

GRANTS PASS URBAN TREE ADVISORY COMMITTEE
Meeting Minutes – January 11, 2021 6:30 PM
Council Chambers Room

Committee Members:

Doug Tripp, Chair
Dan McBerty, Vice Chair
Michael Holzinger - Telephone
James Love
Jeff Soash
Logan Werner
Tami McBerty
Chris Rudd

City/Staff/Council Liaisons:

Joel King (City Councilor)
Tony Mecum (Parks)
Chad Westbrook (Parks)

Guests:

None

AGENDA:

- 1. Roll Call:**
 - a. Chair Tripp took roll and started the meeting at 6:30pm.
- 2. Introductions:**
 - a. None
- 3. Items from Public:** (Opportunity for citizens to share information with the Committee regarding items that are not on the agenda).
 - a. None.
- 4. Approval of Minutes:**
 - a. Approval of Minutes from December 14, 2020.
 1. Member Love identified a correction needed: item 5e should read "Landscape award." Urban forester will make change.

MOTION/VOTE

Member Love moved and Member Holzinger seconded the motion to approve the minutes as submitted. The vote resulted as follows: "AYES": Chair Tripp, Vice Chair McBerty, Members Holzinger, Soash, Werner, Love, T. McBerty and Rudd. "NAYS": None. Abstain: None. Absent: None.
The motion passed.

- 5. Action Items:**
 - a. Nominate Heritage Trees
 1. Urban forester presented on trees discussed at last meeting: Cork oak at the Water Treatment Plant and the Coast redwoods at Martin Park.
 2. Councilor King requested information on the City's transportation plan, particularly if plans conflict with the trees at Martin Park. Urban forester will report back.
 3. Vice Chair McBerty inquired about heritage trees on public property that might transfer to private ownership in the future.
 4. Committee will revisit the trees at the next meeting.
 - b. Landscape Awards
 1. Committee discussed Grocery Outlet and their parking lot. Committee recommended Urban forester draft letter for the committee to recognize the business for their tree planting efforts. Member Soash will send Urban forester email on what he observed at the parking lot.
 2. No other landscapes were discussed.

MOTION/VOTE

**Member Love moved and Member Holzinger seconded the motion to table the Landscape Award discussion until February. The vote resulted as follows: “AYES”: Chair Tripp, Vice Chair McBerty, Members Holzinger, Soash, Werner, Love, T. McBerty and Rudd. “NAYS”: None. Abstain: None. Absent: None.
The motion passed.**

- c. Priority Planting Locations
 - 1. The committee discussed the corner of E and Mill street and Rogue River Highway. Limited funding is an issue. Urban forester will continue to reach out to businesses and property owners to participate in the Tree Canopy Program.

6. Matters from Committee Members and Staff:

- a. Update from Council workshop
 - 1. Urban forester discussed the outcome of the December 21 workshop where Council requested City staff survey neighbors of Washington BLVD to see which species they prefer.
- b. Online Complaint Form
 - 1. Urban forester discussed the comment and complaint form that is now on the City’s urban forestry webpage: www.grantspassoregon.gov/tree When a complaint is submitted, it will be sent to several staff members. This is the ideal way to comment or complain about a tree issue.
- c. Strategic Planning
 - 1. Urban forester informed the committee that the City Council will have their strategic planning this month and that Chair Tripp will present the committee’s goals.
- d. Tree Information Mailer
 - 1. Chair Tripp requested information on the tree information mailer.
 - 2. Urban forester explained that the long version was not in the latest version of GP Now, but that it will likely be in the next issue. The smaller mailer to be attached to the utility bill is planned for a date after the long version is issued in GP Now.

7. Future Agenda Building for Next Meeting

- a. Landscape Awards
- b. Heritage Trees
- c. Budget Update

8. Adjournment

- a. Member Love moved and Vice Chair McBerty seconded the motion to adjourn the meeting at approximately 7:27 PM. All present approved.

Next Meeting: February 8, 2021 at 6:30 PM

Minutes prepared by Tony Mecum, Urban Forester, Community Development & Public Works