

NOTICE OF BUDGET HEARING

A public meeting of the Grants Pass City Council will be held on June 15, 2022, at 6:00 p.m. in the Council Chambers at 101 NW A St, Grants Pass, Oregon. The purpose of the meeting is to discuss the budget for the fiscal year beginning July 1, 2022 as approved by the City of Grants Pass Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained free of charge at the Finance Office, Municipal Building, 101 N.W. "A" Street, Grants Pass, Oregon, between 9:00 a.m. and 5:00 p.m., or on the City's website at www.grantspassoregon.gov. This budget is for an Annual Period. This budget was prepared on a basis of accounting that is consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. Josephine County, City of Grants Pass. Sara Bristol, Mayor. (541) 450-6000

TOTAL ALL FUNDS	FY '21	FY '22	FY '23
	ACTUAL	BUDGET	APPROVED
FINANCIAL SUMMARY - RESOURCES			
Property Taxes Estimated to be Received	20,506,083	20,217,400	20,812,000
Taxes Other than Property	6,534,301	6,633,835	8,240,500
Fees, Licenses, Permits, Fines, Assessments & Other Charges	25,718,247	24,340,779	24,891,950
Revenue from Other Agencies (Federal, State, etc.)	8,781,896	12,580,360	10,179,493
Interfund Transfers/Internal Service Reimbursements	22,222,172	32,127,923	32,708,554
All Other Resources Except Property Taxes	<u>5,864,530</u>	<u>2,542,160</u>	<u>2,469,486</u>
Total Revenues	89,627,229	98,442,457	99,301,983
Beginning Fund Balance /Net Working Capital	<u>67,538,591</u>	<u>71,291,022</u>	<u>93,269,825</u>
Total Resources	157,165,820	169,733,479	192,571,808

FINANCIAL SUMMARY – REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	29,025,218	31,637,125	37,294,328
Materials & Services	21,972,185	25,512,820	27,484,982
Capital Outlay	15,619,247	60,290,087	74,548,094
Debt Service	3,815,339	2,753,175	2,750,875
Interfund Transfers	10,765,467	20,866,805	20,618,188
Contingencies	-	<u>15,630,435</u>	<u>20,618,188</u>
Total Expenditures	81,197,456	156,690,447	179,140,214
Unappropriated Ending Balance Reserved for Future Expenditure	<u>75,968,364</u>	<u>13,043,032</u>	<u>13,431,594</u>
Total Requirements	157,165,820	169,733,479	192,571,808
Employees (Funded FTE's)	<u>235.54</u>	<u>234.52</u>	<u>247.52</u>

STATEMENT OF INDEBTEDNESS

Debt Outstanding		Debt Authorized, Not Incurred	
□None	☒ As Summarized Below	☒None	□ As Summarized Below
Estimated Debt at the Beginning of the Budget Year		Estimated Debt Authorized, Not incurred at the Beginning of the Budget Year	
Long Term Debt	July 1, 2022-2023 Approved Budget Year	July 1, 2022-2023 Approved Budget Year	
Bonds	15,975,000	-	
Interest Bearing Warrants	-	-	
Other	5,265,000	-	
Total Indebtedness	21,240,000	-	

POLICY AND LEGISLATION

This program provides for the activities of the Mayor and Council, the City expenses which cannot be specifically allocated to individual departments, discretionary resources shared among various General Fund programs, and a contingency for unanticipated emergency requirements for the non-utility portion of the City's operating budget. The contingency funds can only be transferred and used by Council action.

	FY '21	FY '22	FY '23
	ACTUAL	BUDGET	APPROVED
General Support	12,694,255	11,222,421	11,528,767
Total Resources	12,694,255	11,222,421	11,528,767
Requirements			
Mayor and Council	187,374	269,269	278,977
General Program Operations	12,506,881	10,953,152	11,249,790
Total Requirements	12,694,255	11,222,421	11,528,767

PUBLIC SAFETY

The Public Safety Program includes activities to protect the safety of individuals and property in our community. The activities of this program are: Police, Fire Rescue, Community Service Officers/Code Enforcement, Communications/Records, Prevention, Crisis Support Services and Sobering Center support. The Public Safety Program receives funding from a three-year Public Safety Local Option Levy passed by the voters in May 2021. In addition to the levy, the program utilizes all non-bonded tax base generated property tax revenues and various other restricted and dedicated revenues.

