



## PAVE Committee Travel, Tourism and Downtown Services Project Thursday, January 9, 2020 2:30 pm

*The PAVE Committee will hold their scheduled meeting on **Thursday, January 9, 2020**, at Grants Pass City Hall – 101 NW 'A' Street, Grants Pass, OR – in the City Manager Conference Room (2<sup>nd</sup> floor, #205) at **2:30 pm***

### **COMMITTEE MEMBERS:**

Tyler Flaming, Council (Chair)  
Valerie Lovelace, Council (Vice Chair)  
Dwight Faszer, II, Council  
Clint Scherf, Council  
Gordon Langenbeck  
Trever Yarrish  
Sara Bristol  
Ward Warren

### **STAFF/LIAISON MEMBERS:**

Jay Meredith (Finance Director)  
Lora Glover (PCD Director)  
Susan Seereiter (Business Advocate)  
Jon Bowen (Contracted Tourism Director)

- 1. Roll Call**
- 2. Introductions**
- 3. Public Comment:** This is an opportunity for the public to address the Committee on items not related to a public hearing or action item. The intent is to provide information that is pertinent to the City's jurisdiction. Each speaker will be given three minutes to address the Committee as one body, not to individuals. The Committee may consider items brought up during this time later in our agenda during Matters from Committee Members and Staff.
- 4. Approval of Minutes** (previous meeting minutes, if available)
- 5. Action Items**
  - 5a) Conference calls with three top ranked firms that submitted a proposal to the RFP for the Operations Plan for Tourism Promotion and Downtown Development Programs. **Firm #1 call scheduled from 2:30-3pm. Firm #2 scheduled from 3:15 – 3:45pm. Firm #3 scheduled from 4:00 to 4:30pm.**
  - 5b) Discuss process of completing RFP scoring sheets, doing final reference checking on proposals received, and make a contract recommendation if the scoring and evaluation process is complete.
- 6. Matters from Committee Members and Staff**
- 7. Future Agenda Building and Set Date for Next Meeting**
- 8. Adjourn**

**Next meeting: TBD**