



## CITY OF GRANTS PASS, OREGON CLASS SPECIFICATION

### FIRE ENGINEER

**FLSA Status :** Non-exempt  
**Bargaining Unit :** IAFF  
**Salary Grade :** F03

#### **CLASS SUMMARY:**

The Fire Engineer responds to and assists with mitigation of all hazard incidents both emergent and non-emergent calls. Incumbents drive and operate department vehicles at the mastery level in conformance with State and local laws and Department rules and regulations; perform mechanical preventative maintenance on fire apparatus and related Department equipment; and perform as trained, following Departmental guidelines, making appropriate decisions and communicating effectively in stressful situations. Incumbents will also perform the duties of a Firefighter.

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#### **CORE COMPETENCIES:**

- ***Integrity/Accountability:*** Conducts oneself in a manner that is ethical, trustworthy and professional; demonstrates transparency with honest, responsive communication; behaves in a manner that supports the needs of Council, the citizens and co-workers; and conducts oneself in manner that supports the vision and goals of the organization taking pride in being engaged in the community.
  - ***Vision:*** Actively seeks to discover and create ways of doing things better using resources and skills in an imaginative and innovative manner; encourages others to find solutions and contributes, regardless of responsibilities, to achieve a common goal; and listens and is receptive to different ideas and opinions while solving problems.
  - ***Leadership/United:*** Focuses on outstanding results of the betterment of the individual, the organization and the community; consistently seeks opportunities for coordination and collaboration, working together as a team; displays an ability to adjust as needed to accomplish the common goal and offers praise when a job is done well.
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**ESSENTIAL CLASS DUTIES:** These duties are a representative sample; position assignments may vary.

Fire Engineers perform some or all of the following essential duties depending upon assignment. Time devoted to each function may vary according to assignment, shift or department needs.

- Performs all the essential duties of the Firefighter/EMT.
- Adheres to and ensures compliance with city and department policies, rules, guidelines, and procedures.
- Provides secondary direction and supervision in the absence of the Lieutenant; may be assigned as acting Lieutenant if qualified.
- May respond and manage emergent and non-emergent alarms in the absence of a Lieutenant or higher rank until relieved.

*Employees of the City of Grants Pass uphold the values of  
Integrity, Vision, Accountability, Leadership, United and Excellence in our service to our community.*

- Primary operator for department apparatus and equipment. Ensures equipment and apparatus are in a constant state of operational readiness. Operates safely and competently all vehicles, apparatus, and standard and specialized technical equipment required of the position.
  - Cleans, maintains, tests and facilitates repairs of all department vehicles and equipment.
  - Operates fire hydraulic equipment to produce and maintain proper water flows, providing safe and effective fire streams.
  - Efficiently and safely locates and travels to the scene of an incident, and assists the Lieutenant in deploying fire apparatus in an optimum manner.
  - Delivers excellent customer service to diverse audiences.
  - Maintains effective work relationships.
  - Arrives to work, meetings, and other work-related duties on time, in appropriate attire and ready to perform job duties. Maintains regular job attendance.
  - May assist in the development and implementation of work program objectives and preparation of department reports and records. May provide training and job development to Department personnel on related medical, fire and life safety topics.
  - May assist the Lieutenant in providing adequate supervision and safety of paid personnel and volunteers on Fire/EMS teams. May contribute to annual performance evaluations and assists with staff development for department members.
  - Other duties of a similar nature as assigned.
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**Training and Experience** (positions in this class require):

A high school diploma or equivalent is required with formal education and/or specialized training in emergency services or a job-related field preferred, and three years firefighting experience; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

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**Licensing Requirements** (positions in this class require):

- Maintain Firefighter certification requirements
- Valid driver's license with an acceptable driving record, with the ability to attain a Class C Oregon Driver's License within 30 days of employment
- Valid State of Oregon Emergency Medical Technician License
- NFPA Apparatus Equipped with Fire Pump Certification
- NFPA Apparatus Equipped with an Aerial Device Certification
- DPSST or NWCG Wildland FFT1 Course
- NFPA Firefighter II Certification

