

City of Grants Pass Work Plan 2021



Why a Work Plan

The work plan reflects the strategic planning process done by the City Council. Each year, the Council sets the direction of the organization based on the needs of its citizens. This is a living document and will be updated as progress is made and/or as goals change.

A work plan defines performance expectations and provides a framework for how we will achieve our organizational goals. To help achieve our goals and promote our successes the City of Grants Pass utilizes Specific, Measurable, and Achievable, Resource and Time-bound (SMART) objectives and actions.

S.M.A.R.T.

Developing sound goals is critical to managing our performance. Having a SMART Work Plan:

- Establishes direction for task and/or projects
- Clarifies expectations
- Clarifies resources required to meet objectives
- Identifies the results of efforts
- Achieves higher levels of performance
- Corrects performance deficiencies
- Increases ability to take pride and satisfaction in our achievements

Specific: Objectives should be simplistically written and clearly define an outcome. (What, Why, How)

Measurable: Objectives should be measurable so that you have tangible evidence that you have accomplished the goal. Usually, the entire goal statement is a measure for the project, but there are usually several short-term or smaller measurements built into the goal. Measures should include numeric or descriptive measures that define quantity, quality, etc. Focus on elements such as observable actions, quantity, quality, cycle time, efficiency, and/or flexibility to measure outcomes not activities.

Achievable and Assignable: Objectives should be achievable and assignable and within the department and staff member's control or influence and they must possess the appropriate knowledge, skills, and abilities needed to achieve the goal. Consider authority or

control, influence, resources and work environment support to meet the goal. You can meet most any goal when you plan your steps wisely and establish a timeframe that allows you to carry out those steps. As you carry out the steps, you can achieve goals that may have seemed impossible when you started. On the other hand, if a goal is impossible to achieve, you may not even try to accomplish it. Achievable goals motivate employees; impossible goals demotivate them.

Resources: Objectives should have a measure of resources required to complete task. This may include hard dollars, grant funds, in-kind services, staff time etc.

Time-bound: Objectives should identify a definite target date for completion and/or frequencies for specific action steps that are important for achieving the goal. How often should the staff member work on this assignment? By when should this goal be accomplished? Incorporate specific dates, calendar milestones, or timeframes that are relative to the achievement of another result (i.e., dependencies and linkages to other projects).

To achieve our goals, we have defined specific areas of focus and activities through objectives and actions. The following is a list of the Council's top objectives and actions:

Objectives and actions are prioritized to show weight of importance by number of asterisks (*).

- Explore Urban Renewal Agency opportunities for Caveman Plaza
- Implement Housing Action Plan
- Public Facility Management Plan
- Trail Development & Recreation
- Create City Climate Taskforce or Committee

Enhance Community Safety

Leadership Objectives:

- Maintain necessary criminal justice infrastructure.
- Prevention focused community policing to help reduce crime and build public trust.^{***}
- Utilize technology and social media to produce positive outcomes relative to improvements in Public Safety practices.*
- Enhance a safe and secure environment.

Leadership Actions:

Key: O – planned action date, X – action taken

Objective 1: Maintain necessary criminal justice infrastructure.

Action 1: Pass a Public Safety levy.^{**}

Action 2: Permanent funding for Public Safety services.*

Objective: Maintain necessary criminal justice infrastructure.									
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status	
				1	2	3	4		
1	Pass a Public Safety levy. <ul style="list-style-type: none"> • Council is sending a levy rate of \$1.79 to voters in May. An information fact sheet, approved by the state, is on the City's website and is being mailed to citizens in utility bills. (3/31/21) • Voters approved the levy 71.32% to 26.68%. (6/30/21) 	Administration Cubic	Staff	X	X			Complete	
2	Permanent funding for Public Safety services.	Administration Cubic	Staff					Forth coming	

Objective 2: Prevention focused community policing to help reduce crime and build public trust.^{***}

Objective: Prevention focused community policing to help reduce crime and build public trust.									
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status	
				1	2	3	4		

				1	2	3	4	
1	<p>Prevention focused community policing to help reduce crime and build public trust.</p> <ul style="list-style-type: none"> • Grants Pass Police partnered with Options for S. Oregon and the Police Assisted Addiction & Recovery Initiative to take direct action against the disease of alcohol and drug addiction. Our commitment is to encourage drug users to pursue recovery options, connect addicts with treatment, and provide resources to other Law Enforcement agencies and communities. (3/31/21) • Grants Pass Police partnered with School District 7 to develop conversational Spanish classes to department personnel and open lines of communication for cultural diversity and improve understanding of specific needs of different ethnic groups within Grants Pass. (6/30/21) • Citizen Public Safety Academy is ongoing. The academy is a collaboration between Police, Fire & 911. • Police Chief presented at a local Kiwanis meeting. • Police Chief is working with local stakeholders to develop a CAHOOTS model (Crisis Assistance Helping Out on The Streets) in Grants Pass/Josephine County. This is a community-lead project driven by a local non-profit leader. • Police and 911 staff participated in local job fair. (9/30/21) • Police Chief was a guest at a SO Health-E EDI workgroup meeting. (12/31/21) 	PD Hensman	Staff	X	X	X	X	Active

Objective 3: Utilize technology and social media to produce positive outcomes relative to improvements in Public Safety practices.*

Objective: Utilize technology and social media to produce positive outcomes relative to improvements in Public Safety practices.								
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status
				1	2	3	4	

1	<p>Utilize technology and social media to produce positive outcomes relative to improvements in Public Safety practices.</p> <ul style="list-style-type: none"> • Police and Fire/Rescue operate independent social media pages and have coordinated posts to ensure no overlap and reduce conflicting posts/information. PSA's are now shared on both media pages when relevant. • Police working on implementing "Neighbors" app to allow for more streamlined upload of video from business and residential camera systems. (6/30/21) • Police SWAT received a Talon Robot through the military 1033 program. The program enables authorized Police agencies to obtain excess property from the Department of Defense. The robot will be used for tactical and surveillance operations. • Criminal Investigations Lieutenant has taken on the Police Public Information Officer (PIO) role as an ongoing collateral duty. • Police continue to develop and grow an internal Mental Health & Wellness Program, which highlight factors such as counseling, recurring mental health checks and training, support for families, fitness, nutrition and self-care. • Fire Rescue added additional team members to their social media account to increase engagement. A sprout account was started to allow social media posting across multiple platforms. This will help with timed posts for safety messaging. (9/30/21) • Police secured a wellness grant to purchase the Cordico Wellness Application. Once the product is rolled out, the app will provide on-demand and trusted wellness resources to all police personnel. • Police initiated the partner registration process with Connect Oregon/UNITE US - a coordinated care network of health and social service providers serving Oregon. Participation will allow police officers to refer people to needed services through an online platform. 	PD Hensman	Staff	X	X	X	X	Active
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	<ul style="list-style-type: none"> • Fire Rescue offered fall burn permits through GP Fire Community Connect. Community Connect is a secure platform that allows residents to share critical information about their household. (12/31/21) 							
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Objective 4: Enhance a safe and secure environment.

- Action 1: Develop an Urban Interface Wildfire Resilience Plan.**
- Action 2: Increase proficiency and proactive time within patrol, community service officer and cadet operations.*
- Action 3: Safe routes to schools and parks.*
- Action 4: Enhance emergency preparedness.

Objective: Enhance a safe and secure environment.									
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status	
				1	2	3	4		
1	Develop an Urban Interface Wildfire Resilience Plan. <ul style="list-style-type: none"> • An introductory Wildfire Protection Plan workshop has been developed and will be presented to Council on April 26. (3/31/21) • On April 26, staff presented options for Council to consider in developing a resiliency plan. Council requested additional information and a workshop is scheduled for August 2. (6/30/21) • With Chief Johnson’s retirement, DC DeLonge will work with the City Manager on next steps, to include an advisory committee. (9/30/21) • City staff continue to work with Josephine County Emergency Management to develop evacuation routes. (12/31/21) 	Fire Rescue DeLong (Acting)	Staff	X	X	X	X	Active	

2	<p>Increase proficiency and proactive time within patrol, community officer and cadet operations.</p> <ul style="list-style-type: none"> • Reassigned procurement duties within the CSO ranks to better utilize the needs of the department. (3/31/21) • Reevaluated and adjusted work duties for CSO unit to provide better response time to calls and improve efficiency. Currently assessing shift assignments based on calls for service and demand. Working to increase proactive work to reduce calls. (6/30/21) • Creation of a Parking Enforcement Officer will increase proficiency and proactive time with Patrol, CSO and Cadet services. (9/30/21) • Police attended Emergency Vehicle Operations training, focusing on Pursuit Immobilization Techniques. (12/31/21) 	PD Hensman	Staff	X	X	X		Active
3	<p>Safe routes to schools and parks.</p> <ul style="list-style-type: none"> • Kick-off meeting was held to begin discussions of potential first projects. (3/31/21) • Draft existing conditions memo was received on May 14 and the committee is reviewing and providing feedback. (6/30/21) • Meeting to discuss comments provided on the Existing Conditions Memo and next steps to be held on October 1, 2021. (9/30/21) • Design continues on the Safe Routes to Schools Lincoln Elementary project as the survey and topographic base maps have been completed. (12/31/21) 	PW Elliott	Staff	X	X	X	X	Active
4	<p>Enhance emergency preparedness.</p> <ul style="list-style-type: none"> • At its August 2, 2021, Council workshop, Josephine County Emergency Management gave an update on their activities and discussed evacuation planning. (9/30/21) 	Administration Cubic	Staff			X		Active

Provide Cooperative, Shared Leadership Involving Council, Staff and Community

Leadership Objectives:

- Evaluate/ensure financial stability of Utility Funds.**
- Develop and implement community communication strategies.
- Ensure efficiency and effectiveness in City operations.
- Shared constituency.

