

**GRANTS PASS URBAN TREE ADVISORY COMMITTEE**  
**Meeting Minutes – September 14, 2020 6:30 PM**  
**Council Chambers Room**

**Committee Members:**

Doug Tripp, Chair  
Stormy Shannon, Vice Chair - Absent  
Michael Holzinger - Telephone  
James Love  
Dan McBerty  
Jeff Soash  
Logan Werner  
Elaina Juknies - Absent

**City/Staff/Council Liaisons:**

Joel King (City Councilor)  
Tony Mecum (Parks)  
Chad Westbrook (Parks) - Absent

**Guests:**

None

**AGENDA:**

- 1. Roll Call:**
  - a. Chair Tripp took roll and started the meeting at 6:35pm.
- 2. Introductions:**
  - a. None.
- 3. Items from Public:** (Opportunity for citizens to share information with the Committee regarding items that are not on the agenda).
  - a. None.
- 4. Approval of Minutes:**
  - a. Approval of Minutes from July 13, 2020.
  - b. Edit minutes: Member McBerty made the Motion to Adjourn

**MOTION/VOTE**

**Member McBerty moved and Member Soash seconded the motion to approve the minutes as submitted. The vote resulted as follows: “AYES”: Chair Tripp, Members Holzinger, Love, McBerty, Soash, and Werner. “NAYS”: None. Abstain: None. Absent: Members Shannon and Juknies**  
**The motion passed.**

- 5. Action Items:**
  - a. Washington Boulevard Islands
    1. Committee expressed desire to see multiple options for species to replace cherries. These options should consider size and shape of existing trees; soil quality; traffic safety; and diversity.
    2. Urban forester to collaborate with Member Love on design before next meeting.
    3. Urban forester to find out funding possibilities and direction on how to move forward with plan.
  - b. Tree Inventory Dates
    1. Committee agrees to meet on Friday, September 25 from 4:00pm to 5:00pm at the Reinhart Volunteer Park office.
    2. Member Werner recommends urban forester reach out to high schools that have horticultural clubs to see if students can assist with inventory.

**6. Matters from Committee Members and Staff:**

- a. Downtown Design Services Presentation
  - 1. Member Love presented downtown design considerations, including tree planting locations.
  - 2. Councilor King asked if there was money passed for tree plantings through strategic planning. Urban forester to check in on funding.
  - 3. Member Holzinger offered additional planting sites and will email Member Love.
- b. Landscape Subcommittee Update
  - 1. Urban forester stated that the chair of the subcommittee is waiting to present to City Council at one of their workshops. Urban forester will notify Chair Tripp of the presentation when it is scheduled.
- c. Handbook for Tree Board Members
  - 1. Urban forester will purchase tree board manuals from the Arbor Day Foundation for each committee member.
- d. New Committee Member Recommendation Process
  - 1. The committee will review all applications for the open positions upon receipt of the applications.
  - 2. Members requested to know which members are facing the end of their current term.

**7. Future Agenda Building for Next Meeting**

- a. Washington Boulevard Update
- b. Prioritization of Other Planting Locations
- c. Discussing Watering for Right-of-Way Street
- d. Tree Planting Program Funding Update
- e. Review Committee Applications
- f. Tree Inventory Update
- g. Tree Board Manual Handout

**8. Adjournment**

- a. Member Love moved, and Member Soash seconded the motion to adjourn the meeting at approximately 8:00 PM. All present approved.

**Next Meeting: October 12, 2020 at 6:30 PM**

*Minutes prepared by Tony Mecum, Urban Forester, Community Development & Public Works*