



CITY GRANTS PASS CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) PY2019

Adopted May 19, 2021



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CR-05 – GOALS AND OUTCOMES

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Grants Pass is an entitlement jurisdiction that receives an annual allocation of Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development (HUD). As a recipient of CDBG funds, the City is required to prepare a five-year strategic plan that identifies and prioritizes community needs and establishes goals and objectives to meet those needs. This five-year plan is the Consolidated Plan. Each year activities are funded to help meet community needs. Those activities are presented in the Annual Action Plan.

Each year the City is also required to provide the public and HUD with an assessment of its accomplishments towards meeting the goals and objectives identified in the Consolidated Plan. The report produced is the Consolidated Annual Performance Evaluation and Report (CAPER). The CAPER evaluates the City's achievements of the goals identified in the Annual Action Plan.

PY2019's Annual Action Plan was the fifth year of activities implemented under the City's 2015-2019 CDBG program adopted in 2015. HUD allocated \$349,140 in CDBG funding for activities during PY2019 which began October 1, 2019. In March of 2020, a pandemic affected millions of people nationwide and on March 27, 2020 Congress passed legislation entitled The Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, in response to the growing effects of the COVID-19 public health crisis. As part of the CARES Act, HUD received funds to be allocated for the CDBG program. The City of Grants Pass received two rounds of the CARES Act funding in the amounts of \$220,405 and \$252,464 for a total amount of \$472,869. Both sets of funds were incorporated into the City's PY2019 through Substantial Amendments.

The City's PY2019 began October 1, 2019 and ended September 30, 2020. The City's CDBG program year had barely started before the pandemic which occurred in March of 2020. It created issues not only for PY2019, but also for PY2020, whether it was closing of businesses, closing of schools and childcare centers, or quarantining at home. Everything came to a standstill in March of 2020 and continued throughout PY2020. Our recipients spent time reorganizing platforms and structures to accommodate the pandemic, therefore many activities for PY2019 were delayed. Drawdowns of regular CDBG funds was minimal for PY2019 and the few drawdowns were attributed to prior years funds. City staff and its grant recipients who implement many of the activities listed in the Annual Action Plan began implementing projects in October of 2019, but slowed with the pandemic in March of 2020. The program year ended on September 30, 2020 with many projects behind in their reporting.

The City's COVID funds were approved by HUD in July of 2020 and late December 2020. Due to a late approval by HUD in December 2020, drawdowns of the COVID funds for PY2019 did not occur until the first part of January 2021 and could not be applied to the PY2019 CAPER. Most of the CARES Act funds were expended in early 2021 and will be accounted for in PY2020's CAPER.

It is expected that any activities outstanding from prior years and PY 2019-2020 will be completed during PY 2020-2021. Many projects are waiting on construction plans, contractor bids, and completion of Environmental Reviews. All entities are back logged due to the pandemic, but we are focused on maintaining a communication with them to keep the projects moving. The few PY 2019 accomplishments are shown in Table 1, below.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Homeowner Weatherization and Energy Efficiency	Affordable Housing	CDBG: \$20000	Homeowner Housing Rehabilitated	Household Housing Unit	44	19	43.18%	6	0	0.00%
Microenterprise education assistance	Non-Housing Community Development	CDBG: \$25000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	135	94	69.63%	15	0	0.00%
Emergency Housing Assistance	Homeless	CDBG: \$12,000 CDBG-CV: \$124941	Homelessness Prevention	Persons Assisted	25	147	588.00%	5	0	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Teen Training Services	Non-Housing Community Development	CDBG: \$20,000 CDBG-CV: \$105600	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	75	1167	1,556.00%	75	0	0.00%
Housing Rehab, ADA accessibility improvements	Affordable Housing	CDBG: \$100000	Homeowner Housing Rehabilitated	Household Housing Unit	11	27	245.45%	5	0	0.00%
Supportive Services for Homeless Youth (HWAM/Maslow)	Homeless	CDBG: \$20,000 CDBG-CV: \$85600	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	600	938	156.33%	150	0	0.00%
Site Acquisition and/or Public Improvements	Affordable Housing	CDBG: \$0	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0	0.00%	0	0	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Homeless Youth Shelter Facilities	Homeless	CDBG: \$75000	Homeless Prevention	Persons Assisted	50	16	32.00%	100	0	0.00%
Daycare Assistance	Non-Housing Community Development	CDBG: \$4000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4	0	0.00%	4	0	0.00%
Makerspace Tuition Waivers	Non-Housing Community Development	CDBG: \$50000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	15	0	0.00%	75	0	0.00%
ADA Access/Removal of Barriers	Non-Housing community Development	CDBG: \$85500	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	0	0.00%	100	0	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Assistance new affordable housing construction	Affordable Housing	CDBG: \$0	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	10	0	0.00%	0	0	00.00%
Senior Meals and 'Food and Friends'	Non-Housing Community Development	CDBG: \$0 CDBG-CV: \$13000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0.00%	0	0	0.00%
Special Economic Development Services	Non-Housing Community Development	CDBG: \$20000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25-50	0	0.00%	25-50	0	0.00%
General Program Administration Costs	Non-Housing	CDBG: \$50140	Other							

