

BIKEWAYS AND WALKWAYS COMMITTEE
Meeting Minutes – April 20, 2021 at 12:00 PM
Council Chambers

Member Attendance:

Keith Yoho (Chair)
Bob Lange (Vice Chair)
Lesley Orr
Chip Dennerlein - Absent
Cliff Kuhlman
Dana Christensen
Heidi Morris - Absent
Melissa Pingree
Eric Parrinello - Absent

City/Staff/Council Liaisons:

Brian De La Grange (City Council)
Daren Fowler (County Commissioner) - Absent
Wade Elliott (Public Works Assistant Director) – Absent
Kyrria Sevco
Rob Brandes (Jo Co Public Works)
Jenna Stanke Marmon (ODOT) - Absent

Public:

1. **Roll Call:**
 - Chair Yoho opened the meeting and took roll.
2. **Introductions:**
 - None.
3. **Public Comment:**
 - None.
4. **Approval of Minutes**
 - Approval of minutes from March 9, 2021

Member Orr moved, and Member Kuhlman seconded the motion to approve the minutes from March 9, 2021. The vote resulted as follows: “AYES”: Chair Yoho, Vice Chair Lange, Members Orr, Kuhlman, Christensen, and Pingree. “NAYS”: None. Abstain: None. Absent: Members Dennerlein, Parrinello, and Morris. The motion passed.

5. Action Items:

- Review Committee applications (if applicable)
 - a. Chair Yoho asked for comments on the two applications for the Bikeways and Walkways committee, stating that they did not have to wait for three applicants since this has been advertised several times already. Member Orr stated that both applicants bring good things to the committee, but she favors Shane Hickman as he is coming in with a veteran’s perspective which is not represented on the board currently. Member Pingree favored Craig Rodenmayer because he is very enthusiastic about biking and making it available for everyone. Chair Yoho stated that he was leaning towards Craig due to his community outreach experience since that is one of the committee’s main goals. Craig is a pastor and he does a lot of volunteer work and may be a good connection as well as having a voice himself. Vice Chair Lange was also leaning towards Craig.

Member Orr moved, and Vice Chair Lange seconded the motion to submit to Council to have Craig Rodenmayer as the primary choice and Shane Hickman as a secondary

**option if Craig is unable to join the committee. The vote resulted as follows: “AYES”:
Chair Yoho, Vice Chair Lange, Members Orr, Kuhlman, Christensen, and Pingree.
“NAYS”: None. Abstain: None. Absent: Members Dennerlein, Parrinello, and Morris.
The motion passed.**

- Finalize sub-committee members
 - a. Chair Yoho said he heard back from five members on their preferences of which sub-committee they would like to be on. Those sub-committees are Pedestrian and Bicycle Commuting Connectivity, Trail Development and Recreation, and Bicycle and Pedestrian Advocacy Sub-Committee. Members Orr, Kuhlman, and Pingree were interested in the Pedestrian and Bicycle Commuting Connectivity Sub-Committee. Chair Yoho and Member Christensen are interested in the Trail Development and Recreation Sub-Committee. Vice Chair Lange is interested in the Bicycle and Pedestrian Advocacy Sub-Committee. Chair Yoho will reach out to Member Dennerlein to see if he would be interested in the Trail Development and Recreation Sub-Committee. Chair Yoho envisions these committees would bring updates to this committee monthly.
 - b. Chair Yoho suggested having the Pedestrian and Bicycle Commuting Connectivity Sub-Committee investigate the connection between the new BMX facility and the Skate Park, as well as the M and N Street area before the Auto Wrecking Yard. Councilor DeLaGrange asked if there is a regular scheduled sweeping of the bike lanes. Member Orr suggested sending emails to Wade for street cleaning issues. Chair Yoho asked to have members take pictures of areas with missing bike striping or trash, broken glass, etc. on the path and bring them to the next meeting. They discussed the connectivity issue with the bike path behind the fair grounds and Redwood Ave., stating that the pavement has been removed and replaced with gravel. Rob stated that the contractor is aware that hard surface will be the final product. Rob suggested highlighting areas on a map of where the committee would like the bike path widened and he will take it to the contractor.
 - c. On the Trail Development and Recreation Sub-Committee, Chair Yoho will follow up with Wendy and make sure they are moving forward on the grant. He said adjacent landowners to Dollar Mountain are wanting to build a housing development in the area. If there are a lot of homesites going in on B Street, that changes everything on the utilities and pedestrian pathways. B Street is not an easy road to navigate for pedestrians, so trying to figure out where we are on the needs of that area and what the timeline is for development is something he wants to investigate. It was suggested to talk with Wendy about putting in a Park Grant for Elk Ln. to Bolt Mountain. The deadline is June 30th. The School Board has the property in the middle, which is a key piece of the trail. Councilor DeLaGrange said the district is interested in selling that property. They discussed the lack of a Mountain Bike Race trail in the area. There may be a potential location at Hidden Valley High School to develop a track that can host a High School Mountain Bike race.
 - d. Vice Chair Lange will bring some goals for the Pedestrian and Bicycle Commuting Connectivity Sub-Committee to next meeting.

