
POLICY AND LEGISLATION

ACTIVITIES

***Mayor & Council**

***General Program Operations**

DESCRIPTION

This program provides for the activities of the Mayor and Council, expenses which cannot be specifically allocated and a contingency for unanticipated emergency requirements for the non-utility portion of the operating budget. The contingency funds can only be transferred and expensed by Council action.

	ACTUAL FY'08 \$	ACTUAL FY'09 \$	BUDGET FY'10 \$	MANAGER RECOMMEND FY'11 \$	COMMITTEE APPROVED FY'11 \$	COUNCIL ADOPTED FY'11 \$	PROJECTED FY'12 \$
Program Generated Resources							
General Support	<u>5,733,356</u>	<u>6,459,758</u>	<u>3,824,160</u>	<u>8,245,507</u>	<u>8,245,507</u>	<u>8,245,507</u>	<u>7,981,167</u>
Total Resources	<u>5,733,356</u>	<u>6,459,758</u>	<u>3,824,160</u>	<u>8,245,507</u>	<u>8,245,507</u>	<u>8,245,507</u>	<u>7,981,167</u>
Requirements							
Mayor and Council	139,676	191,250	188,817	195,398	200,398	200,398	192,398
General Program Operations	<u>5,593,680</u>	<u>6,268,508</u>	<u>3,635,343</u>	<u>8,050,109</u>	<u>8,045,109</u>	<u>8,045,109</u>	<u>7,788,769</u>
Total Requirements	<u>5,733,356</u>	<u>6,459,758</u>	<u>3,824,160</u>	<u>8,245,507</u>	<u>8,245,507</u>	<u>8,245,507</u>	<u>7,981,167</u>

Program: Policy and Legislation – Mayor & Council

Mission Statement:

The mission of the Council is to represent all of the citizens by providing leadership, policies, ordinances and decisions necessary to meeting citizen needs and desires.

Services Delivered:

The Mayor and Council represent the legislative branch of the City. The Mayor, elected at-large for a four-year term, serves as the chief elected official of the City and presides over the Council meetings. Although he votes only in case of a tie, he does have the power to veto Council actions.

The Council is comprised of eight members, who are elected at-large for overlapping four-year terms, two from each of four separate wards. The Council is the official policy making body for the City and is responsible for the overall direction of the municipality. This is done by adopting goals for the City, passing ordinances, adopting resolutions, authorizing contracts, adopting a City budget and appointing a City Manager.

FY'11 Anticipated Accomplishments:

This activity finances the expenses associated with the Mayor and Council, including the goals setting meeting, workshops, the annual community survey, national meetings, state committee meetings and other training sessions. The Mayor and Council are not paid a salary or stipend for serving.

The Council provides leadership through its vision process and annual Goals Statement. The adopted Goals Statement for 2009-2011 appears in the budget message and the goals are reflected throughout the various activities within this budget.

Budget Highlights:

The Mayor and Council budget includes several changes. The budget continues to include funding for an office for Council use. It includes the anticipated payment to the Community Library and allows sufficient flexibility to provide the additional professional services the Council feels critical. It includes the City newsletter as well as television coverage of Council meetings. The balance of the annual “public education” television funding is included so the Council can allocate these funds during the year.

Program: Policy and Legislation – Mayor & Council

Financial Summary

Resources	ACTUAL FY'08 \$	ACTUAL FY'09 \$	BUDGET FY'10 \$	MANAGER RECOMMEND FY'11 \$	COMMITTEE APPROVED FY'11 \$	COUNCIL ADOPTED FY'11 \$	PROJECTED FY'12 \$
General Support	<u>139,676</u>	<u>191,250</u>	<u>188,817</u>	<u>195,398</u>	<u>200,398</u>	<u>200,398</u>	<u>192,398</u>
Total Resources	<u>139,676</u>	<u>191,250</u>	<u>188,817</u>	<u>195,398</u>	<u>200,398</u>	<u>200,398</u>	<u>192,398</u>