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Womens Crisis Support Team	Non-Housing Community Development	CDBG: CDBG CV: \$35000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	00.00%	0	0	0.00%
Options	Non-Housing Community Development	CDBG: CDBG CV: \$20000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	00.00%	0	0	0.00%
Welcome Home Oregon	Non-Housing Community Development	CDBG: CDBG CV: \$7000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	00.00%	0	0	0.00%

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
YMCA	Non-Housing Community Development	CDBG: CDBG CV: \$81728	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	00.00%	0	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Grants Pass has allocated funding to address the Consolidated Plan priorities and objectives in the PY2019 Action Plan as listed below.

1. Homeowner Weatherization and Energy Efficiency: The 2015-2019 Consolidated Plan identified the need to improve housing affordability, specifically through strategic weatherization upgrades aimed at reducing on-going utility bills, as a high priority. The City partnered with UCAN to implement this program, as this organization currently manages a weatherization program in connection with local utility providers and the Department of Energy. Limited use of this program was experienced during prior program years, and the activity was not implemented during the PY2019 due to the COVID pandemic. Assessing homes was put on hold until it was deemed safe to do on-site visits. No drawdowns were performed in PY2019. Communication with UCAN for this activity is on-going and other weatherization projects are being researched by UCAN. Reallocation of past program years funds to another appropriate activity that is ready to use the funds is being considered.
2. Microenterprise Education Assistance: The 2015-2019 Consolidated Plan identified the provision of microenterprise education assistance as a high priority to the community. To meet this goal, the City partnered with the Small Business Development Center (SBDC) at Rogue Community College, with whom the City has worked on several similar projects in the past. The program provides tuition waivers, funded by the City's CDBG program, to qualified LMI residents of Grants Pass. During PY2019 the SBDC did not provide assistance as the Coronavirus closed the RCC campus in March of 2020 thereby closing the microenterprise activity until the state deemed it safe to re-open the schools. Communication with RCC indicates the schools will open in 2021 and prior funds available will be used as well as current PY funds. Funds in the amount of \$576.40 were drawn down in PY2019 assisting 36 LMI residents with tuition waivers, but the accomplishments were applied to PY2017.
3. Emergency Housing Assistance: The 2015-2019 Consolidated Plan identified the need to provide short-term financial assistance to those at risk of homelessness or the loss of utility services as a high priority to the community. The City partnered with the United Community Action Network (UCAN) to implement this program via UCAN's existing assistance network. It was estimated that the funds allocated to this activity would provide 5 individuals with short-term assistance for PY2019, but only one drawdown in the amount of \$1,599 occurred in PY2019 helping a total of 16 LMI individuals. That amount and accomplishments was applied to PY2018. However, the activity assisted 104 individuals for the program year with COVID CV1 funds which will be reported in PY2020 CAPER. The PY2019 activity remains open with more COVID CV 1 and CV 3 funds to be distributed. The regular PY2019 funds of \$12,000 was drawn down in PY2020.
4. Teen Training Services: The 2015-2019 Consolidated Plan identified the need to provide targeted assistance to LMI youth in the community to foster economic opportunities for their future. The City partnered with the Boys and Girls Club of the Rogue Valley (Club) to provide tuition assistance to qualified LMI youth interested in participating in the Club's programming, which includes the recent addition of the Be Great by 8 initiative. Due to the pandemic, the facility had to

re-organize their teen program during PY2019. It was re-structured to accommodate 4th and 5th grade low income and at-risk youth with distance learning and offered a safe place to stay at the facility. Funds in the amount of \$8,700 were drawn down in PY2019 assisting 283 LMI youths, but the accomplishments were accredited to PY2018. The Club completed their regular PY2019 and the drawdowns and accomplishments will be reported in the PY2020 CAPER. The Club received two rounds of CDBG COVID funds to help with the coronavirus. With those funds, the Club was able to help 296 youths which will be shown on the PY2020 CAPER. The PY2019 activity remains open with more COVID CV 1 and CV 3 funds to be distributed. The Club expects to expend all COVID CV 1 and CV3 funds by the end of PY2020.

