

**GRANTS PASS URBAN TREE ADVISORY COMMITTEE**  
**Meeting Minutes July 10, 2023, 6:30 PM**  
**River Room**

**Committee Members:**

Doug Tripp, Chair - Absent  
Michael Holzinger, Vice Chair - Virtual  
James Love - Absent  
Barbra Villona  
Nicole Kieffer - Virtual  
Diana Thornton - Absent  
Michael Cartmill  
Cambrie Nelson - Absent

**City/Staff/Council Liaisons:**

James Pasley – Urban Forester  
Joel King - City Council

**Guests:**

Riley

**AGENDA:**

**1. Roll Call:**

- a. Vice Chair Holzinger took roll and started meeting at 6:41 p.m.

**2. Introductions:**

- a. Guest introduced themselves as “Riley.”

**3. Public Comments:**

**4. Approval of Minutes:**

- a. Approval of Minutes from: June 12, 2023

**MOTION TO APPROVE MINUTES**

**Member Villona moved, and Member Cartmill seconded the motion to approve the minutes of June 12, 2023, as submitted. The vote resulted as follows: “AYES”: Vice Chair Holzinger, Members Villona, Kieffer, Cartmill and Thornton. “NAYS”: None. Abstain: None. Absent: Chair Tripp and Members Love and Nelson.**  
**The motion passed.**

**5. Action Items:**

**a. Urban Forestry Management Plan**

- Councilor King submitted a draft of Chapter 3 to Urban Forester Pasley
  - Includes several funding mechanisms.
  - These could be implemented if needed in the future but would require council action.
  - Funding would be necessary to either expand the Urban Forestry Program or to take on maintenance of trees in the right of way.
    - Currently the landowner is responsible for maintenance of trees in the right of way.
- The previous Chapter 2 covered federal mandates like the Endangered Species Act and the Clean Water Act.
  - Urban Forester Pasley is adding city code to this chapter.

**b. Firewise Street Trees**

- The extension service lists many of our street trees as Firewise.
- Urban Forester Pasley consulted with the COGP Firewise Coordinator.

- They both agreed that deciduous trees are typically considered firewise, particularly in an urban setting.
- All of our proposed trees for the street tree list are already on the approved street tree list.
  - Urban Forester Pasley is working to make this list easier to read and updating this list on the City Website.
  - He is also moving Red Maple and Callery Pear from the approved street tree list to the not recommended list.
- Historic Downtown Grants Pass
  - Work is progressing on narrowing down the planting spots for the remaining 21 trees to plant this year.
  - This was part of the goal to plant 30 trees in the downtown corridor this year from the March committee meeting.
  - Urban Forester Pasley will bring a list of selected planting spots and recommended trees to the next meeting.

#### **6. Matters from Committee Members**

- Vice Chair Holzinger brought up the firewood quarantine in Illinois due to Dutch Elm Disease
  - Urban Forester Pasley brought up that there is also a quarantine zone at Forest Grove, OR for Emerald Ash Borer

#### **7. Matters from Staff**

- a. Urban Forester Pasley brought in the Tree Committee Handbooks from the Arbor Day Foundation
- b. The Inflation Reduction Act Grant will announce results in October 2023
  - Any tree management software purchased from this grant could be incorporated into our Tree Walk programs

#### **8. Future Agenda Building for Next Meeting**

- a. Urban Forestry Management Plan
- b. Downtown Tree Plantings
- c. Firewise with Tyson Schultz
- d. Explaining the Municipal Tree Code

#### **9. Adjournment**

- a. Meeting adjourned at approximately 7:50 pm

**Next Meeting: August 7<sup>th</sup>, 2023, at 6:30 PM**

*Minutes prepared by James Pasley, Urban Forester*