

GRANTS PASS URBAN TREE ADVISORY COMMITTEE
Meeting Minutes September 11th, 2023, 6:30 PM
River Room

Committee Members:

Doug Tripp, Chair
Michael Holzinger, Vice Chair - Virtual
James Love
Barbra Villona
Nicole Kieffer - Absent
Diana Thornton - Absent
Michael Cartmill
Cambrie Nelson

City/Staff/Council Liaisons:

James Pasley – Urban Forester
Joel King - City Council

Guests:

Rylee Jackson

AGENDA:

1. Roll Call:

- a. Chair Tripp took roll and started meeting at 6:35 p.m.

2. Introductions:

- a. Rylee Jackson was present via Microsoft Teams. Mr. Jackson is one of the applicants for the open positions on the committee.

3. Public Comments:

4. Approval of Minutes:

- a. Approval of Minutes from: July 10, 2023

MOTION TO APPROVE MINUTES

**Member Villona moved, and Vice Chair Holzinger seconded the motion to approve the minutes of July 10th, 2023, as submitted. The vote resulted as follows: “AYES”: Chair Tripp, Vice Chair Holzinger, Members Villona, Love, Cartmill, and Nelson. “NAYS”: None. Abstain: None. Absent: Members Kieffer and Thornton.
The motion passed.**

5. Action Items:

a. Review of Applicants for Open Committee Positions

- Vice Chair Holzinger, Members Love and Villona’s terms are expiring on the committee
- Barbara Villona, Michael Holzinger, Rylee Jackson, and Logan Werner all applied for the open positions.

MOTION TO MAKE A RECOMMENDATION TO COUNCIL

**Member Villona moved, and Member Love seconded the motion to recommend Council appoint Barbara Villona, Michael Holzinger, and Rylee Jackson to the open positions in the Urban Tree Advisory Committee. The vote resulted as follows: “AYES”: Chair Tripp, Vice Chair Holzinger, Members Villona, Love, Cartmill, and Nelson. “NAYS”: None. Abstain: None. Absent: Members Kieffer and Thornton.
The motion passed.**

b. Urban Forestry Management Plan

- No updates on chapters already submitted.

- Urban Forester Pasley recommended adding a section on Integrated Vegetation Management Plan
 - Looking into documents already utilized by the school district or the Rogue Valley Council of Governments
 - c. **Downtown Tree Plantings**
 - Potential Planting sites have been selected and trees have been ordered.
 - Majority of trees ordered are drought and heat tolerant species.
 - d. **Municipal Tree Code**
 - Urban Forester Pasley gave an overview of part of the Tree Code (10.01.100 – 10.01.500)
- 6. Matters from Committee Members**
- a. Member Love asked about how to report violations of the Municipal or Development code.
 - Violations can be reported directly to the Urban Forester or they can be submitted via the Public Works Maintenance Form and it will be forwarded to the appropriate city employee.
- 7. Matters from Staff**
- a. Councilor King is looking into nominating a Dawn Redwood, *Metasequoia glyptostroboides*, in Riverside Park as a heritage tree.
 - b. Urban Forester Pasley reminded the committee that we should hear back about the IRA USFS grant next month.
 - c. Urban Forester Pasley sent in samples from two maple trees to the OSU Plant Pathology Lab and confirmed two cases of Sooty Bark Disease in town.
 - Two cases have also been detected in Medford.
 - This is a newer tree disease in this region and is potentially invasive
- 8. Future Agenda Building for Next Meeting**
- a. Urban Forestry Management Plan
 - b. Municipal Tree Code
 - c. Fall Tree Walk
- 9. Adjournment**
- a. Meeting adjourned at approximately 8:30 pm

Next Meeting: October 9th, 2023, at 6:30 PM

Minutes prepared by James Pasley, Urban Forester