5. Homeowner Rehabilitation: The 2015-2019 Consolidated Plan identified the need to improve housing affordability, specifically through strategic rehabilitation projects aimed at addressing unmet rehabilitation needs for qualified LMI homeowners. These needs are above and beyond those that can be addressed through the weatherization program, and include repairs to the building envelope (roofing, siding, windows, etc.), systems (electrical, plumbing, HVAC, etc.), and the removal of architectural barriers. Preliminary work on this activity occurred during PY2017, but no funds were expended. The City entered into an agreement with the Housing Authority of Jackson County at the beginning of PY2018 to repair faulty sewer laterals at two of their affordable housing complexes in Grants Pass. Additionally, the City granted a total of \$59,729.25 in CDBG funds to Family Solutions to renovate two of their youth facilities in Grants Pass. These activities did not begin until PY2019 and were completed in 2019. These drawdowns occurred in PY2019 assisting 22 youths, but the accomplishments are recorded for PY2015 and PY2018. The two buildings are residential houses but used as public facilities for mental health programs.
6. Supportive Service for Homeless Youth: Two activities are in this category:
 - a. Maslow Project (operations): The 2015-2019 Consolidated Plan identified the need to provide assistance to community youth who are currently homeless or at risk of becoming homeless. The Maslow Project provides school-based services for youths aged 0-21 that attend schools in Grants Pass. Maslow Project utilized their regular City CDBG funds providing services to homeless youth in Grants Pass but funds were not drawn down until early 2021. No drawdowns were recorded for PY2019. Maslow also received two rounds of CDBG COVID funds to help with the coronavirus. With those funds, both the Maslow Project and HWAM assisted a combined total of 414 youths and families during the pandemic and these drawdowns and accomplishments will be reported in the PY2020 CAPER. Maslow has expended all regular PY2019 funds and COVID CV 1 funds. Their CV 3 funds will be expended during PY2020. These accomplishments will be reported in the PY2020 CAPER.
 - b. Hearts With a Mission (operations): The 2015-2019 Consolidated Plan identified the need to provide assistance to community youth who are currently homeless or at risk of becoming homeless. Hearts With a Mission (HWAM), a Medford-based non-profit that is licensed by the State of Oregon as a Child Caring Agency to provide services for homeless, runaway, and transitional living youth, ages 10-17, opened their homeless youth shelter in Grants Pass during PY2016. No regular CDBG funds were drawn down for PY 2019. Due to the pandemic, HWAM received two rounds of CDBG COVID funds to help with the coronavirus. Both the Maslow Project and HWAM assisted a combined total of 414 youths and families during the pandemic and these drawdowns and accomplishments will be

reported in the PY2020 CAPER. HWAM has expended all regular PY2019 funds and COVID CV 1 and CV 3 funds and this will be reported in the PY2020 CAPER.

7. Site Acquisition/Site Improvements: The 2015-2019 Consolidated Plan identified the need to provide additional affordable housing units, and the strategic plan called for the use of program funds to either acquire a suitable site for the development of units, or the use of program funds to assist with necessary public infrastructure improvements to facilitate the development of affordable units. The City has a current project with Habitat for Humanity of Grants Pass in the development of additional housing units. Specifically, program funds are being allocated to Habitat for Humanity to install required frontage improvement that will enable them to subdivide the property for development. The activity presented their initial plans to the City for approval during PY2018, but additional plans were required and recently submitted to the Planning Department in PY2019. Those plans are in the queue but not yet approved by Planning. The usage of the funds for the public improvements will occur during the correct phase of development and will be reported in PY2020. No funds were drawn down for PY2019.
8. Homeless Youth Shelter Facilities: No funds were drawn down in PY2019. One rehabilitation project is currently in progress and will be reported on the PY2020 CAPER.
9. Daycare Assistance for Microenterprise Assistance: The Daycare Assistance activity was introduced in PY2018 in the hopes to help those Microenterprise individuals enrolled in the Microenterprise activity to have a safe place for their children while they were in training. As such, the funds in the amount of \$4,000 were never utilized and the funds were re-allocated to the Microenterprise tuition waiver activity in PY2018. No funds were drawn down for PY2019.
10. Makerspace Tuition/Membership Assistance: This activity was first added to PY2018 and coordination with the local community college Rogue Community College (RCC) began. RCC planned on having an assigned area at the college for a Makerspace/Innovation Hub program. As the year progressed and state funds for RCC became limited, the program was initially put on hold and then canceled in 2019. A new partner in the community is in the process of acquiring a facility and additional funds to facilitate this program and CDBG funds have been offered for tuition waivers and memberships. PY2018 and PY2019 CDBG funds are available to use. No funds were drawn down for PY2019.
11. ADA/Removal of Barriers: The City added this project in PY2019. Many elements of the City's infrastructure require ADA compliance and several projects have been identified. No funds were expended in the PY2019 due to a few lengthy Environmental Reviews and some delays due to the coronavirus. There are a few projects in progress currently and the City plans to complete them by the end of PY2020. New areas are also being identified and will be under review in the coming PY2021.
12. Special Economic Development: This activity was added to PY2019 to help youths in the school districts learn a vocational trade by partnering with local businesses. While the project was in a planning phase, the logistics did not come together for PY2019 and with the closure of schools and businesses for the pandemic, the activity was put on hold. However, the program is ready to begin after defining the particulars of the activity and the associated goal and accompanying national objectives. The City plans to bring this project to fruition before the end of PY2020. Coordination with the schools and businesses is currently in progress. No funds were drawn down in PY2019.

