served on Urbam Tree Committee Sept 2015-2016
Community Involvement	Active in southern Oregon environmental consciousness activities.

Authorization Waiver

I have completed the above questions and to the best of my knowledge, what has been stated is true. If appointed, I agree to serve without reimbursement of any kind. I understand that I maybe subject to a criminal records check. I further understand that irrespective of any criminal records check, the City of Grants Pass may decline my volunteer application or volunteer services at any time.

Verification	I verify the information in my application.
Applicant's Name	Stormy Ballenger
Date	10/5/2016 9:15 AM

Step 2

City Committee / Commission Appointment Questionnaire

Statement of your reasons for desiring to serve:	I would like to continue my term on the Urban Tree Committee.
Statement of any relevant concerns or goals to be achieved while serving in this position:	Bringing in younger people to help increase interest in our status as a Tree City USA.
What do you think are the most critical issues facing this local government in	Sustainability: economic issues, social issues, environmentmental issues.

the next three years?

Are there some things about the City of Grants Pass that you have a special interest in?	Urban Forestry, Art, Education, Tourism
Additional Information	*Field not completed.*

Step 3

Responsibilities of Volunteers
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3. The amount of Insurance applicable per Registered Volunteer is as follows:
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b. Capital Sum - $2,500
c. Medical Indemnity - $25,000

Reporting an Accident
Any time you are involved in an accident, or have knowledge about a potential liability situation while performing assigned duties, you must notify your supervisor immediately.

Verification	I have read and understood the insurance limitations.
Volunteer's Signature	Stormy Ballenger
Date	10/5/2016 9:15 AM

Email not displaying correctly? View it in your browser.