

July 21, 2022



Carla Robertson, President
Robco, INC
PO Box 1570
Grants Pass, OR 97528

RE: NOTICE TO PROCEED – “C” STREET WATERLINE REPLACEMENT (AT GILBERT CREEK); PROJECT NO. WA6360

Dear Robco Inc:

It appears that all items from the Notice of Award are now in order. The Pre-Construction Meeting was held on July 21, 2022. As per our discussion during the pre-construction meeting, we will be expecting construction to begin July 25, 2022. This letter constitutes the Notice to Proceed with the construction work on said project. This Notice to Proceed is effective as of July 25, 2022. As stated in the contract documents, Robco, Inc. has 30 calendar days to complete this project. This makes the final completion date August 24, 2022.

We understand that Byron Robertson, Eric Robertson and Kasey Kinley will act as the on-site superintendents for all work and that they will be accepting and signing field change orders and have the authority to sign and accept partial payments and the final payment under the contract. If this is not so, please advise of any changes.

Progress payments will be one (1) per month as stated in the contract documents. Only one (1) check will be processed per month and the Final Payment will not be made until all work is completed and accepted by the City.

Your bid bond was returned with the signed copy of the contract at the Pre-Construction Meeting.

We look forward to the start of this project.

Sincerely,

Megan Smith
Engineering Department Support Technician

cc: File: WA6360