13. General Program Administration Costs: A drawdown in the amount of \$47,510.51 occurred in PY2019 but was assigned to PY2017 even though HUD PR03 report (Exhibit 9 to attached narrative) shows activity #49 designated as PY2019 and PR26 report (Exhibit 7 to the attached narrative) shows activity #49 as PY2019. Likewise in the screen shot of IDIS (Exhibit 6 to the attached narrative) indicates in the 'activity description' that the item is for PY2019. Accordingly, IDIS activity numbers for PY2017 are a lower denomination with the higher denominations such as #49 assigned to later years. The above drawdown was completed on September 30, 2019 and no accomplishments were reported.
14. Womens Crisis Support Center CV1: The Womens Crisis Support Team received funds to help with domestic victims with shelter, basic necessities, PPEs, transportation, and other COVID related items. 109 individuals were supported with the funds. No drawdowns occurred in PY2019. All draw downs and accomplishments for COVID CV funds will be reported in the PY2020 CAPER.
15. Options - CV1: Options received CV1 funds for help with telehealth and PPEs to prepare for, prevent and respond to the coronavirus. Options provided telehealth support to 6,325 individuals as well as PPEs for staff and clients. No draw downs occurred in PY2019. All draw downs and accomplishments for COVID CV funds will be reported in the PY2020 CAPER.
16. Senior Meals - CV1: The Meals on Wheels program administered through RVCOG received CV1 funds in the amount of \$13,000 and used these funds for feeding 15,100 individuals with shelf stable meal boxes which covered two meals a day for seven days. The drawdown for this and the accomplishments will be identified in the PY2020 CAPER. The one drawdown showing on HUD reports for PY2019 in the amount of \$34,140 and the associated accomplishments were reported for PY2015 even though the initial acquisition of the facility was in PY2018 and subsequent rehabilitation of the facility occurred in PYs 2018 and 2019.
17. Welcome Home Oregon CV3: Welcome Home Oregon received funds to help individuals transitioning from incarceration to citizenship by providing housing, basic necessities, work ready clothing, work ready IDs and other items helping to prepare, prevent and respond to the coronavirus. Nine (9) individuals were supported with the funds. No drawdowns occurred in PY2019. All draw downs and accomplishments for COVID CV funds will be reported in the PY2020 CAPER.
18. YMCA of Grants Pass CV3: The YMCA of Grants Pass received CV 1 funds to help abide with state regulations regarding COVID-19. The YMCA was the only childcare available for first responders. The YMCA continues to offer childcare services today. To meet state requirements for the COVID-19 pandemic, the YMCA made changes to all their programs to prepare for, prevent and respond to the coronavirus. The YMCA provided support to 52 individuals as well as operational supplies, PPEs, and reorganizing the childcare programs, other programs, and internal equipment to meet state coronavirus guidelines. No drawdowns occurred in PY2019. All draw downs and accomplishments for COVID CV funds will be reported in the PY 2020 CAPER.

CR-10 – RACIAL AND ETHNIC COMPOSITION OF FAMILIES ASSISTED

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	1523
Black or African American	1
Asian	6
American Indian or American Native	9
Native Hawaiian or Other Pacific Islander	1
Other multi-racial	43
Total	1583
Hispanic	15
Not Hispanic	1568

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Of Note: The total in Table 2 was derived from the accomplishments on PR03 for PY2019, (Exhibit 9) as it was the only reference to obtain the numbers. However, the total does not match with the total on page 19 under CR20.

Narrative

The drawdowns for PY2019 which were associated with PYs 2015, 2017 and 2018 served Grants Pass residents through its public services, housing rehabilitation, and economic development activities. Of those assisted, 96.33% self-identified racially as white. Ethnically, .95% of residents served identified themselves of Hispanic/Latino origin.

The City’s CDBG Sub-Recipient Agreement outlines in Section III, ‘Records and Reporting,’ the data required to be collected regarding racial and ethnic composition of persons assisted. The City’s CDBG Recipient Handbook describes in more detail the data to be collected.

CR-15 – RESOURCES AND INVESTMENTS 91.520(a)

Identify the resources made available.

