

4/5/2021

Freedom Builders  
238 Living Springs Ln  
Azalea, OR 97410



**RE: NOTICE TO PROCEED – "B" Street Sidewalk Infill - Project No. TR6118**

Dear Freedom Builders,

It appears that all items from the Notice of Award are now in order. As per our Pre-Construction Meeting on Monday, April 5, 2021, we will be expecting construction to begin Tuesday, April 6, 2021. This letter constitutes the Notice to Proceed with the construction work on said project. This Notice to Proceed is effective as of April 6, 2021.

As stated in the contract documents, Freedom Builders has one hundred fifty (150) calendar days to complete this project excluding any legal holidays outlined in the contract, which no work can be performed on those days. This makes the final completion date of Tuesday, September 7, 2021.

We understand that Jeremy Kirkland will act as the on-site superintendent for all work and that you will be accepting and signing field change orders and have the authority to sign and accept partial payments and the final payment under the contract.

If any of this information changes please advise the City of Grants Pass immediately.

Progress payments will be one (1) per month as stated in the contract documents. Only one (1) check will be processed per month and the Final Payment will not be made until all work is completed and accepted by the City.

Your bid bond was returned with the signed copy of the contract at the Pre-Construction Meeting.

We look forward to the start of this project.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kendra Astry', is written over a faint blue circular stamp.

Kendra Astry  
Engineering Department Support Technician

CC: Project File