

TREE PERMIT



A permit is required if a tree is planted, pruned, removed, or otherwise disturbed on public or semi-public property, including the public right-of-way. There is no fee for this permit.

If the permit is for removal, the property owner shall bear the cost of removal and replacement of all trees and the costs of any property damaged during removal or replacement. All trees removed must be replaced within thirty (30) days of removal or an agreed upon date, **in writing**, with the City. If the trees have not been replaced by the agreed upon date, the City will replace the trees and bill the property owner for the costs.

If you have a hazardous tree in the City right-of-way, the City may be able to assist with some of the costs of the removal and replacement of such a tree. Please mark the appropriate circle below to have someone come out and look at the tree.

Pruning or removing trees in public or semi-public right-of-way areas **must** be performed by an **ISA Certified Arborist** (International Society of Arboriculture) who must submit a copy of evidence of \$1,000,000 liability insurance and a copy of a valid City of Grants Pass business license with this application.

All trees planted in the City right-of-way **MUST** be a minimum of 1.5" caliper. Select a tree from the approved tree list on the reverse side of this form. Alternative trees may be approved by the Director per 23.074. Please submit scientific and common name of alternative trees for review.

IMPORTANT!! No work shall be performed until the Parks Superintendent or his designee signs this Permit.

Property Owner or Person Requesting Permit	
Name:	Phone:
Mailing Address:	
Email:	
Address and Location of Trees:	

Mark the correct circle.

- Remove and Replace a Tree: All Removed Trees Must be Replaced**

Reason for removal? _____
What ISA Certified Arborist will remove it? _____ ISA Number: _____
Tree selected from the approved tree list (1.5" caliper or larger) _____
Alternative tree requested (1.5" caliper or larger) _____

- Prune a Tree**

What ISA Certified Arborist will be pruning the tree? _____	ISA Number: _____
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- Plant a Tree**

Tree selected from the approved tree list (1.5" caliper or larger) _____
Alternative tree requested (1.5" caliper or larger) _____

- Received a Hazard Tree Letter/Notification**
- Potentially Hazardous Tree (50/50 Program available, see reverse side for explanation)**

Signature: _____	Date: _____
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Return completed form with **current copies** of appropriate **liability insurance** and City **business license** to:

City of Grants Pass – Wendy Giordano/Parks Division 101 NW A Street – Grants Pass, Oregon 97526 OR wgiordano@grantspassoregon.gov 541-450-6160	Recreation Northwest 1750 NW Hawthorne Avenue Grants Pass OR 97526
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Office Use Only

<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved - Reason: _____	Signature: _____ Date: _____
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Replacement Trees for the City Right-of-Way

All replacement trees must be no less than 1½" caliper. Below is an example of approved species of trees. Alternative trees may be reviewed for approval by the Parks & Community Development Director per 23.074 if they meet the criteria.

Planting Site Under Overhead Power Lines			
ID No	Common Name	Botanical Name	Qualities
1	Flame Maple	Acer ginnala	Red fall color
2	Flowering Plum	Prunus cerasifera 'Thundercloud'	Purple foliage throughout season
3	Trinity Pear	Pyrus calleryana 'Trinity'	Orange-red fall color
5	Crape Myrtle	Lagerstromia indica	Slow growth, brilliant blooms
12	Hedge Maple	Acer campestre	Yellow Fall color
13	Wireless Zelkova	Zelkova serrata 'Schmidtlow'	Red fall color

Planting Site <u>NOT</u> Under Overhead Power Lines Planting Site 4'x4' up to 6'x6'			
ID No	Common Name	Botanical Name	Qualities
3	Trinity Pear	Pyrus calleryana 'Trinity'	Orange-red fall color
6	Hackberry	Celtis occidentalis	Yellow fall color
7	Oct Glory Maple	Acer rubrum 'October Glory'	Deep red fall color

Planting Site <u>NOT</u> Under Overhead Power Lines Planting Site Larger Than 6'x6'			
ID No	Common Name	Botanical Name	Qualities
2	Flowering Plum	Prunus cerasifera 'Thundercloud'	Purple foliage throughout season
3	Trinity Pear	Pyrus calleryana 'Trinity'	Orange-red fall color
6	Hackberry	Celtis occidentalis	Yellow fall color
7	Oct Glory Maple	Acer rubrum 'October Glory'	Deep red fall color
8	Little Leaf Linden	Tilia cordata	Yellow fall color
9	Red Sunset Maple	Acer rubrum 'Franksred'	Brilliant orange-red fall color
10	Armstrong Maple	Acer rubrum 'Armstrong'	Yellow to orange-red fall color

50/50 Program

If the property owner removes and replaces a hazardous tree in the right-of-way and pays for all the costs, the City offers a 50/50 Program where the City will pay up to 50% of the costs after the work is completed. In order to qualify, the property owner **must obtain three (3) bids** from ISA Certified Arborists, remove the tree, grind down the stump and replace the tree with a tree from the approved tree list above. Once this is completed, contact the City for further information.