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public – federal	481,640	152,255
Other	public – federal	472,869	0

Table 3 – Table of resources made available

Narrative

Of the \$349,140 in funds available for expenditure during PY2019, \$349,140 was allocated for activities during the program year. In order for HUD to approve the PY2018 AAP, \$132,500 of uncommitted funds from prior years required commitment which was accomplished by reallocating those funds from prior years 1, 3 and 4 to PY2019 for a total combined amount of \$481,640. (Exhibit 1 to attached narrative) Of the funds allocated, the City expended \$152,255 on eligible activities between October 1, 2019 and September 30, 2020 all of which was associated with prior program years. The \$472,869 funds available for COVID-19 relief were all allocated for PY2019 activities, but not drawn down until PY2020. Of the funds allocated for COVID-19 relief, \$346,146 of those funds were expended and will be reported in the PY2020 CAPER. Remaining funds for regular CDBG activities as well as COVID-19 relief activities are still committed to eligible activities and will be spent in future program years.

Identify the geographic distribution and location of investments.

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	100	100	Target area

Table 4 – Table of geographic distribution and location of investments

Narrative

All CDBG funds allocated to the City are planned to be dedicated to activities that take place citywide. To achieve this, the City utilizes a low-moderate limited clientele process.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The CDBG program has no requirement for a local match, and the City did not have any publicly owned land or property available during the PY2019 to address the needs identified in the Consolidated Plan. That fact notwithstanding, recipients of CDBG funds from the City frequently use other resources to augment and expand programming. Since no regular funds were expended in PY2019 to show leveraging, the examples below indicate leveraging using COVID-19 funds and will be reported in the PY2020 CAPER.

- The Boys and Girls Club of the Rogue Valley leveraged a total of \$59,049 in additional resources to augment funds obtained from the City.
- The Maslow Project leveraged a total of \$90,743 in additional resources to provide services for homeless youth.
- Hearts With a Mission leveraged \$305,433 in additional resources to provide services for homeless youth.

CR-20 – AFFORDABLE HOUSING 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	5	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	6	0
Number of households supported through Acquisition of Existing Units	0	0
Total	11	0

Table 6 – Number of households supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

This year's outcomes were difficult to meet due to COVID-19 as the coronavirus delayed so many activities due to closures of schools and businesses. The City incorporated the CARES Act funds into PY2019, and as instructed by HUD, layered any COVID funds awarded to partners with existing regular activities to their CDBG PY2019 funds. Therefore, PY2019 tracking of those particular activities in IDIS show accomplishment numbers for both regular and COVID related funds. Our partners within the community strived to overcome the obstacles of the virus by implementing safety features and protections the public. With closures, the CDBG funding was not expended as expected during a normal program year. The CARES Act relief funds helped to alleviate some of the difficulties, however, expending both the CV funds and the regular CDBG funds has been a challenge. Most of the CARES Act Relief funds have been expended and will continue in the next few program years. Most of the regular PY2019 CDBG funds have been expended, but were drawn down in PY2020, not PY2019. The City will continue to actively work on affordable housing and housing rehab projects in the upcoming project years as well as process those funds that are still to be expended.

Discuss how these outcomes will impact future annual action plans.

This year’s outcomes will have a direct impact on future annual action plans as the coronavirus delayed so many activities due to closures of schools and businesses. The City incorporated the CARES Act funds into PY2019, and as instructed by HUD, layered any COVID funds awarded to partners with existing regular activities to their CDBG PY2019 funds. Therefore, PY2019 tracking of those particular activities in IDIS show accomplishment numbers for both regular and COVID related funds. Our partners within the community strived to overcome the obstacles of the virus by implementing safety features and protections the public. With closures, the CDBG funding was not expended as expected during a normal program year. The CARES Act relief funds helped to alleviate some of the difficulties, however, expending both the CV funds and the regular CDBG funds has been a challenge. Most of the CARES Act Relief funds have been expended and will continue in the next few program years. Most of the regular PY2019 CDBG funds have been expended, but were drawn down in PY2020, not PY2019. The City will continue to actively work on affordable housing and housing rehab projects in the upcoming project years as well as process those funds that are still to be expended.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of persons served

Of Note: The total in Table 7 reflects the numbers as shown on PR03 report (Exhibit 9) as this was the only reference point to use for accomplishments. The total does not match the total on page 14 above under CR10.

Narrative Information

During PY2019, the City's CDBG program assisted zero households with regular CDBG funds.

However with the CARES Act relief funds, 40 households were assisted through emergency assistance. Of those assisted, 15 were extremely low income, 4 were low income and 21 were moderate income. All of this will be reported in the PY2020 CAPER since the funds were not drawn down during PY2019.

