



# CITY OF GRANTS PASS - JOB OPPORTUNITY SUMMER TEMPORARY HELP

HOURLY RATE \$13.50 - \$15.50



Gain valuable experience this summer as a seasonal employee! Do you enjoy working outside and experiencing new challenges, then check out these openings for seasonal employment.

Positions are available in various departments and a brief description of the work for each division is provided below:

**PARKS:** Grounds maintenance, empty trash cans, pick up loose trash, mow and edge lawns, operate a weed eater, clean sidewalks and shelters with blowers, dig up sprinklers and valves, and prepare shelters for weekend events.

**WATER DISTRIBUTION:** Replacement of residential water meters throughout the community, light brush clearing, compile filed report data, shop cleaning, updating records, washing vehicles, cleaning and organizing division buildings, collecting field data related to private backflow prevention assemblies, removing vegetation surroundings water meter boxes and other duties as assigned.

**WATER FILTRATION PLANT:** Seasonal workers will work both independently and with City staff to maintain facilities and landscaping at the Water Filtration Plant, remote water pumping stations, and reservoirs. Typical duties include brush clearing, weed eating, mowing, basic irrigation monitoring and repair, painting, cleaning, and other general labor.

**FINANCE:** We are looking for an enthusiastic and detail-oriented person. This person will assist in office tasks to include but not limited to filing, organizing, assembling budget books, data entry, and cash handling. The ideal candidate will have excellent communication skills, take direction from staff, be self-motivated, and be comfortable performing work using a variety of computer programs. The position will work Monday thru Friday from 8.15 a.m.-5:15 p.m. with a one hour unpaid lunch period.

**Wage for seasonal employees is \$13.50 an hour and for a qualified driver (age 18) \$14.75 per hour.**

Note: Age restriction of 18 applies to flaggers and driving City vehicles.

For questions about these opportunities please contact:  
[humanresources@grantspassoregon.gov](mailto:humanresources@grantspassoregon.gov) or call 541-450-6050.

**Application deadline:**

**June 9, 2023  
At 5:00 p.m.**

**[APPLY ONLINE TODAY](#)**

NOTE: Minimum age to apply is 16.

**Recruitment will remain open until June 9, 2023, unless positions are filled before this date.**



**JOB OPPORTUNITY  
SEASONAL TEMPORARY HELP**



City of Grants Pass Human Resources  
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