Leadership Actions:

Objective 1: Evaluate/ensure financial stability of Utility Funds.**

Action 1: Review development charge polices, system development charges and establish rates, which protect City investments and encourages economic growth.**

Action 2: Review water rate structure.*

Objective: Evaluate/ensure financial stability of Utility Funds.									
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status	
				1	2	3	4		
1	Review development charge policies, system development charges and establish rates, which protect City investments and encourages economic growth.	PW/CD Canady/Clark	Staff					Forth coming	
2	Review water rate structure. <ul style="list-style-type: none"> • Council heard a presentation on Bulk Water. Staff was directed to bring back a rate proposal for consideration in 2nd quarter of 2021. (3/31/21) • Council took action and increased bulk water pricing effective May 1, 2021. Increasing rate from \$6.50 per 1,000 gallons to \$12.00 per 1,000 gallons. (6/30/21) • Staff presented options to use American Recovery Plan Act (ARPA) funds to reduce future rate increases of the water rate. A resolution to formally adopt the motion is 	PW Canady	Staff	X	X	X	X	Complete	

	<p>planned for 4th quarter. The resolution will eliminate the final two years of base rate and commodity rate increases to the water rate structure.</p> <ul style="list-style-type: none"> • Staff distributed a memo detailing distribution of water used amongst single family residential customers for consideration of potential rate modifications. (9/30/21) • Council formally adopted a resolution allocating \$3,000,000 of ARPA funds to the replacement Water Treatment Plant project, eliminating the final two years of 5.28% increase to the water meter base rate and commodity charges saving rate payers an average of \$15.34 per year. (12/31/21) 							
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Objective 2: Develop and implement community communication strategies.

- Action 1: Increase citizen awareness of what utility rates cover.*
- Action 2: Increase public awareness of decisions regarding the Water Treatment Plant.*
- Action 3: Identify new methods to increase communication and participation with citizens.*
- Action 4: When possible, hold ‘State of the City’ public forum.
- Action 5: Partner with schools/organizations to do more public outreach throughout the City.

Objective: Develop and implement community communication strategies.									
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status	
				1	2	3	4		
1	<p>Increase citizen awareness of what utility rates cover.</p> <ul style="list-style-type: none"> • The March issue of GP Now contained a story about “The Dollar Value of Water” highlighting the average GP utility bill, average water unit charge, and comparison to other average bills, such as trash collection, electric, cell phone, and internet charges. A story in the April issue will feature an explanation of the various charges on the utility bill and what they cover. • Staff are in planning stages of a brochure to explain utility rates to customers. (3/31/21) • Changing timing on rate brochure to explain utility rates to coincide with any potential rate changes. 	PW Canady	Staff	X	X			Complete	

	<ul style="list-style-type: none"> In the May issue of GP Now focused on the importance of community investment in water and wastewater infrastructure to maintain reliable systems and the overall positive effects that investment has on economic viability of the community. (6/30/21) 							
2	<p>Increase public awareness of decisions regarding the Water Treatment Plant.</p> <ul style="list-style-type: none"> The January issue of GP Now contained a feature story submitted by the city's owner representative, Stantec, outlining various design-build aspects of the project, a focus on hiring local contractors where possible, a commitment to local purchasing, and the economic benefits the project will represent to the community. The March issue of GP Now contained a story highlighting the city's second annual Drinking Water Week Poster Contest and the city's commitment to increasing public awareness of the importance of safe, clean drinking water. A Joint Communications Working Group has been established. The group has scheduled bimonthly meetings to continue the development and implementation of the project communications plan. (3/31/21) The June issue of GP Now featured an update on initial cleanup efforts at the site of the new Water Treatment Plant. Multiple social media posts have highlighted status updates on the selection of Slayden Constructors, Inc., to conduct site cleanup, and the progress of those efforts, including links to aerial drone video footage of the site. (6/30/21) Media posts continue and new website dedicated to the project have been launched providing up-to-date news about the project. (9/30/21) Continued public meetings with Council and regular updates to the water treatment plant website to keep public informed on decisions and opportunities to participate. (12/31/21) 	PW/ Administration Canady	Staff	X	X	X	X	Complete

3	<p>Identify new methods to increase communication and participation with citizens.</p> <ul style="list-style-type: none"> • Citizen followers of city social media accounts continues to increase. First quarter net followers to Facebook increased at a rate of more than two new people per day for a total of 186 new followers. The rate of increase at the City's Instagram account was slightly higher for a total net gain of 195 new followers. There were 129 new members to the city's Nextdoor platform, now representing 16% of more than 18,000 households. The City's Twitter account has historically represented the least amount of citizen followers and is growing a much more moderate pace of 14 new followers. Recent attendance by staff at the national Government social media virtual conference resulted in takeaways regarding potential expansion of social media platforms and content generation for existing platforms. Staff is investigating other government entity use of platforms such as Reddit, Tik-Tok, and Clubhouse. Staff is working on proposals to increase use of video and animation in public messaging. Staff is also implementing placement ads in the city newsletter, social media events, and promotional campaigns to increase the presence of special meetings and community outreach programs such as Council Community Connection, monthly staff/council appearances on local radio, and the city's website email subscriber list. (3/31/21) • Social media posts increased in the second quarter by more than 40%, leading to an increase of nearly 50 new Facebook followers per month and a 60% increase in follower engagements on that platform, including nearly 2,000 post link clicks to additional information on the city's website. The city's Instagram account gained more than 52 new followers per month and more than 5,760 follower engagements. (6/30/21) 	Administration	Staff	X	X			Complete
4	When possible, hold 'State of the City' public forum.	Administration Cubic	Staff					Forth coming

5	<p>Partner with schools/organizations to do more public outreach throughout the City.</p> <ul style="list-style-type: none"> Water Restoration Plant Superintendent Gary Brelinski has coordinated with Youth Pathways Partnership to conduct increased community outreach to local students about the vocational opportunities the city provides. Staff is working to produce a video tour of the WRP that can be viewed by students in the Pathways program, as well as the general public. (3/31/21) Drinking water week poster contest concluded with great entries from 67 kids. The contest raised awareness about drinking water with the theme “There when you need it”. Staff is working regularly with the staff of County Emergency Management to include monthly messages in each issue of GP Now, and to support those messages with graphics and social media posts. Staff has coordinated with the program manager of the Josephine County Youth Foundation to receive updates about student programs and provide information to students about City services, as well as support student community involvement. (6/30/21) 	Administration Cubic	Staff	X	X				Complete
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Objective 3: Ensure efficiency and effectiveness in City operations.

- Action 1: Create City Climate Taskforce.***
- Action 2: Implement a new online city utility customer service platform and communication system.**
- Action 3: Evaluate pros and cons of a potential City debt free financial goal and review overall debt policies.*
- Action 4: Fire Rescue Division internal restructure.*
- Action 5: Develop and implement an emergency fuel supply plan to ensure continuity of operations in the event of an emergency.*

Objective: Ensure efficiency and effectiveness in City operations.									
Specific Action	Measurement	Assignment	Resources	Time/ Quarter				Status	
				1	2	3	4		
1	Create City Climate Taskforce. <ul style="list-style-type: none"> Staff met with Councilors DeLaGrange and Ogier and interested Citizen Mr. Bradbeer to discuss potential scope 	PW Canady	Staff		X	X	X		Active

	<p>of a future Climate Taskforce. Presentation has been scheduled for early 3rd quarter. (6/30/21)</p> <ul style="list-style-type: none"> • Staff presented options to Council for consideration. Council has directed formation of a taskforce to look initially at City operations and to evaluate a future Climate Action Committee. Formation of the Committee is scheduled in October. (9/30/21) • Council passed a resolution creating the taskforce and staff are now advertising for members. Meetings will start 1st or 2nd quarter of 2022. (12/31/21) 							
2	<p>Implement a new online city utility customer service platform and communication system.</p> <ul style="list-style-type: none"> • The new customer portal went live in May 2021. It is a significant improvement over the previous portal as it is more user friendly to both customers and staff. • The Interactive Voice Response (IVR) software was implemented in June 2021, which can complete transactions and provide notifications to customers. The software also comes with a dashboard for staff to monitor volume and efficiency. (6/30/21) 	Finance Shults/ Gasperson	Staff	X	X			Complete
3	<p>Evaluate pros and cons of a potential City debt free financial goal and review overall debt policies.</p> <ul style="list-style-type: none"> • Staff evaluated and presented potential savings from contributing funds from the American Rescue Plan Act (ARPA) to Water Capital to reduce the amount of debt issued for the new Water Treatment Plant. These savings would help to offset scheduled water rate increases. (9/30/21) • Staff investigated potential funding for Water Treatment Plant through the State Revolving Loan Fund with interest rates as favorable as 1% and possible loan forgiveness. (12/31/21) 	Finance Shults	Staff			X	X	Active
4	<p>Fire Rescue Division internal restructure.</p> <ul style="list-style-type: none"> • City Council approved the creation of a Fire Chief position. The Council also approved the separation of Fire and Police. The City of Grants Pass now has a separate Fire 	PD Hensman	Staff			X		Active

	<p>Department and Police Department. Lang Johnson was promoted to Fire Chief and a national search to fill the Fire Chief position began in September as Chief Johnson is scheduled to retire on September 30, 2021.</p> <ul style="list-style-type: none"> Restructuring will continue when a new Fire Chief is hired. (9/30/21) 							
5	<p>Develop and implement an emergency fuel supply plan to ensure continuity of operations in the event of an emergency.</p> <ul style="list-style-type: none"> Staff continues to work with emergency management staff on potential emergency fuel supplies. Staff is investigating onsite fuel storage, potential risks and benefits. (3/31/21) Staff are making arrangements with current fuel suppliers for gasoline supplies, plus storing extra diesel in generator tanks to support City operations during an extended emergency. (12/31/21) 	PW Canady	Staff	X			X	Complete

Objective 4: Shared constituency.