CR-25 – HOMELESS AND OTHER SPECIAL NEEDS 91.220(d,e); 91.320(d,e); 91.520(c)

Evaluation of the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

As described in the Consolidated Plan, the City works with local Continuums of Care to reach the local homeless population. This year saw the continuation of the partnership with the Maslow Project, a local agency whose sole purpose is to reach homeless youth, aged 0-21, assessing their individual needs, and connecting them to community resources. Additionally, Hearts With a Mission continues to utilize CDBG funds for shelter operations and shelter renovations. The City also partners with UCAN, an agency that works directly with homeless persons in the community, to prevent homelessness resulting from eviction through an emergency assistance program.

Addressing the emergency shelter and transitional housing needs of homeless persons

One activity in the PY2019 Annual Action Plan addresses the emergency shelter and transitional housing needs of local homeless persons, which is youth support services through Hearts With a Mission, a local youth homeless shelter. The City provides CDBG funds to support operations at their facility. In addition, the City is in constant communication with UCAN for avenues for a permanent emergency shelter as well as working toward development of transitional housing for the homeless.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The 2015-2019 Consolidated Plan identifies the prevention of homelessness as a high priority to the community and dedicates CDBG funding to local agencies that provide emergency housing assistance to those at risk of becoming homeless. To that end, the City partnered with UCAN during PY2019 to provide emergency housing assistance to households at immediate risk of eviction or the disconnection of utilities due to financial emergencies. With COVID-19 funds, UCAN was able to provide assistance to quite a few households to prevent the eviction or termination of utility services during PY2019 and this will be reported with the PY2020 CAPER.

The City also partnered with the Maslow Project during PY2019 providing outreach and services to homeless youth aged 0-21. Although no regular CDBG funds were drawn down in PY2019, COVID-19 funds assisted Maslow Project by providing additional services to 325 homeless school children during the program year. Combined with Hearts With a Mission, the City's CDBG COVID funds assisted an additional 89 youths and this will be reported in the PY2020 CAPER.

The City does not have any additional information on individuals that are or have been discharged from publicly funded institutions, nor does the City have any direct information regarding those who are receiving assistance from public or private agencies.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The 2015-2019 Consolidated Plan identifies the need for transitional housing as a high priority. No resources were dedicated during PY2019 to directly provide additional transition housing opportunities. Resources were dedicated to providing additional access to the Hearts With a Mission shelter for homeless youth and the Maslow Project enabling the funds to be used for homeless youth and their families to find shelter. Funds were allocated to the Womens Crisis Support Team helping victims of domestic violence with their shelter.

CR-30 – PUBLIC HOUSING 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

There is no public housing in Grants Pass and no activities associated with public housing are included within the Consolidated Plan.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

N/A

Actions taken to provide assistance to troubled PHAs

N/A

CR-35 – OTHER ACTIONS 91.220(j); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City's land use policies support affordable housing, including provisions for a wide array of housing types to meet diverse housing needs. Given the restraints of the economy and the effects of the coronavirus, there was little progress from the local development community in the construction of additional affordable housing units. The City's Housing Advisory Committee, which is comprised of housing advocates and providers and supported by City staff, meets monthly to discuss solutions to address the affordable housing crisis facing our community. The Committee has made several recommendations to the Council on actions which the City is reviewing to promote new residential development. These recommendations include discussion for system development charges (SDC or impact fees) deferrals, review of SB 2001 and the subsequent revisions to the City's Development Code to allow for development of all housing types (i.e. duplexes, triplexes, quadplexes, cottage homes) within all City zones, implementing minimum density within the City's R-3 and R-4 zones, relaxing accessory development unit development standards, are all under consideration by the City Council.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

As described in the PY2019 Annual Action Plan, the City worked with local agencies, including UCAN, the Boys and Girls Club, Family Solutions, and the Maslow Project to address obstacles to meeting the needs of underserved residents of Grants Pass. The City expanded its reach in PY2019 with the inclusion of new partners while it continued to develop priority activities for the PY2020 Annual Action Plan.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The majority of activities undertaken as part of the City's CDBG program for PY2019 did not have an impact on lead-based paint exposure. However, the City does provide information on lead-based paint in the Community Development office at City Hall. In 2018, one project involved the repainting of Talsunne Safe House, a single dwelling originally constructed before the World War I. This project required lead-based paint safe practices due to the building's age and the age of those residing on-site. Talsunne was closed during the project, and as required by Oregon laws, the contractor followed LBP safety precautions. Rehabilitation to two Family Solutions buildings also followed lead-based paint certification as prescribed by HUD. Future projects that involve lead-based paint will adhere to HUD guidelines.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

During PY2019, the City took the following actions to reduce the number of poverty-level families:

- Provided CDBG funds to UCAN to assist households and individuals with emergency housing assistance to avoid eviction or the disconnection of utility services due to short-term financial emergencies.

