



# CITY OF GRANTS PASS ANNUAL ACTION PLAN – Program Year 2022

Adopted August 3, 2022



## One Year Action Plan *for* Housing and Community Development

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# EXECUTIVE SUMMARY

## *AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)*

### *1. Introduction*

The City of Grants Pass became an Entitlement Grantee in 2013 and began receiving an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) October 1, 2015. As a recipient of CDBG funds, the City is required to prepare a five-year strategic plan that identifies housing and community needs, prioritizes these needs, identifies resources to address needs, and establishes annual goals and objectives to meet the identified needs. This five-year plan is known as the Consolidated Plan (Plan). The purpose of the Plan is to outline a strategy for the City to follow in using CDBG funding to achieve the goal of the CDBG program, “to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons.”

The City’s second Consolidated Plan for fiscal years 2020 through 2024 (Plan) was prepared in accordance with Sections 91.100 through 91.230 of HUD’s Consolidated Plan Final Rule. Over the term of the five-year Plan, approximately \$1,897,841 is expected to be available, with up to 20% of that for planning activities and administration of the program. Each year, the City prepares an Annual Action Plan that outlines the specific program activities to be carried out in meeting the Plan’s strategies. The City focuses on partnerships and collaborations to foster successful projects and leverage funds in order to address needs for low income and homeless housing, services for special needs and low-income persons, and community and economic development needs.

This document, ‘The Annual Action Plan,’ (AAP) outlines the activities to be carried out in Program Year (PY) 2022 (October 1, 2022 through September 30, 2023). The COVID-19 pandemic in 2020 caused many activities to suspend during PY2020 and PY2021. Due to closures of schools and businesses, funds were not expended for most of PY2020 as expected. In the beginning of 2021, some relief was seen with our partners in the community, and now into the third quarter of PY2021, many of our partners are back operating and funds are being expended. This Year 3 AAP will see further expenditures of prior years’ unspent funds and with new projects opening up, the goal is to draw down all prior years’ funds.

The City’s 2020-2024 Plan and Year 2 AAP was adopted by Resolution 21-7090 on August 4, 2021. Several Minor Amendments to reallocate unspent funds from prior years were completed administratively in May 2022.

2. *Summarize the objectives and outcomes identified in the Plan*

*This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

PY2022 AAP includes objectives and outcomes based upon citizen participation, agency consultation, and the needs identified in the 2020-2024 Plan. Below is a summary of the objectives and outcomes.

The City proposes to use PY2022 entitlement funds to meet goals and objectives described below:

- *Affordable Housing Opportunities - Provide Affordable and Decent Housing - Maintain affordable and decent housing for low-and moderate-income individuals*

- 1. Weatherization/Energy Efficiency.** The weatherization program was revamped in PY2021 and two new partners are working to improve low income housing weatherization issues. The City will help at least 5 low- and moderate-income housing units with energy-efficiency improvements and weatherization will continue to use some prior years weatherization funds. Reallocation of PY2018 and PY2019 funds was completed with Minor Amendments thereby canceling those two years with the funds being reallocated to another active PY2021 activity.
- 2. Housing Rehabilitation and ADA improvements.** Provide assistance with housing rehabilitation to owner/renter residential dwellings to include ADA improvements for existing housing stock. In PY2021 a new partner, Rebuilding Together Rogue Valley, has been instrumental in installing ADA improvements for seniors, disabled persons, and other low-income persons in their homes allowing them to remain longer in their homes. We anticipate this partnership to continue in PY22.
- 3. Site acquisition and/or Public Improvements.** During the third quarter of PY2021 new construction of a 22-lot subdivision for affordable low-income housing broke ground and is utilizing funds from the site acquisition and/or public improvements activity. The funds are being used for public improvements for the project. The project developer is Home Bridging GP, a non-profit which works with low-income housing projects in the city. Habitat for Humanity has several lots within the subdivision they will develop at the same time. The City has been able to reprogram CDBG funds through Minor Amendments to help with these costs. Other plans for development of housing for the homeless is an ongoing process with the city and community partners.

- *Prevent Homelessness*

1. **Emergency Assistance Payments.** Provide emergency housing assistance to at least 5 households. This is a public service and capped at 15% of the City's total grant allotment. Each year due to the 15% cap, the City's partner, UCAN, has expended all their allotment early in each program year. The city will continue to help with this endeavor in PY2022.
2. **Homeless Youth Services.** (Maslow Project). Assist the Maslow Project with funding for services for homeless youth. The Maslow Project serves Grant Pass homeless youth (ages 0-21) and families with intensive, integrated support services. All services are aimed at assisting homeless youth and families in reaching stability and progressing toward self-sufficiency. CDBG funds are estimated to serve approximately 100 homeless, or at risk of becoming homeless, youth and families. Each year due to the 15% cap, Maslow expends all their allotment early in the program year. The city will continue this support in PY2022.
3. **Homeless Youth Shelter Services.** (Hearts with a Mission (HWAM)) Assist HWAM with funding for services for homeless youth at their Transitional Living Program (TLP) shelter giving young adults ages 18-21 a place to live while transitioning from foster care back into the community. The TLP works with the young adults to further their education, seek employment, and learn independent skills allowing them to be self-sufficient. Teaching life skills include budgeting, applying for jobs and apartments, scheduling medical appointments, and communicating with others. As with other public services, the need far exceeds the allotment and HWAM expends their portion early in the program year. The city will continue to support HWAM in PY2022.
4. **Emergency Food Assistance.** Provide emergency food assistance through a mobile kitchen set up at different locations within the community. The city's partner, St. Vincent de Paul continues to feed the homeless and those at risk of becoming homeless. They expend their small allotment early in the program year. The city will continue to support them during PY2022.

- *Support Non-Housing Community Development - Economic Development*

1. **Micro-Enterprise Assistance.** Provide at least 25 people and 2 businesses with training and support. The coronavirus in PY2020 caused the closure of the Community College which offers these courses. Due to that and staff turnover at the college the program did not have students for PY2020 and the early part of

PY2021. However, the Small Business Development Center which implements the Microenterprise activity began offering classes in April 2022. Since there were prior years funds, funds from PY2019 were reallocated, but other funds remain to support this activity through the remainder of PY2021 and PY2022 will continue support of this activity.

2. **Youth Training Services.** Provide youth training services to approximately 100 youth with teen training and in person life skills programs. The city's partner, the Boys & Girls Club of Rogue Valley, is back operating close to 100%. The city will continue to support this program in PY2022.
3. **Direct Services for Job Placement and Career Development.** The Special Economic Development Services was a new activity in PY 2019 Year 5 to provide support services to youth within the school districts for vocational training. Youth Pathways Partnership was to work with the Illinois Valley Community Development Organization (IVCDO) to help with funding job/vocational training. Early PY2021 did not see the program moving forward and the IVCDO had several board members retire with no placements and were unable to help with the youth program. Since the activity was not supported, the prior years were canceled, and the funds were reallocated to another PY2021 active activity through Minor Amendments. The city will not include this activity in PY2022.
4. **Makerspace Tuition/Membership Assistance.** In PY2019 a Makerspace/Innovation Hub was discussed with assistance from the Rogue Community College. However, in PY2020 those plans were dropped due to lack of availability of state funds for the college. Another partner in the community, Common Connections, had plans to offer this vocational activity and they began the paperwork to lease a facility to house the Innovation Hub. They received a USDA grant to help with a site, and asked the city to match the grant with a city grant. The city was not able to help with a matching grant and the plan to lease a facility did not take place. Due to no activity the activity was canceled for prior years and the funds were reallocated to an active PY2021 activity through Minor Amendments. PY2022 will not support this activity. However, should another partner come forward with a facility and in need of funds, the city will review this activity for future funding.

- *Support Non-Housing Community Development*

5. **Public Facilities and Improvements.** Provide rehabilitation and ADA improvements to public facilities and private non-profit entities within the community. While few public facilities requested funds in PY2021, the city is pursuing improvements to their city parks and the Parks Department is reviewing

what areas can be improved with CDBG funds. PY2022 will continue to support this activity as other public facilities are in need of funds.

6. **Neighborhood Blight Remediation.** The city has not created a receivership program, which was the original intent to address this issue. Funds were reallocated from this activity in previous years, and no funds are proposed for this activity in PY2022.

### 3. *Evaluation of past performance*

*This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.*

PY2022 is the City's third year of the 2020-2024 Plan as a CDBG entitlement community. As each year progresses the city continues to amend its five-year Plan, expanding goals and activities.

PY2020 and 2021 realized new partners, one helping the youth with their vocational training and the other with rehabilitation of homes. A development for low-income housing in conjunction with Home Bridging and Habitat for Humanity is currently under construction and utilizing CDBG funds for public improvements. The city plans to use prior years funds and current funds to help with this project. Other rehabilitation projects are in process with additional on the list. Completion of most of those projects is expected mid-summer of 2022. Other low-income housing projects are in the review stage and/or being discussed. Childcare options are being explored with the hopes of assisting more daycare facilities in the community.

The City made minor amendments to prior program year AAPs keeping in mind the use of uncommitted funds from prior years and how best to avoid having a large fund surplus at the end of each program year. Based on past performance, we are learning what may affect the City's proposed funding for upcoming AAPs and continue to address those areas of concern.

Also, as part of the work on each 5-Year Plan, the City develops estimates for funding levels for each activity for the entire five years of each Plan. While this is not part of the formal Consolidated Plan or Annual Action Plan templates, it provides an outline for the City's 5-year forecasts of funding levels. Together with evaluation of past performance, it is a useful tool for review of each AAP, and it provides guidance to funding partners who may propose funding for more than one year. Below is a summary of the evaluation that led to changes to funding levels for the PY2022 AAP.

## *Affordable and Decent Housing*

- **Weatherization and Energy Efficiency (UCAN).** Funds were allocated for all five years of the 2015-2019 Plan and the first year of the 2020-2024 Plan. PY2021 did not allocate any funds to the activity as utilization of the funds from prior years was less than expected. Funding levels for Year 3, 4 and 5 of the 2015-2019 Plan were reduced due to the unspent balance remaining from previous years. In PY2021, discussions with our partner who facilitates this activity, UCAN, brought about searching for new partners in the community since UCAN was understaffed and unable to continue with the activity. Two new partners agreed to take on the weatherization list from UCAN and work began reaching out to the people on said list. The city also implemented a new procedure for citizens to directly apply for the weatherization program by preparing an application and posting of it on the city's webpage. Any prior years funds for this activity were reallocated to active PY2021 activities through Minor Amendments in May 2022.
- **Housing Rehabilitation (including ADA accessibility).** Funds were allocated to this activity for Years 2 through 5 of the 2015-2019 Plan and Year 1 and 2 of the 2020-2024 Plan. This program was originally intended for standard housing rehabilitation for owner-occupied housing. The program was modified to also include eligibility for affordable rental housing and to target projects such as ADA accessibility and repair/replacement. With two new partners the city is able to expend some prior year funds as well as current year funds on rehab projects. Five projects have been completed and twelve more are scheduled for work to begin.
- **Site Acquisition and/or Public Improvements.** Funds were identified for Years 3-5 of the 2015-2019 Plan, although at a progressively lower level. Habitat for Humanity generally builds at least one home per year and development is in progress to build on the last individual lot they own in the city. Partnering with Home Bridging, they are developing a twenty-two-lot low-income housing subdivision, CDBG funds will be used for public infrastructure improvements for this project. Previous year's unspent funds will be utilized for this project. As more affordable housing projects in the City materialize, PY2022 funds will be available to use.