	FY '21	FY '22	FY '23
	ACTUAL	BUDGET	APPROVED
Program Generated Resources	23,044,677	22,762,147	23,991,075
General Support	1,107,849	2,590,125	3,811,953
Total Resources	24,152,526	25,352,272	27,803,028
Requirements			
Police Division	12,902,831	13,500,932	14,911,705
Support Services	3,886,564	4,155,092	4,285,555
Fire Rescue Division	7,184,331	7,517,128	8,426,968
Crisis Support Services	48,800	49,120	48,800
Sobering Center	130,000	130,000	130,000
Total Requirements	24,152,526	25,352,272	27,803,028
Personnel Requirements	128.62	124.02	129.02

PARKS

The goal of the Parks program is to provide a safe, interconnected, and sustainable system of vibrant parks, thriving green spaces, and quality recreation opportunities to enhance community life and its economic vitality. This program maintains and improves public park and recreation facilities in the city. This program also manages Caveman Pool, the Recreation Program and Urban Forestry activities. Projects include continued improvement of 204 acres of urban parkland and trails, 446 acres of forested land into a trail system, and management of 312 acres in park reserves. A majority of the funding for this program is from general support revenues in the General Fund.

	FY '21	FY '22	FY '23
	ACTUAL	BUDGET	APPROVED
Program Generated Resources	353,987	321,602	464,340
General Support	2,211,070	2,602,921	2,729,148
Total Resources	2,565,057	2,924,523	3,193,488
Requirements			
Park Maintenance Services	2,333,851	2,639,086	2,906,178
Aquatic Services	67,567	112,715	97,180
Recreation Services	163,639	172,722	190,130
Total Requirements	2,565,057	2,924,523	3,193,488
Personnel Requirements	8.89	8.60	12.00

DEVELOPMENT

This program includes those activities associated with the long range and short-term planning and development needed for the maintenance and orderly growth of the City. It will continue to support the development of our downtown and our tourism industry. Sources of funding for this program include a percentage of lodging taxes, fees and charges and state and federal grants as well as general support.

	FY '21	FY '22	FY '23
	ACTUAL	BUDGET	APPROVED
Program Generated Resources	3,773,649	4,172,256	4,813,169
General Support	976,104	1,565,053	1,591,132
Total Resources	4,749,753	5,737,309	6,404,301
Requirements			
Planning Services	864,477	1,233,818	1,292,300
Building Services	2,693,335	2,526,500	2,636,500
Economic Development Svcs.	221,657	306,272	344,211
Downtown Development Svcs.	430,656	551,485	579,353
Tourism Promotion Services	539,628	1,119,234	1,551,937
Total Requirements	4,749,753	5,737,309	6,404,301
Personnel Requirements	13.98	13.70	15.16

TRANSPORTATION

This program provides safe, well-maintained street and drainage systems. Street resurfacing and other major street maintenance, safety improvements such as sidewalks, bike lanes and traffic signs and major street construction and overlays are provided. Routine street and drainage maintenance is also included in the transportation program. Funding is derived from three major sources: the state gas tax, a monthly street utility fee and a system development charge for new construction. In addition, general fund allocations have been used to supplement the resources necessary for overlays, major construction projects, TMDL compliance and storm drainage repairs.

	FY '21	FY '22	FY '23
	ACTUAL	BUDGET	APPROVED
Program Generated Resources	14,398,817	15,423,167	18,788,943
Total Resources	14,398,817	15,423,167	18,788,943
Requirements			
Street & Drainage Maintenance	834,988	883,406	863,245
Customer Services	194,141	170,435	176,649
General Program Operations	3,209,219	3,207,269	3,832,277
Street Lighting	229,975	300,000	200,000
Capital Projects	9,930,494	10,862,057	13,716,772
Total Requirements	14,398,817	15,423,167	18,788,943
Personnel Requirements	5.35	3.75	2.80

CAPITAL IMPROVEMENT PROJECTS - LANDS & BUILDINGS

This program provides for the purchase and construction of buildings and parks in the City of Grants Pass. Major repair and replacement projects for City facilities are also included. Major funding sources are federal, state and local resources, system development charges, lodging tax, sale of property and general fund allocations.

	FY '21	FY '22	FY '23
	ACTUAL	BUDGET	APPROVED
Program Generated Resources	10,779,564	19,956,418	19,281,343
Total Resources	10,779,564	19,956,418	19,281,343
Requirements			
Lands & Building Projects	10,779,564	19,956,418	19,281,343
Total Requirements	10,779,564	19,956,418	19,281,343

STORMWATER

The Storm Water Program's mission is to provide a safe, well-maintained drainage system through a systematic and cost-effective maintenance and capital program. Storm Water and Open Space systems are required infrastructure to protect water quality of the Rogue River and area streams. These facilities also route storm water and protect the community and streets from flooding. The program uses a storm water utility fee as well as system development charges to maintain and develop capital facilities for current and future storm water management needs.

