

August 29, 2022



Ron Depue, President  
CPI Acquisitions LLC  
PO Box 220  
Murphy, OR. 97533

**RE: NOTICE TO PROCEED – BAKER PARK PARKING LOT; PROJECT NO. LB6189**

Dear Mr. Depue:

It appears that all items from the Notice of Award are now in order. The Pre-Construction Meeting was held on August 16, 2022. As per Kurt Clark's discussion with Brett Brashears, we will be expecting construction to begin September 12, 2022. This letter constitutes the Notice to Proceed with the construction work on said project. This Notice to Proceed is effective as of September 12, 2022. As stated in the contract documents, CPI Acquisitions has 30 calendar days to complete this project. This makes the final completion date October 12, 2022.

We understand that Brett Brashears will act as the on-site superintendent for all work and that you will be accepting and signing field change orders and have the authority to sign and accept partial payments and the final payment under the contract. If this is not so, please advise of any changes.

Progress payments will be one (1) per month as stated in the contract documents. Only one (1) check will be processed per month and the Final Payment will not be made until all work is completed and accepted by the City.

Your bid bond was returned with the signed copy of the contract at the Pre-Construction Meeting.

We look forward to the start of this project.

Sincerely,

Megan Smith  
Engineering Department Support Technician

cc: File: LB6189