## *Public Services*

With the 15% cap on Public Services, there continues to be more demand than funding for several public services and needs (emergency housing assistance, homeless youth shelter services, homeless youth services, and youth training services). PY2022 funding allocation allows for funding for these services within the 15% cap. These services are activities under Homelessness/Homelessness Prevention and Non-Housing Community Development.



## *Homelessness / Homelessness Prevention*

- **Emergency Housing Assistance.** (UCAN). Funds were allocated for all five years of the 2015-2019 Plan and Year 1 and 2 of the PY 2020-2024 Plan. Funding levels for each year is capped at 15% and demand remains greater than funds allocated. PY2019 COVID-19 funds offered some relief, but demand remains higher than allocation.
- **Homeless Youth Shelter Facilities.** (Hearts with a Mission). Funds were allocated in prior years assisting with new HVAC equipment, roofing repairs, and gutter replacement. Additional funds were utilized for replacement of a water leak and rehabilitation of a covered porch. The shelter has been reconfigured to a Transitional Living Program shelter helping youths ages 18-21 with a place to live as they transition from foster care back into the community. The program offers a safe place to shelter while learning everyday life skills and preparing them for entry into the community. This activity was combined with Public Facilities/ADA Public Improvements as this activity was duplicative. While prior years funds remain allocated to this activity, the city will draw those funds down during PY2022.
- **Homeless Youth Services (operations).** (Hearts with a Mission). CDBG funds were allocated for operations for all prior years with demand exceeding the capped allocation. The shelter has been reconfigured to a Transitional Living Program shelter helping youths ages 18-21 with a place to live as they transition from foster care back into the community. The program offers a safe place to shelter while learning everyday life skills and preparing them for entry into the community. HWAM leverages CDBG funds to receive other funding allotments.
- **Homeless Youth Services (operations).** (Maslow Project). Funds were allocated for operations for all prior years. Demand remains greater than funds allocated. Maslow also leverages the CDBG funds to receive other funding.

## *Non-Housing Community Development*

- **Micro-Enterprise Assistance.** (Small Business Development Center (SBDC)). Funds were originally allocated for all five years of the 2015-2019 Plan but reduced to match actual utilization. This fund is used, but at a lower level than expected since the funds are being used predominantly to assist only city residents. This program previously used state/small city CDBG funds which could assist both city and county residents. While the city has been working with city residents only, there is an allowance for the Urban Growth Boundary (UGB) residents since the city does maintain the UGB area through an Intergovernmental Agreement with the county. Being able to include these

UGB residents enhances the use of the CDBG funds. \$25,000 was originally allocated for Years 1 and 2 of the 2015-2019 Plan, decreased to \$22,000 through Year 5. Based on utilization, that was reduced to \$15,000 in Year 2 of the 2015-2019 Plan and zeroed out in Year 3. Approximately \$21,500 was used at the time of preparing the Year 4 AAP, leaving a balance of \$18,500. Year 4 funds were zeroed out and reallocated to other activities. (This micro-enterprise activity is not subject to the 15% service cap, so these funds cannot be reallocated to services which are subject to the cap). Year 5 of the 2015-2019 Plan and Year 1 and 2 of the 2020-2024 Plan stalled due to the coronavirus pandemic as the college closed. PY2020 saw more schools opening and Rogue Community College is beginning this program again and will be utilizing PY2020 and PY2021 funds. Some prior year funds were reallocated in May 2022 to other active PY2021 activities.

- **Daycare Assistance for Microenterprise.** This activity is intended to help increase opportunities for individuals to utilize the micro-enterprise assistance. This activity was first funded in Year 4 of the 2015-2019 Plan at \$4,000; however, the amount was reallocated to the tuition assistance as demand for tuition assistance was greater than the need for daycare assistance. Year 2 of the 2020-2024 Plan allocated some funds for this activity and will keep track of the usage of this activity. If the activity does not gain traction, it will be eliminated from the Plan with funds reallocated to the tuition assistance activity. Year 3 will continue to monitor this activity as the microenterprise activity is beginning again and childcare for those attending classes might be necessary.
- **Youth Training Services.** (Boys and Girls Club). Funds were allocated for all five years of the 2015-2019 Plan. In PY2021 the city's CDBG funds were able to help the club with refinishing their gym floors after damage caused by using the floors for distance learning and other coronavirus activities. The sports programs that use the floors are back in full swing and offering youth basketball and volleyball once again. The teen training activity is back operating and early PY2021 offered field trips to tour universities and visiting local businesses. The teens participated in STEAM programs such as stop-motion animation and drones. No change is proposed for this service activity from the forecasted funding level. Funding levels for Year 3 of the 2020-2024 Plan are appropriate, and demand remains greater than funds allocated.
- **Special Economic Development Activities.** This was a new activity in PY 2019, but the program was in the initial stages of partnering with the schools in the community. This partnering took longer than expected and the pandemic put everything on hold. Youth Pathways Partnership was working on their final steps, but during the second quarter of PY2021, they were unable to coordinate with the schools for this activity. They were also planning to partner with the Illinois Valley Community Development Organization (IVCDO) to help with the program, but due to retirements and uneven

staffing at the IVCDO, they are not able to help currently. The prior years were canceled, and those funds reallocated to active activities through Minor Amendments in May 2022. If a need should arise in the future for this type of training, the activity can be reopened.

- **Makerspace-Tuition/Membership Assistance.** A Makerspace/Innovation Hub facility was due to open in the fall of 2019 in conjunction with RCC. Initially Year 4 of the 2015-2019 Plan funds were allocated but later reallocated to other Year 4 activities since the facility was not completed. Year 5 of the 2015-2019 Plan allocated additional funding to this activity as the facility was to be ready and soon to open. State funds decreased and RCC had to cancel the project. The coronavirus delayed any further usage of the funds. The city was in discussions with another local partner who offered to facilitate a makerspace/innovation hub facility in the community for vocational assistance. However, the partner was not able to obtain the necessary funds/grants. Therefore, at this date, there is no planned makerspace facility nor a partner to facilitate this project. The activity was canceled and prior years funds were reallocated to another active activity through Minor Amendments in May 2022. (Another avenue for future funds could be created to help LMI residents access other STEAM (Science Technology Engineering Arts and Math) education workshops). This will be reviewed in PY2022.
- **Welcome Home Oregon:** Welcome Home Oregon is a comprehensive re-entry program under contract with Josephine County Community Corrections helping individuals' transition from incarceration back into the community. The program helps to increase public safety, reduce jail and prison stays and connect high risk, extremely low-income and homeless individuals to a path of healthy self-sufficiency and out of the criminal justice system. They oversee day to day operations at four transitional houses, one for women and three for men. Nearly all participants are low-income with special needs, including homelessness, mental health issues, addiction, domestic violence and involvement in the criminal justice system. PY2021 realized a new program for them, Permanent Supportive Housing (PSH), which allows a permanent hotel style living for individuals entering back into the community. There will be an on-site manager and Welcome Home will manage the building. Case managers will be available. CDBG funds will help not only with the operations of the PSH, but any incidentals for basic needs, case management, counseling, job preparations and employment support.
- **Public Facilities Improvements:** Demand is high for ADA access and removal of barriers for public and private non-profit entities as well as rehabilitation of existing public facilities within the City. The Boys and Girls Club Teen Training area required a wheelchair lift to accommodate those teens unable to access all areas for training. Several parks within the City's low- and moderate-income areas need ADA access as

the parks have fallen into disrepair or never had adequate ADA access. Since these parks are among the oldest in the city, an upgrade to the playground equipment is greatly needed to accommodate those children unable to use ordinary playground infrastructure. Environmental Reviews will begin as soon as projects are identified and progress can begin on implementing the funding for ADA improvements.

- **Neighborhood Blight Remediation.** This activity is dependent on creation of a receivership program, which has not yet occurred. Year 3 of the 2015-2019 Plan funds were reallocated to other activities through a Minor Amendment. Year 4 of the 2015-2019 Plan funds were also reallocated to other activities. Since no City program was created, no funds were allocated for Year 5 of the 2015-2019 Plan or Year 1 or 2 of the 2020-2024 Plan. The City Council has expressed an interest in forming a receivership program as has the City's Housing Advisory Committee.

#### *Planning and Administration Activities*

Staff time devoted to CDBG administration is billed to this activity.

HUD issued a directive noting that the Assessment of Furthering Fair Housing (AFFH) was no longer required in 2019 and no funds have been allocated for this activity. HUD has asked the city to provide a new AFFH and this task will be given to the appropriate staff to complete.

As the unexpended planning and administration funds for Years 1 and 2 of the 2015-2019 Plan were not used to assist with planning activities, those uncommitted funds were addressed in the Substantial Amendment submitted in conjunction with the City's Year 5 AAP.

The Housing Advisory Committee created by City Council resolution on June 21, 2017 continues to meet monthly and conduct public outreach to identify barriers and solutions to address housing needs and prioritize work to address the highest priorities.

#### *4. Summary of Citizen Participation Process and consultation process*

##### *Summary from citizen participation section of plan.*

When developing the 2015-2019 Plan, the City developed a new Citizen Participation Plan (CPP) to meet the current HUD consolidated plan regulations. With the pandemic in early 2020, the City revised its CPP to address emergency disasters and health pandemics but maintained the essential components of the CPP and followed it in carrying out the process to develop the PY2022 AAP.

The process includes public participation in two phases. The first phase is to obtain public input regarding housing and community development needs and priorities to assist with development of the AAP. The second phase is to obtain public input on the draft AAP. The City advertised these meetings and opportunities to provide input and help develop the AAP. Outreach included notification to community stakeholders as well as notice of opportunities for citizen participation, described further below, and in the attached Exhibit 1 summarizing the results of the Survey of February through April 2022. Information is also provided below regarding input provided through the public comment period and at public hearings.