- Action 1. Work with County to move bus hub.**
- Action 2. Create an Equity Taskforce/Committee.**
- Action 3. Beacon Drive improvements.*

Objective: Shared constituency.									
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status	
				1	2	3	4		
1	Work with County to move bus hub.							Complete	
2	Create an Equity Taskforce/Committee.	Administration Mejia	Staff					Forth coming	
3	<p>Beacon Drive improvements.</p> <ul style="list-style-type: none"> Plans have been completed and the project will be let for bid in 2nd quarter. (3/31/21) Project has been bid, awarded and construction has begun as of June 21, 2021. Bidding was very competitive, and pricing came in under engineering estimates. Water line project is slated for completion in August. Josephine County's sidewalk project is ready to begin as soon as the water line is complete. (6/30/21) 	PW Elliott	Staff	X	X	X	X	Complete	

- Project construction is going well and should be completed by the end of October with Josephine County's project following in November. (9/30/21)
- The City's waterline project is complete and Josephine County working on the roadway reconstruction (12/31/21)

Encourage Economic Opportunities

Leadership Objectives:

- Facilitate an environment to encourage business prosperity and economic opportunities.
- Enhance commercial district to create quality shopping and dining experiences.

Leadership Actions:

Objective 1: Facilitate an environment to encourage business prosperity and economic opportunities.

- Action 1: Explore Urban Renewal Agency opportunities for Caveman Plaza.***
- Action 2: Prepare funding package to resolve sewer development issues in Spalding Park with a focus on developing shovel ready property.***
- Action 3: Parklet Infrastructure Plan.**
- Action 4: Expand Building Renovation Grant Program.**
- Action 5: Explore partnership opportunities to enhance Grants Pass airport.**
- Action 6: Feasibility study for demand generators.*
- Action 7: Promote mixed-use (commercial and residential) development in downtown and surrounding areas.*
- Action 8: Explore economic impacts of cannabis industry.*
- Action 9: Promote Dollar Mountain as a tourist destination.*

Objective: Facilitate an environment to encourage business prosperity and economic opportunities.									
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status	
				1	2	3	4		
1	Explore Urban Renewal Agency opportunities for Caveman Plaza. <ul style="list-style-type: none"> • A redevelopment profile of the property is being prepared that outlines key zoning and development characteristics. (e.g., zoning overlays, building stats, infrastructure, valuation) (3/31/21) • The redevelopment profile and preliminary outline of a strategy for property owners and public engagement will be presented at the July 26 Council workshop. (6/30/21) 	CD Clark	Staff	X	X	X	X	Active	

	<ul style="list-style-type: none"> Staff presentation made at the July 26 Council workshop. Caveman Plaza property owner attended the workshop and stated no immediate interest in redevelopment of property. He expressed support for long-range planning of the site and historic G Street neighborhood but wants to retain current tenants. Council expressed interest in soliciting community feedback about long-range development plans and possibly sponsoring a design charrette but no specific next steps yet identified. (9/30/21) On December 15, Council adopted Resolution No. 21-7128 creating a limited term Caveman Plaza Taskforce. Advertising for the taskforce is underway and a consultant is being recruited to assist with group facilitation and project management. (12/31/21) 							
2	Prepare funding package to resolve sewer development issues in Spalding Park with a focus on developing shovel ready property.	CD/Finance Clark/Shults	Staff					Forth coming
3	<p>Parklet Infrastructure Plan.</p> <ul style="list-style-type: none"> Staff presented to Council an evaluation of long-term parklet infrastructure, including aesthetics, cost & ownership, and effects on other City policies. Council directed staff to survey the public on key parklet plan issues, get feedback from Downtown Parking Taskforce, and compile regulations from other agencies. (3/31/21) A comprehensive survey of parklet topics (e.g., on-street parking accessibility, parklet locations, barrier design) will be written and distributed to all residents and businesses in 3rd quarter. (6/30/21) Review of permanent parklets draft survey scheduled for Council workshop on October 25, 2021. Survey distribution anticipated in 4th quarter. (9/30/21) A survey to households and businesses within a 4-block radius of SW G Street was completed and survey results are scheduled for presentation at the January 3 workshop. (12/31/21) 	CD Seereiter	Staff	X	X	X	X	Active

4	<p>Expand Building Renovation Grant Program.</p> <ul style="list-style-type: none"> • New, detailed Urban Renewal Project descriptions have been drafted for seven Urban Renewal programs. • The grant application forms are being updated and consolidated to simplify and clarify the grant process for applicants. (3/31/21) • As of June 1, new grant application forms are available and being used. • New opportunities to modify and leverage the Building Renovation Grant Program funding will be presented to Council in the 3rd quarter. (6/30/21) • Building Renovation Grant program discussed at the August 23 and September 27 Council workshops. Discussed several opportunities to expand and fund the program. Follow-up discussion anticipated in 4th quarter. • Staff awaiting additional Council direction before publishing updated and revised grant guidelines. (9/30/21) • An Urban Renewal Community Forum was held on November 30, 2021. Community feedback about ways to leverage the building renovation grant program has been compiled and will be presented to Council on January 10. (12/31/21) 	CD Seereiter/Clark	Staff	X	X	X	X	Active
5	<p>Explore partnership opportunities to enhance Grants Pass airport.</p> <ul style="list-style-type: none"> • Airport Director and CEDC Chair presented to Council the benefits of the expansion of the Grants Pass runway. • This topic is scheduled for the May 19 Council meeting for Council to determine whether to fund the project on a yearly basis for next four years. (3/31/21) • City Council approved funding for the runway extension for the Grants Pass Airport incrementally for the next four years for a total of \$175,000. (6/30/21) 	CD Seereiter	Staff	X	X			Complete
6	<p>Feasibility study for demand generators.</p> <ul style="list-style-type: none"> • Awaiting progress on formation of independent Destination Marketing Organization to conduct this study. (3/31/21) • Executive Director will be introduced at the October 20, 2021, Council meeting. (9/30/21) 	CD Seereiter	Staff			X		Forth coming

7	Promote mixed-use (commercial and residential) development in downtown and surrounding areas. <ul style="list-style-type: none"> City SDC and BRRAG matching grants are helping to bring mixed-use development to the area as well as URA projects. (3/31/21) Housing and Neighborhood Specialist hired in 3rd quarter to help explore mixed-use housing barriers and options. (9/30/21) 	CD Seereiter/Clark	Staff	X		X		Postponed
8	Explore economic impacts of cannabis industry. <ul style="list-style-type: none"> Staff anticipates a RFQ distributed in the 3rd quarter to economists who specialize in the agriculture and cannabis sectors. (3/31/21) 	CD Seereiter	Staff					Postponed
9	Promote Dollar Mountain as a tourist destination.	DMO	Contract					Forthcoming

Objective 2: Enhance commercial district to create quality shopping and dining experiences.

Action 1: Ornamental lights on H and 5th streets and extend to G Street.***

Action 2: Alley activation and beautification.***

Action 3: Support continuity of community events.**

Action 4: Create a permanent plaza downtown.*

Action 5: Support establishment of Downtown Merchant Association.*

Action 6: City take ownership/responsibility for parking lot data search in programs such as Google maps.

Objective: Enhance commercial district to create quality shopping and dining experiences.									
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status	
				1	2	3	4		
1	Ornamental lights on H and 5 th streets and extend to G Street. <ul style="list-style-type: none"> Preliminary design for string light cabling was completed in February 2019 by Thornton Engineering. However, no engineering or scoping work has been completed since that time due to funding. Staff recommends continued postponement until the downtown master plan is adopted and ornamental lighting can be designed as part of a comprehensive plan for downtown. (12/31/21) 	CD Seereiter/Clark	Staff					Postponed	
2	Alley activation and beautification.	CD Seereiter	Staff	X	X	X	X	Active	

	<ul style="list-style-type: none"> • CoPA has selected the artist and approved the renditions for the Osprey Alley and will be presenting to City Council for final approval to move forward with art sculpture and design. (3/31/21) • Artist Joseph Johnson's renditions for Osprey Alley was approved by City Council at their May 19 meeting to create a total of three 14-foot sensor lighted metal flowers with unique signage, and large boulders strategically placed for landscape. (6/30/21) • Artist Johnson installed one of three metal flowers to align with Art Along the Rogue music and chalk festival. Additional flowers and signage being installed over next two quarters. (9/30/21) • All indigenous replica flowers have been installed along with signage, boulders and sensor lighting. Alley project received local media coverage and ribbon cutting will take place in 1st quarter of 2022. (12/31/21) 							
3	<p>Support continuity of community events.</p> <ul style="list-style-type: none"> • The following are a list of the events and the community organizations that have taken event responsibility: Back to the 50s: Josephine County Fairgrounds, Fourth of July: Active Club, Christmas Parade and Grand Illumination: Chamber of Commerce. CoPA will be the event organizer for Art Along the Rogue. (6/30/21) 	Administration Cubic	Staff		X			Complete
4	<p>Create a permanent plaza downtown.</p> <ul style="list-style-type: none"> • Terrain Landscape Architecture (Jim Love) completed the downtown design plan, including conceptual layout of a downtown public plaza. Informational presentations were made to CoPA and HBSC. • A presentation to City Council is being scheduled for 2nd quarter. (3/31/21) • Jim Love, design consultant, will present plaza design options at the July 26 workshop; next steps will be determined after Council review of options (6/30/21) • Limited interest expressed by Council at the July 26 workshop to seek public input to use the Owl parking lot as 	CD Clark/Seereiter	Staff	X	X	X	X	Active

