

**CITY OF GRANTS PASS  
BUDGET COMMITTEE MEETING MINUTES  
May 5, 2020 at 6:00 PM  
Remote Meeting**

**City Councilors**

Tyler Flaming (Vice Chair)  
Clint Scherf - Absent  
Valerie Lovelace  
Rick Riker  
Dennis Roler - Late  
Dwight Faszler - Absent  
Barry Eames - Absent  
Joel King

**Budget Committee Members**

Tom Bradbeer (Chair)  
Steve Sorenson  
Tom Brandes - Late  
Ferris Simpson - Late  
Jason Javarone  
John Rall - Left Early  
Linda Barkey  
Steve Haydon

**City/Staff:**

Aaron Cubic – City Manager/Budget Officer  
Karen Frerk – City Recorder  
Lora Glover, PCD Director  
Diana Mejia, Human Resources Director  
Jason Canady, Public Works Director  
Warren Hensman, Public Safety Director  
Adam Shults, Interim Finance Director  
Jay Meredith, Consultant

**I. Budget Officer convene Committee**

- Budget Officer/City Manager, Aaron Cubic opened the meeting and roll was taken.
  - a. Nominations for Budget Chair and Vice Chair
  - b. Election of Budget Chair and Vice Chair

**MOTION/VOTE**

**Councilor Riker moved and Councilor Flaming seconded the motion to appoint Tom Bradbeer as Budget Chair. The vote resulted as follows: “AYES”: Councilors Flaming, Lovelace, Riker and King, and Committee Members Sorenson, Bradbeer, Javarone, Rall, Barkey and Haydon. “NAYS”: None. Abstain: None. Absent: Councilors Scherf, Roler, Faszler and Eames, and Committee Members Brandes and Simpson.  
The motion passed.**

**MOTION/VOTE**

**Councilor Lovelace moved and Councilor Riker seconded the motion to appoint Tyler Flaming as Budget Vice Chair. The vote resulted as follows: “AYES”: Councilors Flaming, Lovelace, Riker and King, Chair Bradbeer, and Committee Members Sorenson, Javarone, Rall, Barkey and Haydon. “NAYS”: None. Abstain: None. Absent: Councilors Scherf, Roler, Faszler and Eames, and Committee Members Brandes and Simpson.  
The motion passed.**

**II. Adopt Budget Committee ground rules**

**MOTION/VOTE**

**Councilor Lovelace moved and Councilor King seconded the motion to adopt the Budget Committee ground rules. The vote resulted as follows: “AYES”: Chair Bradbeer, Vice Chair Flaming, Councilors Lovelace, Riker and King, and Committee Members Sorenson, Brandes, Javarone, Rall, Barkey and Haydon. “NAYS”: None. Abstain: None. Absent: Councilors Scherf, Roler, Faszler and Eames, and Committee Member Simpson.  
The motion passed.**

**III. Delivery of Budget Message and receive the Budget Document**

- Aaron Cubic, City Manager delivered the Budget Message, which included an overview of the budget process, budget summary and a call to action.

- IV. Overview of Capital Projects – Lands & Buildings Capital Projects**
  - Aaron provided an overview on Lands & Buildings (LB) Capital Projects.
- V. Ratification of Budget Hearing schedule**

**MOTION/VOTE**

**Member Simpson moved and Councilor Riker seconded the motion to ratify the schedule. The vote resulted as follows: “AYES”: Chair Bradbeer, Vice Chair Flaming, Councilors Lovelace, Riker, Roler and King, and Committee Members Sorenson, Brandes, Simpson, Javarone, Barkey and Haydon. “NAYS”: None. Abstain: None. Absent: Councilors Scherf, Faszer and Eames, and Committee Member Rall. The motion passed.**

- VI. Receive public comment and/or questions**
  - None.
- VII. Discuss any general questions or information requests from Committee**

A request was made to have the department presentations provide information on what major items make up the contractual services category in each division budget.
- VIII. Continue Hearing to Tuesday, May 12, 2020**

Meeting adjourned by Chair Bradbeer at 8:46pm.

*Minutes prepared by Julia Wright, City of Grants Pass Administration.*