The City gathered input on community needs for the PY2022 AAP through:

**Input on Needs and Priorities (concurrent with input about how last year's activities met community needs):**

- A survey was posted on the City's webpage February 8 through April 11, 2022
- Public Hearing for Needs and Priorities (April 20, 2022)
  1. Notice in Grants Pass Daily Courier (April 5, 2022) (Exhibit 2)
  2. Notice posted on City's website, news feed, and calendar
  3. Notice posted in multiple public locations
- Public Comment (June 8 – July 8, 2022) (Exhibit 3)
- Public Hearing (August 3, 2022)
  1. Notice in Grants Pass Daily Courier (May 24, 2022) (Exhibit 4)
  2. Notice posted on City's website and calendar
  3. Notice posted in multiple public locations

**Input on Draft AAP:**

- Notice of Public Comment Period (June 8 - July 8, 2022): Notice in Grants Pass Daily Courier newspaper (May 24, 2022); Notice posted on City's website; Notice posted in multiple public locations. Additional notification e-mailed to stakeholders and participants and provided as news item on webpage on June 8, 2022.
- Notice of Public Hearing (August 3, 2022): Notice in Grants Pass Daily Courier (May 24, 2022); Notice posted on City's website; Notice posted in multiple public locations. Additional notification e-mailed to stakeholders and participants and provided as news item on webpage on June 8, 2022.

Documents were available for review at the following locations: 1. Grants Pass Community Development Department, 101 NW 'A' Street, Room 202, Grants Pass, OR; 2. Grants Pass branch of the Josephine Community Library System, 200 NW 'C' Street, Grants Pass OR or on

their webpage; 3. Grants Pass website: [www.grantspassoregon.gov/CDBG](http://www.grantspassoregon.gov/CDBG)

5. *Summary of Public Comments*

*This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.*

*Needs and Priorities:*

**No one outside of staff who attended had input on the Needs and Priorities portion of the AAP.**

**Needs Survey:**

A summary of the Survey posted February 8 – April 11, 2022 is attached as Exhibit 1.

*Draft PY2022 AAP:*

Public Comment Period: No comments received during the public comment period.

*Draft PY2022 AAP Public Hearing:*

**Individuals and organizations that attended/participated in the August 3, 2022 Draft AAP Public Hearing.**

- 2 Grants Pass Staff members and Greg Roe, Executive Director of the Boys and Girls Club Rogue Valley

6. *Summary of comments or views not accepted and the reasons for not accepting them.*

None

7. *Summary*

The PY2022 AAP outlines the activities the City of Grants Pass will undertake during Year 3 of the 2020-2024 CP to address identified community needs. This is consistent with the current 2020-2024 Plan which states that the City's effort is to achieve the goals of the CDBG program: "To develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons."

In PY2016, as a result of public participation and consultation, the Plan was amended to address a wider range of activities, and to add new community partners to help address

needs. The PY2017 AAP continued to reflect the expanded activities and partners with only limited changes, which were reflected in updates to the Plan. The Plan was also updated in PY2017 to reflect adjustments to some goals and adjustments to 5-year funding allocations consistent with revisions in the 2017 AAP. The PY2018 Year 4 AAP continued to reflect the expanded activities and partners with only limited changes. Year 5 of the 2015-2019 Plan continued with the addition of new activities as well as addition of activities related to the CARES Act. Year 1 AAP of the 2020-2024 CP concentrated mostly on COVID-19 funds from the Year 5 2015-2019 Plan as well as funds for the regular PY 2020. Many Year 5 funds carried over to PY2020 as schools and businesses were closed due to the pandemic. PY2020 and PY2021 continued to see expenses from regular and COVID-19 activities. PY2021 expended all of the coronavirus CDBG funds as well as most of the regular PY2021 funds. As this Year 3 of the 2020-2024 Plan begins, activities are moving forward as planned to operate since businesses and schools are open again. The city looks forward to expending prior year funds on current activities and some continued activities for PY2022.

Public participation, stakeholder outreach, and review of past performance, helped to inform needs and priorities for the PY2022 AAP.

*PR-05 Lead & Responsible Agencies – 91.200(b)*

1. *Agency/entity responsible for preparing/administering the Consolidated Plan*

*Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.*

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
CDBG Administrator	GRANTS PASS	Community Development/Finance Department

**Table 1 - Responsible Agencies**

*Narrative (optional)*

The City of Grants Pass is the lead agency for the delivery of the Community Development Block Grant program funding to be delivered through this AAP.

*Consolidated Plan Public Contact Information*

Bradley Clark, Community Development Director  
(541) 450-6060

Anne Ingalls, CDBG Coordinator  
(541) 450-6083



## *AP-10 Consultation - 91.100, 91.200(b), 91.215(l)*

### *1. Introduction*

City staff consulted with area service providers through outreach including a 'Needs' Survey posted on the city webpage to identify needs that could be addressed in PY2022, and outreach to organizations who served as grantees or subrecipients in prior years. The Survey and additional direct consultation by staff provided an opportunity to clarify and expand on the City's understanding of community needs and funding priorities. Stakeholders and other agencies were consulted in the development of this AAP listed in Table 2. This includes community partners consulted in previous years and partners previously proposed for funding in previous years.

*Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))*

The City engages in ongoing consultation with local service providers, community leaders, the public, and other community development partners. Consultation includes contacting with area agencies and the City's Advisory Committees. The City also consults with other City departments to identify community development needs. The city conducted specific outreach activities with agencies and community partners in PYs 2016, 2017, 2018, 2019, 2020 and 2021 to an expanded list of agencies and community partners.

Activities to enhance coordination between public and service provider's agencies are ongoing. Specific providers who contributed to identify the needs for the PY2022 AAP include:

- Affordable & Decent Housing: 1: United Community Action Network (UCAN); 2: Housing Advisory Committee; 3: Josephine County Housing; 4: Rebuilding Together Rogue Valley; 5: Common Connections
- Homelessness/Homelessness Prevention: 1: United Community Action Network (UCAN); 2: Maslow Project; 3: Hearts with a Mission; 4: St. Vincent de Paul; 5: Welcome Home Oregon
- Non-Housing Community Development: 1: Small Business Development Center (SBDC); 2: Boys & Girls Club; 3: 71Five VoTech; 4: Welcome Home Oregon

In PY2016, representatives from the City and other organizations began meeting informally to discuss housing issues. This group included housing providers/agencies, UCAN, and CCOs. Out of those meetings came a recommendation to establish a formal Housing Advisory

Committee (HAC). The City Council formally established the committee on June 21, 2017, and members were appointed. The committee meets regularly to identify and address housing priorities. In 2021, the city hired a new Housing and Neighborhood Specialist who is the support staff for this committee.

With guidance from Amber Neeck, the Housing Specialist, the weatherization project was enhanced and outreach to the community began with good results. Several homes are in the process of being weatherized with more being reviewed. Ms. Neeck attends and updates the HAC on housing projects monthly. Ms. Neeck has focused on low-income housing projects in the area and establishing contacts with developers. She has been instrumental in updating housing codes both for the city Comprehensive Plan and the Community Development Code.

*Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.*

UCAN is part of the 'Balance of State' Continuum of Care which covers Josephine County. The City and UCAN coordinate and consult regularly with service providers that provide care to Grants Pass homeless and at-risk homeless populations. UCAN is the state and federally recognized community action agency for the region. UCAN administers: Low Income Energy Assistance Program, Emergency Funding for rental assistance, utility bills and Leheap energy assistance, and Supportive Services for Veteran Families services to name a few. The City has worked with UCAN to address needs for emergency housing assistance, energy-efficiency/weatherization, and housing rehabilitation activities, including ADA accessibility.

Two organizations which serve homeless youth and their families expanded services into Josephine County in PY2016 (Hearts with a Mission and the Maslow Project). The 2015-2019 Plan and PY2017 AAP recognized these additional opportunities to address needs, and each year thereafter has continued to provide funding for these organizations. Funding in the Year 3 AAP continues to address these needs.

St. Vincent de Paul operates a mobile food kitchen setting up in two or three locations in the community serving food to the homeless and those at-risk of becoming homeless. Year 1 and 2 of the 2020-2024 Plan funds were instrumental in keeping the program operating and funds are set aside in the Year 3 AAP as well.

A new partner in PY2021, Rebuilding Together Rogue Valley, provides help to seniors in the community and other eligible low-income persons/families with ADA accessibility within their homes. This allows people to stay longer in their current homes and avoid relocation to

assisted living or potential homelessness. They have also taken on the tasks of the weatherization activity which UCAN was unable to do.

Another new partner for PY2021, Common Connections, has elected to help with the weatherization activity as well. Although they work mainly with the County CDBG funds with rehabilitation/ weatherization of homes within the county, they are willing to help with some homes in the city.

As part of long-term planning, the city is in contact with several other organizations to coordinate funding supporting youth shelters and vocational training.

*Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS*

The City of Grants Pass does not receive ESG funds.

2. *Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities*

1	<b>Agency/Group/Organization</b>  <b>Agency/Group/Organization Type</b>	<b>United Community Action Network</b>  Services-Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Emergency Housing Assistance, Weatherization, Rehabilitation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	UCAN is part of the 1,100-community action non-profit and public organizations established under the Economic Opportunity Act of 1964 to fight America's War on Poverty. UCAN of Grants Pass serves both Douglas and Josephine counties with affordable housing, food, Head Start/Early Head Start programs, health insurance and Rx assistance, heat assistance, homeless services, information and referrals, money management, national service programs, tax assistance, transportation services, and

		weatherization programs. Consultation with UCAN is ongoing regarding utilization levels for activities. Consultations resulted in identification of adjustments to programs and funding levels for rehab and weatherization. UCAN is part of the new Housing Advisory Committee.
2	<b>Agency/Group/Organization</b>	Housing Authority of Jackson County
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing rehabilitation, site acquisition and public improvements
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Grants Pass has no public housing units. Some of the units are owned and controlled by the PHA, but those units are not classified as public housing per 24 CFR 5.100. The information provided by the agency is captured in the Consolidated Plan. Coordination and consultation will be continued. HAJC has experience building affordable housing, including housing in Grants Pass. Consultations with HAJC are ongoing regarding funding for eligible activities and ready to proceed projects including rehabilitation, site acquisition, and public improvements. HAJC is part of the City's Housing Advisory Committee.
3	<b>Agency/Group/Organization</b>	Josephine Housing and Community Development Council
	<b>Agency/Group/Organization Type</b>	PHA Services - Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Rehabilitation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	JHCDC is the local housing authority in Josephine County. The agency provides rental assistance to low-income families in the county through the HUD Section 8 Housing Choice Voucher program. Consultation and coordination are ongoing. JHCDC is part of the Housing Advisory Committee. Their PHA Plan is reviewed annually for consistency with the Consolidated Plan.
4	<b>Agency/Group/Organization</b>	City of Grants Pass
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy

