

**Historical Buildings and Sites Commission
MEETING MINUTES
April 14, 2022
5:15 pm Council Chambers**

COMMISSIONERS:

Ward Warren (Chair)
Arden McConnell (Vice Chair)
Virginia Ford
Shirley Holzinger
Nathan Miller
Sandra Crowder
Cynthia Charat (absent)

STAFF/LIAISON MEMBERS:

Bradley Clark – Director Community Development
Jason Maki – Associate Planner

COUNCIL LIAISON:

Joel King

GUESTS:

Scott Lindberg

***Due to a technical issue, the meeting was not recorded*

1. **Roll Call** – Chair Warren called the meeting to order at 5:17 pm.
2. **Introductions:** None.
3. **Public Comment:** None.
4. **Approval of Minutes:**

a. March 10, 2022:

MOTION

Vice Chair McConnell moved, and Commissioner Holzinger seconded the motion to approve the March 10, 2022 minutes as amended. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Ford, Miller, Holzinger, and Crowder.

“NAYS”: None. Abstain: None. Absent: Charat.

The motion passed.

5. Action Items:

a. Public Hearing for 303-00116-22; Local Historical Landmark Designation at 121 NE B Street

The Historic Buildings and Sites Commission APPROVED the recommendation for approval of the Historic Local Landmark request to the City Council for project 303-00116-22. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Ford, Miller, Holzinger, and Crowder.

“NAYS”: None. Abstain: None. Absent: Charat.

The motion passed.

b. Public Hearing for 303-00117-22; Local Historical Landmark Designation at 116 SE H Street

The Historic Buildings and Sites Commission APPROVED the recommendation for approval of the Historic Local Landmark request to the City Council for project 303-00117-22. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Ford, Miller, Holzinger, and Crowder.

**“NAYS”: None. Abstain: None. Absent: Charat.
The motion passed.**

- c. Public Hearing for 303-00118-22; Local Historical Landmark Designation at 961 SE 8th Street

The Historic Buildings and Sites Commission APPROVED the recommendation for approval of the Historic Local Landmark request to the City Council for project 303-00118-22. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Ford, Miller, Holzinger, and Crowder.

**“NAYS”: None. Abstain: None. Absent: Charat.
The motion passed.**

- d. Historical Plaque Review for the New Development Located at 242 SW J Street.
 - i. Commissioner Miller presented a proposed plaque that would be placed at the new development located at the corner of SW 4th Street and SW J Street.
- e. Discussion and possible action regarding the Historic Jo Co General Hospital
 - i. Community member, Scott Lindberg, presented recent developments that could affect the site where the Historic Josephine County Hospital is located. Changes to the site included the possible demolition of the structure. After deliberation by the Commission Council Liaison, Joel King, offered to draft a letter to the County Commissioners encouraging them to consider the repurposing of the building.

6. Matters from Commission Members and Staff:

- a. Forest Service Compound Update
 - i. Community Development Director, Bradley Clark, gave an update to the Commission. The development is still under active development, however not to the point where the existing historic structures on the site are being affected. The applicant has indicated that if and when there are any changes to the existing structures the applicant will present the proposal to the Commission.
 - ii. 2 building permits have been completed, and 7 have been issued.
- b. Riverside Park Signage
 - i. Staff Liaison, Jason Maki, gave an update to the Commission regarding the current status of the signage at Riverside Park.
 - ii. The commission approved the following motion:

MOTION

Vice Chair McConnell moved, and Commissioner Crowder seconded the motion to recommend the Riverside Park entrance sign on 6th Street be replicated and used to replace the existing sign on 7th Street and East Park Street. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Ford, Miller, Holzinger, and Crowder.

**“NAYS”: None. Abstain: None. Absent: Charat.
The motion passed.**

- c. SHPO Grant Project List
 - i. Staff provided the commission the grant project list provided by SHPO.
- d. Redwood Empire Sign Update
 - i. At the time of the meeting there was no update.
- e. Conservation District RFP Update
 - i. Staff presented a timeline of issuing an RFP.
 - ii. George Kramer provided a response to his availability indicated having the ability to complete the project late this year or early next year.

- f. Historic District Map Update
 - i. Staff is actively pursuing estimates for the cost of printing a new batch of maps.

7. Future Agenda Building for Next Meeting:

- a. Public Hearing for 303-00119-21; Local Historical Landmark Designation at 1230 Rogue River Highway

8. Adjourn: before 7:00 pm

Next Meeting: May 19, 2022

Summary minutes prepared by Jason Maki, Associate Planner, Grants Pass Community Development.