

SUSTAINABILITY AND ENERGY ACTION TASKFORCE
Meeting Minutes – March 8, 2023, at 3:30 PM
City Hall, Ridge Conference Room

Member Attendance:

Robert Allen - Absent
David Bartlett
Emily Berlant - Absent
Tom Bradbeer, Vice Chair
Clair Highfield - Absent
Kayle Palmore
Jan O'Hara, Chair
Matthew Rosen
Amie Siedlecki
Catherine Vawter

Ex-Officios:

Josh Berger – In Person
Karen Chase - Online
Dorothy Swain – In Person

City Staff/Council Liaisons:

Jason Canady (City Co-Liaison)
Kyrrha Sevco (City Staff)
Vanessa Ogier (Council Liaison)
Allegra Starr (City Co-Liaison)
Wendy Higgins (City PW Minute Taker)

Guests:

None

1. **Roll Call/Introductions:** Chair O'Hara opened the meeting at 3:31 pm.
2. **Public Comment:** None
3. **Approval of Minutes:**

MOTION TO APPROVE JANUARY MINUTES

Member Rosen moved, and Vice Chair Bradbeer seconded the motion to approve the February 8, 2023, meeting minutes. The vote resulted as follows: "AYES": Chair O'Hara, Vice Chair Bradbeer, Members Bartlett, Palmore, Rosen, Vawter, and Siedlecki. "NAYS": None. Abstain: None. Absent: Members Allen, Berlant, and Highfield. The motion passed.

4. **Action Items:**
 - a. None
5. **Matters from Committee Members and Staff:**
 - a. Discuss work to be done to complete the plan – Allegra presented a listing of workshop meeting dates to get to Version 2. Transportation doesn't need workshopping – no discussion needed, no gaps. Version 2 will be released March 15. Version 3 will be after workshops. The gap at the beginning of April is for Allegra to prepare the document. Councilor Ogier provided thoughts on what Council will want to hear; what is binding and what will it cost? Member Rosen and Allegra asked the group if there are any questions concerning employee commute and cost expectations, especially as Alan Meyer of Pacific Power said electricity costs are not expected to increase in the future. Vice Chair Bradbeer suggested using an inflation rate of 2.0 to 2.5% per year, based on the U.S. Federal Reserve's announced targets to reduce inflation from today's abnormally high rates. In addition, Pacific Power is predicting moderate increased rates, as the costs of producing electricity from wind and solar energy come down. Implementation plan will likely be reviewed at the last workshop of March. Ex-Officio Berger announced he's leaving Energy Trust of Oregon the first of April. He's going to Boise Cascade. Ex-Officio Berger suggested there be a Plan, Do, Check, and Act guide with regular check-ins. A standing

committee was discussed as part of the SEAP. Should it be part of a motion to Council? Standardization of retrieving data will continue to be a challenge until the time is taken to work one-on-one with the utilities to get data consistently and accurately. The Taskforce was encouraged to attend the May 1 Council Workshop at 11:45 am and the May 17 Council meeting at 6:00 pm for SEAP Presentation.

- b. Review timeline to complete Sustainability Energy Action Plan (SEAP) – discussed with item A.

6. Agenda Building for Future Meetings:

- a. Motion for Council to adopt SEAP
- b. Standing Committee
- c. Talking to Departments

7. Meeting adjourned at 4:55 PM

8. Next Meeting: April 12, 2023, at City Hall in Ridge Conference Room

Minutes prepared by Wendy Higgins, City Public Works Department.