		Non-Homeless Special Needs Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	For the Consolidated Plan, various City departments were consulted to gain insights into employment and economic development needs, infrastructure and public facility needs, parks and recreation needs, housing and affordability needs, land use planning. City staff (Planning) are involved in the preparation of the plan and consult with other City departments and staff. There was prior consultation regarding a receivership program to address blight remediation. Consultation and coordination is ongoing. The City of Grants Pass is the responsible entity for the CDBG program and documents. In addition, the Housing Advisory Committee is now a formal advisory committee to the Grants Pass City Council, staffed by City staff.
5	<b>Agency/Group/Organization</b>	Small Business Development Center (SBDC)
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Microenterprise Assistance
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City consults and coordinates with the SBDC to implement micro-enterprise assistance by providing tuition waivers for training. Consultations with the SBDC are ongoing regarding their use of funds and service levels and needs.
6	<b>Agency/Group/Organization</b>	Boys and Girls Clubs of the Rogue Valley
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Non-Profit
	<b>What section of the Plan was addressed by Consultation?</b>	Youth Training Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City works with the Boys and Girls Club's staff to ensure the safety and well-being of the area's youth. It is anticipated that youth will benefit through training services that stress self-sufficiency and the importance of education. Consultation with the Boys and Girls Club are ongoing regarding service levels for the teen training program and other programs.
7	<b>Agency/Group/Organization</b>	Maslow Project
	<b>Agency/Group/Organization Type</b>	Services-Children Non-Profit

	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Maslow Project expanded its services to include Grants Pass and Josephine County. Consultations with Maslow Project are ongoing regarding service levels for homeless youth in the community.
8	<b>Agency/Group/Organization</b>	Hearts with A Mission
	<b>Agency/Group/Organization Type</b>	Services-Children Non-Profit
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Hearts with a Mission was consulted regarding their facility and service needs. They participate every year and throughout the year and consultation is ongoing regarding their service levels.
9	<b>Agency/Group/Organization</b>	OPTIONS for Southern Oregon
	<b>Agency/Group/Organization Type</b>	Services-Children Services Elderly Persons Services-Persons with Disabilities Services-Health Non-profit
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Crisis Resolution Center/ Adult Outpatient Facility
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Options serves as the Community Mental Health Program and provides additional services such as the Integrated Primary Medical Care Program for all members of the community. They address issues related to housing advocacy, community integration, crisis intervention, therapy, co-occurring issues, education, work and economic issues. In previous years, Options was directly consulted regarding their capital projects and participated in meetings. Consultation determined use of CDBG funds for a small share of the proposed capital project for a Crisis Resolution Center would increase project costs associated with all funds, but it was not cost effective to use CDBG funds for this project. Therefore, it was removed from the 2017 AAP. Staff continues consultation through email outreach, and Options is currently represented on the Housing Advisory

		Committee. No funding is proposed in the PY2022 AAP.
10	<b>Agency/Group/Organization</b>	Habitat for Humanity Grants Pass/Home Bridging GP
	<b>Agency/Group/Organization Type</b>	Services – Housing
	<b>What section of the Plan was addressed by Consultation</b>	Site Acquisition and/or Public Improvements
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Habitat for Humanity and Home Bridging are both dedicated to eliminating substandard housing locally through constructing, rehabilitation and preserving homes by advocating for fair and just housing policies and providing training and access to resources to help families improve their shelter conditions. They participated in the informal housing working group meetings, resulting in matching of needs and resources. Habitat for Humanity is represented on the Housing Advisory Committee. A site they own is currently being developed in conjunction with Home Bridging GP and CDBG funds will be used for public improvements for the 22-lot subdivision. Habitat typically builds at least one new home per year. Home Bridging GP has various locations within the city working with low-income housing.
11	<b>Agency/Group Organization</b>	Family Solutions
	<b>Agency/Group/Organization Type</b>	Services-Families Services – Children Education Services – Health
	<b>What section of the Plan was addressed by Consultation</b>	Public Facilities including ADA accessibility
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination</b>	Family Solutions is a non-profit organization dedicated to providing a continuum of children’s mental health services from early intervention to intensive residential treatment. Family Solutions confirmed a need to perform some rehabilitation work for both of their centers in Grants Pass which was completed in PY 2018 and two more rehabilitations were completed in PY2020.
12	<b>Agency/Group Organization</b>	Rogue Valley Council of Governments
	<b>Agency/Group/Organization Type</b>	Regional Organization Area Agency on Aging Senior and Disability Services Planning Organization
	<b>What section of the Plan was addressed by Consultation</b>	Non-Housing Community Development Senior Meals Facility

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination</b>	RVCOG staff was consulted for the purposes of elderly and special needs for senior services. Collaboration between City and RVCOG is ongoing. It is expected that 15,100 60+LMI persons will benefit through the Senior Meals Facility's services. The City initially provided funding in Year 2 of the 2015-2019 Plan, and through additional direct consultation, found additional funds would help with the purchase of real estate for their senior center in Grants Pass. Additional funds were appropriated for the completion of the center in PYs 2017 and 2018.
13	<b>Agency/Group Organization</b>	Youth Pathways Partnership
	<b>Agency/Group/Organization Type</b>	Regional Organization partnering with the Illinois Valley Community Development Organization (IVCDO) Planning Organization
	<b>What section of the Plan was addressed by Consultation</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination</b>	Youth Pathways Partnership sought help with funding for young adults' job/vocational training. These services would not be subject to the 15% public services cap if the services are designed to increase economic development opportunities through job training, and placement and employment services as listed in 570.204(b)(2)(i). Work was to be in conjunction with the IVCDO, but due to staff turnover on the board and lack of school coordination, this activity was canceled. If necessary in the future, CDBG will offer the activity again.
14	<b>Agency/Group Organization</b>	71Five VoTech
	<b>Agency/Group/Organization Type</b>	Regional Organization Education Employment Non-Profit
	<b>What section of the Plan was addressed by Consultation</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination</b>	71Five VoTech is a non-profit organization helping young adults aged 16-24 with vocational training, job skills, job placement and employment within the community. They offer mentoring, vocational training through character building, aptitude testing, carpentering, automotive and welding, three months of internship with community partners, job placement,



		resume building and placement assistance.
15	<b>Agency/Group Organization</b>	Rebuilding Together Rogue Valley
	<b>Agency/Group/Organization Type</b>	Services-Housing Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation</b>	Affordable Housing – Rehabilitation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination</b>	RBTRV is a non-profit organization providing safe homes for low-income seniors and persons with disabilities helping to keep people to safely age in their current homes. Safe and healthy homes is the foundation of RBTRV home repair work, targeting significant safety and health hazards based on the eight principles of healthy homes – keep it dry, clean, pest-free, safe, contaminant-free, well ventilated, maintained and thermally controlled.
16	<b>Agency/Group Organization</b>	Common Connections
	<b>Agency/Group/Organization Type</b>	Services-Housing Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation</b>	Affordable Housing – Rehabilitation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination</b>	Common Connections is a non-profit providing low-to moderate-income homeowners’ necessary repairs to their homes in the county and the UGB.
17	<b>Agency/Group Organization</b>	Welcome Home Oregon
	<b>Agency/Group/Organization Type</b>	Services – Adult Services-Housing Services-Homeless Services-Health Services-Education Non-Profit
	<b>What section of the Plan was addressed by Consultation</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination</b>	Welcome Home Oregon is a comprehensive re-entry program under contract with Josephine County Community Corrections helping individuals’ transition from incarceration back into the community. The program helps to increase public safety, reduce jail and prison stays and connect high risk, extremely low-income and homeless individuals to a path of healthy self-sufficiency and out of the

		<p>criminal justice system. They oversee day to day operations at four transitional houses, one for women and three for men. Nearly all participants are low-income with special needs, including homelessness, mental health issues, addiction, domestic violence and involvement in the criminal justice system.</p>
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**Table 2 - Agencies, groups, organizations who participated**

*Identify any Agency Types not consulted and provide rationale for not consulting*

While the city seeks to directly engage all affected agencies and organizations, some within the community, such as broadband providers, are not directly engaged. No broadband utility companies were consulted in preparing the City of Grants Pass Consolidated Plan. A joint effort by the city and Josephine County (through the Collaborative Economic Development Committee) in developing a more robust broadband outreach began earlier in the year reaching out to the community with a survey which was distributed throughout the city and the county. As more options are available to the citizens, the city will be more proactive in including broadband service providers for future plans. The city is in frequent communication with established partners during the program years and agencies were contacted in all five years of the first Plan and Years 1, 2 and 3 of the second Plan.

The city has numerous Committees and Commissions that meet on a regular basis to discuss community resilience in case of not only a natural disaster or emergency, but also on a daily basis to assure a safe and healthy environment. Examples of citizen committees that address potential hazards, emergency responses, sustainable development standards and similar resilience topics include the Central Business District Vitalization Taskforce, the Collaborative Economic Development Committee, Historic Buildings and Sites Commission, Housing Advisory Committee, Sustainability and Energy Action Taskforce and the Urban Area Planning Commission. Also, in 2021, the City worked with Josephine County to update the Josephine County Multi-Jurisdictional Hazard Mitigation Plan, which outlines adaptation and mitigation strategies for the natural hazards that may impact our area.

*Other local/regional/state/federal planning efforts considered when preparing the Plan*

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of
Continuum of Care	UCAN	The Strategic Plan Goals support the goals of UCAN to provide those necessary services for the low-to-moderate income people in the community.

**Table 3 - Other local / regional / federal planning efforts**

*Narrative (optional)*

## *AP-12 Participation – 91.105, 91.200(c)*

- 1. Summary of citizen participation process/Efforts made to broaden citizen participation. Summarize citizen participation process and how it impacted goal-setting*

The City followed its Citizen Participation Plan in carrying out the process to develop the PY2022 AAP. Each year, the City prepares an AAP that outlines the specific program activities to be carried out in meeting the Plan strategies. The City focuses on partnerships and collaborations to foster successful projects and leverage funds to address needs for low income and homeless housing, services for special needs and low-income persons, and community and economic development needs.

The City gathered input on community needs through public hearings, a survey, advertising in the Grants Pass Daily Courier, and outreach with local agencies.

The list of ‘needs’ resulting from input by service providers and citizens gave direction on fulfilling the goals and actions developed in the PY2022 Year 3 AAP. The information also helped with evaluation of past performance and how funds could be most effectively utilized in PY2022. Summary of the Survey is attached as Exhibit 1.

The draft PY2022 AAP was posted on the City’s website. A copy of the AAP was available at the Grants Pass Community Development Department and the Josephine Community Library, Grants Pass Branch.

While the city seeks to directly engage all affected agencies and organizations, some within the community, such as broadband providers, are not directly engaged. No broadband utility companies were consulted in preparing the City of Grants Pass Consolidated Plan. A joint effort by the city and Josephine County (through the Collaborative Economic Development Committee) in developing a more robust broadband outreach began earlier in the year reaching out to the community with a survey which was distributed throughout the city and the county. As more options are available to the citizens, the city will be more proactive in including broadband service providers for future plans. The city is in frequent communication with established partners during the program years and agencies were contacted in all five years of the first Plan and Years 1, 2 and 3 of the second Plan.

