

PARKS ADVISORY COMMITTEE
Meeting Minutes – January 13, 2022, at 3:30 PM
Council Chambers

Members in Attendance:

Vacant (Chair)
Cliff Kuhlman (Vice Chair) left 4:51
Jan Battersby
John Blackett
Chad Thorson
Michael Sellers - absent
Brad Converse

City/Staff/Council Liaisons:

Joel King (City Councilor)
Brad Clark – CD Director

Guests:

Brian DeLaGrange (City Councilor)
Aaron Cubic – City Manager

1. Roll Call:

- o Vice Chair Kuhlman called the meeting to order at 3:35 pm and roll was taken.

2. Introductions:

3. Approval of Minutes:

MOTION/VOTE

Member Battersby moved, and Member Blackett seconded the motion to approve the minutes as amended from November 9, 2021. The vote resulted as follows: “AYES”: Vice Chair Kuhlman. Members Battersby, Blackett, Converse, and Thorson. “NAYS”: None. Abstain: None. Absent: Michael Sellers. The motion passed.

4. Public Comment:

- a. No Public Comment.

5. Action Items:

a. Election of Chair and Vice Chair:

- 1. The was moved to next month as the Committee only had one application to look at.

b. Review Committee Applications:

- 1. The Committee decided to move the Chair and Vice Chair elections to next month’s meeting.

c. Master Plan:

- 1. Chad discussed the Master Plan Subcommittee. They have not been able to finish updating it due to lack of Parks Staff.
- 2. Jan stated that Consultants are very expensive and is not sure there is enough money for that. She thinks the money should be used to hire more people to maintain the parks.
- 3. Chad said that the Committee needs to put together a list of ideas of things they would like to see. The Community is very interested in having trails.
- 4. Brad Clark stated that he would look into Fruitdale Phase II improvements.
- 5. Chad stated that Parks Inventory such as Parks Land Acquisitions need to be included in the Master Plan. He also pointed out that they need to update improvements that are already made. Substitute Doller Mountain for River Road Reserve etc...

6. Chad also discussed future trails and projects to be added to the Master Plan.
7. Brad Converse wanted to know what the protocol is for the Committee to move forward with so many Parks Personnel shortages.
8. Jan is concerned with the lack of Parks staff. She feels personnel is leaving because there is not enough help. She is concerned that the city parks are going to go downhill because there is not enough staff to keep them safe and maintained.
9. Aaron Cubic informed the Committee that he understands that Parks is understaffed. He wanted two more staff but there were budget cuts to help the Public Safety budget. He stated that they will be adding additional staff to this year's budget. Jan was concerned because Parks gets cut first. Aaron informed her that the Budget Committee does not make decisions, it is Council's direction. He went on to explain how the Budget Committee works.
10. Chad stated that it is the Parks Committee's job to look at the Master Plan and then make recommendation to Council for changes they would like to see.
11. The Committee agreed on a Motion to Submit the Bin List to Council to include:
 - I. Update park improvements per Table 9.
 - II. Update Dollar Mountain.
 - III. Delete River Road Reserve.
 - IV. Add Greenway Segment.
 - V. Change Hillside Park to Loveless Park.
 - VI. Delete US Forest Service Complex.
 - VII. Pg. 76 Trail Segments Bridge at River Road Reserve.
 - VIII. Remove cost estimates from Table 15.

MOTION/VOTE

Member Battersby moved, and Member Converse seconded the motion to have the Bin List submitted to City Council. The vote resulted as follows: "AYES": Vice Chair Kuhlman. Members Battersby, Blackett, Converse, and Thorson. "NAYS": None. Abstain: None. Absent: Michael Sellers. The motion passed.

d. Dedication/Honor application:

1. Dick Matti is on the schedule for the dedication of the Dick Matti Soccer Field. After that there will be a dedication date. Cliff got funding for the plaque from Rotary in the amount of \$100.00.

e. Skate Park Resurface RFP Update:

1. Brad Clark went over what needs to be done regarding the Skate Park resurface. A proposal needs to go out in March for bids. Once that is done the Committee can proceed. The project is funded we just need bids.

6. Matters from Committee Members and Staff:

- a.

7. **Future Agenda Building for Next Meeting:**
 - a. Election of Chair and Vice Chair
 - b. Review Committee Applications
 - c. Report on Council Strategic Plan Workshop results

8. **Adjournment:** Member Thorson adjourned the meeting at 4:59 p.m.
Next scheduled meeting: February 10, 2022

Minutes prepared by Jayme Hyatt, Community Development Department.