- Grant information for the Recreational Trails Program
 - a. Chair Yoho said the process for this program starts with a letter of intent that is due at the end of the month. Chair Yoho spoke to the Parks Committee and they are working with the City to submit the letter. Wendy Giordano, Parks Superintendent, said they have the matching funds available if City Council approves the use of those funds for that project. Chair Yoho will send the link on the Grant information to the committee. There is a minimum request of \$10,000 with no maximum. They have \$1.6 million of funding available. If the request is under \$250,000, it requires at least a 20% match. For requests over \$250,000 they require a 40% match. Chair Yoho said there hasn't been much of this funding in the Southern Oregon area and this project falls inline with what they are looking for. Member Orr asked if previous funds spent could go towards the 20% matching. Councilor DeLaGrange said Council hasn't made a formal decision on this grant. Chair Yoho clarified that the April 30th deadline is just for the letter of intent. The Grant application is due on June 15th. Decisions will be made in October or November. Letters of support from City Committees, Greenway Foundation, Southern Oregon Trail Alliance, RVMBA, and BLM would be helpful.
- Review of Committee Handbook and By Laws options
 - a. Postponed until next meeting.

6. Matters from Committee Members and Staff:

City/County Project Update –

- **County Projects** - Rob was inaudible for the first 50 seconds. He handed out a map of a strip parcel a gentleman is wanting to sell to make a contiguous loop. They are not going to pave it, but it will be a nice connection.
- Rob said the County is in the middle of Budget approval. He said highlights for the Bikeways committee are the top end of 10th Street which they will at least get designed in the coming year, if not completed; Beacon Street which will be this summer after the City waterline is completed; and Lower River Road is the other piece to begin sidewalks on the south side of the road. They will be installing approximately 35 ADA ramps.
- Rob said they are starting their Safe Routes to School Project Identification Program. Two areas they will be focusing on are Lorna Byrne Middle School / Illinois Valley High School and Williams Elementary School.
- The other big project is the 199 Safety Corridor Plan. ODOT will be looking at the Applegate River to the Oregon / California border. There are a lot of agency representatives involved but they are still looking for citizen representatives. He would like to get input from folks who live in the area and use it every day.
- Rob stated that they will be doing sidewalk install from the east end of Lincoln Rd. to just past Schaefers Ln. at West Lake to make it easier for residents to get to Reinhart Park. There will not be any bike lanes on this project.
- Rob talked about the 10th Street project. ODOT is going to be doing a seismic bridge retrofit on Hillcrest Bridge in the fall of 2022. The County is wanting to install sidewalks at the corner while ODOT is working there. They will be installing sidewalks from Dewey Dr. to Hillcrest. The Hillcrest portion will be two or three years out. This will gradually start tying the NE corner together. There were discussions of having pedestrian signs in the area as well as the process for a speed zone change.
- **City Projects** - Kyrriha stated that the signs and thermoplastic pavement marking for the shared use bike path have been installed along Lawnridge Ave. and Hawthorne

Ave. The B Street Sidewalk Infill Project from 2nd Street to Grant Street has started. This is the final phase of the CMAQ projects, labeled JCT Access to Transit.

Another project is in work to complete more sidewalk infill using the CMAQ funding.

- Kyrrha said the RFP for Allen Creek Improvements Projects was awarded to Dowel for the Design and Engineering Portion of the Project administered through ODOT. Design will begin soon after contracts are signed. The first portion will likely be an updated traffic study to identify potential efficiencies with the intersection of Allen Creek and Harbeck Road, as well as Allen Creek and New Hope Road.
- Kyrrha stated that the Beacon Dr. Waterline notice of intent to award went to Timber Mountain. This project will be completed before Josephine County reconstructs the roadway.
- The I-5 Water Crossing on Greenfield Dr. is nearing completion. The boar under the interstate was a success and the street will be paved soon.
- Western Ave. Sewer Replacement is nearing completion. All the pipe infrastructure is installed, and the contractor is installing the road base material. The miscellaneous ADA ramp and sidewalk work is being completed with paving to begin in a couple of weeks.
- SE Bell Ave. has a sign saying, "No public access to the river". It was requested to follow up on this next month.
- Councilor DeLaGrange reported that the City Council is requesting shorter Committee Updates because they are getting lengthy.

7. Future Agenda Building for Next Meeting

- Review of Committee Handbook and By Laws options

8. Adjournment

- Chair Yoho adjourned the meeting at 1:00 pm

Next meeting date: May 13, 2021 at 12:00 pm in the Council Chambers

Minutes prepared by Dianne Phelan, City Public Works Department.