



City of Grants Pass

PUBLIC WORKS DEPARTMENT

101 NW A Street #105

Grants Pass, Or 97526

541-450-6110

FAX: 541-479-6765

www.grantspassoregon.gov

WE LOVE OUR VOLUNTEERS!!! THANK YOU FOR GIVING YOUR TIME

VOLUNTEER ACTIVITY CHECKLIST

Ask the following questions before volunteers go on the street for clean up:

- Has the Agreement of Terms and Conditions form been turned into the City?
- Have the Adopt-A-Street Safety Guidelines been reviewed with all volunteers?
- Has everyone signed in, on your Liability Release Form?

Medical Treatment:

- Is a first aid kit available.
- What is the fastest route to the Hospital or Emergency Care.

Safety Equipment:

- Safety Vests (Provided by the City and **Mandatory**).
- Gloves (Not Provided).
- Safety Glasses (Optional but recommended).
- Wear sensible shoes.

What to do:

- Tie trash bags when $\frac{3}{4}$ full and stack them in one location, preferably in the landscape strip near the curb not blocking vehicle or pedestrian access.
- DO NOT COMPACT OR OVERFILL BAGS.
- Found shopping carts that cannot be returned. Call 888-552-2787 for retrieval.
- Report any safety issues to City personnel.
- Obtain more supplies (trash bags or safety vests) by contacting City Public Works M-F 8-5pm.

After your event:

- Contact the Public Works Office 541-450-6110 and give the exact location of the filled trash bags after the clean up. Collect vests and turn them back to the City or hold them for your next event.