	<p>a hybrid plaza / parking facility. No directive agreed upon at July 26 meeting. Awaiting item to be scheduled for a Council workshop. (9/30/21)</p> <ul style="list-style-type: none"> • Staff is preparing a formal “next steps recommendation” to Council that identifies funding and implementation options for the plaza design presented by Jim Love in July. (12/31/21) 							
5	Support establishment of Downtown Merchant Association.	CD Seereiter	Staff					Forth coming
6	<p>City take ownership/responsibility for public parking lot data search in programs such as Google maps.</p> <ul style="list-style-type: none"> • All City parking lots are now drawn in Google Maps. Any user searching for “free parking, Grants Pass” will have accurate results. Staff recently requested that Google update the Grasshopper lot to include its correct name. Staff is in the process of requesting that Google include the City’s own public parking weblink with a contact number. (6/30/21) • A Google Maps search for “free parking in Grants Pass” now results in individualized data for each public parking lot with hyperlinks to the City’s downtown parking web page that shows public parking lot street addresses and hours. (12/31/21) 	CD/IT Clark/Selland	Staff		X		X	Complete

Facilitate Sustainable, Manageable Growth

Leadership Objectives:

- Develop proactive solutions to community development challenges.*
- Encourage an environment, which provides for the growth of affordable housing opportunities for the variety of Grants Pass resident’s needs.***
- Implement Housing Action Plan.***

Leadership Actions:

Objective 1: Develop proactive solutions to community development challenges.*

Action 1: Work with the County and ODOT to find solutions to the South Y, Redwood Hwy. and Fairgrounds traffic issues.*

Objective: Develop proactive solutions to community development challenges.									
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status	
				1	2	3	4		
1	Work with the County and ODOT to find solutions to the South Y, Redwood Hwy. and Fairgrounds traffic issues. <ul style="list-style-type: none"> • Council and staff have attended a multi-jurisdictional meeting to discuss options to reduce traffic along the Redwood Highway/ Redwood Avenue interface. Quarterly meetings are scheduled. (3/31/21) • Quarterly meetings have been delayed. (9/30/21) • Update was sent out by ODOT in December with a “project scoping” effort being looked at for 1st quarter of 2022. (12/31/21) 	PW Canady/Elliott	Staff	X			X	Active	

Objective 2: Encourage an environment, which provides for the growth of affordable housing opportunities for the variety of Grants Pass resident’s needs.***

Action 1: Explore different ways that legislation can both encourage and provide the development of housing for all levels of income in the community including homeless people.**

Action 2: Facilitate development of homeless shelter and/or urban campground.**

- Action 3: Rezone UGB areas from rural to urban before TSP update is complete (Allen Creek Road).
- Action 4: Support a Community Development Foundation.
- Action 5: Define development incentives and explore funding sources and partnerships.
- Action 6: Establish a land bank program.
- Action 7: Encourage a strong partnership between Josephine Housing Authority and Jackson County Housing Authority.
- Action 8: Lobby the state to allow relaxed building codes for retrofitting the upstairs spaces in the downtown buildings for residential use.
- Action 9: Aggressively gear up for implementation of HB2001 with an ordinance allowing cottages and cottage clusters.
- Action 10: Develop and implement an asset management plan.

Objective: Encourage an environment, which provides for the growth of affordable housing opportunities for the variety of Grants Pass resident's needs.									
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status	
				1	2	3	4		
1	<p>Explore different ways that legislation can both encourage and provide the development of housing for all levels of income in the community including homeless people.</p> <ul style="list-style-type: none"> • Staff presented Council with options to amend how social service facilities are regulated in the Development Code. • A formal code text amendment has been drafted and a UAPC public hearing is scheduled for July 14. (3/31/21) • City Council held a public hearing on August 18 and adopted findings for the social services code amendment on September 15. The ordinance will become effective on October 16 and will allow for increased locations and clear regulations to site supportive housing, shelters, urban campgrounds, and related uses to serve the unhoused. (9/30/21) 	CD Clark	Staff	X		X		Complete	
2	<p>Facilitate development of homeless shelter and/or urban campground.</p> <ul style="list-style-type: none"> • City Manager facilitated a forum with stakeholders from the nonprofit community, City staff, and other agencies to discuss barriers and opportunities. UCAN stated their organization has allocated funding for shelter and urban campground facilities. 	CD Clark	Staff	X	X	X	X	Active	

	<ul style="list-style-type: none"> • Property owners of potential urban campground locations are being contacted. (3/31/21) • To date, no property owners in the industrial zones have affirmed a willingness to partner with the City. Depending on the outcome of the social services text amendment (see #1 above), property owners with commercial-zoned property may be contacted. • UCAN and Rogue Retreat procured 25 pallet shelters in June 2021, which are being reserved for use in a potential Grants Pass urban campground. (6/30/21) • Community nonprofits, including All Care Foundation and Rogue Retreat, took initiative in the 3rd quarter to identify potential parcels for an urban campground. They have assumed a stronger leadership role in securing a property and partnering with City to develop a facility. • Discussions underway about potential allocation of American Rescue Plan Act funds for this project. (9/30/21) • Staff facilitated an Urban Campground Roundtable November 30, which included public comment. The three critical success factors discussed included grant/contract language, location and community outreach. (12/31/21) 								
3	<p>Rezone UGB areas from rural to urban before TSP update is complete (Allen Creek Road).</p> <ul style="list-style-type: none"> • A contract with David Evans & Assoc. was entered into in the 1st quarter to prepare a Transportation Impact Analysis for the 540-acre UGB rezone area. • Meetings with ODOT are scheduled for the 2nd quarter to address their concerns about traffic impacts and new infrastructure required as a result of the rezone. (3/31/21) • Consultant prepared initial TIA assessment for all rezone areas. • Additional meetings with Oregon DLCD and ODOT staff planned for 3rd quarter. • Transportation Impact Analysis scheduled for completion in 3rd quarter to be followed by public hearings on the rezone application. (6/30/21) 	CD Clark	Staff	X	X	X	X		Active

	<ul style="list-style-type: none"> • After further discussion with ODOT and DLCD staff, consultant (DEA) prepared a recommendation to scale back the TIA and prevent a full-scale amendment of Transportation System Plan. • Staff will present options at the October 4 Council workshop to withdraw rezone application, pursue full TIA (at additional expense), phase the rezone over several years, or proceed with rezone of Allen Creek Road area only. (9/30/21) • On October 4, Council directed staff to proceed with a TIA for only the Allen Creek subarea after the Housing Advisory Committee (HAC) and UAPC reviewed up-zoning scenarios. • Both HAC and UAPC made recommendations to up-zone the 60+ acres in the Allen Creek area. Three rezone options have been mapped and will be presented to Council on January 10, 2022. • David Evans & Assoc., the City's transportation planning consultant, is prepared to complete the TIA for Allen Creek area upon receipt of draft rezone options. (12/31/21) 							
4	Support a Community Development Foundation.	CD Clark	Staff					Post poned
5	Define development incentives and explore funding sources and partnerships.	CD Clark	Staff					Post poned
6	Establish a land bank program.	CD Clark	Staff					Post poned
7	Encourage a strong partnership between Josephine Housing Authority and Jackson County Housing Authority.	CD Clark	Staff					Post poned
8	<p>Lobby the state to allow relaxed building codes for retrofitting the upstairs spaces in the downtown buildings for residential use.</p> <ul style="list-style-type: none"> • Staff is actively communicating with planners from other Oregon municipalities who have successfully rehabilitated the 2nd floors of historical buildings to gather lessons learned. • Research is ongoing to assess potential barriers in building codes. (3/31/21) 	CD Clark	Staff	X				Forth coming

9	<p>Aggressively gear up for implementation of HB2001 with an ordinance allowing cottages and cottage clusters.</p> <ul style="list-style-type: none"> • 3J Consultants and JET Planning are under contract with the City through July 1, 2021, to prepare a hearings-ready code text amendment to ensure City compliance with HB2001. • An HAC subcommittee has held five meetings since fall 2020 and UAPC is receiving an update in May '21 on the proposed changes related to cottage housing development. (3/31/21) • Development Code text amendment is drafted and a public hearing before the UAPC is being scheduled for 4th quarter. (6/30/21) • The Development Code text amendment to provide for middle housing options (including cottages and cottage clusters) and the Comprehensive Plan text amendment to adopt the 2040 Housing Needs Analysis are scheduled for a January 12, 2022 workshop and February public hearing before UAPC. (12/31/21) 	CD Clark	Staff	X	X		X	Active
10	Develop and implement an asset management plan.	CD Clark	Staff					Forth coming

Objective 3: Implement Housing Action Plan. ***

- Action 1. Develop housing incentives for multi-family units.***
- Action 2. Develop/market affordable housing programs.
- Action 3. Conduct a housing needs analysis.
- Action 4. Create a pilot housing project program.
- Action 5. Support opportunities to obtain and sustain affordable home ownership.
- Action 6. Develop two more pre-approved ADU plans at 750 sq. ft. and 500 sq. ft.
- Action 7. Create pre-designed floor plans for triplexes, fourplexes and duplexes.
- Action 8. Prioritize review of building permits for affordable housing.
- Action 9. Permit manufactured homes outright.
- Action 10. Allow small/tiny homes with standards.
- Action 11. Use URA to incentivize development of multi-family housing by Winco.
- Action 12. Promote ADU infill.
- Action 13. Develop minimum zones.

