



# CITY OF GRANTS PASS - JOB OPPORTUNITY GIS COORDINATOR

ANNUAL SALARY RANGE: \$55,577 - \$70,323



**WORKING FOR THE CITY** | We are a High Performance Organization that has well-defined Mission, Vision and Values which provides the framework for our organizational culture. We believe that the best solutions come from empowered teams with the knowledge and shared vision of the community's goals. We promote a legacy of excellence through a culture of trust, collaboration, and encouragement of personal growth and the celebration of our achievements. We seek to attract adaptable, creative and motivated individuals who share our community pride and dedication to exceptional public service.

**POSITION SUMMARY** | The GIS Coordinator is responsible for planning, implementing, coordinating and administering the City-wide Geographic Information System (GIS) program and will oversee the overall program's structure and design.

The key essential duties of this position are as follows:

- Develops, writes and implements GIS applications to create custom GIS applications
- Responds to and resolves software user inquiries and complaints and troubleshoots user and system problems
- Plans, organizes and coordinates the development goals, objectives, policies and procedures of the City's GIS program
- Develops and maintains maps and tabular data
- Works with City staff to maintain, revise and improve overall functionality of GIS
- Coordinates GIS user group to plan and implement recommended programs
- Works with outside contractors on large projects such as major changes to GIS, aerial photo and lidar updates

**REQUIREMENTS** | A Bachelor's degree in a related field, and two years of related experience are required; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

**ADDITIONAL REQUIREMENTS** | GISCI GIS Professional Certification (GISP) is preferred.

Questions regarding this role direct to: [humanresources@grantspassoregon.gov](mailto:humanresources@grantspassoregon.gov)

First review of applications will occur October 7, 2021.

**Application deadline:**

**Open Until Filled**

**APPLY ONLINE TODAY**

[www.grantspassoregon.gov](http://www.grantspassoregon.gov)



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VISIT US AT [WWW.GRANTSPASSOREGON.GOV](http://WWW.GRANTSPASSOREGON.GOV)