The city has numerous Committees and Commissions that meet on a regular basis to discuss community resilience in case of not only a natural disaster or emergency, but also on a daily basis to assure a safe and healthy environment. Examples of

citizen committees that address potential hazards, emergency responses, sustainable development standards and similar resilience topics include the Central Business District Vitalization Taskforce, the Collaborative Economic Development Committee, Historic Buildings and Sites Commission, Housing Advisory Committee, Sustainability and Energy Action Taskforce and the Urban Area Planning Commission. Also, in 2021, the City worked with Josephine County to update the Josephine County Multi-Jurisdictional Hazard Mitigation Plan, which outlines adaptation and mitigation strategies for the natural hazards that may impact our area.

*Citizen Participation Outreach (table next page)*

Sort Mode	Mode of Outreach	Target Outreach	Summary of Response/attendance	Summary comments received	Summary of comments not accepted	URL (if applicable)
1	Newspaper Ad	Non-targeted broad	N/A	N/A	N/A	
2	Public Survey	Non-targeted/broad community  CDBG partners, applicants, recipients, stakeholders	46 respondents	Affordable and decent housing; homeless; affordable rental housing; housing for persons with special needs; job creation; youth centers, job vocational training centers; childcare facilities; transportation; water system improvements	N/A	
3	Email and direct outreach	Applicants and stakeholders	None	housing needs, shelter, non-housing comm. development	None	

Sort Mode	Mode of Outreach	Target Outreach	Summary of Response/attendance	Summary comments received	Summary of comments not accepted	URL (if applicable)
4	City Website	Non-targeted/broad community CDBG partners, recipients	None	None	None	
5	Newspaper Ad	Non-targeted broad community	N/A	N/A	N/A	
6	Public Comment Period	Non-targeted Broad community	None	None	None	
7	Public Hearing	Non-targeted broad Community	2 Staff members 1 subrecipient	Summarized in executive summary	None	

**Table 4 - Citizen Participation Outreach**

## EXPECTED RESOURCES

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The CDBG allocation for Grants Pass in PY 2022-2023 is \$375,906. Allocation for 2015-2016 was \$275,061, for 2016-2017, \$300,069, for 2017-2018, \$296,195, for 2018-2019, \$341,405, 2019-2020, \$349,140 and for 2020-2021, \$374,611. FY 2019-2020 also received \$472,869 in COVID-19 relief funds to combat the effects of the coronavirus. A large amount of reallocated prior years funds and some PY2021 funds in the approximate amount of \$372,968 is committed to public improvements for a low-income housing project with completion date of Phase 1 by August 2022. Phase 2 begins in the fall with hopes of using more of CDBG funds. With the limited amount of available funding, the funds have been designated for specific targeted activities and in amounts that will make the most impact on the many needs in Grants Pass.

#### Anticipated Resources Table

Source of Funds	Source	Uses of Funds	Expected amount Available Year 3		Expected amount Available Remaining	Narrative Description
			Annual Allocation:	\$ 375,906		
			Program Income:	\$ 0		The City is working diligently to expend prior years funds and expanding outreach to new partners
			Prior Year Resources:	\$ 0		
			Total:	\$ 375,906		
CDBG	Public federal	Acquisition Admin Planning Economic Development Housing Public Improvements			\$1,250,000	Future year estimates are based on annual allocation used to develop the Plan. Year 3 of the 2020-2024 Plan is the third year in the 2020-2024 5-year Plan.

Table 5 - Anticipated Resources Table



*Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied*

The City anticipates providing CDBG funding to a variety of programs and activities over the 2020-2024 five-year Plan period. Each program or activity will be assessed for need, performance outcomes, agency capacity, ability to complete the activity, and availability to leverage other resources.

- Projects aimed at supporting economic activity will likely leverage other state education and federal small business funding.
- Funds allocated to public services will likely be gap financing for a non-profit organization that will provide the balance of funds needed for an activity.

*If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan*

Currently the city is in development of a city owned parcel of land for low-income public housing. The city is reviewing options for a homeless shelter and a warming shelter as well as discussing an Urban Campground for the homeless.

#### *Discussion*

The City will use CDBG funds in partnership with sub-recipients to leverage private, state, and local funds to address the goals and strategies outlined in the Plan. Grants to sub-recipients for public services or economic development are anticipated to leverage other funding sources.

# ANNUAL GOALS AND OBJECTIVES

*AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3) & (e)*

*Goals Summary Information*

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Opportunities	2022	2024	Weatherization and Energy Efficiency	Citywide	Sustainability	CDBG: \$5,000	Housing Rehabilitated: 5 GOI 8-rental units rehab 2 GOI 10-homeowner housing rehab 3
2	Affordable Housing Opportunities	2022	2024	Housing Rehab, ADA accessibility improvements	Citywide	Sustainability	CDBG: \$30,000	Housing Rehabilitated: 5 low- to moderate-income households; ADA improvements GOI 8-rental units rehab 2 GOI 10-homeowner housing rehab 3
3	Affordable Housing Opportunities	2022	2024	Assist Site Acquisition and public improvements	Citywide	Sustainability	CDBG: \$179,340	Site acquisition and/or public improvements 22 new low-income housing  GOI 2-infrastructure activities for Low/Moderate Income Housing Benefit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Prevent Homelessness	2022	2024	Emergency Housing Assistance	Citywide	Prevention of homelessness	CDBG: \$8,055	Homelessness Prevention: 15 Persons Assisted - 15 HH assisted GOI 15-homelessness prevention
5	Prevent Homelessness	2022	2024	Supportive Services for Homeless Youth (operations) HWAM	Citywide	Homeless youth services	CDBG: \$8,055	25 youth assisted GOI 3-Public service activities other than Low/Moderate Income Housing Benefit
6	Prevent Homelessness	2022	2024	Supportive Services for Homeless Youth (operations) Maslow	Citywide	Homeless youth services	CDBG: \$8,055	100 youth assisted GOI 3-Public service activities other than Low/Moderate Income Housing Benefit
7	Prevent Homelessness	2022	2024	Emergency Food Assistance Mobile food kitchen	Citywide	Homeless	CDBG: \$8,055	100 persons assisted GOI 3-Public service activities other than Low/Moderate Income Benefit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Support Economic Development	2022	2024	Microenterprise education assistance	Citywide	Economic Sustainability	CDBG: \$5,000	2 businesses assisted 25 persons GOI 16 - jobs created or retained GOI 17-businesses assisted
9	Support Economic Development	2022	2024	Teen Training Services	Citywide	Economic Sustainability	CDBG: \$8,055	100 Persons Assisted GOI 3-Public service activities other than Low/Moderate Income Housing Benefit
10	Support Economic Development	2022	2024	Economic Development Services 71Five Vo Tech	Citywide	Economic Sustainability	CDBG: \$8,055	25 Persons Assisted GOI 3-Public Services activities other than Low/Moderate Income Housing Benefit
11	Support Economic Development	2022	2024	Economic Development Welcome Home Oregon	Citywide	Economic Sustainability	CDBG: \$8,055	10 Persons Assisted GOI 3- Public Services activities other than Low/Moderate Income Housing Benefit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	Public Facilities ADA Improvements	2022	2024	ADA Access Removal of Barriers Rehab of public and private non- profit entities	Citywide	Improve public and non-profit facilities	CDBG: \$25,000	25 persons assisted GOI 1-pub facility or infrastructure other than low/moderate-income housing benefit
13	Planning and Administration	2022	2024	General Program Admin Costs		General Admin Costs	CDBG: \$75,181	Administration Costs

Table 6 - Goals Summary

*Goal Descriptions*

1	<b>Goal Name</b>	Affordable Housing Opportunities - Weatherization and Energy Efficiency
	<b>Goal Description</b>	Help maintain the supply and condition of the existing affordable housing stock while providing for reduced monthly costs and decent housing conditions
2	<b>Goal Name</b>	Affordable Housing Opportunities - Housing Rehab, ADA accessibility improvements
	<b>Goal Description</b>	Housing rehabilitation of owner/renter residential dwellings including ADA accessibility improvements
3	<b>Goal Name</b>	Affordable Housing Opportunities - Site Acquisition and/or Public Infrastructure Improvements
	<b>Goal Description</b>	Assist with costs for site acquisition and/or public improvements for new affordable housing

4	<b>Goal Name</b>	Prevent Homelessness - Emergency Housing Assistance
	<b>Goal Description</b>	Help prevent homelessness
5	<b>Goal Name</b>	Prevent Homelessness - Supportive Services for Homeless Youth (HWAM operations)
	<b>Goal Description</b>	Help homeless youth, sheltered and unsheltered, with supportive services to enable them to finish school and increase opportunities for future success.
6	<b>Goal Name</b>	Prevent Homelessness - Supportive Services for Homeless Youth (Maslow operations)
	<b>Goal Description</b>	Help homeless youth with supportive services to enable them to finish school and increase opportunities for future success.
7	<b>Goal Name</b>	Prevent Homelessness - St. Vincent de Paul mobile food kitchen
	<b>Goal Description</b>	Support for mobile food kitchen providing meals to the homeless and those at-risk of becoming homeless
8	<b>Goal Name</b>	Support Economic Development - Micro-enterprise education assistance
	<b>Goal Description</b>	Increase economic opportunities by creating and retaining jobs for LMI persons providing microenterprise assistance for education/training through tuition waivers to LMI business owners. Help small business owners and entrepreneurs to have increased access to opportunities to help them succeed and thrive.
9	<b>Goal Name</b>	Support Economic Development - Teen Training Services
	<b>Goal Description</b>	Help support youth services that provide life skills and job training skills
10	<b>Goal Name</b>	Support Economic Development - 71Five VoTech

	<b>Goal Description</b>	Increase economic opportunities with job training and vocational support for the youth of the community
11	<b>Goal Name</b>	Support Economic Development – Welcome Home Oregon
	<b>Goal Description</b>	Help prepare individuals recently released from incarceration with basic needs and the tools for preparing for jobs within the community
12	<b>Goal Name</b>	Public Facilities/ ADA Improvements
	<b>Goal Description</b>	Help improve accessibility to public and private non-profit facilities; rehab of public and private non-profit facilities
13	<b>Goal Name</b>	General Program Administration Costs
	<b>Goal Description</b>	Administration Costs

**Table 7 – Goal Descriptions**

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b): ELI - 10; LI -20; MI - 7

# PROJECTS

## AP-35 Projects – 91.220(d)

### Introduction

This section lists and describes the projects the City of Grants Pass will carry out utilizing CDBG funding in PY2022. Section 3 of the Executive Summary (Section AP-05) provides more detail about the evaluation of past performance and an explanation of the adjustments from the City’s forecast baseline reflected in the adopted PY2022 AAP to address these issues.

