

**URBAN AREA PLANNING COMMISSION**  
**Meeting Minutes – September 27, 2023, at 6:00 PM**  
**Council Chambers**

**COMMISSIONERS:**

Eric Heesacker  
Mark Collier (Chair)  
Loree Arthur  
Lois MacMillan  
Susan Tokarz-Krauss  
L. Ward Nelson (Vice Chair)  
Scott Lindberg  
Vacant

**City/Staff/Council Liaisons:**

Bradley Clark (Director)  
Mark Trinidad – (Principal Planner)  
Jason Maki (Associate Planner)  
Donna Rupp (Associate Planner)  
Gabby Sinagra (Assistant Planner)  
Amber Neeck (Housing & Neighborhood Specialist)

**Guests:**

**1. Roll**

We will start meeting of the Urban Area Planning Commission with roll. I'll go from the agenda.  
Commissioner Heesacker?

Here.

Mr. Nelson?

Present.

Commissioner MacMillan?

Present.

Mr. Arthur?

Here.

Commissioner Tokarz-Krauss?

Here.

Collier's here. Lindberg?

Here.

Okay. We have a quorum and we still have a vacant seat. Any progress on that? I know it's on the tip of Loree's mind.

So, I don't know, did Mark give you an update about the Board of County Commissioners recommending the support for they're not-

Yep. That's old news.

Making advisement. That's old news. All right.

That's old news.

You got that, but we still have coming to you the code amendment to actually change the code so we can't, we know you're laughing but [crosstalk 00:00:54] it's bureaucracy. It just takes time.

Not that the minutes will reflect that I'm laughing, but yes. Okay. I've got the roll.

## **2. Introductions**

Any introductions? Doesn't look like it.

## **3. Public Comment**

I have to read this. This is an opportunity, public comment for the public to address the commission on items not related to a public hearing interaction item. The intent is to provide information is pertinent to the city's jurisdiction. Any speaker would be given three minutes to address the commission as a body, not as individuals. Commission would consider items brought during this time later in our agenda during matters from commission and staff

## **4. Approval of Minutes**

a. UAPC Meeting – September 13, 2023

Approval of the minutes from September 13th, 2023. Do I have a motion?

Nelson moves approval of the minutes.

Okay. Nelson moves approval of the minutes. Do we have a second?

Heesacker second.

Do we have discussion? No discussion. We'll take the roll and then I'll just go down the line. Commissioner Tokarz-Krauss?

Yes.

Commissioner Lindberg?

Yes.

Commissioner MacMillan.

Abstain.

Commissioner Arthur?

Yes.

Commissioner Heesacker?

Yes.

Commissioner Nelson?

Yes.

Collier's a yes.

#### **MOTION/VOTE**

**Vice Chair Nelson moved, and Commissioner Heesacker seconded the motion to approve the minutes of September 13, 2023, as presented. The vote resulted as follows: "AYES": Chair Collier, Vice Chair Nelson, Commissioners Arthur, Heesacker, Tokarz-Krauss, and Lindberg. "NAYS": None. Abstain: Commissioner MacMillan. Absent: None. The motion passed.**

#### **5. Findings of Fact**

a. 105-00108-23 ~ Champagne Estates Planned Unit Development and Major Variance

Findings of fact project number 105-00108-23. Champagne Estates Planned Unit Development and major variance. Do I have a motion?

Nelson will move approval of the findings of facts.

Do I have a second?

Heesacker second.

Do we have any discussion? No discussion. Going around the room. Commissioner Tokarz-Krauss?

Yes.

Mr. Lindberg?

Yes.

Mr. MacMillan?

Abstain.

Mr. Arthur.

Yes.

Mr. Heesacker?

Yes.

Mr. Nelson?