- Partnered with the Boys and Girls Club of the Rogue Valley to provide free access to their programming to reach LMI youths.
- Partnered with the Maslow Project and Hearts With a Mission to provide outreach and supportive services to homeless youth and those attending schools in Grants Pass.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The PY2019 Annual Action Plan included the following activities aimed to develop and improve institutional structures:

- City staff participated in several webinars and other online trainings provided by HUD necessary to implement and develop CDBG programming;
- City staff kept local elected officials apprised of CDBG program activities throughout the Program Year; and
- City staff continued collaboration with local stakeholders and advocacy groups during the Program Year.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City has established relationships with local housing and social service agencies that were maintained during the Program Year. Specifically, the City undertook the following actions:

- Attended monthly meetings of the Josephine County Housing and Community Development Council, the PHA that serves the needs of community members with its Section 8, VASH, and other HUD-based housing assistance programs; and
- Established a standing Housing Advisory Committee, consisting of housing stakeholders and backed with City staff, to assist the City Council in making policy changes that will address the community's affordable housing crisis.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction’s analysis of impediments to fair housing choice. 91.520(a)

During PY2015 the City engaged a qualified consultant to assist in data collection, public outreach and involvement, analysis, and recommendations to overcome institutional barriers to fair housing choice. The City Council reviewed the final product and approved its adoption. By and large, very few impediments to fair housing choice were identified, and most impediments might be resolved through continued outreach and education, particularly to the rental community, which is where the majority of impediments were observed. Public sector impediments identified included a difficulty siting publicly assisted housing developments, the need for ongoing outreach and education on the subject of fair housing laws, and a possible inconsistency in zoning codes and definitions relating to “family.”

During PY2016, the City Council established a Housing Advisory committee, which is engaging the local housing development community, and providing needed educational opportunities that will seek to address the above referenced deficiencies in fair housing.

During PY2017, City staff worked with the Housing Advisory Committee to research possible solutions to housing access and choice. Several recommendations have been brought to the City Council for additional comment and consideration.

During PY2018, City staff continued working with the Housing Advisory Committee on solutions to housing access and choice. City staff also collaborated with other communities in southern Oregon, under guidance from the Fair Housing Council of Oregon, on the identification of fair housing issues that are present in the region.

During PY2019, City staff continued working with the Housing Advisory Committee and working with other communities for solutions to housing issues for the Grants Pass community. This is an ongoing process, and all efforts are being made to address housing problems and eliminating impediments to fair housing choice.

CR-40 – MONITORING 91.220 AND 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.

The City, with input from HUD, developed a CDBG grant recipient agreement in accordance with applicable federal requirements for PY2015. This agreement structure set up the programmatic requirements and delivery expectations of the City's block grant program and established a quarterly reporting and reimbursement process that allows City program managers early opportunities to work with grant recipients should programmatic issues occur.

The City incorporated in Section 6 of the City's CDBG Recipient Handbook guidance for overseeing the performance of its CDBG recipients. This includes desk monitoring of files and least once a year, and a more detailed on-site monitoring for selected programs and activities when necessary. Details of how the site visits are conducted and the documentation required are defined in the handbook.

In September 2017, HUD staff conducted an on-site monitoring of City CDBG programs from PYs 2015 and 2016 to determine performance and compliance with applicable federal regulations. HUD staff identified two findings and three concerns, which the City addressed. Additionally, City staff observed proper monitoring techniques that will be utilized while conducting programmatic reviews of CDBG subrecipients.

No minority-owned businesses were identified in PY2019. Recipient agreements require good-faith efforts to provide minority and women-owned businesses an opportunity to participate in the performance of the contract.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City's Citizen Participation Plan requires a 15-day comment period for all yearly CAPERS. Noticing of the draft CAPER public comment period and public hearing before the Council to adopt the CAPER is provided to the local newspaper, The Daily Courier, and noticing runs a 14-day timeframe. A draft of the CAPER is provided at the City's Community Development Department, the local library and on the City's webpage. Copies are available as well. Public comment is also taken during the City Council hearing to adopt the CAPER.

CR-45 – CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Grants Pass, like many other smaller CDBG grantees, sees the most efficient method of implementing program objectives via programmatic partnerships but is stymied by regulatory caps on the use of CDBG funds for public service activities. Annual CDBG allocations are not large enough to conduct many brick-and-mortar projects and, without a community-based development organization active in Grants Pass, use of CDBG funds to develop new units of affordable housing is particularly difficult. Demand for CDBG funds for public service activities, such as emergency housing and homeless support, far outpaces the 15% cap imposed by HUD regulations. The City is working with its community partners to fully understand reasons why resources are being underutilized and what actions the City might take to overcome any obstacles.

