

COMMITTEE ON PUBLIC ART
Meeting Minutes – April 12, 2022 at 5:30 pm
Ridge Conference Room

Committee Members:

Larry Evans (Chair)
Cal Kenney (Vice Chair)
Sulaiha McDougall
Michael Holzinger – By Teams
Robyn Lofing-Dean
Deanna Morse
Pattie Crumpton
Diane Dahlgren
Kate Bortells – Absent

City/Staff/Council Liaisons:

Gabby Sinagra (Assistant Planner)
Vanessa Ogier (City Council)

Guests:

Aaron Cubic
Ward Warren

1. **Roll Call:** Chair Evans called the meeting to order at 5:30 p.m. and took roll call.
2. **Introductions:** Ward Warren, Chair of Historical Building and Sites Committee (HBSC) and Aaron Cubic, City Manager.
3. **Public Comment:** Guest Ward Warren spoke and said on behalf of the HBSC, the committee would like to see more art in the Historic District. One of the HBSC's focuses is the expansion of the Historic District and Mr. Warren stated that public art is what helps to keep the district lively. It is the HBSC's wish to see CoPA members on the Caveman Plaza Taskforce and to promote more collaboration between committees.
4. **Approval of Minutes:** March 8, 2022

MOTION/VOTE

Chair Evans moved, and Member Morse seconded the motion to approve the minutes from March 8, 2022 with a revision changing 10 Potential Art Spotlights to Highlights.

The vote resulted as follows: "AYES": Chair Evans, Vice Chair Kenney, Members Holzinger, McDougall, Lofing-Dean, Dahlgren, Morse, and Bortells. "NAYS": None.

Absent: Member Crumpton.

The motion passed.

5. **Action Items:**
 - a. **Further Discussion Concerning Budget and Process with City Manager Aaron Cubic**
 - City Manager Aaron Cubic clarified that the budget process and funding for committees is driven by the Strategic Plan. Mr. Cubic clarified the process that governs the Strategic Plan as far as goal setting, prioritization of goals, and how funding is then allocated based on each goals priority rating.
 - Mr. Cubic explained that the Strategic Plan guides the formulation of the Budget for the fiscal year. There are four budget meetings scheduled in May to propose the budget for the new fiscal year. The budget is then proposed to the Budget Committee. Once the Budget Committee approves it, it is then brought before Council for adoption in June.

- Specific to CoPA is the Parking Lot Art that is a Lands and Building Project which receives capital funding. In addition, there is Alley Activation which is also a Lands and Building Project. Each project is budgeted to receive \$15,000 for the fiscal year. These funds will not be accessible until July.
- Mr. Cubic clarified that one of CoPA's goals to receive a portion of Tourism Lodging Tax made it as a one-star item onto the Strategic Planning document. He clarified that TLT funds **must** be utilized only for travel and tourism type activities.
- Mr. Cubic went over the grant and donation aspects of CoPA's funding. Currently there is \$7,677.77 that is CoPA dollars set aside for CoPA activities. This is not City money; these are third party funds. These funds are located in the CoPA restricted account.
- Staff Liaison Sinagra clarified that some of the funding in the CoPA restricted account has been awarded for specific projects and may not be utilized for anything other than those projects. i.e., Art in Motion and Art Along the Rogue.
- Chair Evans asked Mr. Cubic if CoPA is allowed to do their own fundraising activities. Mr. Cubic responded that he would need more details as to what those activities would entail before he could give an answer.
- Mr. Cubic suggested that CoPA refine their art inventory list and create a program to coordinate repairs. A first step would be to define maintenance activities and create a plan for the art pieces on the inventory list.
- Member Holzinger discussed his difficulties in locating a qualified individual to do the repairs and suggested putting out an RFP.
- Mr. Cubic informed the committee of two new positions that the City is hiring: Economic Development Specialist, who will be the new staff liaison for CoPA and the Economic Development Manager. The Economic Development Specialist has been hired and will be taking over CoPA at the next scheduled meeting in May.

b. Art Map Updates

- The Art Map subcommittee has met twice. Members Kenney and Morse have walked half of the current map to coordinate what changes should or shouldn't be made. It was decided that the current map covers too great an area. The subcommittee discussed dividing the map into sections and creating separate art loops to walk around. Discussion also focused on identified benches and bathrooms.
- The subcommittee is still fine tuning the concepts for the Art Map. Nothing yet has been decided.
- Discussion centered on the need for fixing and refining the Art Inventory list that is informing the creation of the Art Map.

MOTION/VOTE

Member McDougall moved, and Member Morse seconded the motion to put the current excel sheet of the Art Inventory list on the City's page so that committee members may access and edit the document as needed. The vote resulted as follows: "AYES": Chair Evans, Vice Chair Kenney, Members Lofing-Dean, Holzinger, Dahlgren, McDougall, Morse, and Bortells. "NAYS": None. "ABSTAIN": None. Absent: Member Crumpton.

The vote passed.

6. Subcommittee Updates

- Discussion revolved around the need for an updated and accurate inventory of artists who have done work in Grants Pass.
- Member Dahlgren brought up some of the difficulties and inconsistencies in getting the Art Map linked with GIS. There was also discussion considering what the boundaries of the walking map should be.
- Member Holzinger gave an update on his efforts in regard to getting Art Maintenance done. He has so far been unsuccessful in finding someone to do some of the projects but is continuing to reach out. He has one contact he will reach out to and update the committee at the next meeting.

Matters from Committee Members and Staff: none

7. Future Agenda Building for Next Meeting

- a. Further Discussion Concerning Budget and Process with City Manager Aaron Cubic
- b. Art Map and discussion of 10 potential art highlights to be included

8. Adjournment

- a. Meeting adjourned at 7:02 pm.

Next meeting date: May 10, 2022, at 5:30 pm in the Ridge Conference Room.

Minutes prepared by Gabby Sinagra, City Staff Liaison.