- Action 14. Incentivize increase in the City's affordable housing inventory by 2030 through expediting permits, financial motivation and Development Code amendments.
- Action 15. Promote mixed use zoning and policies, which foster additional housing types. (e.g., live-work units)
- Action 16. Facilitate development of low-income housing.

Objective: Implement Housing Action Plan.									
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status	
				1	2	3	4		
1	Develop housing incentives for multi-family units. <ul style="list-style-type: none"> • Guidelines for an Affordable Housing SDC Grant Program are drafted and will be presented to Council in 2nd quarter. • Affordable housing was added to the Urban Renewal Plan as an eligible project. • Guidelines for the Urban Renewal funding are being drafted and will be presented to Council in 2nd quarter. (3/31/21) • Draft of Affordable Housing SDC Grant Program and guidelines presented to Council on May 24. General support but Council requested additional research. (6/30/21) • Housing & Neighborhood Specialist hired in 3rd quarter, assisting with housing incentive research. • Council workshop held on September 20 to discuss use of Urban Renewal funds as grants to multi-family residential developers. Additional research requested. Findings of incentive research expected to be presented in 4th quarter. (9/30/21) • Multi-family housing incentive findings were postponed in order to complete/adopt the Construction Excise Tax (CET) ordinance. The CET Ordinance No. 21-5824, was adopted by Council on December 1, 21. Staff is drafting a comprehensive housing incentive strategy that incorporates CET ordinance requirements along with SDC Grant Program, Urban Renewal, and CDBG housing 	CD Clark	Staff	X		X	X	Active	

	rehabilitation incentives and will report to Council in 1 st quarter of 2022. (12/31/21)							
2	Develop/market affordable housing programs.	CD Clark	Staff					Forth coming
3	<p>Conduct a housing needs analysis.</p> <ul style="list-style-type: none"> • 3J Consulting and FCS Group (City's housing needs analysis (HNA) consultants) completed the draft HNA draft. • HAC subcommittee has provided comments. • A Council workshop to review the draft HNA is scheduled for May 24. (3/31/21) • Consultants submitted their final draft of the Housing Needs Analysis to Community Development in June. The contract, funded through the Oregon Department of Land Conservation & Development, closed on June 30. The draft will be reviewed by staff and distributed to Housing Advisory Committee and UAPC for comment with public hearings scheduled in the 4th quarter. (6/30/21) • UAPC public hearing to adopt Housing Needs Analysis is scheduled for January 12, 2022. Staff report being written and will be available in late December 2021. (9/30/21) • The UAPC public hearing was postponed to February 9, 22 and Council adopting hearing is scheduled for March 16, 2022. The new staff report deadline is February 2, 2022. (12/31/21) 	CD Clark	Staff / Consultant	X	X	X	X	Active
4	Create a pilot housing project program.	CD Clark	Staff					Post poned
5	Support opportunities to obtain and sustain affordable home ownership.	CD Clark	Staff					Forth coming
6	Develop two more pre-approved ADU plans at 750 sq. ft. and 500 sq. ft.	CD Clark	Staff / Designer					Forth coming
7	Create pre-designed floor plans for triplexes, fourplexes and duplexes.	CD Clark	Staff / Designer					Post poned
8	Prioritize review of building permits for affordable housing.	CD Clark	Staff	X				Complete

	<ul style="list-style-type: none"> • ORS 297.311 and Development Code Section 3.050 mandate expedited review of projects where at least 50% of units are sold or rented as affordable housing. (3/31/21) 							
9	<p>Permit manufactured homes outright.</p> <ul style="list-style-type: none"> • Development Code Schedule 12-2 permits manufactured housing in all “R” zones as an administrative permit. (3/31/21) 	CD Clark	Staff	X				Complete
10	<p>Allow small/tiny homes with standards.</p> <ul style="list-style-type: none"> • Development Code Schedule 12-2 and building codes permit small/tiny residential dwelling units with standards. (3/31/21) 	CD Clark	Staff	X				Complete
11	<p>Use URA to incentivize development of multi-family housing by Winco.</p> <ul style="list-style-type: none"> • Approximately five acres of developable residential land on Terry Lane was added to the URA boundary through a Minor Amendment in January '21. • Affordable housing was added to the Urban Renewal Plan as an eligible project. • Guidelines for the Urban Renewal funding are being drafted and will be presented to Council in 2nd quarter. (3/31/21) • Postponed to 3rd quarter. (6/30/21) • Council workshop held on September 20 to discuss use of Urban Renewal funds as grants to multi-family residential developers. Additional research requested. Findings of incentive research expected to be presented in 4th quarter. (9/30/21) • Staff is drafting a comprehensive housing incentive strategy that incorporates CET ordinance requirements along with SDC Grant Program, Urban Renewal, and CDBG housing rehabilitation incentives and will report to Council in 1st quarter of 2022. (12/31/21) 	CD Clark	Staff	X		X	X	Active
12	Promote ADU infill.	CD Clark	Staff					Post poned
13	Develop minimum density zones.	CD Clark	Staff	X	X	X	X	Active

	<ul style="list-style-type: none"> HAC forwarded a motion to Council supporting the establishment of minimum densities in two different zoning districts. (3/31/21) The HAC motion was presented at a Council Workshop during the 2nd quarter. Council sent the topic back to HAC to review additional minimum density scenarios in different residential zones. HAC held one meeting in the 2nd quarter and the topic is scheduled for another HAC agenda in the 3rd quarter. (6/30/21) HAC's revised motion was presented at the August 30 Council workshop. There was general consensus to proceed with a text amendment to require 60% of maximum density be constructed in the R-3 and R-4 zones. Staff is drafting a formal Development Code amendment to be presented at a Council workshop in 4th quarter for review prior to holding UAPC public hearing. (9/30/21) On December 6, Council directed staff to initiate a formal minimum density code amendment application using a 60% target in the R-3 and R-4 zones, including exemption and exception provisions. A public hearing before the UAPC is being scheduled for the 1st quarter of 2022. (12/31/21) 							
14	<p>Incentivize increase in the City's affordable housing inventory by 2030 through expediting permits, financial motivation and Development Code amendments.</p> <ul style="list-style-type: none"> Staff is drafting a comprehensive housing incentive strategy that incorporates CET ordinance requirements along with SDC Grant Program, Urban Renewal, and CDBG housing rehabilitation incentives and will report to Council in 1st quarter of 2022. (12/31/21) 	CD Clark	Staff				X	Active
15	Promote mixed use zoning and policies, which foster additional housing types. (e.g., live-work units)	CD Clark	Staff					Forth coming
16	<p>Facilitate development of low-income housing.</p> <ul style="list-style-type: none"> A development agreement is under negotiation with AVS Communities LLC to develop a 66-unit senior multi- 	CD Clark	Staff	X	X	X	X	Active

	<p>dwelling project that restricts rent to 60% AMI at the corner of Ramsey and Nebraska. (3/31/21)</p> <ul style="list-style-type: none">• Negotiations with AVS Communities LLC continues. (6/30/21)• AVS Communities failed to respond timely to the tentative award. Offer was formally withdrawn by City.• In August, Council directed staff to prepare a revised RFP soliciting proposals from affordable housing providers. RFP to be published on October 14 and open through November 17. Review committee comprised of Housing Advisory Committee members and staff will review applications in early December. (9/30/21)• On December 15, Council selected Chrisman Development, Inc., as the awardee of the second round for the Ramsey Affordable Housing RFP. A Notice of Intent to Award was issued on December 17, and a draft development agreement will be distributed by January 14, 22. (12/31/21)							
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Maintain, Operate and Expand our Infrastructure to Meet Community Needs

Leadership Objectives:

- Plan and develop infrastructure.
- Ensure water infrastructure needs are met.
- Ensure sewer infrastructure needs are met.
- Ensure transportation infrastructure needs are met.
- Ensure storm facility infrastructure needs are met.
- Ensure bicycle/pedestrian path needs are met.
- Ensure park infrastructure needs are met.
- Enhance opportunities to promote character and community spirit.
- Provide an environment to help preserve and enhance Grants Pass' historical assets.
- Develop a Tree Canopy Program.

Leadership Actions:

Objective 1: Plan and develop infrastructure.

