



# City of Grants Pass Economic Development Division Grant Application

**Select the type of grant(s) you are applying for** *(Check all that apply):*

- Business Retention and Relocation Assistance Grant
- SDC Incentive Program Grant
- Building Facade

**Select Business Type** *(Check one only)*

- Non-Profit
- Commercial
- Industrial
- Other:

**Name of Property Owner**

**Tax ID Number**

**Phone Number**

**Email Address**

**Property Street Address**

**Mailing Address** *(If different from Property Street Address)*

**Business Name**

**Business Owner** *(If different from Property Owner)*

**Provide a brief description of project.**

- For Non-profit, describe business, including mission statement and annual operating budget.
- For Industrial, describe business, including market area and SIC.

**What is the projected time frame to occupy the facility?**

**Are you seeking any other grants from the City?**

Yes      No

If yes, please explain:

**Has grant funding been previously awarded on the subject property?**

Yes      No

If yes, please explain:

**Are there any active code enforcement violations?**

Yes      No

If yes, will approval of this application satisfy all violations?

Yes      No

**Are you an owner-occupied business with 50 employees or less?**

Yes      No

**Is the site located within the City of Grants Pass Urban Growth Boundary and within City jurisdiction?**

Yes      No

**Are you a new business?**

Yes      No

If yes, please provide your detailed business plan:

**Are you relocating your business?**

Yes      No

If yes, please explain:

**Are you expanding your business?**

Yes      No

If yes, please explain:

**If you are applying for the Business Retention and Relocation Assistance Grant, select what services you are seeking reimbursement for (Check all that apply):**

System Development Charges

Street, Storm, and Utility upgrades

Sewer and water lateral installation

Fire suppression system installation or upgrades

Reimbursement District liens

**If you are applying for the SDC Incentive Program Grant Application, provide the amount of all SDC fees assessed by the City or reimbursement fees attached to the property.**

The statements made herein are true and represent a total disclosure of all the information as of this date. Applicant understands that the City will retain this application whether or not this grant request is approved. Applicant understands that this grant request may become public and/or may be reviewed by the Grants Pass City Council.

**Property Owner Signature**

**Date**

**Business Owner Signature**

**Date**

**Please include the following information with this application** (if applicable):

Minor or Major Site Plan

Copy of tax status, mission statement and board of directors (if applicable)

Detailed cost estimate of eligible infrastructure expenses

Copy of original SDC fee statement from the City

*For additional information, please contact Susan Seereiter, Business Advocate, at 541-450-6014 or [sseereiter@grantspassoregon.gov](mailto:sseereiter@grantspassoregon.gov).*

**DISCLAIMER:**

**Applications MUST be filled out completely. Incomplete application will not be processed.**

**You MUST have already submitted a Minor or Major Site Plan application before submitting this application. Applications will be considered incomplete without it.**

**Because of the limited funds available, priority will be awarded, on a first come, first serve basis, to businesses that have already submitted a building permit and are ready to move forward with upgrades, and with the intention to occupy the property upon completion.**