	FY '21	FY '22	FY '23
	ACTUAL	BUDGET	APPROVED
Program Generated Resources	5,732,745	7,561,231	8,799,874
Total Resources	5,732,745	7,561,231	8,799,874
Requirements			
Storm Water Maintenance	590,232	1,025,627	1,102,070
Customer Services	145,097	215,458	268,298
General Program Operations	2,351,008	1,883,990	2,021,805
Capital Projects	2,646,408	4,436,156	5,407,701
Total Requirements	5,732,745	7,561,231	8,799,874
Personnel Requirements	2.43	3.93	4.98

WATER

This program is responsible for providing a clean and safe water supply to the community. This program includes the operation, planning, engineering, production, and delivery of water to each customer connection. Water services are made available for industrial, commercial, domestic, and fire protection uses. Operations and capital construction are included in this program. Funding for this program comes from user fees, state and local resources, system development charges and special assessments to property owners for construction of public facilities. The Water Capital Projects budget is increasing as the City prepares to replace the water treatment plant with a new treatment facility.

	FY '21	FY '22	FY '23
	ACTUAL	BUDGET	APPROVED
Program Generated Resources	32,180,131	32,660,623	44,101,144
Total Resources	32,180,131	32,660,623	44,101,144
Requirements			
Water Treatment	1,747,833	2,002,983	2,203,674
Water Distribution	1,533,849	1,768,598	1,865,622
Customer Services	429,502	454,209	498,337
Debt Services	503,795	502,900	504,300
General Program Operations	7,072,170	7,387,479	10,789,413
Capital Projects	20,892,982	20,544,454	28,239,798
Total Requirements	32,180,131	32,660,623	44,101,144
Personnel Requirements	15.84	15.84	15.84

WASTEWATER

This program provides for the collection and treatment of wastewater, as well as protecting the human health and environment of our community including wastewater capital construction. Funding for this program comes from user fees, state and local resources and system development charges.

	FY '21	FY '22	FY '23
	ACTUAL	BUDGET	APPROVED
Program Generated Resources	20,020,722	18,846,924	20,033,294
Total Resources	20,020,722	18,846,924	20,033,294
Requirements			
Wastewater Collection	845,629	859,223	923,545
Wastewater Treatment	2,184,030	2,554,375	2,630,308
Customer Services	373,117	431,608	475,737
Debt Services	1,715,964	1,711,025	1,708,575
General Program Operations	4,957,968	5,072,632	4,875,779
Capital Projects	9,944,014	8,218,061	9,419,350
Total Requirements	20,020,722	18,846,924	20,033,294
Personnel Requirements	13.83	13.83	13.83

SOLID WASTE

The solid waste program is responsible for providing safe solid waste disposal for the community through management of franchise collection services and development of recycling opportunities. Post-closure monitoring and maintenance costs incurred since the closure of the Merlin Landfill in December 31, 2000 are covered by an insurance policy. This program is funded primarily from prior landfill user fees and insurance reimbursements.

	FY '21	FY '22	FY '23
	ACTUAL	BUDGET	APPROVED
Program Generated Resources	1,974,978	1,813,118	1,947,594
Total Resources	1,974,978	1,813,118	1,947,594
Requirements			
Solid Waste Field Operations	28,255	26,125	26,531
Post-Closure Operations	331,413	313,330	371,916
Solid Waste General Operations	342,297	369,502	405,342
Capital Projects	1,273,013	1,104,161	1,143,805
Total Requirements	1,974,978	1,813,118	1,947,594
Personnel Requirements	.05	.05	.05

ADMINISTRATIVE SERVICES

This program provides for the overall administration of the City. It includes Management Services, Finance Services, Legal Services, Human Resources and General Program Operations. These services are charged to the operating programs as either direct or indirect charges. This program is funded totally from program generated revenues.

	FY '21	FY '22	FY '23
	ACTUAL	BUDGET	APPROVED
Program Generated Resources	5,131,098	5,130,429	5,602,134
Total Resources	5,131,098	5,130,429	5,602,134
Requirements			
Management Services	756,401	788,079	837,436
Finance Services	1,642,999	1,893,874	2,047,677
Legal Services	242,020	256,648	261,777
Human Resources	520,942	556,206	716,656
General Program Operations	1,968,736	1,635,622	1,738,588
Total Requirements	5,131,098	5,130,429	5,602,134
Personnel Requirements	23.23	21.30	23.35

SUPPORT SERVICES

Support services are primarily those which are provided as a direct, billable service to activities within the City or, on occasion, organizations outside the City. These services are charged by a fixed amount (engineering), square foot (property management), indirect charges (information technology), or by actual share of expenses incurred (Garage, Public Works Administration, Public Works Administration and Parks & Community Development Management Management). The City's Insurance Funds are also budgeted in this program. This program is funded from program generated revenues.

	FY '21	FY '22	FY '23
	ACTUAL	BUDGET	APPROVED
Program Generated Resources	18,825,594	18,753,009	19,838,798
Total Resources	18,825,594	18,753,009	19,838,798
Requirements			
Community Development Mgmt.	952,548	647,448	659,134
Public Works Administration	1,445,973	1,513,378	1,518,259
Engineering Services	1,46		