Action 1. Public Facility Management Plan.***

Action 2. Develop landscape amendment focusing on xeriscape, planter strips and reducing landscape strips.***

Action 3. Update the Downtown Master Plan.*

Action 4. Welcome Center façade improvements.*

Objective: Plan and develop infrastructure.								
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status
				1	2	3	4	
1	Public Facility Management Plan. <ul style="list-style-type: none"> • New facilities supervisor is on staff. Project has been identified and included in proposed FY'22 budget. (3/31/21) • An RFP has been developed and is being reviewed by an asset management professional to ensure that all desired 	PW Cannova	Staff	X	X	X	X	Active

	<p>aspects of the project have been captured. The RFP will post in early July with an intended award in September. (6/30/21)</p> <ul style="list-style-type: none"> • A contractor has been selected and staff are negotiating a final scope of work and fee prior to Council executing a contract. Contract consideration is scheduled for October 2021. (9/30/21) • Contractor has completed a large percentage of the facility assessments and wrap up in January of 2022. A report is being prepared for presentation to Council late 1st quarter or early 2nd quarter of 2022. A few issues have been identified, but the process has been going well. (12/31/21) 							
2	<p>Develop landscape amendments focusing on xeriscape, planter strips and reducing landscape strips.</p> <ul style="list-style-type: none"> • Two Council workshop presentations have been made on proposed landscape code amendments. • Staff is drafting Development Code text amendments to reflect recent Council direction. • Council will review final draft amendments at a workshop in 2nd quarter and a UAPC public hearing is anticipated for 3rd quarter. (3/31/21) • Council workshop will be scheduled in 3rd quarter. (6/30/21) • At the workshop held on September 13, Council directed staff to proceed with a formal amendment and public hearing at UAPC. The text amendment staff report to UAPC must include Council direction and feedback on the draft. • UAPC public hearing scheduled for December 8. (9/30/21) • On December 8, UAPC recommended approval of the landscape/xeriscape text amendment to Council. A public hearing is scheduled before Council on February 2, 2022. (12/31/21) 	CD Clark	Staff	X	X	X	X	Active
3	Update the Downtown Master Plan.	CD Clark	Staff					Forth coming

	<i>(Note: This is a different plan than the downtown plaza plan prepared by Terrain Architects and this is a comprehensive land use plan focused on private and public development. It overlaps with the Caveman Plaza Taskforce and Urban Renewal projects and requires more definition.) (12/31/21)</i>							
4	<p>Welcome Center façade improvements.</p> <ul style="list-style-type: none"> • Staff will work with new facilities supervisor and interest parties to develop plan for improvements. Funds have been allocated in the proposed FY'22 budget. (3/31/21) • Presentation scheduled for 3rd quarter. (6/30/21) • Presented options to Council. Council directed staff to come back with potential options for exterior facing restrooms and uses for the interior space prior to authorizing any exterior remodel. Staff are working with an architect to evaluate reconfiguration of the restrooms. (9/30/21) 	PW Canady/Canova/ Sevco	Staff	X		X		Active

Objective 2: Ensure water infrastructure needs are met.

Action 1: Build new Water Treatment Plant.***

Action 2: Design/install redundant water main loop in Redwood Highway pedestrian way.**

Objective: Ensure water infrastructure needs are met.								
Specific Action	Measurement	Assignment	Resources	Time/ Quarter				Status
				1	2	3	4	
1	<p>Build new Water Treatment Plant.</p> <ul style="list-style-type: none"> • Property sale finalized in February for 7.7 acres. • Request for Proposals for site clearance package to make site construction ready was issued in March. • Request for proposals to hire a Design Build Team was issued in March. (3/31/21) • Contract was awarded for site clearance and work on the site has begun. The contractor is installing stormwater infrastructure, grading the site and demolishing all the buildings. The contractor is expected to complete the site work in early September. (6/30/21) 	PW Canady	Monetary	X	X	X	X	Active

	<ul style="list-style-type: none"> • Staff interviewed finalist to be the City’s Design Builder. Four strong proposals received with final selection in July. (6/30/21) • Contract for Phase I services was awarded to Slayden Construction Group in September. Work will soon begin on technology selection. Council will be presented with technology options late in the 4th quarter. (9/30/21) • Multiple workshops have been held between the contractor, staff and owner’s agent to work on technology selection. Staff have narrowed the technology to several options which will be more fully developed and presented to Council in the 1st quarter of 2022. Staff also presented alternative financing options and enhanced grant funding to allow Council to make decisions informed on budget, quality and future compatibility of the new treatment plant. (12/31/21) 						
2	<p>Design/install redundant water main loop in Redwood Highway pedestrian way.</p> <ul style="list-style-type: none"> • Line is near completion and bid documents are being prepared to phase installation of the line into two segments. Installation expected in 3rd quarter of 2021. (3/31/21) • Staff are working with City Engineer to evaluate whether to place the project on hold for a year until the material market stabilizes. (6/30/21) • Project currently waiting on more competitive bidding climate before releasing. Currently, staff and contractors are having a difficult time procuring materials for small jobs, it is felt that a delay will benefit pricing when this project finally bids in December/January. (9/30/21) 	PW Canady/Kuhnert/ Elliott	Monetary	X	X		Active

Objective 3: Ensure sewer infrastructure needs are met.

Action 1: Begin Webster 2 alternatives study/design/construction.*

Action 2: Develop a pilot plan for Cured-In-Place-Piping (CIPP) for pipe rehabilitation projects.*

Action 3: Continue Water Restoration Plant rehabilitation – Digester re-hab.*

Objective: Ensure sewer infrastructure needs are met.

Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status
				1	2	3	4	
1	Begin Webster 2 alternatives study/design/construction.	PW Canady/Brelinski/ Baker	Staff/ Monetary					Forth coming
2	Develop a pilot plan for Cured-In-Place-Piping (CIPP) for pipe rehabilitation projects.	PW Baker/Elliott	Staff					Active
3	<p>Continue Water Restoration Plant rehabilitation – Digester re-hab.</p> <ul style="list-style-type: none"> Staff authorized a contract with Carollo Engineers, Inc., to design heat exchanger improvements to begin the Digester re-hab. Design work is well underway. New work has been identified that will be brought to Council in 2nd quarter for consideration of expansion of the project. (3/31/21) Council approved Task Order No. 40 to include digester cleaning as part of the heat exchanger project. The combined project should go to bid in July or August. (6/30/21) Project was bid in September and has been placed on hold until December/January. Bids were double the engineers estimate of \$1.4 M. (9/30/21) This project has been slightly rescope, providing more flexibility for bidders. It will be re-released in 1st quarter of 2022. (12/31/21) 	PW Canady/Brelinski	Staff	X	X	X	X	Active

Objective 4: Ensure transportation infrastructure needs are met.

Action 1: Develop a parking/restroom management plan.***

Action 2: Install sidewalks and crosswalks near the intersection of Foundry and Booth streets.***

Action 3: Improve dangerous/problem pedestrian crossings (flashing beacons).*

Action 4: Design the Allen Creek Road project.

Action 5: Develop local access street for Allen Creek Road.

Objective: Ensure transportation infrastructure needs are met.								
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status

				1	2	3	4	
1	<p>Develop a parking/restroom management plan.</p> <ul style="list-style-type: none"> • Council directed staff to install permanent public restrooms in public parking lots. Staff will partner with Josephine Community Transit and Portland Loo to install two initially while a third location is considered. • Construction expected summer or fall of 2021. • Parking lot signs schedule for Council consideration in 2nd quarter of 2021. (3/31/21) • On June 16, Council approved the purchase of three Portland Loos. Staff will work with the manufacturer to finalize the order and provide information to Council to finalize locations for the restrooms prior to installation. (6/30/21) • Council re-authorized the purchase of <u>two</u> loos. This was due to Josephine Community Transit deciding to not purchase Portland Loos. Locations for the placement will be determined at a future workshop. (12/31/21) 	CD / PW Clark/Elliott	Staff/ Monetary	X	X		X	Active
2	Install sidewalks and crosswalks near the intersection of Foundry and Booth streets.	PW Elliott/Stichter	Staff/ Monetary					Forth coming
3	Improve dangerous/problem pedestrian crossings (flashing beacons).	PW Elliott	Staff/ Monetary					Forth coming
4	<p>Design the Allen Creek Road project.</p> <ul style="list-style-type: none"> • Staff and ODOT have selected a new contractor to complete the design of Allen Creek Road. Work is expected to resume late 2nd quarter or early 3rd quarter on design and ROW identification. (3/31/21) • The Design Consultant has been collecting information and the project was amended with the state to reflect additional funding acquired over the last couple years. (6/30/21) • A new Local Agency Agreement is set to go before Council for approval in the 4th quarter. ODOT is working to approve the Scope of Work and agreement with the contractor through their legal counsel. Portions of the design should begin in the 4th quarter. (9/30/21) 	PW Elliott/Canady	Staff/ Monetary	X	X	X	X	Active

	<ul style="list-style-type: none"> The Design Consultant was issued a Notice to proceed and started survey and environmental work before design commences. (12/31/21) 							
5	Develop local access street for Allen Creek Road area. <ul style="list-style-type: none"> Thornton Engineering completed a rough draft of a local access street circulation concept. The design concept will be reviewed as a component of the Transportation Impact Assessment (TIA) study prepared by David Evans & Assoc for the Allen Creek rezone. (12/31/21) 	CD Clark	Staff				X	Active

Objective 5: Ensure storm facility infrastructure needs are met.

Action 1: Initiate the preparation of a stormwater implementation plan following adoption of the Storm Water Master Plan.

Objective: Ensure storm facility infrastructure needs are met.								
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status
				1	2	3	4	
1	Initiate the preparation of a stormwater implementation plan following adoption of the Storm Water Master Plan. <ul style="list-style-type: none"> Staff will receive the draft Stormwater Management Plan from the hired consultants in the 4th quarter. (9/30/21) Staff received the draft Stormwater Management Plan and submitted it along with the annual MS4 permit. ODEQ approved the plan and annual permit submittal. (12/31/21) 	PW Canady/Elliott/Stichter	Consultant			X	X	Active

Objective 6: Ensure bicycle/pedestrian path needs are met.

