

**Historical Buildings and Sites Commission
MEETING MINUTES
August 13, 2020 at 5:30 PM
Council Chambers**

COMMISSIONERS:

Ward Warren (Chair)
Rob Pell (Vice Chair)
Virginia Ford
Shirley Holzinger
Arden McConnell
Bill Richardson
Nathan Miller

STAFF/LIAISON MEMBERS:

Bradley Clark – Interim Director
Donna Rupp – Associate Planner

STAFF/LIAISON MEMBERS:

City Councilor Barry Eames - Absent

GUESTS:

Susan Seereiter – CoPA Staff Liaison
Sulaiha McDougall – CoPA Chair

1. **Roll Call** – Chair Warren called the meeting to order at 5:30.
2. **Introductions**
3. **Public Comment:** None.
4. **Approval of Minutes:**
No corrections noted.

Motion

Commissioner Richardson moved, and Commissioner Ford seconded the motion to approve the July 17, 2020 minutes as submitted. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair Pell, Commissioners Ford, Miller, Holzinger and Richardson.

“NAYS”: None.

Abstain: Commissioner McConnell. Absent: None.

The motion passed.

5. Action Items:

- a. Update from CoPA on alley art. Sulaiha explained the process the Committee went through to receive proposals from artists, narrow the field from almost 30 down to five, and then after interviews, choose the one artist to work with. They chose Joseph Johnson. CoPA decided to go with a wildflower theme for the alley art. She stated that the art will be sculptural. The Committee will be taking a field trip to the alley to work on the ideas and Sulaiha invited members of the HBSC to join them, if they'd like. CoPA will keep the HBSC updated on the progress.
- b. Hearing review for Plan 303-00106-20 Façade Improvement.
Staff gave a presentation to the Commission for review of the application. Discussion on the signs and applicant clarified the design and presented a copy of the exact wording that will be used and that they will be black and white, and that they will be made of die-bond aluminum. Staff confirmed that the proposed signs meet the City code requirements.

Commissioners discussed that the upgrade provides improvements to the corner and also that the design embraces the historic concepts present in the Historic District.

MOTION

**Vice Chair Pell moved, and Chair Warren seconded the motion to approve the Façade Improvement, with conditions. The vote resulted as follows: “AYES”: Chair Warren, Vice Chair Pell, Commissioners Ford, Richardson, Holzinger, McConnell and Miller. “NAYS”: None. Abstain: None. Absent: None.
The motion passed.**

- c. Review and clarify Section 13.463 regarding demolition options.
Discussion regarding need for clear language regarding demolition as an option, while recognizing land owners’ property rights and the authority of the HBSC. Discussion about the importance of preservation of historic properties, and what other municipalities have included in their code.
- d. Review and vote on updates to Article 13, 4 & 7: CLG items; and sections 13.453 (Elements of Compatibility) and 13.463 (Demolition).

After the above discussion about demolition language, Commissioners decided they will provide staff with language to consider at next meeting. Then all articles will be voted on at one time. It was later clarified that they will be voting to recommend to the City Council the approval of text amendments to Articles 4, 7 & 13. If the Council approves them, then public hearings will be needed on the changes.

- e. Red Light District recognition – move to next month’s agenda.

6. Matters from Commission Members and Staff:

- a. Update on Beacon Hill/Grant Park name – Due to an existing ordinance (No. 14-6235), parks can not currently be named after past presidents.
- b. Conservation District Design Overlay – no update. Chair requested an estimate on when this can move forward. Due to the number of land use decisions, it has been put on hold as land use decisions take precedence over all other agenda items.
- c. Visit from historical society – Joan M. needs time to prepare. She also expressed interest in providing a list to the HBSC rather than giving a presentation. Both Chair Warden and Commissioner McConnell spoke to her.
- d. Establish museum subcommittee – Commissioner McConnell suggested the “LB Hall Funeral Home” or the County Courthouse as future sites for a new museum.
 - Request to add Caveman Bowl to the local landmarks list. Staff work on those applications have been delayed because of land use hearings and the department being understaffed. This will make 5 – Croxton Memorial Park, Grants Pass Pharmacy, Caveman Bridge, Climate Sign and Caveman Bowl.
 - Request for update on Applegate trail marker. Brad said that Council would like to add that to the strategic planning list.

7. Future Agenda Building for Next Meeting:

- a. Review of updated Article 13, including demolition denial, and CLG changes
- b. Location of future museum in County Courthouse
- c. Recognition of Red Light District

8. Adjourn: 7:11 pm

Next Meeting: October 15, 2020

Summary minutes prepared by Donna Rupp, Associate Planner, Community Development.