

HISTORICAL BUILDINGS AND SITES COMMISSION

MEETING MINUTES

January 21, 2016 – 6:00 P.M.

Courtyard Conference Room

A. ROLL CALL:

The Historical Buildings and Sites Commission met in regular session on the above date with Chair Dan McBerty presiding. Vice Chair Ward Warren and Commissioners Arden McConnell, Shirley Holzinger, Virginia Ford, and Don Hendricks were present. City Council Liaison Dennis Roler was absent. Representing the City staff was Parks & Community Development (hereafter: PCD) Senior Planner, Joe Slaughter and PCD Associate Planner, Justin Gindlesperger.

B. APPROVAL OF MINUTES: November 2015 meeting

MOTION/VOTE

Commissioner McConnell moved and Commissioner Hendricks seconded the motion to approve the minutes from November 19, 2015. The vote resulted as follows: “AYES”: Chair McBerty, Vice Chair Warren, and Commissioners McConnell, Holzinger, Ford, and Hendricks. **“NAYS”:** None. **Abstain:** None. **Absent:** None. The motion passed.

C. Electing New Chair and Vice Chair:

MOTION/VOTE

Commissioner McConnell moved and Commissioner Hendricks seconded the motion to elect Ward Warren as Chair. The vote resulted as follows: “AYES”: Commissioners McBerty, Warren, McConnell, Holzinger, and Hendricks. **“NAYS”:** None. **Abstain:** None. **Absent:** None. The motion passed.

MOTION/VOTE

Commissioner McConnell moved and Commissioner Warren seconded the motion to elect Dan McBerty as Vice Chair. The vote resulted as follows: “AYES”: Commissioners McBerty, Warren, McConnell, Holzinger, and Hendricks. **“NAYS”:** None. **Abstain:** None. **Absent:** None. The motion passed.

D. Redwood Empire Sign

- Joe Slaughter presented the previous signs over the years and went over the possible options for the Commissioner's recommendation.
- The Commissioners discussed pricing and requested bids, however pricing will be determined by Council, this meeting is just requesting a recommendation for styling.
- The Commission would like to request that the sign doesn't take funding away from other projects that have been previously decided on.
- There was discussion about liking the idea of the historic styling of the log sign, possibly with lighting. The Commission would like to wait on making a recommendation until they have some of their questions answered and can see various options.

E. ITEMS FROM PUBLIC:

- None

F. ITEMS FROM COMMISSIONERS:

- Concerns about the wording for color palettes were discussed. Some citizens were misunderstanding the wording and thought there were only three colors to choose from
- Concerns about the wording about the size of the proposed expansion.
- Possibly submit a clarification article to the paper to ease concerns.
- The meeting on the 18th will strictly be about the proposed expansion on the Historic District.
- It was requested to have the colors allowed in the Historic District at the meeting in case concerns are brought up by the public.

G. ADJOURMENT:

Chair Warren adjourned the meeting at 7:00 P.M.

These minutes were prepared by Carlie Paulsen, Administration Department, City of Grants Pass.