Action 1: Pedestrian & Bicycle Commuting Connectivity.**

Action 2: Support development of Rogue River Greenway.**

Objective: Ensure bicycle/pedestrian path needs are met.								
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status
				1	2	3	4	
1	Pedestrian & Bicycle Commuting Connectivity. <ul style="list-style-type: none"> Staff presented concept of pedestrian/bicycle bridge to convey wastewater facilities across the river in the redwood area. Council has directed staff to bring forward 	PW Elliott	Staff	X				Active

	additional cost information before dismissing the concept. (3/31/21)							
2	<p>Support development of Rogue River Greenway.</p> <ul style="list-style-type: none"> The Middle Rogue Metropolitan Planning Organization agreed to sponsor the Ride the Rogue Event. Additionally, funding has been dedicated through the organization for planning and scoping. (6/30/21) The Middle Rogue Metropolitan Planning Organization sponsored and dedicated ARPA related funding to the project in the 3rd quarter. ODOT has the scoping/planning project in their que to designate an alignment. (9/30/21) 	PW Elliott	Staff		X	X	X	Active

Objective 7: Ensure park infrastructure needs are met.

- Action 1: Trail Development & Recreation.***
- Action 2: Develop a Forest Stewardship and Recreational Use Plan for Dollar Mountain.***
- Action 3: Develop Beacon Hill Park.***
- Action 4: Restore/replace Caveman Pool.***
- Action 5: Install additional security cameras throughout the park system.***
- Action 6: Identify park infrastructure priorities.***
- Action 7: Caveman Pool Taskforce.**
- Action 8: Upgrade and/or relocate the Skate Park.*
- Action 9: Reassess the purpose and usage of Gilbert Creek Park and redesign it to better meet the neighborhood needs.*
- Action 10: Install a bike pump track at Beacon Hill Park.**
- Action 11: Develop Riverside Park Community Building.**
- Action 12: Upgrade and repurpose Westholm Park.**
- Action 13: Focus on Park connectivity and trail heads.*

Objective: Ensure park infrastructure needs are met.								
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status
				1	2	3	4	
1	<p>Trail Development & Recreation.</p> <ul style="list-style-type: none"> Connecting path from Parkside Elementary to Reinhart Volunteer Park planned for installation in 2nd quarter. (3/31/21) District 7 Staff installed path base and the contractor completed paving 2nd quarter. 	CD Clark	Staff/Monetary	X	X		X	Active

	<ul style="list-style-type: none"> Trails forthcoming on Dollar Mountain. (6/30/21) The Dollar Mountain trail design/alignment for Phase 1 and Phase 2 was flagged in December 2021 in anticipation of a Conditional Use Permit being issued by Josephine County in the 1st or 2nd quarter of 2022. (12/31/21) 							
2	<p>Develop a Forest Stewardship and Recreational Use Plan for Dollar Mountain.</p> <ul style="list-style-type: none"> IGA with ODF adopted for wildland fuel reduction work funded by a grant. ODF wildland fuel reduction work starts in 3rd quarter and will continue over the next year as conditions permit. Crescent Trail Head parking lot planning application submitted and reviewed by UAPC. Crescent Trail Head parking lot Title II grant awarded. Construction planned for 3rd quarter. Phase 1 & 2 trail plan developed, and Travel Oregon grant application submitted. (3/31/21) Travel Oregon grant awarded. Trail construction planned for 4th quarter. Oregon State Parks – Recreational Trails Program grant submitted. (6/30/21) The funding agreement for Crescent Trailhead parking lot signed by BLM and City in August. C2 Recreation Consulting hired in September to prepare a Conditional Use Permit application to Josephine County for trail system. Anticipate permit submittal in early 4th quarter. On-site flagging of Phase 1 and 2 trails planned for 4th quarter by consultant. City invited to 2nd round of funding reviews by Oregon State Parks. Virtual presentation to board is scheduled for October 27. (9/30/21) The Recreation Trails Program (RTP) grant application was not approved by Oregon State Parks board. Another application is anticipated for the 2022 grant cycle. The Conditional Use Permit application to construct Phase 1 and 2 of the trail system on City-owned property was 	CD Clark	Staff/ Monetary	X	X	X	X	Active

	<p>completed in December and will be submitted to the County in early January 2022.</p> <ul style="list-style-type: none"> The Board of Commissioners chose to rescind the public auction of a County-owned parcel on Dollar Mountain and discussions about a potential acquisition are ongoing with the City. The Dollar Mountain Planning Team reconvened in November after a 14-month hiatus to coordinate planning with BLM and other agencies and plans to meet again in 1st quarter of 2022. (12/31/21) 							
3	<p>Develop Beacon Hill Park.</p> <ul style="list-style-type: none"> Staff met with Rotary to discuss volunteer tree planting project along Interstate 5 frontage. (3/31/21) Staff met onsite with representatives from Rotary, ODOT, and GPID to discuss a plan for volunteer tree planting and maintenance. Urban Forester provided tree species recommendations to Rotary and plan to purchase trees in the fall for installation. (6/30/21) Approximately 10 trees expected for delivery and planting in mid-November. Irrigation water confirmed to be delivered by GPID. After tree planting, no further action on Beacon Hill Park development is anticipated until additional municipal worker FTEs for Parks Division are funded. (9/30/21) The Rotary tree planting project was completed in mid-December. No further activities are currently planned on the property. (12/31/21) 	CD Clark	Staff/ Monetary	X	X	X	X	Active
4	<p>Restore/replace Caveman Pool.</p> <ul style="list-style-type: none"> Contractor tested pool heating equipment and found it to be operational, but very inefficient. Diving board, slide and lifeguard chairs removed due to deterioration. New lifeguard chairs ordered. Pool will be prepped for opening in the 2021 season and for school swim teams. (3/31/21) Pool is functioning and new lifeguard chairs are in place. 	CD Clark	Staff/ Monetary	X	X	X	X	Active

	<ul style="list-style-type: none"> • Caveman Pool Review Team is actively working on a recommended long-term strategy for the pool. (6/30/21) • Review Team held four meetings and forwarded their recommendations in a motion to Council to retain pool at current location with future expansion and improvements. Council workshop held in early 4th quarter. (9/30/21) • On November 3, Council adopted Resolution No. 21-7116 affirming the location of a future renovated Caveman Pool facility at 801 NE 9th Street (current location). • Research on future funding resources to renovate the pool at its existing location is underway and will be presented at the January 24, 2022 Council workshop. (12/31/21) 							
5	<p>Install additional security cameras throughout the park system.</p> <ul style="list-style-type: none"> • Cameras installed at Riverside Park and Tussing Park. (3/31/21) • Staff is working with IT and vendor to ensure additional placements have cell connection. (6/30/21) • Specific camera locations have been identified in Redwood Park and the Reinhart Volunteer Park pedestrian bridge parking area. Coordination with the electrical contractor is ongoing. Installation is expected in 4th quarter. (9/30/21) • Installation of the additional cameras has been delayed until the 1st quarter of 2022 due to contractor issues. (12/31/21) 	CD Clark	Staff/ Monetary	X	X	X		Active
6	<p>Identify park infrastructure priorities.</p> <ul style="list-style-type: none"> • Reinhart Pergola repairs underway. • Several parking lot repair projects in contract or planned. • Data collection of Park assets underway. • Grant applications submitted for Loveless Park trails and Baker Park pavement & storm drain improvements. • Reinhart dock and ramp replacement completed. • Court repair/conversion options presented to Council. (3/31/21) • Court repair/conversion options approved by Council and authorization to enter into co-op agreement with Beynon Sports. 	CD Clark	Staff/ Monetary	X	X	X	X	Active

	<ul style="list-style-type: none"> • First phase of court repairs/renovations planned for 3rd quarter with Reinhart Park as top priority. Second and final phase planned for 2022. • Lawnridge pickleball new construction plan underway in Engineering and will be finalized in 3rd quarter. • \$150,000 Baker Park State Marine Board grant awarded. Construction planned for 2022. • Loveless Park grants awarded. Development of plan underway that addresses sewer infrastructure and critical tree root zones. Public outreach conducted. Construction planned for 4th quarter. (6/30/21) • Benyon Sports confirmed they will schedule Grants Pass for sports court resurfacing in Spring 2022. • Lawnridge design is complete and being scheduled for spring 2022 construction. • Gilbert Creek parking lot resurface project is underway and expected to be completed by November 1. • Loveless Park trail upgrade design is approximately 80% complete. Materials will be ordered, and work scheduled for early 2022, weather permitting. (9/30/21) • Gilbert Creek parking lot resurface was completed and re-opened in November. • All other improvements noted above for 2022 design and/or construction are still on track as of the close of the 4th quarter. (12/31/21) 							
7	<p>Caveman Pool Taskforce</p> <ul style="list-style-type: none"> • Parks Advisory Committee planning to create a subcommittee with three citizen members. (3/31/21) • Openings for the Caveman Review Team were publicized, and applications reviewed by the PAC. Five citizen members were selected by the PAC and the Caveman Pool Review team have met during June and July and discussed location options and considerations. Future discussions will include size, type (indoor, outdoor or retractable roof), seasonal or year-round operations. A public forum is 	CD Clark	Staff	X	X	X	X	Completed