#	Project Name
1	2022 Weatherization and Energy Efficiency Improvements
2	2022 Housing Rehabilitation (including ADA Accessibility Improvements)
3	2022 Site Acquisition and/or Public Infrastructure Improvements
4	2022 Emergency Housing Assistance
5	2022 Homeless Youth Services HWAM (operations)
6	2022 Homeless Youth Services Maslow (operations)
7	2022 St. Vincent de Paul Mobile Food Kitchen
8	2022 Microenterprise Assistance - Tuition Waivers to LMI and Business Owners
9	2022 Youth Training Services
10	2022 71Five VoTech – Youth Vocational Training
11	2022 Welcome Home Oregon
12	2022 Public Facilities/ ADA Improvements
13	2022 General Program Administration Costs

Table 8 – Project Information

*Describe the reasons for allocation priorities and any obstacles to addressing underserved needs*

Community needs were reviewed against eligible activities, existing resources and programs, gaps in service delivery, financial resources, and organized capacity. The projects selected address Grants Pass’ most immediate needs for residents living at 50% of average median income or less, economic opportunities for low- and moderate-income residents, and service agency needs to respond to increased demand.

The third year's activities reflect programs and projects that are expected to begin within the year and those which City staff has the capacity to oversee implementation.

Obstacles: The 15% cap for public services presents barriers to meeting some of the greater needs. There is greater need than funding for critical public service activities. Some of the costs associated with use of CDBG funds makes it impractical to use CDBG funds for some projects, so some good activities and projects seek other funding sources.



## AP-38 Projects Summary

### Project Summary Information

Table 9 - Project Summary

<b>1</b>	<b>Project Name</b>	Weatherization and Energy Efficiency Improvements
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing Opportunities
	<b>Needs Addressed</b>	Sustainability
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Provide assistance to low-income persons helping with housing needs - weatherization and energy efficiency improvements
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 low to moderate income households 2 rentals 3 homeowners
	<b>Location Description</b>	Various locations
	<b>Planned Activities</b>	Provide assistance to low-income persons helping with housing needs - weatherization and energy efficiency improvements
<b>2</b>	<b>Project Name</b>	Housing Rehabilitation (including ADA Accessibility improvements)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Sustainability
	<b>Needs Addressed</b>	Maintain existing affordable housing - rehab and shelter
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Provide housing rehabilitation to owner/renter residential dwellings which can include ADA access improvements
	<b>Target Date</b>	9/30/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 low- and moderate-income households 2 rentals 3 homeowners
	<b>Location Description</b>	Various locations
	<b>Planned Activities</b>	Provide housing rehabilitation to owner/renter residential dwellings which can include ADA access improvements.
<b>3</b>	<b>Project Name</b>	Site Acquisition and/or Public Improvements
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Affordable Housing Opportunities
	<b>Needs Addressed</b>	Assist with costs for site acquisition and/or public improvements for affordable housing construction .
	<b>Funding</b>	CDBG: \$179,340
	<b>Description</b>	Assist with costs for site acquisition and/or public improvements for new affordable housing
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	22 new low-income houses. Funds will assist public infrastructure improvements for twenty-two new affordable low-income single-family homes built by Home Bridging in conjunction with Habitat for Humanity.
	<b>Location Description</b>	2612 Redwood Avenue, GPO
	<b>Planned Activities</b>	Public Infrastructure Improvements public improvements for twenty-two affordable LMI housing construction developed by Home Bridging GP and Habitat for Humanity
<b>4</b>	<b>Project Name</b>	Emergency Housing Assistance
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Prevent Homelessness

	<b>Needs Addressed</b>	Prevention of homelessness
	<b>Funding</b>	CDBG: \$8,055
	<b>Description</b>	Provide assistance to low-income persons helping with housing needs in the form of emergency
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 LMI households assisted using funding
	<b>Location Description</b>	Various locations
	<b>Planned Activities</b>	Provide assistance to low-income persons helping with housing needs in the form of emergency assistance to owners or renters at risk of homelessness on a short-term basis.
5	<b>Project Name</b>	Homeless Youth Shelter Services HWAM (operations)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Prevent Homelessness
	<b>Needs Addressed</b>	Opportunities for homeless youth – (sheltered and unsheltered)
	<b>Funding</b>	CDBG: \$8,055
	<b>Description</b>	Hearts with a Mission provides a transitional Living Program sheltering young adults 18-21 coming from foster homes and associated services helping young adults to thrive in the community
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 LMI youth
	<b>Location Description</b>	1504 NE 9 <sup>th</sup> Street, GPO 97526

	<b>Planned Activities</b>	Provide support services and shelter to young adults ages 18-21 recently released from foster care
6	<b>Project Name</b>	Homeless Youth Services Operations (Maslow)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Prevent Homelessness
	<b>Needs Addressed</b>	Services for homeless youth
	<b>Funding</b>	CDBG: \$8,055
	<b>Description</b>	Maslow Project provides support services to homeless children and teens, ages 0-20, and their parents/guardians
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 LMI youth and families
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Provide support services to homeless children and teens, ages 0-20 and their parents/guardians
7	<b>Project Name</b>	St. Vincent de Paul Mobile Food Kitchen
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Prevent Homelessness
	<b>Needs Addressed</b>	Provide food to homeless and those at risk of becoming homeless
	<b>Funding</b>	CDBG: \$8,055
	<b>Description</b>	St. Vincent de Paul operates a mobile food kitchen at various locations within the community feeding the homeless and those at-risk of becoming
	<b>Target Date</b>	9/30/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 persons assisted
	<b>Location Description</b>	Variance locations
	<b>Planned Activities</b>	Mobile Food Kitchen to feed the homeless and those at-risk of becoming homeless
8	<b>Project Name</b>	Microenterprise Assistance - Tuition Waivers to LMI Business Owners
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Support Economic Development
	<b>Needs Addressed</b>	Increase economic opportunities - microenterprise
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Increase economic opportunities by providing assistance to LMI micro entrepreneurs in the community by providing tuition waivers for classes for employees already working at a business, individual persons who want to be more productive when searching for jobs, small businesses wanting to enhance their knowledge of running their business better. SBDC offers classes in software management, business management, and other classes specifically geared for helping support economic development in the community.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 LMI micro entrepreneurs 2 businesses
	<b>Location Description</b>	LMI business owners who are city/UGB residents

	<b>Planned Activities</b>	Increase economic opportunities by providing assistance to microenterprise activities in the form of tuition waivers to LMI business owners, their employees and LMI individuals
9	<b>Project Name</b>	Youth Training Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Support Economic Development
	<b>Needs Addressed</b>	Teen training services
	<b>Funding</b>	CDBG: \$8,055
	<b>Description</b>	Increase economic opportunities for job training services in conjunction with the Rogue Valley Boys & Girls Club
	<b>Target Date</b>	9/30/24
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 LMI youth
	<b>Location Description</b>	203 SE 9th Street, Grants Pass Oregon 97526
10	<b>Planned Activities</b>	Increase economic opportunities for job training services in conjunction with the Rogue Valley Boys & Girls Club
	<b>Project Name</b>	71Five VoTech
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Support Economic Development
	<b>Needs Addressed</b>	Increase economic opportunities with job training and vocational support for the youth of the community
	<b>Funding</b>	CDBG: \$8,055

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<b>Description</b>	Increase economic opportunities with job training and vocational support for the youth of the community
<b>Target Date</b>	9/30/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 LMI youth
<b>Location Description</b>	Grants Pass
<b>Planned Activities</b>	Increase economic opportunities with job training and vocational support for the youth of the community
<b>Project Name</b>	Welcome Home Oregon
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	Support Economic Development
<b>Needs Addressed</b>	Increase economic opportunities with housing, clothing and the tools for preparing for jobs
<b>Funding</b>	CDBG: \$8,055
<b>Description</b>	Help individuals recently released from incarceration with economic opportunities by supplying the necessary resources for preparing for jobs, helping with housing, clothing and the basic necessities for return to the community
<b>Target Date</b>	9/30/24
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 persons
<b>Location Description</b>	Grants Pass

12	<b>Planned Activities</b>	Help individuals recently released from incarceration with economic opportunities by supplying the necessary resources for preparing for jobs, helping with housing, clothing and the basic necessities for return to the community
	<b>Project Name</b>	Public Facilities/ ADA Improvements
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Facilities/ ADA Improvements
	<b>Needs Addressed</b>	Improve ADA accessibility and rehab of public and
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Improvements to public facilities for ADA accessibility and rehab of public and private non-
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 persons assisted
	<b>Location Description</b>	Various locations
13	<b>Planned Activities</b>	Improvements and/or install ADA access to LMI parks and playground equipment at LMI parks and other public infrastructure. Rehab of public and private non-profit facilities.
	<b>Project Name</b>	General Program Administration Costs
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Weatherization and Energy Efficiency; Microenterprise Assistance, Emergency Housing Assistance, Teen Training Services, Housing Rehab, ADA Accessibility, improvements, Services for Homeless Youth, Assistance affordable housing construction, Daycare Assistance, Homeless Youth Shelters and Services, Makerspace/Innovation Hud tuition/membership assistance, Special Economic Development Services, Rehab of public facilities



<b>Needs Addressed</b>	Needs as outlined in AAP
<b>Funding</b>	\$75,181
<b>Description</b>	City of Grants Pass CDBG 2022-2023 program administration and costs
<b>Target Date</b>	9/30/2024
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	CDBG Program Administration is expected to benefit approximately 37 households and 350 individuals through funded projects and programs
<b>Location Description</b>	CDBG Program Administration provides assistance to projects and programs city-wide. Program administration staff is located at 101 NW A Street, Grants Pass OR 97526
<b>Planned Activities</b>	Planned program administration activities include, but many not be limited to, City CDBG staff wages, benefits, training, materials, advertising, Fair housing Outreach and education, community planning and environmental review/assessment costs

## *AP-50 Geographic Distribution – 91.220(f)*

*Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed*

The City of Grants Pass will have citywide geographic distribution of the CDBG funds.

### *Geographic Distribution*

<b>Target Area</b>	<b>Percentage of</b>
Citywide	100

**Table 10 - Geographic Distribution**

### *Rationale for the priorities for allocating investments geographically*

While Grants Pass has one Census Tract and seven to eight Census Blocks with greater than 51% of its residents earning less than 80% AMI, low- and moderate-income residents live, work, and attend school throughout the city. Also, program delivery for teen training, microenterprise training and young adults' job training/placement are recipient based, not location based. They are provided at a single location in the community.

### *Discussion*

The City determined the best method to distribute funds was to limit programs to clients defined as very low-, low-, or moderate-income.

# AFFORDABLE HOUSING

## AP-55 Affordable Housing – 91.220(g)

### Introduction

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	<b>0</b>
Non-Homeless	37
Special-Needs	<b>0</b>
Total	37

**Table 11 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	5
The Production of New Units	<b>22</b>
Rehab of Existing Units	10
Acquisition of Existing Units	<b>0</b>
Total	<b>37</b>

**Table 12 - One Year Goals for Affordable Housing by Support Type**

### Discussion

The City of Grants Pass is committed to helping address the needs of low- and moderate-income residents to have access to affordable housing. The City is setting its third year’s goal to provide energy efficiency/ weatherization and rehabilitation to at least ten (5) LMI households, provide emergency housing assistance to at least fifteen (15) LMI households, add at least 22 new low-income housing units, address housing and shelter needs at Hearts with a Mission Youth Shelter, increase supply of affordable housing through help with site acquisition and/or public improvements, provide necessary ADA improvements and removal of barriers at public and private facilities, and support economic opportunities for LMI entrepreneurs.

