

**Historical Buildings and Sites Commission**  
**MEETING MINUTES**  
**May 6, 2021**  
**5:15 pm Council Chambers**

**COMMISSIONERS:**

Ward Warren (Chair)  
Arden McConnell (Vice Chair)  
Virginia Ford  
Shirley Holzinger  
Bill Richardson  
Nathan Miller  
Sandra Crowder - Absent

**STAFF/LIAISON MEMBERS:**

Bradley Clark – Director Community Development  
Donna Rupp – Associate Planner  
Gabby Sinagra – Assistant Planner - Absent

**STAFF/LIAISON MEMBERS:**

Joel King

**GUESTS:**

1. **Roll Call** – Chair Warren called the meeting to order at 5:15 pm. Sandra Crowder absent.
2. **Introductions**
3. **Public Comment:** None.
4. **Approval of April Minutes:**

Edits:

5.b. Sentence starting with “Mailings with copies...” add after “Property owners” : “who had not opted out”. Further down in the same paragraph, with the sentence beginning “One response was received from Nathan Miller...” change to “Only one response was received which was from Nathan Miller...”

**MOTION**

**Commissioner Richardson moved, and Commissioner Holzinger seconded the motion to approve the April 8, 2021 minutes, as amended. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair McConnell, Commissioners Ford, Miller, Richardson, and Holzinger. “NAYS”: None. Abstain: None. Absent: Commissioner Crowder. The motion passed.**

**5. Action Items:**

- a. Riverside Park National Register Signs – Correct Language. The language on the signs as discussed at past meetings should be simplified to read “Historic Landmark.”

**6. Matters from Commission Members and Staff:**

- a. Follow up on City Council vote on CLG and Article 13 at April 21 hearing. Chair Warren and Commissioners McConnell and Ford attended and gave input to the Council. The Council approved it unanimously. Thanks to Council and Staff. In order to become a CLG the City still needs to submit a packet to the State. Resumes of the commissioners are needed – Ward believes we have most of them but may not have Commissioners Miller’s and Crowder’s. Staff will look for them and the remaining steps needed for the designation.

b. Indian Marathon Marker. Council approved placement by Welcome Center. Mr. Mancuso has contacted the tribal liaison to confirm that the language proposed on the marker is acceptable. A celebration and dedication once it is installed will be planned. The Clampers were able to secure reclaimed brick to use on the monument. HBSC agrees that it is important for tourism.

c. Conservation District Design Overlay. Brad wanted to confirm that the goal of the design overlay is for the long term conservation of the historic residential character of the NW Washington/ NW Lawncridge neighborhood. HBSC would like to name it “Lawncridge-Washington Conservation District.”

HBSC wants to have the area dedicated as a Conservation District. Discussion about state regulations for clear and objective standards. HBSC under the impression that other jurisdictions have done this without creating a Historic District. HBSC requests from staff a summary document based on information gathered from other jurisdictions.

d. County Courthouse and GP Water plant. Chair Warren is gathering information and will report back at next meeting.

e. L Street Forest Service Compound (National Registry Property) – Building permits have been submitted and approved for three new structures. Brad submitted a memo to HBSC explaining that the existing subdivision plat on the property is still valid and due to state law, he had to allow building permits on those lots that do not have historic structures on them. HBSC under the impression that buildings on the site have to come to them for review. Discussion on development on National Register properties. Chair indicates he will do further research.

#### **MOTION**

**Vice Chair McConnell moved, and Commissioner Richardson seconded the motion to recommend to Council that the site plan and the plan for the buildings that are proposed to take place on the L Street Forest Service compound property comes before the Historic Building and Sites Commission for review before it is permitted. The vote resulted as follows:**

**“AYES”:** Chair Warren, Vice Chair McConnell, Commissioners Ford, Richardson and Holzinger. **“NAYS”:** None. **Abstain:** Commissioner Miller. **Absent:** Commissioner Crowder.

**The motion passed.**

f. Caveman Bridge Local Landmark – Signed application was received from ODOT. Chair Warren will forward to staff to start the application process.

g. Addition of Riverside Park to the Local Landmarks listing.

#### **MOTION**

**Chair Warren moved, and Vice Chair McConnell seconded the motion to recommend to Council that Riverside Park be added to the Grants Pass Local Landmarks listing. The vote resulted as follows: “AYES”:** Chair Warren, Vice Chair McConnell, Commissioners Ford, Miller, Richardson and Holzinger. **“NAYS”:** None. **Abstain:** None. **Absent:** Commissioner Crowder.

**Crowder.**

**The motion passed.**

#### **OTHER ITEMS NOT ON AGENDA**

- Commissioner McConnell inquired about the addition of a “Historic District” sign added to I-5 at exit 55. Ryan contacted ODOT and spoke to Lucas Schaufler. He is waiting for a

reply with details. Commissioner McConnell would also like to get one on Redwood Hwy., entering city limits from the west.

- Chair Warren requested that the brochure in the CD lobby be updated with the new Article 13 text amendment criteria.

**7. Future Agenda Building for Next Meeting:**

- a. Conservation District Design Overlay
- b. County Courthouse & Water Treatment Plant – Designations?
- c. L Street Forest Service Compound (National Registry Property)
- d. Indian marathon sign marker update
- e. Update on Downtown Plan

**8. Adjourn: 7:12 pm**

**Next Meeting: June 10, 2021**

*Summary minutes prepared by Donna Rupp, Associate Planner, Grants Pass Community Development.*