

**Historical Buildings and Sites Commission  
MEETING MINUTES  
June 16, 2022  
5:15 pm Council Chambers**

**COMMISSIONERS:**

Ward Warren (Chair)  
Arden McConnell (Vice Chair)  
Vacant  
Shirley Holzinger  
Nathan Miller (absent)  
Sandra Crowder  
Cynthia Charat

**STAFF/LIAISON MEMBERS:**

Bradley Clark – Director Community Development  
Jason Maki – Associate Planner

**COUNCIL/LIAISON:**

Joel King

**GUESTS:**

1. **Roll Call** – Chair Warren called the meeting to order at 5:16 pm.
- 3.
4. **Public Comment:** Chair Ward asked for a moment of silence in remembrance of beloved Commissioner Virginia Ford, who passed away on Tuesday. Ginger was a fifth generation Grants Pass native, her passing is a huge loss to the Commission and the Community.
5. **Approval of Minutes:**
  - a. May 19, 2022:

**MOTION**

**Vice Chair McConnell moved, and Commissioner Holzinger seconded the motion to approve the May 19, 2022 minutes as amended. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Holzinger, Charat, and Crowder.  
“NAYS”: None. Abstain: None. Absent: Miller.**

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6. **Action Items:**
  - a. Commission Member Application Review and Recommendation
    - i. Commissioner Warren was reappointed the HBSC by the City Council on June 15, 2022.
  - b. Public Hearing for 303-00120-22; Historical Building Façade Improvement Review – 232 SW 6<sup>th</sup> Street
    - i. Staff member Maki presented the staff report for the project.
    - ii. Staff recommended an edit to the findings of fact which reflects the fact that the subject property is identified as being “eligible/contributing” in the 2015/16 Historic Resources Inventory of the Central Business District, with 2017 Updates
    - iii. The applicant presented their proposed project.
    - iv. After deliberation by the Commission, members voted unanimously to approve the proposal

**MOTION**

**Vice Chair McConnell moved, and Commissioner Charat seconded the motion to approve the Historical Building Façade Improvements at 232 NW 6th Street with edits as proposed by staff. The vote resulted as follows: “AYES”: Vice Chair McConnell, Commissioners Holzinger, Charat, and Crowder.  
“NAYS”: None. Abstain: Warren. Absent: Miller.  
The motion passed.**

- c. Public History Project Discussion and Possible
  - i. Last month Jenna presented a proposed history project
  - ii. Chair Warren received correspondence from Jenna and would like to add an agenda item to next month’s meeting to discuss the project and the new information provided by Jenna.

**7. Matters from Commission Members and Staff**

- a. Local Landmark Applications Update
  - i. All 3 local landmark applications were approved by Council. Including
  - ii. Chair Warren described how a Text Amendment to Article 13 would help expedite local landmark applications.
- b. Riverside Park Signage Update
  - i. The City Council Liaison, Joel King, clarified that Council approved moving forward with replacing the existing sign at Riverside Park on 7<sup>th</sup> and Park Street with a sign designed to look like the existing sign at the Riverside Park entrance on 6<sup>th</sup> Street.
- c. Historic District Map Update.
  - i. The Historic District Map will need to be updated before it goes to print
- d. Historic District Signage Discussion
  - i. Staff presented a concern about the number of items already attached to the light poles in the Historic District and how that might affect adding banners.
  - ii. Staff also commented on the potential that wireless antenna infrastructure could be added to the light poles and the Council is in discussions about the topic. Staff will follow up with a presentation.
- e. Chair Warren gave an update on the Redwood Empire sign, which included comment about the sign being lit up and repaired after having been damaged.

**8. Future Agenda Building for Next Meeting:**

- b. The Commission requested that the guest, Jenna Wiltrot, proved a written project proposal for review
- c. Update on Central Business District Revitalization Task Force progress
- e.

**8. Adjourn: before 6:17 pm**

**Next Meeting: July 21, 2022**

*Summary minutes prepared by Jason Maki, Associate Planner, Grants Pass Community Development.*