

**URBAN AREA PLANNING COMMISSION**  
**Meeting Minutes – June 14, 2023, at 6:00 p.m.**  
**Council Chambers**

**COMMISSIONERS:**

Eric Heesacker  
Mark Collier (Chair)  
Loree Arthur  
Lois MacMillan  
Susan Tokarz-Krauss  
L. Ward Nelson (Vice Chair)  
Scott Lindberg

**City/Staff/Council Liaisons:**

Mark Trinidad – (Principal Planner)

**Guests:**

**1. Roll**

It's now 6:00 PM I see no one online, so feel free to start the meeting.

Okay. At this point we'll open the meeting. Sports fans.

All right.

Loree?

Calling Roll.

Okay. Commissioner Heesacker.

Here.

Commissioner Nelson.

Present.

Commissioner MacMillan.

Present.

Commissioner Arthur.

Here.

Commissioner Tokarz-Krauss.

Present.

Collier's here. Sheriff is no longer with us. Commissioner Lindberg.

Here.

Okay, we have a quorum.

**2. Introductions**

We have no introductions. We have no one here.

**3. Public Comment**

Public comment is an opportunity for the public to address the commission on items not related to public hearing or action item. The intent is to provide information pertinent to the the council's jurisdiction. Speaker would be given three minutes to address commissioners as a body. Not one individual. Commissioner may consider items brought during this time, later in the agenda, during matters from commission and staff.

#### 4. Approval of Minutes

##### a. May 24, 2023

Approval of the minutes from May 24th, 2023.

Nelson moves approval.

Heesacker second.

Okay, let's take roll. Heesacker?

Yes.

Nelson?

Yes.

MacMillan?

Yes.

Arthur?

Yes.

Tokarz-Krauss?

Yes.

Collier abstains. Scherf's not here. Lindberg?

Yes.

#### MOTION/VOTE

**Commissioner Nelson moved, and Commissioner Heesacker seconded the motion to approve the minutes of May 24, 2023, as presented. The vote resulted as follows: "AYES": Vice Chair Nelson, Commissioners Arthur, Heesacker, Tokarz-Krauss, Lindberg, and MacMillan. "NAYS": None. Abstain: Collier.**

**Absent: None.**

**The motion passed.**

#### 5. Findings of Fact

##### a. 401-00103-23 & 403-00103-23 ~ Request for Zone Map Amendment and Annexation for Glen Crest Cottages, All Care Community Foundation

Wonderful. Findings of fact, project 401-00103-23 and 403-00103-23. Request for zone map amendment and annexation. Glen Crest Cottages. Do I have a motion?

I would move Approval of the findings of facts for 401-00103-23. That's Nelson. [inaudible 00:03:17].

Do I have a second?

MacMillan will second.

MacMillan seconds. Any discussion? Was there any discussion for the approval of minutes, which I forgot? No discussion there, we're covered. Taking the role for the findings of fact. The approval. Heesacker?

Yes.

Nelson?

Yes.

MacMillan?

Yes.

Arthur?

Yes.

Tokarz-Krauss?

Yes.

Collier abstains. Scherf's absent. Lindberg?

Yes.

#### MOTION/VOTE

**Commissioner Nelson moved, and Commissioner MacMillan seconded the motion to approve the Findings of Fact for 401-00103-23 Request for Zone Map Amendment and Annexation for Glen Crest Cottages, AllCare Community Foundation. The vote resulted as follows: "AYES": Vice Chair Nelson, Commissioners Arthur, Heesacker, Tokarz-Krauss, Lindberg, and MacMillan. "NAYS": None. Abstain: Collier.**

**Absent: None.**

**The motion passed.**

Done. Public hearing? None.

[inaudible 00:03:46].

What?

That was only... You need approve the second.

We didn't do the second.

First one. Yes, we need to move...

You didn't. Thank you. Findings of fact. 403-00103-23. AllCare Community Foundation, annexation.

Nelson moves approval of 403-00103-23.

Second.

Heesacker second.

Heesacker got in there. Second. Any... Damn it.

Discussion.

Discussion.

Discussion? No discussion. Seeing none. Taking the role. Heesacker?

Yes.

Nelson?

Yes.

MacMillan?

Yes.

Arthur?

Yes.