

SUSTAINABILITY AND ENERGY ACTION TASKFORCE
Meeting Minutes – February 8, 2023, at 3:30 PM
City Hall, Ridge Conference Room

Member Attendance:

Robert Allen
David Bartlett
Emily Berlant - Absent
Tom Bradbeer, Vice Chair
Clair Highfield - Absent
Kayle Palmore
Jan O'Hara, Chair
Matthew Rosen
Amie Siedlecki
Catherine Vawter - Absent

Ex-Officios:

Josh Berger – In Person
Karen Chase - Online
Dorothy Swain – In Person

City Staff/Council Liaisons:

Jason Canady (City Co-Liaison)
Kyrrha Sevco (City Staff) - Absent
Vanessa Ogier (Council Liaison)
Allegra Starr (City Co-Liaison)
Wendy Higgins (City PW Minute Taker)

Guests:

Andrew Calise, Honeywell

1. **Roll Call/Introductions:** Chair O'Hara opened the meeting at 3:34 pm.
2. **Public Comment:** None
3. **Approval of Minutes:**

MOTION TO APPROVE JANUARY MINUTES

Member Bartlett moved, and Vice Chair Bradbeer seconded the motion to approve the January 11, 2023, meeting minutes. The vote resulted as follows: “AYES”: Chair O'Hara, Vice Chair Bradbeer, Members Allen, Bartlett, Palmore, Rosen, and Siedlecki. “NAYS”: None. Abstain: None Absent: Members Berlant, Highfield, and Vawter. The motion passed.

4. **Action Items:**
 - a. None
5. **Matters from Committee Members and Staff:**
 - a. Plan objectives/overarching goals: cut long-term energy costs, increase resilience, reduce GhG emissions - the taskforce decided the report will state, at the beginning, that we are asking Council to adopt this Sustainability Plan with its four overarching objectives:
 - * Control energy
 - * Improve energy resilience
 - * Reduce emissions
 - * Add sustainability to decision makingThis plan sets out the following goals for the City to meet within its own operational footprint: [insert timeline for 30% reduction by 2030, 45% by 2035 net-zero by 2045].
The plan also recommends cost-effective projects City departments could undertake to meet these goals. Potential funding sources are included [insert something about the timing of funding, how it is availability may be at a peak now. This could be in a “bubble” or side note]

- b. Draft Plan: remaining information needed – look for highlighted areas in the document.
- c. Sustainability Energy Action Plan (SEAP) – was reviewed and discussed. Allegra requested all recommendations be listed using “comments” to help track changes and suggestions.

6. Agenda Building for Future Meetings:

- a. Update on upcoming meeting with City staff and a representative of Senator Merkley’s office
- b. Review draft of plan outline and narrative for selected sections
- c. Feedback from departments

7. Meeting adjourned at 5:06 PM

8. Next Meeting: March 8, 2023, at City Hall in Ridge Conference Room

Minutes prepared by Wendy Higgins, City Public Works Department.