ELI – 10; LI – 20; MI - 7

## *AP-60 Public Housing – 91.220(h)*

### *Introduction*

There are no units of public housing in the City of Grants Pass.

### *Actions planned during the next year to address the needs to public housing*

**Not Applicable.** There is no public housing in Grants Pass as defined in the applicable CFR, and there is no PHA designated as troubled. Therefore, there is no program activity in the Year 3 AAP related to public housing. There is other federally assisted housing in Grants Pass. Ongoing rental assistance activities such as Section 8 vouchers are ineligible activities, and therefore, the City's Consolidated Plan cannot and does not include funding for ongoing assistance. Other partners provide services described below.

**Josephine Housing & Community Development Council (JHCDC)** provides rental assistance through Section 8 of the U.S. Housing Act of 1937. (See 24 CFR 5.100(2)). The Section 8 voucher program is used to subsidize rent, primarily in privately owned and managed properties, which do not include resident management. JHCDC also owns Harbeck Village, a 48-unit family complex, managed by Lovelace Properties. JHCDC previously established a resident council at that location. JHCDC also has a resident seat on their Board of Commissioners.

**Housing Authority of Jackson County (HAJC)** developed Parkview Terrace in Grants Pass. HAJC provides a host of resident services. They encourage and facilitate tenant associations to serve as a liaison to management. They also offer a host of programs related to homeownership, including homebuyer education classes. These are offered through their family self-sufficiency program, and are also available to all of their tenants, who are notified when there are upcoming classes. They also have Jade East apartments and Rivertree Apartments in Grants Pass.

**UCAN** provides guidance, training, and assistance in a number of areas to help tenants develop self-sufficiency skills.

**ACCESS** of Jackson County offers homeownership assistance, rental assistance, affordable housing among other essential services.

### *Actions to encourage public housing residents to become more involved in management and participate in homeownership*

Not applicable

*If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance*

*Discussion*

Grants Pass has no units of public housing.

## *AP-65 Homeless and Other Special Needs Activities – 91.220(i)*

### *Introduction*

Many of the activities the City will support and/or carry out during PY2022 are intended to assist LMI households at the greatest risk of becoming homeless and to assist homeless youth and their families.

*Describe the jurisdiction's one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs*

The City continues to work with local Continuums of Care on reaching the local homeless population and assessing their needs.

Homeless and Other Special Needs Activities included in the PY2022 AAP are:

- The City is providing funding for emergency housing assistance to UCAN. UCAN administers Emergency Housing Assistance to LMI households who are at risk of becoming homeless due to short-term challenges making rental or mortgage payments. The City anticipates that 15 LMI households will be assisted through this program.
- The Maslow Project will provide Homeless Youth Services to at least 100 homeless or at risk of becoming homeless youth and their families. They outreach to youth and help stabilize their situations to remain in school and graduate, among other needs met.
- Hearts with a Mission operates a shelter home and provides services for homeless youth transitioning from foster care. They are expected to shelter approximately 25 youths this year.
- The city is providing funding for public improvements to a low-income housing development which will offer 22 new low-income affordable homes.

*Addressing the emergency shelter and transitional housing needs of homeless persons*

- The city and partners within the community are in active communications regarding an emergency shelter and transitional housing for the homeless. December 2021 a warming shelter was open for a few days. Earlier in the year, a warming shelter was open for approx. a month or so. Also last year a tentative purchase of property in Grants Pass was being discussed for a warming shelter, but due to an insurance issue the owner backed out at the last minute. In February 2022, the City issued a permit to

UCAN for Rogue Retreat to operate a 13-room Emergency Shelter in an existing office building on Ramsey Ave. This was authorized under House Bill 2006 (2021) and changes to ORS 197.782 which mandated that local governments in Oregon allow emergency shelters under certain conditions. The shelter has operated for several months and is scheduled to run through September 2022, unless additional funding can be identified. An Urban Campground modeled after the Medford operation (run by Rogue Retreat), is in constant flux with several properties having been selected, but due to neighborhood resistance, both properties were taken out of the equation. The city, in conjunction with All Care Community Foundation and other partners, is still actively researching other properties and holding workshops and neighborhood meetings.

*Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again*

In the Year 1 AAP, the city allocated funds for emergency assistance to prevent homelessness and funds for services to assist homeless youth and their families. Homeless needs are also addressed in the community through other organizations including UCAN. The City of Grants Pass also has representation on the Homelessness Task Force. The city was instrumental in helping The Foundry Village development which contains 17 detached residential quarters as well as offering mentoring and case management. The HAC was proactive in this development and continues to give housing input to the City Council with suggestions and ideas for further housing for the homeless. As mentioned above, the JHCDC provides rental assistance through Section 8 of the U.S. Housing Act of 1937. (See 24 CFR 5.100(2)). The Section 8 voucher program is used to subsidize rent, primarily in privately owned and managed properties, which do not include resident management. JHCDC also owns Harbeck Village, a 48-unit family complex, managed by Lovelace Properties. JHCDC previously established a resident council at that location. JHCDC also has a resident seat on their Board of Commissioners. Also as above, HAJC developed Parkview Terrace in Grants Pass. HAJC provides a host of resident services. They encourage and facilitate tenant associations to serve as a liaison to management. They also offer a host of programs related to homeownership, including homebuyer education classes. These are offered through their family self-sufficiency program, and are also available to all of their tenants, who are notified when there are upcoming classes. They also have Jade East apartments and Rivertree Apartments in Grants Pass.

## UCAN (United Community Action Network)

UCAN operates several programs that provide support to people who are homeless or at-risk of homelessness. Their work includes a focus on several special populations, such as veterans and people with a serious mental illness. The services provided through these programs include:

- Outreach
- Education on leases
- Landlord outreach and education
- Tenant/Landlord mediation
- Work with landlords to avoid tenant evictions
- Guidance on being a good tenant
- Peer support
- Help with selection of housing
- Help with move in arrangements
- Rental assistance
- Move in cost assistance
- Deposit assistance
- Information and referral
- Goal setting and action planning

They work to ensure those at-risk of homelessness have the best opportunity to keep their housing, and those who are homeless are rapidly rehoused. Case managers work in partnership with participants, focusing on their strengths and providing the tools to overcome barriers. Case managers assist program participants complete a self-assessment tool, which helps determine how well they are doing in a variety of areas and what type of improvement they want to achieve in those areas.

Case managers assist program participants develop goals and the steps required to reach those goals. For example, a person who does not drive may identify that they would like to obtain their driver's license. Case managers would help this person learn what they need to do to obtain a license and refer them to the local Driver and Motor Vehicles (DMV) office to obtain the license. In doing so, case managers foster a renewed sense of hope for those who face significant barriers time and time again.

Case managers also work with the landlord to assist program participant's work through issues that may arise. This provides skills needed to address various situations that may arise and



becoming responsible members of the community and advocating for program participants to have a new safer life to become stable.

In addition to other roles and functions, UCAN is the Continuum of Care partner for Josephine County as part of OR-505, the Oregon Balance of State Continuum of Care.

With the City designated as an Entitlement Community, there is a provision for coordination and consultation between UCAN/Oregon Balance of State CoC and the City of Grants Pass to ensure coordinated delivery of services.

The UCAN/RSVP “Vet Team” in Josephine County was selected in 2015 for a Governor’s Volunteer Award. They enhance homeless veterans’ lives, helping them along their journey to self-sufficiency, and serving as an asset to the Case Management Team.

*Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.*

The City helps low-income persons and households avoid becoming homeless by providing emergency short-term financial assistance to help pay for a rental or mortgage payment.

The City also directs CDBG funds to help reduce LMI persons' monthly energy costs by providing residential homes and rentals weatherization and will continue to help with rehabilitation of the homes.

HWAM provides shelter to youth 18-21 who are released from foster care and have no where to live. Their Transitional Living Program offers not only the shelter but services helping young adults to thrive in the community with programs of individual case management, educational support, life skills, job attainment skills and mental and physical health care.

Maslow Project provides support services to homeless children and teens, ages 0-20, and their parents/guardians through street and community outreach. They provide essential and emergency basic needs and help link eligible participants to community-based programs and services. They coordinate with the schools to develop individualized client goal plans, track relevant academic data and assist with access to emergency/transitional housing.

Welcome Home Oregon has been instrumental in providing support for individuals recently released from incarceration providing shelter, food, basic necessities, counseling, referrals to resources and programs, case management, work ready clothing and work ready IDs.

## *Discussion*

Through a combination of assisting households with costs related to housing and providing economic opportunities to LMI people, the City will help reduce the number of residents living in poverty and at risk of homelessness.

## *AP-75 Barriers to affordable housing – 91.220(j)*

### *Introduction*

The Consolidated Plan and Year 1 2015 AAP activities included an Analysis of Barriers to Affordable Housing to address 24 CFR 91.25(h), which also provides for a determination of compliance if the City has already completed a regulatory barrier assessment substantially equivalent to the information required under paragraph (h), as determined by HUD.

On February 29, 2016, the City submitted a letter to HUD documenting work the City believed was substantially equivalent, as well as completion of actions to ameliorate the negative effects. HUD concurred in a March 9, 2016 e-mail. The analysis and discussion of actions to ameliorate the negative effects are provided in the February 29, 2016 letter, which is available on the City's CDBG webpage at [www.grantspassoregon.gov](http://www.grantspassoregon.gov) > Departments > Community Development > CDBG and Consolidated Plan.

In 2017, the City also established a Housing Advisory Committee (HAC) to identify, prioritize and address barriers to affordable housing and address affordability of market-rate housing. The HAC has prepared a detailed Housing Work Plan, recognized by Council, which outlines more than 30 specific actions to address rent and ownership burdens in the City of Grants Pass.

*Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment*

HAC continues to explore opportunities to address affordable housing by addressing tax abatements, SDC waivers, changes to building code regulations and proposed revisions to zoning barriers. Changes have recently been adopted to the building code regulations as have revisions to zoning barriers during PY2021 which directly impacts removal of barriers to affordable housing. Revisions to the development code as related to HB2001 are currently being reviewed by the Council which will also help with the removal of barriers to the development of affordable housing.

### *Discussion*

The City continues to address all barriers to affordable housing and has provided information and outreach about some the newly adopted measures. These measures are being incorporated into new developments and decision-making.

