



# CITY OF GRANTS PASS - JOB OPPORTUNITY HOUSING & NEIGHBORHOOD SPECIALIST

ANNUAL SALARY RANGE: \$64,461 - \$81,563



**WORKING FOR THE CITY** | We are a High Performance Organization that has well-defined Mission, Vision and Values which provides the framework for our organizational culture. We believe that the best solutions come from empowered teams with the knowledge and shared vision of the community's goals. We promote a legacy of excellence through a culture of trust, collaboration, and encouragement of personal growth and the celebration of our achievements. We seek to attract adaptable, creative and motivated individuals who share our community pride and dedication to exceptional public service.

Apply today to make a difference in our beautiful community of Grants Pass as a Housing and Neighborhood Specialist!

**POSITION SUMMARY** | This position will be responsible for working with the development community, lenders and community members in need of housing to facilitate a more effective and responsive approach to housing. The position will develop funding applications and research and analyze funding sources for federal, state and private foundation housing grants. This position serves as a technical resource, project leader, and team leader and prepares and delivers public presentations to legislative bodies and community groups related to housing projects and issues.

**MINIMUM JOB REQUIREMENTS** | A Bachelor degree with major course work in urban planning, housing, geography, social service, public administration, business administration in a related field and a minimum of three (3) years of professional analytical experience pertaining to housing, property management, social services, planning, or community development are required; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

**LICENSING REQUIREMENTS** | Oregon Driver's License – Class C

**ADDITIONAL INFORMATION** | This is a full-time, in-office position. Questions regarding this role can be directed to: Human Resources at [humanresources@grantspassoregon.gov](mailto:humanresources@grantspassoregon.gov) or by calling 541-450-6050.

Interviews are tentatively scheduled for June 23, 2021.

**Application deadline:**

**June 18, 2021  
At 5:00 p.m.**

**APPLY ONLINE TODAY**

**[www.grantspassoregon.gov](http://www.grantspassoregon.gov)**



City of Grants Pass Human Resources  
101 NW A Street  
Grants Pass, Oregon 97526  
541-450-6050

VISIT US AT [WWW.GRANTSPASSOREGON.GOV](http://WWW.GRANTSPASSOREGON.GOV)