

**COLLABORATIVE ECONOMIC DEVELOPMENT COMMITTEE**  
**Meeting Minutes – July 28, 2022, at 3:00 pm**  
**Council Chambers**

**Committee Members:**

Gene Merrill (Chair)  
Bob Schaller  
Bradley Converse - Teams  
Cameron Camp - Teams  
Colene Martin  
Daniel Mancuso  
Ethan Lane  
Josh Duval - Teams  
Josie Molloy - Absent  
Ron Gordon  
Ruth Swain (Vice Chair) - Absent  
Tori Middelstadt - Absent  
Shauna Bland  
2 Vacant (Business Retail & County)

**Government Liaisons:**

Darin Fowler, County Commissioner  
Jean Ann Miles, City of Cave Junction  
Valerie Lovelace, City Council Liaison

**Staff Liaisons:**

Bradley Clark, Director CD - Absent  
Donna Rupp, Associate Planner

**Guests:**

David Hand - Teams  
Marta Tarantsey

**1. Roll Call:** Chair Gene Merrill called the meeting to order at 3:00 p.m.

**2. Public Comment:**

- Marta Tarantsey, Business Oregon Regional Development Officer, provided an update on outreach day in Cave Junction; SOREDI was awarded \$120,000 by Business Oregon to do planning for work on future innovation hub in the Rogue Valley and what it will look like. They are publishing an RFP.
- David Hand. Interest in telecommunications, broadband planning, etc. Working on access to broadband funding. Work with Cameron Camp and to find out where the CEDC is on broadband, and he wants to contribute.

**3. Approval of Minutes:**

- a. Approval of minutes from June 23, 2022.

**Motion**

**Member Martin moved and Member Bland seconded the motion to approve the minutes from June 23, 2022, as presented. The vote resulted as follows: “AYES”: Chair Merrill, Members Bland, Martin, Schaller, Converse, Camp, Lane, Mancuso, and Gordon. “NAYS”: None. Abstain: Member Duval. Absent: Vice Chair Swain, Members Middelstadt and Molloy.**  
**The motion passed.**

**4. Work Session Items:**

- a. **Review application for CEDC Retail position (City of Grants Pass appointee).**  
Committee requested that applicant, Mark Woods, attend the August meeting so they can ask him some questions that were not addressed on his application. CEDC will make a recommendation to the City Council after talking to the applicant.
- b. **Bylaw changes and recommendations**

Review copy of bylaws and make recommendations for changes. Committee would like to make the bylaws broader and remove specific items that were added when they first formed.

- CEDC was commissioned by Grants Pass and it must follow Grants Pass guidelines.
- Edits were recommended to include Cave Junction in all places where the other two municipalities are mentioned.
- Change to memberships
- Staff will make edits for a draft and work with Chair.
- This will be added to August agenda for further review.

**c. Monthly meeting date/time review**

Chair Merrill led a discussion on changing the day of the month and time from 4<sup>th</sup> Thursday at 3 pm. CEDC wish to continue day and time, but condense meeting to 4:30 pm max. Discussion on moving out of Council Chambers to a smaller room. Staff will check on room availability.

**5. Information Sharing**

**a. Government Liaisons**

- i. Josephine County Commissioner Fowler provided an update on 3% seasonal sales tax proposed to help fund public safety. Would like to give a presentation at the next CEDC meeting on it. Update on Broadband – looking to get a grad student to act as a contractor to coordinate the initiative. Will want to apply for funding but have the service be privately run. Looking to get third lane on Redwood Hwy.
- ii. Grants Pass Councilor Lovelace provided updates on City Council activities including: discussion on sales tax and law enforcement funding; a meeting with EcoNW regarding housing; ARRP infrastructure funding; feedback from builders on needed future infrastructure; climate friendly plans and impacts on the local transportation plan – the transportation plan needs to be updated by December to include additional lanes as they will not be allowed to be added after December because of the Climate Friendly initiative; and the Caveman pool upgrades.
- iii. Cave Junction Councilor Miles discussion on ODOT 199 corridor plan, which excludes Cave Junction; library expansion; law enforcement issues and sales tax.

**b. Items from Staff**

- i. No updates at this time.

**c. Meeting recap and action items**

- i. Review edits to bylaws – staff and Chair
- ii. Invite applicant - staff

**6. Future Agenda Building for Next Meeting:** Bylaws, applicant recommendation; Josephine County presentation on 3% sales tax.

**7. Adjournment:**

- a. Meeting adjourned at 5:10 pm

**Next scheduled meeting: August 25, 2022**

*Minutes prepared by Donna Rupp, City Staff Liaison.*