

## **ADVERTISEMENT**

### **City of Grants Pass Request for Qualifications (RFQ) Transportation Engineering Services**

The City of Grants Pass is soliciting Statements of Qualifications from transportation engineers to provide services to the city in analyzing traffic impact studies and providing other transportation engineering services.

The City is using the Request for Qualifications process to identify qualified individuals or firms that may be interested in providing transportation engineering services to the City. Statements of Qualification submitted by individuals or firms will be evaluated using a set of criteria to determine those most qualified. Based upon the evaluation results it is expected that one or more individuals or firms will be invited to interview and discuss entering a contract for services.

The deadline for submission of a Statement of Qualifications in response to this Request for Qualifications is Friday, August 26, 2022 by 3:00 pm local time. The submittal should be labeled and directed to the following:

**City of Grants Pass  
Request for Qualifications  
Transportation Engineering Services  
Attn: Karen Frerk, City Recorder  
Administration Department, Room 205  
101 NW "A" Street  
Grants Pass, Oregon 97526**

Facsimile submissions are **NOT** acceptable. Submissions not meeting the RFQ requirements will be rejected and not evaluated.

The City's selection process will be based upon an evaluation of the submitted Statement of Qualifications by a selection team and ranked upon the following criteria:

- Services to be provided by a registered Oregon professional engineer qualified in traffic engineering. The engineer should be thoroughly familiar with the principles of traffic engineering, including trip generation, trip distribution, accounting for pass-by-trips, traffic operations analysis using one or more traffic analysis software packages. Registration as a Professional Transportation Operations Engineer (PTOE) is desirable, but not mandatory.

- The specialized experience and technical competence of the provider with respect to the services required. Work examples and references of previous similar work should be provided.
- Willingness to refrain from engaging in private land development projects within the Grants Pass urban growth area.

The selection team will recommend proposers for interview based upon the above evaluation criteria. At the City's discretion, interviews may be conducted with multiple proposers.

The City of Grants Pass reserves the right to reject any and all submissions, to waive formalities or to accept any submittal that appears to serve the best interest of the City of Grants Pass. There is no express or implied obligation for the City to reimburse individuals or firms for any expenses incurred in preparing a statement of qualifications in response to this request.

This RFQ will be posted on the "Request for Proposals" page on the City's website at <https://www.grantspassoregon.gov/bids.aspx> for viewing and downloading.

For questions regarding this RFQ, contact the City of Grants Pass Community Development Department located at 101 NW "A" Street by calling Bradley Clark, Community Development Director, at (541) 450-6060, or e-mailing [bclark@grantspassoregon.gov](mailto:bclark@grantspassoregon.gov).

By: City of Grants Pass, Oregon  
Bradley Clark, Community Development Director