The following certifications are preferred at the time of hire:

- Single Resource Boss (Engine Boss) S-231 class DPSST or NWCG Wildland Firefighter Type 1 Qualified
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**Knowledge** (positions in this class require):

Knowledge of:

- Essential duties to maintain and meet all qualifications, knowledge, skills and requirements of the Firefighter/EMT and Fire Engineer positions;
  - Skill level required of position, including certification and recertification requirements;
  - Public service skills and ability to maintain composure, think clearly, and apply knowledge under emergency and non-emergency conditions;
  - Apparatus operator skills at a mastery level including: operating a fire pump supplying multiple hose lines in differing fire situations at correct volume and pressure; ability to provide continuous fire flow through the combination of drafting, tank water, and hydrant line; troubleshoot and mitigate problems with apparatus and fire flow;
  - City of Grants Pass, including emergency routes, street names/locations, hydrant locations, fire department connections, and target hazard/building locations;
  - Use a personal computer to perform the essential duties of the position;
  - Ability to get along well with management, city employees, coworkers, and other agencies, and to maintain effective work relationships;
  - Diesel and gasoline engines, pumps, transmissions, transfer cases, hydraulic brakes and air brakes at a functional level, and ability to maintain department equipment;
  - Safe operation of motor vehicles and fire apparatus during response to hazard emergency and non-emergency scenes, including maneuvering apparatus in tight and/or narrow quarters;
  - Physical stamina requirements to work with limited sleep or meals as needed;
  - City and Department policies;
  - Health and physical fitness standards established by the Grants Pass Public Safety Department;
  - Maintenance standards for neat, functional and complete work uniform and personal protective equipment as per department guidelines; and
  - Applicable Federal, State, and local laws, rules and regulations.
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**Skills** (positions in this class require):

Skill in:

- Applying principles and techniques of modern firefighting prevention, suppression, and investigation;
  - Providing basic emergency medical services;
  - Mechanical aptitude;
  - Multi-tasking and decision making while under pressure and/or stress;
  - Safely and skillfully using firefighting tools and equipment;
  - Building and maintaining effective working relationships with the public, fellow employees, and other agencies; and
  - Communication and interpersonal skills as applied to interaction with coworkers, supervisors and the general public, sufficient to exchange or convey information and receive work direction.
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**Physical Requirements:**

Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, fingering, talking, hearing, seeing, and repetitive motion. Incumbents must maintain a sufficient level of physical fitness and ability to pass an annual agility test.

Very Heavy Work: Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

Incumbents may be subjected to moving mechanical parts, electrical currents, vibrations, fumes, odors, dusts, gases, poor ventilation, chemicals, oils, extreme temperatures, inadequate lighting, work space restrictions, intense noises and travel.

Positions in this class require regular attendance and punctual employee presence. Incumbents will be required to work varied schedules and travel during employment. This position will regularly be required to work evenings and weekends and will be subject to overtime and callback.

Must be at least 18 years of age and have an acceptable driving record.

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**Special Requirements**

Must successfully pass a comprehensive background investigation including criminal history check;

The individual shall not pose a direct threat to the health or safety of the individual or others in the workplace.

Employees in this class shall live within 45 minutes of the Hillcrest, Parkway or Redwood Public Safety Station as calculated pursuant to department policy.

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**Note:**

The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department. When job duties and responsibilities change and develop, this job description will be reviewed and is subject to change based on business needs of the City.

Incumbents are responsible for knowing, understanding and promoting the department's mission statement, purpose statement, and core values.

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**Classification History:**

Created: November 4, 2015, Resolution No. 15-6378

Revised June 22, 2018; January 8, 2020, May 10, 2022, March 3, 2023