	<p>planned in 3rd quarter. A recommendation for Council's consideration is planned for 4th quarter. (6/30/21)</p> <ul style="list-style-type: none"> Review Team held four meetings and forwarded their recommendations in a motion to Council to retain pool at current location with future expansion and improvements. Council workshop held in early 4th quarter. (9/30/21) On November 3, 2021, Council adopted Resolution No. 21-7116 affirming the location of a future renovated Caveman Pool facility at 801 NE 9th Street (current location), as recommended by the taskforce. (12/31/21) 							
8	<p>Upgrade and/or relocate the Skate Park.</p> <ul style="list-style-type: none"> RFP in development for Skate Park repairs. RFP is nearing completion and planned to go out to bid in 3rd quarter. Repairs scheduled for 2022. (6/30/21) Engineer experienced some delay in finalizing accurate bid documents. RFP is now slated for release in early 4th quarter. (9/30/21) The RFP was postponed again until 1st quarter of 2022. A status update will be presented to the Parks Advisory Committee on January 13, 2022. (12/31/21) 	CD Clark	Staff/ Monetary	X	X	X	X	Active
9	Reassess the purpose and usage of Gilbert Creek Park and redesign it to better meet the neighborhood needs.	CD Clark	Staff/ Monetary					Forth coming
10	Install a bike pump track at Beacon Hill Park.	CD Clark	Staff/ Monetary					Post poned
11	Develop Riverside Park Community Building.	CD Clark	Staff/ Monetary					Post poned
12	<p>Upgrade and repurpose Westholm Park.</p> <ul style="list-style-type: none"> Restroom upgrades completed by staff. Playground planning and design underway. State Grant for \$75,000 secured. (3/31/21) Drainage design underway in Engineering. Installation scheduled for 2022. (6/30/21) 	CD Clark	Monetary	X	X	X	X	Active

	<ul style="list-style-type: none"> City Engineer and staff held on-site meeting to finalize storm drain plans. Final bid received in September from Playcraft Systems for the playground system and surface tiles. Resolution being prepared to present to Council in November. Grant reporting completed in 3rd quarter. (9/30/21) City Engineer continues design of storm drain system for the new playground area of the park. The resolution to procure the playground equipment was subsequently delayed. (12/31/21) 							
13	<p>Focus on Park connectivity and trail heads.</p> <ul style="list-style-type: none"> Parkside Elementary connecting path planned in 2nd quarter. Parkside Elementary path completed 2nd quarter Crescent trailhead parking lot planned 2nd quarter. (3/31/21) Title II Grant agreement for construction of Crescent Trailhead delayed. BLM ROW permit extension requested. RFP and construction planned for 3rd quarter. (6/30/21) BLM funding agreement for 11-space parking lot on Crescent Drive signed. Construction planned for 2nd quarter of 2022. (9/30/21) 	CD Clark	Staff/ Monetary	X	X	X		Completed

Objective 8: Enhance opportunities to promote character and community spirit.

- Action 1. Publish a total of four 'Art Spotlights'.*
- Action 2. Create a Walking Art Map.*
- Action 3. Utility Box Project.*
- Action 4. Add one parking lot art installation to a designated parking lot.*

Objective: Enhance opportunities to promote character and community spirit.									
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status	
				1	2	3	4		
1	Publish a total of four 'Art Spotlights'.	CD Seereiter	Staff Monetary					Forth coming	
2	Create a Walking Art Map.	CD Seereiter	Staff Monetary	X	X	X	X	Active	

	<ul style="list-style-type: none"> • GIS staff has developed an app for mobile devices and computer devices that list art locations and other information. (3/31/21) • Staff is working with CoPA to identify missing artist information. Once the artists are identified, an 11 X 17 map will be ordered for distribution at the Welcome Center (6/30/21) • Committee members discovered glitches in the paper version walking art map and could not easily navigate and or locate art pieces on the map. The committee will promote the mobile app and may pursue the paper map in the future. (9/30/21) • CoPA formulated a sub-committee to work on revamping the City's art map. (12/31/21) 							
3	<p>Utility Box Project.</p> <ul style="list-style-type: none"> • Staff awaiting grant opportunities from the Fourway Foundation to help fund the project. (3/31/21) • Funding has been secured and Call for Artist is actively seeking proposals. (6/30/21) • Committee identified artist and box locations and will be presenting recommendations to Council and ODOT. (9/30/21) • On October 18, staff presented a motion from CoPA to Council selecting five artists for five utility box locations. • Two boxes awaiting vinyl wrapping before the end of year, weather permitting. (12/31/21) 	CD Seereiter	Staff Monetary	X	X	X	X	Active

Objective 9: Provide an environment to help preserve and enhance Grants Pass' historical assets.

Action 1: Obtain Certified Local Government Status.**

Action 2: Develop a historic design overlay for the area bounded by Lawnridge Ave., Washington Blvd., A and Savage streets.*

Objective: Provide an environment to help preserve and enhance Grants Pass' historical assets.								
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status
				1	2	3	4	
1	Obtain Certified Local Government Status.	CD Clark	Staff	X	X	X		Complete

	<ul style="list-style-type: none"> In April, City Council approved a Development Code text amendment to the historic resources chapter, which is one of the required elements to obtain CLG status. Staff is preparing the final documentation to submit to the State Historic Preservation Office in order to obtain formal CLG certification. (3/31/21) Staff collected updated resumes from HBSC members and other required documentation and submitted the final CLG application to the State Historic Preservation Office. Awaiting State review and notification. (6/30/21) Formal notification received in August from National Parks Service approving City of Grants Pass as a CLG community. HBSC is now pursuing new grant opportunities. (9/30/21) 						
2	<p>Develop a historic design overlay for the area bounded by Lawnridge Ave., Washington Blvd., A and Savage streets.</p> <ul style="list-style-type: none"> The overlay boundaries and conceptual design standards have been identified by HBSC. A summary of HBSC’s recommended designs and next steps will be forwarded to Council in 2nd quarter. (3/31/21) Staff did additional research on historic overlays with other Oregon jurisdictions. The historic overlay concept will be presented by staff and HBSC Chair to Council in the 3rd quarter. (6/30/21) Council workshop held in September. Direction provided to proceed with a Development Code text amendment to create a historic design overlay that incorporates approximately 135 properties along the Lawnridge and Washington corridors. Staff will begin drafting language and present to HBSC in 1st quarter of 2022. (9/30/21) 	CD Clark	Staff	X	X	X	Active

Objective 10: Develop a Tree Canopy Program.**

Action 1: Develop a Tree Canopy Program for commercial sites.**

Action 2. Dedicated tree canopy funding.*

Action 3: Public right of way tree planting with maintenance for three years.

Action 4: Citywide tree inventory for tree canopy.

Action 5: Increase public education on trees.

Objective: Develop a Tree Canopy Program									
Specific Action	Measurement	Assignment	Resources	Time/Quarter				Status	
				1	2	3	4		
1	<p>Develop a Tree Canopy Program for commercial sites.</p> <ul style="list-style-type: none"> Urban Tree Advisory Committee working on compiling planting locations for commercial sites. Will continue to work on project scope and budget in months to come. (3/31/21) Urban Tree Advisory Committee discussed potential locations for new tree plantings, with a focus on Historic downtown. No decision was made at their October or November meeting. (12/31/21) 	CD Mecum Tree Advisory Committee	Staff	X			X	Active	
2	Dedicated tree canopy funding.	PW/CD Canady/Mecum	Staff/Monetary					Forth coming	
3	<p>Public right of way tree planting with maintenance for three years.</p> <ul style="list-style-type: none"> Urban Tree Advisory Committee working on compiling planting locations for commercial sites. Will work on project scope and budget in months to come. (3/31/21) Urban Tree Advisory Committee discussed during their October meeting the number of trees they would like to request Council fund. No decision was made at that time. (12/31/21) 	CD Mecum Tree Advisory Committee	Staff	X			X	Active	
4	<p>Citywide tree inventory for tree canopy.</p> <ul style="list-style-type: none"> Volunteers have continued to collect data. Staff will host a refresher training at one of our parks later this spring. (3/31/21) Staff conducted additional training and more inventory collection has taken place. (6/30/21) Volunteers have continued to collect data. (9/30/21) Volunteers wrapped up the season in mid-November. Will continue in 2022. (12/31/21) 	CD Mecum Tree Advisory Committee	Staff	X	X	X	X	Active	

5	<p>Increase public education on trees.</p> <ul style="list-style-type: none"> • Staff gave a presentation on urban forestry to Sister City Committee and Rotary. Staff authored article for <i>GP Now</i> on right-of-way trees and regulations. (3/31/21) • Staff installed new tree information tags at Reinhart Volunteer Park. • Public award presentation was conducted by Oregon Community Trees and the Oregon Department of Forestry honoring Grants Pass City Urban Forester with Outstanding Individual for 2021 and Grants Pass as Tree City of the Year for Oregon 2020. • Staff invited members of the public and media to the Hiroshima Peace Tree Planting. (6/30/21) • Staff continues to provide tree-related information through social media. Staff has increased education for applicants of the Tree Canopy Program. (9/30/21) • Urban Forester led a public celebration of the first Heritage Trees of Grants Pass in October and led a volunteer planting project in December. Staff provided tree care information to Tree Canopy Program participants. Urban Forester was interviewed by the Daily Courier as part of a story covering the effects of this summer's heatwave on tree health. (12/31/21) 	CD Mecum/ Tree Advisory Committee	Staff	X	X	X	X	Active
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