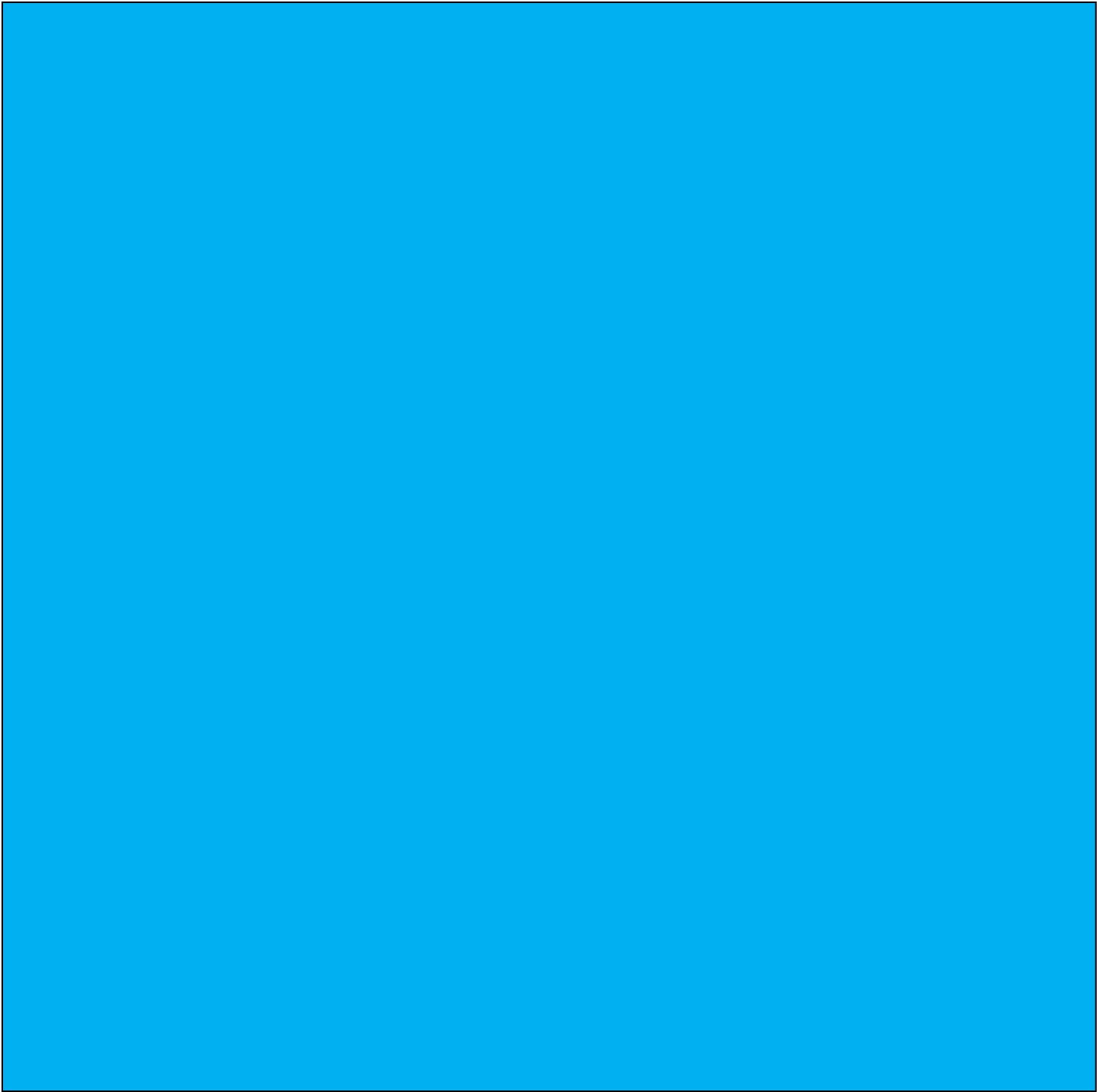
At this time, there have not been any substantial changes to the City's program objectives; however, the City is preparing to explore modifying its solicitation process, particularly for construction projects, as part of their Consolidated Planning process. It is hoped that seeking partners with fully ripe development plans will help the City avoid delays in project delivery and result in a timelier expenditure of CDBG funds.

The public services grants for PY2019 were delayed somewhat due to the coronavirus. Closure of businesses and schools stalled usage of the regular annual CDBG funds. Given the City’s PY2019 starting in October and ending in September of the following year, the pandemic effects encompassed most of PY2019 and little funds were drawn down in PY2019. The CARES Act infused additional CDBG funds into PY2019 adding to some issues with delivery of all CDBG funds in a timely manner. Due to the pandemic, all partners within the community were tasked with following state safety guidelines and restructuring their programs to operate outside their normal channels. Having experienced this pandemic emergency, the City improved its Citizen Participation Plan to include emergency language for future emergencies. The City is also better prepared to address usage of CDBG funds and implementing such funds should another emergency occur in the future.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.



GRANTS PASS OREGON

