

**GRANTS PASS URBAN TREE ADVISORY COMMITTEE**  
**Meeting Minutes – June 8, 2020 6:30 PM**  
**Courtyard Conference Room**

**Committee Members:**

Doug Tripp, Chair  
Stormy Shannon, Vice Chair  
Michael Holzinger  
James Love - Absent  
Dan McBerty - Absent  
Jeff Soash  
Logan Werner  
Elaina Juknies - Absent

**City/Staff/Council Liaisons:**

Joel King (City Councilor) - Absent  
Tony Mecum (Parks)  
Chad Westbrook (Parks) - Absent

**Guests:**

None

**AGENDA:**

- 1. Roll Call:**
  - a. Chair Tripp took roll and started the meeting at 6:30pm.
- 2. Introductions:**
  - a. None.
- 3. Items from Public:** (Opportunity for citizens to share information with the Committee regarding items that are not on the agenda).
  - a. None.
- 4. Approval of Minutes:**
  - a. Approval of Minutes from March 9, 2020.

**MOTION/VOTE**

**Member Soash moved and Member Holzinger seconded the motion to approve the minutes as submitted. The vote resulted as follows: “AYES”: Chair Tripp, Vice Chair Shannon, Members Holzinger, Soash, and Werner. “NAYS”: None. Abstain: Absent: Members Love, McBerty, and Juknies**  
**The motion passed.**

- 5. Action Items:**
  - a. Discussion of Arbor Day
    - i. Urban Forester Mecum informed the committee that saplings were given to all elementary schools from District 7 for distribution with student lunches.
    - ii. Students were encouraged to submit photos with their saplings. We received two photos.
  - b. The exact language of the tree canopy program that was supported by council during strategic planning
    - i. Action 1: Develop a Tree Canopy Program for commercial sites.
    - ii. Action 2: Public right of way tree planting with maintenance for three years.
    - iii. Action 3: Citywide tree inventory for tree canopy.
    - iv. Action 4: Increase public education on trees.
    - v. Action 5: Dedicated tree canopy funding.
  - c. Update from Landscaping Subcommittee
    - i. Mecum presented the tree list he shared with the subcommittee
    - ii. Tree list, if approved, will be referenced in the Development Code

- d. Tree Inventory Staff Report – Continued
  - i. Mecum presented the Tree Plotter software Oregon Department of Forestry is providing cities
  - ii. Committee members will check out the software through the demo mode
  - iii. Committee discussed the potential of a volunteer day or weekend to survey street trees

**6. Matters from Committee Members and Staff:**

**7. Future Agenda Building for Next Meeting**

- a. Continue Tree Inventory Discussion
- b. Update from Landscaping Subcommittee

**8. Adjournment**

- a. Member Soash moved, and Member ??? seconded the motion to adjourn the meeting at approximately 7:53 PM. All present approved.

**Next Meeting: July 13, 2020 at 6:30 PM**

*Minutes prepared by Tony Mecum, Urban Forester, Community Development*