



Josephine County

Solid Waste Agency

**JOSEPHINE COUNTY / CITY OF GRANTS PASS
SOLID WASTE AGENCY
MEETING MINUTES
March 19, 2019**

Meeting convened at 3:01 p.m.

Agency Board Members Present:

Rob Brandes
Lora Glover
Wade Elliott
Rick Riker
Justin Fimbres
Connie Roach
Travis Robbins

Agency Board Members Absent: None

Others: Trent Carpenter, Southern Oregon Sanitation
Chris Wilson, Republic Services
Garry Penning, Rogue Disposal
Dave Marland, Master Recycler
James Lowe
David Lockman
Other interested parties

Staff: Jason Canady, Operations Officer
Linda Gay, Minute Recorder

Rob Brandes called the meeting to order at 3:01 p.m. There was not a quorum, but a discussion continued.

1. Public Comment (00:10 – 11:35)

David Lockman addressed the Board concerning the lack of available dumpsters for use and pickups that are timely. HUD seems to have a very quick lead time making it difficult for Mr. Lockman to plan the cleanup efforts and schedule bins. He would like to be able to have permission to dump smaller loads directly at the transfer station. This discussion will continue as an agenda item for next month.

2. Approval of minutes from January 15, 2019 and February 19, 2019 meetings. (11:38 - 12:15)

Lora Glover made a motion to approve both meeting minutes from January 15, 2019 and February 19, 2019. Wade Elliott seconded the motion. Motion approved 7-0.

3. Funding Request from GP School Dist #7 – James Lowe (12:17 - 22:05)

James is requesting \$7500 for asbestos abatement in the floors of the hallways at Allen Dale Elementary school. James said that asbestos will be a continuing abatement effort and he foresees coming back to the Board next year. Rob Brandes recused himself from the vote. Rick Riker made a motion to approve the funding request of \$7500 to GP School Dist. #7 for asbestos abatement. Connie Roach seconded the motion. Motion approved 6-0, 1 abstention.

4. Grants Pass Dept. of Public Safety Quarterly Report – Ed Burke (22:12 - 29:39)

Ed stated that \$12,271 has been spent in abatement of properties of trash. It is being considered for the City to purchase trash bins.

Six vehicles have been removed since the fiscal year and several locations have graffiti removed. The department has collected 630 pounds of drugs and the Drug Take-Back event will be in April. Ed said he heard that Walmart will be participating with drug collection too.

5. JOCO Community Library District expenditure update – Kate Lasky (29:57 – 38:06)

Kate explained that the SWA granted a funding request in 2016 for \$7119 for the Aspire Book Recycling Project, that helped divert 11 tons of books out of the landfill. Currently, the changes in recycling has not allowed for recycling book paper; therefore, the library would like to use the funds to store books until they have a “re-homing” event. At this event books are given out free of charge. The event is Sunday, April 7, 2019 from noon to 3:00PM and 1200 people are expected to attend. Lora Glover made a motion to approve the expenditure change for the JOCO Community Library District to store books utilizing the remaining funds. Rick Riker seconded the motion. Motion approved 7-0.

6. JOCO Parks – Rogue River Clean Up 2019 – Alison Cavaner & Sarah Wright (38:09 – 44:20)

Sarah said this year's event will be held May 18 and will have locations at each boat ramp to collect the trash. The ending event will be held at Whitehorse Park. Travis Robbins made a motion to approve the funding request of \$6,000 for the Rogue River Cleanup 2019. Lora Glover seconded the motion. Motion approved 7-0.

7. DEQ and PaintCare Program – Jeremy Jones (38:11 – 01:25:10)

Jeremy explained that the PaintCare Program is voluntary for stores and that is why big box stores do not collect used paint to recycle. It is a DEQ requirement to have one site available per every 30,000 people. PaintCare will be holding a collection event in Cave Junction Saturday, June 15, 2019 from 8AM-12PM. They are holding the event in CJ because there is not a permanent collection site. Jason would like to see the PaintCare Program partner with our Household Hazardous Waste Event to collect paint. Jeremy said that would not be a problem and he was open to a third-party contractor; although, Clean Harbors does not seem to be able to recycle as much paint. DEQ mandates that a certain percentage must be recycled. That is why Paintcare prefers to partner with Stericycle Recycling.

It was noted by Garry that HHW Events have not collected paint because of the potential for ratepayers getting double billed. A consumer pays for paint recycling at the time of purchase and would pay again for labor at the collection event. PaintCare will not reimburse for any labor.

A tentative letter will be submitted to PaintCare for the next Josephine County HHW Event. This item will be discussed further at our next SWA meeting.

8. Managing Agency Items – Jason Canady

• **Reserve Fund for SWA – Environmental Liability Assurance Fund (ELA) (01:29:15 – 01:38:14)**

Jason presented the Environmental Liability Fund Balance Policy. Every agency is obligated to ensure financial funds are assured to remediate landfill post-closure costs. This ELA policy will ensure that the SWA holds in reserve \$2.5M to ensure adequate resources are available for unexpected post-closure operations costs. Currently, 15% of revenue is allocated to the ELA fund; July 1, 2019 this policy will designate 20% of revenues be allocated to the fund until the minimum balance is achieved.

This policy will be voted on at the SWA Budget meeting next month.

• **IGA Review (01:38:15 – 01:49:23)**

According to the IGA, 4.1 Quorum, it states every board member must be in attendance to vote on any financial matter under. This was to ensure that each entity would be represented in a vote. The Board agreed to a supplemental IGA stating that a simple majority would suffice for voting on financial matters. A discussion ensued to choose a dollar amount cap for simple majority vote. But if

a funding request involved a Board representing agency a full majority would need to be present. Jason will draft the supplemental IGA for the next meeting.

- **Draft Budget (01:49:30 – 01:53:19)**

Jason handed out a draft budget and the SWA is on budget. Projects line was budgeted at \$300,000 and an increase was noted for the HHW budget line to accommodate the rise in costs over the last few years.

9. Other Business

- Budget Committee Applications - **(01:53:36 – 01:54:12)**

James Lowe – **Rob Brandes** made a motion to approve the continuance of James Lowe as a SWA Budget Committee Member. **Rick Riker** seconded the motion. Motion approved 7-0.

- Update on JOCO Program and Code Enforcement **(01:54:14 – 01:55:08)**

Justin stated that a person was hired for the County Code Enforcement and started on Monday.

10. Agenda building for April 16, 2019 (01:55:11 – 01:55:59)

- David Lockman and clean up hauling using waste hauler bins
- PaintCare contract for representation at our next HHW event in Josephine County
- Budget Committee meeting
- Policy- Reserve ELA fund
- Supplemental IGA- simple majority and funding requests
- Environmental Assurance Fund limit

11. Adjournment (02:02:34)

Meeting adjourned 5:05 p.m.

Full meeting recording available at:

<https://www.grantspassoregon.gov/DocumentCenter/View/15017/Audio-file-SWA-meeting-3192019>

NOTE: Please use the times listed at the end of each agenda item to forward to the segment you wish to listen to by using the link to the full meeting recording above.