Requirements	ACTUAL FY'08 \$	ACTUAL FY'09 \$	BUDGET FY'10 \$	MANAGER RECOMMEND FY'11 \$	COMMITTEE APPROVED FY'11 \$	COUNCIL ADOPTED FY'11 \$	PROJECTED FY'12 \$
Materials & Supplies	15,773	14,305	11,100	13,000	13,000	13,000	13,000
Contractual/Prof Services	76,447	126,202	107,000	114,185	119,185	119,185	114,185
Direct Charges	47,456	50,537	53,552	47,722	47,722	47,722	47,722
Capital Outlay	0	206	0	3,000	3,000	3,000	0
Indirect Charges	<u>0</u>	<u>0</u>	<u>17,165</u>	<u>17,491</u>	<u>17,491</u>	<u>17,491</u>	<u>17,491</u>
Total Requirements	<u>139,676</u>	<u>191,250</u>	<u>188,817</u>	<u>195,398</u>	<u>200,398</u>	<u>200,398</u>	<u>192,398</u>

Program: Policy and Legislation – General Program Operations

Services Delivered:

The General Program Operations activity of the General Fund provides for emergency or unforeseen expenses that may occur during the fiscal year and other expenses that cannot be specifically allocated to a single operating activity. Special Council action is required to spend from the contingency account. This program also carries the beginning and ending budgetary fund balances for the General Fund along with all of the general support revenues such as ROW/franchise taxes, business taxes and State revenue sharing.

Budget Highlights:

During FY' 10, Council implemented a new financial policy establishing a target range for the beginning and ending fund balance for the General Fund. The policy is based on the City's operating needs early in the fiscal year between July and November before the bulk of property tax revenue resources are available. The policy recommends a beginning fund balance of 30-40% of annual expenditures for the General Fund. The General Fund is expected to end FY' 10 close to the middle of that target policy range, therefore minimal changes are recommended to the beginning and ending General Fund balance for the periods in this budget.

Due to overall budget constraints, this year the General Fund is continuing the suspension of its commitment to transfer resources to Transportation capital projects. In previous years, the annual commitment totaled as much as \$1,000,000 available for investment in Transportation and other capital projects. This year we expect one time resources related to winding up the Redevelopment Agency, which should result in an excess property tax turnover at the end of FY' 10. The bulk of the transfers out of the General Fund to capital project funds this year will be to provide for much needed Public Safety capital equipment. This follows the City's long standing commitment of all property taxes going to Public Safety and the long time policy of matching up one time resources with one time commitments.

The Recommended FY' 11 budget has a general fund contingency of \$1,000,000 which totals nearly 5% of the expenditures for the City's General Fund operations (Policy & Legislation, Public Safety, Parks and Development). This contingency meets the recommended and standard minimum of a 5% contingency and should be sufficient to meet unanticipated events in FY' 11. The Contingency cannot be transferred to other expenditure categories or used in any dollar amount without Council's specific approval, and also provides a buffer to help protect City operations from potential revenue shortfalls.

Program: Policy and Legislation – General Program Operations

Financial Summary

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General Support	<u>5,593,680</u>	<u>6,268,508</u>	<u>3,635,343</u>	<u>8,050,109</u>	<u>8,045,109</u>	<u>8,045,109</u>	<u>7,788,769</u>
Total Resources	<u>5,593,680</u>	<u>6,268,508</u>	<u>3,635,343</u>	<u>8,050,109</u>	<u>8,045,109</u>	<u>8,045,109</u>	<u>7,788,769</u>

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Personal Services	0	0	150,000	0	0	0	0
Contractual/Prof Services	1,144	2,551,240	45,000	51,000	51,000	51,000	51,000
Direct Charges	0	0	30,000	45,480	45,480	45,480	45,480
Contingencies	0	0	600,000	1,000,000	1,000,000	1,000,000	1,000,000
Debt Service	15,280	15,280	200,284	0	0	0	0
Transfers Out	999,007	1,000,000	30,000	935,000	935,000	935,000	275,000
Ending Balance	<u>4,578,249</u>	<u>2,701,988</u>	<u>2,580,059</u>	<u>6,018,629</u>	<u>6,013,629</u>	<u>6,013,629</u>	<u>6,417,289</u>
Total Requirements	<u>5,593,680</u>	<u>6,268,508</u>	<u>3,635,343</u>	<u>8,050,109</u>	<u>8,045,109</u>	<u>8,045,109</u>	<u>7,788,769</u>

WHERE THE ROGUE RIVER RUNS



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