## *AP-85 Other Actions – 91.220(k)*

### *Introduction*

In the 2015 AAP, the City noted it would be working to continually develop a more robust Plan over the first few years as an entitlement community. With the amendments to the Plan in the 2016 and the 2017 AAPs, the City has done so. The 2016 and the 2017 AAPs and projects in future years are greater in breadth than the projects included in the original 2015-2019 Plan, and they are greater in scope than the projects funded in the 2015 AAP, as the City wanted to ensure projects did not exceed available administrative capacity. With the 2018, 2019, 2020 and 2021 AAPs, adjustments were made to meet needs based on availability of partners to carry out the work and to close funding gaps on ready-to-proceed projects, so those projects can be initiated and completed. Further adjustments were made in PY2021 to address prior years unspent funds and reallocations of those funds were completed with Minor Amendments in May 2022. While several activities were proposed early on, circumstances prevented those activities to begin. Whether the lack of spending was due to the coronavirus and closure of businesses and schools or projects failing to find appropriate funding and support, the city has readjusted to account for those unspent funds.

### *Actions planned to address obstacles to meeting underserved needs*

The City will continue to work with area agencies, the local Continuum of Care agency, and other public and governmental agencies to find solutions that leverage the resources available and to efficiently and effectively meet program goals.

Whenever possible, the City will work to leverage CDBG funds and continue to work to identify additional opportunities.

The City will continue to work with organizations currently providing services in the community and organizations that could potentially serve the community to address gaps and unmet needs. For example, the plans provide for new services to provide skills to youth through new programs, and to serve homeless youth and their families through new community partners. In addition, the City continues to outreach to find partners who can help contribute to unmet needs such as adding to the supply of affordable housing and other needs. The City has proposed funding a program to remediate and reduce the spread of neighborhood blight, where such a program does not exist in the community. The City is discussing developing a Receivership Program to address neighborhood blight. The City also is working to identify and coordinate other needs and resources that may not qualify for use of CDBG funds.

### *Actions planned to foster and maintain affordable housing*

As addressed in AP-75, the City completed numerous actions to foster affordable housing. In the 2021 AAP, the City identified specific projects to foster and maintain affordable housing in decent condition, discussed in the previous sections of this plan. The city revamped its weatherization activity adding two new partners to help with this need. Both partners are actively working on weatherization projects and will continue in PY2022. The city sent out applications to persons who were on a waiting list with UCAN for weatherization. The city also plans to add a weatherization application to the city webpage to reach more individuals in the community. With help from our new Housing and Neighborhood Specialist, the program is now being utilized again.

### *Actions planned to reduce lead-based paint hazards*

The City has and will continue to take the following actions to reduce lead-based paint hazards and risks:

- Educate residents in dwelling units built before 1980 about lead-based paint hazards and lead-safe improvements, how to test for lead and safely remove lead-based paints with brochures published by the Environmental Protection Agency and the Oregon Health Authority;
- Maintain lead paint safety information and links to resources on the City's website;
- Housing rehabilitation and weatherization projects will test for lead, remove or mitigate any lead paint hazards, and require that contractors are Oregon certified LBP renovators where necessary; and
- Stay informed about the state and federal "healthy homes" efforts and participate in emerging programs to address health hazards, improve energy efficiency, and improve physical living conditions.

### *Actions planned to reduce the number of poverty-level families*

During PY2022, the City plans several activities to reduce the number of poverty-level families:

- Weatherization and energy efficiency improvements will reduce low- and moderate-income families' monthly energy costs. The goal/program was previously broadened from owner-occupied housing to include rental housing.
- Emergency assistance (short term) will be available to homeowners and renters at risk of homelessness.

- Microenterprise assistance will be provided as tuition waivers to LMI business owners.
- Job skills training will be provided to LMI youth at the Boys and Girls Club.
- Job skills training and vocational training will be provided to LMI youth through 71Five VoTech.

*Actions planned to develop institutional structure*

The City of Grants Pass is committed to continuing their education in administering CDBG funding to the community and working closely with HUD. When reasonable, the City will send staff to trainings and participate in webinars.

The City will continue to update and receive feedback from the City Council on the status of projects and the progress of meeting program goals.

Institutional transparency and communication with the community are top priorities for all city projects. City staff will continue meeting with area stakeholders and hold public listening sessions to ensure the needs of the community are being met with the available funding and resources.

The City continues to directly engage community partners and participate in related programs sponsored by other organizations, such as affordable housing summits, building relationships, coordination, and providing opportunities for information sharing.

On June 21, 2017 the City Council adopted a resolution to establish a formal Housing Advisory Committee which is now established and working on housing issues. This committee provides a stable institutional structure and coordination, with numerous community stakeholders and housing providers, UCAN, CoC, and CCOs acting as a formal advisory committee to the City Council. Their recommendations are now part of the City's formal annual strategic planning process.

*Actions planned to enhance coordination between public and private housing and social service agencies*

The City has established responsive relationships with the local Continuum of Care agency and local agencies providing resources to low- to moderate-income persons. The City plans to continue to develop those relationships aligning those goals and resources that more efficiently and effectively serve the community.

Several public and private housing and social service agencies are represented on the Housing Advisory Committee.

## *Discussion*

The City will continue to work with our identified local partners to expand existing opportunities and develop new programs that address the needs of our low- to moderate-income residents.

The Housing Advisory Committee provides institutional structure, stability, and coordination in addressing housing needs.

## PROGRAM SPECIFIC REQUIREMENTS

### *AP-90 Program Specific Requirements – 91.220(l)(1,2,4)*

#### *Introduction*

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Note: This is Year 8 as an Entitlement grantee and there is no program income, so most of the required fields are not applicable. Uncommitted funds from Year 1, 3 and 4 of the 2015-2019 Plan were reallocated to Year 5 of the 2015-2019 Plan to be used for projects in Year 5. Uncommitted funds and unspent funds were reallocated in PY2021 to PYs 2020 and 2021 through Minor Amendments in May 2022. With this Year 3 being the third year of the City’s 2020-2024 5-Year Consolidated Plan, the goal is to use all allocated funds from prior years and this Year 3 by the end of the Program Year.

#### *Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)*

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	\$0
5. The amount of income from float-funded activities	\$0
<b>Total Program Income:</b>	<b>\$0</b>

#### *Other CDBG Requirements*

1. The amount of urgent need activities	\$0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income	100.00%
3. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. PY2020, PY2021, PY2022	100.00%

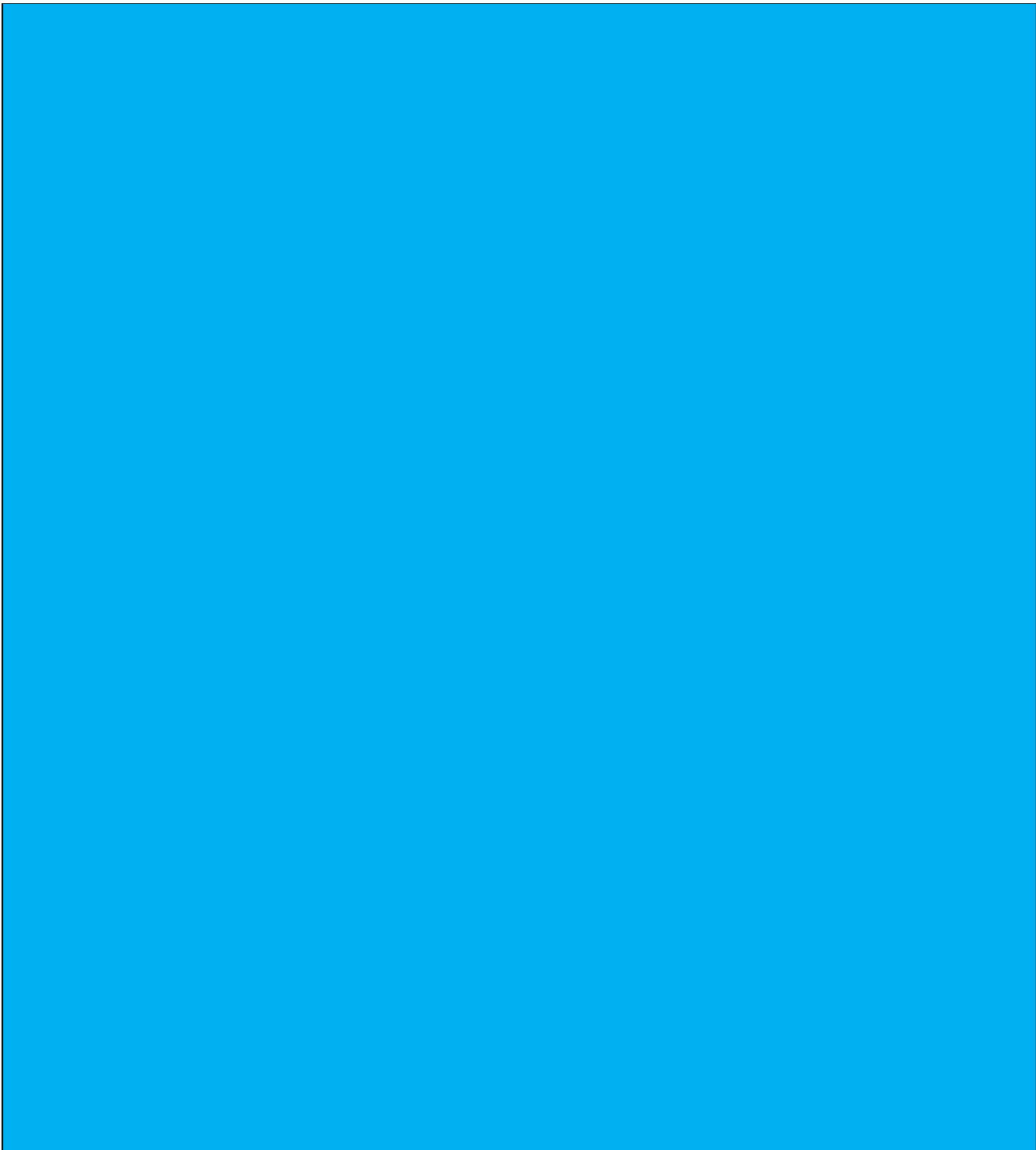


## *Discussion*

Funds for PY 2022 are \$375,906; a 20% maximum of \$75,181 may be used for planning and administration. If there are any other funds remaining in prior years, those funds will be used for Year 3 activities and funded accordingly. Of the \$300,725 in PY 2022, all will be used for LMI activities benefitting LMI persons. Project administration and planning are excluded from the LMI benefit calculation. Therefore, it is estimated that 100% of the funds will be used to benefit persons of low- and moderate-income during PY2022 AAP.

**Attachments:**

- Exhibit 1 – Summary of Survey Results
- Exhibit 2 – Newspaper Notice of City Council Hearing for the Draft PY2022 Year 3 Annual Action Plan Needs and Priorities dated April 5, 2022
- Exhibit 3 – Newspaper Notice of Public Comment Period for the Draft PY2022 Year 3 Annual Action Plan dated May 24, 2022
- Exhibit 4 – Newspaper Notice of City Council Hearing for the Draft PY2022 Year 3 Annual Action Plan dated May 24, 2022



GRANTS PASS OREGON

